

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL AND REGULAR MEETING MINUTES
July 10, 2017

Members Present:

John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Howard Shapiro
Paul Tobin (excused at 8:55 p.m.)

Member Absent:

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle School Room 25 at 7:01 p.m. by Mary Lou Janelli, District Clerk, and she led the Pledge of Allegiance.

**Call to
Order**

There were two members of the community and one member of the media in attendance.

**Meeting
Attendance**

The District Clerk administered the Oath of Office to re-elected Board Member Thomas Lehmkuhl and newly elected Board member Howard Shapiro.

**Oath of
Office**

The floor was opened for nominations for the position of President of the Board of Education. A motion was made by Mr. O'Donnell and seconded by Mrs. Houston to nominate Mr. Rudy as President. No further nominations were made and the nominations were closed.
Motion carried. Vote: 7-yes, 0-no.

**Election of Board
President**

The District Clerk turned the meeting over to the President, Mr. Rudy.

The floor was opened for nominations for the position of Vice-President of the Board of Education. A motion was made by Mrs. Houston and seconded by Mr. O'Donnell to nominate Mr. Lehmkuhl as Vice-President. No further nominations were made and the nominations were closed.
Motion carried. Vote: 7-yes, 0-no.

**Election
Of Board
Vice-President**

The District Clerk administered the Oath of Office to the President and Vice-President of the Board of Education.

**Oath of
Office**

The following Board Members volunteered for the Committees listed below:
DCSBA Executive Committee – Mr. Hartswick
PTO Liaison – Mr. Lehmkuhl

**Board of
Education
Appointments**

Board Facilities Committee-Mr. Shapiro, Mr. Rudy, Mrs. Houston
Board Policy Committee – Mr. Rudy, Mr. Lehmkuhl, Mr. Shapiro
Board Audit Committee – Mrs. Houston (chair), Mr. O’Donnell, Mr. Lehmkuhl
Legislative Liaison – Mr. O’Donnell
District Data Committee-Mr. Tobin, Mr. Hartswick, Mr. Rudy
District Facilities Committee-Mrs. Houston, Mr. O’Donnell, Mr. Rudy
District Leadership Team-Mr. Hartswick, Mr. Shapiro
NYSSBA Annual Meeting Voting Delegate and Alternate – Mr. Lehmkuhl
(delegate), Mr. Rudy (alternate)

A motion was made by Mr. Shapiro and seconded by Mr. Tobin to designate the Board of Education meetings to begin at 7:00 P.M. in the Millbrook Middle School Library unless otherwise noted, and posted on the District website, as the day, time and place for the Regular Monthly Meetings of the Board of Education and to approve the Board of Meeting schedule for the 2017-2018 school year as presented to the Board at this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Establish
Day, Time, Place
& Schedule
For
BOE
Meetings**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Mary Lou Janelli as District Clerk for the 2017-2018 school year at an annual stipend of \$16,450, effective July 1, 2017.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
District
Clerk**

It is noted that the District Clerk was administered the Oath of Office on July 10, 2017 by the Deputy Treasurer, Camille Petrone.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Cheryl Sprague as Tax Collector for the 2017-2018 school year, at a stipend of \$10,341.09, effective July 1, 2017.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Tax
Collector**

It is noted that the Tax Collector was administered the Oath of Office on July 10, 2017 by the District Clerk, Mary Lou Janelli.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Ashley Burhans as District Treasurer effective July 1, 2017.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
District
Treasurer**

It is noted that Ashley Burhans, District Treasurer was administered the Oath of Office on July 10, 2017 by the District Clerk, Mary Lou Janelli.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Camille Petrone as Deputy District Treasurer for the 2017-2018 school year, at an annual stipend of \$525, effective July 1, 2017.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Deputy
District
Treasurer**

It is noted that Camille Petrone, Deputy District Treasurer was administered the Oath of Office on July 10, 2017 by the District Clerk, Mary Lou Janelli.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Lisette Hitsman as Internal Claims Auditor for the 2017-2018 school year at a salary of \$32.09 per hour effective July 1, 2017.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Internal
Claims
Auditor**

It is noted that the Internal Claims Auditor was administered the Oath of Office on July 11, 2017 by the District Clerk, Mary Lou Janelli.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Lynn Sticker as Central Treasurer for the 2017-2018 school year at a stipend of \$2,000.00, effective July 1, 2017.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Central
Treasurer**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Camille Petrone as Deputy Central Treasurer for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Deputy
Central
Treasurer**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the firm of Sickler, Torchia, Allen and Churchill as the District External Auditors at an amount not to exceed \$22,000.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
External
Auditor**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the firm of Shaw, Perelson, May and Lambert, LLP, and Allan Rappleyea of Corbally, Gartland and Rappleyea, LLP as the School Attorneys for the 2017-2018 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
School
Attorneys**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the Chairperson and Members for Committee on Special Education for the 2017-2018 school year as follows:

**Appoint
Chairperson
&
Members
Of
CSE**

Chairpersons: Kathleen Affigne
Mark Hlavaty
Jennifer Obrizok
Tonya Pulver

School Psychologists: Mark Hlavaty
Jennifer Obrizok
Tonya Pulver

Physician: Health Quest at \$75 per meeting

Section 614 of (IDEA) Federal Regulations effective July 1, 1998 requires teacher membership on the CSE as follows:
“At least one regular education teacher” of a child with a disability and “at least one special education teacher, or where appropriate, at least one special education provider (i.e. related service provider)”

Parent Member: Marilyn Darnell

Surrogate Parent Members: Holly Vose-Ryley, CHHC
Stephanie Luciano, CHHC
Janet Petersen, CHHC
Laura Margulies, CHHC

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the Chairperson and Members for Committee on Pre-School Special Education for the 2017-2018 school year as follows:

Chairpersons: Kathleen Affigne
Tonya Pulver

Physician: Health Quest at \$75 per meeting

Dutchess County Pre-School Special Education Coordinator

Pre-School Parent Member: Marilyn Darnell

Surrogate Parent Members: Holly Vose-Ryley, CHHC
Stephanie Luciano, CHHC
Janet Peterson, CHHC
Laura Margulies, CHHC

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the State Education Department list of Impartial Hearing Officers for Dutchess County, as provided as an electronic database by the State Education Department, as Impartial Hearing Officers for the 2017-2018 school year.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried as the trustee and Philip D. D'Angelo as the alternate trustee for the Dutchess Education Health Insurance Consortium (DEHIC) for the 2017-2018 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried as the trustee, and Philip D'Angelo as the alternate trustee, for the Dutchess Worker's Compensation Consortium for the 2017-2018 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate the Bank of Millbrook, NYCLASS & NYLAF as the Official Depositories of District Funds for the 2017-2018 school year.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate the Poughkeepsie Journal and the Millerton News as the Official Newspapers for the District for the 2017-2018 school year.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to authorize the mileage reimbursement rate to be set at the rate established by the Internal Revenue Service (I.R.S.), which is currently at \$.535 per mile, effective July 1, 2017.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Chairpersons
&
Members
Of
CPSE**

**Appoint
SED
Impartial
Hearing
Officers**

**Appoint
Trustee &
Alternate
Trustee
DEHIC**

**Appoint
Trustee &
Alternate Trustee
Dutchess
Worker's
Comp.
Consortium**

**Designate
Official
Depository**

**Designate
Official
Newspapers**

**Authorize
Mileage
Reimbursement
Rate**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to Certify District Payroll for the 2017-2018 school year at no additional salary and Brian S. Fried, Assistant Superintendent for Business, Finance & Operations, as the alternate person to Certify District payroll in Mr. D'Angelo's absence during the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Persons
To
Certify
Payroll**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate the signature of Ashley Burhans, District Treasurer or Camille Petrone as Deputy District Treasurer, as authorized signatures on all District checks for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Signatures
On
District
Checks**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to authorize attendance at conferences, conventions, workshops, etc., with expenses, or in his absence, Dr. Kathleen Affigne, for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Persons
To Authorize
Conference
Attendance**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the District Chief Emergency Officer for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Chief
Emergency
Officer**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to approve budget transfers up to \$10,000.00 per budget code and the Board of Education to approve budget transfers over \$10,000.00 per budget code for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Approval
Budget
Transfers**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to authorize the Superintendent of Schools and Board of Education President to sign Bond Anticipation Notes (BANs), Revenue Anticipation Notes (RANs), and Tax Anticipation Notes (TANs) through the 2017-2018 school year on an as-needed basis.
Motion carried. Vote: 7-yes, 0-no.

