

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
MARCH 29, 2023

**Kind of Meeting:** Business Meeting  
**Place of Meeting:** Miller Place High School  
**Time of Meeting:** 8:00 P.M.

**Those Present:**

Board President:	Ms. Lisa Reitan
Board Vice President:	Mr. Bryan Makarius
Board Trustee:	Mr. Keith Frank
Board Trustee:	Ms. Johanna Testa
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources	Mr. Christopher J. Herrschaft
District Clerk	Ms. Patricia Morbillo

**Those Absent:**

Board Trustee: Ms. Andrea Spaniolas

**PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE APRIL 26, 2023, BUSINESS MEETING.**

**A. PUBLIC SESSION**

1. Ms. Reitan called the meeting to order at 8:05 p.m. She announced that the meeting was being recorded and that the recording would be posted to the District website in a few days.
2. Ms. Reitan reviewed the Emergency Procedures.

**B. RECOGNITION**

**1. Recognition of Veterans**

Ms. Reitan acknowledged the veterans, and their families present at the meeting.

**2. Recognition of Media**

There was no media present at the meeting.

**3. Recognition**

Mr. Lipshie stated that we have several recognitions tonight. He stated in March the National Association of Music Education is recognized. Mr. Lipshie thanked the jazz ensemble and Ms. Pat Isenberg, Music Teacher, who performed before the board meeting.

Mr. Lipshie introduced Ms. Gewurz, AMPS Principal, to recognize a hometown hero, one of the Andrew Muller Primary School's custodians, Mr. Dan Cuoco. Mr. Dan as the children refer to him is well liked and fun. He noticed one of the students holding his throat, not being able to speak and realized the child was choking and successfully performed the Heimlich maneuver.

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Mr. Cuoco received heartfelt thanks from the child and his family. The Board and Administration offered Mr. Cuoco their congratulations, and he received a certificate for his act of heroism. Mr. Cory Breines, President of the Operations Unit, was introduced and he thanked Mr. Cuoco for his quick action and presented him with a gift from the Operations Unit.

Mr. Lipshie introduced Mr. Slavin, MPHS Principal, to present the next several recognitions. Mr. Slavin introduced student Lindsey Galligan who was inducted into the Future Business Leaders of America Honor Society, and she is the first Miller Place student to be a national FBLA Honor Society member. She was member of the MPFBLA as a sophomore historian and this year as a junior, she is the President. She applied to the NHS and the FBLA Honor society at the same time, which was a great deal of work. The Board and Administration offered their congratulations, and she received a certificate for her accomplishments.

Mr. Slavin then introduced Gavin Sanfilippo. He stated that Gavin is a very talented and humble art student. He sketched a World language mural that is displayed in the hallway upstairs in the high school and he was being recognized for receiving an honorable mention at the 2nd Annual Atelier at Flowerfield art show as a sophomore for his artwork called, Sculpture Study, which has been on display for the month of March. The Board and Administration offered their congratulations, and he received a certificate for his accomplishments.

Mr. Slavin then introduced Ms. Isenberg, music lead teacher, and students Alan Yue and Gregory Marino. Mr. Slavin stated that Gregory and Alan are tremendous musical talents. Alan is a junior, he is concert master of the high school orchestra, an accomplished pianist and violinist. He has been a national Piano Teachers Guild of USA performer, placed second in the American Protégé International music competition and was a finalist in the Steinway and Sons competition. Alan is being recognized for being selected as a New York All-State Music Festival alternate for Symphony Orchestra. Gregory is a senior and has many musical accomplishments. Greg has participated the select chorus, vocal Jazz Ensemble, plays the French horn in the symphonic band and has been a member of SCHEMA. This year he played the part of Vlad in the Panther Player production of Anastasia. Greg is being recognized for being selected as a New York All-State Music Festival alternate for Mixed Chorus. The Board and Administration offered their congratulations, and the students received a certificate for their accomplishments.

