

“Get to Know Your Rowe”

Organization & Governance

September 4, 2019



Agenda

- ▶ Understand the roles of the Rancho Santa Fe School
 - ▶ District Board of Trustees
 - ▶ District Administration
 - ▶ Education Foundation
- ▶ Q&A



Organizational Chart



Board of Trustees



Superintendent



Education Foundation

Business
Services



K-8 Assistant
Principal



K-8 Assistant
Principal



RSF School District Board of Trustees

- ▶ School Board members are locally elected officials
 - ▶ Generally Serve 4 year term
 - ▶ Can be appointed as with other public officials
 - ▶ Board functions as a group, not as individuals
 - ▶ Board members are all community members with children enrolled at Rowe
- ▶ Provide governance to the District
 - ▶ Guided by compliance with Education Code
 - ▶ Hire, set goals, and evaluate the Superintendent
 - ▶ Approve the budget and spending (fiduciary responsibility)
 - ▶ Establish District priorities
 - ▶ Governance calendar established for routine business



RSF School District Board of Trustees

- ▶ Current members
 - ▶ Sarah Neal, President (Open Seat 2020 election)
 - ▶ Tyler Seltzer, Vice President (Open Seat 2020 election)
 - ▶ Kali Kim, Clerk
 - ▶ Scott Kahn, Member and RSFEF Liaison (Open Seat 2020 election)
 - ▶ Jee Manghani, Member
- ▶ Board governs through actions taken at Board meetings
 - ▶ Regular monthly meetings – open to the public
 - ▶ Agendas posted on website
 - ▶ Special meetings and closed session per limited legal conditions
 - ▶ Public comment period at every meeting



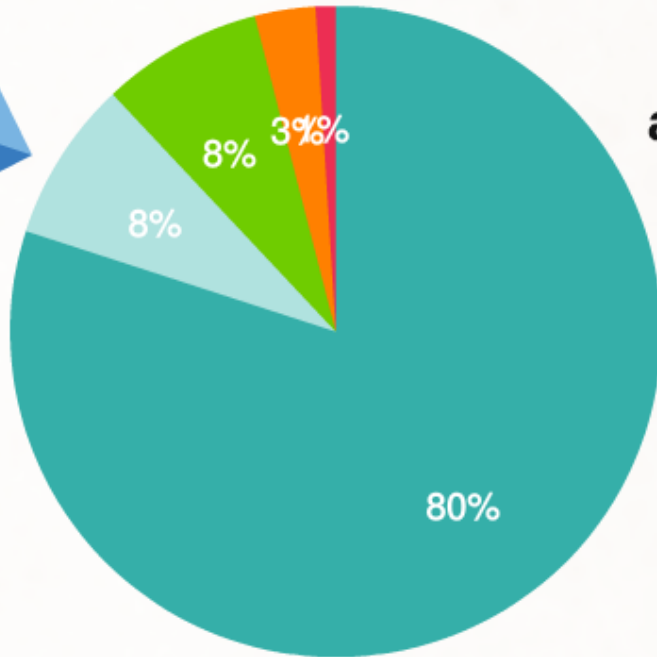
RSF School District Administration

- ▶ Superintendent is Donna S. Tripi
- ▶ Superintendent is responsible for:
 - ▶ Overseeing the daily operation and the instructional program for Elementary and Middle Schools
 - ▶ Working with the assistant principals to provide professional development for teachers and staff
 - ▶ Establishing and maintaining District Budget
 - ▶ Hiring, supervising, managing, and evaluating staff
 - ▶ Ensuring an enriched public education for all students