**Authorize
Persons to
Sign BANs
RANs & TANs**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to provide bonding to the Board of Education members and the following employees at an amount up to \$1,000,000 per loss for theft:
Superintendent
Assistant Superintendent for Business, Finance & Operations
District Clerk
Treasurer
Deputy Treasurer
Tax Collector
Audit Committee
Claims Auditor
Central Treasurer (Extra Class Funds)
Deputy Central Treasurer (Extra Class Funds)

**Provide
Bonding**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to confirm that all personnel appointments are made in order of choice and for potential lay-off (seniority) order.

Motion carried. Vote: 7-yes, 0-no.

**Confirm
Personnel
Appointments
Order**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to re-adopt the Code of Conduct for the 2017-2018 school year.

Motion carried. Vote: 7-yes, 0-no.

**Re-adopt
The
Code of
Conduct**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to approve all District Plans, as listed below, for the 2017-2018 school year:

1. Academic Intervention Service (AIS) Plan
2. Comprehensive School Improvement (CSIP) Plan
3. Guidance Plan
4. Professional Development Plan (PDP)
5. Shared-Decision Making Plan
6. Special Education Plan
7. District Technology Plan

Motion carried. Vote: 7-yes, 0-no.

**Approve
District
Plans**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the following for the 2017-2018 school year, at no additional salary:

Caroline Hernandez Pidala, Principal, Millbrook High School: Attendance Officer

Phyllis Amori, Principal, Millbrook Middle School: Attendance Officer

Thomas Libka, Alden Place Elementary School: Attendance Officer

Karen Ferguson, Principal, Elm Drive Elementary School: Attendance Officer

Steven Cabello, Assistant Principal, MHS/MMS: Truancy Officer

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Attendance
Officers
& Truancy
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Health Quest Inc. as the School Physician for the 2017-2018 school year.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
School
Physician**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Dr. W. James Soha of Health Quest to serve as the District Medical Director and Chief Medical Officer in conjunction with the District's Concussion Management Policy and school physician services for the 2017-2018 school year.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
District
Medical Director
&
Chief Medical
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the Purchasing Agent for the 2017-2018 school year at no additional salary and Philip D. D'Angelo, Jr., Superintendent of Schools, as the alternate Purchasing Agent in Mr. Fried's absence during the 2017-2018 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Purchasing
Agent**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, Mary Lou Janelli, District Clerk, and Camille Petrone, Principal Account Clerk, as Receivers of Bids for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Receivers
Of
Bids**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent and Kathleen Affigne, Assistant Superintendent, as the Title VI Compliance Officers for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Title
VI
Compliance
Officers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent and Kathleen Affigne, Assistant Superintendent, as the Title VII Compliance Officers for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Title
VII
Compliance
Officers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent as the Title IX Compliance Officer and Kathleen Affigne, Assistant Superintendent, as the Alternate Title IX Compliance Officer for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Title
IX
Compliance
Officer
& Alternate**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the following Title VII and IX Investigators for the 2017-2018 school year, at no additional salary:
Caroline Hernandez Pidala, Principal, Millbrook High School
Phyllis Amori, Principal, Millbrook Middle School
Steven Cabello, Assistant Principal, Millbrook Middle/High School
Thomas Libka, Alden Place Elementary School
Karen Ferguson, Principal, Elm Drive Elementary School
Kathleen Affigne, District
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Title VII
&
Title IX
Investigators**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the following Dignity Act Coordinators for the 2017-2018 school year, at no additional salary:
Caroline Hernandez Pidala, Principal, Millbrook High School
Phyllis Amori, Principal, Millbrook Middle School
Thomas Libka, Alden Place Elementary School
Karen Ferguson, Principal, Elm Drive Elementary School
Steven Cabello, Assistant Principal, (as Alternate Coordinator)
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Dignity
Act
Coordinators**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Kathleen Affigne, Assistant Superintendent, as the Section 504 Compliance Officer for

**Appoint
Section
504**

the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Compliance
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, or his designee, as the Homeless Liaison for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Homeless
Liason**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to delegate its authority, pursuant to Commissioner's Regulations 100.2(y), to Philip D. D'Angelo, Jr. the Superintendent of Schools who shall have the full and final authority to make determinations regarding student residency for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Delegate
Student
Residency
Authority**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the Americans with Disabilities Act (ADA) Coordinator for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
ADA
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Kathleen Affigne, Assistant Superintendent, as the Medicaid Compliance Officer for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Medicaid
Compliance
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Michael Ragusa, Director of Facilities, as the Asbestos Hazard Emergency Response Act (AHERA) Designee for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
AHERA
Designee**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Mary Lou Janelli, Administrative Assistant to the Superintendent, as the Records Management Officer for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Records
Management
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Torinda Ruiz, as the Special Education Records Management Officer for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Special
Education
Records
Management
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the Records Access Officer for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Records
Access
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was

Appoint

made by Mrs. Houston and seconded by Mr. Tobin to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, as the Records Access Appeals Officer for the 2017-2018 school year.
Motion carried. Vote: 7-yes, 0-no.

**Records
Access
Appeals
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, as the School Emergency Coordinator for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
School
Emergency
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the HIPAA Privacy Officer for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
HIPAA
Privacy
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Marcia Tanzman as the District AED coordinator at a stipend of \$1,000.00 for the 2017-2018 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
AED
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the District Wellness Coordinator for the 2017-2018 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
District
Wellness
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to designate the following people as the required signatures for the Extraclassroom Activity Fund for the 2017-2018 school year noting that two signatures are required on all checks: Either Lynn Sticker, Central Treasurer, or Camille Petrone, Deputy Central Treasurer, and Caroline Hernandez Pidala, Principal or Steven Cabello, Assistant Principal, Millbrook High School or Phyllis Amori, Principal or Steven Cabello, Assistant Principal, Millbrook Middle School or Thomas Libka, Principal, Alden Place Elementary School
Principals may only sign checks pertaining to their buildings programs, unless in the absence of the building principal an alternate principal may be authorized to sign from the list above by the purchasing agent.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Required
Signatures
For
Extraclassroom
Activity
Fund**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to establish the following rates of pay for the election officials at the Annual Meeting on May 15, 2018:
Election Chairperson: \$13.00 per hour
Election Inspectors: \$10.40 per hour
Poll Workers: \$10.40 per hour
Motion carried. Vote: 7-yes, 0-no.

