

HIGHLAND BOARD OF EDUCATION
Regular Meeting
June 26, 2023
High School Media Center
6:00 PM



BOARD OF EDUCATION

Mr. Chris Wolny–President
Mr. Mike Houska – Vice-President
Dr. Norman Christopher - Member
Mr. Bob Kelly – Member
Mrs. Missy Schreiner – Member

Mrs. Catherine Aukerman – Superintendent
Mr. Neil Barnes – Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JUNE 26, 2023
HIGH SCHOOL MEDIA CENTER
6:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting - July 17, 2023 - High School Media Center - 6:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on May 22, 2023, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the May 2023 Financial Reports, as presented.

C. Approval of Fiscal Year 2023 Final Amended Annual Appropriations

It is recommended that the Board of Education approve the Final Amended Annual Appropriations for Fiscal Year 2023, as presented in Addendum # I.

D. Approval of Fund Transfer

It is recommended that the Board of Education approve the following fund transfer:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	Athletics (300)	\$50,000.00

Reason: To eliminate deficit fund balance and provide funding for new team sports.

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E. Approval of Fund Advances

It is recommended that the Board of Education authorize the following fund advances to eliminate temporary negative fund balances at fiscal year-end:

<u>From</u>	<u>To</u>	<u>Not to Exceed Amount</u>
General Fund (001)	Local Grants (019)	\$30,000.00
General Fund (001)	Title III ELL (551)	\$8,000.00

F. Approval of 2023-2024 Petty Cash/Change Accounts

It is recommended that the Board of Education approve the 2023-2024 Petty Cash/Change Accounts, as presented in Addendum # II.

G. Approval of Fiscal Procedures

It is recommended that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum # III.

H. Approval of Fiscal Year 2024 Temporary Appropriations

It is recommended that the Board of Education approve the Temporary Appropriations for Fiscal Year 2024, as presented in Addendum # IV.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent's Agenda

A. Highland Local Schools Science and Health Textbook Adoption 2023-2024

It is recommended that the Board of Education approve the Highland Local Schools Science and Health textbooks, as presented.

B. Acceptance of Foreign Exchange Student

It is recommended that the Board of Education accept Tom Raffin as a Foreign Exchange Student and waive all associated education fees for the 2023-2024 school year.

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Tom Raffin is from France and is sponsored by ISE (International Student Exchange). Tom will be residing with the Eric and Megan Pucek family of Medina.

C. Certification of Standards Governing Types of Foods and Beverages Sold on School Premises

It is recommended that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises for the 2023-2024 School Year, as presented.

[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]

D. Transportation Reimbursement Resolution for 2023-2024

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom transportation is impractical and through which a payment in lieu of transportation reimbursement is provided, pursuant to ORC 3327. Such reimbursement shall be \$596.43 per student, per school year, unless otherwise specified.

E. Payment in Lieu of Transportation - Addendum # V

It is recommended that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented.

F. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/DESCRIPTION</u>
Granger Elementary	Granger PTO	\$3,000.00 for school supplies
Granger Science Program	Granger PTO	\$1,425.00
Hinckley Principal's Acct	Vincent & Lyndsey Chiera	\$ 1.25
HS Boys Track	Angels of Love Hadler's	\$ 485.15
HS Boys Tennis	Angels of Love Hadler's	\$ 485.15
HS Boys Soccer	Highland Youth Soccer	\$1,000.00

G. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

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High School

Stadium/Field - 6/8/2023 - 5:15-7:15 PM - HS Girls Rugby - Dave Sambor

Main Gym - 6/7/2023 - 6:00-7:30 PM - AAU Madison - James Madison

Stadium/Field - 6/20/2023-6/22/2023 - 5:00-6:00 PM - Men's Soccer Senior lead work - Chris Schaefer

Stadium/Field - 7/10/2023, 7/13/2023 - 7:00-9:00 - Men's Soccer Training Under the Lights - Chris Schaefer

Stadium/Field - 7/25/2023-7/28/2023 - 6:30-8:30 PM - Highland Girls Lax - Youth and High School Camp - Todd Barnett

Cafeteria - 9/5/2023, 9/6/2023 - 2:30-3:30 PM, 9/8/2023 - 4:00-6:00 PM - HGS Away Game Meal - Joey Clark

Middle School

Pit Practice Field - Monday-Thursday, 7/24/2023-8/10/2023 - 5:45-7:45 PM - 7th Grade Football - David Zeleznak

Granger Elementary

Varsity Softball Field - 6/1/2023 - 6:00-8:00 PM - RAH Softball 14U - Nichole Grambo

