Online Viewing Option

Individuals who are unable to attend the board meeting in person may view the board meeting online by clicking on the link below or by copying and pasting it into a web browser:
https://us02web.zoom.us/j/87145276166?pwd=Wmc2VE5rNXdZODVRK2JISjJuRTRndz09

Public Comment Procedure

Public comment may be made in person at the board meeting. Persons wishing to address the board are requested to complete a “Request to Address Board” form, available at the meeting room entrance, and deliver it to the secretary prior to the time the meeting is called to order. During the time for public comment specified on the agenda, the board will acknowledge requests to speak on agenda items as well as topics not on the agenda, but within the subject matter jurisdiction of the board. The total amount of time for public comments will be 15 minutes. The amount of time an individual speaker may speak is typically 5 minutes but may be adjusted upon consent of the board depending on the total number of persons wishing to be heard. If the speaker needs more time, they may submit written comments.

Interpretation/Interpretación

Spanish interpretation of the board meeting will be available at the meeting. Live simultaneous interpretation will also be provided for those viewing online. Se proporcionará interpretación al español para la reunión de la junta directiva. También se ofrecerá interpretación simultánea en directo para quienes lo vean a través de Internet.

Video Recording

The board meeting will be video recorded. The video recording will be made available online at https://www.sbceo.org/board/materials.
**Assistance with Meeting**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the superintendent’s office at (805) 964-4711 or email afreedland@sbceo.org by 10:00 a.m. the day before the meeting. Notification at least 72 hours prior to the meeting will assist the superintendent in making suitable arrangements.

**GENERAL FUNCTIONS**

1. **Call to Order**

2. **Spanish Interpretation/Interpretación**

   The president will announce that Spanish interpretation of the board meeting is available. La presidenta anunciará que hay interpretación en español disponible durante la reunión de la junta directiva.

3. **Pledge of Allegiance**

4. **Roll Call**

5. **Changes to the Agenda**

   The president will announce any additions, deletions, or changes in the order of business on the agenda at this time.

6. **President and Board Comments**

7. **Public Comments**

   The total amount of time for public comments will be 15 minutes. The amount of time an individual speaker may speak is typically 5 minutes, however, with board consent, and depending on the number of persons wishing to be heard, the president may increase or decrease the time allowed for individual speakers. If the speaker needs more time, they may submit written comments.

**PRESENTATIONS**

8. **Student Advisory Council Presentation**  
   [Time Approximate: 2:20 p.m.]
The superintendent will introduce members of her Student Advisory Council, listed below, to share a little about themselves, why they signed up for the Student Advisory Council, and some of their reflections about education.

- Ada Degollado, grade 12, Santa Ynez Valley Union High School
- Hannah Huang, grade 11, Dos Pueblos High School
- Dawson Kelly, grade 12, San Marcos High School
- Ava Shabestari, grade 11, Dos Pueblos High School

9. **Presentation on Fighting Back Santa Maria Valley**

Executive Director Edwin Weaver will provide a presentation on Fighting Back Santa Maria Valley (FBSMV) and the Tobacco-Use Prevention Education (TUPE) grant, which FBSMV administers on behalf of SBCEO.

**SUPERINTENDENT’S REPORT**

10. **Superintendent’s Report**

   (Attachment)

   The superintendent’s report is presented as an information item.

**CONSENT AGENDA**

At this time, the board will consider all of the items below together and can act upon them with a single vote. These items are considered to be routine and do not require separate discussion. Individual consent items may be removed and considered separately at the request of a board member or staff. The superintendent recommends approval of all consent items.

11. **Minutes of Meeting Held March 2, 2023**

   (Attachment)

12. **Registration of Credentials and Other Certification Documents: Issuance of Temporary County Certificates**

   (Attachment)

   Registration of credentials and other certification documents registered in the Santa Barbara County Education Office from February 7, 2023 to March 6, 2023, and the issuance of temporary county certificates for that same time period.

13. **Declaration of Surplus**

   (Attachment)

   Declaration of surplus on the attached surplus list for the following department:
Teacher Induction Program

Motion to approve all consent items:

MOVED: SECONDED: VOTE:

INFORMATION ITEM

14. Board Policy Committee Report

The Board Policy Committee will report on a discussion held at a recent committee meeting about Board Policy 5117.1 – Interdistrict Attendance Appeals.

ACTION ITEMS

15. Board Policies, Reading and Adoption
(Attachment)

The following board policy (BP) is being presented for reading and adoption:

- BP 9500 (New) County Superintendent’s Remuneration

MOVED: SECONDED: VOTE:

16. Recommended Approval for Staff to Update a Position Title in Board Policies

The superintendent recommends that the board approve for SBCEO staff to update a SBCEO position title in board policies without the board policies going to the board for approval since the update does not change the content of the board policies. The position title “assistant superintendent” would be changed to “associate superintendent” in accordance with the recent title change within the SBCEO organization.

MOVED: SECONDED: VOTE:

17. Recommended Adoption of Emergency Resolution – Award of Contract without Bidding and Advertising
(Attachment)

Between the months of December 2022 and March 2023, more than eleven atmospheric river events swept through California resulting in a state of emergency being declared by the Governor on March 1, 2023, and a subsequent March 9 Presidential Emergency Declaration to support communities impacted by the severe winter storms.
The rain and windstorms caused significant damage to the roof of Building D (modular) on the SBCEO Cathedral Oaks campus. The roof in Building D has been leaking during this storm season and getting progressively worse with each storm. An inspection of the ceiling and the roof on March 17, 2023, revealed visible mold on the interior plywood lining resulting from leaks in the roof. The sources of the leaks were identified throughout the roof and due to decomposition of material it was determined that the entire roof needs to be replaced as soon as possible. The roof has been patched numerous times in the past but there is now significant damage that can no longer be addressed with temporary solutions.

Building D houses the California Children’s Services (CCS) Medical Therapy Unit (MTU) and currently the gym area of the building is closed. The office and one other room in the building have been deemed safe for use by staff and students for the time being. However, services to students have been significantly impacted without access to the gym and the unique equipment that resides in the space. A replacement of the roof is necessary for our students to be able to receive all of the therapy services that they require to be active and healthy.

Pursuant to Government Code section 53850, and the competitive bid requirements contained in Public Contract Code section 20111, in order for this repair work to be conducted in an expedited manner, the board is required to pass a resolution unanimously and with the approval of the County Superintendent of Schools. SBCEO’s immediate need to replace the roof resulting from the storms is a qualifying event for this exemption.

