

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
MINUTES  
MAY 27, 2020

**Kind of Meeting:** Business Meeting

**Place of Meeting:** Zoom

**Those Present:**

Board President:	Mrs. Johanna Testa
Board Vice President:	Mr. Richard Panico
Board Trustee:	Mr. Keith Frank
Board Trustee:	Mrs. Lisa Reitan
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Mrs. Colleen Card
Executive Director for Educational Services:	Mrs. Sandra Wojnowski
District Clerk:	Mrs. Patricia Morbillo

**Those Absent:**

Board Trustee: Mrs. Noelle Dunlop

**PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE JUNE 17, 2020 BUSINESS MEETING.**

Mrs. Testa called the meeting to order at 8:03 P.M.

This Board of Education Meeting was conducted via Zoom so that it could be held in public within the guidelines of safe distancing due to the Governor’s Executive Order putting the state on “Pause”.

Mrs. Testa and the Board members read the Pledge of Allegiance for the attendees. Mrs. Testa stated that the District would like to recognize all veterans for their service and that the District would also like to thank all essential and front line workers for their service during this extremely difficult time. She stated that the District would like to recognize members of the media in attendance. She asked that they type in the chat box their name and media affiliation. There were no media present who identified themselves as being present.

I would like to ask the Superintendent of Schools, Dr. Cartisano, to give her message at this time.

**I. SUPERINTENDENT’S MESSAGE**

Thank you Mrs. Testa. To begin tonight I would like to take this opportunity to thank our school community for their partnership, their patience and their stamina as we ventured into the uncharted waters of emergency remote distance learning. Although this pandemic landed us in unprecedented times, initially we were not prepared to educate our students outside of our school walls.

As a District, we were concerned about excessive screen time for our students, as well as data privacy issues. As a school district, we have a massive amount of technology within our school walls, including laptops, mobile computer labs, hard wired computer labs, Smart Boards in every

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instructional space, and state of the art library media centers, but we just began the process of venturing into a remote learning management program.

Our first pilot was in the fall 2019 with approximately 20 teachers being trained in the process. We had just begun phase two of the project with another 20 teachers in February, and then the pandemic began impacting our region in March.

Within a very short amount of time we began to remotely train almost 200 faculty members in Microsoft 365. That brought with it obvious hurdles and difficulties. I commend our administrative staff and our faculty for their unwavering efforts and never losing focus that educating our students was our top priority. Our goal was to improve every day. This week, week eight, we progressed to real time interaction which has been positively received by students, teachers, and parents.

During this time we also supported families who needed internet access, as well as loaning over 300 laptops to faculty who needed technology and families who needed an additional device for their children to participate in emergency remote distance learning.

I thank our teachers, who will always be our student's best resources and our parents who became home instructors overnight.

In addition, thank you to our business office and food service staff who have continued to serve approximately 700 meals each week to members of our school community.

As we begin the preparations for September 2020, we are developing multiple plans as we await guidance from the State Education Department, Governor Cuomo's Office and County Executive Steve Bellone's Office. As of tonight, we do not know what school will look like, but we will be prepared.

As part of our 2020-21 budget we have included the following instructional initiatives: every student will be issued a District purchased laptop or device; added elementary sections to lower class size and assist students returning to school; added elementary math supports to reduce regression; increasing time for primary and elementary students in physical education, art, music, and library; added secondary math labs to assist students with needed concepts and skills; added two additional courses to the high school curriculum to expand student options in science and math - non regents chemistry, and Advanced Placement Calculus BC; added a 3:05 pm late bus for Miller Place High School students to stay afterschool for extra help; additional mental health support to address social emotional learning and transition students back to school; and as the school year ends, and over the summer we will be providing additional professional development opportunities to our faculty regarding remote distance learning.

As we look towards September, we will continue to explore all educational options to safely and effectively educate our students and I expect this discussion will continue over the next few months.