Varsity Baseball Field - 6/8/2023 - 5:30-9:00 PM - RAH Travel Baseball - Mike Oyler

Varsity Softball Field - 6/15/2023 - 7:00-8:00 PM - RAH Tryout - Mike Oyler

Varsity Softball Field - 6/19/2023 - 6:00-7:30 PM - 10U Softball Practice - Nichole Grambo

Varsity Softball Field - 7/17/2023 - 5:00-9:00 PM, 7/22/2023 - 8:30 AM-12:30 PM - 16U Travel Softball - Keith McComsey

Soccer Field - 7/24/2023-7/28/2023 - 5:30-9:00 PM - HLC Clinic - Mark Przybysz

CONSENT AGENDA - CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, A through K, as presented:

- A. Beyond Words Music Therapy Service Agreement for 2023-2024
- B. Educational Service Center of Medina County Service Agreement 2023-2024
- C. Evolve Academy Agreement for 2023-2024
- D. KidsLink Placement Contract

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- E. Medina County Board of Developmental Disabilities Agreement for 2023-2024
- F. Medina County Career Center Satellite Program Standards and Maintenance Agreement for 2023-2024 (Project Lead the Way)
- G. Medina County Juvenile Detention Center Contract for 2023-2024
- H. PEP Contract for 2023-2024
- I. STEPS Academy/Willow Farms Contract for 2023-2024
- J. Summit Educational Service Center Audiology Services for 2023-2024
- K. ABC Therapy Occupational and Physical Therapy Services Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through N, as presented:

- A. Employment - Certified Substitutes/Home Tutors - Addendum # VI

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2023-2024 school year, as submitted by the ESC of Medina County.

- B. Employment - Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2023-2024 school year, as listed:

1. Elizabeth Fulco, High School English Teacher, effective 8/17/2023
2. Meghan Gulden, High School Intervention Specialist, effective 8/17/2023
3. Sarah Park, Middle School 8th Grade Science Teacher, effective 8/17/2023

- C. Maternity Leave - Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Katie Massaro, Hinckley Elementary Art Teacher, with an anticipated effective date of 8/17/2023, and an anticipated return date of 11/27/2023.

- D. Revision in Employment - Certified

It is recommended that the Board of Education approve the revision in employment for the following individuals, as listed:

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1. Laura Franz, Sharon Elementary 3rd Grade Teacher Part Time to Sharon Elementary 3rd Grade Teacher Full Time, effective 8/17/2023
2. Katy Rees, Middle School Math Teacher to Middle School Aide, effective 8/18/2023
3. Bernadette Yu, Sharon Elementary 3rd Grade Teacher Part Time to Hinckley Elementary 3rd Grade Teacher Full Time, effective 8/17/2023

E. Employment - Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2023-2024 school year, as listed:

1. Jamie Kavedzik, Bus Driver, effective 8/21/2023
2. Brian Maxwell, Bus Driver, effective 8/21/2023

F. Resignation - Classified

It is recommended that the Board of Education accept the resignation of Jill Zeiger, Preschool Aide, effective 5/24/2023.

G. Resignation/Retirement - Classified

It is recommended that the Board of Education accept the resignation, for reason of retirement, of the following individuals, as listed:

1. Diane Gamauf, High School Secretary, effective 6/16/2023
2. Nancy Hoover, Sharon Elementary Special Education Aide, effective 6/2/2023
3. Cindy Wade, High School Aide, effective 6/2/2023

H. Revision in Employment - Classified

It is recommended that the Board of Education approve the revision in employment for the following individuals, as listed:

1. Tristan Endo, from Sharon Elementary 2nd Shift Custodian to High School 2nd Shift Custodian, effective 6/1/2023
2. Denise Grecenuk, from High School Aide to High School Secretary, effective 8/1/2023
3. Yvonne Hess, from High School Cook to Granger Elementary Aide, effective 8/18/2023
4. Robert Harmon, from High School 2nd Shift Custodian to Sharon Elementary 2nd Shift Custodian, effective 6/20/2023
5. Celecia Merk, from Latchkey Aide 5 days per week, 3 hours per day, to Latchkey Aide 3 days per week, 2.5 hours per day, effective 8/21/2023
6. Christine Oriti, from Middle School Aide to Middle School Special Education Aide, effective 8/18/2023
7. Marija Simcox, from High School Cook to High School Aide 5.5 hours, effective 8/18/2023

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I. Classified Substitutes - 2023-2024 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an "as needed" basis for the 2023-2024 school year, as listed:

Substitute Aide

Marie Baker
Grace Bazan
Sheila Vidmar
Jill Zeiger

Substitute Custodian

Linda Reagle

Substitute Bus Driver

Tom Bardar
Jane Carston
Howard Eakin
Jeff Enterline
Mary Gavrilovic
George Jacynycz
Ray Kornakovich
Duncan Munro
Bob Ripley
Jim VanDuesen

J. Employment - Co-curricular/Supplemental - 2022-2023

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2022-2023 school year, as listed:

1. Kevin Hussey	Nat'l Testing Administrator	\$ 25.00 per hr
2. Bonnie Kubilus	HS Art Advisor - 0 yrs - ½ time	\$ 1,096.50
3. Pat Wise	HS Art Advisor - 0 yrs - ½ time	\$ 1,096.50

K. Employment - Co-curricular/Supplemental - 2023-2024

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2023-2024 school year, as listed:

1. Stephanie Abatangelo	HS Peer Leader Advisor - 5 yrs	\$ 1,779.00
2. Shane Adams	HS Asst Band Director - 0 yrs	\$ 4,626.00
3. Josh Arbour	HS Asst Golf Coach Girls - 10 yrs	\$ 6,050.00
4. Sara Atkins	MS Power of the Pen Advisor - 1 yr	\$ 1,779.00
5. Mary Becker	HS Head Golf Coach Girls - 16 yrs	\$ 7,948.00
6. Mary Becker	MS Faculty Manager - 9 yrs	\$ 5,575.00
7. Josh Bertolone	HS Asst Tennis Coach Girls - 2 yrs	\$ 4,152.00
8. Kim Bowers	HS Key Club Advisor - 2 yrs	\$ 1,779.00
9. Bill Brooker	HS Asst Football Coach - 5 yrs	\$ 6,999.00