The superintendent recommends adoption of Resolution No. 2317, which recognizes an emergency exists and authorizes SBCEO to enter into a contract without bidding and advertising to repair Building D, the CCS Medical Therapy Unit (MTU) facility, immediately.

[Roll Call Vote:]
MOVED: SECONDED: VOTE:

18. **Recommended Adoption of Resolution in Support of Funding for County Office of Education Operated Juvenile Court and Community Schools** (Attachment)

The superintendent recommends adoption of Resolution No. 2318 in support of funding for county office of education operated juvenile court and community schools.

[Roll Call Vote:]
MOVED: SECONDED: VOTE:
INFORMATION ITEMS

19. **Personnel Report**  
   (Attachment)  
   The classified personnel report is presented as an information item.

20. **Williams/Valenzuela Uniform Complaints Quarterly Report**  
    (Attachment)  
    The Williams/Valenzuela Uniform Complaints Quarterly Report for Juvenile Court and Community Schools, and Special Education, indicating no complaints filed for the period of December 16, 2022 through March 15, 2023, is presented to the board as an information item.

21. **Correspondence**  
    (Attachment)  
    February 22, 2023 correspondence from the California Department of Education confirming acceptance of the Santa Barbara County Education Office 2022-23 First Interim Report.

FUTURE AGENDA ITEMS

22. Future agenda items

ADJOURNMENT

23. **Adjournment to the next regular meeting to be held May 4, 2023.**

    MOVED: SECONDED: VOTE:
Student Enrollment in SBCEO Schools and Programs

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Numbers reflect the enrollment on a specific date in the month.

Administrative Services Division

Director of Facilities: The new director of facilities, Mary-Beth Gallas, began work at SBCEO on March 20. She will be introduced at the April 6 County Board of Education meeting.

Associate Superintendent of Administrative Services Steve Torres and Mary-Beth will provide a brief update, at the April board meeting, related to the emergency repair work at the Hope Center (resolution passed at last month’s board meeting).

They will also preview an action item for next month’s board meeting related to lease renewals for classroom and office space for SBCEO.

Curriculum and Instruction Division

Community Schools Planning Grants: The Community Schools Support Team (from C&I and Ed Services) have been providing support for the three districts (Cuyama, Guadalupe, and Lompoc) who secured 2-year planning grants for community schools
last year. At the end of last calendar year, they worked closely with 7 additional local educational agencies (LEAs) to apply for the final round of planning grants. All seven were awarded these grants at the last State Board of Education (SBE) meeting and will begin their two-year planning process. The California Community Schools Partnership Program (CCSPP) defines a community school as any school serving pre-Kindergarten through high school students using a “whole-child” approach, with “an integrated focus on academics, health and social services, youth and community development, and community engagement.” As a school improvement strategy, community school initiatives enable the LEA and school to work closely with educators, students, and families to understand and address the unique needs, assets, and aspirations of the school community. Community schools then design their own curricula and programs to support the whole child and partner with community-based organizations (CBO) and local government agencies to align community resources to realize a shared vision for success. They improve student outcomes by addressing students’ academic, cognitive, physical, mental, and social-emotional needs. The LEAs are Buellton Union, College, Orcutt, Santa Barbara Unified, Santa Maria-Bonita, Santa Maria Joint Union HSD, and SBCEO. Each will receive about $200,000 for planning.

**Teacher Programs:** The teacher of the year selection committee has moved to phase two of the process, now conducting interviews and classroom observations. The County Teacher of the Year will be announced at the May County Board of Education meeting. We are also in the nomination process for the Crystal Apple Awards. Ten (10) school employees (2 elementary teachers, 2 secondary teachers, 2 certificated support providers, 2 administrators, and 2 classified staff) will be awarded a crystal apple and an honorarium (provided by one of our sponsoring partners) at the Education Celebration on May 11 at the Buellton Marriott, where all of the grant winners will also be celebrated as we unite our business partners and the teachers whose projects they funded.

**UPK:** The Universal Pre-Kindergarten Community of Practice kicked off with enthusiastic engagement and collaboration from Early Childhood, Pre-K and TK leaders from Santa Barbara, Goleta, Solvang, Los Olivos, Lompoc, Orcutt, Cuyama, multiple charters, the California Preschool Instructional Network (CPIN) network, and private preschool providers, as well as our own Early Care and Education staff. In addition to community building and networking, participants received state policy updates, resources, and opportunities. They engaged in meaningful knowledge building through facilitated dialogue about topics such as the complexity and importance of Pre-K play.

**English Learner Supports:** As part of our Universal Support component of differentiated assistance, we have been curating data across various student groups. At the last Curriculum Council, we focused on English Learners/Multilingual Learners and the various data sets that LEAs can use to analyze outcomes and improve performance. Santa Barbara County is consistently 4th or 5th among the 58 counties in percentage of English Learners enrolled in our schools. Yet, we have the lowest percentage of Long-Term English Learners (LTELs). Lowest is best. It means that we are most successful in ensuring that students are making progress to reach proficiency within the expected timespan. Through our networks, we have been collaborating on
reclassification criteria and building awareness about the new Observation Protocol for Teachers of English Learners (OPTEL) tool, which will be required next year. Most of our support for English Language Development involves long-term job-embedded professional development, customized to the districts we are supporting.

**Math, Science, Computer Science Professional Learning Grant:** SBCEO is partnering with San Joaquin and Monterey county offices of education to apply for the 50-million-dollar Mathematics, Science and Computer Science Professional Learning Grant intended to serve the entire state. The fifty million dollars over four years will be used to establish statewide and local communities of practice across the entire state, aligning with all other improvement initiatives, while building, expanding, and deepening our relationships with existing professional learning and content partners. We will lead the charge in providing every COE the opportunity to actively lift up the needs of their community and build their capacity to serve them, while being able to design specifically for our county needs. The grant will be awarded in June.