As many be aware, throughout this time of uncertainty New York State school districts have been receiving Governor Executive Orders regarding various aspects of operations, including days we were

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mandated to be in session. As we prepare to end the current school year, I am recommending to the Board of Education we readopt (again) the 2019-20 school calendar as follows:

Friday, June 12 - will be the last day for faculty posted assignments for student work  
Monday, June 15 and Tuesday June 16 - will be a faculty professional development days  
Tuesday, June 16 - will be the last day for students to submit assignments remotely  
Wednesday, June 17 and Thursday, June 18 - Will be secondary grading and elementary report card narrative writing days  
Friday, June 19 - Final reporting day for faculty

These changes adhere to New York State requirements, it allows our secondary faculty needed time for our revised third and fourth quarter grading system which supports students who remained active in their learning, and it also allows our elementary faculty needed time to write in-depth narratives in place of specific grades for those students. By the Board approving these calendar changes tonight, I will notify the school community tomorrow thereby (hopefully) returning our high school students from their new nocturnal schedules to focusing on completing assignments which may have been due in late June to now being due by June 12. It will also allow parents the time to prepare schedules for their children for late June.

I believe Executive Council President Andrew Friedman is attending this meeting tonight, so I will leave the discussion of senior class 2020 events for him to report on later in the meeting.

Finally, regarding summer 2020 camps and Drivers Education Program, we continue to monitor public health requirements. We are in the process of developing a modified camp schedule with MPAA for potential offerings, as well as the possibility of offering a summer driver's education program. Information will be forthcoming as soon as it is practicable to share that information with our school community.

I am looking forward to the Board meeting on June 17 when we will celebrate several student accomplishments and our upcoming staff retirees.

## **II. BOARD MEMBERS MESSAGE**

Thank you Dr. Cartisano. Thank you for attending the scheduled Board Meeting tonight. This meeting is being conducted as a Zoom meeting so that the public may attend virtually and follow the guidelines of safe distancing due to the Governor's Executive Orders. I would like to thank everyone who attended last night's budget hearing.

The District continues to send information home to parents and students regarding the upcoming District plans and updates. Information will continue to be released as needed to keep parents and students updated.

As a reminder per Governor Andrew Cuomo's executive orders the uniform vote date has been amended from May 19, 2020 to June 9, 2020 for all New York State school districts. The vote will now take place by absentee ballot only and there will be no in-person voting. Absentee ballots have been mailed to all eligible District voters.

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I would like say personally to encourage you to vote, send them in. I would like to thank Mr. Panico and Mrs. Reitan for stepping up to run for another term. Their commitment to our community is very appreciated and Dr. Cartisano often says that this time of year is the time when we thank many people including the teacher appreciation week, a nurse appreciation day, there is a day to recognize everybody. Our entire staff has really stepped up and worked very hard days, nights, weekends to get us to where we are and where we need with whatever September brings so thanks to all staff.

### III. PUBLIC BE HEARD

The Board will now take public be heard comments or questions related to agenda items next as noted on the agenda. Please type your name and address in the chat box with your comment or question or you can use the raise your hand button so that we can acknowledge you.

Ms. Christine Delaney, Parent

Ms. Delaney asked a question about the mailing of the absentee ballots for annual vote since she had not received her ballot yet. Ms. Testa stated that the ballots have been mailed but you probably would not have received it yet because our U.S. Postal Service is challenged with the massive amount of vote materials being sent out, sorted and out appropriately to the correct mail boxes. Community residents should get them over the next few days.

Dr. Wlodek Guryn, Resident

Dr. Guryn asked a question about consent agenda item regarding rescinding a memorandum of agreement with the MPTA unit and asked why it was rescinded. Dr. Cartisano stated that this is a personnel item and not a material item. Mrs. Testa concurred with Dr. Cartisano that it was a specific employee matter that could not be discussed in public session.

Ms. Brianna Rovegno, Parent

Ms. Rovegno asked a question about the posting of the meeting information so she could find out what she missed. Mrs. Testa stated that the meeting minutes would be posted on the District website for the community members to review.

She stated that the Board would now move to the Consent Agenda portion of the meeting.

### IV. CONSENT AGENDA

#### A. MINUTES:

This resolution is to approve the meeting minutes of the Board of Education.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the April 29, 2020 Business Meeting; May 5, 2020 Business Meeting.”

