

MILLBROOK CENTRAL SCHOOL DISTRICT

REQUEST FOR SALARY INCREMENT

To the Board of Education:

I hereby submit the courses listed below as documentary evidence to substantiate my request to be placed on salary schedule _____. My present position on the salary schedule is _____.

Courses & Transcript- date studied and place: Credit Hours Claimed

- | | |
|----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |

Respectfully submitted:

Signature (print also if signature is not legible)

Date

Approval:

Superintendent of Schools

For salary increment effective:

February 1st

September 1st