

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
MAY 26, 2021

**Time:** 8:00 P.M.  
**Kind of Meeting:** Business Meeting  
**Place of Meeting:** Miller Place High School Auditorium

**Those Present:**

Board President:	Mrs. Johanna Testa
Board Vice President:	Mr. Richard Panico
Board Trustee:	Mrs. Lisa Reitan
Board Trustee:	Mrs. Noelle Dunlop
Superintendent of Schools:	Dr. Marianne Cartisano
Deputy Superintendent:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Mrs. Colleen Card
District Clerk:	Mrs. Patricia Morbillo

**Those Absent:**

Board Trustee:	Mr. Keith Frank
Executive Director for Educational Services:	Mrs. Sandra Wojnowski

Mrs. Testa called the meeting to order at 8:10 P.M.

Mrs. Testa and everyone present said the Pledge of Allegiance. Mrs. Testa stated that the District would like to recognize all veterans for their service and those who have family members serving. She stated that the District would like to recognize members of the media in attendance and asked that they type in the Q&A box their name and media affiliation to be recognized. There were no media present who identified themselves as being present.

**I. SUPERINTENDENT'S MESSAGE**

Mrs. Testa stated that tonight several presentations have been prepared for the Board of Education by the Superintendent of Schools and she requested Dr. Cartisano begin her presentations.

Dr. Cartisano presented an update on the required Universal Mask Wearing that was reinstated as per the Governor's office phone call. She reviewed a timeline of events and steps taken including: school reopening guidance, NYSDOH guidance, actions taken regarding student desk shields, contact tracing, elementary student masks, changes to mask policy, elementary desk placements, secondary desk placements, secondary student masks, a new SCDOH memorandum, and a new NYSAAP memo. Dr. Cartisano then took questions and listened to comments on both sides of the debate regarding masks from the Board of Education and community members. The presentation is posted on the reopening school webpage.

Dr. Cartisano then presented the School Funding information to the Board. She stated that this presentation is basically a framework of what school funding will look like separate and aside from our general fund budget. She reviewed new information regarding the federal stimulus grants final award amounts including the specific requirements, specific grant funding, one-time non-recurring funding, application and approval process, and that all proposed spending is tentative pending approval by

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NYSED. She then reviewed with the Board of Education and community the proposed District uses and restrictions. The proposed uses are as follows: summer school enrichment program, additional remedial math and reading teachers, decrease class sizes and increase ICT classes to mitigate the impact of lost instructional time, additional student supports for art, music, and physical education, ENL support teacher, library media specialist support, high school and middle school academic centers, AP summer skills prep program, math AIS for grade 8, Special Education summer reading enrichment, behavior counselors and research based program to support student's social and emotional learning, nursing support, custodial support, and IT support. Dr. Cartisano than took questions and listened to comments regarding the District's proposed plan from the Board of Education, parents, and community members present. This presentation is posted on the district website (Click on Departments ◇ Business Office ◇ School Funding to access the information) for additional community review and input. Dr. Cartisano thanked everyone for their valuable input on this important pandemic recovery effort.

Dr. Cartisano's final presentation was to review changes to upcoming events due to changes in regulations from the state including chorus concert, moving up ceremonies, and graduation.

**II. BOARD OF EDUCATION MEMBERS MESSAGE**

**III. RECOGNITION – NONE**

**IV. PUBLIC BE HEARD – NONE**

**V. CONSENT AGENDA**

**A. MINUTES:**

This resolution is to approve the meeting minutes of the Board of Education.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the April 28, 2021 Audit Committee; April 28, 2021 Executive Session – Early; April 28, 2021 Business Meeting; April 28, 2021 Executive Session – Late; May 10, 2021 Executive Session/Business Meeting; May 17, 2021 Executive Session.”

**B. FINANCE/FACILITIES:**

**1. Treasurer Reports:**

Enclosed are the Treasurer Reports as submitted by Mr. Donald Pearce for the period ending April 30, 2021.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurers Reports for the period ending April 30, 2021.”