#### B. FINANCE/FACILITIES:

##### 1. Treasurer Reports:

Enclosed are the Treasurer Reports as submitted by Mr. Donald Pearce for the periods ending March 31, 2020 and April 30, 2020.

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**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurers Reports for the periods ending March 31, 2020 and April 30, 2020.”

**2. Financial Reports:**

Enclosed are the Financial Reports as submitted by Mrs. Darlene Levi for the periods ending March 31, 2020 and April 30, 2020.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Financial Reports, for the periods ending March 31, 2020 and April 30, 2020.”

**3. Extra Classroom Activity Reports:**

Enclosed are the Extra Classroom Activity Reports as submitted by Mrs. Carrie Sandt for the periods ending March 31, 2020 and April 30, 2020.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Extra Classroom Activity Reports for the periods ending March 31, 2020 and April 30, 2020.”

**4. Claims Auditor Reports:**

Enclosed are the Claims Auditor Reports as submitted by MacDonald & Rand LLP - Certified Public Accountants for the periods ending March 31, 2020 and April 30, 2020.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Claims Auditor Reports for the periods ending March 31, 2020 and April 30, 2020.”

**5. Health Service Contracts:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following health service contracts as required per educational law, section 912, with the school districts providing health services to the District’s resident students who attend private or parochial school for the 2019-20 school year that are reimbursed for these services.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the health service contracts for the 2019-20 school year and furthermore authorizes the Board President and the Superintendent of Schools to sign such contracts with the following school districts:

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- South Huntington Union Free School District.”

**6. Donation – Scholarships and Awards:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept donations for the scholarships and awards.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the following monetary donations of \$7,175.00 for:

Andrew McMorris Foundation Scholarship	
• Andrew McMorris Foundation Inc.	\$1,000.00
Richard Sanders Scholarship Account	
• Mary Ellen and Nancy Sanders	1,000.00
Miller Place School District Senior Scholarships and Awards Fund:	
• Miller Place Homemakers	\$ 125.00
• Miller Place Civic Association	300.00
• Manzoni Real Estate	50.00
• Miller Place Friends of the Arts	3,000.00
• Raymond Sommerstad	\$ 100.00
• Suffolk Association of School Business Officials	500.00
• Miller Place PTO	\$1,100.00.”

**7. Donation – General Mills Box Tops for Education:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a donation of \$87.30 from General Mills, through its Box Tops for Education Program. These funds will be used in support of the students in the following schools:

Andrew Muller Primary School	\$43.90
Laddie A. Decker Sound Beach School	29.60
North Country Road Middle School	13.80

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the monetary donation of \$87.30 from General Mills Box Tops for Education.”

**8. Independent Consultant Agreement:**

Dr. Cartisano and Mrs. Card are requesting your approval of the Independent Consultant Agreement with Ms. Regina Tambasco for the 2020-21 school year.

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**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached Independent Consultant Agreement with Ms. Regina Tambasco for the 2020-21 school year and furthermore, authorizes the Board President to sign such agreement.”

**9. Request for Proposal Award Extension – Electrical Services #18-13 Ext. #21-15:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following Electrical Services Request for RFP#18-13, Extension #21-15 to Relle Electric Corp for the 2020-21 school year, for one year at no increase in rates and no changes in the terms of service.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby extend the Electrical Services Request for Proposal (RFP) #18-13, Extension #21-15 to Relle Electric Corp. for the 2020-21 school year, for one year at no increase in rates and no changes in the terms of service.”

**10. Request for Proposal Award Extension – Internal Auditor #18-09, Ext. #21-11:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to extend the Request for Proposal (RFP) award for Internal Auditor Services #18-09, Extension #21-11 for the 2020-21 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the Internal Auditor Request for Proposal (RFP) #18-09, Extension #21-11 for the 2020-21 school year as per the proposal.”

