

SIDE LETTER OF AGREEMENT
BETWEEN SAN JUAN UNIFIED SCHOOL DISTRICT (District)
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION,
AND ITS SAN JUAN CHAPTER NO. 127 (CSEA)
Re: Summer Workability Assistance Pilot Program

The San Juan Unified School District (District) and the California School Employees Association, Chapter No.127, (CSEA) have met and agreed to extend the Summer Workability Assistance Pilot Program through the summer of 2023 . This pilot program provides an opportunity for classified employees to earn additional income while also providing the opportunity for identified workability students to earn additional income and learn transferable job/ life skills and work experience for the future.

The District and the CSEA, hereby agree to the following provisions concerning the extension of this pilot program.


1. This pilot program shall resume June 20, 2023 and conclude July 21, 2023 . Any change or additions to these dates shall be by mutual agreement of all parties.
2. The District will select up to two (2) cleaning teams supporting up to ten (10) worksites that will be utilized for participation in this program.
3. Workability students / hours or skills shall not be utilized to replace hours or work of classified custodians assigned to any worksite.
4. Supervision of the workability students shall be provided by the Special Education Department administrators and assigned classified Instructional Assistants.
5. No less than one (1) Instructional Assistants shall be assigned for every five (5) workability students for supervision, assistance and guidance.
6. Workability students' hours on-site, shall begin at 8:30 AM and complete at 12:00 PM.
7. Workability students will be transported from Laurel Ruff School Site to selected deep cleaning sites by San Juan Unified Transportation Department. The San Juan Unified Transportation Department will also transport the workability students from the work site back to Laurel Ruff School Site at the completion of every day.
8. Summer Assistance Workability Program shall commence on Tuesday of every week and complete on Friday until the end of the summer program.

9. Classified custodians are to model, guide, demonstrate and assist the workability students in understanding the role and skills of a custodian. Custodians are not responsible to supervise the Workability students. Additional coaching if needed, and behavior shall be provided by assigned instructional assistants.

10. Workability students and Instructional Aides will move to different sites as determined by M & O Custodial Department based on the Summer Deep Cleaning schedule. It is the M & O Custodial Department that is responsible for communicating schedules and site changes to Special Education Program Administrator Dayle Cantrall and the Laurel Ruff work site to assure correct schedules and site.


This Side Letter of Agreement for the Summer Workability Assistance Pilot Program is non-precedential and will sunset July 30 2023.

The parties agree to review the pilot program, including the feasibility of making the program permanent, during regularly scheduled successor contract bargaining in the 2023-24 school year. Agreement by both parties will be required to make the program permanent.



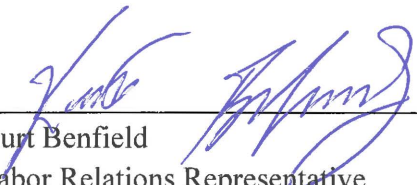
Daniel Thigpen
Executive Director
Labor Relations and Government Affairs
San Juan Unified School District

5-12-23
Date



Adara Clark-Gunn
President
California School Employees Association

05.12.23
Date



Kurt Benfield
Labor Relations Representative
California School Employees Association

5/12/23
Date