**2. Financial Reports:**

Enclosed are the Financial Reports as submitted by Mrs. Darlene Levi for the period ending April 30, 2021.

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**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Financial Reports, for the period ending April 30, 2021.”

**3. Extra Classroom Activity Reports:**

Enclosed are the Extra Classroom Activity Reports as submitted by Mrs. Carrie Sandt for the period ending April 30, 2021.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Extra Classroom Activity Reports for the period ending April 30, 2021.”

**4. Claims Auditor Reports:**

Enclosed are the Claims Auditor Reports as submitted by MacDonald & Rand LLP - Certified Public Accountants for the period ending April 30, 2021.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Claims Auditor Reports for the period ending April 30, 2021.”

**5. Donation – Scholarships and Awards:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept donations for the scholarships and awards.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the following monetary donations of \$1,000.00 for:

Joshua Faithful Memorial Scholarship Account:

- Cathy Danowski for MPHS Alumni \$250.00

Sean King Memorial Scholarship Account:

- Cathy Danowski for MPHS Alumni 250.00

Miller Place School District Senior Scholarships and Awards Account:

- Cathy Danowski for MPHS Alumnus 500.00
- Women of the Moose 200.00
- James McNulty (Plymouth Property Solutions) 100.00
- Gail McNulty (G and J Frozen Desserts) 200.00.”

**6. Donation – General Mills Box Tops for Education:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a donation of \$60.30 from General Mills, through its Box Tops for Education Program. These funds will be used in support of the students in the following schools:

Andrew Muller Primary School \$36.50

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Laddie A. Decker Sound Beach School	15.40
North Country Road Middle School	8.40

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the monetary donation of \$60.30 from General Mills Box Tops for Education.”

**7. Donation – Mr. & Mrs. Anthony & Karyn Caputo:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept a donation of \$200 from Anthony and Karyn Caputo for the Drama Club.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the monetary donation of \$200.00 from Anthony and Karyn Caputo to be used for the Drama Club.”

**8. Donation – Panther Sculpture from Mr. John M. Morris:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the donation from Mr. John M. Morris of a stone sculpture entitled “Black Panther” to the North Country Road Middle School.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts with gratitude the donation of the sculpture “Black Panther” from Mr. John M. Morris.”

**9. Health Service Contracts:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following health service contracts as required per educational law, section 912, with the school districts providing health services to the District’s resident students who attend private or parochial school for the 2020-21 school year that are reimbursed for these services.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the health service contracts for the 2020-21 school year and furthermore authorizes the Board President and the Superintendent of Schools to sign such contracts with the following school districts:

- Three Village Central School District
- Center Moriches Union Free School.”

**10. Contract – D.J. Tommy’s Tunes, Inc. (Revised):**

Dr. Cartisano and Mrs. Card are requesting your approval of the following contract with D.J. Tommy’s Tunes, Inc. for the Senior Prom to be held on Thursday, May 27, 2021.

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**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract with D.J. Tommy’s Tunes, Inc. for the Senior Prom on Thursday, May 27, 2021 and furthermore authorizes the President of the Board of Education to sign such agreement.”

**11. District Transportation Contract for 2020-21 Field Trips:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve transportation for field trips for the 2020-21 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the Eastern Suffolk BOCES contract for transportation for field trips for the 2020-21 school year, and furthermore authorizes the President of the Board of Education and Superintendent of Schools to sign such agreement.”

**12. Independent Consultant Agreement:**

Dr. Cartisano and Mrs. Card are requesting your approval of the Independent Consultant Agreement for with Ms. Regina Tambasco for the 2021-22 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached Independent Consultant Agreement with Ms. Regina Tambasco for the 2021-22 school year and furthermore, authorizes the Board President to sign such agreement.”

**13. Request for Proposal Award #22-11-Internal Auditor & Engagement Agreement:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to award the Request for Proposal (RFP) for Internal Auditor Services #22-11 as per the proposal and approve the engagement agreement.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby awards the Internal Auditor Request for Proposal (RFP) #22-11 as per the proposal results for the 2021-22 to 2025-26 school years to Nawrocki and Smith LLP and hereby authorizes the Board of Education President and School Business Official to sign the annual engagement agreement.”