## **C. MESSAGES**

### **1. Superintendent Message**

Ms. Reitan introduced Mr. Lipshie to give his message. Mr. Lipshie stated that he wanted to share some of the exciting events that have taken place in March. At AMPS, they celebrated their annual P.A.R.P. week (Parents As Reading Partners) and each day a new Dr. Seuss book was featured. Reading, writing, art and science activities were used to connect students to Dr. Seuss' creativity. Students also participated in additional activities each day as part of the celebration, and he discussed several of these activities. He noted that during PARP week parents had the opportunity to read a story or chapter of a book with their child. Parents and students filled out reading logs that were hung up around the school to celebrate our reading.

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At LADSBS, fifth grade students went on a field trip to MPHS for a “sneak peek behind the scenes” of the production of *Anastasia*, which was a new concept for the fifth grade, and that the District plans on making this an annual event. The third-grade students learned about safely traveling on a train with a visit from staff from the Long Island Railroad as part of their Safety Tracks Program. Also, in March LADSBS students had the opportunity to participate in Spring Into Reading family event and along with a parent, students had the chance to read Fairy Tales from around the globe and “visit” a variety of countries through literature. The fourth-grade students had the opportunity to visit the Cradle of Aviation Museum where they were able to learn about Long Island’s role in the history of aviation and learn about science and technology.

LADSBS continued with “March Book Madness,” a school-wide competition where books versed each other each week until there was one book left. Students had the opportunity to read some incredible books and vote on their favorites to move forward into the next round. Students had the opportunity to make a prediction on which book they believe is going to win the title of “Book of the Year,” and each student who guesses the “Book of the Year” correctly will be entered into a raffle to win a copy of the book. As part of March Book Madness students participated in “Spirit Week”. Students dressed in: wear a shirt with words on it, dress up as your favorite book character, wear exercise clothes, wear your pajamas to school and on Friday wear the color green. The March Book Madness program helps promote reading in a competitive form and encourages students to discuss literature school-wide.

At NCRMS, our sixth-grade students visited the Vanderbilt Mummy exhibit and investigated ways that artistic work is defined by social, cultural and historical context. The second portion of the experience included the “full dome” show titled, “To Space and Back”, followed by a live star-talk provided by an astronomy educator. Then as part of National Education Association’s Read Across America initiative NCRMS continued to promote reading every day of the year, whether it be for one’s studies in school or for enjoyment. On Wednesday, March 8<sup>th</sup>, our Reading teacher Ms. Cavaliere, and several of our reading students participated in our annual visit to Andrew Muller Primary School to read to a number of classes and share their love for reading. Students also participated in this year’s Mathcon which is an online Math competition where students solve grade level math problems in forty minutes. Students who score the highest in each grade level are invited to participate in the next round which involves another level of problem solving. Sixth grader Conrad Lindemann received an “honorable mention” designation.

At the Miller Place High School students also participated in this year’s Mathcon. Eleventh Grader Chris Barton and Ninth Grader Stephen Ye qualified for the Mathcon finals to be held at the University of Chicago. In celebration of Foreign Language Week, the World Language students participated in a Flamenco dance presentation by Sol y Sombra. Students learned about the origin and history of the Spanish Flamenco followed by a dance lesson. Business students competed in the Virtual 2023 Long Island Business Teachers’ Association Annual Student Contest and the winners were in Accounting - 1<sup>st</sup> place – Patrick Millord and 2<sup>nd</sup> place – Jake Ryan; Business Principles- 3<sup>rd</sup> place – John Casalnuovo and 5<sup>th</sup> place – Ava Rado; Personal Finance - 3<sup>rd</sup> place – Demetrios Naimo. The Panther Production of *Anastasia* was shared with a packed house of Miller Place families, friends, and community members. In total, the

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show sold 1,150 tickets over four shows. In addition, judges from East End Arts were in attendance each night, which will culminate in the "Teeny Awards" ceremony in June. We eagerly await nominations to recognize the outstanding performances in the show. We will keep you posted.