**Establish
Rates
Of
Pay for
Election
Officials**

Upon the recommendation of the Superintendent of Schools, a motion was

CLASS/

made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

**NYLAF
Investment**

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o” empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Millbrook Central School District wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the Millbrook Central School District wishes to assure the safety and liquidity of its funds;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

The Assistant Superintendent for Business, Finance & Operations is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of, and on behalf of the Millbrook Central School District.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to establish the following petty cash funds for the 2017-2018 school year:

**Establish
Petty
Cash
Funds**

\$100.00 for General Fund use to be reimbursed monthly

\$50.00 for Tax Collector

\$100.00 for the High School Lunch Fund

\$75.00 for the Middle School Lunch Fund

\$50.00 for the Elementary Schools Lunch Fund

and to designate a maximum of \$20.00 per purchase from the respective funds.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to accept the minutes of the meeting of June 26, 2017, as presented.

**Accept
Minutes**

Motion carried. Vote: 7-yes, 0-no.

None

**Public
Participation
Board
President’s
Report**

Mr. Rudy reviewed the details of the upcoming NYSSBA Annual Convention in Lake Placid, New York.

Mr. D’Angelo reviewed a listing of draft Board Goals for 2017-2018 which were developed by the Administrative Team.

**Superintendent’s
Report**

Mr. D’Angelo reviewed the new school hours for elementary and secondary schools for the 2017-2018 school year.

District Data Team-none

**Misc.
Reports**

District Facilities Committee-none

DC BOCES Liaison Report-none

DCSBA Report-none

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to approve the enrollment report, as presented.

The Facilities Report was presented to the Board for their consideration.

MEF Report-Mr. D'Angelo shared that the profit from this year's Taste of Millbrook was up by \$8,000 from previous years events.

Policy Committee Report-Mr. Rudy reported that Jessica Goldstein from NYSSBA attended a recent Policy Committee Meeting and she reviewed the 7000, 8000 and 9000 series of edits with the committee. After Ms. Goldstein makes the edits, she will send them to us and we can forward them over to our legal team.

PTO Liaison Report-Mr. Lehmkuhl reported that the PTO is on summer recess and ready to go for September, 2017.

The Suspension Incident Report was presented to the Board for their consideration.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids to furnish materials and labor to complete a Masonry Restoration & Metal Siding, which bids were opened publicly on July 6, 2017; and WHEREAS, the lowest responsible bidders for the Masonry Restoration & Metal Siding Project have been identified as per the conditions as stated in the bid document; THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bid for the Masonry Restoration & Metal Siding Project to: Mid-State Industries, Ltd., 1105 Catalyn Street, Schenectady, NY 12303, according to the Bid Report, as presented, a copy of which is incorporated by reference within the minutes of this meeting; and BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business, Finance & Operations is authorized to execute any documents necessary to effectuate the purposes of this resolution.
Motion carried. Vote: 7-yes, 0-no.

**Award
Bid**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the donation of a MakerBot Mini Replicator 3D Printer, with gratitude, from the Union Vale Fire Department Community Support Fund, with a value of \$1,299.00.
Motion carried. Vote: 7-yes, 0-no.

**Accept
Donation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the donation of various science equipment, with gratitude, from The Chapin School, with an estimated value of \$2,788.00, as presented to the Board at this meeting.

**Accept
Donation**

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby establishes the following school lunch prices for the 2017-2018 school year, as follows: High School = \$3.25; Middle School = \$3.00; Alden Place = \$2.85; and Elm Drive = \$2.85.

**Establish
School
Lunch
Prices for
2017-2018**

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby establishes the following school breakfast prices for the 2017-2018 school year, as follows: High School = \$2.00; Middle School = \$1.75; Alden Place = \$1.75; and Elm Drive = \$1.75. Motion carried. Vote: 7-yes, 0-no.

**Establish
School
Breakfast
Prices for
2017-2018**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education President is hereby authorized to execute an Agreement with Shaw, Perelson, May & Lambert, LLP setting forth the terms and conditions for attorney services, effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

**Approve
Agreement**

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Nelson Jose Dorta, Ph.D. and the District setting forth the terms and conditions for providing neuropsychological assessment and evaluation services for students effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

**Approve
Agreement**

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the New York School for the Deaf and the District setting forth the terms and conditions for providing all special education services and related services for summer program (6 weeks) and current school year (10 months) for student #708799 effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

**Approve
Agreement**

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Spectrum Services and the District setting forth the terms and conditions for providing special education and related services for student # 708261 and student # 708051, effective July 1, 2017

**Approve
Agreement**

through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Karen Finnerty, OTC and the District setting forth the terms and conditions for providing occupational therapy services to students who are in need of such services, effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Memorandum of Agreement with St. James Tutoring and the District setting forth the terms and conditions for providing tutoring services to students who are in need of such services for the 2017-2018 school year, and said Memorandum of Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Sylvain Nakkab, Ph.D. and the District setting forth the terms and conditions for providing psychiatric evaluation services for students effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Abilities First, Inc. and the District setting forth the terms and conditions for providing special education and related services for student # 708468, student # 708475, student # 708290, and student # 708955 effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Andreas Smoller, Ph.D. and the District setting forth the terms and conditions for providing neuropsychological assessment and evaluation services for students effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made

Approve

by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Center for Communication Disorders and the District setting forth the terms and conditions for providing audiological testing to students, effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 7-yes, 0-no.

Agreement

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Educational & Management Services, and the District setting forth the terms and conditions for providing management services regarding STAC reporting, effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 7-yes, 0-no.

Approve Agreement

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Health Quest and the District setting forth the terms and conditions for providing school physician services and other related services, effective July 1, 2017 through June 30, 2018, pending legal counsel approval, and said Agreement will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 7-yes, 0-no.

Approve Agreement

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2017-2018 school year, as presented. Motion carried. Vote: 7-yes, 0-no.

Approve Additional Private School Transportation Requests

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares 1,620 McGraw-Hill Readers from the Millbrook Middle School as surplus and obsolete as they are outdated and allow for their appropriate removal. Motion carried. Vote: 7-yes, 0-no.

Surplus Books

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 3/7/17, 3/9/17, 3/13/17, 3/15/17, 3/22/17, 3/28/17, 3/30/17, 4/6/17, 4/17/17, 4/18/17, 4/19/17, 4/24/17, 4/25/17, 4/27/17, 4/28/17, 5/12/17, 5/15/17, 5/16/17, 5/18/17, 5/19/17, 5/23/17, 5/24/17, 5/25/17, 5/30/17, 6/1/17, 6/6/17, 6/7/17, 6/9/17, 6/16/17, 6/19/17, 6/20/17, and 6/22/17.

CSE/CPSE Recommendations

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Lila Simon as a per diem Junior Accountant, at a per diem rate of \$288.46 (maximum of 15 days), effective July 1, 2017 through June 30, 2018.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Jr. Accountant**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Brendan Lee to a four-year probationary term as a Physics Teacher, commencing on September 1, 2017 and terminating on August 31, 2021 in the tenure area of Physics, pending New York State Physics certification approval, at a salary of MA Step 1 (\$59,725.00) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Physics
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to a maximum of five summer days each to Jennifer Obrizok and Tonya Pulver at the rate of 1/200th of annual salary per MTA Contract, as budgeted.

Motion carried. Vote: 7-yes, 0-no.