**14. Request for Proposal Award #22-12-External Auditor & Engagement Agreement:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to award the Request for Proposal (RFP) for External Auditor and Financial Statement Preparation Services #22-12 as per the proposal and approve the engagement agreement.

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**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby awards the External Auditor and Financial Statement Preparation Request for Proposal (RFP) #22-12 as per the proposal results for the 2021-22 to 2025-26 school years to Cullen & Danowski, LLP and hereby authorizes the Board of Education President and School Business Official to sign the annual engagement agreement.”

**15. Agreement – District Architect:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve the District Architect agreement for architectural services, construction administration services, mandated building condition survey and various other construction and maintenance projects for the District.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the agreement with Michael J. Guido, P.C. for the period of July 1, 2021 through June 30, 2026, and furthermore authorizes the President of the Board of Education to sign such agreement.”

**16. Agreement – Municipal Advisor:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve the agreement for municipal advisor services which includes the annual TAN borrowing, financing bonds, energy performance contracts and re-financing bonds.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the agreement with Munistat Services Inc. as the District Municipal Advisor for the period of July 1, 2021 through June 20, 2026 as per the enclosed agreement and furthermore authorizes the President of the Board of Education to sign the enclosed agreement.”

**17. Agreement – Bond Counsel:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve the agreement for bond counsel services which includes the annual TAN borrowing, financing bonds, energy performance contracts and re-financing bonds.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the agreement with Hawkins Delafield & Wood LLP for the period of July 1, 2021 through June 30, 2026, and furthermore authorizes the President of the Board of Education to sign such agreement.”

**18. Agreement – Legal Counsel:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve the agreement for general counsel and labor counsel services for the District.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the agreement with Guercio & Guercio

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LLP for the period of July 1, 2021 through June 30, 2026, and furthermore authorizes the President of the Board of Education to sign such agreement.”

**19. Agreement – Claims Auditor:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve the agreement for claim auditing services for the District.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the agreement with MacDonald Rand & Vollaro LLP for Claim Auditing Services for the District for the period of July 1, 2021 through June 30, 2026, and furthermore authorizes the President of the Board of Education to sign such agreement.”

**20. Agreement – Tax Shelter Annuity (TSA) Third Party Administrator:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to approve the agreement for third party administrator services that are dedicated to ensuring that the 403(b), 457(b), and other employer provided benefits operate in compliance with IRS regulations for the District.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the agreement with US OMNI for the period of July 1, 2021 through June 30, 2022, and furthermore authorizes the President of the Board of Education to sign such agreement.”

**21. Appointments – Board of Registration:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following annual resolution for the appointment for the Board of Registration members and the Chairperson.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Mrs. Patricia Morbillo, and Mrs. Anne Dubois, Ms. Carrie Sandt, Mrs. Coreen Moschella, to the Board of Registration for the 2021-22 school year and;

**BE IT FURTHER RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Mrs. Patricia Morbillo, as the Chairperson of the Board of Registration for the 2021-22 school year.”

**22. Request for Proposal Award – Job Coaching #22-10:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to award the Request for Proposal (RFP) award for Job Coaching #22-10 for the 2021-22 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby awards the Job Coaching Request for Proposal (RFP) #22-10 for the 2021-22 school year.”

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**23. Request for Proposal Award – Special Education Services #22-06:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to award the Request for Proposal (RFP) award for Special Education Services Request for Proposal (RFP) #22-06 for the 2021-22 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby awards the Special Education Services Request for Proposal (RFP) #22-06 for the 2021-22 school year.”

**24. Request for Proposal Award Extension – Electrical Services #18-13 Ext. #22-15:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following Electrical Services Request for RFP#18-13, Extension #22-15 to Relle Electric Corp for the 2021-22 school year, for one year at no increase in rates and no changes in the terms of service.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby extend the Electrical Services Request for Proposal (RFP) #18-13, Extension #22-15 to Relle Electric Corp. for the 2021-22 school year, for one year at no increase in rates and no changes in the terms of service.”