**Literacy: The Reading Brain in the Digital World:** As we have been engaging our district and charter leaders in learning about the science of reading, literacy research and resources, and the impacts of digital expansion and AI, our latest deep dive has been into the emerging research question about how digital devices affect the reading brain. As a result, we are beginning a virtual book study of Maryanne Wolf’s *Reader Come Home: The Reading Brain in a Digital World* after the spring breaks. Wolf describes the relationship between the process of reading and the neuroscience of the brain and provides a third point beyond our current hunches and opinions, combining research, timeless questions, and narrative for us as educators to consider: what is nurtured and what is diminished by various print media. She makes the case for developing a “biliterate” (print and digital) reading brain. Acclaimed author and researcher from UCLA also featured in the recently released "Narrowing Down to Find Common Ground: Shared Agreements for Effective Literacy Instruction in California," Maryanne Wolf will be one of our speakers next year in the Literacy Series for Professional Learning.

**Student Events:**
- **Mock Trial:** The County Mock Trial finals took place the first weekend of March. Our County Champion, Dos Pueblos High School, placed second in the state tournament, with junior Jacob Molina taking home honors as Best Defense Attorney of the tournament.
- **Spelling Bee:** The County Spelling Bee was held on March 9, where 54 students competed in the elementary and junior high divisions. We awarded trophies for first, second and third place. First and second place winners in each division will go on to compete in the state spelling bee in Stockton in May. Volunteers from the Masons, Women’s Service Club of Goleta, and Women’s Town and Country served as judges and proctors along with our student events team.
- **Science Olympiad:** The Regional Science Olympiad was held at UCSB on March 11. Students competed in 23 different events, with Santa Barbara County students taking home 44 individual medals.
• **Math Superbowl, North County**: North County Math Superbowl was held on March 29 at the Santa Maria Fairpark.

• **Battle of the Books**: There will be 3 Battle of the Books Competitions this year: on April 19th, we will host the elementary individual competition virtually. The in-person team competition for elementary students is on April 27th at the SBCEO Auditorium, and the junior high virtual individual contest takes place on May 3rd.

• **Poetry Slam**: The Santa Barbara County High School Poetry Slam and Spoken Word Exhibition will take place on Thursday, May 4 after the board meeting in the SBCEO Auditorium from 4:30 – 6:00 p.m.

**Educational Services Division**

**Career Technical Education (CTE)**

**Industry Teacher Tours**: The next round of Industry Teacher Tour Days, a collaboration with the Santa Maria Valley Chamber, is coming up in North County. CTE teachers tour three businesses to learn more about what will prepare their students to be job ready in that specific sector. A lunch with networking time is also provided by the business and/or Chamber. The next Teacher Tour will be April 4th, focused on the Transportation sector. Arts, Media, & Entertainment will be highlighted on April 24th, including a tour of the new Allan Hancock Fine Arts Complex. Teachers in the hospitality sector will tour industries on May 2nd.

**Teacher Externships**: The CTE program is planning to offer teacher externship opportunities to CTE teachers. The externships are tentatively planned for this summer. Teacher externships are a unique professional development opportunity where teachers become immersed in a company to learn about the current skills and competencies needed to succeed in that industry or career path. The externship, which will be offered during school breaks, typically lasts for 1-2 weeks. Teachers will be paid a stipend through CTE grant funding.

Externships present an opportunity for educators to learn new methods, analyze labor market information, and incorporate skills that meet current industry standards, while providing collaborative time with business leaders to enhance and develop the content taught in CTE classes. The opportunity strengthens an educator’s teaching abilities and allows them to experience and then bring up-to-date, relevant, real-world context to the classroom. It improves teachers’ pedagogical practice by increasing the connection between theory and action.

**Children’s Creative Project (CCP)**

**CCP Programming Update**: CCP programs continue to expand. To date, there is a commitment of over $490,000 in contracts through the Artist in Residency program for the 2022-23 school year. The Touring Artist program is also experiencing an increase this year. To date, over $109,617 has been committed for the Touring Artist program across 122 bookings. CCP staff are currently exploring several community partnerships in service to youth, including a possible partnership to bring arts collaborations to other
Educational Services programs such as a mural and art program at Peter B. FitzGerald Community School.

**I Madonnari Festival**: CCP has officially launched production of the 2023 I Madonnari Festival to take place on May 27-29. CCP is hoping to improve the overall festival experience for the community. CCP is looking forward to featuring both student artists as well as performers. They are also hoping to spotlight another youth organization doing good work in the community. Last year, CCP spotlighted MEChA from San Marcos High School. This year’s spotlight is yet to be determined.

All proceeds from the festival go directly back into the organization to support arts programs within Santa Barbara County. CCP is securing square and major sponsorships. If there is an individual or business that may be interested in being a sponsor, please contact Kai Tepper at ktepper@sbceo.org.

**Children and Family Resource Services (CFRS)**

**Welcome Every Baby (WEB) Update**: As reported in previous county board meetings, the Welcome Every Baby program will sunset at SBCEO when all funding has been exhausted at the close of this fiscal year, June 30, 2023. The nurses received layoff notices as planned in March. One healthcare organization, Planned Parenthood California Central Coast, has expressed interest in continuing the WEB services in the community and is exploring this with a due diligence period to determine their ability to fund it through billing and fundraising efforts.

**Educational Services Coordinator**

**Student Behavioral Health Incentive Program (SBHIP)**: The Student Behavioral Health Incentive Program (SBHIP) is having its Kickoff Meeting April 6th. SBHIP, overseen by the Department of Health Care Services (DHCS), provides funding to participating districts (SBCEO-JCCS, Carpinteria, Cuyama, Guadalupe, Lompoc, Santa Maria-Bonita) to increase behavioral health access to Medi-Cal qualifying students.

SBHIP aims to increase access to school-based behavioral health services for Medi-Cal eligible students. It aims to accomplish this by:

- breaking down the silos that currently exist in child and adolescent behavioral health services;
- increasing the number of TK-12 students enrolled in Medi-Cal who receive behavioral health services;
- increasing the availability of non-specialty services on or near school campuses;
- addressing the health equity gap and disparities in access to behavioral health services.

The kickoff meeting is for local community-based organizations interested in partnering with districts in our county to provide these much-needed services to students. Our
Promotores Network is one of the identified partners in the county that will be supporting students and their families.

**Juvenile Court and Community Schools (JCCS)**

**Student Behavioral Health Incentive Program (SBHIP) at Peter B. FitzGerald Community School:** JCCS was awarded $419,000 by the Student Behavioral Health Incentive Program (SBHIP) based on a needs assessment conducted in September 2019. These funds will support the creation and implementation of a Family Navigator Team which includes the hiring of a Youth Outreach Mentor, a Licensed Clinical Social Worker, a Substance Use Disorder (SUD) Counselor, and Health Linkages Navigator (Promotores). This team expands current behavioral health programs and services at all three campuses to meet the needs of students.