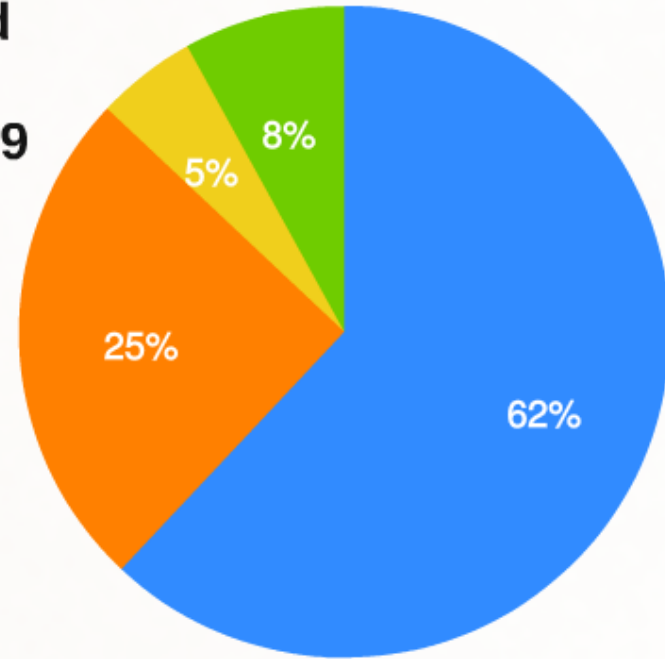
RSF School District Budget

**FY19-20 Adopted
Budget
as of August, 2019**



Revenues \$11.97M

- Property Taxes
- Education Foundation
- State, Lottery, Other
- Special Education (All)
- Rentals, Leases, Interest



Expenses \$11.56M

- Staff Salaries
- Benefits
- Materials & Supplies
- Utilities, Contracts, Insurance, Other



RSF Education Foundation

- ▶ “RSFEF” is a private nonprofit 501(c)(3) organization
 - ▶ Governed by a 15 member volunteer Board of Trustees

Mission: To Support the RSF School District through:

Volunteers

**Annual
Giving**

Endowment

- ▶ Parent volunteers
 - ▶ (21 Events and 4 joint with District e.g. Halloween Carnival, Grandparents and Special Friend's Day)
- ▶ Annual Giving (\$1 million annual District grant)
- ▶ Endowment
 - ▶ Started by 10 families 20+ years ago (\$1M)
 - ▶ Currently at +/- \$5.4M
 - ▶ Distributes grant every year (since 2015)



Annual Giving

- ▶ Levels
 - ▶ Scholar's Circle (multi-year philanthropic commitment \$20K+/yr)
 - ▶ Benefactor (\$3,500) or Cap and Gown (\$2,500) (annual donation)
 - ▶ Fair Share (\$1,600)
 - ▶ Supporter/Contributor (\$500 or <)
- ▶ Goals
 - ▶ \$1M Annual Grant to the District
 - ▶ 100% Parent Participation
- ▶ “One Ask”
Examples:
 - ▶ Staff Appreciation
 - ▶ Classroom Supplies
- ▶ Red Envelope Day is October 18



RSF Education Foundation

► Mission

- To provide the leadership to engage school parents and the community at-large to support the RSF School District through financial contributions and volunteering, allowing the delivery of an enriched public experience that is among the best in the country.

► Purpose

- “The purpose of this Corporation is to maintain small class sizes, to enhance the educational activities and programs of the Rancho Santa Fe Elementary and Middle Schools, and to support the administration, its policies and programming.”*

*RSFEF Bylaws Article 2.1



RSFEF BOT Does Not:

- ▶ Interfere with District day-to-day operations
- ▶ Promote personal agendas, advocate or lobby for special interests or special interest group
- ▶ Make decisions on the District budget or where \$ are spent.



RSFEF Revenue Sources

**Endowment
\$5.4M**



**District Grant
\$204,000
(2019)**

10%
Endowment

**Annual Giving/
Parents**



➤ **District Grant**
➤ **Staff
Appreciation**

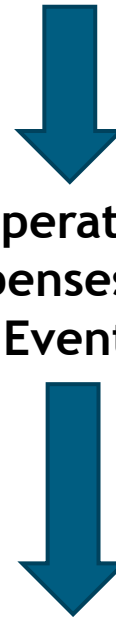
**Community
Partners**



**Operating
Expenses and
Events**

District Grant

**Art
Auction**



**Operating
Expenses and
Events**

District Grant

**Community
Building Events**



**Self-sustaining
Events:
Halloween
Carnival
Father/Daughter
Mother/Son**



Be Informed. Get Involved.

Give Input

- Annual Surveys
- Assistant Principals', Superintendent's, Board Members' Coffees

Volunteer

- Foundation Events
- Room Parent

Donate

- Annual Fund
- Fair Share
- Cap & Gown
- Scholars' Circle