**Allocate
Summer Days**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED that the Board hereby appoints Craig Fryer as a 0.5 FTE Elementary Instrumental Music teacher effective September 7, 2017 through June 22, 2018 at a salary of \$30,000.00.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Music
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED that the Board appoints Jessica Gilmour to a .8 FTE position as a health education teacher for the 2017-2018 school year, at a salary as per the MTA contract, effective July 1, 2017.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Part-
Time
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Janet Monahan as a summer custodial worker, at an hourly rate of \$11.97 per hour, effective July 1, 2017 through September 1, 2017.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Summer
Custodial
Worker**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following

**Appoint
Part-time
Cafeteria**

part-time employees to the corresponding positions and hourly rates listed below for the 2017-2018 school year, to serve at the pleasure of the Board, effective September 1, 2017:

Kathy Kane, Food Service Helper – \$12.92
Joanna Shultz, Food Service Helper – \$11.44
Jenna Ciferri-Jenkins – Food Service Helper – \$11.55
Heather Zeolla, Food Service Helper – \$14.65
Samantha Coons, Food Service Helper – \$10.88
Tracy Fontanez, Food Service Helper - \$11.08
Motion carried. Vote: 7-yes, 0-no.

**Workers &
Approve
Salary
Increases**

Upon a recommendation of the Superintendent of Schools, a motion was made Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the adjustments and/or rates of pay for the 2017-2018 school year, effective July 1, 2017, as listed below:

Monitor Substitute Rate \$10.58/hr.
Nurse Substitute Rate \$19.63/hr.
Teacher Aide Substitute Rate \$10.58/hr.
Clerical Substitute Rate \$10.85/hr.
Custodial Substitute Rate \$11.97/hr.
Summer Custodial Worker Rate \$11.97/hr.
Cafeteria Substitute Rate \$10.68/hr.
Typist/Monitor Substitute Rate \$10.85/hr.
Substitute Teacher Assistant Rate \$11.00/hr.
Substitute Certified Teacher Rate \$85/day
Substitute Non-Certified Teacher Rate \$72/day
Motion carried. Vote: 7-yes, 0-no.

**Rates
Of
Pay for
2017-2018**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves the following student co-curricular rates for the 2017-2018 school year:

Co-curricular Position Student Rate
Shot Clock Operator \$27.37**
Basketball Scorekeeper \$32.84**
Basketball Timekeeper \$27.37**
Football Scorekeeper/Timekeeper \$21.89**
On-Call Theatre Technician \$12.50/hr

**This is the rate for an event that combines JV and Varsity games. If only one contest is played (either JV or Varsity), 60% of the rate is paid.

Motion carried. Vote: 7-yes, 0-no.

**Student
Co-curricular
Rates for
2017-2018**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017/2018 school year at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Maureen Ackerman - High School Book Club Advisor
Colette Alonge-Watz - Environmental Club Advisor
Jillian Barnes - Head Varsity Lacrosse Coach - Girls
Jillian Barnes - Art Show Director
Alexis Bresnahan - High School Drama Club Musical Director

**Appoint
Co-curricular
Positions**

Alexis Bresnahan - Choral Director - Secondary
Michelle Cring - High School Art Club Advisor
Daniel Dunninger - Band Director - Secondary
Daniel Dunninger - High School Drama Club Pit Director
Chelsea Edson - High School Drama Club Choreographer
Chelsea Edson - High School Drama Club Director
Daniel Funk - Varsity Golf Coach
Robert Gehlhoff - Modified Volleyball Coach
Robert Gehlhoff - Head Varsity Lacrosse Coach - Boys
Jessica Gilmour - Department Head of Health & P.E.
Georgia Herring - Model UN Advisor
Georgia Herring - IB Coordinator
Maryellen Link - Junior Interact Alden
Arleen Looney - Supervisor of Admissions
Cathie Morton - Coordinator of Library Media Services K-12
Elizabeth Murray - Colonial Day Advisor
Elizabeth Murray - AM Bus Supervisor Alden
Lisa Petta - C.A.S. Advisor
Lisa Petta - High School Interact Club Advisor
Jessica Quint - 3-5 Math Coordinator
Jessica Quint - 3-5 ELA Coordinator
Sarah Rizzo - K-2 Math Coordinator
Keith Russell - AM Bus Supervisor Elm
Keith Russell - PM Bus Supervisor Elm
Kyle Shoemaker - Assistant Varsity Lacrosse Coach - Boys
Kyle Shoemaker - Varsity Boys Soccer Coach (MTA Stipend plus longevity)
Shawn Stoliker - T.O.K. Advisor
Shawn Stoliker - Varsity Volleyball Coach
Shawn Stoliker - Weight Room Supervisor
Andrew Strawinski - Modified Baseball Coach
Andrew Strawinski - Modified Boys Soccer Coach
Sarah Sullivan - IB Extended Essay Advisor
Sarah Sullivan - High School Yearbook Advisor
John Tringali - On-call Theatre Technician
John Tringali - Head Varsity Tennis Coach
John Tringali - GradPoint Advisor
Jason Zmudosky - PM Bus Supervisor Alden
Caecilia Wyman - Alden Science Fair Co-advisor
Corinne Goerlich - Alden Science Fair Co-advisor
Debra DeRosa - Junior Class Co-advisor
Georgia Herring - Junior Class Co-advisor
Caecilia Wyman - Senior Class Co-advisor
Debra Pierantozzi - Senior Class Co-advisor
Lisa Petta - National Honor Society Co-advisor
Georgia Herring - National Honor Society Co-advisor
Sarah Sullivan - Sophomore Class Co-advisor
Maureen Ackerman - Sophomore Class Co-advisor
Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to enter into Executive Session for discussions related to litigation involving Clement V. MCSD at 8:52 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused at 8:52 p.m.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Mr. Tobin was excused at 8:55 p.m.

Philip D. D'Angelo was appointed as District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to return to Open Session at 10:00 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Open
Session**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to adjourn the meeting at 10:00 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 7, 2017

Members Present:

John Rudy
Thomas Lehmkuhl
Perry Hartswick
Deirdre Houston
Howard Shapiro

Members Absent:

Paul Tobin
John O'Donnell

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent

Others Absent:

Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in room 25 of the Millbrook Middle School, at 7:03 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

Call to Order

There was one member of the community and one staff member in attendance.

Meeting Attendance

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to appoint Philip D. D'Angelo, Jr. as Clerk Pro Tem for the August 7, 2017 Board of Education meeting.

D'Angelo Clerk Pro Tem

Motion carried. Vote: 5-yes, 0-no.

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to accept the minutes of the meeting of July 10, 2017, as presented.

Accept Minutes

Motion carried. Vote: 5-yes, 0-no.

Mr. Rudy welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

Public Participation

Superintendent's Report Highlights:

Superintendent's Reports

- Mr. D'Angelo reviewed the new student attendance hours for the 2017-2018 school year.
- Mr. D'Angelo discussed how the District would like to continue to improve communication with residents.
- The annual Facilities Walk-through was scheduled for August 31, 2017 at 8:00am. Mr. D'Angelo shared the various improvement projects that

will be completed prior to the opening day of school.

The Board and administrators reviewed Draft 4 of the District Goals for the 2017-2018 school year. The Board collectively identified some changes to be made for Draft 5 which will be presented to the Board at its meeting of August 21, 2017.