**Career Technical Education Manufacturing Class:** Students at Los Robles School have been learning about manufacturing this year as part of their Career Technical Education (CTE) class. A favorite project has been designing and building a skateboard that the students get to take home upon exiting the program. Ska8makers is a CTE manufacturing project where the students construct a skateboard using 7 layers of Canadian maple veneers. The veneers are glued together a couple of sheets at a time and pressed into a foam mold using a vacuum bag. When the gluing is complete, the board is sanded and prepared for artwork. Students then use CorelDraw to create their design. Once the design is approved, they move to the laser printer to etch their design onto the board. The final step is the assembly, where they add on the deck tape, trucks, and wheels. A picture of a skateboard project one of the students recently completed may be viewed online at [https://s.sbceo.org/f](https://s.sbceo.org/f).

**Human Resources Division**

**New Applicant Tracking System:** Human Resources went live on March 16 with the NeoEd applicant tracking system for classified recruitment. Highlights of the new web-based system include a modern application interface, greater ease of candidate communication, enhanced automation of processes, and integration with social media for advertising. HR believes the new system will significantly improve the applicant experience and will enhance our classified recruiting efforts.

**Special Education Division**

**Staffing Update:** SBCEO currently employs adults with disabilities in both our Santa Maria and Santa Barbara Special Education offices through Path Point and the Vocational Training Center (VTC). The Special Education director met with management from VTC in Santa Maria to explore ways to provide additional work for their clients at SBCEO.

**Outreach/Recruitment:** On March 21, 2023, two Support Team members attended the Lompoc High School and Cabrillo High School career fairs. They shared information about SBCEO, as a local employer, and discussed opportunities for employment after
graduation via paraprofessional positions which can open a pathway in the field of education.

**Professional Development:** Special Education and Early Care and Education (ECE) leadership attended a professional development series offered by WestEd called *Beginning Together - Inclusion Facilitator Institute.* The goal is to strengthen preschool inclusive practices between departments. The training provided tools, resources, and a framework to increase collaboration among staff and inclusive options for children of all ages.

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**My facilitation and/or attendance at recent countywide meetings and events (partial list):**

2/27  First 5 Commission meeting  
3/1  Celebrate Read Across America Day by reading to a class at the Carpinteria Children's Project  
3/2  SBCSBA Executive Committee meeting; Santa Barbara Foundation Roundtable meeting  
3/3  Partners in Education board meeting  
3/6  Superintendents' Council meeting; SELPA JPA board meeting  
3/8  Fighting Back Leadership Coalition meeting  
3/9  Carpinteria Children's Project breakfast, keynote speaker was Joanna Hendrix, 2023 Teacher of the Year  
3/9  Hosted a countywide Zoom meeting with public, private, and charter school leaders regarding the rainstorm  
3/14  Student Advisory Council meeting  
3/15  Partners in Education Executive Committee meeting  
3/15  Keynote speaker at the CADA Gratitude Luncheon  
3/20  First 5 Commission meeting
Consent Agenda
REGULAR MEETING
March 2, 2023 – 2:00 p.m.

MINUTES

UNAPPROVED

GENERAL FUNCTIONS

1. Call to Order

The regular meeting of the County Board of Education was called to order at 2:01 p.m. by Board President Frost.

2. Spanish Interpretation/Interpretación

Spanish interpretation of the board meeting was announced.

3. Pledge of Allegiance

Board Vice President Porter led the Pledge of Allegiance.

4. Roll Call

Board Members Present
Marybeth Carty
Maggi Daane
Michelle de Werd
Nadra Ehrman
Judith Frost
Joe Howell
Bruce Porter

Staff Members Present
Susan Salcido, superintendent
Austin Payne, legal counsel
Anna Freedland, executive assistant
5. Changes to the Agenda

The president announced a change to the agenda: For item 8 – Student Advisory Council Presentation, there would only be one student in attendance.

6. President and Board Comments

The president and board members commented on various matters, including:
- The growth of SBCEO’s social media presence
- The recent grand opening of the Allan Hancock College Fine Arts Complex
- The recent Orcutt Children’s Arts Foundation gala
- The recent SBCEO employee service awards
- The recent First 5 Santa Barbara County bi-annual school governance brunch
- The upcoming Carpinteria Children’s Project breakfast featuring Joanna Hendrix as the keynote speaker
- The recent Santa Maria/Santa Barbara County Continuum of Care (CoC) meeting and the election of SBCEO Associate Superintendent of Educational Service Bridget Baublits to the Continuum of Care board for the K-12 education seat. The CoC is focused on preventing and ending homelessness.
- The recent recognition of elected officials event held by the County of Santa Barbara. Board Vice President Porter recognized and expressed appreciation for the recently re-elected County Board of Education members.
- Board Member Ehrman being on the SBCEO Teacher of the Year Selection Committee
- The recent Santa Barbara County School Boards Association (SBCSBA) Executive Committee meeting and the upcoming annual dinner in April
• College School District superintendent/principal Maurene Donner being awarded the Superintendent/Principal of the Year award for Region 13 by the Association of California School Administrators (ACSA)
• The upcoming California County Boards of Education (CCBE) governance workshop
• The recent Board Budget Committee meeting

7. Public Comments
None.

PRESENTATIONS

8. Student Advisory Council Presentation
The superintendent introduced a member of her Student Advisory Council, listed below, to share a little about himself, why he signed up for the Student Advisory Council, and some of his reflections about education.

• Angel Pineda Santana, grade 10, Carpinteria High School

9. Presentation on Universal Pre-Kindergarten
Early Care and Education Administrator Janelle Willis, Early Care and Education Manager Christian Patterson, and Early Learning Support Director Cristina Ortega provided a presentation on the collaborative work happening between the Early Care and Education Program, the Local Planning Council, and the Curriculum and Instruction Division to support districts with Universal Pre-Kindergarten implementation.

10. Presentation on the State of the Education Workforce in Santa Barbara County
Associate Superintendent of Human Resources Mari Baptista and Director of Human Resources Amy Ramos provided a presentation on the state of the education workforce in Santa Barbara County.

