



## Board Minutes CPCS Governing Board

**April 11, 2023 (Approved on May 9, 2023)**

### **Board Attendees:**

Karen Antonacio (Secretary)  
 Kevin Emerson (Board Chair)  
 Angela Funya (Charter Director)  
 Melissa Deniham (Vice Chair)  
 Sandy Imbriale (Ed. Director)  
 Shannon Norris (Treasurer)  
 Pam McLeod  
 Carissa Saturne  
 Erin Gray  
 Emily Meny

- **Public Attendees:** None

<b>Agenda Item</b>	<b>Action</b>
<b>Convened at 05:30 PM</b>	None
Agenda Items	DISCUSSION
<ul style="list-style-type: none"> <li>● Public Comment - none</li> <li>● Discussion               <ul style="list-style-type: none"> <li>○ March minutes- Approved</li> <li>○ Ed Director Report                   <ol style="list-style-type: none"> <li>1. Staffing- All positions are filled for next year, so far.</li> <li>2. Parent Survey- 2 synchronous days will be made for ½ days. Virtual meetings will be held for families to share about virtual days on April 26 and May 24 as a follow up conversation about synchronous days and Town Hall</li> <li>3. End of Year procedures- Classrooms are having students engage with teachers for the next school year grade levels. Looking at creative scheduling for middle school. Middle school students were given a survey about classes.</li> </ol> </li> </ul> </li> <li>● Charter Director Report               <ol style="list-style-type: none"> <li>1. County commissioners- no new knowledge of PPA, but should know by next meeting.</li> <li>2. Risk Assessment- Executive committee needs to review. We need to think about solving problems before they get too big.</li> </ol> </li> </ul>	DISCUSSION

<ul style="list-style-type: none"> <li>● Facilities</li> </ul>	<ol style="list-style-type: none"> <li>3. Procedural Document of Roles and Responsibilities of Financial Procedures-this was edited and looks at by-laws to make sure it reflects truly what happens throughout the school year.</li> <li>4. Purchasing Procedure- Revised make comets in document.</li> <li>5. Senate Bill on Facilities didn't make it out of committee</li> </ol> <ol style="list-style-type: none"> <li>1. Geothermal repair completed</li> <li>2. New door on pump room</li> <li>3. New Termite treatment</li> <li>4. Light Pole - fixed</li> <li>5. Passed fire alarm testing</li> <li>6. Metal ramps to back of parking lot are rusted and called structural engineer. They are still safe to use.</li> </ol>	
<b>Action Items:</b> <ol style="list-style-type: none"> <li>1. Revision of the Financial Procedures- will be sent to board for approval next month.</li> <li>2. Financial Advisor Finance Mtg tasked with finding an advisor for board.</li> <li>3. Executive session will be for risk funds.</li> </ol>		
<b>Adjourn at 6:09 pm</b>		