Regarding the Athletics program, the winter season has concluded. Two of our wrestlers had historic seasons. For the first time in Miller Place history, in the same season, we crowned two wrestlers as Suffolk County Champions and those same two wrestlers placed in the New York State Wrestling Championship tournament Junior, Michael Giugliano & Senior, Rob Cunningham. Regarding team recognition, the following teams received the Sportsmanship Awards: Varsity Boys Basketball, MS Boys Basketball, JV Girls Basketball, and MS Girls Volleyball. Regarding team academics, all eight Winter Season Varsity Teams qualified as Scholar Athlete Teams: Boys Basketball, Girls Basketball, Wrestling, Boys Indoor Track, Girls Indoor Track, Competitive Cheerleading, Boys Fencing and Girls Fencing. Mr. Lipshie noted that spring sports had started.

Mr. Lipshie gave an update on the Universal Prekindergarten program. He said that the district received 78 applications and that all applicants have been offered a spot in the program. Registration process runs through this Friday, March 31<sup>st</sup>.

Mr. Lipshie than reviewed upcoming events including MPHS Foreign Language Honor Society hosting World Culture Museum Night, AMPS ART Show, LADSBS Beginner's Recital Strings Concert; LADSBS Beginner's Recital Band Concert; LADSBS Art Show; LADSBS Pop/Jazz Concert; and MPHS Junior Prom. He wished everyone a pleasant spring break.

## 2. **Board Members Message**

Ms. Reitan thanked Mr. Lipshie for his message and noted that he reviewed a great number of student activities that are going on. She was pleased to hear about all of these things. Ms. Reitan also wanted to review a prior question regarding the music program and students who attend LIFSA; and SCMEA why the district charges for buses. She noted that the district checked and is not charging for buses to these special concert programs. She noted that the organizations charge separate fees for these programs which is what the parents pay.

## **D. PUBLIC BE HEARD**

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident, or non-resident. All comments are to be directed to the Board of Education.

A question was asked about the district's intended usage of Policy 4321.12 Use of Time Out rooms, Physical Restraints and Aversives and the related regulation and that parents need to agree to use of these interventions. Ms. Wojnowski answered that currently in our four buildings we do not have time-out rooms, nor do we plan to at this point to develop time-out rooms. Some students out of district school placements for children with disabilities do have time-out rooms within those facilities. The use of the timeout rooms are incorporated into that child's individual behavior intervention plan. She noted that parents are aware of it and parents actually have to sign off on

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those plans if a timeout room is going to be implemented as part of a safety protocol for that child. With reference to physical restraints, we don't anticipate having to use these restraints however, we are proactive in the sense that the majority of our staff are trained in crisis intervention prevention which is a series starting with a verbal de-escalation all the way to the other extreme of a restraint. It is used for any child that we feel we need to assist them in keeping themselves(student) safe in a given situation. She also noted that parents would have to go back to the Committee on Special Education and discuss alternatives for their students. She stated that this is a new policy that is required by the New York State Education Department.

**E. CONSENT AGENDA – MINUTES:**

**1. Minutes:**

This resolution is to approve the meeting minutes of the Board of Education.

**RECOMMENDED MOTION: “BE IT RESOLVED** that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the February 13, 2023 Executive Session; February 15, 2023 Executive Session – Early; February 15, 2023 Business Meeting; and March 15, 2023 Budget Workshop/Executive Session.”

**F. CONSENT AGENDA - FINANCE/FACILITIES:**

**1. Treasurer Reports:**

This motion is to approve the Treasurer reports for the period ending January 31, 2023, and February 28, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurer Reports for the periods ending January 31, 2023, and February 28, 2023.”

**2. Financial Reports:**

This motion is to approve the Financial Reports for the period ending January 31, 2023, and February 28, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Financial Reports, for the periods ending January 31, 2023, and February 28, 2023.”

**3. Extra Classroom Activity Reports:**

This motion is to approve the Extra Classroom Activity Reports for the period ending January 31, 2023, and February 28, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the Extra Classroom Activity Fund Reports for the period ending January 31, 2023, and February 28, 2023.”