SUPERINTENDENT’S REPORT

11. Superintendent’s Report
The superintendent’s report was presented as an information item. The superintendent also briefly reported on the following items:
• Reminder for board members that the Form 700, Statement of Economic Interests, was due at the end of the month/beginning of the next month
• COVID-19 test kits distribution to schools – The CDPH made additional COVID test kits available to SBCEO. SBCEO coordinated the request for test kits from public, charter, and private schools throughout the county. The shipment of test kits was intended to supplement what schools needed to get through the remainder of the school year. 45,300 tests were ordered and delivered to SBCEO on March 1. SBCEO staff were in the process of counting and sorting test kits for districts and schools and facilitating the pick-up/delivery of test kits.
• Presentation for the next board meeting by Edwin Weaver, executive director of Fighting Back Santa Maria Valley

CONSENT AGENDA

12. Minutes of Meeting Held February 2, 2023

This item was removed from the consent agenda to be considered separately.

The board approved the following consent agenda items:

13. Registration of Credentials and Other Certification Documents: Issuance of Temporary County Certificates

Registration of credentials and other certification documents registered in the Santa Barbara County Education Office from January 7, 2023 to February 6, 2023, and the issuance of temporary county certificates for that same time period.

14. Declaration of Surplus

Declaration of surplus for the following department:

• Information Technology Services

Motion to approve the consent agenda:

MOVED: Mr. Howell  SECONDED: Mrs. Carty  VOTE: Passed 7-0

ACTION ITEMS

15. Minutes of Meeting Held February 2, 2023

This item was previously removed from the consent agenda to be considered separately. The board approved the minutes of meeting held February 2, 2023.
16. Recommended Approval of Second Interim Report

The Second Interim Report was presented by Board Budget Committee Chair Frost. A revised spreadsheet with a formula correction was distributed, titled “2022/23 Second Interim Report – General Fund Selected Programs.” The Second Interim Report was approved as part of the budget monitoring process.

MOVED: Mrs. de Werd  SECONDED: Mrs. Daane  VOTE: Passed 7-0

17. Accept and File Annual Financial (Audit) Report

Board Budget Committee Member de Werd reported on the management letter that accompanied the financial (audit) report. The board acknowledged receipt of the 2021-22 Annual Financial (Audit) Report and ordered it filed.

MOVED: Mrs. Carty  SECONDED: Mrs. Daane  VOTE: Passed 7-0

18. Recommended Adoption of Emergency Resolution – Award of Contract without Bidding and Advertising

Late December 2022 and through January 2023, Santa Barbara County communities experienced historic rainfall levels causing significant flooding and infrastructure damage. President Biden declared a Federal Natural Disaster for multiple counties in California on January 14 and added Santa Barbara County to the list on January 18, 2023. Governor Newsom also declared a Disaster State of Emergency for all of California on January 4, 2023, which was followed by an Executive Order of January 16, 2023 to support communities impacted by the storm event.

SBCEO’s Hope Center was affected by the storms and repair work needed to be done immediately. Staff that worked in the Hope Center had to vacate the facility due to the damage. Repair work needed to be done so that staff could return to offices. In its current state, the condition of the building presented serious safety concerns, and SBCEO had no alternate facilities to place employees.

Pursuant to Government Code section 53850, and the competitive bid requirements contained in Public Contract Code section 20111, in order for the repair work to be conducted in an expedited manner, the board would be required to pass a resolution unanimously and with the approval of the County Superintendent of Schools. SBCEO’s immediate need to remediate mold resulting from the storms was a qualifying event for the exemption.
The board adopted Resolution No. 2316, which recognized an emergency existed and authorized SBCEO to enter into a contract without bidding and advertising to repair the Hope Center facility immediately.

Ayes: 7  Noes: 0  Absent: 0  Abstain: 0
MOVED: Mrs. Daane  SECONDED: Mr. Porter  VOTE: Passed 7-0-0-0

19. **Reimburse Expenses for Board Members to Attend the Santa Barbara County School Boards Association (SBCSBA) Annual Dinner**

The board approved the reimbursement of actual and necessary expenses for board members to attend the Santa Barbara County School Boards Association (SBCSBA) Annual Dinner, April 27, 2023, in accordance with Board Policy 9250.

MOVED: Mrs. Daane  SECONDED: Ms. Ehrman  VOTE: Passed 6-1
Mr. Porter voted no

20. **California School Boards Association (CSBA) Delegate Assembly Election – Delegate for County Boards of Education**

The California School Boards Association (CSBA) wrote to the County Board of Education and the superintendent with information about the CSBA Delegate Assembly election. The County Board of Education could vote, by March 15, for 1 candidate to represent county boards of education in our region for the CSBA Delegate Assembly. There was 1 candidate on the ballot. Additional supporting materials were also provided for information. The board voted for the 1 candidate, Arleigh Kidd, to represent county boards of education in our region for the CSBA Delegate Assembly.

MOVED: Mrs. de Werd  SECONDED: Mrs. Daane  VOTE: Passed 7-0

21. **California School Boards Association (CSBA) Delegate Assembly Election – Delegates for School District Boards**

The California School Boards Association (CSBA) wrote to the County Board of Education and the superintendent with information about the CSBA Delegate Assembly election. The County Board of Education could vote, by March 15, for up to 2 candidates to represent school district boards in our region for the CSBA Delegate Assembly. There were 3 candidates on the ballot. Additional supporting materials were also provided for information. The board voted for 2 candidates, Wendy Sims-Moten and Melanie Waffle, to represent school district boards in our region for the CSBA Delegate Assembly.

MOVED: Mrs. Daane  SECONDED: Ms. Ehrman  VOTE: Passed 6-1
Mrs. de Werd voted no
INFORMATION ITEMS

22. 2021-22 School Accountability Report Cards – Juvenile Court and Community Schools, and Special Education

The 2021-22 School Accountability Report Cards for Juvenile Court and Community Schools, and Special Education were presented to the board for review/information.

23. Correspondence

Letter dated February 9, 2023, that announced that SBCEO’s Juvenile Court and Community Schools (JCCS) were now fully accredited by the Accrediting Commission for Schools, Western Association of Schools and Colleges (ACS WASC), was presented as an information item.

24. Personnel Report

The certificated and classified personnel reports were presented as an information item.

FUTURE AGENDA ITEMS

25. Future agenda items

None.

