



COMMUNICATIONS AND COMMUNITY ENGAGEMENT MEETING

11/21/2022 [04:00 PM-05:00 PM]

1. Call to Order

Minutes

Ms. Karpel called the meeting to order at 4:00 p.m.

2. Roll Call

Minutes

Members in Attendance: Michele Agee, Sarah Karpel, Lindsay Koch, Ericka Schmidt, Terry Singer and Stacy Winslow

Members in Absent: Maria Memmi

Citizen Advisors in Attendance: Leah Gible, Julie Goolsby, Julie Kiser, and Andrea Mitchell

Community and Staff in Attendance: Phil Ayala, and Missy Kunder

3. Approval of Summary Minutes

Minutes

Following a motion by Mr. Singer and a second by Dr. Koch, the Minutes were approved.

4. Unfinished Business

5. New Business

5.a. New Committee Member Introductions

- Julie Kiser
- Andrea Mitchell

Minutes

The new citizen advisors were welcomed to the committee.

5.b. Snow Day and Delay Start Review

Minutes

With considerations having been given to a survey from the summer, the means of the messages sent out to families has changed to start with a text message first. This will expedite the process of getting the message out.

5.c. FID Day Review

Minutes

The FID (flexible instruction days) have been approved and will be utilized this year, after the first official snow day which will be an actual snow day.

5.d. New Website and Mass Messaging Provider

Minutes

Blackboard is changing to Finalsite and the plan is to move forward with them.

5.e. Website ADA Compliance

Minutes

Our website is currently 83% ADA compliant. PDFs are a work in progress, color contrasts are up to date, and spelling & grammar are up to date.

5.f. Board Minutes and Audio Recordings on Website

Minutes

After some research, it has been determined that minutes and audio are not required to be kept on the website. This would include all board and committee meeting pdf minutes and audio. We are looking to move them to a drive and give access when needed. Three to five years of pdf minutes was suggested to be maintained on the website with audio possibly being 1-2 years or possibly make the transcription of the audio available on an as needed basis to be ADA compliant. The transcribing has a quick turnaround time of 24 hours for a human transcription or less for machine transcription. There are different plans available, more research to be done and brought back to the committee on this.

6. District Updates

Minutes

Lots of events going on District wide. Follow us on Instagram or Facebook.

7. Public Comment

Minutes

There were no participants for public comment.

8. Adjournment

Minutes

The meeting was adjourned at 4:39 p.m.