

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL AND REGULAR MEETING MINUTES
July 11, 2016

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin

Member Absent:

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle School Room 25 at 7:06 p.m. by Mary Lou Janelli and she led the Pledge of Allegiance.

Call to Order

There were two members of the community and five staff members in attendance.

Meeting Attendance

The District Clerk administered the Oath of Office to re-elected Board Members Deirdre Houston and Paul Tobin and newly elected Board member Perry Hartswick.

Oath of Office

The floor was opened for nominations for the position of President of the Board of Education. A motion was made by Mr. O'Donnell and seconded by Mr. Tobin to nominate Mr. Hurley as President. No further nominations were made and the nominations were closed.
Motion carried. Vote: 7-yes, 0-no.

Election of Board President

The District Clerk turned the meeting over to the President, Mr. Hurley.

The floor was opened for nominations for the position of Vice-President of the Board of Education. A motion was made by Mr. Hurley and seconded by Mr. O'Donnell to nominate Mr. Rudy as Vice-President. No further nominations were made and the nominations were closed.
Motion carried. Vote: 7-yes, 0-no.

Election Of Board Vice-President

The District Clerk administered the Oath of Office to the President and Vice-President of the Board of Education.

Oath of Office

The following Board Members volunteered for the Committees listed below:
DCSBA Executive Committee – Mr. Rudy
PTO Liaison – Mr. Lehmkuhl

Board of Education Appointments

Board Facilities Committee – Mr. Hurley (ex officio), Mrs. Houston, Mr. O'Donnell and Mr. Hartswick

Board Policy Committee – Mr. Rudy, Mr. Tobin, and Mr. Lehmkuhl

Board Audit Committee – Mr. Hurley, Mrs. Houston, and Mr. Lehmkuhl

Legislative Liaison – Mr. Rudy

NYSSBA Annual Meeting Voting Delegate and Alternate – Mr. Rudy is the Voting Delegate

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Mary Lou Janelli as District Clerk for the 2016-2017 school year effective July 1, 2016.

**Appoint
District
Clerk**

Motion carried. Vote: 7-yes, 0-no.

It is noted that the District Clerk was administered the Oath of Office on July 12, 2016 at 1:05 p.m. by the Jr. Accountant, Lila Simon.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Cheryl Sprague as the Tax Collector for the 2016-2017 school year effective July 1, 2016.

**Appoint
Tax
Collector**

Motion carried. Vote: 7-yes, 0-no.

It is noted that the Tax Collector was administered the Oath of Office on July 13, 2016 at 10:00 a.m. by the District Clerk, Mary Lou Janelli.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Ashley Burhans as District Treasurer effective July 1, 2016.

**Appoint
District
Treasurer**

Motion carried. Vote: 7-yes, 0-no.

It is noted that Ashley Burhans, District Treasurer was administered the Oath of Office on July 12, 2016 at 1:04 p.m. by the District Clerk, Mary Lou Janelli.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Camille Petrone as Deputy District Treasurer for the 2016-2017 school year at an annual stipend of \$500.00.

**Appoint
Deputy
District
Treasurer**

Motion carried. Vote: 7-yes, 0-no.

It is noted that Camille Petrone, Deputy District Treasurer was administered the Oath of Office on July 12, 2016 at 2:15 p.m. by the District Clerk, Mary Lou Janelli.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Lisette Hitsman as Internal Claims Auditor for the 2016-2017 school year at a salary of \$31.31 per hour effective July 1, 2016.

**Appoint
Internal
Claims
Auditor**

Motion carried. Vote: 7-yes, 0-no.

It is noted that the Internal Claims Auditor was administered the Oath of Office on July 12, 2016 at 4:05 p.m. by the District Clerk, Mary Lou Janelli.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Lynn Sticker as Central Treasurer for the 2016-2017 school year at an annual stipend of \$1,500.00.

**Appoint
Central
Treasurer**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint

Appoint

Camille Petrone as Deputy Central Treasurer for the 2016-2017 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Deputy
Central
Treasurer**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint the firm of Sickler, Torchia, Allen and Churchill as the District External Auditors at an amount not to exceed \$20,000.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
External
Auditor**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint the firm of Shaw, Perelson, May and Lambert, LLP, and Allan Rappleyea of Corbally, Gartland and Rappleyea, LLP as the School Attorneys for the 2016-2017 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
School
Attorneys**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint the Chairperson and Members for Committee on Special Education for the 2016-2017 school year as follows:

**Appoint
Chairperson
&
Members
Of
CSE**

Chairpersons: Kathleen Affigne
Mark Hlavaty
Jennifer Obrizok
Tonya Pulver

School Psychologists: Mark Hlavaty
Jennifer Obrizok
Tonya Pulver

Physician: Health Quest at \$75 per meeting

Section 614 of (IDEA) Federal Regulations effective July 1, 1998 requires teacher membership on the CSE as follows:
“At least one regular education teacher” of a child with a disability and “at least one special education teacher, or where appropriate, at least one special education provider (i.e. related service provider)”

Parent Member: Marilyn Darnell

Surrogate Parent Members: Holly Vose-Ryley, CHHC
Stephanie Luciano, CHHC
Janet Petersen
Laura Margulies

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint the Chairperson and Members for Committee on Pre-School Special Education for the 2016-2017 school year as follows:

**Appoint
Chairpersons
&
Members
Of
CPSE**

Chairpersons: Kathleen Affigne
Tonya Pulver

Physician: Health Quest at \$75 per meeting

Dutchess County Pre-School Special Education Coordinator

Pre-School Parent Member: Marilyn Darnell

Surrogate Parent Members: Holly Vose-Ryley, CHHC
Stephanie Luciano, CHHC
Janet Peterson
Laura Margulies

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint the State Education Department list of Impartial Hearing Officers for Dutchess County, as provided as an electronic database by the State Education Department, as Impartial Hearing Officers for the 2016-2017 school year. Motion carried. Vote: 7-yes, 0-no.

**Appoint
SED
Impartial
Hearing
Officers**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried as the trustee for the Dutchess Education Health Insurance Consortium (DEHIC) for the 2016-2017 school year at no additional salary. Motion carried. Vote: 7-yes, 0-no.

**Appoint
Trustee
DEHIC**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried as the trustee for the Dutchess Worker's Compensation Consortium for the 2016-2017 school year at no additional salary. Motion carried. Vote: 7-yes, 0-no.

**Appoint
Trustee
Dutchess
Worker's
Comp.
Consortium**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to designate the Bank of Millbrook, NYCLASS & NYLAF as the Official Depositories of District Funds for the 2016-2017 school year. Motion carried. Vote: 7-yes, 0-no.

**Designate
Official
Depository**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to designate the Poughkeepsie Journal and the Millerton News as the Official Newspapers for the District for the 2016-2017 school year. Motion carried. Vote: 7-yes, 0-no.

**Designate
Official
Newspapers**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to authorize the mileage reimbursement rate to be set at the rate established by the Internal Revenue Service (I.R.S.), which is currently at \$.54 per mile, effective July 1, 2016. Motion carried. Vote: 7-yes, 0-no.

**Authorize
Mileage
Reimbursement
Rate**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to designate the Board of Education meetings to begin at 7:00 P.M. in the Millbrook Middle School Library unless otherwise noted, and posted on the District website, as the day, time and place for the Regular Monthly Meetings of the Board of Education for the 2016-2017 school year. Motion carried. Vote: 7-yes, 0-no.

**Establish
Day, Time
& Place
For
BOE
Meetings**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to Certify District Payroll for the 2016-2017 school year at no additional salary and

**Designate
Persons
To**

Brian S. Fried, Assistant Superintendent for Business, Finance & Operations, as the alternate person to Certify District payroll in Mr. D'Angelo's absence during the 2016-2017 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Certify
Payroll**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to designate the signature of Ashley Burhans, District Treasurer or Camille Petrone as Deputy District Treasurer, as authorized signatures on all District checks for the 2016-2017 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Signatures
On
District
Checks**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to authorize attendance at conferences, conventions, workshops, etc., with expenses, or in his absence, Dr. Kathleen Affigne, for the 2016-2017 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Persons
To Authorize
Conference
Attendance**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the District Chief Emergency Officer for the 2016-2017 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Chief
Emergency
Officer**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to approve budget transfers up to \$3,000.00 per budget code and the Board of Education to approve budget transfers over \$3,000.00 per budget code for the 2016-2017 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Approval
Budget
Transfers**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to authorize the Superintendent of Schools and Board of Education President to sign Bond Anticipation Notes (BANs), Revenue Anticipation Notes (RANs), and Tax Anticipation Notes (TANs) through the 2016-2017 school year on an as-needed basis.
Motion carried. Vote: 7-yes, 0-no.

**Authorize
Persons to
Sign BANs
RANs & TANs**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to provide bonding to the Board of Education members and the following employees for the 2016-2017 school year, at an amount up to \$1,000,000 per loss for theft:

**Provide
Bonding**

Superintendent
Assistant Superintendent for Business, Finance & Operations
District Clerk
Treasurer
Deputy Treasurer
Tax Collector
Audit Committee
Claims Auditor
Central Treasurer (Extra Class Funds)
Deputy Central Treasurer (Extra Class Funds)
Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to confirm that all personnel appointments are made in order of choice and for potential lay-

**Confirm
Personnel**

off (seniority) order.
Motion carried. Vote: 7-yes, 0-no.

**Appointments
Order**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to re-adopt the Code of Conduct for the 2016-2017 school year.
Motion carried. Vote: 7-yes, 0-no.

**Re-adopt
The
Code of
Conduct**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to approve all District Plans, as listed below, for the 2016-2017 school year.

**Approve
District
Plans**

- a. Academic Intervention Service Plan (AIS Plan)
- b. Comprehensive School Improvement Plan (CSIP Plan)
- c. Guidance Plan
- d. Professional Development Plan (PDP)
- e. Shared-Decision Making Plan
- f. Special Education Plan
- g. District Technology Plan

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint the following for the 2016-2017 school year, at no additional salary:

**Appoint
Attendance
Officers
& Truancy
Officer**

Caroline Hernandez Pidala, Principal, Millbrook High School: Attendance Officer

Phyllis Amori, Principal, Millbrook Middle School: Attendance Officer

Thomas Libka, Alden Place Elementary School: Attendance Officer

Karen Ferguson, Principal, Elm Drive Elementary School: Attendance Officer

Assistant Principal (TBD), MHS/MMS: Truancy Officer

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Health Quest Inc. as the School Physician for the 2016-2017 school year.

**Appoint
School
Physician**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Dr. Robin Portelli of Health Quest to serve as the District Medical Director and Chief Medical Officer in conjunction with the District's Concussion Management Policy and school physician services for the 2016-2017 school year.

**Appoint
District
Medical Director
&
Chief Medical
Officer**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried, Assistant Superintendent, as the Purchasing Agent for the 2016-2017 school year at no additional salary and Philip D. D'Angelo, Jr., Superintendent of Schools, as the alternate Purchasing Agent in Mr. Fried's absence during the 2016-2017 school year at no additional salary.

**Appoint
Purchasing
Agent**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried, Assistant Superintendent, Mary Lou Janelli, District Clerk, and Camille Petrone, Principal Account Clerk, as Receivers of Bids for the 2016-2017 school year at

**Appoint
Receivers
Of
Bids**

no additional salary.
Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried, Assistant Superintendent and Kathleen Affigne, Assistant Superintendent, as the Title VI Compliance Officers for the 2016-2017 school year at no additional salary.

**Appoint
Title
VI
Compliance
Officers**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried, Assistant Superintendent and Kathleen Affigne, Assistant Superintendent, as the Title VII Compliance Officers for the 2016-2017 school year at no additional salary.

**Appoint
Title
VII
Compliance
Officers**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried, Assistant Superintendent as the Title IX Compliance Officer and Kathleen Affigne, Assistant Superintendent, as the Alternate Title IX Compliance Officer for the 2016-2017 school year at no additional salary.

**Appoint
Title
IX
Compliance
Officer
& Alternate**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint the following Title VII and IX Investigators for the 2016-2017 school year, at no additional salary:
Caroline Hernandez Pidala, Principal, Millbrook High School
Phyllis Amori, Principal, Millbrook Middle School
TBD, Assistant Principal, Millbrook Middle/High School
Thomas Libka, Alden Place Elementary School
Karen Ferguson, Principal, Elm Drive Elementary School
Kathleen Affigne, District

**Appoint
Title VII
&
Title IX
Investigators**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint the following Dignity Act Coordinators for the 2016-2017 school year, at no additional salary:
Caroline Hernandez Pidala, Principal, Millbrook High School
Phyllis Amori, Principal, Millbrook Middle School
Thomas Libka, Alden Place Elementary School
Karen Ferguson, Principal, Elm Drive Elementary School
TBD, Assistant Principal, (as Alternate Coordinator)

**Appoint
Dignity
Act
Coordinators**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Kathleen Affigne, Assistant Superintendent, as the Section 504 Compliance Officer for the 2016-2017 school year at no additional salary.

**Appoint
Section
504
Compliance
Officer**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, or his designee, as the Homeless Liaison for the

**Appoint
Homeless
Liaison**

2016-2017 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to delegate its authority, pursuant to Commissioner's Regulations 100.2(y), to Philip D. D'Angelo, Jr. the Superintendent of Schools who shall have the full and final authority to make determinations regarding student residency for the 2016-2017 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Delegate
Student
Residency
Authority**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried, Assistant Superintendent, as the Americans with Disabilities Act (ADA) Coordinator for the 2016-2017 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
ADA
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Kathleen Affigne, Assistant Superintendent, as the Medicaid Compliance Officer for the 2016-2017 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Medicaid
Compliance
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Steven Tortorici, Director of Facilities, as the Asbestos Hazard Emergency Response Act (AHERA) Designee for the 2016-2017 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
AHERA
Designee**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Mary Lou Janelli, Administrative Assistant to the Superintendent, as the Records Management Officer for the 2016-2017 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Records
Management
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Torinda Ruiz, as the Special Education Records Management Officer for the 2016-2017 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Special
Education
Records
Management
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried, Assistant Superintendent, as the Records Access Officer for the 2016-2017 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Records
Access
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, as the Records Access Appeals Officer for the 2016-2017 school year.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Records
Access
Appeals
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made

Appoint

by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, as the School Emergency Coordinator for the 2016-2017 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**School
Emergency
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried, Assistant Superintendent, as the HIPAA Privacy Officer for the 2016-2017 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
HIPAA
Privacy
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Marcia Tanzman as the District AED coordinator at a stipend of \$1,000.00 for the 2016-2017 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
AED
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Brian Fried, Assistant Superintendent, as the District Wellness Coordinator for the 2016-2017 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
District
Wellness
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to designate the following people as the required signatures for the Extraclassroom Activity Fund for the 2016-2017 school year noting that two signatures are required on all checks: Either Lynn Sticker, Central Treasurer, or Camille Petrone, Deputy Central Treasurer, and Caroline Hernandez Pidala, Principal or TBD, Assistant Principal, Millbrook High School or Phyllis Amori, Principal or TBD, Assistant Principal, Millbrook Middle School or Thomas Libka, Principal, Alden Place Elementary School
Principals may only sign checks pertaining to their buildings programs, unless in the absence of the building principal an alternate principal may be authorized to sign from the list above by the purchasing agent.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Required
Signatures
For
Extraclassroom
Activity
Fund**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to establish the following rates of pay for the election officials at the Annual Meeting on May 16, 2017:
Election Chairperson: \$12.50 per hour
Election Inspectors: \$10.00 per hour
Poll Workers: \$10.00 per hour
Motion carried. Vote: 7-yes, 0-no.

**Establish
Rates
Of
Pay for
Election
Officials**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:
WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o" empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend,

**CLASS/
NYLAF
Investment**

cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Millbrook Central School District wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the Millbrook Central School District wishes to assure the safety and liquidity of its funds;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

The Assistant Superintendent for Business, Finance & Operations is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of, and on behalf of the Millbrook Central School District.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to establish the following petty cash funds for the 2016-2017 school year:

\$100.00 for General Fund use to be reimbursed monthly

\$50.00 for Tax Collector

\$100.00 for the High School Lunch Fund

\$75.00 for the Middle School Lunch Fund

\$50.00 for the Elementary Schools Lunch Fund

and to designate a maximum of \$20.00 per purchase from the respective funds.

Motion carried. Vote: 7-yes, 0-no.

**Establish
Petty
Cash
Funds**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of June 20, 2016, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Minutes**

Ms. Pidala, Millbrook High School Principal, introduced Mr. Steven Cabello, to those in attendance, and detailed his previous administrative experience. Mr. D'Angelo stated that later in the agenda would be a resolution, for the Board's consideration, to appoint Mr. Cabello as Assistant Principal.

**Public
Participation**

Superintendent's Report

1-Mr. D'Angelo shared status of the development of the new APPR Plan.

2-Mr. D'Angelo briefly reviewed the status of 2015-2016 District Goals. He shared that he would be able to give a final summary review after the receipt of the grade 3-8 test results SAT data.

3-Mr. D'Angelo reported on the assignment of the eight District cell phones.

4-Mr. D'Angelo requested to have a short, ten-minute Board meeting on July 27th in order to accept the bid for the completion of the 2016-2017 \$100,000 project.

5-Mr. D'Angelo gave an update on the Policy Handbook.

**Misc.
Reports**

Mr. Fried shared the results of our water testing. The report verified that all levels of lead were well below the threshold. Mr. Fried also reported that phase II of the Energy Performance Contract was well underway with a site visitation. Lastly, the Wellness Committee is in line to receive \$7,500 in grants to build gardens at each of the school buildings.

Dr. Affigne stated that she is waiting for our assessment data results so she can report our students' progress to the Board.

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to approve the Enrollment Report, as presented.

Motion carried. Vote: 7-yes, 0-no.

The Suspension Reports were reviewed and accepted as presented.

The Facilities Report was reviewed and accepted as presented.

DC BOCES Report –Mr. Hurley reported that he attended the DC BOCES Organizational Meeting and that the BOCES Board of Education will have a Board retreat in August.

DCSBA Report-Mr. Rudy shared that at their final meeting of year, an SRO from Spackenkill schools gave a very good presentation about the scope of their work.

Policy Committee Report-Mr. Rudy stated that we have received the 7000, 8000 and 9000 series of policies from NYSSBA. He added that Jessica Goldstein from NYSSBA recently came to a Policy Committee Meeting to discuss some of the issues and loose ends yet to resolve with our draft policies. He shared that he will bring the 7000 series of policies for the Board to review.

MEF Report – Mr. D’Angelo reviewed three grant requests.

1-SET Fair T-shirts grant request from Mrs. Devincenzi

2-STEM Development grant request from Mrs. Hargrove

3-Touch Math grant request from Mrs. Hargrove

The consensus of the Board was to move these grant requests forward to the MEF for their consideration.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – July 11, 2016

Treasurers Reports for the period June 1-30, 2016

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Class Account, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.

Budget Transfers for notification 1129

General Fund Warrants

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants

Construction Fund Warrants

Motion carried. Vote: 7-yes, 0-no.

**Approve
Financial
Reports
&
Warrants**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education President is hereby authorized to sign and execute the certification statement to participate in the Free and Reduced Lunch Program for the 2016-2017 school year as outlined in the 2016-2017 Free and Reduced Price Income Eligibility and Policy Information Booklet from the State Education Department.

**Free and
Reduced Lunch**

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education President and District Clerk are hereby authorized to execute an Agreement with Shaw, Perelson, May & Lambert, LLP setting forth the terms and conditions for attorney services, effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Health Quest and the District setting forth the terms and conditions for providing school physician services and other related services, effective July 1, 2016 through June 30, 2017, pending legal counsel approval, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Nelson Jose Dorta, Ph.D. and the District setting forth the terms and conditions for providing neuropsychological assessment and evaluation services for students effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Andreas Smoller, Ph.D. and the District setting forth the terms and conditions for providing neuropsychological assessment and evaluation services for students effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Green Chimney Children Services and the District setting forth the terms and conditions for providing special education services for student # 708039 from July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Abilities First, Inc. and the District setting forth the terms and conditions for providing special education and related services for student # 708468, student # 708475 and student # 708290, effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Sylvain Nakkab, Ph.D. and the District setting forth the terms and conditions for providing psychiatric evaluation services for students effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Whitney Academy and the District setting forth the terms and conditions for providing special education and related services for student # 7224 from July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Spectrum Services and the District setting forth the terms and conditions for providing special education and related services for student # 708052 and student # 708051, effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Anderson Center for Autism and the District setting forth the terms and conditions for providing special education and related services for student # 228 and student # 70745 effective July 1, 2015 through June 30, 2016, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Anderson Center for Autism and the District setting forth the terms and conditions for providing special education and related services for student # 70745, effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with MidHudson Regional Hospital of Westchester Medical Center for Communication Disorders and the District setting forth the terms and conditions for providing audiology, speech pathology and related services, effective July 1, 2016, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
CSE
&
CPSE**

BE IT RESOLVED that the Board hereby approves the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations for the meetings of 2/24/16, 4/11/16, 4/15/16, 4/18/16, 4/19/16, 4/20/16, 4/26/16, 4/27/16, 4/28/16, 5/2/16, 5/3/16, 5/4/16, 5/5/16, 5/6/16, 5/12/16, 5/16/16, 5/18/16, 5/23/16, 5/25/16, 5/31/16, 6/1/16, 6/2/16, 6/6/16, 6/7/16, 6/8/16, 6/9/16, 6/14/16, 6/16/16, 6/17/16 and 6/21/16, as presented and;

BE IT FURTHER RESOLVED that the Board authorizes the funds to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

**Appointment
Assistant
Principal**

BE IT RESOLVED, that the Board of Education hereby appoints Steven Cabello to a four year probationary term as an Assistant Principal, commencing on July 18, 2016 and terminating on July 17, 2020 in the tenure area of Assistant Principal, at a salary of \$96,500.00.

BE IT FURTHER RESOLVED, that the Board of Education hereby appoints Steven Cabello to the following for the 2016-2017 school year at no additional salary:

- Title VII and IX Investigator
- Dignity Act Alternate Coordinator
- Required Signature for the Extraclassroom Activity Fund

In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 6-yes, 1-no (Houston).

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Della Ferreri to a three year probationary term as a French Teacher, commencing on September 1, 2016 and terminating on August 31, 2019 in the tenure area of French, at Step MA 19 at a salary of \$87,423. In order to be eligible for appointment to tenure, said employee must receive at least two APPR ratings of effective or highly effective during the three year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 7-yes, 0-no.