ADJOURNMENT

26. Adjournment

The meeting was adjourned at 4:13 p.m. to the next regular meeting to be held April 6, 2023.

MOVED: Mr. Howell SECONDED: Mrs. Daane VOTE: Passed 7-0

Judith Frost, President Dr. Susan Salcido, Secretary
County Board of Education County Board of Education
County Board of Education  
April 6, 2023

Registration of Credentials or Other Certification Documents  
Issuance of Temporary County Certificates  
February 7, 2023 - March 6, 2023

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### County Board of Education

**April 6, 2023**

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Scott Schaller  Single Subject Teaching Credential
Matthew Schick  Single Subject Teaching Credential
Nick Schwent  Single Subject Teaching Credential
Scott Shankland  Single Subject Teaching Credential
Scott Shankland  Multiple Subject Teaching Credential
Augusta Sharp  Education Specialist Instruction Credential
Tammy Shorb  Multiple Subject Teaching Credential
Tammy Shorb  Education Specialist Instruction Credential
Laurie Sigloch  Single Subject Teaching Credential
Douglas Silva  Single Subject Teaching Credential
Ryan Smith  Multiple Subject Teaching Credential
Gayle Souza  Multiple Subject Teaching Credential
Robin Sumabat  Multiple Subject Teaching Credential
Melinda Swenson  Single Subject Teaching Credential
Alyssa Taylor  Multiple Subject Teaching Credential
Ryan Throop  Single Subject Teaching Credential
Sheril Viau  Multiple Subject Teaching Credential
Sheril Viau  Specialist Instruction Credential in Special Education
Omar Yunes  Single Subject Teaching Credential
Michelle Zamora  Multiple Subject Teaching Credential

Certificates of Competence

Mark Zielinski  Certificate of Completion of Staff Development

Waivers

Jo-Ann Street  30-Day Substitute Teaching Permit
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<td>Briana White</td>
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</table>
Santa Barbara County Board of Education
Recommended Approval for Declaration of Surplus
April 6, 2023

Teacher Induction Program

- SB 19817 Apple MacBook Pro Retina 13-inch

The value of items listed above does not exceed $25,000.
Action Items
The County Board of Education (County Board) believes that the County Superintendent of Schools (County Superintendent) renders essential services that promote the success of students and of the educational programs of the County Education Office and should be fairly compensated for such service. In accordance with law, the County Board shall fix the salary of the County Superintendent and may adopt a remuneration package that includes, but is not limited to, salary, allowances, health and welfare benefits, and other benefits as appropriate.

The County Board may determine the County Superintendent’s salary at any point during the term of employment. However, any decreases in salary shall only be considered in consultation with legal counsel.

The County Superintendent shall not increase the County Superintendent’s own salary, financial remuneration, benefits, or pension without bringing the matter to the attention of the County Board for its discussion and approval. (Education Code 1209)

Any discussion and/or action taken on the County Superintendent’s remuneration, including, but not limited to, salary, financial remuneration, benefits, or pension, shall take place in open session at a regularly scheduled meeting of the County Board, which shall not be held during a special meeting. (Education Code 1209; Government Code 54956)

During the open meeting at which the County Board will take final action on the County Superintendent’s salary or fringe benefits, the County Board shall, prior to taking action, orally report a summary of the recommended action. [GC 54953]

Any action taken on the County Superintendent’s remuneration shall be reflected in the County Board’s minutes. [GC 53262]

The County Superintendent shall receive reimbursement for actual and necessary traveling expenses. (Education Code 1200, 1201)

Legal Authority and Purview of the County Board

The County Board relies on a number of regulatory and legal proclamations to substantiate its authority to fix the salary of the County Superintendent, namely:

1. Article 9 (IX), Section 3.1 (b) of the California Constitution – “Notwithstanding any provision of this Constitution to the contrary, the county board of education or joint
county board of education, as the case may be, shall fix the salary of the county superintendent of schools."

2. Education Code (EC) 1207 – "... the salary of an incumbent (county superintendent) shall not be reduced during the term for which he (sic) was elected or appointed or for any consecutive new term to which he (sic) is elected or appointed."

However, the California Attorney General has opined in 61 Ops.Cal.Atty.Gen. 384 (1978) that the adoption of Section 3.1(b) of Article 9 of the California Constitution voided the provision of EC 1207 and that the County Board retains power to fix the salary of the County Superintendent including increasing or decreasing the salary during the County Superintendent's term of office.

The Attorney General also opined that any decrease could not be retroactive. Given the conflict recognized by the Attorney General between the California Constitution and EC 1207, it is recommended that the County Board contact legal counsel prior to decreasing a County Superintendent's salary.

3. EC 1209 – "A county superintendent of schools shall not increase his or her salary, financial remuneration, benefits, or pension in any manner or for any reason without bringing the matter to the attention of the county board of education for its discussion at a regularly scheduled public meeting and without the approval of the county board of education." [Refer also to Government Code (GC) 54956]

Considerations for Setting the County Superintendent’s Salary

Comparison Agencies

It is the intention of the County Board to consider relevant comparable information when determining the County Superintendent’s compensation.

Information may include, but is not limited to:
- Class III counties - County superintendents in the Class III counties
- Largest school districts in Santa Barbara County (Lompoc Unified, Santa Barbara Unified, Santa Maria-Bonita, Santa Maria Joint Union)
- Region 8 COEs (County offices are clustered into regions. In the California County Superintendents organization, Region 8 includes the following counties: Kern, San Luis Obispo, Santa Barbara, and Ventura)

Health and Welfare Benefits, Travel, Retirement Contributions, Life Insurance, and Other Additional Stipends

The County Superintendent shall receive the same
- Health and welfare benefits
- Travel reimbursement
- Retirement benefits
- Life insurance benefits
- Graduate degree stipend
- SBCEO-issued cell phone consistent with certificated management.

The County Superintendent's membership dues to the Association of California School Administrators (ACSA) shall be paid for by SBCEO.

**Longevity**

The County Superintendent shall receive the same longevity, consistent with certificated management.

**Annual Increases**

When certificated management receives negotiated salary increases, the County Board may consider the County Superintendent for the same increase.