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**4. Claims Auditor Reports:**

This motion is to approve the Claims Auditor Reports as submitted by MacDonald, Rand, & Vollaro, LLP - Certified Public Accountants for the period ending January 31, 2023, and February 28, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Claims Auditor Reports for the period ending January 31, 2023, and February 28, 2023.”

**5. Accept External Audit Report:**

Mr. Lipshie and Ms. Card are requesting your approval of the following resolution to accept the External Federal Single Audit Report and related documents.

**RECOMMENDED MOTION: “BE IT RESOLVED** that the Board of Education of the Miller Place Union Free School District hereby accepts the Federal Single Audit Report dated June 30, 2022 and audit letter dated February 24, 2023 which have been submitted by the District’s External Auditors, Cullen and Danowski, LLP, to the District on March 1, 2023 along with the District’s response to these documents dated March 7, 2023:

- Federal Single Audit Report with Independent Auditor’s Report;
- School District’s response to the Federal Single Audit Report.”

**6. The Waterview at Port Jefferson Country Club – Senior Prom:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the contract with The Waterview at Port Jefferson Country Club for the Senior Prom to be held on June 25, 2024.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the contract with The Waterview at Port Jefferson Country Club for the Senior Prom for the 2023-24 school year and furthermore authorizes the President of the Board of Education to sign such agreement.”

**7. Property Tax Report Card:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to be in compliance with Educational Law section 2023, which references the budget process, and requires the Board of Education to develop a Property Tax Report Card form. The forms are required to be available in both English and Spanish.

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**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Property Tax Report Card (English and Spanish) associated with the adopted 2023-24 fiscal year budget which may be amended if necessary. The Board further directs the School Business Official to transmit the approved Property Tax Report Card to the New York State Education Department on April 24, 2023, and to the District’s official newspapers by April 25, 2023.”

**8. Obsolete Assets:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to declare the District owned asset list as obsolete and its possible sale, and/or disposal.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets list as obsolete and its possible sale, and/or disposal.”

**9. Health Service Contract:**

Mr. Lipshie and Ms. Card are requesting your approval of the health service contract as required per educational law, section 912, with the school districts providing health services to the District’s resident students who attend private or parochial school for the 2022-23 school year that are reimbursed for these services.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the health service contract for the 2022-23 school year and furthermore authorizes the Board President and the Superintendent of Schools to sign such contracts with the following school districts:

- Northport-East Northport Union Free School District
- South Huntington Union Free School District.”

**10. Donation – Scholarships and Awards:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept donations for the scholarships and awards.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the scholarship and awards donations of \$500.00 for the MPUFSD Senior Scholarships and Awards account from the Interdistrict Council of Superintendents.”

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**11. Purchasing Contracts - Eastern Suffolk BOCES for 2023-24:**

Mr. Lipshie and Ms. Card are requesting approval of the following resolution to purchase goods and materials from various BOCES contracts.

**RECOMMENDED MOTION:** “**BE IT RESOLVED, WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

**WHEREAS**, the Miller Place Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

**WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

**WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

**BE IT RESOLVED** that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

**BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

**BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

**BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.



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**BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.”

**12. Request for Proposal Extension #24-18-Universal Pre-K Program:**

Mr. Lipshie and Ms. Card are requesting your approval of the following resolution to extend the Request for Proposal (RFP) award for a Universal Pre-K Program #24-18 for the 2023-24 school year and approve the related agreement.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Universal Pre-K Program Request for Proposal (RFP) #24-18 Extension for the 2023-24 school year, approve the related agreement, and hereby authorizes the Board of Education President to sign the agreement.”

**13. SCOPE Before and After Care Program Agreement:**

Mr. Lipshie and Ms. Card are requesting your approval of the Before and After Care agreement with SCOPE for the 2023-24 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Before and After Care agreement with SCOPE for the 2023-24 school year and hereby authorizes the Board of Education President to sign the agreement.”