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10. John Bruketa	Athletic Dept. Equipment Manager - 1 yr	\$ 5,101.00
11. Ted Chester	HS Asst Golf Coach Girls - 0 yrs	\$ 4,152.00
12. Rob Colbrunn	HS/MS Asst Robotics Advisor - 4 yrs	\$ 2,728.00
13. Hannah Collis	HS Asst Band Director - 2 yrs	\$ 4,626.00
14. Greg Curtis	Sound & Lighting Technician - Adult	\$ 20.00/hour
15. Ty Damon	HS Asst Tennis Coach Girls - 22 yrs	\$ 6,050.00
16. Ty Damon	HS Asst Tennis Coach Boys - 22 yrs	\$ 6,050.00
17. Kelly D'Annolfo	6th Gr Outdoor Education Planner	\$ 500.00
18. Kelly D'Annolfo	Intercultural Program Advisor - 1 yr	\$ 2,254.00
19. Maria Davis	Sound & Lighting Technician - Adult	\$ 20.00/hour
20. Tanya Dolata	HS Yearbook Advisor - 13 yrs	\$ 5,101.00
21. Tanya Dolata	HS School Paper Advisor - 10 yrs	\$ 3,677.00
22. Tanya Dolata	National Testing Administrator	\$ 25.00/hour
23. Tanya Dolata	Detention Monitor	\$ 25.00/hour
24. Andrew Dutt	HS Head Golf Coach Boys - 15 yrs	\$ 7,948.00
25. Andrew Dutt	HS Convolutions Advisor - 19 yrs	\$ 5,101.00
26. Robyn Eastman	MS Bowling Club Advisor - 10 yrs	\$ 3,203.00
27. Robyn Eastman	MS Detention Monitor	\$ 25.00/hour
28. Bruce Folkerth	HS Dept Chair - English - 4 yrs	\$ 2,728.00
29. Tracy Goebel	HS Convolutions Advisor - 10 yrs	\$ 5,101.00
30. Bonnie Gomez	HS Dept Chair - Social Studies - 4 yrs	\$ 2,728.00
31. Jordan Gribble	HS Asst Football Coach ½ time - 8 yrs	\$ 3,499.50
32. Mariana Hardy	HS Drama Director/Winter - 11 yrs	\$ 5,101.00
33. Mariana Hardy	HS Drama Director/Spring - 11 yrs	\$ 5,101.00
34. Mariana Hardy	Sound & Lighting Technician - Adult	\$ 20.00/hour
35. Mariana Hardy	HS Asst Drama/Production/Black Box - 11 yrs	\$ 3,677.00
36. Mariana Hardy	HS Asst Drama/Production/Mainstage - 12 yrs	\$ 3,677.00
37. Tanya Headrick	HS Speech & Debate Coach - 6 yrs	\$ 6,999.00
38. Sheila Hemming	Detention Monitor	\$ 25.00/hour
39. Todd Hill	HS Asst Wrestling Coach - Volunteer	N/A
40. Richard Holland	MS Robotics Coordinator - 5 yrs	\$ 1,779.00
41. Richard Holland	E-Sports Club Advisor - 6 yrs	\$ 3,203.00
42. Tanner Houska	HS Head Basketball Coach Boys - 5 yrs	\$ 9,845.00
43. Tanner Houska	HS Intramural Basketball Coach Boys - 5 yrs	\$ 3,203.00
44. Nate Howard	HS Asst Football Coach - 15 yrs	\$ 7,473.00
45. Judy Hulin	National Testing Supervisor	\$ 35.00/hour
46. Kevin Hussey	National Testing Administrator	\$ 25.00/hour
47. Chris Ilg	HS Choir Director - 33 yrs	\$ 8,897.00
48. Alexandra Jones	HS Nat'l Honor Society Advisor ½ time - 0 yrs	\$ 889.50
49. Laura Joss	HS Orchestra Program Director - 12 yrs	\$ 6,999.00
50. Laura Keeling	HS Head Cheerleading Advisor - 3 yrs	\$ 5,575.00
51. Bethany Kennedy	SADD Advisor - 6 yrs	\$ 1,779.00
52. Barb Killeen	Detention Monitor	\$ 25.00/hour
53. Billy Kirchner	MS Head Basketball Coach Boys 8th - 2 yrs	\$ 4,152.00
54. Carrie Knapp	National Testing Administrator	\$ 25.00/hour
55. Carrie Knapp	Detention Monitor	\$ 25.00/hour
56. Meredith Knapp	Sound & Lighting Technician - Adult	\$ 20.00/hour
57. Danielle Koval	HS JR/SR Class Advisor - 1 yr	\$ 3,203.00
58. Bonnie Kubilus	HS Dept Chair - Arts - 12 yrs	\$ 3,677.00
59. Bonnie Kubilus	HS Art Advisor ½ time - 1 yr	\$ 1,127.00
60. Nicole Landrum	HS Asst Band Director - 1 yr	\$ 4,626.00
61. Kelly Lane	HS Peer Leader Advisor - 2 yrs	\$ 1,779.00
62. Jen Lewis	HS Head Gymnastics Coach - Volunteer	N/A
63. Chris Luker	HS Asst Golf Coach Boys - 8 yrs	\$ 5,575.00
64. Andrew Lynden	HS Head Cross Country Coach Boys - 14 yrs	\$ 7,948.00