**Board
Goals for
2017-2018**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

**Accept
Donation**

BE IT RESOLVED, that the Board of Education hereby accepts the following donations, totaling \$25,000, with gratitude, from the Millbrook Tribute Garden, to support the funding for the following:

Grand Piano (\$10,000)

Middle School Auditorium Sound System (\$5,000)

Professional Development (\$10,000)

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

**Approve
Participation
In Free
And Reduced**

BE IT RESOLVED, that the Board of Education President is hereby authorized to sign and execute the certification statement to participate in the Free and Reduced Lunch Program for the 2017-2018 school year as outlined in the 2017-2018 Free and Reduced Price Income Eligibility and Policy Information Booklet from the State Education Department.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

**Authorize
Execution of
The APPR
Implementation
Certification
Form**

BE IT RESOLVED, that the Board of Education hereby authorizes the Board President and Superintendent of Schools to execute the 2016-17 APPR Implementation Certification Form for its Annual Professional Performance Review for classroom teachers and building principals covered pursuant to Education Law Section 3012-d and Subpart 30-3 of the Rules of the Board of Regents.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Millbrook Physical Therapy, PC and the District setting forth the terms and conditions for providing physical therapy services to District students in need of such services, effective July 1, 2017 through June 22, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following

Surplus

resolution:

BE IT RESOLVED, that the Board of Education hereby declares the following items as surplus and obsolete as they are broken beyond repair or outdated and allow for their appropriate removal:

- 1-(3) Cafeteria Tables (MMS)
- 2-Computer Equipment (District), as listed
- 3-Audiovisual Equipment (MHS), as listed

Motion carried. Vote: 5-yes, 0-no.

**Misc.
Items**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with EastWest Math, LLC and the District setting forth the terms and conditions for providing math consulting services effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) for the meetings of 3/21/17, 3/31/17, 4/3/17, 4/4/17, 4/5/17, 4/7/17, 4/17/17, 4/18/17, 4/19/17, 4/21/17, 4/24/17, 4/25/17, 4/27/17, 5/12/17, 5/15/17, 5/16/17, 5/17/17, 5/18/17, 5/23/17, 5/25/17, 5/30/17, 5/31/17, 6/12/17, 6/13/17, 6/20/17, and 7/18/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 5-yes, 0-no.

**Approve
CSE &
CPSE**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Benefit Statement for the Non-Union Managerial & Clerical Confidential Employees, including: Ashley Burhans, District Treasurer; Holly Peters Heady, School Lunch Manager; Mary Lou Janelli, Administrative Assistant to the Superintendent of School/District Clerk; Diane Morey, Director of Technology; Camille Petrone, Principal Account Clerk; Michael Ragusa, Director of Facilities; Sean Shock, Assistant Director of Technology; said Statements shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Benefit
Statements**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Alejandra Godoy to a four-year probationary term as an Elementary Education Teacher,

**Appoint
Elementary
Education
Teacher**

commencing on September 1, 2017 and terminating on August 31, 2021 in the tenure area of Elementary Education, at a salary of BA Step 1 (\$56,417.00) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 5-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby grants the medical leave request from Employee # 1025 commencing September 5, 2017, noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.

Motion carried. Vote: 5-yes, 0-no.

**Approve
FMLA
Leave**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby grants the medical leave request from Employee # 1220 commencing July 19, 2017, noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.

Motion carried. Vote: 5-yes, 0-no.

**Approve
FMLA
Leave**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby grants the medical leave request from Employee # 1528 commencing July 17, 2017, noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.

Motion carried. Vote: 5-yes, 0-no.

**Approve
FMLA
Leave**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Ryan Judge, from his position as Family & Consumer Sciences Teacher, effective July 31, 2017.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Theresa Donovan, from her position as School Nurse, for the purpose of retirement, effective August 31, 2017.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made

Accept

by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Alice Still, from her position as Food Service Helper, effective June 19, 2017. Motion carried. Vote: 5-yes, 0-no.

Resignation

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following person to the corresponding co-curricular appointment for the 2016/2017 school year as per the approved MTA Contract:

Ashton Morris –Media Club Advisor

BE IT FURTHER RESOLVED , that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017/2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

John Ahern - Code Club Advisor

Jillian Barnes - Art Club Advisor MMS

Dave Beams - Varsity Football Assistant Coach (pending fingerprint clearance)

Samantha Bopp - K-2 Literacy Coordinator

Alexis Bresnahan - Drama Director MMS

Jerome Canzoneri - Varsity Girls Soccer Coach

Joseph Carbone - Spring Intramurals Coach

Joseph Carbone - Fall Intramurals Coach

Joseph Carbone - Heart/Fit Lab Supervisor

Nicole Devincenzi - MMS/MHS Science Fair Coordinator

Charles Fauci - Stage Crew Advisor MHS

Denise Hains - Peer Mediation Advisor

David Jackson - Modified Girls Soccer Coach

David Jackson - Modified Girls' Soccer Coach

Sean Keenan - Varsity Football Head Coach

Tracy Keller - Spring Track Coach

Tracy Keller - Cross Country Coach

Tracy Keller - Winter Track Coach

Brian Kelly - Modified Basketball Coach Boys

Anne Knapp - Junior National Honor Society Advisor MMS

Kenneth Kohut - Varsity Football Assistant Coach

Janet Monahan - AM Bus Supervisor Secondary

Janet Monahan - PM Bus Supervisor Secondary

Ashton Morris - Media Club Advisor

Cathie Morton - Yearbook Advisor MMS

Cathie Morton - Book Club Advisor MMS

Adam Peek - JV/Varsity Assistant Girls' Soccer Coach

Adam Peek - Varsity Girls' Basketball Coach

Lou Portaro - Varsity Football Assistant Coach

Kyle Stiscia - Modified Football Coach

Darren Sullivan - Assistant Coach Cross Country

Darren Sullivan - Assistant Coach Winter Track

Darren Sullivan - Assistant Coach Spring Track and Field

William Yager - Robotics Coach

Leslie Anson - Wellness Club Co-advisor

Co-Curricular Appointments

Erin Hicks - Wellness Club Co-advisor
Dana Bo - Junior Interact Club Co-advisor
Nicole Devincenzi - Junior Interact Club Co-advisor
Anne Knapp - Student Council Co-advisor
Damian Whittaker - Student Council Co-advisor
John Ahern - Debate Club MMS Co-advisor
Damian Whittaker - Debate Club MMS Co-advisor
Motion carried. Vote: 5-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Shapiro to enter into Executive Session to discuss matters related to the employment of a particular person at 8:36 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Houston and seconded by Mr. Hartswick, to return to Open Session at 9:12 p.m.
Motion carried. Vote: 5-yes, 0-no.

Open Session

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby creates the Civil Service position of Microcomputer Software Assistant, effective August 7, 2017.
Motion carried. Vote: 4-yes, 1-no (Houston).

**Create
Position**

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to adjourn the meeting at 9:13 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

Respectfully submitted,

Mary Lou Janelli
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 21, 2017

Members Present:

John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin

Members Absent:

Howard Shapiro

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Mary Lou Janelli	District Clerk

The meeting was called to order in Room 25 in the Millbrook Middle School, at 7:03 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

Mr. Rudy asked for a moment of silence to acknowledge the passing of Edward "Ted" Lindsay who was a Board of Education member for eight years, two of which he served as Vice President.

There were no members of the community in attendance.

**Meeting
Attendance**

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to accept the minutes of the meeting of August 7, 2017, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

None

**Public
Participation**

Superintendent's Report Highlights:

- Mr. D'Angelo reviewed BOE Walkthrough reminder to the Board which was scheduled for Thursday, August 31st at 8:00 a.m.
- Mr. D'Angelo reported on the upcoming New Teacher Orientation to be held on August 28th and August 29th.
- The Opening Day Superintendent's Conference Day schedule was reviewed and Mr. D'Angelo invited all of the members of the Board to attend.
- Mr. D'Angelo shared that the summer newsletter and school calendar would be mailed out shortly.

**Superintendent's
Report**

The minutes of the DC BOCES Board meeting of June 21, 2017 were presented to the Board for their review.

**Misc.
Reports**

The Facilities Report was presented to the Board for their review.

The Superintendent's Mileage Report was presented to the Board for their review.