**14. Budget Vote Workers:**

Mr. Lipshie and Ms. Card recommends and requests your approval of the following list of Vote Workers for the Miller Place Union Free School Budget Vote on Tuesday, May 16, 2023.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the following list of vote workers: Rosario Barry; Cecily Cardinale; Rosemary Eisenhardt; Carrie Little; Bonnie Sannito; Colleen Card; Shanna Doyle; Anne DuBois; Cathy Schretzmayer, Pamela Hagermann; Coreen Moschella; Margaret Larom; Richard Larom; Laurette Ligonde; Michel Ligonde; Andrew Montalbano; Ann Montalbano; Antoinette Nocera; Lynn Scolfield; Kelly Dobias; Patricia Chapin; Carol Ward; Donna Talleur; Karen Burkhardt, Debra Rasweiler.”

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**15. Bid Award – Bond 2021 Work:**

Mr. Lipshie and Ms. Card recommend and request your approval of the bid recommendation of Michael J. Guido, District Architect.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby awards bid #24-07 – Bond Work 2021, for the listed contracts to the lowest responsible bidder meeting bid as follows:

<u>Contract No.</u>	<u>Type</u>	<u>Vendor</u>	<u>Bid Amount</u>
• <b>Contract #5</b>	<b>General Construction</b>	<b>ACL Construction</b>	<b>\$640,000</b>

This AMPS bond project award covers: classroom door frame reconstruction, classroom sink cabinet replacement, classroom unit ventilator cabinet replacement, related roof flashing, concrete and fencing.

<u>Contract</u>	<u>Type</u>	<u>Vendor</u>	<u>Bid Amount</u>
• <b>Contract #6</b>	<b>Mechanical</b>	<b>Premier Mechanical</b>	<b>\$1,567,000</b>

This AMPS bond project award covers A/C univentilator units being installed in classrooms and related work.

<u>Contract</u>	<u>Type</u>	<u>Vendor</u>	<u>Bid Amount</u>
• <b>Contract #7</b>	<b>Electrical</b>	<b>Relle Electric Corp</b>	<b>\$429,865</b>

This AMPS bond project award covers installing a new electrical service, and providing power for A/C units being installed.”

**AND FUTHERMORE** authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreements.”

**16. Request for Proposal Award & Contract –Transportation Services:**

Mr. Lipshie and Ms. Card are requesting your approval of the following resolution to accept the Request for Proposal (RFP) award for Bus Transportation Services RFP #24-03 for school year 2023-24 through 2027-28, which will be subject to voter approval of the 2023-24 budget.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that following a transportation Request For Proposals (“RFP # 24-03”) dated March 21, 2023, and after thorough consideration of all proposals in accordance with the mandated criteria, the Board of Education approves the award of pupil transportation contracts for Large Bus and Van/Matron Student Transportation Services for 2023–2024, 2024–2025, 2025-2026, 2026-2027, 2027-2028 school years to First Student, as per the terms of the District’s RFP # 24-03; and

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**BE IT FURTHER RESOLVED**, that in accordance with the requirements for a multi-year contract, a separate line item will be included in the annual budget and budget brochures with an appropriate footnote to indicate the specific year of the multi-year contract; and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the Superintendent of Schools and the President of the Board of Education to sign and execute the New York State Transportation Contracts with First Student on behalf of the Board in conformance with this Resolution.”

**G. CONSENT AGENDA - PERSONNEL:**

**1. Personnel List:**

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the personnel list of March 29, 2023.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Personnel List of March 29, 2023, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §3012-c and/or §3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

**2. Memorandum of Agreement – The Miller Place Teachers’ Association – Retirement Incentive:**

Mr. Lipshie and Mr. Herrschaft are requesting your approval of the Memorandum of Agreement with the Miller Place Teachers’ Association for a retirement incentive.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Memorandum of Agreement – Retirement Incentive the Miller Place Teachers’ Association, and furthermore authorizes the President of the Board of Education and the Superintendent of Schools to sign such agreement.”