**Appointment
French
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Salary & Benefits Statement for the Non-Union Managerial & Clerical Confidential Employees, including: Ashley Burhans, District Treasurer; Holly Peters Heady, School Lunch Manager; Mary Lou Janelli, Administrative Assistant to the Superintendent of School/District Clerk; Diane Morey, Director of Technology; Camille Petrone, Principal Account Clerk; Michael Ragusa, Head Maintenance Mechanic; Sean Shock, Assistant Director of Technology; and Steven Tortorici, Director of Facilities; as presented, and said Statements shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Benefits
Statements**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Lila Simon as a per diem Junior Accountant, at a per diem rate of \$288.46 (maximum of 90 days), effective July 1, 2016 through June 30, 2017.

Motion carried. Vote: 7-yes, 0-no.

**Appointment
Junior
Accountant**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Wendy Fisk, from her position as Food Service Helper, effective October 20, 2015.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board hereby appoints Craig Fryer as a 0.5 FTE Elementary Instrumental Music teacher effective September 7, 2016 through June 22, 2017 at a salary of \$30,000.00.

Motion carried. Vote: 7-yes, 0-no.

**Appointment
Music
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following

**Allocate
Summer Days**

resolution:

BE IT RESOLVED that the Board authorizes allocating up to ten (10) summer days for Denise Hains at the rate of 1/200th of annual salary per MTA Contract as budgeted.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board authorizes allocating up to twenty (20) summer days for Lisa Petta at the rate of 1/200th of annual salary per MTA Contract as budgeted.

Motion carried. Vote: 7-yes, 0-no.

**Allocate
Summer Days**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board authorizes allocating up to twenty (20) summer days for Helen Grady at the rate of 1/200th of annual salary per MTA Contract as budgeted.

Motion carried. Vote: 7-yes, 0-no.

**Allocate
Summer Days**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints John Tringali as the instructor for the High School GradPoint (NovaNet) summer program from July 1, 2016 through August 31, 2016 at a stipend of \$610.00.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
GradPoint
Instructor**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints Adam Peek as the Middle School Summer Support teacher for Math for three hours per day, four days a week from July 12, 2016 through August 12, 2016 at the MTA Tutoring rate of \$36.49 per hour.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Math
Summer
Support
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints Devon Williams as the Middle School Summer Support teacher for ELA for three hours per day, four days a week from July 12, 2016 through August 12, 2016 at the MTA Tutoring rate of \$36.49 per hour.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
ELA
Summer
Support
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints Erin Hicks as the ENL Summer School Support Program teacher for two and one-half hours per day, for fourteen days from July 7, 2016 through July 29, 2016 at the MTA

**Appoint
ENL
Summer
School
Teacher**

Tutoring rate of \$36.49 per hour.
Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby appoints Caecilia Wyman as the ENL Summer School Support Program teacher for two and one-half hours per day, for fourteen days from July 7, 2016 through July 29, 2016 at the MTA Tutoring rate of \$36.49 per hour.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
ENL
Summer
School
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED that the Board appoints Jessica Gilmour to a .8 FTE position as a health education teacher for the 2016-2017 school year, at a salary as per the MTA contract, effective July 1, 2016.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Health
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Jennifer Funk as a part-time school nurse, at an hourly rate of \$27.10, effective July 1, 2016.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
School
Nurse**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the adjustments and/or rates of pay for the 2016-2017 school year, effective July 1, 2016, as listed below:

**Approve
Substitute
Rates of
Pay**

Monitor Substitute Rate \$10.58/hr.
Nurse Substitute Rate \$19.63/hr.
Teacher Aide Substitute Rate \$10.58/hr.
Clerical Substitute Rate \$10.85/hr.
Custodial Substitute Rate \$11.97/hr.
Summer Custodial Worker Rate \$11.97/hr.
Cafeteria Substitute Rate \$10.68/hr.
Substitute Certified Teacher Rate \$85/day
Substitute 4-Yr. Degree Teacher Rate \$72/day
Substitute Teacher Rate with less than 4-Yr. Degree \$66/day
Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Student
Co-Curricular
Rates**

BE IT RESOLVED that the Board of Education hereby approves the following student co-curricular rates for the 2016-2017 school year:
Co-curricular Position Student Rate
Shot Clock Operator \$27.37**
Basketball Scorekeeper \$32.84**
Basketball Timekeeper \$27.37**
Football Scorekeeper/Timekeeper \$21.89**

On-Call Theatre Technician \$12.50/hr

**This is the rate for an event that combines JV and Varsity games. If only one contest is played (either JV or Varsity), 60% of the rate is paid.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Appoint
Co-curricular
Positions**

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

William Blayney - Athletic Director

Cathie Morton - Coordinator of Library Media Services K-12

Samantha Bopp - ELA Coordinator (K-2)

Eileen Hargrove - Math Coordinator (K-2)

Jessica Quint - Math Coordinator (3-5)

Maryellen Link - Junior Interact Club Advisor (Alden)

Craig Fryer - Band Director (Elementary)

Corinne Goerlich - Science Fair Co-Coordinator

Caecilia Wyman - Science Fair Co-Coordinator

Keith Russell - AM Bus Supervisor (Elm)

Keith Russell - PM Bus Supervisor (Elm)

Elizabeth Murray - AM Bus Supervisor (Alden)

Jason Zmudosky - PM Bus Supervisor (Alden)

Janet Monahan - AM Bus Supervisor (MMS)

Janet Monahan - PM Bus Supervisor (MMS)

Elizabeth Murray - Colonial Day Advisor

Lisa Petta - Interact Advisor

Michelle Cring - Art Club (HS)

Jillian Barnes - Art Club (MMS)

Jillian Barnes - Art Shows Director

Jillian Barnes - Varsity Girls' Lacrosse Coach

Heidi Tucci - Choral Director (Elementary)

Cathie Morton - Book Club Advisor (MMS)

Maureen Ackerman - Book Club Advisor (HS)

Jessica Gilmour - SADD Co-Advisor

Kelly Gruntler - SADD Co-Advisor

Daniel Dunninger - Pit Director (HS)

Daniel Dunninger - Band Director (Secondary)

Alexis Bresnahan - Choral Director (Secondary)

Marcia Tanzman - Yearbook Advisor (HS)

Debra DeRosa - Sophomore Class Co-Advisor

Georgia Herring - Sophomore Class Co-Advisor

Caecilia Wyman - Junior Class Co-Advisor

Debra Pierantozzi - Junior Class Co-Advisor

Georgia Herring - Model UN Club Advisor

Colette Alonge-Watz - Environmental Club Advisor

Arlene Looney - Supervisor of Admissions

Georgia Herring - IB Coordinator

Cathie Morton - IB Extended Essay Coordinator

Denise Hains - Peer Mediation Club Advisor

Alexis Bresnahan - Drama Director (MMS)

Alexis Bresnahan - Musical Director (HS)

Joseph Carbone - Spring Intramural Coach
Joseph Carbone - Fall Intramural Coach
Joseph Carbone - Fit Lab Advisor
Shawn Stoliker - Weight Room Supervisor (HS)
Ryan Judge - FCCLA Club Advisor
William Yager - Robotics Club Advisor (MMS)
John Tringali - On Call Theater Tech
John Tringali - Sound & Lighting On Call Theater Tech (HS Drama up to 80 hours)
Anne Knapp - Student Council Co-Advisor (MMS)
Damian Whittaker - Student Council Co-Advisor (MMS)
Sarah Gonzalez - Yearbook Co-Advisor (Alden)
Lori Olmstead - Yearbook Co-Advisor (Alden)
Nicole Devincenzi - Science Fair Chairperson (HS/MMS)
Nicole Devincenzi - Junior Interact Advisor (MMS)
Georgia Herring - National Honor Society Co-Advisor (HS)
Lisa Petta - National Honor Society Co-Advisor (HS)
Anne Knapp - National Junior Honor Society (MMS)
Trace Keller - Robot Wars Club Advisor
William Blayne - Athletic Director Summer Hours
Shawn Stoliker - Girls' Varsity Volleyball Coach
Jeremy Arnstein - JV Girls' Basketball Coach
John Tringali - Varsity Tennis Coach
John Shanley - Boys' JV Soccer Coach
Kyle Shoemaker - Boys' Varsity Soccer Coach
Sarah Brennan - JV Volleyball Coach
Kyle Stiscia - Modified Football Coach
Sean Keenan - Varsity Football Head Coach
Ken Kohut - Varsity Football Assistant Coach
Louis Portaro - Varsity Football Assistant Coach
Jeffrey Barnes - Varsity Football Assistant Coach
Daniel Funk - Varsity Golf Coach
Adam Peek - Girls' Soccer Assistant Coach
Sean McGuigan - Girls' Varsity Soccer Coach
Bill Kyle - Boys' Varsity Basketball Coach
David Jackson - Modified Baseball Coach
David Jackson - Boys' JV Basketball Coach
David Jackson - Modified Girls' Soccer Coach
Darren Sullivan - Assistant Cross Country Coach
Trace Keller - Head Varsity Cross Country Coach
Darren Sullivan - Winter Track Assistant Coach
Trace Keller - Head Coach Winter Track
Kyle Shoemaker - Boys' Varsity Lacrosse Assistant Coach
Robert Gehlhoff - Boys' Varsity Lacrosse Head Coach
Darren Sullivan - Spring Track Assistant Coach
Trace Keller - Spring Track Head Coach
Russell Haentges - Varsity Baseball Coach
John Shanley - Girls' Varsity Softball Head Coach
Motion carried. Vote: 7-yes, 0-no.

Mr. Hurley called for a short recess at 8:27 p.m.
The District Clerk was excused at 8:45 p.m..

Respectfully submitted,

Mary Lou Janelli
District Clerk

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to appoint Philip D. D'Angelo as District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to enter into Executive Session to discuss matters related to collective negotiations pursuant to Article 14 of the Civil Service Law at 9:30 p.m.

**Executive
Session**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl that the Board leave Executive Session and return to Open Session at 11:01 p.m.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby ratifies the provisions of the Memorandum of Agreement executed on June 23, 2016 by the Superintendent of Schools of the Millbrook Central School District and the Millbrook Teachers' Association and authorizes the expenditures of those monies necessary to implement the economic provisions of the parties' 2016-2020 MTA Collectively Negotiated Agreement.

**Ratify
2016-2020
MTA
Agreement**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Tobin and seconded by Mr. Hartswick that the meeting be adjourned at 11:02 p.m.

**Meeting
Adjourned**

Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
July 27, 2016

Members Present:

Thomas Hurley
John Rudy
Thomas Lehmkuhl
Paul Tobin

Members Absent:

Perry Hartswick
Deirdre Houston
John O'Donnell

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent

Others Absent:

Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in the Superintendent's Office, at 6:54 p.m. by Mr. Hurley and he led the Pledge of Allegiance.

Call to Order

There were no members of the community in attendance.

Meeting Attendance

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to appoint Philip D. D'Angelo, Jr. as District Clerk Pro Tem.
Motion carried. Vote: 4-yes, 0-no.

D'Angelo Clerk Pro Tem

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids to furnish materials and labor to complete the Site Improvements & Masonry Restoration Project at Alden Place Elementary School (2016-2017 \$100k Project), which bids were opened publicly on July 21, 2016; and
WHEREAS, the lowest responsible bidders for the Site Improvements & Masonry Restoration Project at Alden Place Elementary School have been identified as per the conditions as stated in the bid document;
THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bid for the Site Improvements & Masonry Restoration Project at Alden Place Elementary School to: Profex, Inc., 264, North Plank Road, Newburgh, NY 12550, according to the Bid Report, as presented, a copy of which is

Approve Bid

incorporated by reference within the minutes of this meeting; and
BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized
to execute any documents necessary to effectuate the purposes of this resolution.
Motion carried. Vote: 4-yes, 0-no.

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin that the
meeting be adjourned at 6:58 p.m.
Motion carried. Vote: 4-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

Respectfully submitted,

Mary Lou Janelli
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 8, 2016

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell

Member Absent:

Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Mary Lou Janelli	District Clerk

Other Absent:

Brian Fried	Assistant Superintendent
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The meeting was called to order in the Millbrook Middle School, Room 25, at 7:13 p.m. by Mr. Hurley and he led the Pledge of Allegiance.

Call to Order

There was one member of the media in attendance.

Meeting Attendance

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to accept the minutes of the meetings of July 11, 2016 and July 27, 2016, as presented. Motion carried. Vote: 6-yes, 0-no.

Accept Minutes

Superintendent's Report Highlights:

- Mr. D'Angelo reviewed the agenda for the New Teacher Orientation to be held on August 30, 2016.
- Mr. D'Angelo updated the Board on the submission of the 3012-d APPR which should be completed in October or November.
- Mr. D'Angelo asked the Board if any member would like to participate in the District Data Team. He shared that Dr. Affigne and Mrs. Morey have been working with Educational Vistas on creating our data dashboard.
- Mr. D'Angelo reviewed the agenda for the opening day which is a Superintendent's Conference Day. The planned trainings include sexual harassment, DASA, Right to Know, blood borne pathogens and suicide prevention.
- Mr. D'Angelo announced that the 2016-17 School Calendar is ready for

Supt. Report

print and will be mailed out to one per household prior to the beginning of school.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the following donations, with gratitude, from the Millbrook Educational Foundation:

- 1-\$337.46 to support the purchase of 10 flags, portrait frames and a 9/11 DVD for Mrs. Herring's classroom; and,
- 2-\$2,892.00 to support Dr. Amori's grant request titled, "One Book, One Millbrook".

Motion carried. Vote: 6-yes, 0-no.

Accept Donations

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the following donations, with gratitude, from the Millbrook Tribute Garden, Inc.:

- 1-\$4,500 to purchase an HPDesignJet T120 ePrinter (\$800) for the High School Art Room and replacement Mid-Stage Traveler Curtains for the Middle School Auditorium (\$3,700);
- 2-\$7,500 to purchase new furniture for the Middle School Library;
- 3-\$13,000 to help fund Professional Development initiatives for the District.

Motion carried. Vote: 6-yes, 0-no.

Accept Donations

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Ronni Jarvis as a member of both the Committee on Special Education and the Committee on Pre-School Special Education for the 2016-2017 school year.

Motion carried. Vote: 6-yes, 0-no.

Appoint Parent Member To CSE

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the New York State School Boards Association support legislation to ensure that Special Act School Districts are treated equally to all public school districts; Special Act School Districts tuition rates are based on public expenditures and reflect current year cost.

Motion carried. Vote: 6-yes, 0-no.

Approve Endorsement

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby establishes the following school lunch prices for the 2016-2017 school year:

School	Breakfast	Lunch
High School	\$2.00	\$3.25
Middle School	\$1.75	\$3.00

Establish Lunch Prices 2016-17

Alden Place	\$1.75	\$2.75
Elm Drive	\$1.75	\$2.75

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the New York School for the Deaf and the District setting forth the terms and conditions for providing all special education services and related services for summer program (6 weeks) and current school year (10 months) for student #708799 effective July 11, 2016 through June 22, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Hudson Valley Behavior Solutions and the District setting forth the terms and conditions for providing consultations and instruction in applied behavioral analysis to student #71157 effective September 7, 2016 through June 23, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Karen Finnerty, OTC and the District setting forth the terms and conditions for providing occupational therapy services to students who are in need of such services, effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Complete Occupational, Physical and Speech Therapy Services, PLLC and the District setting forth the terms and conditions for providing speech therapy services to student #71157 who is in need of such services, effective July 1, 2016 through August 18, 2016, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following

Approve Agreement

resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Capital Markets Advisors, LLC and the District setting forth the terms and conditions for providing services in connection with bond and note financings, effective August 8, 2016 through August 7, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares the following items as surplus and obsolete as they are broken beyond repair or outdated and allow for their appropriate removal:

1-Fax/Copier (MHS)

2-Computer Equipment (District), as listed

3-Phones, Software & Computer Supplies (District), as listed

Motion carried. Vote: 6-yes, 0-no.

**Surplus
Misc.
Items**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations for the meetings of 2/18/16, 2/24/16, 4/7/16, 4/11/16, 4/13/16, 4/14/16, 4/15/16, 4/18/16, 4/19/16, 4/20/16, 4/21/16, 4/25/16, 4/26/16, 4/28/16, 5/2/16, 5/4/16, 5/5/16, 5/10/16, 5/11/16, 5/12/16, 5/23/16 and 6/14/16.

BE IT FURTHER RESOLVED that the Board of Education authorizes the funds to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**Approve
CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Lyndsey Wells to a long term substitute position as a Library Media Specialist, to serve at the pleasure of the Board, effective September 1, 2016 through June 30, 2017, at a salary of 1/200th MA Step 1 after ten (10) days as delineated in the MTA Contract.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Long-term
Substitute**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Jennifer Funk, from her position as part-time school nurse, effective August 31, 2016.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made

Appoint

by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

**Part-time
Employees**

BE IT RESOLVED, that the Board of Education hereby appoints the following part-time employees to the corresponding positions and hourly rates listed below for the 2016-2017 school year, to serve at the pleasure of the Board, effective September 1, 2016:

Name	Position	16-17 Hourly Salary
Kathy Kane	Food Service Helper	\$12.72
Stephanie Clouting	Food Service Helper	\$13.61
Jenna Ciferri-Jenkins	Food Service Helper	\$11.35
Laura Decker	Food Service Helper	\$13.61
Joanna Schultz	Food Service Helper	\$11.24
Ann Burkart	Food Service Helper	\$11.35
Heather Zeolla	Food Service Helper	\$14.45

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

**Co-curricular
Appointments**

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

- Valerie Brunow - MHS Student Council Co-Advisor
- Michelle Traudt - MHS Student Council Co-Advisor
- John Tringali - Senior Class Co-Advisor
- Maureen Ackerman - Senior Class Co-Advisor
- Chelsea Edson - HS Drama Club Co-Director
- Alexis Bresnahan - HS Drama Club Co-Director

Motion carried. Vote: 6-yes, 0-no.

BOE Policy Review-Mr. Rudy led the Board through the draft 7000 series of policies and shared with them the suggested changes from the Policy Committee.

**Draft
Policy
Review**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to enter into Executive Session to discuss matters pertaining to litigation involving Clements v. Millbrook Central School District and to discuss the employment history of particular persons at 8:20 p.m.

**Executive
Session**

Motion carried. Vote: 6-yes, 0-no.

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick, to return to Open Session at 9:25 p.m.
Motion carried. Vote: 6-yes, 0-no.

Open Session

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Salary
&
Benefits
Statements**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Salary & Benefits Statement for the Non-Union Managerial & Clerical Confidential Employees, including: Ashley Burhans, District Treasurer; Holly Peters Heady, School Lunch Manager; Mary Lou Janelli, Administrative Assistant to the Superintendent of School/District Clerk; Diane Morey, Director of Technology; Camille Petrone, Principal Account Clerk; Michael Ragusa, Head Maintenance Mechanic; Sean Shock, Assistant Director of Technology; and Steven Tortorici, Director of Facilities; as presented to the Board at this meeting, and said Statements shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Authorize
Plenary
Action**

BE IT RESOLVED that the Board of Education authorize the filing of the plenary action against Stephen M. Clement, III & Sally D Clement regarding the ongoing property dispute and authorize the President of the Board of Education to sign said document.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to adjourn the meeting at 9:27 p.m.

**Meeting
Adjourned**

Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 22, 2016

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl

Members Absent:

John O'Donnell
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle School Room 25, at 7:09 p.m. by Mr. Hurley and he led the Pledge of Allegiance.

Call to Order

There was one member of the community in attendance.

Meeting Attendance

Special Education Review – Fenaughty and Melhern
Mr. Fenaughty and Mr. Melhern gave an extensive review of the Special Education Audit they performed during the 2015-2016 school year. They discussed the audit process, key areas of focus, assessments used and their results including areas of concern.

Presentations

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to accept the minutes of the meeting of August 8, 2016, as presented.
Motion carried. Vote: 5-yes, 0-no.

Accept Minutes

Julia Orlando, Community Business Development Manager from Barnes and Noble Booksellers, addressed the Board regarding partnering with MCSD in helping to support the district. She gave a brief summary of the types of programs that Barnes and Noble may provide our teachers.

Public Participation

Superintendent's Report Highlights:

- Mr. D'Angelo and the members of the Board Facilities Committee agreed to meet for the annual walk through of the facilities on Wednesday, August 31, 2016 at 5:00 p.m.
- Mr. D'Angelo shared that the Principals had a retreat to collaborate on a

Misc. Reports

focus for this school year which would be in line with the District Goals.

- Mr. D'Angelo reviewed many of the projects that the facilities' staff accomplished over the summer.

Assistant Superintendents' Reports Highlights:

- Mr. Fried shared that he would like to have an Audit Committee meeting on October 3, 2016 at 6:15 p.m.
- Mr. Fried stated that the 2016-17 facilities project at Alden Place Elementary School is almost complete as is the E-rate project.
- Mr. Fried added that he will be convening the Facilities Committee in the near future to discuss the Smart Bond planning for our infrastructure

Mr. Hurley noted that the Facilities Report was included in the packet.

DC BOCES Report –Mr. Hurley reported that the Dutchess BOCES Board has scheduled a retreat for the purpose of goal setting for the 2016-2017 school year.

DCSBA Report – Mr. Rudy stated that they have recessed for the summer and will begin their regular meetings again in September.

Policy Committee Report-Mr. Rudy reported

PTO Report-none

MEF Report – Mr. D'Angelo stated that the MEF has been on recess for the summer. Their next meeting will be held on September 15, 2016.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – August 22, 2016

Treasurers Reports for the period July 1-31, 2016

Activity for Extra Class & Expendable Trust 7/1/2015 - 6/30/2016

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Class Account, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF, School Lunch Fund Profit/Loss for 2015-2016.

Budget Transfers 1130, 1131 (Federal)

General Fund Warrants

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants

Motion carried. Vote: 5-yes, 0-no.

**Approve
Financial
Reports &
Warrants**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the 2016-2017 Tax Warrant in the amount of \$23,247,655, as presented to the Board at this meeting. A copy

**Approve
Tax Warrant
For 2016-2017**

of the Tax Warrant is on file with the District Clerk;
BE IT FURTHER RESOLVED, that the Tax Collector is hereby directed to notify, by way of legal notice, the taxpayers of the District of the collection, location, dates and times as stated in the Tax Warrant.
Motion carried. Roll Call Vote: 5-yes, 0-no (Mr. Hurley-yes, Mr. Rudy-yes, Mr. Hartswick-yes, Mrs. Houston-yes, Mr. Lehmkuhl-yes).