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**Policy Reference Disclaimer:**
These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the County Superintendent of Schools or designee to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<table>
<thead>
<tr>
<th>State References</th>
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<tr>
<td>Gov. Code 53243-53243.4</td>
<td>Abuse of office</td>
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<td>Gov. Code 54950-54963</td>
<td>The Ralph M. Brown Act</td>
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<tr>
<td>Gov. Code 54956</td>
<td>Special Meetings</td>
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ADOPTED BY COUNTY BOARD:
REVISED:
Resolution No. 2317
Emergency Resolution
Award of Contract without Bidding and Advertising

WHEREAS, pursuant to California Public Contract Code §20113, the Board may, by unanimous resolution, by vote of members present, determine that an emergency exists wherein certain repairs, alterations, work, or improvements are necessary to permit the continuation of existing programs and services, or to avoid danger to life or property; and

WHEREAS, a resolution regarding such circumstances permits the Santa Barbara County Education Office (SBCEO) to make a contract for the performance of labor and furnishing of materials or supplies for the purpose of addressing the existing situation without advertising for or inviting bids; and

WHEREAS, the emergency is described in detail below:

Between the months of December 2022 and March 2023, more than eleven atmospheric river events swept through California resulting in a state of emergency being declared by the Governor on March 1, 2023, and a subsequent March 9 Presidential Emergency Declaration to support communities impacted by the severe winter storms. The rain and windstorms caused significant damage to the roof of Building D (modular) on the SBCEO Cathedral Oaks campus. The roof in Building D has been leaking during this storm season and getting progressively worse with each storm. An inspection of the ceiling and the roof on March 17, 2023, revealed visible mold on the interior plywood lining resulting from leaks in the roof. The sources of the leaks were identified throughout the roof and due to decomposition of material it was determined that the entire roof needs to be replaced as soon as possible. The roof has been patched numerous times in the past but there is now significant damage that can no longer be addressed with temporary solutions.

Building D houses the California Children’s Services (CCS) Medical Therapy Unit (MTU) and currently the gym area of the building is closed. The office and one other room in the building have been deemed safe for use by staff and students for the time being. However, services to students have been significantly impacted without access to the gym and the unique equipment that resides in the space. A replacement of the roof is necessary for our students to be able to receive all of the therapy services that they require to be active and healthy.
WHEREAS, in order to promptly continue essential programming and services, and to avoid further health risks or continued property loss, it is essential to replace the roof of Building D immediately; and

WHEREAS, the estimated cost to resolve this emergency is expected to exceed $15,000; and

WHEREAS, this resolution does not set aside any bonding or security otherwise required by law;

NOW THEREFORE, BE IT RESOLVED, that the Santa Barbara County Board of Education declares an emergency and with approval of the County Superintendent of Schools authorizes the SBCEO Administrator of Internal Services to enter into a contract or contracts for the roof replacement or other work required to resolve the building impact without advertising or inviting bids that may include additional work required by local and state agencies.

PASSED AND ADOPTED by the Santa Barbara County Board of Education on April 6, 2023, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

Judith Frost, President  
Santa Barbara County Board of Education  

Dr. Susan Salcido, Clerk/Secretary  
Santa Barbara County Board of Education
Resolution No. 2318

Support of Funding for County Office of Education Operated Juvenile Court and Community Schools

WHEREAS, juvenile court and community schools are operated by county offices of education to provide public education for students;

WHEREAS, students enrolled in court and community schools need individualized academic, social-emotional learning, and career technical education courses of study; and

WHEREAS, juvenile court schools provide public education for students who are incarcerated in facilities operated by county probation departments; and

WHEREAS, community schools provide opportunities for students to prepare for post-secondary education, meet graduation requirements, college and career transition support, access quality prenatal and parenting education, and receive health and mental services; and

WHEREAS, students attending a juvenile court or community school have unique needs, including higher rates of trauma requiring mental health support; obstacles to receiving specialized supports in a comprehensive school setting; a need for specialized supports and services; credit deficiency and unfinished learning; and more; and

WHEREAS, the teachers, paraeducators, and staff at juvenile court and community schools are highly specialized, able to serve multiple grade levels, multiple subjects, use restorative practices and inclusionary practices; and

WHEREAS, students attending juvenile court and community schools are underserved by the current attendance-based funding model, known as “average daily attendance” (“ADA”); and

WHEREAS, juvenile court and community schools have unpredictable enrollment levels throughout a school year, while their specialized staffing costs remain consistent; and

WHEREAS, the ADA-only funding model does not support core and ongoing staffing needs and does not account for the variable enrollment and attendance of the court and community school model; and
WHEREAS, the ADA-only funding model does not account for the complexity of the realignment of the Department of Juvenile Justice affecting many counties; and

WHEREAS, an ADA-only funding model creates inequitable programs across the 58 counties; and

WHEREAS, Assembly Bill (AB) 906 (Gipson) was introduced on February 14, 2023, to improve the funding model for juvenile court and community schools.

NOW, THEREFORE BE IT RESOLVED, that the County Superintendent of Schools and the Santa Barbara County Board of Education urge the State Legislature and Governor's Administration to support sustainable fiscal resources for the provision of public education and college and career transition for youth enrolled in juvenile court and community schools by establishing a funding formula that supports the provision of academic, college and career readiness, and social-emotional services.

PASSED AND ADOPTED by the Santa Barbara County Board of Education on April 6, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Judith Frost, President
Santa Barbara County Board of Education

Dr. Susan Salcido, Clerk/Secretary
Santa Barbara County Board of Education,
and County Superintendent of Schools
Information Items
Santa Barbara County Board of Education
Classified Personnel Report
April 6, 2023

Appointments

**Limited Term/Substitute**

Hewitt, Stella
Paraeducator • Special Education • Various Sites
• Hourly as needed
March 14, 2023

Johnson, Byanka
Child Care Assistant • Early Care and Education • Various Sites
• Hourly as needed
March 14, 2023

Mennis, Phoebe
Student Worker Tutor • Partners In Education • Hope Center
• Hourly as needed
February 27, 2023

Mumpower, Katherine
Student Worker/Tutor • Partners In Education • Hope
• Hourly as needed
March 13, 2023

Williams, Shirley
Paraeducator • Special Education • Various Sites
• Hourly as needed
February 17, 2023

**Probationary**

Escobedo Beas, Carlos
Program Associate • Transitional Youth Services • North County
100% • 12 months
February 21, 2023

Espinosa, Adriana
Child Care Assistant • Early Care and Education • De Colores State Preschool
75% • 10 months
February 22, 2023