**3. Memorandum of Agreement with The Miller Place Secretarial and Clerical Unit, C.S.E.A. – Sick Bank for Employee No. 2491:**

Mr. Lipshie and Mr. Herrschaft are requesting your approval of The Miller Place Secretarial and Clerical Unit C.S.E.A. Memorandum of Agreement-Sick Bank for Employee No. 2491.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves The Miller Place Secretarial and Clerical Unit C.S.E.A., Local 1000 Memorandum of Agreement-Sick Bank for Employee No. 2491.”

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**H. CONSENT AGENDA - SPECIAL EDUCATION RECOMMENDATIONS:**

**1. CSE and CPSE Recommendations:**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

**RECOMMENDED MOTION: “BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the recommendations of the CSE’s and CPSE’s dated: CPSE 2-15-23 LADSBS; CPSE 2-16-23 AMPS; CPSE 3-10-23 AMPS; CSE 2-1-23 MPHS; CSE 2-2-23 LADSBS; CSE 2-13-23 LADSBS; CSE 2-3-23 LADSBS; CSE 2-16-23 LADSBS (2); CSE 2-16-23 LADSBS; CSE 2-17-23 LADSBS; CSE 2-27-23 NCR; CSE 3-10-23 MPHS; CSE 3-15-23 OOD; CSE 3-17-23 MPHS; CSE 3-22-23 NCR.”

**I. CONSENT AGENDA - CURRICULUM AND INSTRUCTION – None**

**J. CONSENT AGENDA – OTHER**

**1. Letter to Parent:**

**RECOMMENDED MOTION: “RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Clerk to send the letter discussed in executive session to the parents also discussed during same, on behalf of the Board of Education.”

**K. CONSENT AGENDA – APPROVAL**

Ms. Reitan asked the Board if there were any questions and she noted that the Request for Proposal – Transportation was being reviewed and approved at the meeting. She asked Ms. Card how companies actually submitted a proposal. Ms. Card noted that only one company, First Student, our current provider, came back with a quote. Ms. Testa asked what the budget currently includes, which Ms. Card answered an increase of approximately \$900 thousand is included in the 2024-24 budget and the submitted proposal will be an increase closer to \$1.2 million which will be a shortfall of approximately \$300 thousand for next year. Ms. Card noted that in order to accommodate this budget change we may need to revise our revenue plan, review transportation routing for potential savings, and possibly have the board approving a resolution to appropriate funds from unassigned fund balance. Ms. Testa asked about the five-year contract – the largest increase is in year one of the contract and then a lower steady increase for the next four years. Ms. Card stated that this will provide the district with the ability to better plan for future budget cycles.

Ms. Reitan asked for a motion to accept the Consent Agenda as presented.

Mr. Frank moved, seconded by Mr. Makarius, to accept the Consent Agenda as presented.

**Yes 4; No 0; Motion Carried**

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**L. REPORTS AND PRESENTATIONS**

**1. Student Representative Report**

The Board Student Representative, Alexandra DeAmario, gave a report on the happenings of the Miller Place High School. She spoke about the senior class proposing an educational senior trip to Six Flags and noted its engineering history. She said the senior prom fashion show and variety show was held earlier this month. She that the yearbook is almost complete and that orders were due on Friday. Everyone has been taking pictures and doing the layout for the yearbook. The Foreign Language Honor Society had a cultural museum night where you see information about different countries, traditions, culture, history, and food. She noted that the school play, Anatasia, was such a great performance and that everyone loved it. Ms. Reitan thanked Alexandra for her report.

**2. Board Committee Reports, if applicable**

Wellness Committee:

Ms. Testa reported on the Wellness Committee meeting. She reviewed the food service program, LADSBS nutritional advisory committee meeting, new menu items, new snack line test at HS, temperature logs, and expiration dates. Ms. Testa also talked about the NARCAN distribution, VAPE sensors, upcoming Dr. Pachter substance abuse student presentation, and legislative breakfast (legislators present against a COVID vaccination mandate).