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby authorizes the fund balance levels and the adjustments to the Tax Certiorari Reserve, the Capital Reserves, the Unemployment Reserve, and the Employee Retirement System (ERS) Reserve, as established in the NYCLASS, NYLAF, and/or Bank of Millbrook account(s), per documents for the Fiscal Year Ending 6/30/16, submitted and reviewed at this meeting, and incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Authorize
Fund
Balance
Levels
&
Adjustments
To Reserves**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the following courses, with an enrollment of less than ten students, for the 2016-2017 school year:

- AP European History (9 students)
- AP Geography (7 students)
- Geometry Concepts & Skills (9 students)
- Introduction to Game Coding (8 students)
- Environmental Science (9 students)
- 21st Century Skills (4 students)

Motion carried. Vote: 5-yes, 0-no.

**Approve
Low
Enrollment
Courses**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes the Board President and Superintendent of Schools to execute the Implementation Certification Form for its Annual Professional Performance Review for classroom teachers and building principals covered pursuant to Education Law Section 3012-c and Part 30-2 of the Rules of the Board of Regents.

Motion carried. Vote: 5-yes, 0-no.

**Authorize
Execution
Of
Implementation
Certification
Form**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Astor Early Childhood Program and the District setting forth the terms and conditions for providing for the smooth transition of the children from the Astor Early Childhood Program and the Millbrook Central School District, effective the 2016-2017 school year, pending

**Approve
Agreement**

legal counsel review, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the private school transportation requests for the 2016-2017 school year, as presented.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Private
School
Transportation
Requests**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares the following items as surplus and obsolete as they are broken beyond repair or outdated and allow for their appropriate removal:

- 1-Selective typewriter (MMS)
 - 2-Five chairs (MMS)
 - 3-Three posters (MMS)
 - 4-Fax machine (MMS)
 - 5-Four drawer filing cabinet (MMS)
- Motion carried. Vote: 5-yes, 0-no.

**Surplus
MMS
Items**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations for the meetings of 7/13/16, 7/20/16 and 7/21/16.

BE IT FURTHER RESOLVED that the Board of Education authorizes the funds to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 5-yes, 0-no.

**Approve
CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Jean M. Rist as a Senior Typist in the competitive class of the civil service, to serve a twenty-six week probationary term, commencing on August 23, 2016, at a salary of \$35,425.71 (pro rated) (CSEA Sr. Typist Step 9).

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Senior
Typist**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Sarah Wolf Brennan from her position as Special Education Teacher, effective August 31, 2016, and;

BE IT FURTHER RESOLVED, that the Board of Education hereby accepts the

**Accept
Resignation**

resignation of Sarah Wolf Brennan from her co-curricular appointment as JV Volleyball Coach, for the 2016-2017 school year, effective August 5, 2016.
Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints James Outwater as a School Monitor in the non-competitive class of the civil service, to serve a 26 week probationary term, commencing on September 6, 2016, at a salary of \$12.06/hour for 6.5 hours per day for a total of 197 days.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
School
Monitor**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Margaret Meyer, to the part-time position as school nurse, for a maximum of 3 hours per day on school attendance days or on an as-needed basis as requested by the Superintendent of Schools, to serve at the pleasure of the Board, at a salary of \$27.10 per hour, effective September 1, 2016.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
School
Nurse**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Christine Briggs, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of \$10.88 per hour, effective September 1, 2016.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Food
Service
Helper**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following part-time employees to the corresponding positions and hourly rates listed below for the 2016-2017 school year, for a maximum of 2 hours per day on school attendance days or on an as-needed basis as requested by the Superintendent of Schools, to serve at the pleasure of the Board, effective September 1, 2016:

Delores Tedesco - School Monitor: \$12.20/hour

Jeanne Tobin - School Monitor: \$12.75/hour

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Part-time
Employees**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following part-time employee to the corresponding position and hourly rate listed below for the 2016-2017 school year, for a maximum of 2.5 hours per day on school attendance days or on an as-needed basis as requested by the Superintendent of Schools, to serve at the pleasure of the Board, effective September 1, 2016:

**Appoint
Part-time
Employee**

Kelly Osborn - School Monitor: \$11.85/hour
Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Veronica Smith to a long term substitute position as an Special Education Teacher, to serve at the pleasure of the Board, effective September 6, 2016 through the duration of the leave of employee #1280, at a salary of 1/200th MA Step 1 after ten (10) days as delineated in the MTA Contract.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Long-term
Substitute**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby authorizes allocating summer work days for the following employee at the rate of 1/200th of her 2016-2017 base annual salary as per the MTA contract as budgeted: up to a maximum of 5 days for Tonya Pulver for student testing, CSE Meetings and review of IEP's.

Motion carried. Vote: 5-yes, 0-no.

**Authorize
Summer
Work
Days**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby WHEREAS, pursuant to the requirement of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be certified as lead evaluators of classroom teachers; NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby recertifies the following individuals as lead evaluators of classroom teachers:

Kathleen Affigne

Karen Ferguson

Thomas Libka

Phyllis Amori

Caroline Hernandez Pidala

Steven Cabello

Motion carried. Vote: 5-yes, 0-no.

**Recertify
Lead
Evaluators
Of
Classroom
Teachers**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

John Tringali - GradPoint Coordinator

Jennifer Eraca - K-12 Special Education Department Chair

Motion carried. Vote: 5-yes, 0-no.

**Co-curricular
Appointments**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston that the meeting be adjourned at 9:42 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Mary Lou Janelli
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 6, 2016

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle School Room 25, at 7:09 p.m. by Mr. Hurley and he led the Pledge of Allegiance.

**Call to
Order**

There was one member of the community and one staff member in attendance.

**Meeting
Attendance**

President Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

**Public
Participation**

Mr. D'Angelo distributed the 2015-2016 District Goals. A discussion ensued regarding the goals that may need to be carried over and the goals which have been achieved. The Board reviewed data reflecting the results of grades 1-8 oral reading fluency, teacher/parent communication survey results, SAT & ACT Test score information, June 2016 Regents Results and 2015-2016 Dutchess County 3-8 ELA & Math Comparison information. Dr. Affigne and Mr. D'Angelo reviewed and fielded questions regarding the data presented.

**Discussion
Of Board
Goals**

Mr. Hartswick felt that the goals should reflect continuous student improvement. Many of the members of the Board concurred that the goals should be measurable.

After a lengthy discussion, the Board directed Mr. D'Angelo to adjust the Board Goals for the 2016-2017 school year, as discussed, and to present the amended goals to the Board at the September 19th Board of Education meeting.

President Hurley invited the visitors again to ask questions or make statements at this time. There were no comments.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to enter into Executive Session to discuss matters related to the employment history of a particular person at 9:29 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

Mr. Tobin was excused at 10:20 p.m.
Mr. O'Donnell was excused at 10:40 p.m.

A motion was made by Mr. Hartswick and seconded by Mrs. Houston, to leave Executive Session and return to Open Session at 10:59 p.m.
Motion carried. Vote: 5-yes, 0-no.

Open Session

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to adjourn the meeting at 11:00 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 19, 2016

Members Present:

Thomas Hurley
John Rudy
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell

Members Absent:

Perry Hartswick
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello	Assistant Principal
Mary Lou Janelli	District Clerk

Others Absent:

Phyllis Amori	Middle School Principal
---------------	-------------------------

The meeting was called to order in the Millbrook Middle School Library, at 7:07 p.m. by Mr. Hurley and he led the Pledge of Allegiance.

**Call to
Order**

There were three members of the community and four staff members in attendance.

**Meeting
Attendance**

Mr. Hurley welcomed the visitors and new staff.

**Recognition
Of New
Staff**

Mrs. Pidala introduced her new staff including:

Mrs. Cring, Millbrook High School Art Teacher

Mr. Cabello, Assistant Principal for Millbrook High School & Millbrook Middle School

Mr. Taylor, Millbrook High School Special Education Teacher

Mr. Libka introduced his new staff member:

Ms. Wells, Library Media Specialist for Elm Drive & Alden Place Elementary Schools

Mr. Hurley welcomed them all on behalf of the Board. Mr. Hurley called for a brief recess at 7:14 p.m. so that the Board Members could enjoy refreshments

with the new Staff Members.

The meeting resumed at 7:32 p.m.

Comprehensive Energy Audit Presentation

Aldo Mazzaferro from ECG Engineering gave a presentation regarding the next phase of the energy performance contract. He reviewed the scope of the energy performance contract which guarantees energy savings. He stated that there would be no out-of pocket costs and no risk to the District.

Presentations

A discussion ensued regarding the timing of this contract and the initial start up of the Facilities Committee which wants to review the Building Condition Survey and the enrollment report.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to accept the minutes of the meetings of August 22, 2016 and September 6, 2016, as presented.

Accept Minutes

Motion carried. Vote: 5-yes, 0-no.

President Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

Public Participation

Superintendent's Report Highlights:

- Mr. D'Angelo reviewed the results of the Annual Facilities Walk-through with the Board Members.
- Mr. D'Angelo reviewed the new State Police Initiative. Troopers from Troop K would like to have one trooper visit one school once a week.

Misc. Reports

Assistant Superintendents' Reports Highlights:

- Dr. Affigne reviewed various professional development initiatives.
- Mr. Fried shared that he would like to review our NYSIR insurance quote with the Board. He stated that an increase in our deductible could be a cost saving measure. Mr. D'Angelo asked Mr. Fried to provide a report comparing the various deductibles and costs at the next Board Meeting.

Principals' Reports – Mr. Hurley thanked the principals for their reports.

A motion was made by Mr. O'Donnell and seconded by Mrs. Houston to accept the enrollment report as presented.

Motion carried. Vote: 5-yes, 0-no.

Mr. Hurley noted that the Facilities Report was included in the packet.

DC BOCES Report –Mr. Hurley reported he has an upcoming meeting on September 21st for the policy committee work.

DCSBA Report – Mr. Rudy shared that Ms. Roberta Greene, Executive Director of the Mid-Hudson School Study Council (MHSSC) was the featured speaker at their first meeting of the year. He added that Ms. Greene brings new energy and new ideas to her new role as Executive Director. Mr. Rudy would like to review

the NYSSBA resolutions with the Board at the October 3rd Board of Education Meeting.

Policy Committee Report-Mr. Rudy reported that the committee has been marching forward in review of the policies. He shared that policies 0000-6000 will be coming from NYSSBA soon. The Committee has reviewed half of the newer, updated policies. The policy committee will again review the 0000-6000 policies and then forward them to our legal team.

PTO – no report.

MEF Report – Mr. D’Angelo reported that the MEF currently has seventeen members and are looking for new members. Mr. D’Angelo reviewed two grant applications for consideration – National FCCLA travel, Kitchen Aid Mixer, catering cart & Promoting positive school culture through music. Mr. D’Angelo recommended that these move on through to the MEF for their consideration.

Mr. D’Angelo reviewed the draft District Goals for the 2016-2017 school year.

**Board of
Education
Goals for the
2016-2017
School
Year**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Accept
Donations**

BE IT RESOLVED, that the Board of Education hereby accepts, with gratitude, the following donations from the IBM Corporation:

- 1) \$2,000 to support the new IB Science Program at the high school; and,
- 2) \$2,000 to support STEM education at the middle school.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Financial
Reports &
Warrants**

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – September 19, 2016
Treasurers Reports for the period August 1-31, 2016

Revenue Reports for month ending 7/31/16 and 8/31/16

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Class Account, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.

2015-2016 Revenue Report 6/30/16

2015-2016 Budget Transfers 1126 & 1127

2016-2017 Budget Transfers 1131 (Federal), 1132 (Notification), 1133 (Prior), 1134 (Federal)

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants
Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Educational & Management Services for the 2016-2017 school year, as presented.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Contract**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Hurley to adopt the following resolution:

WHEREAS, on June 1, 2016, the Board of Education of the Millbrook Central School District (“School District”) solicited requests for proposals from energy services companies for the design and implementation of energy conservation measures at all School District facilities (“Project”) on an Energy Performance Contract basis; and

WHEREAS, the School District received one proposal in response to the request for proposals, which was opened by the School District on August 3, 2016 at 2:00 p.m.; and

WHEREAS, based upon review and evaluation of the proposal, the School District Administration and ECG Engineering, P.C., recommend that Johnson Controls, Inc. proceed with a comprehensive energy audit (“CEA”) of its property to determine what energy conservation measures might be installed under an energy performance contract, which CEA would be at no obligation or cost to the School District;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District hereby appoints Johnson Controls as the energy services company to conduct the CEA at no obligation or cost to the School District, in accordance with the request for proposals.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Energy
Audit**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares the following items as surplus and obsolete as they are beyond repair and allow for their appropriate removal:

- 1) 27 Math Course 2 Textbooks from Millbrook Middle School; and,
- 2) Miscellaneous Computer Equipment District-wide, as listed; and,
- 3) Miscellaneous items from Alden Place Elementary School, as listed.

Motion carried. Vote: 5-yes, 0-no.

**Surplus
Misc.
Items**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests, as presented.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Additional
Private
School
Transportation
Requests**

Upon a recommendation of the Superintendent of Schools, a motion was made

Approve

by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves a Settlement and Release Agreement involving Student No. 71077 dated September 8, 2016; and,

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to sign such Agreement on the District's behalf.

Motion carried. Vote: 5-yes, 0-no.

**Settlement &
Release**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

WHEREAS, the Board of Education at the May 17, 2016 meeting formerly approved a Release and Settlement Agreement in the matter of an Impartial Hearing involving Student No. 71056; and,

WHEREAS, the original Release and Settlement Agreement requires an Addendum;

BE IT RESOLVED, that the Board of Education hereby approves an Addendum Release and Settlement Agreement in the matter of an Impartial Hearing involving Student No. 71056:

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to sign such Addendum Agreement on the District's behalf.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Addendum
Release and
Settlement
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations for the meetings of 7/26/16, 8/19/16 and 8/24/16.

BE IT FURTHER RESOLVED that the Board of Education authorizes the funds to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 5-yes, 0-no.

**Approve
CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Timothy Taylor to a four year probationary term as a Special Education teacher, commencing on September 1, 2016 and terminating on August 31, 2020 in the tenure area of Special Education, at a salary of MA Step 2 (\$60,194) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Special
Education
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby creates one (1) Teacher

**Create
One
Teacher
Aide**

Aide position.
Motion carried. Vote: 5-yes, 0-no.

Position

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby creates two (2) Teacher Assistant positions.
Motion carried. Vote: 5-yes, 0-no.

**Create
Two
Teacher
Assistant
Positions**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating an additional 0.5, 2016 summer day for Jennifer Obrizok to chair a CSE meeting, complete CSE specific reports and IEP input, at the rate of 1/200th of annual salary per MTA Contract as budgeted.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Additional
Summer
Hours**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following to the positions of ELA & Math Academic Intervention After School Support Tutors in Millbrook Middle School, at the current MTA Tutoring rate per hour, effective October 1, 2016 through May 1, 2017:
Jennifer Feicht - Learning Center support for 3 hours per week; and,
Leslie Anson - Math Support for 2 hours per week.
Motion carried. Vote: 5-yes, 0-no.

**Appoint
MMS ELA &
Math
Academic
Intervention
Support
Tutors**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Jennifer Eraca as a mentor to Timothy Taylor, for the 2016-2017 school year, at a stipend of \$1,850.00.
Motion carried. Vote: 5-yes, 0-no.

**Appoint
Mentor**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Jillian Barnes as a mentor to Michelle Cring for the 2016-2017 school year, at a stipend of \$1,850.00.
Motion carried. Vote: 5-yes, 0-no.

**Appoint
Mentor**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Jennifer Leggett as a mentor to Loren Kelly for the Fall Semester of the 2016-2017 school year, at a stipend of \$925.00.
Motion carried. Vote: 5-yes, 0-no.

**Appoint
Mentor**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Cathie Morton as a mentor to Lyndsey Wells for the 2016-2017 school year, at a stipend of \$1,850.00.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Mentor**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints William Yager as a mentor for a Science Teacher for the Fall Semester of the 2016-2017 school year, at a stipend of \$925.00.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Mentor**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the appointment of Jean Rist, Senior Typist, from the previously approved (8/22/16) annual salary of Step 9, \$35,425.71, to a salary of Step 5, \$31,475.28, effective August 23, 2016.

Motion carried. Vote: 5-yes, 0-no.

**Amend
Appointment**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation from Janice Tremper from her position as School Nurse, for the purpose of retirement, effective close of business on October 31, 2016.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Laura Decker, from her position as Food Service Helper, effective August 31, 2016.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the co-curricular appointment of David Jackson (7/11/2016) from Modified Baseball Coach to JV Baseball Coach for the 2016-2017 school year, at a stipend as per the current MTA Contract.

Motion carried. Vote: 5-yes, 0-no.

**Amend
Co-curricular
Appointment**

Upon a recommendation of the Superintendent of Schools, a motion was made

Extra

by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following to the corresponding extra class assignments for the 2016-2017 school year:

William Yager - 0.5 Extra Section of 6+ STEM - \$4,885.42

Ryan Judge - 0.5 Extra Section of Culinary Arts - \$4,885.42

Patricia Tomaseski - 1.0 Extra Section of Living Environment (DCC Biology) - \$9,770.83

Colette Alonge-Watz - 1.0 Extra Section of Regents Chemistry - \$9,770.83

Michelle Cring - 1.0 Extra Section of Contemporary & Advanced Art I & II - \$9,219.50

Trace Keller - 1.0 Extra Section of Honors Earth Science-\$9,770.83

Shawn Stoliker - 0.5 Extra Section of PE - \$4,885.42

Joseph Carbone - 1.0 Extra Section of Physical Ed/Wellness Plus - \$9,770.83

Dawn Harkenrider - 0.5 Extra Section of Living Environment Laboratory - \$4,885.42

Jeffrey Barnes - 1.0 Extra Section of PLTW DDP - \$9,770.83

Motion carried. Vote: 5-yes, 0-no.

Class Appointments

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Cathie Morton - MMS Yearbook Advisor

Shelley Hollingsworth - Fall Cheerleading Coach

Shelley Hollingsworth - Winter Cheerleading Coach

Robert Gehlhoff - Modified Volleyball Coach

Ali Cutonilli - JV Volleyball Coach

Andrew Strawinski - Modified Boys' Soccer Coach

Andrew Strawinski - Modified Baseball Coach

Dawn Harkenrider - Modified Girls' Basketball Coach

Charles Fauci, Jr. - Stage Crew Advisor - HS

Ryan Wolff - Student Light and Sound Technician

Motion carried. Vote: 5-yes, 0-no.

Co-curricular Appointments

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adjourn the meeting at 10:23 p.m.

Motion carried. Vote: 5-yes, 0-no.

Adjourn Meeting

Respectfully submitted,

Mary Lou Janelli
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 3, 2016

Members Present:

John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell

Members Absent:

Thomas Hurley
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in Room 25 of Millbrook Middle School, at 7:08 p.m. by Mr. Rudy and he led the Pledge of Allegiance.

**Call to
Order**

There were two members of the community and one staff member in attendance.

**Meeting
Attendance**

Audit Committee Report

Mr. Victor Churchill, an accountant with Sickler, Torchia, Allen & Churchill, CPA's, PC reported on the summary of the auditor's results for the fiscal year ending June 30, 2016. He shared that the overall audit is clean with no material weaknesses identified or significant deficiencies identified. He did note that there were continuing losses in the Cafeteria Fund. A discussion ensued regarding the history of Cafeteria Fund losses.

Presentations

A motion was made by Mrs. Houston and seconded by Mr. O'Donnell to accept the minutes of the meeting of September 19, 2016, as presented.
Motion carried. Vote: 5-yes, 0-no.

**Accept
Minutes**

Mr. Rudy welcomed the visitors and invited them to ask questions or make statements. Julia Orlando, Community Business Development Manager from Barnes and Noble Booksellers, shared that Educator Appreciation Week was to begin on Saturday, October 8, 2016. Ms. Orlando also stated that she was exploring the ability to supply the Advanced Placement & International Baccalaureate Programme textbooks for the District.

**Public
Participation**

Superintendent's Report Highlights:

- NYSSBA Proposed Resolutions-Mr. Rudy reviewed the proposed

**Superintendent's
Report**

NYSSBA resolutions to be voted on at the Convention. He encouraged all the Board members to review the materials prior to the October 17th Board meeting.

- 2016-2017 District Goals-Mr. D'Angelo reviewed the second draft of the 2016-2017 District Goals. Each goal was discussed and many were amended by the Board.
- Insurance Deductible Options-Mr. D'Angelo reviewed the options for the District's deductibles. Mr. Fried stated that we have, on average, one claim per year. It was the Board's consensus to increase the deductible to \$10,000 per claim.
- District Committees-Mr. D'Angelo reviewed some of this year's committees and the administrators who will co-chair each of them.
- District Facilities Committee-Mr. D'Angelo read a draft charge of the Facilities Committee. Some changes to the wording of the charge were made and Mr. D'Angelo would follow up and email the updated charge to the Board.
- Upcoming IB Visit on Friday, October 7th from 8-8:45 . Mrs. Houston and/or Mr. Rudy volunteered to attend the IB Visit at Mrs. Pidala's request.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby adopts the Board Goals for the 2016-2017 school year, as amended.

Motion carried. Vote: 5-yes, 0-no.

**Adopt
2016-2017
Board Goals**

Upon a recommendation of the Audit Committee and the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the Financial Statements for year ending June 30, 2016, contingent on the receipt of the final pdf format of the report.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Audit Committee
Report &
Recommendations**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the donation of 600 pounds of beef valued at \$3,725.00, with gratitude, from the Walbridge Farm for the Millbrook Central School Lunch Program.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Donation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the terms of the Supplemental Memorandum of Agreement dated October 3, 2016 between the District and the Millbrook Teachers' Association as presented to the Board at this meeting, a copy of which shall be incorporated by reference within the minutes of this meeting.

**Approve
MTA
SMOA**

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Millbrook Physical Therapy, PC and the District setting forth the terms and conditions for providing physical therapy services to District students in need of such services, effective July 1, 2016 through June 22, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a cross-contract with Dutchess BOCES and the District to utilize an Eastern Suffolk BOCES bid setting forth the terms and conditions for a 60-month lease purchase of four (4) copiers & two (2) folding units at a purchase price of \$48,368.14.

