

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
APRIL 29, 2020

Time of Meeting: 8:00 P.M.
Kind of Meeting: Business Meeting
Place of Meeting: Administration Building

Those Present:

Board President:	Mrs. Johanna Testa
Board Vice President:	Mr. Richard Panico
Board Trustee:	Mrs. Noelle Dunlop
Board Trustee:	Mr. Keith Frank
Board Trustee:	Mrs. Lisa Reitan
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Mrs. Colleen Card
Executive Director for Educational Services:	Mrs. Sandra Wojnowski
District Clerk:	Mrs. Patricia Morbillo

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE MAY 27, 2020 BUSINESS MEETING.

Mrs. Testa called the meeting to order at 8:00 P.M.

This Board of Education Meeting was conducted via Zoom so that it could be held in public within the guidelines of safe distancing due to the Governor’s Executive Order putting the state on “Pause”.

Mrs. Testa and the Board members read the Pledge of Allegiance for the attendees. Mrs. Testa stated that the District would like to recognize all veterans for their service and that the District would also like to thank all essential and front line workers for their service. She stated that the District would like to recognize members of the media in attendance. She asked that they type in the chat box their name and media affiliation. There were no media present who identified themselves.

I. BOARD MEMBERS MESSAGE

Mrs. Testa welcomed everyone to the Board’s first Zoom Board meeting. On behalf of the Board of Education, I would like to thank Dr. Cartisano and our entire staff, teachers administration, operations, IT Special Ed staff and central office. Thank you for your hard work, determination, flexibility and willingness to collaborate. I know how hard you are all working and the circumstances are less than ideal. Nothing will ever replace teachers in front of students in the classroom but your efforts are recognized and bearing fruit. I would also like to thank our community members, parents and caregivers. We are all living it at home with our own children and know how important your partnership with the district is needed. I appreciate your patience, confidence and flexibility as we have moved forward. To all, thank you for your stamina and heart. We will get through this and come out the other end strong as always.

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She stated that the Board will take public be heard comments or questions related to agenda items only at the end of the meeting as noted on the agenda. She asked the audience to please type your name, address in chat box with your comment or question. She stated that the Board will now move to the Consent Agenda portion of the meeting.

II. CONSENT AGENDA

A. MINUTES:

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the March 17, 2020 Business Meeting; March 25, 2020 Business Meeting; and April 21, 2020 Business Meeting.”

B. FINANCE/FACILITIES:

1. Eastern Suffolk BOCES Agreement – Internet Access and Fiber WAN:

Dr. Cartisano and Mrs. Card are requesting your approval of the Internet Services and Fiber Wide Area Network (WAN) Agreement with Eastern Suffolk BOCES. This agreement provides internet services to the north campus and connection between the two campuses.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby authorizes the following resolution:

Resolution Authorizing and Approving Between the District and Board of Cooperative Educational Services, First Supervisory District of Suffolk County For the Acquisition and Installation of Computer Equipment, Related Software and Other Services

“**WHEREAS**, the Miller Place Union Free School District (District) and the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (BOCES), desire, pursuant to Section 109-b and Section 119-0 of the General Municipal Law, and Section 1950(4)(aa) of the Education Law, to undertake a Technology Project consisting of the acquisition and installation of Internet Access and renewal of FWAN, and other services as indicated in said Technology Project, and

WHEREAS, the cost of the Project #IA-FWAN-MP-031220-2020-2025 is \$93,367.56 to be paid in equal installments over a 5 year period.

NOW, THEREFORE, BE IT RESOLVED, BY THE Board of Education of the District as follows: The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute and deliver the Eastern Suffolk BOCES Multi-Year Service Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval.

The officers, employees, and agents of the District are hereby authorized and directed for an in the name and on behalf of the District to do all acts and things required or provided for by

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the provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper to effect the purpose of the foregoing resolution and to cause compliance by the District with all of the terms, covenants and provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, binding upon the District.”

2. Health Service Contracts:

Dr. Cartisano and Mrs. Card are requesting your approval of the following health service contracts as required per educational law, section 912, with the school districts providing health services to the District’s resident students who attend private or parochial school for the 2019-20 school year that are reimbursed for these services.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the health service contracts for the 2019-20 school year and furthermore authorizes the Board President and the Superintendent of Schools to sign such contracts with the following school districts:

- Center Moriches Union Free School District.”

3. Internal Auditors Reports for 2019-20:

Dr. Cartisano and Mrs. Card are requesting your acceptance of the following resolution to approve the 2019-20 Internal Audit Reports from our internal auditors, Nawrocki Smith, LLP.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves the following Internal Audit Reports:

- Key Control – Audit Log Reports
- Key Control – Bank Reconciliations and Treasurer’s Reports
- Key Control – Food Service Management Contract Review
- Key Control – Payroll Tax Filings
- Key Control – Superintendent’s Expense Reimbursements
- District Response – Key Control Audit Reports – April 13, 2020.”

