

**MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
APRIL 26, 2023**

**Kind of Meeting:** Audit Committee  
**Place of Meeting:** Miller Place High School  
**Time of Meeting:** 6:30 P.M.

**Those Present:**

Board President:	Ms. Lisa Reitan
Board Vice President:	Mr. Bryan Makarius
Board Trustee:	Ms. Johanna Testa (Arrived at 6:42 P.M.)
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources	Mr. Christopher J. Herrschaft

**Those Absent:**

Board Trustee:	Mr. Keith Frank
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**Invitees:**

Cullen & Danowski, Audit Manager	Mr. Joseph Crocco
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**PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE MAY 31, 2023, BUSINESS MEETING.**

**A. Public Session - Meeting Called to Order**

Ms. Reitan called the meeting to order at 6:35 P.M.

**B. Appointment of Clerk Pro Tem**

Ms. Reitan asked for a motion to appoint Ms. Reitan as Clerk Pro Tem.

Mr. Makarius moved, seconded by Ms. Spaniolas, to appoint Ms. Reitan as Clerk Pro Tem.

**Yes 3; No 0; Motion Carried**

**C. Move into Executive Session**

The Board of Education requested to move into executive session with the external audit staff to allow for a confidential conversation about the audits, district staff performance and issues in other districts that the Board should be aware of.

Ms. Reitan asked for a motion to move into Executive Session for matters concerning the Audit Committee review.

Mr. Makarius moved, seconded by Ms. Spaniolas, to approve moving into Executive Session for matters concerning the Audit Committee review.

**Yes 3; No 0; Motion Carried**

**D. Adjournment of Committee Meeting**

Ms. Reitan asked for a motion to adjourn the committee meeting.

Ms. Testa moved, seconded by Ms. Spaniolas, to adjourn the committee meeting at 6:45 P.M.

**Yes 4; No 0; Motion Carried**

Respectively Submitted by: Ms. Reitan, Clerk Pro Tem