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65. Andrew Lynden	HS Student Council Advisor - 17 yrs	\$ 6,050.00
66. James Madison	HS Head Basketball Coach Girls - 15 yrs	\$10,320.00
67. James Madison	HS Intramural Coach Girls - 15 yrs	\$ 3,677.00
68. Samantha Madonna	HS Asst Band Director - 8 yrs	\$ 6,050.00
69. Julie Malone	MS Asst Drama/Musical Production - 10 yrs	\$ 3,677.00
70. Julie Malone	HS Asst/Musical Production - 7 yrs	\$ 3,203.00
71. Melany Malquest	6th Gr Outdoor Education Planner	\$ 500.00
72. Dave Manson	MS Asst Wrestling Coach - 6 yrs	\$ 4,626.00
73. Ed Marquette	HS Band Director - 23 yrs	\$ 8,897.00
74. Ed Marquette	HS Jazz Band - 22 yrs	\$ 3,203.00
75. Ed Marquette	Pep Band Director	\$ 50.00/event
76. Stephanie Marshall	HS Asst Speech & Debate - 1 yr	\$ 3,203.00
77. Nicholas McFadden	HS Asst Speech & Debate - 3 yrs	\$ 3,677.00
78. Tina McKeen	HS Dept Chair - World Language - 11 yrs	\$ 3,677.00
79. Tina McKeen	HS VOFT Advisor - 22 yrs	\$ 3,203.00
80. Kelly McVay	HS Asst Volleyball Coach - 7 yrs	\$ 6,524.00
81. Laura Merk	HS Head Volleyball Coach - 6 yrs	\$ 7,473.00
82. Evan Micelli	Sound & Lighting Technician - Adult	\$ 20.00/hour
83. Emily Miller	MS Musical Director - 18 yrs	\$ 6,050.00
84. Emily Miller	MS Choir Director - 17 yrs	\$ 3,203.00
85. Emily Miller	HS Musical Production Director - 19 yrs	\$ 6,524.00
86. Robert Murray	HS JR/SR Class Advisor - 6 yrs	\$ 4,626.00
87. Robert Murray	Intercultural Program Advisor - 3 yrs	\$ 2,728.00
88. Robert Murray	National Testing Administrator	\$ 25.00/hour
89. Robert Murray	Detention Monitor	\$ 25.00/hour
90. Mandi Myser	HS Fall Faculty Manager ½ time - 9 yrs	\$ 4,211.00
91. Mandi Myser	MS Head Volleyball Coach 7th Gr - 8 yrs	\$ 5,575.00
92. Mandi Myser	HS Ski Club Advisor - 1 yr	\$ 1,779.00
93. Mandi Myser	National Testing Administrator	\$ 25.00/hour
94. Mandi Myser	Detention Monitor	\$ 25.00/hour
95. Jordan Neiding	MS Head Cross Country Coach Girls - 2 yrs	\$ 4,152.00
96. Kristine Nerlich	HS Science Club Advisor - 14 yrs	\$ 6,050.00
97. Renee Ohlemacher	MS Cheerleading Advisor - 0 yrs	\$ 2,254.00
98. Jeremie Pesek	MS Ski Club Advisor - 11 yrs	\$ 3,203.00
99. Morgan Phillips	HS Nat'l Honor Society Advisor ½ time - 0 yrs	\$ 889.50
100. Marlee Proffitt	HS Asst Basketball Coach Girls (JV) - 1 yr	\$ 5,575.00
101. Mark Raczynski	MS Nat'l Junior Honor Society Advisor - 2 yrs	\$ 1,779.00
102. Lisa Reynolds	HS Head Tennis Coach Girls - 20 yrs	\$ 7,948.00
103. Lisa Reynolds	HS Head Tennis Coach Boys - 20 yrs	\$ 7,948.00
104. John Rodesh	Pep Band Director	\$ 50.00/event
105. Nate Rudolph	HS Asst Band Director - 11 yrs	\$ 6,524.00
106. Nate Rudolph	HS Robotics Advisor - 7 yrs	\$ 6,524.00
107. Nate Rudolph	Pep Band Director	\$ 50.00/event
108. Chris Schaefer	HS Head Soccer Coach Boys - 4 yrs	\$ 6,524.00
109. Brent Shaeffer	MS Yearbook Advisor - 7 yrs	\$ 3,203.00
110. Brent Shaeffer	MS Faculty Manager - 0 yrs	\$ 4,152.00
111. Nicole Spangler	HS Dept Chair - Math - 6 yrs	\$ 3,203.00
112. Ryan Taylor	National Testing Administrator	\$ 25.00/hour
113. Ryan Taylor	Detention Monitor	\$ 25.00/hour
114. Michael Tipple	MS 8th Gr Power of the Pen Advisor - 11 yrs	\$ 3,203.00
115. Dan Valore	HS Asst Football Coach - 10 yrs	\$ 7,473.00
116. Meg Vandenberg	MS Detention Monitor	\$ 25.00/hour
117. Theo Verginis	HS Asst Soccer Coach Boys - 4 yrs	\$ 5,575.00
118. Rick Wallenhorst	HS Asst Basketball Coach Girls - 15 yrs	\$ 7,473.00
119. Rebecca Watson	MS Student Council Advisor - 13 yrs	\$ 6,050.00

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120.Todd Winston	MS Asst Football Coach 8th Gr - 5 yrs	\$ 4,626.00
121.Patricia Wise	HS Art Advisor ½ time - 1 yr	\$ 1,127.00

L. Employment - Extended School Year Program

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, as Summer School instructors, on an "as needed" basis, as listed:

1. Jeremie Pesek 2022-2023 and 2023-2024 School Years

M. Supplemental Pay - Certified 2022-2023

It is recommended that the Board of Education approve supplemental payments to the following individuals for additional work performed:

1. Laura Franz \$519.17
2. Bernadette Yu \$464.95

N. Employment - Summer Workers

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, on as "as needed" basis, as Summer Workers, as listed:

1. Marie Baker, Summer Custodian, effective 6/5/2023
2. Mary Kosman, Summer Custodian, effective 6/5/2023
3. Michael McClintock, Summer Custodian, effective 6/5/2023
4. Linda Reagle, Summer Custodian, effective 5/30/2023
5. Ashley Watts, Summer Custodian, effective 6/5/2023

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn