

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
MAY 31, 2023

**Kind of Meeting:** Business Meeting  
**Place of Meeting:** Miller Place High School  
**Time of Meeting:** 8:00 P.M.

**Those Present:**

Board Vice President:	Mr. Bryan Makarius
Board Trustee:	Ms. Andrea Spaniolas
Board Trustee:	Ms. Johanna Testa
Superintendent of Schools:	Mr. Seth Lipshie
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources	Mr. Christopher J. Herrschaft

**Those Absent:**

Board President:	Ms. Lisa Reitan
Board Trustee:	Mr. Keith Frank
Assistant Superintendent:	Ms. Susan Craddock
District Clerk	Ms. Patricia Morbillo

**PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE JUNE 14, 2023, BUSINESS MEETING.**

**A. PUBLIC SESSION**

1. Mr. Makarius called the meeting to order at 8:05 p.m. He announced that Ms. Reitan was unable to attend the meeting. He stated that the meeting was being recorded and that the recording would be posted to the District website in a few days.
2. Mr. Makarius reviewed the Emergency Procedures.
3. Mr. Makarius noted that the District Clerk, Ms. Morbillo, was unable to attend the meeting and the board was going to appoint a clerk in her absence for the meeting.

**Resolution to Appoint Clerk Pro Tem**

**RECOMMENDED MOTION:** “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Colleen V. Card, Clerk Pro Tem for the Board of Education May 31, 2023 meeting.”

Mr. Makarius asked appoint Colleen V. Card, Clerk Pro Tem for the Board of Education May 31, 2023 meeting.

Ms. Testa moved, seconded by Ms. Spaniolas to appoint Ms. Card Clerk Pro Tem

**Yes 3; No 0; Motion Carried**

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**B. RECOGNITION**

**1. Recognition of Veterans**

Mr. Makarius acknowledged the veterans, and their families present at the meeting.

**2. Recognition of Media**

There was no media present at the meeting.

**3. Recognition**

**Suffolk County Virtual Math Tournament**

Mr. Lipshie introduced Mr. Curran, Teacher Coach, to recognize several students for their excellence in math. Mr. Curran introduced, Emmanuel Dada, Kellen Davidson, Aidan Lempin, (not present were Conrad Lindemann and Lexi Goldberg) and their coach Ms. Ortiz who participated in the Suffolk County Math Tournament which the district has been participating in since 2016 and over 300 students from 44 Suffolk County schools participated in the daylong event. Miller Place was the only school that had three students placed in the top ten and the team finished in 2nd place overall. The Board and Administration offered their congratulations to the students, and they received a certificate for their accomplishments. Mr. Curran then introduced another coach, Ms. Allison Brenner to speak about this year's Math Olympiads. Ms. Brenner introduced the fifth-grade team, who included Anna Thompson, Penelope Spaniolas, Joseph Poerio, Liam McGrath, Joaquin Caparas, and the fourth grade, who included Wyatt Adler, Connor Johnson, Lorenzo Guzman, Margaret O'Callaghan, Aiden Fleming. The fifth-grade team came in 13<sup>th</sup> place while the fourth-grade team came in 1<sup>st</sup> place with Connor placing in first in the individual competition. The Board and Administration offered their congratulations to the students, and they received a certificate for their accomplishments.

**Suffolk County Champions – Track**

Mr. Petrie recognized, Evan Skoblicki, Christian Tarsia, Maxime Tchoubar, and Richard Wink - Suffolk Champions of the boys 4 x 800 relay team. He noted that relay teams are unique and that you need four talented and competitive participants who understand their roles and it is a difficult track event. He stated that last week they competed at the Class C County Championship and won the Championship for the 4 x 800 relay team by 11 seconds which qualifies them to compete at the NYS Championships. The Board and Administration offered their congratulations to the students, and they received a certificate for their accomplishments.

Mr. Petrie then recognized, Jillian Scully as the Suffolk County Champion for the Girls Shot Put and Girls Discus. He noted that this is not just about brute strength it's about 90% technique and the mental approach that it takes to perform at these events. She has been competing at these events for only two years having switched from hurdles. She competed at the Class C County Championship throwing the shot put 38 feet and 10 inches and the discus 128 feet and seven inches, establishing Miller Place records and winning the Championships in both events. She is now the number 2 ranked thrower in Suffolk County behind the returning state champion and qualified to compete at the NYS Championships in discus. The Board and Administration offered their congratulations to Jillian, and they received a certificate for their accomplishments.

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**Middle School Girls Basketball Team**

Mr. Lipshie introduced Mr. Ron Petrie, Athletic Director, to recognize the Middle School Girls Basketball Team (Sascha Boldley, Adriana Branchinelli, Sadie Bryant, Tiffany Clasen, Stella Efstathiou, Daria Hlushak, Gabriella Ingoglia, Amelia Johnson, Brea Kesler, Olivia LaGala, Sophia Lake, Lily McGrath, Madison O'Brien, Megan Rado, Delaney Schleider, Shayna Selnick, Mia Soler, Ava Tringone, Gianna Trovato, Grace Walker, Ella Wyllie, Colette Zaher) and their coach. He noted that in the athletic realm we always strive to do our best, we strive to compete and winning does come into play but one of things that exemplifies leadership and character within those that are participating on a team. It was brought to his attention about a Miller Place team displaying great sportsmanship through a letter received in the District which he then read to the audience. The letter references a student at another school that the team gave their student a helping hand to during the competition respectfully even if it meant not winning the game for the team. These players displayed the best of humanity and are clearly a wonderful reflection upon the community, your school, your coach, and of course the families of Miller Place. Mr. Petrie stated that this was a powerful outcome for this student. The Board and Administration offered their congratulations to the students and coach, and they received a certificate to recognize them for their random act of kindness and their genuine character.

**Science Teachers Association of NYS, Inc. Teacher of the Year Award**

Mr. Lipshie introduced Mr. Clark to recognize, Ms. Laura Opitz, who was honored as the Suffolk County Science Teachers Association of New York State (STANYS) Middle School 2023 Teacher of the Year. Ms. Opitz has facilitated many unique learning opportunities including her work with the New York Marine Rescue Center to have our students work to rehabilitate and in turn rescue a Sea Turtle which multiple media outlets held a press conference to honor Ms. Opitz and students. They continue to monitor Peachy Keen who is currently navigating the Northeastern Coast of Florida. In addition, this fall Ms. Opitz brought another project to our school community working in cooperation with the Fairchild Tropical Botanic Garden and NASA. As part of the program, students had the opportunity to present their findings to NASA Researchers and Administrators during the live, virtual Student Research Symposium. Ms. Opitz is a veteran teacher with a wealth of science knowledge and a mentor to students and members of our faculty and staff. The Board and Administration offered their congratulations to Ms. Opitz, and she received a certificate of recognition.

**C. MESSAGES**

**1. Superintendent Message**

Mr. Makarius introduced Mr. Lipshie to give his message. He started the meeting by reviewing building and department information. He noted that the month of May has been very busy with nine musical concerts performed between LADSBS, NCRMS and MPHS and that the art students displayed their best art works at each building's Art Show. He congratulated all of the students for their hard work and talent.

At AMPS, students participated in the "Teddy Bear Clinic" a free injury prevention program for children sponsored by the Trauma Center at Stony Brook Children's Hospital run by pediatric resident physicians which cover safety topics on car and helmet safety in a fun and interactive way before letting the children dress up as doctors and nurses and "take care" of their injured

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stuffed animals. He said that field day was held where students participated in craft activities, drum circles along with the traditional field day events. The kindergarten classes will be heading to Benner's farm and Grade 2 will be heading to Cedar Beach as part of the AMPS living environment science units and to help students learn about the ecosystems on Long Island.