Mr. D'Angelo reviewed the current draft of the 2017-2018 District Goals. A discussion ensued regarding setting measurable goals.

District Goals

A motion was made by Mr. O'Donnell and seconded by Mr. Tobin to adopt the 2017-2018 District Goals as presented to the Board at this meeting. Motion carried. Vote: 6-yes, 0-no.

**Approve
District Goals
for
2017-2018**

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to postpone the vote on the following resolution until the next scheduled Board of Education meeting:

**Postpone
Approval
of
Financial
Reports &
Warrants**

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – August 21, 2017

Treasurers Reports for the period June 1 - 30, 2017 & July 1 - 31, 2017

Revenue Report for year ending 6/30/2017

General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF. 2016-2017 Budget Transfers 1162 (notification), 1163 (prior), 1166 (school lunch), 1164 (federal)

2017-2018 Budget Transfers 1165 (notification), 1167 (prior)

School Lunch Fund Warrants

Trust and Agency Warrants

Federal Funds Warrants

General Fund Warrants

School Lunch Fund profit/loss 6/30/2017

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. O'Donnell to adopt the following resolution:

**Approve
Tax
Warrant for
2017-2018**

BE IT RESOLVED, that the Board hereby approves the 2017-2018 Tax Warrant in the amount of \$23,684,119, as presented to the Board at this meeting. A copy of the Tax Warrant is on file with the District Clerk;

BE IT FURTHER RESOLVED, that the Tax Collector is hereby directed to

notify, by way of legal notice, the taxpayers of the District of the collection, location, dates and times as stated in the Tax Warrant.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby authorizes the fund balance levels and the adjustments to the Tax Certiorari Reserve, the Capital Reserve, the Unemployment Reserve, and the Employee Retirement System (ERS) Reserve, as established in the NYCLASS, NYLAF, and/or Bank of Millbrook account(s), per documents for the Fiscal Year Ending 6/30/17, submitted and reviewed at this meeting, and incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve Fund
Balance &
Adjustment to
Reserve
Funds**

A motion was made by Mr. O'Donnell and seconded by Mrs. Houston to amend the resolution labeled agenda item I4 whereby each individual low enrollment course would be considered individually for possible approval by the Board.

Motion failed. Vote: 3-yes (Houston, O'Donnell, Tobin), 3-no (Hartswick, Lehmkuhl, Rudy)

**Amend
I4
Resolution**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the following courses, with an enrollment of less than ten students, for the 2017-2018 school year, as revised:

Geometry Concepts (9 students)

AP Calculus AB (9 students)

AP Calculus BC (9 students)

Conceptual Physics (5 students)

French III (9 students)

IB French (6 students) co-seated with French 4/5 (6 students)

Digital Electronics (7 students)

Motion carried. Vote: 6-yes, 0-no.

**Approve
Low
Enrollment
Courses**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids to furnish materials and labor to complete a MS Loading Dock and Asphalt Upgrade Project, which bids were opened publicly on August 17, 2017; and

WHEREAS, the lowest responsible bidders for the MS Loading Dock and Asphalt Upgrade Project have been identified as per the conditions as stated in the bid document;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bid for the MS Loading Dock and Asphalt Upgrade Project to Mancon, LLC, 261 Mahopac Avenue, Yorktown Heights, NY 10598, according to the Bid Report, as presented, a copy of which is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business,

**Award
Bid**

Finance & Operations is authorized to execute any documents necessary to effectuate the purposes of this resolution.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Capital Markets Advisors, LLC and the District setting forth the terms and conditions for providing services in connection with financial advisory services, as required by the Securities and Exchange Commission, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Unlimited Care, Inc. and the District setting forth the terms and conditions for providing Nursing services, effective July 31, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Green Chimney Children Services and the District setting forth the terms and conditions for providing special education services for student # 708039 from July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2017-2018 school year, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Additional
Private
School
Transportation
Requests**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) for the meetings of 4/5/17, 5/17/17, 5/31/17, 6/1/17, 6/13/17, 6/16/17, 6/19/17, 7/3/17 and 8/4/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special

**Approve
CSE &
CPSE**

education programs and services consistent with said recommendations.
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Lyndsey Wells to a four-year probationary term as an Elementary Education Teacher, commencing on September 1, 2016 and terminating on August 31, 2020 in the tenure area of Elementary Education, at a salary of MA Step 2 (\$61,294.00) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Elementary
Education
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following part-time employees to the corresponding position, hourly rate, and number of work hours per day for the 2017-2018 school year, on school attendance days or on an as-needed basis as requested by the Superintendent of Schools, to serve at the pleasure of the Board, effective September 1, 2017:

Kelly Osborn - School Monitor: \$12.15/hour for 2.5 hours/day

Delores Tedesco - School Monitor: \$13.07/hour for 2.0 hours/day

Jeanne Tobin - School Monitor: \$12.51/hour for 2.0 hours/day

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Part-Time
School
Monitors**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating one additional 2017 summer day for Jennifer Obrizok to be used for CSE meetings for newly enrolled students, at the rate of 1/200th of annual salary per MTA Contract as budgeted.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Additional
Summer
Day**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Lisa Fusco, from her position as School Nurse, effective August 17, 2017.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2016/2017 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

**Co-Curricular
Appointments**

Ashton Morris - Explore Internship Coordinator (pro-rated 10/17/16 - 6/23/17)
Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to enter into Executive Session to discuss matters related to collective negotiations pursuant to Article 14 of the Civil Service Law at 9:36 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mrs. Houston and seconded by Mr. Hartswick, to return to Open Session at 10:28 p.m.
Motion carried. Vote: 6-yes, 0-no.

Open Session

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to adjourn the meeting at 10:28 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 18, 2017

Members Present:

John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell (arrived at 7:04 p.m.)
Howard Shapiro

Members Absent:

Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Phyllis Amori	Middle School Principal
Thomas Libka (arrived at 7:04 p.m.)	Alden Place Elementary School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello (arrived at 7:05 p.m.)	Assistant Principal
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:03 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There was one member of the community, eight staff members and one member of the media in attendance.

**Meeting
Attendance**

Our new staff members were introduced to those in attendance.

**Recognition
Of new
Staff**

Alejandra Godoy - Elementary Education Teacher (Elm Drive Elementary School)

Brittney Hillman - Special Education Teacher (Millbrook High School)

Brendan Lee - Physics Teacher (Millbrook High School)

Eilis Petrosino - FACS Teacher (Millbrook Middle & High Schools)

Lauren Prince - School Guidance Counselor (Millbrook High School)

Cynthia Rosenzweig - Mathematics Teacher (Millbrook High School)

Mr. Rudy called for a short recess at 7:06 p.m. to enjoy refreshments.

The meeting resumed at 7:20 p.m.

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to accept the minutes of the meeting of August 21, 2017, as presented.

**Accept
Minutes**

Motion carried. Vote: 6-yes, 0-no.

NYSSBA Resolutions were discussed and Mr. Lehmkuhl, the voting delegate, asked for input regarding the resolutions to be forwarded to him by September 24, 2017.

There are two candidates running for the NYSSBA Area 9 Director position. Mr. D'Angelo shared that the Board will consider the nomination of one of the candidates at the October 2, 2017 Board of Education meeting.

Mr. Rudy welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

Superintendent's Report Highlights:

- Mr. D'Angelo reviewed the schedule for the Staff Opening Day.
- Mr. D'Angelo reviewed the District's NICHE Ranking & Rating Information.
- Mr. D'Angelo provided the Board with a district-wide master schedule update.
- Moving forward, Mr. D'Angelo reported that the Principals will provide the Board with dialog as to what's going on in their buildings academically and instructionally.
- Mr. D'Angelo shared the need for an Audit Committee Meeting prior to our regularly scheduled October 2, 2017 meeting.