Motion carried. Vote: 5-yes, 0-no.

**Authorize
Lease
Purchase**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby approves the overnight 8th grade field trip to Washington D.C. for the period May 10 – 12, 2017.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Overnight
Field
Trip**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations for the meetings of 4/7/16, 7/21/16, 7/26/16, 8/3/16, 8/24/16, 9/16/16, 9/19/16, and 9/20/16.

BE IT FURTHER RESOLVED that the Board authorizes the funds to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 5-yes, 0-no.

**Approve
CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Jeanene Kascsak, as a Teacher Aide in the non-competitive class of the civil service, to serve a 26 week probationary term, commencing October 17, 2016 at a salary of \$13.20 per hour.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Teacher
Aide**

Upon a recommendation of the Superintendent of Schools, a motion was made

Create

by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby creates the following position effective immediately:

1.0 FTE Special Education Teacher.

Motion carried. Vote: 5-yes, 0-no.

Position

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following to the positions of ELA & Math Academic Intervention After School Support Tutors in Millbrook Middle School, at the current MTA Tutoring rate per hour, effective October 1, 2016 through May 1, 2017:

John Ahern - ELA Academic Intervention Support for 1 hour per week; and, Erin Hicks - ELA Academic Intervention Support for 1 hour per week.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
ELA & Math
After School
Tutors**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following to the corresponding extra class assignment for the 2016-2017 school year:

William Yager - 0.5 Extra Section of 6+ STEM - \$4,885.41

Motion carried. Vote: 5-yes, 0-no.

**Extra Class
Appointment**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

William Blayney - Athletic Director Summer 2016 Hours - Up to 60 hours at \$22.44 per hour

Sarah Sullivan - Freshman Class Co-advisor

Maureen Ackerman - Freshman Class Co-advisor

Motion carried. Vote: 5-yes, 0-no.

**Co-curricular
Appointments**

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adjourn the meeting at 8:46 p.m.

Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Mary Lou Janelli
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 17, 2016

Members Present:

John Rudy
Perry Hartswick
Thomas Lehmkuhl
John O'Donnell
Paul Tobin

Members Absent:

Thomas Hurley
Deirdre Houston

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Phyllis Amori	Middle School Principal
Thomas Libka	Alden Place Elementary School Principal
Mary Lou Janelli	District Clerk

Others Absent:

Caroline Pidala	High School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello	Assistant Principal

The meeting was called to order in the Millbrook Middle School Room 25, at 7:05 p.m. by Mr. Rudy and he led the Pledge of Allegiance.

Call to Order

There were two members of the community, two staff members and one member of the media in attendance.

Meeting Attendance

School Board Recognition-Mr. D'Angelo read the proclamation from Governor Cuomo recognizing the service of School Board Members across the State of New York. Mr. D'Angelo personally thanked each Board Member for their service to the District.

Presentations

Mr. Rudy called for a short recess at 7:11 pm so that those in attendance could enjoy refreshments in honor of School Board Recognition Week.

The meeting resumed at 7:19 p.m.

Special Education Report – Affigne

Dr. Affigne reviewed recent activities in Special Education. She discussed Response to Intervention (RTI) Pre-referral Process, shared our classification rate

for the year 2014-2015 school year of 16.4%, graduation rate of students with disabilities, participation in state assessments, performance in state assessments, and the next steps as a result of the special education report.

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to accept the minutes of the meeting of October 3, 2016, as presented.
Motion carried. Vote: 5-yes, 0-no.

**Accept
Minutes**

Vice President Rudy welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

**Public
Participation**

Superintendent's Report Highlights:

- Mr. D'Angelo asked the members of the Board if they would like to attend the Superintendents and Board Joint meeting at the Doubletree hotel in Tarrytown on November 14th. Mr. Rudy, Mr. Hartwick and Mr. D'Angelo volunteered to attend the dinner.
- Mr. D'Angelo reviewed the "charge" of the Facilities Committee's work.

**Misc.
Reports**

Assistant Superintendents' Reports Highlights:

- Mr. Fried reported on the progress of the Wellness Committee. Miss Hicks and Miss Turner handed invitations for the ribbon cutting ceremony to the Board Members to the ribbon cutting of the community garden
- Dr. Affigne shared the activities planned for the upcoming Superintendent's Conference Day on October 21st.

Principals' Reports – Mr. Rudy thanked the principals for their reports.

A motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl to accept the enrollment report as presented.
Motion carried. Vote: 5-yes, 0-no.

Mr. Rudy noted that the Facilities Report was included in the packet.

DC BOCES Report – none

DCSBA Report – Mr. Rudy reported that Ron Sommer, Board President of Greenwood Lake Union Free School District, walked the members through the issues on the resolutions which will be presented at the NYSSBA Convention.

Policy Committee Report-Mr. Rudy reported that the Policy Committee will meet again in the beginning of November.

PTO-Mr. Lehmkuhl reported that Kirsten Rappleyea is Co-President with Dan Marma of the PTO this year.

MEF Report – Mr. D'Angelo reviewed the seven grant requests for consideration. Mr. D'Angelo would like them to move forward to the MEF Trustees for their consideration. The consensus of the Board was to move them on to the MEF.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – October 17, 2016

Treasurers Reports for the period September 1-30, 2016

Revenue Report for month ending 9/30/16

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Class Account, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.

2016-2017 Budget Transfer #1135 (notification only)

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants

Construction Fund Warrants

General Fund Warrant

Motion carried. Vote: 5-yes, 0-no.

**Approve
Financial
Reports &
Warrants**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED that the Board hereby authorizes the following salary increments as per the MTA Contract effective September 1, 2016.

Daniel Dunninger - 3 credits

Susan Gagnon - 3 credits

Sarah Gonzalez - 1 credit

Ashley Gregor - 3 credits

Erin Hicks - 3 credits

Joann Hobson - 1 credit

Ryan Judge - 1 credit

Jennifer Leggett - 1 credit

Susan Loparco - 3 credits

Cathie Morton - 2 credits

Jessica Quint - 3 credits

Sheila Robinson - 3 credits

Andrew Strawinski - 3 credits

Damian Whittaker - 3 credits

Jason Zmudosky - 3 credits

Motion carried. Vote: 5-yes, 0-no.

**Approve
Salary
Adjustments**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Contract with Abilities First and the District setting forth the terms and conditions for providing individual therapy services to student #708955 in need of such services, effective October 14, 2016 through June 23, 2017, and said Contract will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Contract**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the overnight field trip to Myrtle Beach, South Carolina, for the Millbrook Competition Cheer Team, for the period April 6-10, 2017.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Overnight
Field
Trip**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations for the meetings of 8/3/16, 9/1/16, 9/20/16, 9/27/16, 9/29/16, 10/4/16, 10/5/16, 10/6/16, and 10/11/16.
BE IT FURTHER RESOLVED that the Board of Education authorizes the funds to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 5-yes, 0-no.

**Approve
CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Andrea Corbett from her position as Teacher Aide, effective close of business on October 17, 2016.
Motion carried. Vote: 5-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Andrea Corbett to the position of teaching assistant, in the teaching assistant tenure area, to serve a four-year probationary term, effective October 18, 2016 through October 17, 2020, with annual compensation in the amount of Step 1 (\$22,372.30) pro-rated.
Motion carried. Vote: 5-yes, 0-no.

**Appoint
Teaching
Assistant**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby extends the unpaid leave of Employee # 1280, to a new return date of December 5, 2016.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Unpaid
Leave
Extension**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the rate of pay for the 2016-2017 school year, effective October 17, 2016, as listed below:
Teaching Assistant Substitute Rate \$11.00/hr.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Substitute
Rate**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following

**Co-curricular
Appointments**

persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Susan McGinnis: Homework/Study Center for Athletics Monitor

Jessica Gilmour: PE/Health K-12 Department Head (effective 10/18/16 pro-rated)

Lisa Petta: CAS Coordinator (effective 10/18/16 pro-rated)

Brian Kelly: Modified Boys' Basketball Coach

Motion carried. Vote: 5-yes, 0-no.

Mr. Tobin was excused at 8:57 p.m.

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to enter into Executive Session to discuss matters related to the employment history of a particular person and discussions regarding litigation involving MCSD vs. Clement at 9:15 p.m.

Motion carried. Vote: 4-yes, 0-no.

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick, to leave Executive Session and return to Open Session at 10:30 p.m.

Motion carried. Vote: 4-yes, 0-no.

A motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adjourn the meeting at 10:30 p.m.

Motion carried. Vote: 4-yes, 0-no.

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

**Executive
Session**

**D'Angelo
Clerk
Pro Tem**

Open Session

**Meeting
Adjourned**

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 7, 2016

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Thomas Lehmkuhl
John O'Donnell

Members Absent:

Deirdre Houston
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle Room 25, at 7:14 p.m. by Mr. Hurley and he led the Pledge of Allegiance.

Call to Order

There was one member of the community and one staff member in attendance.

Meeting Attendance

NYSSBA Convention Report ó Rudy

Presentations

Mr. Rudy gave a summary of the sessions he attended at the 2016 NYSSBA Convention held in Buffalo, New York. Additionally, he reviewed some of the resolutions that were approved at the business meeting.

A motion was made by Mr. Lehmkuhl and seconded by Mr O'Donnell to accept the minutes of the meeting of October 17, 2016, as presented.

Accept Minutes

Motion carried. Vote: 5-yes, 0-no.

Mr. D'Angelo noted the Invitation to the Board members to the National Honor Society Induction on November 9, 2016.

Correspondence

President Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

Public Participation

Superintendent's Report Highlights:

- Mr. D'Angelo presented two MEF grant requests that arrived too late to have been placed on the October 17th Board agenda. One grant application requested funding to purchase Lego robotics supplies and the

Misc. Reports

other requested funding to purchase a drone for a PLTW class. Since then, these grant requests were presented to the MEF and the Trustees voted to support both of these grant requests. After a discussion, it was the consensus of the Board that both of the requests were in line with the goals of the District.

- Facilities Report ó Mr. Fried shared that he and Mr. Tortorici have had discussions regarding the facilities reporting to the Board. Mr. Fried shared a template and asked for feedback from the members of the Board. A discussion ensued regarding the prioritization of daily work orders.
- Superintendent's Conference Day ó October 21, 2016 ó Dr. Affigne reviewed the program for the day which included many special education programs as a result of our special education audit.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the following donations, with gratitude, from the Millbrook Educational Foundation:

- 1) \$1,900.00 to support the purchase of new Lego robotics supplies for the Alden Robotics Club; and,
- 2) \$3,338.00 to support the purchase of a Drone and Accessories for PLTW and the District use; and,
- 3) \$900.00 to support the purchase of STEAM Fair T-Shirts for the Middle & High Schools and STEM Fair T-Shirts for Alden Place; and
- 4) \$4,479.00 to support the purchase of Middle School Art Display Boards; and,
- 5) \$1,097.00 to support the purchase of Stability Balls; and,
- 6) \$171.00 to support the purchase of STEM Development for Elm Drive; and,
- 7) \$2,170.00 to support the purchase of Touch Math materials for Elm Drive; and,
- 8) \$248.00 to support the "Children of Divorce Intervention for Elm Drive & Alden Place.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Donations**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Educational Vistas, Inc. and the District setting forth the terms and conditions for providing ELA and Math Consultant services, effective November 8, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adopt the following resolution:

WHEREAS, the Millbrook Central School District (óDistrictö) maintains the Millbrook Central School District 403(b) Retirement Plan (óPlanö); and WHEREAS, the Plan was duly adopted on the 1st day of July, 2008 by the District's Board of Education (óBoardö); and

**Amend
403(b)
Retirement
Plan**

WHEREAS, the Board desires to amend the Plan to permit Roth 403(b) Contributions and the in-plan rollover of a Non-Roth Account to a Roth Account;

NOW, THEREFORE, BE IT RESOLVED that section 6.6 Roth 403(b) Contributions of the Plan is hereby amended to read as follows;

6.6 Roth 403(b) Contributions

ROTH contributions shall be allowed under the Plan. The rules of §1.401(k) 1(f)(1) and for designated Roth contributions under a qualified cash or deferred arrangement shall apply to designated Roth contributions under the Plan. Thus, a designated Roth contribution under the Plan is a section 403(b) elective deferral that is designated irrevocably by the Employee at the time of the cash or deferred election as a designated Roth contribution being made in lieu of all or a portion of the section 403(b) elective deferrals the Employee is otherwise eligible to make under the Plan. A designated Roth contribution shall be treated by the Employer as includible in the Employee's gross income at the time the Employee would have received the amount in cash if the Employee had not made the cash or deferred election (such as by treating the contributions as wages subject to applicable withholding requirements); The Plan will allocate Roth contributions to a separate Account which shall be maintained in accordance with Treasury Regulation §1.401(k) 1(f)(2). Gains, losses, and other credits and charges shall be separately allocated on a reasonable and consistent basis to each Participant's Roth contribution Account and the Participant's other Accounts under the Plan. A designated Roth contribution under the Plan must satisfy the requirements applicable to section 403(b) elective deferrals under the Plan and the requirements of §1.403(b) 6(d). Similarly, a designated Roth account under the Plan is subject to the rules of Code sections 401(a)(9)(A) and (B) and §1.403(b) 6(e). Notwithstanding section 6.1 [the eligible rollover provision], a direct rollover of a distribution from a Roth Account under the Plan will only be made to another qualified Roth contribution program described in Code section 402A or a Roth IRA described in Code section 408A, the Plan will only accept a rollover contribution to a Roth Account if it is a direct rollover from another qualified contribution program described in Code section 402A, and the Plan will only make or accept a rollover if the rollover is permitted under the rules of Code section 402(c).

BE IT FURTHER RESOLVED that the Plan shall include the following new section 6.7 Roth 403(b) Contributions;

6.7 In-plan rollover from a Non-Roth Account to a Roth Account

If the Adoption Agreement so specifies-OR-If the Plan includes a qualified Roth contribution program, a Participant, Beneficiary, or Alternate Payee may, consistent with IRC § 402A(c)(4), direct an in-Plan qualified rollover contribution into a Roth Account of an amount under a Non-Roth Account that, for a transfer before January 1, 2013, the Participant, Beneficiary, or Alternate Payee otherwise was entitled to receive as an Eligible Rollover Distribution, or for a transfer after December 31, 2012 is consistent with IRC § 402A(c)(4)(E). Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby approves the overnight senior class field trip to Orlando, Florida for the period June 7-10, 2017. Motion carried. Vote: 5-yes, 0-no.

**Approve
Overnight
Senior
Class Trip**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares the following items as surplus and obsolete as they outdated and no longer in use and allow for their appropriate removal:

- 1) 36 copies of Reading Textbooks , 2001 McGraw Hill; and,
- 2) 80 copies of Middle School Math, 2004; and,
- 3) 75 copies of Pre-Algebra, 2007; and,
- 4) 17 copies of Our America, 1977.

Motion carried. Vote: 5-yes, 0-no.

**Surplus
Textbooks**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations for the meetings of 9/27/16, 9/30/16, 10/17/16,10/18/16, 10/25/16, 10/26/16, and 10/27/16.

BE IT FURTHER RESOLVED that the Board of Education authorizes the funds to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 4-yes (Hurley, Rudy, Lehmkuhl, O'Donnell), 0-no, 1-absention (Hartswick).

**Approve
CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Maureen DiMaiolo to a long term substitute position as a Physical Education Teacher, to serve at the pleasure of the Board, effective November 7, 2016 through the duration of the leave of employee #284, at a salary of 1/200th MA Step 1 after ten (10) days as delineated in the MTA Contract.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Leave
Replacement
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Lisa M. Fusco, as a School Nurse (Registered Nurse), to serve a twenty-six week probationary term, commencing on November 4, 2016, at a salary of \$35,839.51 (pro rated)(CSEA Nurse Step 3).

Motion carried. Vote: 5-yes, 0-no.

**Appoint
School
Nurse**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Ann Burkart, from her part-time position as food service helper, effective close of business November 4, 2016.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Ann Burkart, as a Teacher Aide in the non-competitive class of the civil service, to serve a 26 week probationary term, commencing November 7, 2016 at a salary of \$13.20 per hour.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Teacher
Aide**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Alice Still, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of \$10.88 per hour, effective November 3, 2016.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Food
Service
Helper**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Tracy Fontanez, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of \$10.88 per hour, effective November 7, 2016, pending fingerprint clearance.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Food
Service
Helper**

Mr. Rudy led the Board through a discussion of draft Policies 8000-8334.

**BOE
Policy
Review**

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to enter into Executive Session to discuss matters related to the employment history of particular persons at 9:18 p.m.

Motion carried. Vote: 5-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mr. O'Donnell, to leave Executive Session and return to Open Session at 11:01 p.m.

Motion carried. Vote: 5-yes, 0-no.

Open Session

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to approve the changes to the contract of Philip D. D'Angelo, Jr., Superintendent of Schools, effective July 1, 2016, as presented.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Contract
Changes**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adjourn the meeting at 11:10 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 21, 2016

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Phyllis Amori	Middle School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello	Assistant Principal
Mary Lou Janelli	District Clerk

Others Absent:

Thomas Libka	Alden Place Elementary School Principal
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The meeting was called to order in the Millbrook Middle School Room 25, at 7:14 p.m. by Mr. Hurley and he led the Pledge of Allegiance.

Call to Order

There were two members of the community, three staff members and one member of the press in attendance.

Meeting Attendance

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to accept the minutes of the meeting of November 7, 2016, as presented.

Accept Minutes

Motion carried. Vote: 7-yes, 0-no.

Mr. Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

Public Participation

Superintendent's Report Highlights:

- Mr. D'Angelo reviewed the Draft Budget Calendar for 2017-2018 which has been reviewed by our District legal counsel. He shared that he would be seeking the Board's approval at the December 5th Board meeting.
- Mr. D'Angelo shared some information regarding a possible Board Retreat.
- ESI EAP Usage – Mr. D'Angelo reviewed the program offerings and

Misc. Reports

staff usage of our Employee Assistance Program.

- APPR Status to 3012-d-Mr. D'Angelo shared that the MTA, MAA and Administration have agreed on a plan for the new APPR. He stated that this agreement is fair to all of the parties involved. Additionally, our legal counsel has entered everything into the review room and he is optimistic that we will be able to go forward with our plan.
- BOE Policy Review-Mr. Rudy shared that we are moving forward with the review of our draft policies. We have invited Jessica Goldstein from NYSSBA to attend our next Policy Committee Meeting.

Assistant Superintendents' Reports Highlights:

- Mr. Fried reviewed the results of the water tests in each of our buildings. He stated that four of the fixtures that tested for a higher lead limit are being remediated.
- Dr. Affigne hopes to have increased participation for the upcoming Family University scheduled for December 1st. The theme for the December 1st program is PBIS. She is in the process of collating a Special Education Manual which, when completed, will be presented to the Board for their approval.

Millbrook Middle School – Program Highlights

Dr. Amori, Millbrook Middle School Principal, gave a presentation on her recent trip to India visiting schools in Bangalore and Delhi.

Presentations

Principals' Reports – Mr. Hurley thanked the principals for their reports. He noted that the monthly reports have become more visual and informative.

**Misc. Reports
Continued**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to accept the enrollment report as presented.

Motion carried. Vote: 7-yes, 0-no.

Discipline Incident Reports-A discussion ensued regarding the format and content of the Discipline Incident Reports.

Mr. Hurley noted that the Facilities Report was included in the packet.

DC BOCES Report –Mr. Hurley reported the BOCES Board is working through negotiations with their various bargaining units.

DCSBA Report – Mr. Rudy reported that representatives from the Hyde Park CSD spoke to the DCSBA about their Pre-K program.

Policy Committee Report-Mr. Rudy shared that the committee completed the review of all the draft policies and then the committee recently reviewed the newer updates for some of those policies.

PTO Report-Mr. Lehmkuhl reported that Mrs. Rappleyea recently sent a newsletter to all of the parents. Thursday, December 1st is the first public meeting of the PTO to be held at Alden Place Elementary School.

MEF Report – Mr. D'Angelo reviewed four grant requests for the Board's

consideration . Ms. Ferguson and Ms. Hernandez Pidala reviewed a few of their buildings' grant requests. It was the consensus of the Board to move three of the grants to the MEF for their review and, at this time, place a hold on the foreign language grant request.

Mr. Tobin was excused at 9:10 p.m.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – November 21, 2016

Treasurers Reports for the period October 1-31, 2016

Revenue Report for month ending 10/31/16

General Fund, General Fund Savings, School Lunch Fund, Capital Construction

Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid

Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.

School Lunch Fund Profit/Loss for quarter ending 9/30/2016

School Lunch Fund Profit/Loss for month ending 10/31/2016

2016-2017 Budget Transfer #1137, 1138 & 1139

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants

Construction Fund Warrants

General Fund Warrant

Motion carried. Vote: 6-yes, 0-no.

**Approve
Financial
Reports &
Warrants**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the donation of \$1,500, with gratitude, from the Community Foundations of the Hudson Valley to support Ms. Alonge-Watz's grant application titled, "Science on the Hudson River."

Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the following donations, with gratitude, from Erin Hicks for use in the Middle School Faculty Room:

#	Item	Unit Value	Total Value
1	Cloth Couch	\$270	\$270
1	Leather Couch	\$350	\$350
18	Wooden Chairs w/Upholstered Seats	\$20/chair	\$360
1	Bakers Rack	\$125	\$125
1	Patterned Club Chair	\$135	\$135
1	Gray Club Chair	\$100	\$100
2	End Tables	\$30/table	\$60
1	Lamp	\$35	\$35

**Accept
Donations**

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes the execution by the Board President, along with the Superintendent of Schools, of the District Certification Form for submission and resubmission, to the extent necessary, of the District's Section 3012-d APPR Plan Document to the State Education Department for classroom teachers and building principals covered pursuant to Education Law Section 3012-d and Part 30-3 of the Rules of the Board of Regents.

Motion carried. Vote: 7-yes, 0-no.

**Authorize
District
APPR
Certification
Form**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Salt Purchase Agreement with the Town of Washington effective November 21, 2016, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Inter-municipal
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares nine (9) Middle School Faculty Room chairs and one (1) table as surplus and obsolete and allow for their appropriate removal.

