

**SIDE LETTER OF AGREEMENT (SLA)
 BETWEEN
 SAN JUAN UNIFIED SCHOOL DISTRICT (District)
 and the
 SAN JUAN PROFESSIONAL EDUCATORS COALITION (SJPEC)
 Re: 2023 Summer School Administrator Compensation Structure**

Background:

During previous years of summer school programming, the use of time cards to compensate summer school administrators at a flat hourly rate caused confusion and resulted in inconsistent practices across the district. Additionally, the continued expansion of summer enrichment activities has created the need to craft a compensation model more reflective of current and evolving programmatic needs.

Statement of Intent:

The District and SJPEC mutually agree that a clear compensation structure that accurately reflects the variety of responsibilities of administrators overseeing different types of 2023 summer school programming is essential to educator and student success.

Agreement:

1. **Eligibility:** Only SPJEC members whose work year calendar is fewer than 12 months and who are selected to serve as summer school programming administrators during the term of this agreement are eligible to receive compensation under terms outlined in this SLA.
2. **Compensation:** SJPEC members eligible under Section 1 of this SLA will receive compensation for specific assignments as outlined below:

| | |
|---|------------------------|
| a. High school seat-based program | \$550 per day |
| b. High school Newcomer program | \$440 per day |
| c. Special Education Extended School Year (ESY) | \$440 per day |
| d. Title I summer programs | \$440 per day |
| e. Expanded Learning Opportunities (ELO) programs*; High School Credit Recovery Independent Study program; High School Extended School Year program; Math Camp; Camp Kinder; K-1st Summer Boost Camp | \$380 per day |
| f. Oversight of concurrent programs on a single school site** | additional \$40/day*** |

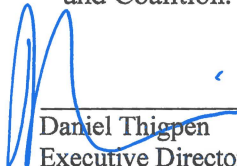
**Section 2(e) includes administrative oversight that does not require the administrator to report to an individual school site.*

***any combination of Section 2(a-e) above on a single school site.*

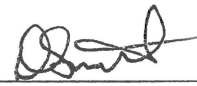
****maximum additional compensation regardless the number of concurrent programs*

3. **For time spent preparing for and closing summer school:** All SJPEC members who meet the criteria in Section 1 of this agreement will receive five (5) additional days to their total stipend at the rates outlined in Section 2.
4. **Compensation timing and process:** Compensation will be as a stipend for total days served and will be paid to members during the supplemental monthly payroll cycle (July-September 2023).
 - a. SJPEC members will submit timecards to Payroll indicating total days worked including the five additional preparation/closing days.
 - b. The Human Resources Department will keep a master list of all SJPEC members who are selected to oversee programs as outlined in Section 2 of this SLA.

This Side Letter of Agreement is non-precedential and will sunset **on August 10, 2023** .
This Side Letter may be revised and/or extended by mutual agreement between the District and Coalition.



Daniel Thigpen 3-8-23
Executive Director Date
Labor Relations & Government Affairs
San Juan Unified School District



Damon Smith 3/8/23
President Date
San Juan Professional Educators Coalition