

SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN PROFESSIONAL EDUCATORS COALITION (SJPEC)
Rapid Learner Articulation Coordinator
Updated: May 23, 2023

Background:

Due to significant retirements, departures and promotions the San Juan Unified Division of Teaching and Learning (DTL) has restructured their support model. As part of our reductions in DTL, the District eliminated the Teacher on Special Assignment (TOSA) International Baccalaureate (IB)/Rapid Learning (RL) coordinator position with the understanding that the District would need to reorganize and consider a possible stipend or hourly pay for a site administrator to support the work.

Statement of Intent:

The District and SJPEC mutually agree that members are critical to supporting high quality instruction and providing services and support particularly as they relate to the Rapid Learner program.

Agreement:

The parties agree that during the **2021-22, 2022-2023, and the 2023-24** school years, the District will hire a SJPEC Principal or Vice Principal to serve as a Rapid Learner Articulation Coordinator. This Rapid Learner Articulation Coordinator will be tasked with:

- Building a systemic, sustainable and inclusive “Rapid Learner” culture
- Working closely with, and supporting, the Rapid Learner principals
- Working closely with, and supporting Rapid Learner parents / guardians.
- Engaging in progress monitoring and continuous improvement related to the Rapid Learner program
- Coordination of testing for RL/IB placement
- Evaluating data for placement determination
- Coordinating with Assistant Superintendents and Directors as needed
- Communication with schools and community about RL and IB programs and requirements

Hours, Support and Compensation:

- 10 release days per year
- Up to **200 hours** of pay at the hourly administrative Additional Assignment Rate of Pay
- Member will be entitled to mileage reimbursement consistent with IRS rules and regulations
- An Intermediate Clerk Typist will be provided to support this position.

Interested SJPEC members should submit a Letter of Interest to either Kristan Schnepf (secondary) or Amberlee Townsend (elementary) by 5 p.m. on July 31, 2023 stating:

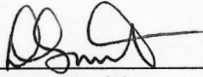
1. Their qualifications
2. Their experience
3. Their interest and ability to address the duties and responsibilities noted in this side letter.

This position is a three-year commitment.

- **If the SJPEC member is unable to fulfill their commitment, either due to extenuating circumstances or because the member has determined that they can no longer remain in the role, the member will give at least four weeks notice.**
 - **Within one week of receiving notice, the Division and Teaching and Learning will notify Principals and Vice Principals of the vacancy and solicit Letters of Interest.**

This Side Letter of Agreement is non-precedential and will sunset on **June 30, 2024**. This Side Letter may be revised and/or extended by mutual agreement between the District and the Coalition.

Daniel Thigpen 5/23/2023
Date
Daniel Thigpen
Executive Director
Labor Relations & Government Affairs
San Juan Unified School District

 5/23/2023
Date
Damon Smith
President
San Juan Professional Educators Coalition