Motion carried. Vote: 7-yes, 0-no.

**Surplus
Middle
School Items**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Dr. W. James Soha of Health Quest to serve as the District Medical Director and Chief Medical Officer in conjunction with the District's Concussion Management Policy and school physician services effective October 29, 2016 through the remainder of the 2016-2017 school year.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
District
Medical Director
&
Chief
Medical Officer**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 10/18/16, 10/25/16, 11/8/16 and 11/10/16.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

**Arrange for
Recommendation
of
CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Steven Tortorici, from his position as Director of Facilities, effective close of business on December 9, 2016.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of John Tringali from his co-curricular appointment on July 11, 2016 as the Sound & Lighting On-Call Theater Technician for the High School Drama production for the 2016-2017 school year.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating an additional 1.0, 2016 summer day for Marcia Tanzman, for the purpose of completing sports physicals, at her contracted hourly rate, as per the CSEA contract for the 2016-2017 school year.

Motion carried. Vote: 7-yes, 0-no.

**Authorize
Additional
Summer
Day**

Mr. Rudy led the Board through a discussion of draft Policies beginning with draft Policy #8411 through the end of the 8000 series.

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to enter into Executive Session to discuss matters related to the employment history of particular persons at 9:52 p.m.

Motion carried. Vote: 6-yes, 0-no.

**BOE
Policy
Review
Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl, that the Board leave Executive Session and return to Open Session at 10:59 p.m.

Motion carried. Vote: 6-yes, 0-no.

Open Session

A motion was made by Mrs. Houston, and seconded by Mr. Hartswick to approve the addition of the healthcare option for DEHIC EPO 20 to the contract of Brian Fried, Assistant Superintendent for Business, Finance & Operations, effective July 1, 2016, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Healthcare
Option**

A motion was made by Mrs. Houston, and seconded by Mr. Hartswick to approve the addition of the healthcare option for DEHIC EPO 20 to the contract of Kathleen Affigne, Assistant Superintendent for Curriculum, Instruction & Pupil Personnel Services, effective July 1, 2016, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Healthcare
Option**

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adjourn the meeting at 11:00 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

Board and a certificate which was presented to the District for our participation in the Miles of Hope Day on October 14, 2016.

Mr. Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

**Public
Participation**

Superintendent's Report Highlights:

1. Mr. D'Angelo shared information that the District received approval for the submission of their 3012-d APPR. This will allow us to complete the teacher and principal evaluation process.
2. Mr. D'Angelo shared that we are looking into providing all students in the Junior class for the 2017-2018 with chrome books. This will allow us to pilot a one-on-one device program and prepare for compliance if approved as an International Baccalaurete Programme school.
3. Mr. D'Angelo discussed changes made to the discipline reports to be more in line with the former suspension reports prior to switching software programs. The District is currently using the Safe Schools software program, which is difficult to use. We may go back to reporting discipline via our School Tools software program.
4. Mr. D'Angelo shared information on how master scheduling will be completed for the 2017-2018 school year. The new model involves having all principals and District administration working together to develop building master schedules. This model will assist the administration with special education teaching assignments and shared staff.
5. Mr. D'Angelo shared that in the future when he needs to transmit important information to Board members, he will send the information via District email accounts and notify Board members via texting to check their District email.

**Misc.
Reports**

DC BOCES Report –Mr. Hurley reported that there was an upcoming meeting scheduled for December 21st.

DCSBA Report – Mr. Rudy reported that Rick Timbs gave a presentation to the DCSBA at their last meeting.

A motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl to accept the enrollment report as presented.

Motion carried. Vote: 5-yes, 0-no.

Mr. Hurley noted that the Facilities Report was included in the packet.

MEF Report – Mr. D'Angelo reported that there was an MEF meeting held on December 15, 2016 and that the MEF is gearing up for the 2017 Taste of Millbrook.

Policy Committee Report-Mr. Rudy reported that we are waiting for Board of Education Policy series 0000 to 6000 to be returned from NYSSBA in order to have our legal counsel review said policies. Mr. Rudy also stated that the policy committee needs to review the District Wellness Policy once a draft policy has been completed by the District Wellness Committee.

PTO Liaison Report – Mr. Lehmkuhl reported that the last PTO meeting was cancelled because of a conflict and they will reschedule it for after the holidays.

Suspension Incident Reports – Mr. D’Angelo discussed the format changes made to the Suspension Incident Reports (SIR). The Board was pleased with the new format.

Mr. Hurley reviewed the MEF Grant Process. The process that was originally developed is still being utilized. MEF School liaisons have been identified to work with staff members to help with the grant application process.

**MEF
Grant
Process**

Mr. Hurley discussed the interest expressed by Board members to complete a self-evaluation and/or participate in a retreat. It was decided to carry this Board agenda item as a standing agenda item for further discussion.

**BOE
Self-Evaluation
Board Retreat**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Financial
Reports &
Warrants**

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – December 19, 2016

Treasurers Reports for the period November 1-30, 2016

Revenue Report for month ending 11/30/16

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid

Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF. School Lunch Fund Profit/Loss for month ending 11/30/2016

2016-2017 Budget Transfer 1141 (Notification), 1142 (Prior Approval)

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants

Construction Fund Warrants

General Fund Warrant

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
APPR
Plan for
2016-2017
And
Thereafter**

BE IT RESOLVED, that the Board of Education hereby adopts its Annual Professional Performance Review (“APPR”) Plan for classroom teachers and building principals covered under Education Law Section 3012-d for the 2016-17 school year and thereafter, as approved by the State Education Department, which shall remain in full force and effect until such time as the negotiable provisions of a subsequent APPR Plan are agreed upon and approved by the Commissioner of Education.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to

sign and execute an Agreement with Robert Stein, Ph.D. and the District setting forth the terms and conditions for providing bilingual evaluations to students who are in need of such services, effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Dr. Amelia Bartolone, Ph.D. and the District setting forth the terms and conditions for providing vision therapy services to students who are in need of such services, effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby acknowledges the 2016-2017 Fire Safety Reports as presented, which have been filed with the State Education Department, and acknowledges that the District Clerk has published the required notice that such inspections are completed, and that copies of the reports are on file with the office of the District Clerk of the Board of Education.

Motion carried. Vote: 5-yes, 0-no.

**Acknowledge
Fire
Safety
Reports**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the Budget Calendar for the 2017-2018 Budget, as presented.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Budget
Calendar**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and Wappingers Central School District for Health Services for approximately four (4) resident students of the Millbrook Central School District attending non-public schools in the Wappingers Central School District, in the aggregate amount of \$2,815.64 for the period September 2016 through June 2017, and said Contract will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Health
Services
Contract**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares eleven (11)

**Surplus
Middle
School**

Middle School Library chairs and the white display art show boards as surplus and allow for their appropriate removal.
Motion carried. Vote: 5-yes, 0-no.

Items

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**CSE &
CPSE**

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 10/12/16, 11/14/16, 11/15/16, 11/16/16, 11/21/16 and 12/1/16.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations. Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

**Appoint
Special
Education
Teacher**

BE IT RESOLVED, that the Board of Education hereby appoints Veronica Smith to a four year probationary term as a Special Education teacher, commencing on September 6, 2016 and terminating on September 5, 2020 in the tenure area of Special Education, at a salary of MA Step 1 (\$58,625) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Accept
Resignation**

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Eileen Hargrove for retirement purposes, with gratitude for her service to our students, from her position as an Elementary Education Teacher, effective June 30, 2017.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Accept
Resignation**

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Margaret Meyer from her position as part-time School Nurse, effective December 16, 2016.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Accept
Resignation**

BE IT RESOLVED, the Board of Education hereby accepts the resignation of Julie Schlapfer from her position as Teacher Aide, effective the close of business on January 6, 2017.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Christine Briggs, from her position as Food Service Helper, effective the close of business on December 23, 2016.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the request from Michael Ragusa for a leave of absence from his 1.0 F.T.E. Head Maintenance Mechanic Position effective the close of business on December 9, 2016 contingent on the temporary appointment as Interim Director of Facilities. Motion carried. Vote: 5-yes, 0-no.

**Approve
Leave
Of
Absence**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, the Board of Education hereby appoints Michael Ragusa to the temporary position of Interim Director of Facilities in the competitive class of the civil service, effective December 10, 2016, to serve at the pleasure of Board of Education in the interim until a permanent Director of Facilities is hired, for a maximum of six (6) months, at a salary of \$70,000.00 pro-rated. Motion carried. Vote: 5-yes, 0-no.

**Appoint
Interim
Director
Of
Facilities**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year at Board of Education approved rates of pay for students:

Madeline Lacey - student Shot Clock Operator
Andrew Graham - student Basketball Timekeeper
Lupita Cabrera - student Boys' Basketball Scorekeeper
Victoria Bonadonna - student Girls' Basketball Scorekeeper

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Co-Curricular
Positions**

Mr. Rudy led the Board of Education members through the review of the draft 9000 policy series.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to enter into Executive Session to discuss matters related to the employment history of particular persons at 9:05 p.m.

Motion carried. Vote: 5-yes, 0-no.

**BOE
Policy
Review
Executive
Session**

A motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl, to return to Open Session at 9:50 p.m.

Motion carried. Vote: 5-yes, 0-no.

Open Session

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the terms of the Supplemental Memorandum of Agreement dated December 19, 2016 between the District and the Millbrook Teachers' Association, as presented to the Board at this meeting, a copy of which Agreement shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

A motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl to adjourn the meeting at 9:53 p.m.

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

Respectfully submitted,

Mary Lou Janelli
District Clerk

**Approve
MTA
SMOA**

**Meeting
Adjourned**

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 9, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in Room 25 in the Millbrook Middle School, at 7:05 p.m. by Mr. Hurley and he led the Pledge of Allegiance.

**Call to
Order**

There was one member of the press in attendance.

**Meeting
Attendance**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to accept the minutes of the meeting of December 19, 2016, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Accept
Minutes**

DCSBA Educational Issues for Advocacy-Mr. Rudy distributed surveys from the Dutchess County School Boards Association with a listing of current issues for the Board to consider and prioritize. On the meeting of January 23rd, the Board will discuss the survey questions and ask the District Clerk to forward the Board's collective responses to the DCSBA. The DCSBA will take the top issues from all of the Districts in the county as their legislative platform for advocating on behalf of the Dutchess County districts at the Capital Conference this year.

Correspondence

Mr. Hurley welcomed the visitor and invited her to ask questions or make statements. There were none at this time.

**Public
Participation**

Superintendent's Report Highlights:

- Mr. D'Angelo reviewed an email from NYSSBA's Jessica Goldstein regarding final policy formatting.
- Mr. D'Angelo gave the Board an update on the status of our APPR 3012-d.
- Mr. D'Angelo reported on the status of the District Leadership Team (DLT). He is updating the membership and would like to have one meeting in the near future and another in May of 2017.

**Misc.
Reports**

- Mr. D'Angelo and Dr. Affigne reviewed the status of our Data Team Committee. Dr. Affigne shared that our administrators and teachers are getting trained on connecting data to classroom instruction. After the training is completed, we can schedule our District Data Team Committee meeting.
- Mr. D'Angelo and Mr. Fried reported on the status of the District Facilities Committee. Mr. D'Angelo stated that Mr. Fried will lead the Facilities Committee. A discussion ensued regarding the size, charge and membership of the Facilities Committee.
- Mr. D'Angelo shared that he has scheduled a day-long meeting with the administration to discuss the Special Education schedule district-wide. He stated that their goal is to develop the best continuum throughout the District. Mr. D'Angelo's goal is to have the personnel needs for the 2017-2018 school year finalized by the time the budget is presented to the voters for their approval.

Assistant Superintendents' Reports Highlights:

- Dr. Affigne shared that the Superintendent's Conference Day scheduled for January 13th will focus on special education needs, IB planning and course mapping, autism training and google classroom training.
- Mr. Fried shared that we will have a very small growth factor that will be used in the calculation of the property tax cap. Additionally, he shared that the TRS and ERS district contribution rates are going down. He also added that he recently met with BOCES regarding our technology needs for the 2017-2018 school year.

Mr. Hurley stated that the Board may want to consider different approaches regarding Board development. A handout was passed out regarding a model that the Board may want to use as a target. This discussion will continue into the next Board Meeting.

**Board of
Education
Development**

Mr. D'Angelo reviewed the status of the 2016-2017 District Goals. He reviewed the many professional development opportunities provided to the teachers. He stated that the status of some of the goals cannot be determined until we get the results of the annual assessments at the end of the school year.

**Review of
District
Goals**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education President is hereby authorized to sign the Signature Page for the submission of the Independent Evaluator Hardship Waiver Application for its Section 3012-d APPR Plan to the State Education Department for the 2016-2017 school year. A copy of said application shall be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 7-yes, 0-no.

**Approve
APPR
Hardship
Waiver**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: WHEREAS, by Order of the Honorable James V. Brands, Supreme Court Justice, State of New York, County of Dutchess, dated August 4, 2016, a reduction in assessment for the 2015 assessment roll used to determine the school taxes for the 2015-2016 school year was ordered in favor of Petitioner, Sky Acres

**Authorize
Tax
Refund**

Enterprises, Inc. for one parcel of real property owned in the Town of Union Vale, within the Millbrook Central School District, described as Tax Map No. 6662-00-286245, said reduction in assessments as set forth below:

Assessment Roll/Tax Year: 2015 (2015-2016)

Original Assessment: \$1,350,000

Reduced Assessment: \$920,000

Amount of Reduction: \$430,000

NOW THEREFORE BE IT RESOLVED, that the Assistant Superintendent for Business, Finance & Operations is authorized to correct the entries in conformity with the Order; and

BE IT FURTHER RESOLVED, that pursuant to the terms of the above referenced Order, the Assistant Superintendent for Business, Finance & Operations is hereby authorized to issue a refund payable to the order of Van DeWater & Van DeWater, LLP, as attorneys for Petitioner, in the amount of the overpayment of school taxes paid on such parcel of real property and interest, in the aggregate amount of \$6,509.19.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Memorandum of Agreement with St. James Tutoring and the District setting forth the terms and conditions for providing tutoring services to students who are in need of such services for the 2016-2017 school year, and said Memorandum of Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Memorandum
Of
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Sheena Volkmann, LCSW and the District setting forth the terms and conditions for providing counseling services to students who are in need of such services effective January 10, 2017 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with EastWest Math, LLC and the District setting forth the terms and conditions for providing math consulting services effective February 1, 2017 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Educational & Management Services, and the District setting forth the terms and conditions for providing management

**Approve
Agreement**

services regarding STAC reporting, effective July 1, 2016 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a BOCES Student Privacy Codicil, setting forth the terms and conditions for protecting the confidentiality of District student and faculty information, effective January 9, 2017, and said Privacy Codicil will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Privacy
Codicil**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and Somers Central School District for Health Services for approximately one (1) resident student of the Millbrook Central School District attending non-public schools in the Somers Central School District, in the aggregate amount of \$1,079.49 for the period September 1, 2016 through June 30, 2017, and said Contract will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Contract
For
Health
Services**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation request, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Private
School
Transportation
Request**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 11/3/16, 11/22/16, 12/1/16, 12/6/16, 12/13/16 and 12/14/16.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

**Approve
CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of John Shanley for the purpose of retirement with gratitude, from his position as Mathematics Teacher, effective June 30, 2017.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

**Accept
Resignation**

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Stephanie Clouting, from her part-time position as food service helper, effective January 13, 2017.
Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Stephanie Clouting, as a Teacher Aide in the non-competitive class of the civil service, to serve a 26 week probationary term, commencing January 17, 2017 at a salary of \$13.20 per hour.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Teacher
Aide**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby appoints Kristen Stuart as a Mentor to Veronica Smith for the second semester of the 2016 -2017 school year at a stipend of \$925.00.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Mentor**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board hereby grants the FMLA medical leave request from Employee # 1455 for the twelve week period beginning approximately early March, 2017 noting that accrued sick days will be used until deemed fit for duty then unpaid leave will be used after that time.
Motion carried. Vote: 7-yes, 0-no.

**Grant
FMLA**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby amends the previous co-curricular appointments approved on July 11, 2016 for Keith Russell as AM & PM Bus Supervisor at Elm Drive for the 2016-2017 school year, to exclude the period from November 7, 2016 through December 23, 2016.
Motion carried. Vote: 7-yes, 0-no.

**Amend
Co-curricular
Appointments**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:
Chelsea Edson - MHS Drama Club Choreographer
JoAnn Fargione - Assistant Drama Director
Maureen DiMaiolo - AM Bus Supervisor for Elm Drive (prorated November 7, 2016 through December 23, 2016)
Maureen DiMaiolo - PM Bus Supervisor for Elm Drive (prorated November 7, 2016 through December 23, 2016)
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Co-Curricular
Positions**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to enter into Executive Session to discuss matters related to the employment history of

**Executive
Session**

particular persons at 8:06 p.m.
Motion carried. Vote: 7-yes, 0-no.

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick, to return to Open Session at 8:45 p.m.
Motion carried. Vote: 7-yes, 0-no.

Open Session

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the contract changes for Brian Fried, Assistant Superintendent for Business, Finance & Operations, as presented, effective July 1, 2016.
Motion carried. Vote: 4-yes (Houston, Hurley, O'Donnell, Tobin), 3-no (Hartswick, Lehmkuhl, Rudy).

**Approve
Contract
Changes**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the contract changes for Kathleen Affigne, Assistant Superintendent for Curriculum, Instruction & PPS, as presented, effective July 1, 2016.
Motion carried. Vote: 4-yes (Hurley, O'Donnell, Rudy, Tobin), 3-no (Hartswick, Houston, Lehmkuhl).

**Approve
Contract
Changes**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to adjourn the meeting at 8:55 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 30, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell

Members Absent:

Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Thomas Libka	Alden Place Elementary School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Mary Lou Janelli	District Clerk

Others Absent:

Caroline Hernandez Pidala	High School Principal
Phyllis Amori	Middle School Principal
Steven Cabello	Assistant Principal

The meeting was called to order in Room 25 in the Millbrook Middle School, at 7:02 p.m. by Mr. Hurley and he led the Pledge of Allegiance.

Call to Order

Mr. Hurley asked those in attendance to participate in a moment of silence for a member of the community, Jeffery Benchich, who passed away recently. Mr. Benchich served as a Board of Education member for six years from 1994 through 2000.

There was one member of the community and three staff members in attendance.

Meeting Attendance

Alden Place Elementary School Program Update

Mrs. Pelesz, Elementary Teacher and writing specialist, addressed the Board framing the upcoming presentation with her fourth grade students and their Poetry Café. She stated the many educational benefits of writing poetry and she shared that she was very impressed with her fourth-grade students' enthusiasm for this project.

Presentations

The Board members, along with those in attendance, walked to the middle school library for the Poetry Café presentation. There were approximately fifteen

fourth-grade students and forty-one members of the community in the library to hear the students read their poems aloud to the audience.

At the conclusion of the presentation, the Board members and administration resumed the meeting in Room 25 of the Middle School. Mr. Hurley thanked Mrs. Pelesz and Mrs. Wyman for their presentation.

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to accept the minutes of the meeting of January 9, 2017, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Mr. D'Angelo distributed flyers to the Board regarding the current art exhibit at the Millbrook Library titled, Art Blast. The exhibit includes works by Dutchess Day School and Millbrook Central School District students in grades preschool through 8th grade.

Correspondence

Mr. Hurley welcomed the visitors and invited them to ask questions or make statements. Julia Orlando from Barnes and Noble wanted to congratulate MCSD on our acceptance to the IB Programme and stated that she is available to assist and support the District with regard to this achievement.

**Public
Participation**

Superintendent's Report Highlights:

- Mr. D'Angelo shared that for the remainder of the school year, the Board of Education meetings will be held in the middle school library.
- Mr. D'Angelo stated that a few teachers still need to have IB training. Ms. Pidala and Mr. Cabello are building the IB Programme into the master schedule for next year.
- Mr. D'Angelo has assembled the members of the District Leadership Team and will be having a meeting in the near future.
- In discussing the new Data Team Committee, Mr. Rudy and Mr. Hartswick volunteered to be the participants representing the Board of Education. Dr. Affigne shared that the first meeting is scheduled for March 8, 2017.
- In discussing the Facilities Committee, Mrs. Houston, Mr. O'Donnell and Mr. Rudy volunteered to be the participants representing the Board of Education. Mr. Fried shared that the first meeting is scheduled for February 22, 2017.
- Mr. D'Angelo and Mr. Fried gave a brief 2017-2018 budget planning update.

**Misc.
Reports**

Assistant Superintendents' Reports Highlights:

- Dr. Affigne gave a review of the professional development programs being offered during the upcoming early release day on February 3, 2017. She also shared that she is organizing a SEPTA meeting to be held on March 29, 2017. SEPTA is a parent-driven advocacy group for the parents of our special education students. Dr. Affigne will be seeking speakers to attend the SEPTA meetings to share information relevant to the group.
- Mr. Fried shared that the file archives grant application has been completed and submitted.

Principals' Reports – Mr. Hurley thanked the principals, Ms. Ferguson and Mr. Libka, for their reports.

DC BOCES Report –Mr. Hurley shared that the minutes from the last two Dutchess BOCES meetings were available for the Board's review.

DCSBA Report – Mr. Rudy reported that David Shaw, Esq. from the firm Shaw, Perelson, May & Lambert spoke to the group about the status of negotiations county-wide.

A motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl to accept the enrollment report as presented.
Motion carried. Vote: 6-yes, 0-no.

Mr. Hurley noted that the Facilities Report was included for the Board's review.

MEF Report – Mr. D'Angelo reviewed a grant request from Mrs. Bresnahan for world music drumming instruments which fits in with the IB programme. After a discussion, the consensus of the Board was to request more information from Mrs. Bresnahan regarding storage options for the musical instruments. The grant request would be placed on hold until that information was received and reviewed from the Board.

Policy Committee Report-Mr. Rudy reported that NYSSBA's Jessica Goldstein attended the last Policy Committee meeting. She will be forwarding the 0000-6000 series of policies to us to send on to our legal team. The 7000-9000 series of policies have been transferred to her for her review. Mr. Rudy shared that our ultimate goal is to have Board Policy Manual approved by the Board this summer.

PTO Liaison Report-Mr. Lehmkuhl shared that the PTO held their first meeting of the year and they had a good turn out. They would welcome new members and will be doing some additional fundraising.

Mr. Hurley noted that the Suspension Incident Report was included for the Board's review.