Curriculum Committee:

Ms. Reitan reported on the Curriculum Committee meeting. She reviewed the many instructional activities that are happening at the building including but not limited to science kits, chicks, PARP week, March Book Madness, Panther pride videos, Iroquois Indian studies, Into Reading implementation, student thank you letter project, STEAM nights, Science curriculum, AP Bio, stop motion animation, serial delusion lab, kindness week, American Math Competition, ISTEM program, ongoing teacher professional development, Colors of Long Island show, Art March Madness, HS Art portfolio projects, walk in the park science unit, new year's eve party, mad science, field trips, bus safety, bus driver recognition, and 101 day celebration.

**3. Bond 2021 Report**

Ms. Reitan asked Ms. Card to update the board on the 2021 bond project. Ms. Card stated that the AMPS gymnasium plans, and specifications were submitted to NYSED facilities planning as planned and now await review. She noted that the ventilation/boiler project for NCR, art room at LADSBS, and Family and Consumer Science room for NCR has been reviewed by the NYSED facilities planning architects. The project is now waiting for the engineering review and then fiscal associate project manager approval. This could be several more months before final state approval. She stated that the Board will be accepting the bid results for the Andrew Muller Primary School project that was approved in January by Facilities Planning. The architect will be working on the contract documentation, insurance and bonds related to this work. Ms. Card said that she will continue to provide regular updates to the board and this information can be found on the district website under departments > business office > bond information for your reference.

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**4. Superintendent Update on Strategic Planning Committee**

Mr. Lipshie discussed the strategic planning committee meeting held. He stated that the committee reviewed the strengths, weaknesses, opportunities and barriers to the district. After the meeting, the committee reviewed a draft of the survey where they were given an opportunity to provide feedback prior to the final version of the survey being released to the public. He said that three different surveys were released for feedback: 8-12 students, parents and guardians, and staff. He encouraged everyone to complete the survey which will close on March 31, 2023 and this survey was just to get preliminary data and the next phase will go more in depth. The consultant will be using qualitative analytic techniques to evaluate the free response questions. He noted that the committee will be meeting twice in April to start reviewing the information received and identify potential topics for further review. The plan is to have two meetings and ask stakeholders for further detailed feedback.

**5. Superintendent's Proposed 2023-24 Budget Presentation**

Ms. Card gave another presentation of the Superintendent's Proposed Budget for the 2023-24 school year. She reviewed budget schedules, enrollment history, class size information, state aid ratios, tax levy cap history and cap calculation, summary revenue and expenditure information. She also provided detailed category expense analyses by general support services, instructional program services, transportation services, and undistributed. She noted that the proposed budget is within the state prescribed tax levy limit formula. Ms. Card reviewed upcoming budget dates and stated that the next Budget Hearing and the Meet the Candidates will be held on May 2, 2023. She reminded everyone that all of the budget information is posted on the District website under the Business Office department section for easy access and review including the line-by-line budget document.

Mr. Lipshie answered a question from the prior meeting regarding the reading program cost which was approximately \$297 thousand. The reading program was no longer being supported. The District did a side-by-side pilot, and the final selection was from the same publisher as our last reading series HMH. He said he is looking to increase and improve student achievement and this program demands more rigor than the prior program. He understands that the community has some concerns about the new program but keep in mind this is the first year of the reading program for both the teachers and the students. The program is a new way to look at it and required more rigor of both teachers and students. He suggested parents look at their individual student's progress on NWEA assessments throughout the year and to have dialogues with their teachers about good strategies that might help improve their results. NWEA is a much better evaluative tool over time. The board did not have any questions. Several questions were asked regarding alternatives to taking NWEA assessments on laptops and students rushing through those assessments, dialogue is needed between students and teachers to tell students to take their time. Ms. Craddock and Mr. Herrschaft discussed the NWEA assessments in detail and how they are administered. Another question was asked about Meet the Candidates which Ms. Card answered is being held on May 2, 2023 after the Budget Hearing at 7:30 pm.

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**M. DISCUSSION AND ACTION**

**1. 2023-24 Budget Adoption:**

Mr. Lipshie and Ms. Card are requesting your approval of the following resolution to adopt the 2023-24 School Budget. The District is required to adopt a budget each year for the annual budget vote that is scheduled for District voters this year on Tuesday, May 16, 2023 at the North Country Road Middle School gymnasium from 6 a.m. to 9 p.m.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby adopts the Miller Place Union Free School District budget for the 2023-24 fiscal year in the amount of \$80,364,624 and will submit said budget to the qualified voters of the District on Tuesday, May 16, 2023, pursuant to law.”