LADSBS some of the fifth-grade students participated in the Portfolio Project, an initiative of the New York State Art Teacher Association developed in cooperation with the New York State Education Department. He explained that this is an assessment tool that is based on The New York State Learning Standards and provides students with an opportunity to present portfolios of their work at regional adjudication sites where the student portfolios provide evidence of understanding and student learning in the visual arts. The scoring key included five levels: Mastery, Distinguished, Proficient, Competent and Emerging which he was happy to report that each of our artists received a Mastery or Distinguished designation. The LADSBS Service and Kindness Clubs hosted the annual Give Back Day to honor and thank local heroes in our community including police officers, fire fighters, EMT and military personnel. Students were very excited to learn about these jobs, ask questions and most of all say thank you. He announced that the fifth grade Panther Cub Players had their debut performance of Jukebox Time Machine. Students rehearsed twice a week for 6 weeks to put on a truly entertaining performance. The fourth grade students went on a Miller Place Historical Walk to learn about the history of our community and LADSBS held their field day as students enjoyed the traditional end of the year activities with cheering parents.

At NCRMS, as a follow up to the Grow Beyond Earth Research Symposium in October, students collected and contributed important data that NASA plant scientists will use to determine the best crops to grow in space which students developed and conducted original experiments to address the many challenges of growing plants in space. Students communicated the results with NASA scientists, researchers, and administrators during the Virtual Student Research Symposium, and had the opportunity to collaborate with students nationwide. Students in 8th grade Family and Consumer Science Class designed and created tooth fairy pillows and then these students visited AMPS to deliver the pillows to the AMPS students.

At the MPHS the AP Biology and AP Physics students participated in the Advanced Energy Research and Technology Center Field Experience at Stony Brook University which was divided into four rotating groups, they visited the Combustion Lab, Battery Lab, Hydrogen Lab, and Power Electronics Lab and they also toured the Center for Excellence in Wireless and Information Technology, where they had the chance to explore the Virtual Reality deck, further expanding their knowledge and understanding of cutting-edge technologies which provided our students with a unique glimpse into the forefront of energy research and technological innovation. He noted that nineteen Miller Place students were awarded OAK (Outstanding Acts of Kindness) and OAR (Outstanding Academic Recognition) awards. These student recipients received this award for performing gestures of kindness and displaying compassion without expecting anything in return or achieving academic excellence, improving their scores or taking harder courses and rising to educational challenges and were recommended by staff members He noted that World Language Honor Society students recently visited the Statue of Liberty, Ellis Island and Little Italy to learn about the importance and significance these landmarks have on American

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history, tell the story of immigration and recognize the human spirit of our nation's ideals. The field trip ended with a luncheon at La Mela Restaurant in the heart of Little Italy where students enjoyed an authentic Italian meal. The music students were treated to an extraordinary performance by jazz musicians led by Dr. Tom Manuel from the Loft School of Jazz and the musicians performed all original works written by the members and treated the students and faculty to a wonderful concert as well as a question-and-answer session.

Mr. Lipshie noted that for the seventh time, the Miller Place Music Department has been recognized as one of the "Best Communities for Music Education" in the country. The ALS ride for life arrived at each of the school buildings and Mrs. Christine Pendergast thanked the district for continuing to support Mr. Chris Pendergast's legacy and as this year's patients continue to raise awareness for this disease. Mr. Lipshie reported that Dr. Jarid Pachter, who is an Associate Professor at Stony Brook University who specializes in Family and Addiction Medicine gave a presentation as part of the district's continued effort to educate students on the dangers of substance abuse. Dr. Pachter gave a presentation to students in Grade 8 and Grade 10 and his presentation included the topic of Substance Use Disorder (SUD) to help create an understanding behind the science of drug impact, and how to prevent the possibilities attributed to drug use. The goal of the presentation was to provide students with information for making positive choices moving forward.

He then reported that in the area of athletics, that all 8 Spring Teams qualified as Scholar Athlete Teams. MPHS will again be a NYSPHSAA School of Distinction for 100% qualification. Natalia Altebrando was selected as the Nick DeCillis/SCOPE Scholarship recipient at the Section XI luncheon and that fifteen of our senior athletes participated in the spring signing day where student-athletes selected where the collage where they will study and play a sport this fall. Six of our spring teams finished in 4th place or higher in their league or conference and each qualified for the county playoffs. Those teams include baseball, softball, boys and girls badminton, boys and girls track and boys tennis all finished in 4th place or higher in their league or conference and each qualified for the county playoffs. He said that although boys and girls lacrosse did not qualify for the county playoffs, they finished with a winning record of 10-6.

He noted that there are testing dates coming up for the US History Regents, Grade 8 NYS Science Part II, MPHS Final Exams and Regents Exams. He then finished his report by reviewing the upcoming events including MPHS Underclassman Academic Awards; AMPS Kindergarten Celebration; 1st Grade Carnival; Music Showcase; LADSBS Spring Band, Orchestra, Chorus Concert; 2nd Grade Moving Up; Graduation Walk; NCRMS Drama Production; NCRMS Drama Production; 5th Grade Moving Up; Senior Athletics Awards; Senior Academic Awards; 8th Grade Moving Up Dance; 8th Grade Moving Up; Senior Prom; and finishing up the year with the MPHS Graduation.

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**2. Board Members Message**

Mr. Makarius updated the community about how one individual who embodied the Miller Place community because his life's work was to better the community in which he lived. This past month we endured a tremendous loss with the passing of our friend Mr. Matt LoNigro. Our hearts and thoughts go out to his family and all those who knew him. He stated that when you talk about Matt LoNigro what you should know is that he was truly the backbone of this community and spearheaded so many events which embodied who we are. He never did any of this work because he was looking for praise, instead he made it about you, he made it about me, he made it about the kids, he made it about everyone but him. In my many conversations with Matt he always had the next idea of how something could be done to improve the lives of those around him. He was the first one willing to put in the work to get the job done, and pushed those around him to work more, give more and be more. Within these conversations he was also a great listener. He would take his ideas and yours in order to come up with a plan to make it happen. The forefront of any conversation was always about how much our children would enjoy growing up in the MP community, he would say, "Miller Place was great for my kids, and I can't wait until you see how great it will be for yours." I hope to one day honor him by putting some of those plans into action so that we can all see how it will be great for all of our children. Matt never wanted recognition for all that he did within the community, yet recognition is exactly what he got from the hundreds of people who came to honor his memory at his wake. His family always knew how much he gave to the community and this outpouring of love and support from this community showed the impact of his life's work. At this moment we will ask for a moment of silence in honor of our friend Matt LoNigro.

**D. PUBLIC BE HEARD**

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident or non-resident. All comments are to be directed to the Board of Education.

The public addressed the Board of Education regarding the library materials policy and that the proposed change in the policy was not clear. The board and administration answered the question and noted that they would follow up shortly with the person asking for clarification.

**E. CONSENT AGENDA – MINUTES:**

**1. Minutes:**

This resolution is to approve the meeting minutes of the Board of Education.

**RECOMMENDED MOTION: "BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the April 26, 2023 Audit Committee; April 26, 2023 Executive Session – Early; April 26, 2023 Business Meeting."

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**F. CONSENT AGENDA - FINANCE/FACILITIES:**

**1. Treasurer Reports:**

This motion is to approve the Treasurer reports for the period ending April 30, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurer Reports for the periods ending April 30, 2023.”

**2. Financial Reports:**

This motion is to approve the Financial Reports for the period ending April 30, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Financial Reports, for the periods ending April 30, 2023.”

**3. Extra Classroom Activity Reports:**

This motion is to approve the Extra Classroom Activity Reports for the period ending April 30, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the Extra Classroom Activity Fund Reports for the period ending April 30, 2023.”

**4. Claims Auditor Reports:**

This motion is to approve the Claims Auditor Reports as submitted by MacDonald, Rand, & Vollaro, LLP - Certified Public Accountants for the period ending April 30, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Claims Auditor Reports for the period ending April 30, 2023.”

**5. Internal Auditors Reports for 2022-23:**

Mr. Lipshie and Ms. Card are requesting your acceptance of the following resolution to approve the 2022-23 Internal Audit Reports from our internal auditors, Nawrocki Smith, LLP.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that the Board of Education of the Miller Place Union Free School District hereby approves the following Internal Audit Reports:

- Key Control – Superintendent Attendance
- Key Control – Superintendent Expense Reimbursements
- Key Control – Bank Reconciliations
- District Response to Key Control Audit Reports
- Pupil Personnel Services Cycle Report
- District Response to Pupil Personnel Services Cycle Report
- Internal Audit Plan 2022-23 Status Report.”

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6. **Obsolete Assets:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to declare the District owned asset list as obsolete and its possible sale, and/or disposal.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets list as obsolete and its possible sale, and/or disposal.”

7. **Driving School Contract:**

Mr. Lipshie and Ms. Card are requesting your approval of the driving school contract for the 2023-24 school year with All-Suffolk Auto.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the driving school contract with All-Suffolk Auto for the 2023-24 school year and furthermore authorizes the Board President and the Superintendent of Schools to sign such contract.”

8. **Health Service Contract:**

Mr. Lipshie and Ms. Card are requesting your approval of the health service contract as required per educational law, section 912, with the school districts providing health services to the District’s resident students who attend private or parochial school for the 2022-23 school year that are reimbursed for these services.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the health service contract for the 2022-23 school year and furthermore authorizes the Board President and the Superintendent of Schools to sign such contracts with Uniondale Union Free School District and Riverhead Central School District.”

9. **Donation – Miller Place PTO Donation:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept donations for the book vending machines.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the donation of \$3,000.00 from the Miller Place PTO for the buildings to purchase books for the book vending machines:

Andrew Muller Primary School	\$1,000.00
Laddie A. Decker Sound Beach School	\$1,000.00
North Country Road Middle School	\$1,000.00.”



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**10. Donation – Scholarships and Awards:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept donations for the scholarships and awards.

**RECOMMENDED MOTION: “BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the scholarship and awards donations for the MPUFSD Senior Scholarships and Awards from:

Miller Place Friends of the Arts	\$3,000.00
Port Jefferson Dental Group (Sophia Manolis, DDS)	500.00
Women of the Moose	250.00
Sound Beach Music	500.00
Miller Place Fire Department	500.00
Suffolk Association of School Business Officials	500.00
Christine Pendergast	1,000.00
Miller Place Drama Club	500.00.”

**11. Donation – Scholarships and Awards:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to establish a new scholarship account named *Dr. Grace Brindley Scholarship* and hereby accept donations to this scholarship account.

**RECOMMENDED MOTION: “BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves establishing a new scholarship account named the *Dr. Grace Brindley Scholarship* and hereby accepts the listed donations to this scholarship account:

The Posillico Foundation, Inc.	\$1,000.00
M. Susan Watson	250.00
Katherine Schilling	100.00
Vincent Teofilo	2,000.00
Jean M. Callahan	100.00
Kathleen M. Carley	50.00
Bruce R. Kagan	100.00
Jean M. Thomas	50.00
James Boyd	30.00
Robin Sorrentino	100.00
Donard & Beth Pranzo	100.00
Susan Craddock	100.00
Jeanne E. Bordvik Miller	50.00
Peter & Colleen Brindley	500.00
Linda & Kenneth Shropshire	100.00 .”

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**12. Donation – Scholarships and Awards-New Account:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to establish a new scholarship account named Catherine Danowski Service Scholarship and to accept donations to this scholarship account.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves establishing a new scholarship account named the *Catherine Danowski Service Scholarship* and hereby accepts the donation from Madeline Klotz of \$3,300.00 for this account.”

**13. Budget Vote Workers:**

Mr. Lipshie and Ms. Card recommends and requests your approval of the Vote Workers for the Miller Place Union Free School Budget Vote on Tuesday, May 16, 2023.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the following list of vote workers: Jen Smith.”

**14. Independent Consultant Agreement:**

Mr. Lipshie and Ms. Card are requesting your approval of the Independent Consultant Agreement with Ms. Regina Tambasco for the 2023-24 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Independent Consultant Agreement with Ms. Regina Tambasco for the 2023-24 school year and furthermore, authorizes the Board President to sign such agreement.”

**15. Accept Funds / CTA and 2022-23 Expenditure/Revenue Budgets Increase:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept the funds collected by CTA for the NCRMS Washington, D.C. trip which the 2022-23 expenditure budget does not include funding for and to increase the 2022-23 Expenditure and Revenue Budgets.

