



WEST HARTFORD HISTORIC DISTRICT COMMISSION
Town Hall - Room 312
Monday, June 26, 2023 at 7:30 p.m.
Regular Meeting - Minutes

Commissioners Present:

Mitch Lewis, Chair
Pam Howard, Vice-Chair
Cynthia Cormier, Member
Karl Fransson, Alternate
Robert Garry, Alternate
Sherri Schwartz, Alternate
Andrei Tarutin, Member

Commissioners Not Present:

Julie Harris, Alternate

Chair Lewis called the West Hartford Historic District Commission (“WHHDC”) to Order at 7:33 p.m. and then introduced the Board Commissioners to those in attendance and explained the WHHDC meeting procedures.

NEW APPLICATIONS

1. Chair Lewis introduced the 6 West Hill Drive Certificate of Appropriateness Application (“COA”). **Juleen Cooper of JCL Property Management LLC, owner of 6 West Hill Drive**, came before the Commission to share her proposal to replace a deteriorated existing side porch of wood with a new one of composite. The WHHDC questioned the necessity of replacing the existing wooden structure with composite since the original wood has lasted approximately 100 years and maintenance would be the same for both. The HDC requested the porch replacement work be of the same materials used in the original construction, namely: fir decking 5/4 of tongue and groove, fir treads with a bullnose and stair railings in a style to match the rest of the porch. The HDC also recommends using pressure treated stair stringers for any part of the build that would be in contact with ground moisture.
The owner agreed to the HDC’s above porch replacement stipulations and will have her contractor available to discuss materials specifications if necessary with the HDC Chair.
Motion to approve the COA with changes was made and seconded.
Seated: Cormier, Garry, Howard, Schwartz and Lewis.
Vote: The vote was unanimous to approve the COA with the changes to use fir 5/4 tongue and groove decking, fir treads with bullnose, in-style railings and pressure

treated wood step stringers.

The **motion carried** and Chair Lewis will inform the Building Department at the next earliest convenience.

ADMINISTRATIVE MATTERS

1. WHHDC Meeting Minutes:

The WHHDC Commissioners reviewed the Regular Meeting Draft Minutes of:
April 24th 2023.

Motion to approve the Meeting Minutes, was made and seconded.

Seated: Lewis, Cormier, Fransson, Howard and Schwartz.

Vote: Unanimously approved

The **motion carried** and Chair Lewis will inform the Town Clerk's Office.

May 22nd 2023.

Motion to approve the Meeting Minutes, was made and seconded.

Seated: Lewis, Cormier, Fransson, Howard and Schwartz.

Vote: Unanimously approved

The **motion carried** and Chair Lewis will inform the Town Clerk's Office.

2. Concerns and Comments:

Congrats to everyone that's taken their oath that needed to.

None.

3. Adjournment: Motion to adjourn the meeting was made and seconded. The vote was unanimous to approve. The meeting was adjourned at 8:16 p.m.



Mitch Lewis Historic District Commission Chair/Secretary