**11. Request for Proposal Award Extension – External Auditor #18-10, Ext. #21-12:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to extend the RFP award for External Auditor Services and Financial Statement Preparation Request for Proposal (RFP) #18-10, Extension #21-12 for the 2020-21 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the External Auditor Services and Financial Statement Preparation Request for Proposal (RFP) #18-10, Extension #21-12 for the 2020-21 school year as per the original proposal.”

**12. Request for Proposal Award Extension – Job Coaching #17-08, Ext. #21-10:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to extend the Request for Proposal (RFP) award for Job Coaching #17-08, Extension #21-10 for the 2020-21 school year.

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**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the Job Coaching Request for Proposal (RFP) #17-08, Extension #21-10 for the 2020-21 school year, for one year at no increase in rates and no changes in the terms of service.”

**13. 2020-21 Shared Services Contract – Eastern Suffolk BOCES:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the Eastern Suffolk BOCES Shared Services Contract for the 2020-21 school year.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Eastern Suffolk BOCES Shared Services Contract for the 2020-21 school year, and authorizes the Board President and District Clerk to sign such contract.”

**14. 2020-21 Purchasing Contracts (NYS, State Agencies & Federal):**

Dr. Cartisano and Mrs. Card are requesting approval of the following resolutions to purchase goods and materials for the Miller Place Union Free School District from various contracts.

**This resolution allows the District to participate in various New York State and State Agencies Purchasing Contracts for the 2020-21 fiscal year on an as needed basis:**

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District allow the District to participate in various New York State and State Agencies Purchasing Contracts, including Counties, for the 2020-21 fiscal year on an “as needed” basis.”

**This resolution allows the District to participate in various Federal Purchasing Contracts for the 2020-21 fiscal year on an as needed basis:**

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District allow the District to participate in various “Federal Contracts” for the 2020-21 fiscal year on an “as needed” basis.”

**15. 2020-21 Eastern Suffolk BOCES – Purchasing Contracts:**

Dr. Cartisano and Mrs. Card are requesting approval of the following resolution to purchase goods and materials from various BOCES contracts.

**RECOMMENDED MOTION: “BE IT RESOLVED, WHEREAS,** various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

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**WHEREAS**, the Miller Place Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

**WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

**WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

**BE IT RESOLVED** that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

**BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

**BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

**BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.”

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**16. Seneca Consulting Group Contract:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following contract extension with Seneca Consulting Group for Patient Protection and Affordable Care Act Employer Responsibility and IRS reporting requirements for the 2020-21 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract extension with Seneca Consulting Group for Patient Protection and Affordable Care Act Employer Responsibility and IRS reporting requirements for the 2020-21 school year and furthermore authorizes the President of the Board of Education to sign such agreement.”

**17. SCOPE Before and After School Services License and Operating Agreement:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following SCOPE Education Services License and Operating Agreement for Before and After School Care Services from July 1, 2020 to June 30, 2021.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached SCOPE Education Services License and Operating Agreement for Before and After School Care services and furthermore, authorizes the Board President to sign such agreement.”

**18. SCOPE Pre-School Services License and Operating Agreement:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following SCOPE Education Services License and Operating Agreement for a Pre-school Program for pre- school age children from July 1, 2020 to June 30, 2021.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached SCOPE Education Services License and Operating Agreement for Preschool services and furthermore, authorizes the Board President to sign such agreement.”

**19. SCOPE Behavior Counselor License and Operating Agreement:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following SCOPE Education Services for Behavior Counselors Independent Consulting Agreement from July 1, 2020 to June 30, 2021.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached SCOPE Education Independent

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Consulting agreement for Behavior Counselors and furthermore, authorizes the Board President to sign such agreement.”

**20. Request for Proposal (RFP) Award Extension – Armed Security Guard Professional Services #19-04 – Extension #21-04:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the Request for Proposal (RFP) award extension for Armed Security Guard Professional Services RFP #19-04 Extension #21-04 for the 2020-21 fiscal year to Summit Security Services, Inc.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the Armed Security Guard Professional Services RFP #19-04 Extension #21-04 for the 2020-21 fiscal year to Summit Security Services, Inc. for one year with no changes in service terms for an amount not to exceed \$250,000; and

**FURTHERMORE, BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves the renewal agreement with Summit Security Services, Inc. for the Armed Security Guard Professional Services for the 2020-21 fiscal year and furthermore authorizes the President of the Board of Education to sign such renewal agreement.”