**25. Shared Services Contract – Eastern Suffolk BOCES for 2021-22:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the Eastern Suffolk BOCES Shared Services Contract for the 2021-22 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Eastern Suffolk BOCES Shared Services Contract for the 2021-22 school year, and authorizes the Board President and District Clerk to sign such contract.”

**26. Purchasing Contracts (NYS, State Agencies & Federal) for 2021-22:**

Dr. Cartisano and Mrs. Card are requesting approval of the following resolutions to purchase goods and materials for the Miller Place Union Free School District from various contracts.

**This resolution allows the District to participate in various New York State and State Agencies Purchasing Contracts for the 2021-22 fiscal year on an as needed basis:**

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District allow the District to participate in various New York State and State Agencies Purchasing Contracts, including Counties, for the 2021-22 fiscal year on an “as needed” basis.”



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**This resolution allows the District to participate in various Federal Purchasing Contracts for the 2021-22 fiscal year on an as needed basis:**

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District allow the District to participate in various “Federal Contracts” for the 2021-22 fiscal year on an “as needed” basis.”

**27. Eastern Suffolk BOCES – Purchasing Contracts for 2021-22:**

Dr. Cartisano and Mrs. Card are requesting approval of the following resolution to purchase goods and materials from various BOCES contracts.

**RECOMMENDED MOTION:** “**BE IT RESOLVED, WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

**WHEREAS**, the Miller Place Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

**WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

**WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

**BE IT RESOLVED** that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

**BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

**BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

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**BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.”

**28. Agreement – Seneca Consulting Group Contract:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following contract extension with Seneca Consulting Group for Patient Protection and Affordable Care Act Employer Responsibility and IRS reporting requirements for the 2021-22 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract extension with Seneca Consulting Group for Patient Protection and Affordable Care Act Employer Responsibility and IRS reporting requirements for the 2021-22 school year and furthermore authorizes the President of the Board of Education to sign such agreement.”

**29. SCOPE Summer Fun Operating Agreement:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following SCOPE Education Services License and Operating Agreement for a Pre-school Program for pre- school age children from July 1, 2021 to June 30, 2022.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached SCOPE Education Services License and Operating Agreement for Preschool services and furthermore, authorizes the Board President to sign such agreement.”

**30. SCOPE Behavior Counselor License and Operating Agreement:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following SCOPE Education Services for Behavior Counselors Independent Consulting Agreement from July 1, 2021 to June 30, 2022.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached SCOPE Education Independent Consulting agreement for Behavior Counselors and furthermore, authorizes the Board President to sign such agreement.”

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**31. Request for Proposal (RFP) Award Extension – Armed Security Guard Professional Services #19-04 – Extension #21-04:**

Dr. Cartisano and Mrs. Card are requesting your approval of the following resolution to accept the Request for Proposal (RFP) award extension for Armed Security Guard Professional Services RFP #19-04 Extension #21-04 for the 2021-22 fiscal year to Allied Universal Security Services, Inc. (formerly known as Summit Security Services)

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the Armed Security Guard Professional Services RFP #19-04 Extension #21-04 for the 2021-22 fiscal year to Allied Universal Security Services, Inc. for one year with no changes in service terms for an amount not to exceed \$250,000; and

**FURTHERMORE, BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves the renewal agreement with Allied Universal Security Services, Inc. for the Armed Security Guard Professional Services for the 2021-22 fiscal year and furthermore authorizes the President of the Board of Education to sign such renewal agreement.”

**C. PERSONNEL:**

**1. Personnel List:**

Dr. Cartisano and Mr. Lipshie recommend and request your approval of the attached personnel list of May 26, 2021.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of May 26, 2021, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

**D. SPECIAL EDUCATION RECOMMENDATIONS:**

**1. CSE Recommendations:**

Dr. Cartisano and Mrs. Wojnowski are requesting your approval of the following CSE recommendations.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District

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hereby accepts the following recommendations of the CSE's dated: CSE 3-5-21 MPHS; CSE 3-24-21 MPHS; CSE 4-8-21 NCR; CSE 4-21-21 AMPS; CSE 4-22-21 NCR; CSE 5-10/21 OOD; CSE-CPSE 4-26-21 AMPS; CSE 4-29-21 NCR; CSE 5-13-21 MPHS; CSE 5-14-21 AMPS; CSE 5-19-21 AMPS; CSE 5-21-21 OOD."