Ms. Reitan asked for a motion to adopt the budget as presented.

Mr. Frank moved, seconded by Mr. Makarius, to adopt the budget as presented.

**Yes 4; No 0; Motion Carried**

**N. DISCUSSION**

**1. Eastern Suffolk BOCES Administrative Vote on April 19, 2023 – Determine Meeting Time:**

The Board of Education agreed to meet on April 19, 2023 at the Miller Place High School prior to the Strategic Planning Meeting at 6:45 PM for the purpose of voting on the 2023-2024 Eastern Suffolk BOCES Administrative Budget and Trustee Election.

**O. BOARD POLICIES – First Time Reading**

4321.12 Use of Time Out rooms, Physical Restraints and Aversives  
4321.12-R Use of Time Out rooms, Physical Restraints and Aversives Regulation  
4325 Remedial Instruction  
4327 Homebound Instruction  
4513 Library Materials Selection  
7500 Naming Facilities  
7500.R Naming Facilities Regulation

**P. BOARD POLICIES – Review:**

3411 Use of District Laptop Computers and Residential Internet Services  
3411.R Use of District Laptop Computers and Residential Internet Services Regulation  
4334.2 Course Credit by Examination  
4526 Student Computer Network Acceptable Use and Internet Safety  
4526.R Computer Network for Education Regulation  
4526.E.1 Computer Network for Education Exhibit (Sample Parent Letter)  
4526.E.2 Computer Network for Education Exhibit (Student Agreement)  
4526.1 Employee Computer Network Acceptable Use & Internet Safety  
4526.1.F Employee Computer Network Acceptable Use & Internet Safety Form  
4750 Promotion or Retention of Students  
5020.2 Non-Discrimination and Equal Opportunity

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5020.2.R Non-Discrimination and Equal Opportunity Regulation  
5020.2.E.1 Non-Discrimination and Equal Opportunity Complaint Form  
5020.2.E.2 Non-Discrimination and Equal Opportunity Appeal Form  
5160 Student Attendance  
5162 Students Dismissal Precaution  
5191 Students with HIV-Related Illness  
5305 Eligibility  
5306 Armed Forces Recruiter Access to Students and Student Recruiting Information  
5306.R Armed Forces Recruiter Access to Students and Student Recruiting Information  
Regulation  
8121.1 Opioid Overdose Prevention  
8121.1-R Opioid Overdose Prevention Regulation

**Q. BOARD POLICIES – Action** – None

**R. OTHER** – None

**S. PUBLIC BE HEARD**

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education. The Board of Education follows Policy 1440 – Public Complaints about District Personnel in which the Board discourages complaints or criticisms about individual District personnel at our public meetings.

The public addressed the Board of Education regarding the strategic plan and survey, food being brought from home for class parties, summer sports program posting on website, and regarding music presentation prior to meeting. Mr. Lipshie noted that food is being used in the classroom for instructional purposes as per the revised policy adopted in February by the Board of Education. He noted that the summer sports programs would be posted shortly, and the music was due to it being National Music Month.

**T. MOVEMENT INTO EXECUTIVE SESSION**

Ms. Reitan asked for a motion to adjourn the meeting to go into Executive Session for matters concerning specific legal and specific personnel.

Mr. Makarius moved, seconded by Mr. Frank, to adjourn the meeting to go into Executive Session for matters concerning specific personnel and specific legal at 9:39 p.m.

Yes 4; No 0: Motion Carried

**U. ADJOURNMENT OF MEETING**

The board moved back to public session at 10:15 p.m.

Ms. Reitan asked for a motion to adjourn the meeting.

Mr. Makarius moved, seconded by Mr. Frank, to adjourn the meeting at 10:15 p.m.

Yes 4; No 0: Motion Carried