**21. Budget Vote Workers:**

Dr. Cartisano and Mrs. Card recommends and requests your approval of the following updated list of Vote Workers for the Miller Place Union Free School Budget Vote on Tuesday, June 9, 2020.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the following list of election inspector vote workers: Darlene Levi, Linda Lee, Carrie Sandt, Bonnie Sannito, Giovanna Warsaw, Coreen Moschella, Karen Burkhart, Colleen Card, Natalie Cea, Shanna Doyle, Christina Miller, Jennifer Bennett, Rosario Barry, Cecily Cardinale, Myriam Crino, Laura Danetra; Rosemary Eisenhardt; Pamela Hagermann; Mary Lou Kash; Carol Moor; Antoinette Nocera; Lynn Scolfield; Krystle White; Mary Scully.”

**C. PERSONNEL:**

**1. Personnel List:**

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of May 27, 2020.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union

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Free School District hereby approves the attached Personnel List of May 27, 2020, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

**2. Rescind Memorandum of Agreement with the Miller Place Teachers’ Association – Sick Bank for Employee No. 2801**

Dr. Cartisano and Mr. Lipshie are requesting your approval to rescind the Memorandum of Agreement with the Miller Place Teachers’ Association for a sick bank for Employee No. 2801.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby rescinds the Memorandum of Agreement – Sick Bank for Employee No. 2801 with The Miller Place Teachers’ Association, and furthermore authorizes the President of the Board of Education and the Superintendent of Schools to sign such agreement.”

**D. SPECIAL EDUCATION RECOMMENDATIONS:**

**1. CSE Recommendations:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE and CPSE recommendations.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s and CPSE’s dated: CSE MPHS 2-5-20; CSE MPHS 2-6-20; CSE MPHS 2-7-20; CSE MPHS 2-25-20; CSE LADSBS 3-31-20; CSE MPHS 4-17-20; CSE LADSBS 4-30-20; CSE MPHS 12-10-20; CPSE AMPS 4-20-20; CSE AMPS 5-4-20; CSE NCRMS 3-30-20.”

**2. Revised Stipulation of Settlement:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following revised resolution for Stipulation of Settlement for Student #101744 for the 2019-20 and 2020-21 school years.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District accepts the revised Stipulation of Settlement for student #101744 as written.”

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Mrs. Testa asked for a motion to accept the Consent Agenda as presented.

Mr. Panico moved, seconded by Mr. Frank to accept the Consent Agenda as presented. She asked if there were any questions. The Board then voted on the consent agenda.

**Yes 4; No 0; Motion Carried**

Mrs. Testa asked Mr. Lipshie to speak regarding the personnel consent agenda. Mr. Lipshie stated that the Board votes on awarding tenure each year at the May board meeting as part of the personnel consent agenda. The awarding of tenure is for those certified employees who are eligible. These employees have been evaluated over the past four years by multiple supervisors and tonight the Board awarded five members tenure as follows: Jo-Ann Errico, Teacher Assistant; Elise Stasi, Art Teacher; Joseph Agostino, Math Teacher; Danielle McKenna, Math Teacher; and Diana Tufaro, Dean of Students. The Board and Administration offered their congratulations to all of the employees awarded tenure this evening.

**V. REPORTS AND PRESENTATIONS**

**A. MPHS Executive Council Student Representative Comments**

Mrs. Testa introduced Andrew Friedman to make his comments regarding the MPHS. He hopes everyone is staying safe and healthy. Andrew Friedman thanked the entire Miller Place School District for everything they have been doing, for keeping us in mind as we learn from home especially the Seniors. There are just countless events that we as the Senior Class cannot be more excited before the end of the school year about including the senior athletes and artists will be recognized in slide shows showing a picture of themselves and their artwork created during this quarantine and during this school year. He also stated that scholarships will be given during the same way. Additionally if permitted the school will host a Senior barbeque, Senior day where yearbooks, tassels, cap and gowns will be picked up, and graduation which every student is looking forward to. The Seniors have just finished their AP exams, putting together a virtual variety show, and an Instagram page setup by another Senior to recognize what each Senior is doing next year.