Assistant Superintendents' Reports Highlights:

- Dr. Affigne spoke about ongoing professional development with Dr. Crowder.
- Mr. Fried shared the status of the middle school loading dock project and the Alden masonry project.

DC BOCES Report –The Minutes for their recent meeting was presented to the Board for their review.

DCSBA Report – Mr. Rudy shared that their first meeting was held on September 10, 2017.

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to accept the enrollment report as presented.

Motion carried. Vote: 6-yes, 0-no.

Mr. Rudy noted that the Facilities Report was included in the packet.

PTO Liaison Report – Mr. Lehmkuhl reported that their first meeting of the year is Wednesday, September 20th.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

Appropriation Status Report by Function covering July 1 – August 21, 2017
Treasurers Reports for the period June 1 - 30, 2017 & July 1 - 31, 2017

Correspondence

**Public
Participation**

**Supt. And
Administrative
Reports**

**Misc.
Reports**

**Approve
Financial
Reports &
Warrants**

Revenue Report for year ending 6/30/2017
General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.
2016-2017 Budget Transfers 1162 (notification), 1163 (prior), 1166 (school lunch), 1164 (federal)
2017-2018 Budget Transfers 1165 (notification), 1167 (prior)
School Lunch Fund Warrants
Trust and Agency Warrants
Federal Funds Warrants
General Fund Warrants
School Lunch Fund profit/loss 6/30/2017
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:
Appropriation Status Report by Function covering July 1 – September 18, 2017
Treasurers Reports for the period August 1-31, 2017
Revenue Report for year ending 8/31/2017
General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.
School Lunch Fund Warrants
Trust and Agency Warrants
Federal Funds Warrants
General Fund Warrants
Motion carried. Vote: 6-yes, 0-no.

**Approve
Financial
Reports &
Warrants**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the terms of a Supplemental Memorandum of Agreement (SMOA) between the District and the Millbrook Teachers' Association (MTA) dated September 18, 2017, delineating the negotiable components of the District's 3012-d APPR Plan commencing with the 2017-18 school year, as presented to the Board at this meeting, a copy of which SMOA shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
MTA
3012-d
APPR
SMOA**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the terms of a Supplemental Memorandum of Agreement (SMOA) between the District and the Millbrook Administrators' Association (MAA) dated September 18, 2017, delineating the negotiable components of the District's 3012-d APPR Plan commencing with the 2017-18 school year, as presented to the Board at this

**Approve MAA
3012-d APPR
SMOA**

meeting, a copy of which SMOA shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education President and Superintendent of Schools are hereby authorized to sign the Signature Page for the submission of the Independent Evaluator Hardship Waiver Application for its Section 3012-d APPR Plan to the State Education Department for the 2017-18 school year. A copy of said application shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Authorize
Execution
Of the
APPR
Independent
Evaluator
Hardship
Waiver**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2017-2018 school year, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Additional
Private
School
Transportation
Requests**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

WHEREAS, the Board of Education at the May 17, 2016 meeting formerly approved a Release and Settlement Agreement in the matter of an Impartial Hearing involving Student No. 71056; and,
WHEREAS, the original Release and Settlement Agreement requires a Second Addendum;

BE IT RESOLVED, that the Board of Education hereby approves a Second Addendum Release and Settlement Agreement in the matter of an Impartial Hearing involving Student No. 71056:

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to sign such Second Addendum Release and Settlement Agreement on the District's behalf.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Second
Addendum
Release
And
Settlement
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

WHEREAS, the Board of Education at the September 19, 2016 meeting formerly approved a Settlement and Release Agreement in the matter of an Impartial Hearing involving Student No. 71077; and,
WHEREAS, the original Settlement and Release Agreement requires an Addendum;

BE IT RESOLVED, that the Board of Education hereby approves an Addendum Settlement and Release Agreement in the matter of an Impartial Hearing involving Student No. 71077:

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to sign such Addendum Settlement and Release Agreement on the

**Approve
Addendum
Settlement and
Release
Agreement**

District's behalf.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby approves a Release and Settlement Agreement with regard to Student ID. No. 707983 dated September 12, 2017; and

BE IT FURTHER RESOLVED that the Board does hereby authorize the Superintendent of School to execute such Release and Settlement Agreement on behalf of the District.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Release and
Settlement
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Dr. Amelia Bartolone, Ph.D. and the District setting forth the terms and conditions for providing vision therapy services to students who are in need of such services, effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Cardinal Hayes School and the District setting forth the terms and conditions for providing special education services and related services for student #71308, effective July 1, 2017 through June 23, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Robert Stein, Ph.D. and the District setting forth the terms and conditions for providing bilingual evaluations to students who are in need of such services, effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon a recommendation of the Superintendent of Schools, a motion was made

Board of Education Meeting Minutes 9/18/2017

Approve

by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Hudson Valley Behavior Solutions and the District setting forth the terms and conditions for providing consultations and instruction in applied behavioral analysis to student #71157 and training for the classroom teacher, effective September 7, 2017 through June 23, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 6-yes, 0-no.

Agreement

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Contract with Educational Vistas, Inc. and the District setting forth the terms and conditions for providing ELA, math and data consultant services to the district, effective September 18, 2017 through June 30, 2018, and said Contract will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Contract**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 5/17/17, 5/19/17, 5/31/17, 6/1/17, 8/8/17, 8/15/17, 8/22/17 and 8/28/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

CSE/CPSE

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Eilis Petrosino a three-year probationary term as a Family and Consumer Sciences Teacher, commencing on September 1, 2017 and terminating on August 31, 2020 in the tenure area of Family and Consumer Sciences, at a salary of MA Step 13 (\$80,149.00) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
FACS
Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints the following mentors at the corresponding stipends for the 2017-2018 school year:

Jeffrey Barnes mentor for Brendan Lee - stipend: \$1,850

**Appoint
Mentors**

Kyle Shoemaker mentor for Cynthia Rosenzweig - stipend: \$1,850
Jennifer Eraca mentor for Brittney Hillman - stipend: \$1,850
Lisa Petta mentor for Lauren Prince - stipend: \$1,850
Kristen Stuart mentor for Veronica Smith (first semester only) - stipend: \$925
Shawn Stoliker mentor for Eilis Petrosino - stipend: \$1,850
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes the allocation of additional pay of up to a maximum of \$250 for Jennifer Obrizok to be used for Extended School Year Counseling Services for Students with Disabilities as required by each student's IEP, as budgeted.

Motion carried. Vote: 6-yes, 0-no.

**Approve
IEP
Counseling
Services**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes the allocation of additional pay of up to a maximum of \$700 for Loren Kelly to be used for Extended School Year Speech Services for Students with Disabilities as required by each student's IEP, as budgeted.

Motion carried. Vote: 6-yes, 0-no.

**Approve
IEP
Speech
Services**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following to the corresponding extra class assignments for the 2017-2018 school year:

Trish Tomaseski - 1 extra Section of DCC Biology
Georgia Herring - 1 extra Section of AP Government
Michelle Cring - 1 extra Section of Contemporary Art
Jillian Barnes - 1 extra Section of Graphic Design II
Eilis Petrosino - 1/2 extra Section of Catering
Jeffrey Barnes - 1 extra Section of PLTW Civil Structural
William Yager - 1 extra Section of PLTW PoE
Colette Alonge-Watz - 1/2 extra Section of Forensics
Maureen Ackerman - 1 extra Section of SC Wilson Reading
Kenneth McPherson - 1 extra Section of IB Math HL
Joseph Carbone - 1 extra Section of PE/Wellness Enriched
Trace Keller - 1 extra Section of Earth Science

Motion carried. Vote: 6-yes, 0-no.