Gallas, Mary-Beth
Director, Facilities • Internal Services • Operations Administration
100% • 12 months
March 20, 2023

Keller, Melissa
Integrated Worker • Special Education • Integrated Special Education North
12.5% • 12 months
March 2, 2023

Prepared on: 03-17-2023
Nguyen, Haylie  
Paraeducator • Special Education • Manzanita Charter School  
81.25% • 10 months  
March 13, 2023

Rubio, Emilio  
Custodian/Maintenance Worker • Internal Services • Operations South  
100% • 12 months  
March 17, 2023

Williams, Kira  
Student Information Specialist • Special Education • Special Education Support Staff, Santa Barbara  
100% • 12 months  
March 1, 2023

Changes  

Anniversary Increase

Almodovar, Nelson  
Paraeducator • Special Education • Manzanita Charter School  
81.25% • 10 months  
March 1, 2023

Almquist, Brigitte  
Administrative Analyst • Educational Services • Educational Services  
100% • 12 months  
March 1, 2023

Contreras, Nancy  
Child Development Technician • Early Care and Education • Early Care and Education - Santa Maria 2  
100% • 12 months  
March 1, 2023

De La Cruz, Alejandro  
Custodian/Maintenance Worker • Internal Services • Operations North  
100% • 12 months  
March 1, 2023

Delgado, Elvira  
Paraeducator • Special Education • Montecito Union School  
81.25% • 10 months  
March 1, 2023

Devaux, Gabriela  
Paraeducator • Special Education • Speech/Language Services, Lompoc  
75% • 10 months  
March 1, 2023

Diaz, Evelin  
Child Care Assistant • Early Care and Education • Santa Maria Cal-SAFE  
100% • 10 months  
March 1, 2023
Hallberg, Jessica  
Payroll Supervisor • Internal Services • Payroll Administration  
100% • 12 months

March 1, 2023

Johnston, Kendra  
Welcome Every Baby (WEB) Nurse • Children and Family Resource Services • Welcome Every Baby  
40% • 12 months

March 1, 2023

Montgomery, Karyn  
Paraeducator • Special Education • Vision Services  
75% • 10 months

March 1, 2023

Morin, Jovonni  
Teaching Assistant • Juvenile Court and Community Schools • Dos Puertas Juvenile Hall School  
87.5% • 10 months

March 1, 2023

Perez, Alexis  
Paraeducator • Special Education • Young Learners State Preschool, SPED  
84.375% • 10 months

March 1, 2023

Perez, Silvia  
Paraeducator • Special Education • Young Learners State Preschool, SPED  
87.5% • 10 months

March 1, 2023

Rios, Josefa  
Health Advocate - Bilingual • Children and Family Resource Services • Health Linkages - South County  
100% • 12 months

March 1, 2023

Rodriguez, Yenica  
Paraeducator • Special Education • Cuyama Elementary School  
81.25% • 10 months

March 1, 2023

Sherchan, Arlene  
Administrative Assistant, Superintendent's Office (Confidential) - Exempt • Superintendent • Cathedral Oaks  
100% • 12 months

March 1, 2023

Sherlock, Peter  
Computer/Network Technician, ITS • Information Technology Services • North County  
100% • 12 months

March 1, 2023

Zarate Uribe, Odaliss  
Paraeducator • Special Education • Allan Hancock Preschool  
70% • 10 months

March 1, 2023

Prepared on: 03-17-2023
**Differential - Add**

Herrera, Wendy
Child Care Services Technician • Early Care and Education • Early Care and Education - Hope Center 4
100% • 12 months
Bilingual

February 1, 2023

**Longevity Increment**

Trisler, Mary
Paraeducator • Special Education • Preschool Assessment Team, Santa Barbara/Valley
25% • 10 months
30 years

March 1, 2023

**Out of Classification/Return**

Evans, Matthew
Digital Media Resources Specialist, IMS • Educational Technology Services • Educational Technology Services
25% • 12 months

April 1, 2022

Evans, Matthew
Reprographics Administrative Assistant • Communications • Reprographics
100% • 12 months

April 1, 2023

**Probation to Permanent**

Alvarado-Luna, Gabriela
Paraeducator • Special Education • Tommie Kunst Junior High DHOH
50% • 10 months

March 1, 2023

Toro, Jasmine
Paraeducator • Special Education • Cold Spring School
81.25% • 10 months

March 1, 2023

**Reassignment**

Olivas, Alleena
Paraeducator • Special Education • Tommie Kunst Junior High DHOH
87.5% • 10 months
From Righetti High School DHOH

March 20, 2023

**Separation**

**Retirement**

Alarcon, Elvira
Administrative Assistant • Special Education • Special Education Support Staff North
100% • 12 months

July 7, 2023

Prepared on: 03-17-2023
Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

2023

District: Santa Barbara County Education Office

Name of person completing this form: Bridget Baublits

Title of person completing this form: Associate Superintendent

Please provide the date when this information will be reported publicly at the district governing board meeting:

April 6, 2023

Quarterly report submission date (check one):

☑ April (January — March)
☐ July (April — June)
☐ October (July — September)
☐ January (October — December)

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Signature of district superintendent: 3/22/23

Date
February 22, 2023

Susan C. Salcido, Superintendent
Santa Barbara County Office of Education
P.O. Box 6307
Santa Barbara, CA 93160-6307

Dear Superintendent Salcido:

Subject: 2022–23 First Interim Report

Pursuant to California Education Code Section 1240(l), we have reviewed your county office of education’s First Interim Report and the accompanying positive certification of financial solvency to determine whether it complies with the Criteria and Standards for fiscal stability adopted by the State Board of Education, allows your office to meet its financial obligations during the fiscal year, and is consistent with a financial plan that will enable your office to satisfy its multiyear financial commitments. We concur with your assessment that, based on current projections, your county office will be able to meet its financial obligations for the current and subsequent two fiscal years and that a positive certification is appropriate.

We appreciate the submission of your First Interim Report and await your Second Interim Report, which must be submitted to our office no later than March 17, 2023. If you have any questions or concerns, please contact our office by phone at 916-322-1770 or email at SACSINFO@cde.ca.gov.

Sincerely,

/s/
John Miles, Administrator
Fiscal Oversight and Support Office

JM:jh
2022-0203-42

cc: Bill Ridgeway, Assistant Superintendent, Administrative Services