**VI. DISCUSSION AND ACTION**

**A. TAN Borrowing:**

Dr. Cartisano and Mrs. Card are requesting that the following resolution be adopted for the issuance of a Tax Anticipation Note (TAN) not to exceed \$20,000,000 for the fiscal year beginning July 1, 2020. **This resolution requires a roll call vote.**

**TAX ANTICIPATION NOTE RESOLUTION OF MILLER PLACE UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 27, 2020, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$20,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

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**RESOLVED BY THE BOARD OF EDUCATION OF MILLER PLACE UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:**

- Section 1. Tax Anticipation Notes (herein called “Notes”) of Miller Place Union Free School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$20,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter -a of the Consolidated Laws of the State of New York (herein called “Law”).
- Section 2. The following additional matters are hereby determined and declared:
- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2020 and ending June 30, 2021, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
  - (b) The Notes shall mature within the period of one year from the date of their issuance.
  - (c) The Notes are not issued in renewal of other notes.
  - (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.
- Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.
- Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.
- Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

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Section 6. This resolution shall take effect immediately.

She read that the above resolution be adopted for the issuance of a Tax Anticipation Note (TAN) not to exceed \$20,000,000 for the fiscal year beginning July 1, 2020 and that the motion requires a roll call vote. Mrs. Testa explained that this resolution is for the Tax Anticipation Note that the District undertakes each year. The District borrows money each year in anticipation of the tax receipts in January and May. The Board will need to state their full name when making the motion and say your name as you vote.

Mrs. Testa asked for a motion to approve the resolution as presented and if there were any questions which there were none.

Mr. Panico moved, seconded by Mr. Frank and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	<u>X</u>	<u>      </u>
Mr. Richard Panico, Vice President	<u>X</u>	<u>      </u>
Mrs. Noelle Dunlop, Trustee	<u>ABSENT</u>	
Mr. Keith J. Frank, Trustee	<u>X</u>	<u>      </u>
Mrs. Lisa Reitan, Trustee	<u>X</u>	<u>      </u>

**Yes 4; No 0; Motion Carried**

**B. N-SSBA Vote:**

Dr. Cartisano and Mrs. Card are requesting the following resolution to vote on behalf of the Nassau-Suffolk School Boards Association the Association’s proposed 2020-21 Budget, as well as the Nominating Committee’s proposed 2020-2021 Slate of Officers and Executive Committee Members.

**WHEREAS**, Nassau-Suffolk School Boards Association has submitted its proposed 2020-2021 Budget and proposed 2020-2021 Slate of Officers and Members of the Executive Committee, for the approval of its member boards, the Miller Place UFSD Board of Education authorizes the District Clerk to record the outcome of the votes and notify Nassau-Suffolk School Boards Association of the results.

**RECOMMENDED MOTION: “BE IT RESOLVED**, that the Nassau-Suffolk School Boards Association Proposed Budget for the 2020-2021 school year (as accepted by N-SSBA’s Executive Committee) be, and hereby is approved;

**AND BE IT FURTHER RESOLVED**, that the Nassau-Suffolk School Boards Association Proposed 2020-2021 Slate of Officers and Members of the Executive Committee (as presented by N-SSBA’s Nominating Committee) be, and hereby is approved.”

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Mrs. Testa stated that this resolution is for the Nassau – Suffolk School Boards Association to approve their budget and nominating slate. This vote is normally submitted at the association’s annual meeting but due to the circumstances they have requested the board vote separately and send the District’s vote results.

Mr. Panico moved, seconded by Mr. Frank to accept the Nassau – Suffolk School Boards Association resolution as presented. She asked if there were any questions. The Board then voted on the Nassau – Suffolk School Boards Association resolution.