**RECOMMENDED MOTION:** “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby acknowledges the funds from Curriculum Travel of America. Inc.; and

**WHEREAS;** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the monetary funds of \$13,132 from the Curriculum Travel of America. Inc. which will fund the expenditures for the NCRMS Washington trip in the General Fund; and

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**WHEREAS**, the 2022-23 budget of \$77,678,204 did not make provisions for the District to meet certain unanticipated expenses and provide a revenue source in the amount of \$13,132 for the above accepted funds; and

**THEREFORE, BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2022-23 expenditure budget of \$77,678,204 by \$13,132 for these unanticipated obligations, thereby totaling the 2022-23 budget at \$77,691,336; and

**FURTHERMORE, BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2022-23 miscellaneous revenue section of the overall revenue budget of \$77,678,204 by \$13,132 for these unanticipated revenues, thereby totaling the 2021-22 revenue budget at \$77,691,336; and

**FINALLY, BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves the Superintendent of Schools to expend the specific budget expenditure appropriation of \$13,132 to meet these certain unanticipated obligations.”

**16. Agreement – Tax Shelter Annuity (TSA) Third Party Administrator:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the agreement for third party administrator services that are dedicated to ensuring that the 403(b), 457(b), and other employer provided benefits operate in compliance with IRS regulations for the District.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the agreement with US OMNI for the period of July 1, 2023 through June 30, 2024, and furthermore authorizes the President of the Board of Education to sign such agreement.”

**17. Shared Services Contract – Eastern Suffolk BOCES for 2023-24:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept the Eastern Suffolk BOCES Shared Services Contract for the 2023-24 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Eastern Suffolk BOCES Shared Services Contract for the 2023-24 school year, and authorizes the Board President and District Clerk to sign such contract.”

**18. Request for Proposal Award – Job Coaching, Career Assessment Services #22-10 – Extension #24-10:**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to award the Request for Proposal (RFP) hereby extends the Job Coaching RFP #22-10, extension #24-10 for the 2023-24 year and approves the related agreement.

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**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District to accept the Job Coaching Request for Proposal (RFP) #22-10 Extension #23-10 for the 2022-23 school year and related contract and furthermore authorizes the President of the Board of Education to sign such renewal agreement, if applicable.”

**19. Request for Proposal Award – Special Education Services #22-06, extension #24-06:**

Mr. Lipshie and Ms. Card are requesting your approval of the Special Education Services Request for Proposal - RFP#22-06, extension #24-06, for the 2023-24 year and approve the related agreements.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby extends the Special Education Services Request for Proposal - RFP#22-06, extension #24-06, for the 2023-24 fiscal year with no changes in service terms, hereby authorizes the related agreements, and furthermore authorizes the President of the Board of Education to sign such contracts.”

**G. CONSENT AGENDA - PERSONNEL:**

**1. Personnel List:**

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the personnel list of May 31, 2023.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Personnel List of May 31, 2023, as presented. For any probationary appointment for a class room teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §3012-c and/or §3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

**H. CONSENT AGENDA - SPECIAL EDUCATION RECOMMENDATIONS:**

**1. CSE and CPSE Recommendations:**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the recommendations of the CSE’s and CPSE’s dated: CPSE 5-3-23 AMPS; CPSE 5-5-23 AMPS; CSE 3-27-23 LADSBS; CSE 3-30-23 LADSBS; CSE 4-27-23 AMPS; CSE 5-1-23 OOD.”

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**2. Contract with Brookhaven-Comsewogue UFSD:**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services Contract with the Brookhaven-Comsewogue UFSD for Special Educational Services from September 1, 2022 through June 30, 2023 for student identification numbers 60004781; 600041125; 000102005.”

**RECOMMENDED MOTION:** “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with the Brookhaven-Comsewogue UFSD for Special Educational Services from September 1, 2022 through June 23, 2023 for student identification numbers 60004781; 600041125; 000102005; and furthermore, authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreements.”

**I. CONSENT AGENDA - CURRICULUM AND INSTRUCTION – None**

**J. CONSENT AGENDA – OTHER**

**1. Organizational Meeting Date Change – July 2023:**

Mr. Lipshie is requesting your approval of the resolution to change the 2023-24 Organization Meeting from July 5, 2023 at 6:00 p.m. to July 3, 2023 at 6:00 p.m.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby change the 2023-24 Organization Meeting date from July 5, 2023 at 6:00 p.m. to July 3, 2023 at 6:00 p.m.”