Mr. Hurley shared with the Board that he has made arrangements for all of the members of the Board to obtain a current copy of the School Law Book. Additionally, Mr. Hurley stated that the School Law Book is written in a question and answer format and serves as a resource containing a wealth of information.

**Board of
Education
Development**

Mr. Rudy spoke about a recent webinar regarding the best practice of doing a Board Self Evaluation. Mr. Rudy agreed to electronically provide the information to the Board.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

**Accept
Donation**

BE IT RESOLVED, that the Board of Education hereby accepts the donation of \$16,000.00, with gratitude, from the Millbrook Educational Foundation to

support our Arts-in Education programs for the 2016-2017 school year.
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – January 23, 2017

Treasurers Reports for the period December 1-31, 2016

Revenue Report for month ending 12/31/16

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid

Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.

School Lunch Fund Profit/Loss for month ending 12/30/2016

2016-2017 Budget Transfers 1144 (notification), 1145 (Federal Fund), 1146

(prior approval)

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants

Construction Fund Warrants

General Fund Warrants

Motion carried. Vote: 6-yes, 0-no.

**Approve
Financial
Reports &
Warrants**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl, with gratitude to all those who worked toward this accomplishment, and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education President and Superintendent of Schools are hereby authorized to execute a Statement of Acceptance with the International Baccalaureate and the District setting forth the terms and conditions for being authorized as an International Baccalaureate (IB) World School offering the Diploma Programme (DP), and said Statement of Acceptance will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Authorize
Statement of
Acceptance**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Hyde Park Central School District for Health Services for approximately three (3) resident students of the Millbrook Central School District attending non-public schools in the Hyde Park Central School District, in the aggregate amount of \$2,576.28 for the period September 8, 2016 through June 23, 2017, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Contract**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Marijane Reinhard and the District setting forth the terms and conditions for providing professional development training services for CSE Chairs, the Special Education Department Chair, Speech Language Specialists and Special Education Teachers, effective January 30, 2017 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the 2016-2017 School Tax Collector's Report, as submitted, and authorizes the Board of Education President to sign said document, as presented. Further, a copy of the School Tax Collector's Report shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Accept
School
Tax Collector's
Report**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 11/30/16, 12/13/16 and 12/20/16.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Carolyn Hotaling for the purpose of retirement, with gratitude for her many years of service, from her position as a Special Education teacher, effective June 30, 2017.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Helen Grady for the purpose of retirement, with gratitude for her many years of service, from her position as Guidance Counselor, effective July 31, 2017.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation

**Accept
Resignation**

of Susan McGinnis, from her position as Teacher Aide and her co-curricular appointment approved on October 17, 2016 as Athletic Study Center Monitor, effective close of business on January 12, 2017.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Jillian Barnes, from her co-curricular appointment approved on July 11, 2016 as Head Varsity Girls' Lacrosse Coach for the 2016-2017 school year, effective January 10, 2017.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Co-curricular
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Kelly Murphy - Elm Drive Yearbook Co-advisor

Joann Hobson - Elm Drive Yearbook Co-advisor

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Co-Curricular
Positions**

A motion was made by Mr. O'Donnell and seconded by Mrs. Houston to enter into Executive Session to discuss matters related to the employment history of particular persons at 9:24 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston, to return to Open Session at 9:33 p.m.

Motion carried. Vote: 6-yes, 0-no.

Open Session

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adjourn the meeting at 9:33 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 13, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston (arrived at 7:57 p.m. and not part of the consent vote)
Thomas Lehmkuhl
John O'Donnell
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:04 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There was one member of the community, five staff members and one member of the media in attendance.

**Meeting
Attendance**

Library Program Highlights

Mrs. Morton, Mrs. Sullivan and Ms. Wells gave a presentation on recent happenings in our school libraries. Each of our staff members spoke about developing students' research skills, online information and it's truthfulness, and special projects they have been working on with their students while collaborating with classroom teachers in grades K-12.

Presentations

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to accept the minutes of the meeting of January 30, 2017, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Nominations and Election for BOCES Board - Two Open Seats

Correspondence

Mr. Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

**Public
Participation**

Superintendent's Report Highlights:

- Budget development – Mr. D'Angelo shared that he organized a meeting with all of the building principals along with Dr. Affigne and Mr. Fried. Their goal was to effectively assign our current staff while trying to

**Superintendent's
Report**

reduce 6th assignments. Mr. D'Angelo stated that he hopes to have all the master schedules completed before our Budget Hearing.

Assistant Superintendents' Reports Highlights:

- Mr. Fried discussed circumstances leading to DEHIC payment holidays. He additionally reported on the research he had been doing regarding options for our school lunch program.
- Dr. Affigne reported on the upcoming professional development training for our teachers.

Copies of the current edition of School Law Books were distributed to the Board Members for their reference.

**Board of
Education
Development**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Accept
Donation**

BE IT RESOLVED, that the Board of Education hereby accepts the donation of beef, with gratitude, from Hitchcock Farms, for use in our school cafeteria program, with an estimated value of \$1,800.00.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Unlimited Care, Inc. and the District setting forth the terms and conditions for providing Nursing services, effective February 2, 2017 through June 30, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

**Approve
Overnight
Field
Trip**

BE IT RESOLVED, that the Board of Education hereby approves the overnight field trip to Philadelphia, Pennsylvania for Mrs. Herring's US History students, for the period October 26-27, 2017.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

**Approve
CSE &
CPSE**

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 10/28/16, 12/20/16, 12/23/16, 1/5/17, 1/6/17, 1/11/17, 1/12/17, 1/19/17, 1/30/17 and 2/1/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made

Appoint

by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Trisha Redl, as a Teacher Aide in the non-competitive class of the civil service, to serve a 26 week probationary term, commencing February 13, 2017 at a salary of \$13.20 per hour.

Motion carried. Vote: 6-yes, 0-no.

**Teacher
Aide**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Jean Rist, from her position as Senior Typist, effective on the close of business on February 3, 2017.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

- Dawn Harkenrider - Varsity Girls' Lacrosse Coach
- Julie Donato - Pit Orchestra Musician for HS Drama Production
- Stephen Minor - Pit Orchestra Musician for HS Drama Production
- Stephen Sikberg - Pit Orchestra Musician for HS Drama Production
- James Osborn - Pit Orchestra Musician for HS Drama Production
- Donald Cooksey - Pit Orchestra Musician for HS Drama Production
- Eric Wagner - Pit Orchestra Musician for HS Drama Production
- Gabrielle Fryer - Accompanist for HS Drama Production

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Co-curricular
Positions**

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to enter into Executive Session to discuss a pupil personnel matter made confidential under federal law – the Family Educational Rights and Privacy Act (FERPA) at 8:51 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl, to return to Open Session at 10:06 p.m.

Motion carried. Vote: 7-yes, 0-no.

Open Session

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby delegates to the Board President the authority to designate a special investigator to conduct a Title IX investigation regarding a pupil personnel matter, as discussed by the Board at this meeting.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to adjourn the meeting at 10:10 p.m.

Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

**Delegate
Authority
To
Board
President**

**Meeting
Adjourned**

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 27, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell

Member Absent:

Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Phyllis Amori	Middle School Principal
Thomas Libka	Alden Place Elementary School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello	Assistant Principal
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:07 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

Call to Order

Mr. Hurley shared the recent passing of Ann Whalen, a local community member. He noted that there is a scholarship named after Mrs. Whalen which is awarded annually to a Millbrook High School senior.

There were two staff members in attendance.

Meeting Attendance

Elm Drive Elementary School Program Update

Ms. Ferguson, Elm Drive Principal, introduced Ms. Lyndsey Wells who spoke to those in attendance about 3D Printing and the benefits of this technology for students.

Presentations

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of February 13, 2017, as presented.
Motion carried. Vote: 6-yes, 0-no.

Accept Minutes

Dutchess BOCES Spring Expo will be held on April 1st from 11:00am – 2:00pm.

Correspondence

Mr. Hurley welcomed the visitors and invited them to ask questions or make

Public

statements. There were none at this time.

Participation

Superintendent's Report Highlights:

- School Lunch Fund Update-Holly Peters Heady, School Lunch Manager, gave a presentation regarding our School Lunch Program. She reviewed the revenues and expenditures for the period September, 2016 through January, 2017. She shared that revenues have increased significantly because of increased participation, but the expenses are still greater than the revenues. Ms. Peters Heady will have a year-end report to share with the Board at the end of the school year.
- Tax Levy Limit Calculation –Mr. Fried reviewed the tax levy limit calculation for 2017-2018. A discussion ensued regarding facilities planning with regard to our tax levy limit. Mr. Fried shared that the tax levy limit calculation must be filed by March 1, 2017.
- Draft 2017-2018 School Calendar – Mr. D'Angelo reviewed the Draft Calendar for the 2017-2018 school year.

Misc. Reports

Assistant Superintendents' Reports Highlights:

- Dr. Affigne reported that work on the Special Education manual is continuing. She spoke about the current professional development opportunities and dates for the upcoming District Data Team meetings and SEPTA meeting.
- Mr. Fried reported on an Arts in Education Coser, Workers' Compensation rates and the current status of the draft Wellness Committee policy.

Principals' Reports – Mr. Hurley thanked the principals for their reports.

District Facilities Committee – Mr. Rudy reported on the introductory meeting of the District Facilities Committee. Topics discussed included the Building Condition Survey, Energy Performance Contract and potential budget implications.

DC BOCES Report –Mr. Hurley reported that negotiations were continuing with the various bargaining units. Additionally, a policy handbook review is underway.

DCSBA Report – Mr. Rudy reported that the Capital Conference was canceled due to inclement weather and the DCSBA will be discussing superintendent evaluations at their next meeting.

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to accept the enrollment report as presented.

Motion carried. Vote: 6-yes, 0-no.

Mr. Hurley noted that the Facilities Report was included in the packet.

MEF Report – Mr. Rudy reported that the MEF has new officers and that planning is going on for the Taste of Millbrook. Mr. D'Angelo reviewed two MEF grant requests:

- Alden Field Day Fun – Dan Funk

- MMS Recess Enhancement – Phyllis Amori

The consensus of the Board was to move both of these to the MEF trustees for their consideration.

Policy Committee Report-Mr. Rudy reported that the policies 0000-3000 have been sent to our legal team for their review.

PTO Liaison Report-nothing to report

The Superintendent’s Mileage Report was included for the Board’s review.

The Suspension Incident Report was included for the Board’s review.

Mr. Hurley reviewed with the Board members the items previously shared with them such as the Board Code of Conduct and the new edition of the School Law books.

**Board of
Education
Development**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Financial
Reports &
Warrants**

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – February 27, 2017

Treasurers Reports for the period January 1-31, 2017

Revenue Report for month ending 1/31/2017

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.

School Lunch Fund Profit/Loss for month ending 1/31/2017

2016-2017 Budget Transfers 1147 (notification), 1149 (Federal Fund), 1148 (prior approval)

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants

Construction Fund Warrants

General Fund Warrants

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Donation**

BE IT RESOLVED, the Board of Education hereby accepts the donation of \$680.12, with gratitude, from the Millbrook Educational Foundation, to support the purchase of staff appreciation supplies.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Rudy and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Nominate
Candidates
For
Dutchess
BOCES
Board**

BE IT RESOLVED, that the Board of Education nominates Thomas Hurley and Michael Riehl to serve on the Board of Education of the Dutchess County Board of Cooperative Educational Services (BOCES).

BE IT FURTHER RESOLVED that the Board of Education directs the District

Clerk to certify the 2017 Nomination Form as such and deliver said ballot to the Clerk of the Board of the Dutchess County BOCES on or before March 9, 2017.
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the FCCLA Club overnight field trip to Owego, New York, to participate in the NYS FCCLA State Conference, from March 22-24, 2017.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Overnight
Field
Trip**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, the Board of Education hereby appoints Michael Ragusa, Interim Director of Facilities, as the Asbestos Hazard Emergency Response Act (AHERA) Designee, for the period December 10, 2016 through June 30, 2017, at no additional salary.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
AHERA
Designee**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education establishes the health services contract rate for the 2016-2017 school year to be \$816.95.

Motion carried. Vote: 6-yes, 0-no.

**Establish
Health
Service Contract
Rate**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 1/20/17, 1/26/17, 2/1/17, 2/7/17, 2/10/17 and 2/16/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Joanne Winters as a Senior Typist in the competitive class of the civil service, to serve a twenty-six week probationary term, commencing on March 14, 2017, at a salary of \$29,236.41(pro rated) (CSEA Sr. Typist Step 2A).

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Senior
Typist**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Appoint
Long-Term
Substitute**

BE IT RESOLVED, that the Board of Education hereby appoints Alana Boccio to a long term substitute position as an Art Teacher, to serve at the pleasure of the Board, effective approximately early March, 2017 through the duration of the leave of employee #1455, at a salary of 1/200th BA Step 1 after ten (10) days as delineated in the MTA Contract.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Kurt Pragman and Justin Horton as Drama Club Sound & Lighting Technicians for the 2016-2017 school year at a rate of \$25.25 per hour per technician, with a combined total hours not to exceed 80 hours.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Technicians**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves Ryan Judge and Caecilia Wyman as Occasional Drivers, for the March 22-24, 2017 FCCLA trip to Owego, NY.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Occasional
Drivers**

A motion was made by Mr. Lehmkuhl seconded by Mr. Hartswick to enter into Executive Session to discuss matters related to the employment history of particular persons at 9:56 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl, to return to Open Session at 11:10 p.m.

Motion carried. Vote: 6-yes, 0-no.

Open Session

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adjourn the meeting at 11:10 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 13, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin (excused at 9:21 p.m.)

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:02 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There were eight members of the community, three staff members and one member of the media in attendance.

**Meeting
Attendance**

Elementary All-county Chorus Presentation

In celebration of Music In Our Schools month, Mrs. Tucci and Mrs. Bresnahan led our Dutchess County Elementary All-County Chorus participants in singing two musical selections for the Board of Education and those in attendance. The students sang, *Beyond the Sea*, and then performed, *Dansi Na Kuimba* (Dance and Sing).

Presentations

Alden Place Elementary School – Masonry Issue

Mark Kimball from Bernier Carr spoke about a masonry issue at the Alden Place Elementary School in need of repair. Mr. Kimball shared that the issue does not pose any hazard to students or staff and would take a few weeks over the summer to repair. He proposed a possible cost efficient solution which was to cover the masonry with a metal panel system which would be affixed to the masonry and add insulation to the exterior wall and keep the water from leaking into the ceiling.

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to accept the minutes of the meeting of February 27, 2017, as presented.

**Accept
Minutes**

Motion carried. Vote: 7-yes, 0-no.

Mr. D'Angelo shared a card from the family of Ann D. Whalen thanking the Board for the sympathy card.

Correspondence

Mr. Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

**Public
Participation**

Superintendent's Report Highlights:

Reports

- Mr. D'Angelo shared that he has been working with Mr. Capowski from the Millbrook Arts Group in securing the donated funds to purchase a new grand piano for the District. He stated that our current grand piano is at least twenty years old and in need of at least fifteen thousand dollars of repair work.
- Mr. D'Angelo reviewed the draft District calendar for the 2017-2018 school year. The draft calendar includes 190 staff attendance days, and 186 student attendance days.
- Mr. D'Angelo gave a current 2017-2018 Budget Update. He asked the Board about the type of budget documents they would like to see at the upcoming meetings. A discussion ensued regarding the particular budget documents that would assist the Board in a thorough review of the draft Budget and the budget-to-budget changes.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

**Accept
Donation**

BE IT RESOLVED, that the Board of Education hereby accepts the donation of school supplies, with gratitude, from Reardon Briggs, with an estimated value of \$151.00.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

**Approve
Lease
Purchase**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a cross-contract through Dutchess BOCES to participate with and utilize an Eastern Suffolk BOCES bid, setting forth the terms and conditions for a 60-month lease purchase of a color copier at a purchase price of \$4,097.05.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

**Execute
Health
Services
Contract**

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Spackenkill Union Free School District for Health Services for approximately two (2) resident students of the Millbrook Central School District attending non-public schools in the Spackenkill Union Free School District, in the aggregate amount of \$2,143.10 for the period September, 2016 through June, 2017, and said Contract will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

**CSE &
CPSE**

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee

on Pre-School Special Education (CPSE) for the meetings of 2/1/2017, 2/2/2017, 2/10/2017, 2/15/2017, 2/16/2017 and 2/17/2017.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

Mr. Tobin was excused at 9:21 p.m.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Kurt Pragman, from his co-curricular appointment as the Drama Club Sound & Lighting Technician for the 2016-2017 school year, effective March 1, 2017. Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints John Myers to the temporary position as a 0.4 FTE Maintenance Mechanic, in the non-competitive class of the civil service, to serve at the pleasure of the Board, at a salary of \$18,000.00 pro rated, effective March 14, 2017.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Part-time
Maintenance
Mechanic**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Charlene Hartley and Sandra D'Onofrio as Athletics Study Center Monitors, at a rate of \$12.96 per hour, effective January 4, 2017.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Athletics
Study
Center
Monitors**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

John Ahern - Volunteer Middle School Fly Fishing Club Advisor

Andrew Strawinski - Volunteer Co-moderator of the Middle School Debate Club

John Ahern - Volunteer Co-moderator of the Middle School Debate Club

Damian Whittaker - Volunteer Co-moderator of the Middle School Debate Club
Alana Mendola - Middle School Art Club Advisor (pro rated February 27, 2017 through June 23, 2017)

Paul Guardiola - Student On-Call Theater Technician - \$12.50 per hour

Motion carried. Vote: 7-yes, 0-no.

**Co-curricular
Appointments**

A motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adjourn the meeting at 9:27 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Mary Lou Janelli
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 27, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin (arrived at 7:50 p.m.)

Members Absent:

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Phyllis Amori (arrived at 7:23 p.m.)	Middle School Principal
Thomas Libka	Alden Place Elementary School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Mary Lou Janelli	District Clerk

Others Absent:

Steven Cabello	Assistant Principal
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The meeting was called to order in the Millbrook Middle School library, at 7:08 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

Call to Order

There were two members of the community, two staff members and one member of the media in attendance.

Meeting Attendance

Energy Performance Contract (EPC) Scope Review – Presenters: David Booth & Ray Martucci, Johnson Controls & Aldo Mezzoferro, ECG Engineering
Mr. Booth and Mr. Martucci reviewed the details of the proposed Energy Performance Contract. Johnson Controls had identified twelve separate energy conservation measures to undertake District-wide, and if completed, would result in energy and operational savings over an eighteen year period. Mr. Mezzoferro reviewed ECG Engineering's role in the Energy Performance Contract project. He reviewed our previously completed Phase I EPC and the work which has been completed leading up to this current Energy Performance Contract proposal. Mr. Booth, Mr. Martucci and Mr. Mezzoferro fielded questions from the Board regarding this project and shared that they would be presenting to the District Facilities Committee on March 29, 2017.

Presentation

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to accept the minutes of the meeting of March 13, 2017, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Accept
Minutes**

Dutchess BOCES Annual Meeting Notice for April 1, 2017
MHSSC Annual Business Meeting Notice for April 27, 2017 and MHSSC Awards listing for Spring, 2017

Correspondence

Mr. Hurley reminded the Board that the Spring Expo is scheduled for Saturday, April 1st from 11:00 – 2:00 p.m. He stated that it is a good opportunity to see the many programs offered at Dutchess BOCES.

Mr. Hurley thanked Mr. Ragusa, Interim Director of Facilities, for coming to the meeting and offering his knowledge and insights with regard to our facilities.

**Public
Participation**

Superintendent's Report Highlights:

- Mr. D'Angelo shared that they are investigating the feasibility of changing the start times for Secondary and Elementary schools for the 2017-2018 school year, and closing the gap between bus runs which will expand instructional time in the elementary schools by 15-18 minutes.
- School budget update: Mr. D'Angelo provided the Board with updated budget documents such as the tier reduction document and the major additions/reductions document.
- Alden place masonry project: Bernier Carr proposed a solution to the masonry issue by installing a siding system over the brick exterior. A discussion ensued regarding the cause of the problem with the masonry and the cost of the proposed siding solution. The consensus of the Board was to contact a local construction manager to obtain a second opinion regarding the cause and the proposed solution. After further discussion, the Board gave conceptual approval to repair the masonry problem at Alden.

**Misc.
Reports**

Assistant Superintendents' Reports Highlights:

- Dr. Affigne highlighted that the Special Education Manual update is continuing. After the final round of editing, the draft manual will go to our attorneys for their review.
- Mr. Fried would like to convene an Audit Committee Meeting on April 17th prior to our regularly scheduled Board Meeting.

Principals' Reports – Mr. Hurley thanked the principals for their reports.

District Data Team-Mr. Rudy shared that Dr. Crowder was in attendance at the most recent Data Team meeting for training.

District Facilities Committee will convene on Wednesday, March 29th.

DC BOCES Report –Mr. Hurley reiterated that the Expo is scheduled for Saturday, April 1st and will highlight our BOCES programs.

DCSBA Report – Mr. Rudy reported that the workshop for prospective school board members will be held on Saturday, April 1st from 9-11 a.m. Mr. Rudy also stated that

the discussion topic at their last DCSBA meeting centered on Superintendent evaluations.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to accept the enrollment report as presented.

Motion carried. Vote: 7-yes, 0-no.

Mr. Hurley noted that the Facilities Report was included in the packet.

MEF Report – Mr. Rudy shared that the MEF recently reviewed their financial documents. Also, planning for the Taste of Millbrook is underway and they currently have many sponsorships. He shared that the trustees would like to encourage teachers and staff to attend this annual event.

PTO Liaison Report-Mr. Lehmkuhl stated that the PTO has two new vice presidents.

Policy Committee Report- Mr. Rudy reported that our legal team is reviewing the draft series of policies 0000-3000 and NYSSBA is finalizing their review of the draft series of policies 4000-6000. NYSSBA is also in the initial review stage of draft policies 7000-9000.

Superintendent’s Mileage Report was reviewed and accepted as presented.

Suspension Incident Report was reviewed and accepted as presented.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the donation of \$6,286.91, with gratitude, from the Millbrook Educational Foundation, to support the following grant requests:

1. Chick Hatching grant request - Elm Drive
2. Gaga Court - Alden Place
3. Reading Book Baggies - Elm Drive
4. Ping Pong Table - Middle School
5. Alden Field Day - Alden Place

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – March 27, 2017

Treasurers Reports for the period February 1-28, 2017

Revenue Report for month ending 2/28/2017

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.