**E. CURRICULUM AND INSTRUCTION**

**1. Textbook Obsolescence:**

Dr. Cartisano and Ms. Craddock are requesting your approval of the following resolution to declare the attached lists of textbooks as obsolete and for its possible sale, and/or disposal.

**RECOMMENDED MOTION: "BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached lists of textbooks as obsolete and its possible sale, and/or disposal."

Mrs. Testa read the donor's names and thanked them for their donations to the Miller Place School District.

Mrs. Testa asked for a motion to accept the Consent Agenda as presented.

Mr. Panico moved, seconded by Mrs. Reitan to accept the Consent Agenda as presented.

**Yes 4; No 0; Motion Carried**

**VI. REPORTS AND PRESENTATIONS**

**A. MPHS Executive Council Student Representative Comments**

Student Representative, Marena Capocci, gave an update on some of the great things that have been happening in the high school these past few weeks. She thanked Dr. Cartisano for her support, guidance, and assistance during this very unusual school year for all the high school students but particularly for the senior class.

**B. Board Committees**

Mrs. Testa gave a report on the Audit Committee Meeting with the audit firm Nawrocki Smith. She reported that the Audit Partner and Audit Manager were in attendance to discuss the internal audit function, reports, and specific staff performance.

The audit partner reviewed with the Committee the six key control reports that were finalized for the 2020-21 school year. These reports audit specific departmental functions. The status of the cycle report which reviews the internal controls over a general area was also reviewed. She discussed that the Risk Assessment report which audits the overall internal controls of the District will start in late June and be completed over the summer. The Board accepted the internal audit reports at April's meeting and the Audit Committee will meet with the internal auditors again in the fall.

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**VII. DISCUSSION AND ACTION**

**A. N-SSBA Vote:**

Dr. Cartisano and Mrs. Card are requesting the following resolution to vote on behalf of the Nassau-Suffolk School Boards Association the Association’s proposed 2021-22 Budget, as well as the Nominating Committee’s proposed 2021-2022 Slate of Officers and Executive Committee Members.

**WHEREAS**, Nassau-Suffolk School Boards Association has submitted its proposed 2021-2022 Budget and proposed 2021-2022 Slate of Officers and Members of the Executive Committee, for the approval of its member boards, the Miller Place UFSD Board of Education authorizes the District Clerk to record the outcome of the votes and notify Nassau-Suffolk School Boards Association of the results.

**RECOMMENDED MOTION: “BE IT RESOLVED**, that the Nassau-Suffolk School Boards Association Proposed Budget for the 2021-2022 school year (as accepted by N-SSBA’s Executive Committee) be, and hereby is approved;

**AND BE IT FURTHER RESOLVED**, that the Nassau-Suffolk School Boards Association Proposed 2021-2022 Slate of Officers and Members of the Executive Committee (as presented by N-SSBA’s Nominating Committee) be, and hereby is approved.”

Mrs. Testa asked for a motion to approve the resolution for the Nassau – Suffolk School Boards Association’s budget and nominating slate. This vote is normally submitted at the association’s annual meeting but due to the circumstances they have requested the board vote separately and send the District’s vote results.

Mrs. Reitan moved, seconded by Mrs. Dunlop to accept the Nassau – Suffolk School Boards Association resolution as presented. She asked if there were any questions. The Board then voted on the Nassau – Suffolk School Boards Association resolution.