4. Obsolete Equipment:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to declare the attached District owned asset list as obsolete and its possible sale, and/or disposal.

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RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets on the attached list as obsolete and its possible sale, and/or disposal.”

5. Transportation Agreement - Amendment:

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve the Transportation Agreement Amendment with First Student.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Transportation Agreement Amendment with First Student and authorizes the Board of Education President and Superintendent of School to sign such agreement.”

C. PERSONNEL:

1. Personnel List:

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of April 29, 2020.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of April 29, 2020, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

D. SPECIAL EDUCATION RECOMMENDATIONS:

1. CSE Recommendations:

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE recommendations.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s dated: CPSE 03-27-20 DO; CPSE 04-01-20 DO; CSE 02-10-20 NCR; CSE 02-11-20 NCR; CSE 02-12-20 NCR; CSE 02-13-20 NCR; CSE 03-02-20 NCR; CSE 03-05-20 NCR; CSE-CPSE 03-09-20 AMPS.”

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E. CURRICULUM AND INSTRUCTION – None

F. OTHER – None

Mrs. Testa stated that the board members would need to state their full name when making motions and as each member votes since this is an online meeting. Mrs. Testa asked for a motion to approve the consent agenda which Mr. Panico moved and then was seconded by Mrs. Reitan. Mrs. Testa asked if anyone on the Board had questions regarding the Consent Agenda. There were no Board member questions. Mrs. Testa called for the vote by board member who voted as follows:

Mrs. Testa	Yes
Mr. Panico	Yes
Mrs. Dunlop	Yes
Mr. Frank	Yes
Mrs. Reitan	Yes

Yes 5; No 0; Motion Carried

III. BOARD POLICIES

Mrs. Testa stated that the Board had no policies in First Time Reading at this time.

A. First Time Reading: None

Mrs. Testa stated that the Board has policies in review as listed below on the agenda. These policies have been edited and already provided to the Board for their review. Does anyone have questions for the items in review. If there are no Board questions then Mrs. Testa stated that they will be moved to action at the next Board meeting.

B. Review:

Policy #5811	Homeless Children
Policy #5811.R	Homeless Children Regulation

Mrs. Testa stated that the Board has policies in action as listed below on the agenda. These policies have been reviewed and are now ready for Board approval. Once approved these policies will be posted to the District website.

C. Action:

Policy #1450	Civility and Decorum
Policy #1450.R	Civility and Decorum Regulation
Policy #1741	Home Instruction
Policy #5200	Co-Curricular and Extracurricular Activities
Policy #5205	Eligibility for Co-curricular and Extracurricular Activities
Policy #5252	Athletic Placement Process
Policy #9160	Personnel Records
Policy #9260	Conditional Appointment and Emergency Conditional Appointment
Policy #9310	Physical Examinations
Policy #9320	Drug-Free Workplace
Policy #9320.R	Drug-Free Workplace Regulation

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Policy #9460 Incidental Teaching
Policy #9900 Theft of Services or Property

Mrs. Testa asked for a motion to approve the policies in action as presented.

Mr. Panico moved, seconded by Mrs. Reitan to approve the policies in action as presented.

Mrs. Testa Yes
Mr. Panico Yes
Mrs. Dunlop Yes
Mr. Frank Yes
Mrs. Reitan Yes

Yes 5; No 0; Motion Carried

IV. PUBLIC BE HEARD

Mrs. Testa stated that the Board will now take public be heard comments or questions related to agenda items only at the end of the meeting as noted on the agenda. She asked for the audience members to please type your name and address in the chat box with your comment or question related to agenda items only.

Dr. Guryn, Sound Beach Resident

Dr. Guryn asked a question regarding the upcoming budget vote and he understood the Board may not know the answer yet. Mrs. Testa stated that we have no new information to share at this time but would continue to update the community as information becomes available from the state regarding the vote.

V. ADJOURNMENT OF MEETING

Mrs. Testa stated that the Board will now adjourn the meeting and thanked the audience for their attendance at the Board meeting. Mrs. Testa asked for a motion to adjourn the meeting and Mr. Panico moved, seconded by Mrs. Reitan to adjourn the meeting at 8:08 P.M

Mrs. Testa Yes
Mr. Panico Yes
Mrs. Dunlop Yes
Mr. Frank Yes
Mrs. Reitan Yes

Yes 5; No 0; Motion Carried

Respectively submitted by: Patricia A. Morbillo, District Clerk