School Lunch Fund Profit/Loss for month ending 2/28/2017

2016-2017 Budget Transfers -1150 (notification), 1151 (prior approval)

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants

**Accept
Donation**

**Approve
Financial
Reports &
Warrants**

General Fund Warrants
Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the 2017-2018 Millbrook Central School District school calendar, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve
2017-2018
School
Calendar**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves the following salary increments effective February 1, 2017:

**Approve
Salary
Increments**

Name	Credit(s)
Maureen Ackerman	2
John Ahern	2
Leslie Anson	1
Dana Bo	MA
Daniel Dunninger	3
Susan Gagnon	3
Jennifer Leggett	1
Maryellen Link	3

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares the following Middle School items as surplus and obsolete as they are broken beyond repair or outdated and allow for their appropriate removal:

**Surplus
Middle
School
Items**

1-(50) One piece desks

2-(3) Office chairs

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) for the meetings of 2/28/17 and 3/6/17. BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:
Erin Hicks - JV Softball Coach

**Co-curricular
Appointments**

Kelly Gruntler - Modified Softball Coach
Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Tobin and seconded by Mr. Hartswick to enter into Executive Session to discuss matters related to a pupil personnel matter made confidential under FERPA at 9:48 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Thomas Hurley was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin, to return to Open Session at 11:15 p.m.
Motion carried. Vote: 7-yes, 0-no.

Open Session

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to adjourn the meeting at 11:16 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Thomas Hurley
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 3, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin

Members Absent:

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Mary Lou Janelli	District Clerk

Others Absent:

The meeting was called to order in the Millbrook Middle School library, at 7:03 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There was one member of the community and two staff members in attendance.

**Meeting
Attendance**

2017-2018 School Budget-Mr. D'Angelo reviewed the school budget information in the Tier System Report. Mr. D'Angelo recommended the Tier 1 & 1A budget proposal to the Board.

Presentation

A motion was made by Mr. O'Donnell and seconded by Mr. Rudy to enter into Executive Session to discuss the employment history of a particular person at 7:28 p.m.

**Executive
Session**

Motion carried. Vote: 4-yes (Houston, Lehmkuhl, O'Donnell, Rudy), 3-no (Hartswick, Hurley, Tobin).

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to return to Open Session at 7:35 p.m.

**Open
Session**

Motion carried. Vote: 7-yes, 0-no.

2017-2018 School Budget Presentation, continued;

Presentations

After discussion, a majority of the Board agreed to move forward with the Tier 1 and 1A budget proposal, which is a budget increase of 1.69% and a tax levy increase of 1.88%, which was recommended by Mr. D'Angelo.

Michael Harris, from Bernier Carr & Associates – Mr. Harris reviewed the proposed Alden Masonry Project and the proposed \$100,000 project options with the Board.

After a discussion regarding the possible cause of the masonry issue at Alden Place Elementary School, Mr. Harris fielded questions regarding the most economical solution. Mr. Ragusa, Interim Director of Facilities, added that he didn't feel that repairing the brick would solve the problem and the brick would then need continual maintenance.

It was the consensus of the Board to move forward with the Alden Masonry Project repair as outlined by Bernier Carr & Associates.

Mr. Harris reviewed the \$100k annual outlay project options:

- 1-Middle School kitchen loading dock repair
- 2-Middle School Cafeteria Door Replacements
- 3-Alden Place Elementary School Vestibule

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to approve the funding for the Middle School kitchen loading dock \$100,000 project for the 2017-2018 school year, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Project**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to accept the minutes of the meeting of March 27, 2017, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Minutes**

Mr. Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

**Public
Participation**

Superintendent's Report Highlights:

- In the interest of time, Mr. D'Angelo decided to review the status of the 2016-2017 District Goals at a later meeting.

**Supt.
Report**

A motion was made by Mrs. Houston and seconded by Mr. O'Donnell to postpone Board discussion and action on the proposed Energy Performance Contract until the next scheduled Board meeting on April 17, 2017.

Motion carried. Vote: 7-yes, 0-no.

**Energy
Performance
Contract**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the donation of one Triumph Sports Multi-Game Swivel Table, with gratitude, from Kari Capowski, for use in the middle school cafeteria during recess, with an estimated value of \$100.00.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Donation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

**Approve
Amended 17-18**

BE IT RESOLVED, that the Board of Education hereby approves the amended 2017-2018 Millbrook Central School District school calendar, as presented.
Motion carried. Vote: 7-yes, 0-no.

**School
Calendar**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares the thirty-six Middle School library books as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.
Motion carried. Vote: 7-yes, 0-no.

**Surplus
MMS
Library
Books**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to enter into Executive Session for discussions related to a pupil personnel matter made confidential under FERPA at 9:02 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Thomas Hurley was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin, to return to Open Session at 11:15 p.m.
Motion carried. Vote: 7-yes, 0-no.

Open Session

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to adjourn the meeting at 11:16 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Thomas Hurley
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 17, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell

Members Absent:

Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Mary Lou Janelli	District Clerk

Others Absent:

Phyllis Amori	Middle School Principal
Thomas Libka	Alden Place Elementary School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello	Assistant Principal

The meeting was called to order in the Millbrook Middle School library, at 7:02 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There was one member of the community and five staff members in attendance.

**Meeting
Attendance**

Lisette Hitsman – Internal Auditor

Mrs. Hitsman reviewed her role and responsibilities as the District's Internal Claims Auditor.

Presentations

Millbrook High School Program Report

Mrs. Georgia Herring, IB Coordinator, reported on the status of our International Baccalaureate (IB) Program. She reviewed the IB learner profile, a comparison between AP and IB coursework, the two programs within IB that will be offered by MHS, and the IB courses that will be offered in the upcoming 2017-2018 school year. Ms. Pidala, MHS Principal, and Mrs. Herring fielded questions from the Board regarding courses offered, graduation requirements, etc.

Dr. Jennifer Eraca, Special Education K-12 Department Head, gave a presentation regarding the development of IEP's for our special education students in the District. She shared that the Individualized Education Plan (IEP) is geared toward each individual student's learning style. Additionally, she stated that the IEP is a better tool when the student is involved in the IEP development process.

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to accept the minutes of the meeting of April 3, 2017, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Mr. D'Angelo read a note from Timothy Kremer, Executive Director of NYSSBA, congratulating the District on being awarded the NAMM award for 2017.

Correspondence

Mr. Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

**Public
Participation**

Superintendent's Report Highlights:

- Mr. D'Angelo shared that Dutchess BOCES is working on updating our website template.

**Misc.
Reports**

Assistant Superintendents' Reports Highlights:

- Dr. Affigne shared that training regarding the development of 504 plans was scheduled for the District. Additionally, she reported that the Special Education Manual is now in the hands of our legal team for their review.
- Mr. Fried reported that representatives from the Department of Labor performed an AHERA visitation on April 4th and found that the District was in good standing. He publically thanked Mr. Ragusa, Interim Director of Facilities, for his assistance with this visitation.

Principals' Reports – Mr. Hurley shared that the principal reports are presented for your review.

District Data Team-Mr. Rudy reported that the Data Team will take a look at the data to develop goals for the next year.

District Facilities Committee –Their next meeting is April 26th.

DC BOCES Report –Mr. Hurley reported that he attended the BOCES Second Annual Expo and it was successful, well attended, and a great way to showcase what our BOCES does every day.

DCSBA Report – Mr. Rudy reported that at their last meeting they discussed the tax rates and budgets of the various schools in the county, and are considering a grass roots collective group to have a legislative function.

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to accept the enrollment report as presented.
Motion carried. Vote: 6-yes, 0-no.

The Facilities Report was presented to the Board for their review.

MEF Report – Mr. D’Angelo shared that he would be attending a meeting this Thursday evening, where he will get an update on The Taste of Millbrook.

Policy Committee Report-Mr. Rudy reported our legal team has reviewed our 0000 and 1000 series and that we would be scheduling a Policy Committee Meeting to review these updates.

PTO Liaison Report-none

The Superintendent’s Mileage Report was presented to the Board for their review.

The Suspension Incident Report was presented to the Board for their review.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

**SEQRA
Resolution**

WHEREAS, the Board of Education of the Millbrook Central School District is contemplating entering into an energy performance contract to install various energy performance and energy conservation measures at the District’s school buildings and facilities, including ancillary costs, (the “Proposed Project”); and WHEREAS, the Board of Education wishes to comply with the requirements of the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and, based upon the recommendation from ECG Engineering, P.C. in connection with its review and examination of the Proposed Project, has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1) [maintenance or repair involving no substantial changes in the structure or facility], (2) [reconstruction of a structure or facility, in kind, on the same site, upgrading buildings] and/or (8) [routine activities of educational institutions] of the SEQRA Regulations;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District hereby declares itself as lead agency under SEQRA for the Proposed Project and determines that the implementation of the proposed energy performance project at the District’s school buildings and facilities is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations, and that no further review of the Proposed Action is required; and

BE IT FURTHER RESOLVED, that the Board directs the District Clerk to send an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the project from the New York State Education Department.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hurley and seconded by Mr. Hartswick to adopt the following resolution: WHEREAS, the Board of Education (“Board”) of the Millbrook Central School

**Approve
Energy
Performance**

Contract

District (“School District”) after soliciting requests for proposals from energy services companies for the implementation of energy conservation measures at all district buildings and facilities (“Project”) on an Energy Performance Contract basis appointed the energy services company, Johnson Controls, Inc. (“JCI”); and

WHEREAS, on September 19th, 2016, the Board authorized JCI to conduct a comprehensive energy audit (“CEA”) of School District property to determine what energy conservation measures might be installed under an energy performance contract; and

WHEREAS, the results of the JCI CEA have been reviewed and evaluated by the School District’s consultant engineer, ECG Engineering, P.C. (“ECG”), and the School District Administration to determine which comprehensive energy efficient technologies can realistically reduce the District’s energy consumption and generate cost savings to the District; and

WHEREAS, based upon said review and evaluation of the CEA, ECG and School District Administration have identified and recommend the scope of energy conservation measures to be installed in District Facilities (“Project”) pursuant to an energy performance contract; and

WHEREAS, the Board desires to enter into an energy performance contract (“EPC”) for the installation of energy performance and energy conservation measures with JCI, subject to the technical and legal review and approval of the EPC;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the scope and the installation of energy performance and energy conservation measures in District Buildings and Facilities subject to the recommendation of ECG and School District Administration; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President to execute an energy performance contract (“EPC”) between the School District and Johnson Controls, Inc. that incorporates the energy performance and conservation measures, services and installations that will be identified in the final EPC and all supporting documents, subject to final recommendation by the School District counsel and ECG.

A motion was made by Mrs. Houston and seconded by Mr. O’Donnell to close the discussion on the Energy Performance Contract (EPC).

Motion carried. Vote: 6-yes, 0-no.

Mr. Hurley called for the vote on the Energy Performance Contract (EPC) resolution.

Motion failed. Vote: 2-yes (Hurley, O’Donnell), 4-no (Hartswick, Houston, Lehmkuhl, Rudy).

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – April 17, 2017

Treasurers Reports for the period March 1-31, 2017

Revenue Report for month ending 3/31/2017

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid

**Approve
Financial
Reports &
Warrants**

Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.
School Lunch Fund Profit/Loss for month ending 3/31/2017
2016-2017 Budget Transfers 1153 (prior), 1154 (notification)
School Lunch Fund Warrants
Trust and Agency Warrants
Federal Funds Warrants
General Fund Warrants
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby adopts the 2017-2018 School Budget, as proposed, in the amount of \$28,922,989.00.

Motion carried. Vote: 4-yes (Hartswick, Hurley, O'Donnell, Rudy), 2-no (Houston, Lehmkuhl).

**Adopt
2017-2018
School
Budget**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the 2017-2018 Property Tax Report Card, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Property Tax
Report
Card**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Pawling Central School District for Health Services for approximately one (1) resident student of the Millbrook Central School District attending non-public schools in the Pawling Central School District, in the aggregate amount of \$734.37 for the period September 6, 2016 through June 24, 2017, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Health
Services
Contract**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and Arlington Central School District for Health Services for approximately thirty-two (32) resident students of the Millbrook Central School District attending non-public schools in the Arlington Central School District, in the aggregate amount of \$22,840.64 for the period September 8, 2016 through June 21, 2017, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Health
Services
Contract**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following

**Approve
Tax**

resolution:

WHEREAS, Everest Polo Stables, Inc. filed three (3) Applications for Refund and Credit of Real Property Taxes for the Year 2017, regarding three (3) parcels of property located within the Millbrook Central School District located at: (1) Butts Hollow Road, Millbrook, New York, Tax Map No. 135889-6965-00-152325-0000, (2) 3872-3874 Route 44, Millbrook, New York, Tax Map No. 135889-6965-00-006474-0000, and (3) 3808 Route 44, Millbrook, New York, Tax Map No. 135889-6865-00-645421-0000; all on the basis that the forestry exemption filed in 2016 was not reflected in the 2016-17 school tax bill; and WHEREAS, an Investigator from and the Director of the Dutchess County Real Property Tax Service Agency have determined that clerical errors were made in each case pursuant to Section 550(2)(c) of the Real Property Tax Law in that the forestry exemptions filed in 2016 were not updated in the real property system and, therefore, were not reflected on the 2016-17 school tax bills and has recommended that the three (3) Applications for Refund and Credit of Real Property Taxes for the Year 2017 be approved; and

WHEREAS, we have examined such applications and the County Director's recommendations and determine that a clerical error has been made with respect to the above three (3) parcels of real property;

NOW, THEREFORE, BE IT RESOLVED, that the three (3) Applications for Refund and Credit of Real Property Taxes for the Year 2017 be approved, and that the School Tax Collector refund the overpayment of the 2016-17 school taxes as a result of such forestry exemption omissions, as follows:

- (1) For Tax Map No. 135889-6965-00-152325-0000 - \$23,875.12
 - (2) For Tax Map No. 135889-6965-00-006474-0000 - \$12,706.45; and
 - (3) For Tax Map No. 135889-6865-00-645421-0000 - \$ 1,190.05,
- for an aggregate tax refund for all three (3) parcels of real property, in the amount of \$37,771.62.

Motion carried. Vote: 6-yes, 0-no.

Refund

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Cardinal Hayes School and the District setting forth the terms and conditions for providing special education services and related services for student #71308, effective July 11, 2016 through June 23, 2017, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Approve Agreement

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the Private School Transportation Requests for the 2017-18 school year, as presented.

Motion carried. Vote: 6-yes, 0-no.

Approve Private School Transportation Requests

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares the

Surplus Misc. Elm Dr. Items

miscellaneous Elm Drive Elementary School items as presented to the Board at this meeting as surplus, as they are outdated or in a state of disrepair and allow for their appropriate removal.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

**CSE &
CPSE**

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 1/20/17, 1/26/17, 2/1/17, 2/7/17, 2/10/17 and 2/16/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adjourn the meeting at 9:26 p.m.

**Meeting
Adjourned**

Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Mary Lou Janelli
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
April 25, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston (arrived at 5:34 p.m.)
John O'Donnell

Members Absent:

Thomas Lehmkuhl
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

Others Absent:

The meeting was called to order in the Superintendent's Office located in Millbrook Middle School, at 5:31 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

Call to Order

There were no members of the community in attendance.

Meeting Attendance

There was no public participation.

Public Participation

A motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby directs the District Clerk to cast an Official Ballot to vote for Thomas Hurley and Michael Riehl as members of the Board of Cooperative Educational Services.

Motion carried. Vote: 4-yes (Hartswick, Hurley, O'Donnell, Rudy), 0-no.

Cast Ballot For Dutchess BOCES Members

A motion was made by Mr. Hartswick and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby directs the District Clerk to cast an Official Ballot to approve the Board of Cooperative Educational Services Administrative Budget for the 2017-2018 school year in the amount of

Cast Ballot to Approve BOCES Budget for

\$4,476,438.

Motion carried. Vote: 5-yes (Hartswick, Houston, Hurley, O'Donnell, Rudy), 0-no.

17-18

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to adjourn the meeting at 6:00 p.m.

Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Mary Lou Janelli
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 8, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin (arrived at 7:39 p.m.)

Members Absent:

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

Others Absent:

The meeting was called to order in the Millbrook Middle School library, at 7:09 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There were two members of the community, one staff member and one member of the media in attendance.

**Meeting
Attendance**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to open the Budget Public Hearing at 7:10 pm.
Motion carried. Vote: 6-yes, 0-no.

**Budget Public
Hearing Open**

Mr. D'Angelo presented a power point presentation outlining the 2017-2018 Budget. Mr. D'Angelo then fielded questions from those in attendance.

**Budget
Hearing**

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to close the Budget Public Hearing at 7:49 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Budget Public
Hearing Closed**

Energy Performance Project – Revised Presentation – David Booth, Johnson Controls

Presentation

Mr. Booth brought to the Board two additional Energy Performance Contract options (Option A & Option B) for the Board's consideration. The revised project titled, Option A, included many energy savings measures including Middle School door and transom replacements and the Alden Place boiler was

removed. The revised project titled, Option B, included many energy savings measures, but removed the doors and the Alden Place boiler. A discussion ensued regarding the merits of both of the options presented to the Board. After discussion, the original option from the meeting of April 17, 2017, which included the Alden Place boiler, was offered as a third option to consider.

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby reconsiders the original scope of the Energy Performance Contract as proposed at the April 17, 2017 Board of Education meeting.
Motion failed: Vote: 3-yes (Hurley, O'Donnell, Tobin), 4-no (Hartswick, Houston, Lehmkuhl, Rudy).

**Reconsider
EPC**

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the Option B scope of the Energy Performance Contract as presented.
Motion failed: Vote: 3-yes (Hartswick, Hurley, Lehmkuhl), 3-no (Houston, Rudy, Tobin), 1-abstention (O'Donnell).

**Energy
Performance
Contract
Option B**

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the Option A scope of the Energy Performance Contract as presented.
Motion failed: Vote: 2-yes (Hartswick, Tobin), 4-no (Houston, Hurley, Lehmkuhl, Rudy), 1-abstention (O'Donnell).

**Energy
Performance
Contract
Option A**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to accept the minutes of the meetings of April 17, 2017 and April 25, 2017, as presented. Motion carried. Vote: 7-yes, 0-no.

**Accept
Minutes**

Mr. Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

**Public
Participation**

Superintendent's Report Highlights:

- Mr. D'Angelo stated that he was invited by County Executive Marc Molinaro to serve on the County's Shared Services Panel.
- Mr. D'Angelo reviewed the final results of the 2015-2016 District Goals.
- Mr. D'Angelo shared that he would review the status of the District Goals for 2016-2017 at the next Board of Education meeting.

**Superintendent's
Report**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the District's participation in the Dutchess County-Wide Shared Services Panel and recommends Philip D. D'Angelo to be the District's representative and Brian Fried as the alternate representative.
Motion carried. Vote: 7-yes, 0-no.

**Dutchess
County-wide
Shared
Services
Panel
Representatives**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the donation of miscellaneous office furniture, drill press and compressor, with gratitude, from Veeco Instruments, Inc., as presented to the Board at this meeting, with an estimated total value of \$17,110.00.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Donation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the donation of Volleyball equipment, with gratitude, from the Millbrook Sports Boosters, as presented to the Board at this meeting, with an estimated total value of \$13,050.00.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Donation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves a Transportation Agreement with Parent JK for the transportation of his child between home and school, during the period from April 27, 2017 through the last day of school in June 2017. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
WHEREAS, the Board of Education included an interfund transfer to the capital fund for the purposes of funding a small capital project involving loading dock restoration and site work improvement at Millbrook Middle School (the "Proposed Action") in the 2017-18 budget to be voted upon by the voters on May 16, 2017 ; and
WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA) with respect to the Proposed Action; and
WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations;
THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District is hereby designated lead agency under SEQRA for the Proposed Action and hereby determines that the Proposed Action, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required.
Motion carried. Vote: 7-yes, 0-no.

**SEQRA
Resolution
MMS Loading
Dock**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

WHEREAS, the Board of Education included an interfund transfer to the capital fund for the purposes of funding a small capital project involving masonry repair and fascia upgrade to Alden Place Elementary School (the “Proposed Action”) in the 2017-18 budget to be voted upon by the voters on May 16, 2017; and WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA) with respect to the Proposed Action; and WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations; THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District is hereby designated lead agency under SEQRA for the Proposed Action and hereby determines that the Proposed Action, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required.

Motion carried. Vote: 7-yes, 0-no.

**SEQRA
Resolution
Alden
Masonry
Repair**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby grants the FMLA medical leave request from Employee # 1550 for the twelve week period beginning approximately early September, 2017 noting that accrued sick days will be used until deemed fit for duty then unpaid leave will be used through June 22, 2018.

Motion carried. Vote: 7-yes, 0-no.

**Approve
FMLA
Leave**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, in accordance with NY Education Law 2034(6), it is Resolved that the District Clerk shall unseal and open the ballot box used in the school district vote held in May 2016 and destroy all ballots found therein.

Motion carried. Vote: 7-yes, 0-no.

**Authorize
Ballot
Destruction**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 3/21/17, 3/22/17, 3/29/17, 4/3/17 and 4/27/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and

**CSE &
CPSE**

appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following as election officials for the Annual Meeting to be held on May 16, 2017:

• Chief Election Inspector/Chairperson:

o Edith O'Shea

• Election Inspectors/Poll Workers:

o Julie Audia

o Charlene Hartley

o Maryanne Herzog

o Michele Hartswick

o Torinda Ruiz

o Kerry Weller

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Election
Officials**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Jillian Barnes - Assistant Coach Varsity Girls' Lacrosse

Motion carried. Vote: 7-yes, 0-no.

**Co-Curricular
Appointment**

A motion was made by Mr. O'Donnell and seconded by Mrs. Houston to enter into Executive Session to discuss matters related to the employment history of a particular person at 9:35 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Thomas M. Hurley was appointed District Clerk Pro Tem.

**Hurley
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl, to return to Open Session at 9:48 p.m.

Motion carried. Vote: 7-yes, 0-no.

Open Session

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to adjourn the meeting at 9:49 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Thomas M. Hurley
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 16, 2017

Members Present:

Thomas Hurley
John Rudy
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin

Members Absent:

Perry Hartswick

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Phyllis Amori	Middle School Principal
Thomas Libka	Alden Place Elementary School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello	Assistant Principal

Others Absent:

Mary Lou Janelli	District Clerk
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The meeting was called to order in the Millbrook Middle School library, at 7:13 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There were two members of the community in attendance.

**Meeting
Attendance**

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Philip D. D'Angelo as District Clerk Pro Tem.
Motion carried. Vote: 6-yes, 0-no.

**D'Angelo
Clerk
Pro Tem**

Mr. D'Angelo, Dr. Affigne and Mr. Fried reviewed the status of the 2016-2017 District Goals. The following reports were presented to help review the status of the goals: 2016-2017 District Goals Update report, Reading report (dated 4-3-2017), Reading report (dated 5-16-2017), Grades 3-8 ELA State Assessment Growth report, Financial Long-Range Plan report, Professional Development Update Report. Dr. Affigne gave an update on the District Data Team and Mr. Fried gave an update on the District Facilities Committee.

Presentation

Mr. Hurley welcomed the attendees and asked them if they had any questions or comments. There were none at this time.

Public Participation

Superintendent's Report Highlights:

- Mr. D'Angelo reviewed the status of the development of the master schedules in all four schools. He stated that they should be completed by the end of May.
- Mr. D'Angelo informed that Board that the New York State Educational Department was going to be very stringent in enforcing changes in the regulations for school district calendars. He shared that the approved 2017-2018 school calendar needs to be amended and that the amended calendar would be presented at the June 5, 2017 Board of Education meeting.
- Mr. D'Angelo shared that together with Ms. Morey, Ms. Janelli and Dutchess BOCES, improvements to the District's web-site will be completed in the near future.

Misc. Reports

Assistant Superintendents' Reports Highlights:

Mr. Fried's Report:

- Mr. Fried shared information about the Smart Schools Bond application. He further reminded the Board that we are investigating using some of the funds for a generator for the Middle School, as recommended by the District Technology Committee. A generator for the Middle School would be extremely helpful since the the school houses the District's IT infrastructure and phone system controls, and it is identified as a Red Cross Shelter. The Board gave conceptual approval to continue this application process.
- Mr. Fried shared a memo proposing end of year spending options. After a discussion, the Board gave conceptual approval to make the purchases associated with this proposal.
- To support the Board's District Goal of long-range planning, Mr. Fried discussed the District's debt service schedule and identified some years that create strategic options for future capital projects.

Dr. Affigne's Report:

- Dr. Affigne referenced her report and asked for questions.

Principals' Reports – Mr. Hurley thanked the principals for their reports.

District Data Team – Dr. Affigne discussed this committee's work in the Goal portion of the meeting, so she deferred further comments.

District Facilities Committee – Mr. Fried discussed this committee's work in the Goal portion of the meeting, so he deferred further comments.

DC BOCES Report –Mr. Hurley reported that there was an upcoming meeting.

DCSBA Report – Mr. Rudy reported on recent activities of the association.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to accept the

enrollment report as presented.
Motion carried. Vote: 6-yes, 0-no.

The Facilities Report was presented to the Board for their review.

MEF Report – Mr. D’Angelo reviewed the two (2) MEF Grant applications. It was decided that the applications should be returned to the grant writer for modification and inclusion of additional information.

Policy Committee Report - Mr. Rudy reported that the 7000-9000 series were being reviewed by NYSSBA, the 4000-6000 series were being reviewed by our legal counsel, and that the District Policy committee was meeting on May 24, 2017 to review the 1000-3000 series. Additionally, Mr. Rudy stated that the committee completed their review of the 0000 series at an earlier meeting.

PTO Liaison Report – Mr. Lehmkuhl shared that Mrs. Rappleyea was sending out flyers regarding the upcoming May 17, 2017 PTO meeting beginning at 7:30 p.m. in the Alden Place Library.

The Superintendent’s Mileage Report was presented to the Board for their review.

The Suspension Incident Report was presented to the Board for their review.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. O’Donnell to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

- Appropriation Status Report by Function covering July 1 – May 16, 2017
- Treasurers Reports for the period April 1-30, 2017
- Revenue Report for month ending 4/30/2017
- General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.
- School Lunch Fund Profit/Loss for month ending 4/30/2017
- 2016-2017 Budget Transfers 1155 (Federal), 1156 (Prior), 1157 (Notification)
- School Lunch Fund Warrants
- Trust and Agency Warrants
- Federal Funds Warrants
- General Fund Warrants

Motion carried. Vote: 6-yes, 0-no.

**Approve
Financial
Reports &
Warrants**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2017-2018 school year, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Additional
Private
School
Requests**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Authorize
Participation**

WHEREAS, the Millbrook Central School District (School District) pursuant to the authority granted in General Municipal Law, Section 103(16) desires to participate in the U.S. Communities Cooperative Purchasing Alliance; and WHEREAS, Section 103 of the General Municipal Law permits the School District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the School District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and WHEREAS, the School District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and WHEREAS, the School District has reviewed the benefits of participating in this program and has concluded the program will provide the best value to taxpayers of this School District through the anticipated savings to be realized; NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District authorizes the School District's participation in the U.S. Communities Government Purchasing Alliance and authorizes the Superintendent of Schools or designee to register for the U.S. Communities program on behalf of the School District.
Motion carried. Vote: 6-yes, 0-no.

**In
U.S.
Communities
Government
Purchasing
Alliance**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Russell Haentges, from his position as Physics Teacher, effective August 31, 2017.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

A motion was made by Mr. O'Donnell and seconded by Mr. Tobin to enter into Executive Session to discuss matters related to the employment of a particular person at 9:16 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl, to return to Open Session at 10:02 p.m.
Motion carried. Vote: 6-yes, 0-no.

Open Session

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the terms of and authorizes its President to execute a Separation Agreement and General Release with Employee # 1627 dated May 16, 2017 as presented to the Board at this meeting. A copy of said Separation Agreement and General Release shall

**Approve
Separation
Agreement
And
General
Release**

be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Employee #1627, effective at the close of business on June 30, 2018, as set forth in a letter dated May 12, 2017.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

A motion was made by Mr. O'Donnell and seconded by Mr. Lehmkuhl to adjourn the meeting at 10:04 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

Respectfully submitted,

Mary Lou Janelli
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 5, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Deirdre Houston (arrived at 7:46 p.m. and not part of consent vote)
Thomas Lehmkuhl
John O'Donnell
Paul Tobin
Howard Shapiro (member-elect)

Members Absent:

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Phyllis Amori	Middle School Principal
Thomas Libka	Alden Place Elementary School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello	Assistant Principal
Mary Lou Janelli	District Clerk

Others Absent:

Brian Fried	Assistant Superintendent
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The meeting was called to order in the Millbrook Middle School library, at 7:05 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

Call to Order

There were three members of the community, two staff members and one member of the media in attendance.

Meeting Attendance

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants tenure to Daniel Dunninger in the tenure area of Music K-12, effective September 1, 2017. Motion carried. Vote: 6-yes (Hartswick, Hurley, Lehmkuhl, O'Donnell, Rudy, Tobin), 0-no.

Grant Tenure

Mr. D'Angelo, Dr. Amori and Ms. Pidala each spoke about Mr. Dunninger's positive impact on our District's instrumental program. Mr. Dunninger received a tenure pin from Mrs. Leggett, MTA President, to commemorate his tenure achievement.

Tenure Ceremony

Mr. Hurley called for a brief recess at 7:12 p.m. for those in attendance to enjoy

refreshments.

The meeting resumed at 7:33 p.m.

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to accept the minutes of the meetings of May 8, 2017 and May 16, 2017, as presented. Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Mr. D'Angelo reviewed the upcoming events District-wide. Mr. D'Angelo noted the enclosed invitation to the Middle School awards ceremony and a letter from the Fire Chiefs Counsel of Dutchess County. Mr. D'Angelo read aloud a thank you note to the Board from Mrs. Hargrove, elementary teacher, who will be retiring from the District after 22 years of service.

Correspondence

On behalf of the Board, Mr. Hurley extended his best wishes to Mrs. Hargrove on her upcoming retirement.

Mr. Hurley welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

**Public
Participation**

Superintendent's Report Highlights:

**Superintendent's
Report**

- Mr. D'Angelo briefed the Board regarding the meetings he recently attended:
 - Dutchess County-Wide Shared Services Panel
 - Dutchess Community College Advisory Committee
 - School District Partnerships Meeting

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the donation of \$25,000, with gratitude, from the Millbrook Educational Foundation, to support the funding for the following:

**Approve
Donation**

Grand Piano (\$10,000)

IB Supplies (\$1,000)

Elm Drive Classroom Libraries (\$2,500)

Alden Place Classroom Libraries (\$2,500)

Science Equipment (\$7,000)

Monitor-Microscope Connection Apparatus (\$1,000)

Alden Place Science Equipment (\$500)

Elm Drive Science Equipment (\$500)

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt the following resolution:

**Approve
Donation**

BE IT RESOLVED, that the Board of Education hereby accepts the donation of a TI 83 plus calculator, with gratitude, from Ronni Jarvis, with an estimated value of \$100.00.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made

Accept

by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the results from the Annual Meeting of May 16, 2017 as follows:

Proposition 1 (The Budget) Passed: 242 Yes, 82 No

Candidate Elected: Howard Shapiro (241)

Candidate Reelected: Thomas Lehmkuhl (254)

Motion carried. Vote: 6-yes, 0-no.

**Results
Annual
Meeting**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the amended 2017-2018 Millbrook Central School District school calendar, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Amended
District
Calendar
For
17-18**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) for the meetings of 3/21/17, 3/22/17, 4/3/17, 4/4/17, 4/5/17, 4/7/17, 4/18/17, 4/24/17, 4/27/17, 4/28/17, 5/2/17, 5/8/17 and 5/10/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Lauren Prince to a four-year probationary term as a School Guidance Counselor, commencing on August 1, 2017 and terminating on July 31, 2021 in the tenure area of School Counseling and Guidance, at a salary of MA Step 4 (\$64,438.00) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
School
Guidance
Counselor**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Maureen Carney, from her position as Special Education Teacher, effective August 31, 2017.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made

Approve

by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**FMLA
Leave**

BE IT RESOLVED that the Board hereby grants the medical leave request from Employee # 1217 commencing May 30, 2017 noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
FMLA
Leave**

BE IT RESOLVED that the Board hereby grants the medical leave request from Employee # 422 commencing May 26, 2017 noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Appoint
GradPoint
Coordinator
(summer)**

BE IT RESOLVED, that the Board of Education hereby appoints John Tringali as the instructor for the High School GradPoint (NovaNet) summer program from July 3, 2017 through August 31, 2017 at a stipend of \$616.10.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Appoint
Middle School
Summer
Support
Teacher**

BE IT RESOLVED that the Board of Education hereby appoints Adam Peek as the Middle School Summer Support teacher for Math for three hours per day, three days a week from July 11, 2017 through August 10, 2017 at the MTA Tutoring rate of \$36.85 per hour.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Appoint
Middle
School Summer
Support
Teacher**

BE IT RESOLVED that the Board of Education hereby appoints Devon Williams as the Middle School Summer Support teacher for ELA for three hours per day, three days a week from July 11, 2017 through August 10, 2017 at the MTA Tutoring rate of \$36.85 per hour.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Appoint
Middle
School Summer
Support
Teacher**

BE IT RESOLVED that the Board of Education hereby appoints Karen Outwater as the Middle School Summer Support teacher for ELA for three hours per day, three days a week from July 11, 2017 through August 10, 2017 at the MTA Tutoring rate of \$36.85 per hour.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints Alissa Kelly as the ENL Summer School Support Program teacher for three hours per day, for nine days from July 11, 2017 through July 27, 2017 at the MTA Tutoring rate of \$36.85 per hour.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
ENL
Summer
School Support
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints Erin Hicks as the ENL Summer School Support Program teacher for three hours per day, for nine days from July 11, 2017 through July 27, 2017 at the MTA Tutoring rate of \$36.85 per hour.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
ENL
Summer
School Support
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Samantha Coon, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of \$10.88 per hour, effective May 7, 2017.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Part-time
Food
Service
Helper**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to ten (10) 2017-2018 summer days for Denise Hains at the rate of 1/200th of annual salary per MTA Contract, as budgeted.

Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work
Days**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to twenty (20) 2017-2018 summer days for Lisa Petta at the rate of 1/200th of annual salary per MTA Contract, as budgeted.

Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work
Days**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to ten (10) 2017-2018 summer days for Helen Grady at the rate of 1/200th of annual salary per MTA Contract, as budgeted.

Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work
Days**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following

**Allocate
Summer**

resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to ten (10) 2017-2018 summer days for Lauren Prince at the rate of 1/200th of annual salary per MTA Contract, as budgeted.

Motion carried. Vote: 6-yes, 0-no.

**Work
Days**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to ten (10) 2017-2018 summer work days for Michele Hartswick for District Student Registration (5 day maximum) & Elm Drive Student Record-Keeping (5 day maximum), at the rate of 1/200th of her 2017-2018 base annual salary, as budgeted.

Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work
Days**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to five (5) 2017-2018 summer work days for Marcia Tanzman for Sports Physicals, at her contracted hourly rate for the 2017-2018 school year, as budgeted.

Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work
Days**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to enter into Executive Session to discuss matters related to the employment history of a particular person at 7:59 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Thomas Hurley was appointed District Clerk Pro Tem.

**Hurley
Clerk
Pro Tem**

A motion was made by Mrs. Houston and seconded by Mr. Tobin, to return to Open Session at 10:58 p.m.

Motion carried. Vote: 7-yes, 0-no.

Open Session

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves an extension of the contract through June 30, 2020, of Philip D. D'Angelo, Jr., Superintendent of Schools, with the financial and other benefit considerations to be mutually

**Extend
Contract**

agreed upon between the parties within a period of sixty days.
Motion carried. Vote: 6-yes, 1-no (O'Donnell)

It is noted that the Superintendent of Schools was administered the Oath of Office on June 14, 2017 at 2:00 p.m. by the District Clerk, Mary Lou Janelli.

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adjourn the meeting at 11:00 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Thomas Hurley
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 26, 2017

Members Present:

Thomas Hurley
John Rudy
Perry Hartswick
Thomas Lehmkuhl
Paul Tobin (part of consent vote and excused at 8:25 p.m.)
Howard Shapiro (member-elect)

Members Absent:

Deirdre Houston
John O'Donnell

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:00 p.m. by Mr. Hurley, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There were two members of the community, two staff members and one member of the media in attendance.

**Meeting
Attendance**

Lindamood-Bell Program – Agne and Kelly
Mrs. Agne and Mrs. Kelly reported on the Visualizing and Verbalizing – Lindamood-Bell reading program which helps our students develop concept imagery for both oral and written language.

**Reports &
Presentations**

Mr. D'Angelo presented a plaque to Thomas Hurley for his twenty-four years of service to the Millbrook Central School District as a Board member and president.

**Distinguished
Service
Award**

There was a brief recess to enjoy refreshments at 8:05 p.m.
Mr. Tobin was excused at 8:25 p.m.
The meeting resumed at 8:30 p.m.

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to accept the minutes of the meeting of June 5, 2017, as presented.
Motion carried. Vote: 5-yes, 0-no.

**Accept
Minutes**

Mr. Hurley welcomed the attendees and asked them if they had any questions or comments. There were none at this time.

**Public
Participation**

**Misc.
Reports**

Superintendent's Report Highlights:

- Mr. D'Angelo asked the Board if they would like to attend the upcoming NYSSBA convention to be held on October 12-14th in Lake Placid, New York.
- DEHIC Year in Review
- Mr. D'Angelo asked the Board how they would like to proceed with formulating the 2017-2018 District Goals.

Assistant Superintendents' Reports Highlights:

- Mr. Fried reported on the reasons why the District cannot use Fund Balance to fund construction projects.
- Dr. Affigne highlighted a Review360 Implementation tool that serves as a behavioral screener. Additionally, the Special Education Manual is ready for the Board's review.

Principals' Reports – Mr. Hurley thanked the principals for their reports.

District Data Team-none

District Facilities Committee-Mr. Fried reported that next step would be a reconfiguration study.

DC BOCES Liaison Report-none

DCSBA Report-Mr. Rudy shared a recent presentation to the DCSBA about networking/social networking online.

A motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to accept the enrollment report as presented.

Motion carried. Vote: 4-yes, 0-no.

Mr. Hurley noted that the Facilities Report was included in the packet.

MEF Report – Mr. D'Angelo stated that profit from the 2017 Taste of Millbrook was up by approximately \$8,000.

Policy Committee Report-Mr. Rudy stated that Jessica Goldstein from NYSSBA will be meeting with the Policy Committee on Wednesday, June 28th to review the changes to the draft 7000, 8000 & 9000 series of policies. Additionally, our legal counsel is continuing on her review of the draft 2000 series.

PTO Liaison Report-Mr. Lehmkuhl shared that all of the PTO officers are in place for the next school year.

The Superintendent's Mileage Report was presented to the Board for their review.

The Suspension Incident Report was presented to the Board for their review.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the donation of \$5,000, with gratitude, from the Millbrook Educational Foundation for the purpose of funding the Giving Tree Items, as presented.

Motion carried. Vote: 4-yes, 0-no.

**Accept
Donation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – June 19, 2017

Treasurers Reports for the period May 1-31, 2017

Revenue Report for month ending 5/31/2017

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF. 2016-2017 Budget Transfers #1158 (Notification), #1159 (Prior)

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants

General Fund Warrants

Motion carried. Vote: 4-yes, 0-no.

**Approve
Financial
Reports &
Warrants**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby adopts the following non-resident tuition rates:

Final Non-Resident Tuition Rates for the 2015-2016 school year:

K-6 Regular Ed: \$15,900

7-12 Regular Ed: \$18,796

K-6 Special Ed: \$37,965

7-12 Special Ed: \$40,861

Estimated Non-Resident Tuition Rates for the 2016-2017 school year:

K-6 Regular Ed: \$16,192

7-12 Regular Ed: \$19,198

K-6 Special Ed: \$37,677

7-12 Special Ed: \$40,683

Motion carried. Vote: 5-yes, 0-no.

**Non-resident
Tuition
Rates**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby establishes a Workers' Compensation Reserve Fund pursuant to the provisions of 6-j of the General Municipal Law for the purpose of paying for Workers' Compensation benefits and other expenses authorized by Article 2 of the Workers' Compensation Law, and for paying expenses of administering this self insurance program.

Motion carried. Vote: 5-yes, 0-no.

**Establish
Reserve
Fund**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves the continuation of reserve funds for the following funds up to the maximum level required and/or allowed by law or regulation: Reserve for Encumbrances, Unemployment Insurance Reserve, Capital Reserve, Reserve for Tax Certiorari, Reserve for Employee Retirement System Benefits, and Reserve for Workers' Compensation Benefits.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Continuation
Of Reserve
Funds**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2017-2018 school year, as presented.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Additional
Private
School
Transportation
Requests**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts a grant from the FarmOn! Foundation to enable the School District to purchase Hudson Valley Fresh milk at the same price as other milk by reimbursing the School District for the difference in cost.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Grant**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares 86 textbooks from the Millbrook Middle School as surplus and obsolete as they are outdated and allow for their appropriate removal.

Motion carried. Vote: 5-yes, 0-no.

**Surplus
MMS
Textbooks**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves the overnight 8th grade field trip to Washington D.C. for the period May 9-11, 2018.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Overnight
Field
Trip**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations for the meetings of 3/7/17, 3/9/17, 4/17/17, 4/19/17, 5/12/17, 5/15/17, 5/16/17, 5/18/17, 5/23/17, 5/25/17, 5/30/17, 6/1/17, 6/7/17 and 6/9/17.

BE IT FURTHER RESOLVED that the Board authorizes the funds to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 5-yes, 0-no.

**CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made

Board of Education Meeting Minutes 6/26/2017

Appoint

by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Michael Ragusa to a 26 week probationary position as Director of Facilities in the competitive class of the civil service, effective June 12, 2017, at an annual salary of \$73,500.00 (prorated) for the remainder of the 2016-2017 school year and \$73,500.00 for the 2017-2018 school year. Motion carried. Vote: 4-yes, 0-no.

**Director
Of Facilities**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Appoint
Mathematics
Teacher**

BE IT RESOLVED, that the Board of Education hereby appoints Cynthia Rosenzweig to a three-year probationary term as a Mathematics Teacher, commencing on September 1, 2017 and terminating on August 31, 2020 in the tenure area of Mathematics, at a salary of MA60 Step 6 (\$72,541.00) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the three year probationary term and may not receive an ineffective rating in the final year of probation. Motion carried. Vote: 4-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Dana Bo, from her position as Elementary Education Teacher, effective September 1, 2016. Motion carried. Vote: 5-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Dana Bo, who possesses a Professional Students with Disabilities (1-6) Certificate, to a Special Education teaching position in the Special Education tenure area position effective retroactive to September 1, 2016, with a four-year probationary term effective September 1, 2016 through August 31, 2020, subject to her receipt of overall annual professional performance review ratings pursuant to Educational Law 3012-d of either effective or highly effective in at least three (3) of the four (4) years of probation and no ineffective rating in the final year of probation. Motion carried. Vote: 5-yes, 0-no.

**Appoint
Special
Education
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby amends the resignation date of Russell Haentges from the previously approved date of August 30, 2017 to June 30, 2017. Motion carried. Vote: 5-yes, 0-no.

**Amend
Resignation
Date**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants the FMLA leave request to Employee # 1392 for the twelve week period beginning approximately September 20, 2017 noting that accrued sick days will be used

**Grant
FMLA
Leave**

until deemed fit for duty then unpaid leave will be used after that time.
Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Cathie Morton from her co-curricular appointment as the IB Extended Essay Coordinator for the 2016-2017 school year.
Motion carried. Vote: 5-yes, 0-no.

**Accept
Co-curricular
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:
Sarah Sullivan - IB Extended Essay Coordinator
Motion carried. Vote: 5-yes, 0-no.

**Appoint
Co-Curricular
Position**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to enter into Executive Session for discussions related to collective negotiations pursuant to Article 14 of the Civil Service Law and the employment history of particular persons at 10:19 p.m.
Motion carried. Vote: 4-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick, to return to Open Session at 10:41 p.m.
Motion carried. Vote: 4-yes, 0-no.

Open Session

A motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adjourn the meeting at 10:41 p.m.
Motion carried. Vote: 4-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.

District Clerk Pro Tem