**Yes 4; No 0; Motion Carried**

**B. Annual Vote Results:**

It is recommended that the results of the May 18, 2021 annual vote, be certified, as listed below:

**RECOMMENDED MOTION: “BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby certifies the Annual Budget and Board of Education Election results of May 18, 2021, as follows:

	<u>YES</u>	<u>NO</u>
Proposition 1 – 2021-22 Budget	903	257
Proposition 2 – 2021-22 Library Contract	1,009	144

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
MAY 26, 2021

To elect One (1) Member of the Board of Education for a three-year term commencing on July 1, 2021 and expiring on June 30, 2024:

<u>Number of Votes</u>	
Desiree O’Neil:	490
Bryan Makarius:	609
Write in Votes:	6

Mrs. Testa asked for a motion to certify the Budget/Election results of May 18, 2021.  
Mrs. Reitan moved, seconded by Mrs. Dunlop to certify the Budget/Election results of May 18, 2021

**Yes 4; No 0; Motion Carried**

**C. Reopening of Schools Plan Re-Adoption:**

Dr. Cartisano is requesting your re-approval of the updated Miller Place UFSD Reopening Schools Plan for the 2020-21 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the updated Re-Opening Plan with the changes as described above developed for the Miller Place School District for the 2020-21 school year in response to the COVID-19 pandemic.”

Mrs. Testa asked for a motion to re-approve the Re-Opening Plan as presented  
Mrs. Reitan moved, seconded by Mrs. Dunlop to accept the resolution as presented.

**Yes 4; No 0; Motion Carried**

**D. Memorandum of Agreement with The Miller Place Nurses’ Association**

Dr. Cartisano and Mr. Lipshie are requesting your approval of the Memorandum of Agreement with The Miller Place Nurses Association – Contract Extension 2021-2025. The existing agreement was expiring on June 30, 2021 and requires a roll call vote.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Memorandum of Agreement – Contract Extension 2021-2025 with The Miller Place Nurses’ Association, and authorizes the Board President and Superintendent of Schools to sign such agreement”

Mrs. Testa asked for a motion to approve the resolution as presented.  
Mrs. Reitan moved, seconded by Mrs. Dunlop and duly put to a roll call vote which resulted as follows:

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mrs. Johanna Testa, President	X	
Mr. Richard Panico, Vice President	X	
Mrs. Noelle Dunlop, Trustee	X	
Mr. Keith J. Frank, Trustee		ABSENT
Mrs. Lisa Reitan, Trustee	X	

**Yes 4; No 0; Motion Carried**

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
MAY 26, 2021

**E. Memorandum of Agreement with The Miller Place Administrators' Association:**

Dr. Cartisano and Mr. Lipshie are requesting your approval of the Memorandum of Agreement with The Miller Place Administrators' Association–Contract Extension 2021-2026. The existing agreement was expiring on June 30, 2021 and requires a roll call vote.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the Memorandum of Agreement with the Miller Place Administrators' Association – Contract Extension 2021-2026, and furthermore authorizes the Board President of the Miller Place Union Free School District and the Superintendent of Schools to sign such agreement.”

Mrs. Testa asked for a motion to approve the resolution as presented.

Mrs. Reitan moved, seconded by Mrs. Dunlop and duly put to a roll call vote which resulted as follows:

<b><u>Roll Call Vote:</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>
Mrs. Johanna Testa, President	X	
Mr. Richard Panico, Vice President	X	
Mrs. Noelle Dunlop, Trustee	X	
Mr. Keith J. Frank, Trustee		ABSENT
Mrs. Lisa Reitan, Trustee	X	

**Yes 4; No 0; Motion Carried**

**VIII. DISCUSSION – NONE**

**IX. BOARD POLICIES**

- A. **First Time Reading:** None
- B. **Review:** None
- C. **Action:** None

**X. OTHER – NONE**

**XI. PUBLIC BE HEARD – NONE**

**XII. ADJOURNMENT OF MEETING**

Mrs. Testa asked for a motion to adjourn the meeting at 10:02 P.M.

Mrs. Reitan moved, seconded by Mrs. Dunlop to adjourn the meeting at 10:02 P.M.

**Yes 4; No 0; Motion Carried**

**Respectively submitted by:** Patricia A. Morbillo, District Clerk