**Yes 4; No 0; Motion Carried**

**C. Memorandum of Agreement with The Miller Place Teachers’ Association - Extension**

Dr. Cartisano and Mr. Lipshie are requesting your approval of the Memorandum of Agreement with the Miller Place Teachers’ Association for a one-year contract extension.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the Memorandum of Agreement with the Miller Place Teachers’ Association for a one-year contract extension, and furthermore authorizes the Board President and the Superintendent of Schools to sign such agreement.”

Mrs. Testa stated that this resolution is for the Miller Place Teachers’ Association for a one-year contract extension and she asked for a motion to approve the resolution.

Mr. Panico moved, seconded by Mr. Frank to accept the Miller Place Teachers’ Association – Contract Extension resolution as presented. She asked if there were any questions. The Board then voted on the Miller Place Teachers’ Association – Contract Extension resolution.

**Yes 4; No 0; Motion Carried**

**D. Acceptance of the Miller Place School District Calendar 2019-20:**

Dr. Cartisano is requesting your approval of the following resolution to re-adopt the Miller Place Union Free School District **revised** school calendar for 2019-20.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that the Board of Education of the Miller Place Union Free School District hereby re-adopts the **revised** school calendar for 2019-20 as presented.”

Mrs. Testa stated that this resolution is to modify the 2019-20 school calendar which Dr. Cartisano discussed earlier in the meeting and she asked for a motion to approve the resolution.

Mr. Panico moved, seconded by Mr. Frank to accept the Miller Place Union Free School District **revised** school calendar for 2019-20 resolution as presented. She asked if there were any questions.

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The Board then voted on the Miller Place Union Free School District **revised** school calendar for 2019-20 resolution.

**Yes 4; No 0; Motion Carried**

**VII. BOARD POLICIES**

- A. First Time Reading:** None
- B. Review:** None
- C. Action:**
- |                |                              |
|----------------|------------------------------|
| Policy #5811   | Homeless Children            |
| Policy #5811-R | Homeless Children Regulation |

Mrs. Testa stated that there are no policies in First Time Reading or Review at this time. The District does have two policies in Action which she reviewed.

Mrs. Testa asked for a motion to approve the policies in action as presented.

Mr. Panico moved, seconded by Mrs. Reitan to approve the policies in action as presented. The Board then voted on the Policies in Action.

**Yes 4; No 0; Motion Carried**

**VIII. PUBLIC BE HEARD**

Dr. Guryn, Resident

Dr. Guryn asked if any school administrators or school staff are coming into the district. Dr. Cartisano reported that there are many groups of staff reporting to work and the buildings are operational including administrative staff, clerical staff, custodian staff, nurses as needed, central office is open, business office never left, and many are working remotely. Staff are following safety guidelines while completing their work.

Ms. Christine Delaney, Parent

Ms. Delaney asked about the MPTA Contract Extension and if there are any major changes to the language in the contract regarding Distance Learning. Mrs. Testa replied that there were no material changes in that contract. The parent asked as this Distance learning may continue in the future, how we may have to adjust calendars or adjust the teaching schedules in the future. Ms. Testa responded that we don't have an answer for you at this time as the Executive Orders keep changing and/or providing new information.

Ms. Brianna Rovegno, Parent

Mrs. Testa read the question from the parent who asked if the Teachers' contract has changes for Distance Learning and when will the District release the fall school plan mandated by the state. Dr. Cartisano stated that there were no changes in the Teachers' Contract regarding Distance Learning and

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that the District will have to submit plans to NYSED and Governor Cuomo's office in July after we receive guidance from the state. The District does not currently know when this information will be shared with the public as it has to be approved by the state first. Hopefully the District will that receive guidance sooner rather later to continue the planning process.

**IX. ADJOURNMENT OF MEETING**

Mrs. Testa asked for a motion to adjourn the meeting.

Mr. Panico moved, seconded by Mr. Frank to adjourn the meeting. The Board then voted to adjourn the meeting at 8:32 pm.

**Yes 4; No 0; Motion Carried**

**Respectively submitted by:** Patricia A. Morbillo, District Clerk