**2. Appointments – Board of Registration:**

Mr. Lipshie and Ms. Card are requesting your approval of the annual resolution for the appointment of the Board of Registration members and the Chairperson.

**RECOMMENDED MOTION:** “**BE IT RESOLVED** that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Ms. Patricia Morbillo, Ms. Anne Dubois, Ms. Carrie Little, and Ms. Coreen Moschella, to the Board of Registration for the 2023-24 school year and;

**BE IT FURTHER RESOLVED** that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Ms. Patricia Morbillo, as the Chairperson of the Board of Registration for the 2023-24 school year.”

**K. CONSENT AGENDA - APPROVAL**

Mr. Makarius and Ms. Testa thanked all of the donors for their generosity that were contributing to scholarships for Miller Place High School graduates.

Mr. Makarius asked for a motion to accept the Consent Agenda as presented.

Ms. Testa moved, seconded by Ms. Spaniolas, to accept the Consent Agenda as presented.

**Yes 3; No 0; Motion Carried**

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**L. REPORTS AND PRESENTATIONS**

**1. Student Representative Report**

The board student representative gave her report. She discussed the wonderful Junior Prom, the upcoming planned field day activities, brick painting in the Senior lounge, and the much-anticipated Senior barbeque. She stated that it has been an exciting year for the high school students.

**2. Board Committee Reports**

**Curriculum Committee**

Ms. Spaniolas discussed the May Curriculum Committee meeting including Grade 5 math, field trips, SCOPE program, Math Olympiad, art shows at buildings, Cedar Beach field trip, and the walking tour. She noted that it has been a successful and very busy school year which helps enrich and educate the District's students.

**Health & Safety Committee**

Mr. Makarius discussed the May Health & Safety committee meeting including possibly changing out the bathroom locks at the high school in the future, current cell service, fencing has been added at AMPS to help with monitoring children on the back grass, new roll gate has been added at LADSBS which closes off the playground during recess, fence heights have been raised in several areas at NCRMS, and at NCRMS due to damage to a wall in the custodial office a wall was tested and resulted in a confirmed positive test for asbestos in the wall. The District completed an air sample which came back negative as no asbestos was found in the air test. The District posted the required notices and completed a partial abatement and the rest of the wall will be removed/replaced over the summer.

**Audit Committee**

Mr. Makarius noted that the District held its Internal Audit Committee Meeting with the audit firm Nawrocki Smith. The audit manager and audit partner were in attendance to discuss the audit function, reports, and specific staff performance. The audit partner reviewed the three key control reports that were finalized for the 2022-23 school year which audit specific people and functions. The completed cycle report which reviews the internal controls over a general area was also reviewed. The committee discussed that the Risk Assessment report which audits the overall internal controls of the District will start in late June and be completed over the summer. The Board will accepted the internal audit reports at this meeting and the Audit Committee will meet the internal auditors again in the fall.

**3. Bond 2021 Report**

Mr. Makarius asked Ms. Card to update the board on the 2021 bond project. Ms. Card stated that the AMPS gymnasium plans and specifications were submitted to NYSED facilities planning. The third-party review has been completed and NYSED has issued comments. The architect has responded to those comments, and we are awaiting NYSED review of these responses. The AMPS kindergarten playground order has been placed. We will let you know when we have supplier delivery information to report. The ventilation/boiler project for NCR, art room at LADSBS, and Family and Consumer Science room for NCR has been reviewed by the NYSED facilities planning architects and engineers. The project is now still waiting for the fiscal associate

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project manager review and approval. We will continue to update on the project review status as we receive information. Once the fiscal associate project manager at NYSED approves the project then we will receive a permit and set the bid dates. The architect is finalizing the contract documentation and contractor submittals for the AMPS ventilation project, sink cabinet replacement and door frame renovation and we expect to have these contracts to the board president in the next few weeks for final signature. Ms. Card noted that she will continue to provide regular updates to the board and this information can be found on the district website under departments > business office > bond information for your reference.

**4. Strategic Planning Committee Report**

Mr. Makarius asked Mr. Lipshie to report on the status of the strategic plan. He noted that the committee conducted eight different Focus Groups during the month of May. This included two community Focus groups with over 60 community members participating. There were two teacher Focus Groups, one Secondary and one elementary. There were two student Focus Groups, one of junior students and one of senior students. There was a non-instructional Focus Group and an Administrators Focus Group. Each of the groups examined 4-6 areas to provide deeper insight, clarity and perspective for the Strategic Planning Committee to review and combine with the qualitative and quantitative data collected in the March survey. There was positive feedback on the Focus Group process and people stated that they are appreciative of the opportunity to share their thoughts and have some input on the formation of the plan. The next step is the Strategic Planning Committee will be meeting in June to review all the data collected at this point to develop the major priorities for the plan. This will include establishing outcomes for the priorities along with measurements for accountability. The goal of the committee is to have a finalized plan for the fall 2023. Mr. Lipshie said he will continue to update the board and community at the monthly board meetings.

**M. DISCUSSION** – None

**N. DISCUSSION AND ACTION**

**1. Accept Annual Vote Results:**

It is recommended that the results of the May 16, 2023 annual vote, be certified, as listed below:

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby certifies the Annual Budget and Board of Education Election results of May 16, 2023, as follows:

	<u>YES</u>	<u>NO</u>	
Proposition 1 – 2023-24 Budget	837	291	<b>Passed</b>
Proposition 2 – 2023-24 Library Contract	981	147	<b>Passed</b>

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To elect two (2) members of the Board of Education for a three-year term commencing July 1, 2023, and expiring on June 30, 2026.

<b><u>Number of Votes:</u></b>		
<b>John Galligan:</b>	<b>877</b>	<b>Elected</b>
Jenna Stingo:	495	
<b>Lisa Reitan:</b>	<b>660</b>	<b>Elected</b>
Write-in Votes-Other:	13.”	

Mr. Makarius asked for a motion to accept the May 16, 2023, Vote results.  
Ms. Testa moved, seconded by Ms. Spaniolas, to accept the Vote Results as presented.

**Yes 3; No 0; Motion Carried**

**O. BOARD POLICIES – First Time Reading:**

2232 Duties of the School District Treasurer  
6410 Authorized Signatures

**P. BOARD POLICIES – Review:**

4327 Homebound Instruction  
4513 Library Materials Selection  
4531 Field Trips and Excursions  
5160 Student Attendance  
7500 Naming Facilities  
7500.R Naming Facilities Regulation

**Q. BOARD POLICIES – Action:**

4321.12 Use of Time Out rooms, Physical Restraints and Aversives  
4321.12-R Use of Time Out rooms, Physical Restraints and Aversives Regulation  
4325 Remedial Instruction

Mr. Makarius asked if there were any questions on the policies in action. There were no board questions and Mr. Makarius asked for a motion to approve the policies in action.  
Ms. Testa moved, seconded by Ms. Spaniolas to approve the policies in action.

**Yes 3; No 0; Motion Carried**

**R. OTHER** – None



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**S. PUBLIC BE HEARD**

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education. The Board of Education follows Policy 1440 – Public Complaints about District Personnel in which the Board discourages complaints or criticisms about individual District personnel at our public meetings. If there is a concern about individual District personnel, please contact the Superintendent of Schools.

The public addressed the Board of Education regarding increasing instrument lessons for next year at LADSBS, photographer at graduation, music lessons at NCRMS, MPHS drama extraclassroom club and the funding for this club, and policy 4513 - library materials selection. The board and administration listened and responded to the questions, noting that they would need to wait until the scheduling is done for the building to report back on music lessons and they would follow up regarding the NCRMS music question with the parent.

**T. ADJOURNMENT OF MEETING**

Mr. Makarius asked for a motion to adjourn the meeting.

Ms. Testa moved, seconded by Ms. Spaniolas, to adjourn the meeting at 9:27 p.m.

Yes 3; No 0: Motion Carried

**Respectively submitted by Ms. Colleen V. Card, Clerk Pro Tem**