

**SIDE LETTER OF AGREEMENT
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION,
AND ITS SAN JUAN CHAPTER NO. 127 (CSEA)
*Re: Mandatory safety training for certain classified employees***

This Side Letter of Agreement (SLA) is between the California School Employees Association and its San Juan Chapter No.127 ("CSEA") and San Juan Unified School District ("District") concerning mandatory safety training for certain classified employees. The parties have met and agreed to the following:

Background:

The district and CSEA agree that professional development for classified staff that strengthens their skills in supporting student and employee safety is a high priority.

On Aug. 9, 2023 the District will host a school site safety training for classified employees who have campus supervisory duties as a primary job responsibility. This training, which will take place from 1-5 p.m., will cover topics including but not limited to: job duties and responsibilities; effective strategies for improving campus safety; drug recognition; de-escalation and trauma-informed communication methods; staff roles in emergency response; and restorative practices/conflict resolution.

Agreement:

The District and the CSEA, hereby agree to the following provisions for the term of this SLA:

1. Classifications:


- a. This training shall be mandatory for the following classifications:
 - i. Campus Monitor
- b. This training shall be mandatory for the following classifications if identified by their site administrator as engaged in student supervision duties:
 - i. School/Community Intervention Specialist
 - ii. School/Community Intervention Assistant
- c. Individual employees who believe they have a hardship that would prevent them from attending all or a portion of the mandatory training shall contact Chief of Staff Trent Allen (trent.allen@sanjuan.edu) by June 15, 2023 to request alternative arrangements.

2. Compensation: Any classified staff who attend the training outside of their assigned work day will have the option to select one of the following forms of compensation:

- a. Hourly pay for any time worked beyond their regularly assigned work day, including overtime wages (if applicable).
 - i. Hours will be submitted on a timecard and paid during the normal monthly pay cycle.


- b. Compensatory time off equivalent to the hours attended beyond their regularly assigned work day.
 - i. If an employee who would otherwise be eligible for overtime wages chooses compensatory time off, these hours will be calculated at time and one-half.
 - ii. These hours are to be scheduled during the 2023-24 school year with approval in advance from a direct supervisor.

This Side Letter of Agreement is non-precedential and will sunset on Aug. 10, 2023. This Side Letter may be revised and/or extended by mutual agreement between the District and CSEA.



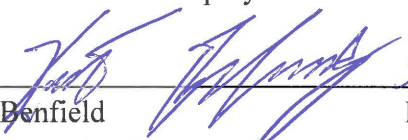
Daniel Thigpen Date
Executive Director
Labor Relations and Government Affairs
San Juan Unified School District

5-12-23



Adara Clark-Gunn Date
President
California School Employees Association

05.12.23



Kurt Benfield Date
Labor Relations Representative
California School Employees Association

5-16-23