**Approve
Extra
Class
Assignments**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following to the part-time positions of food service helpers, to serve at the pleasure of the Board, at a salary of \$10.88 per hour, effective August 28, 2017:

Magdalena Glazer
Jennifer Massone Walter

**Appoint
Food
Service
Helpers**

Deborah Mangione Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Raina Monahan to a 26 week probationary position as School Nurse, at a salary of \$42,316.45 (CSEA Contract, Nurse - Step 8), effective September 6, 2017. Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Nurse**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Heather Zeolla, from her position as Food Service Helper, effective August 29, 2017. Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017/2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract or BOE Resolution:

Jeremy Arnstein - JV Girls' Basketball Coach

Bill Blayney - Athletic Director

Bill Blayney - Athletic Director 2017 Summer Hours

JoAnn Fargione - Assistant Director Drama Club

Shannon Fauci - Cheerleading Coach (pending fingerprint clearance)

Brittney Hillman - JV Boys Soccer Coach

Shelley Hollingsworth - Volunteer Assistant Cheerleading Coach

David Jackson - JV Baseball Coach

David Jackson - JV Boys' Basketball Coach

Paul Guardiola - Student Sound & Lighting Technician

Ryan Wolff - Student Sound & Lighting Technician

Motion carried. Vote: 6-yes, 0-no.

**Co-curricular
Appointments**

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to enter into Executive Session to discuss matters related to litigation involving Clement v. MCS D at 8:44 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston, to return to Open Session at 9:25 p.m.
Motion carried. Vote: 6-yes, 0-no.

Open Session

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to adjourn the meeting at 9:25 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 2, 2017

Members Present:

John Rudy
Perry Hartswick
Deirdre Houston
Thomas Lehmkuhl
John O'Donnell
Paul Tobin

Member Absent:

Howard Shapiro

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Phyllis Amori	Middle School Principal
Mary Lou Janelli	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:08 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

Call to Order

There were four members of the community and one staff member in attendance.

Meeting Attendance

Audit Committee Report-Victor Churchill from Sickler, Torscia, Allen & Churchill reviewed the draft audit report for year ending 6/30/2017. He reported that the report overall was a clean opinion, including a clean opinion regarding the extra class report.

Audit Committee Report

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to accept the minutes of the meeting of September 18, 2017, as presented. Motion carried. Vote: 6-yes, 0-no.

Accept Minutes

Mr. Rudy welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

Public Participation

Superintendent's Report Highlights:

- Mr. D'Angelo reviewed APPR status and reported that the District's Hardship Waiver has been submitted and approved.
- Fifteen members of the community attended the recent AIS RtI presentation.
- Mr. D'Angelo noted that they would be heading to the NYSSBA

Superintendent's Report

Convention in Lake Placid on October 12, 2017.

- Mr. D'Angelo reported that Dr. Hooley would be attending our Board meeting on November 13, 2017.
- The Board was invited to attend the upcoming Board/Superintendent Dinner in Tarrytown on October 26, 2017. Mr. D'Angelo asked the Board to let him know if they would like to attend at the October 16th Board of Education meeting.
- Mr. D'Angelo shared that he has participated with the members of the committee in the community looking to revitalize the Thorne Building.

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to cast a vote for John T. Redmond as the Area 9 Director of the NYS School boards Association and directs the District Clerk to electronically submit said nomination to NYSSBA prior to October 10, 2017, on the Board's behalf. Motion carried. Vote: 6-yes, 0-no.

**Nominate
Area 9
Director**

Mr. Lehmkuhl led a discussion regarding the resolutions on the table at the NYSSBA convention.

**NYSSBA
Resolutions**

Upon a recommendation of the Audit Committee and the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

**Accept
Audit
Committee
Report**

WHEREAS the Audit Committee, Superintendent of Schools, and Assistant Superintendent for Business, Finance & Operations reviewed the draft version of the Financial Statements for the year ending June 30, 2017;
BE IT RESOLVED, that the Board of Education hereby accepts the Financial Statements for the year ending June 30, 2017, contingent on receipt of the finalized version of the report.
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS the Board of Education recognizes that with decreasing enrollment, there may be opportunities to enhance educational quality of programs and reduce District operating expenses; and
WHEREAS, the District received proposals for Consolidation Feasibility Study services pursuant to a Request for Proposals for such services, which proposals were received on August 15, 2017 and evaluated by the District administration;
THEREFORE, BE IT RESOLVED, that the District hereby accepts the proposal from SES Study Team, 3487 Nelson Place East, Canastota, New York 13032 dated August 10, 2017, for the performance of a consolidation feasibility study at a fee of \$21,875 and authorizes the Superintendent of Schools to execute any documents necessary to effectuate the purposes of this resolution.
Motion carried. Vote: 5-yes, 0-no, 1-abstention (O'Donnell).

**Accept
Proposal**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

**Accept
Donation**

BE IT RESOLVED, that the Board of Education hereby accepts \$16,000, with gratitude, from the Millbrook Educational Foundation to support Arts in Residency for the 2017-2018 school year.
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Soliant Health and the District setting forth the terms and conditions for providing Nursing Services, effective October 2, 2017 through termination of the agreement, and said Agreement will be incorporated by reference within the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Soliant Health Client Agreement with Christine Fenner and the District setting forth the terms and conditions for providing Nursing Services, effective October 2, 2017 through termination of the agreement, and said Agreement will be incorporated by reference within the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Soliant Health Client Agreement with Millicent Mills and the District setting forth the terms and conditions for providing Nursing Services, effective October 4, 2017 through termination of the agreement, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Approve Agreement

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares the following items as surplus and obsolete as they are broken beyond repair or outdated and allow for their appropriate removal:

- 1-Commercial Mower
- 2-Snow Blower and enclosed cab
- 3-Portable Irrigation Machine
- 4-Air Compressor

Motion carried. Vote: 6-yes, 0-no.

Surplus District Items

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 9/14/17, 9/15/17, 9/17/17,9/18/17, 9/19/17 and 9/25/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

CSE & CPSE

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Mary Lou Janelli, from her positions as District Clerk and Administrative Assistant to the Superintendent of Schools, with regret, effective October 30, 2017.

Motion carried. Vote: 6-yes, 0-no.

Accept Resignation

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Robin Wellington, from her position as School Monitor, effective October 4, 2017.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Chad Adams to a 26 week probationary appointment as a Head Maintenance Mechanic, at an annual salary of \$47,000.00, effective October 16, 2017.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Head
Maintenance
Mechanic**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants the FMLA leave request to Employee #1510 for the twelve week period beginning approximately mid-December, 2017 noting that accrued sick days will be used until deemed fit for duty then unpaid leave will be used after that time.

Motion carried. Vote: 6-yes, 0-no.

**Approve
FMLA
Leave**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby appoints the following co-mentors at the corresponding stipends for the 2017-2018 school year:

Joann Hobson co-mentor for Alejandra Godoy - stipend: \$925

Jennifer Leggett co-mentor for Alejandra Godoy - stipend: \$925

Motion carried. Vote: 6-yes, 0-no.

**Approve
Co-mentors**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017/2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Jeremy Arnstein - Student Council Advisor - HS

Eilis Petrosino - Volunteer Volleyball Coach

Caecilia Wyman - FCCLA Advisor

Devon Agne - Special Education K-12 Department Head (shared \$4,361.18/3 = \$1453.72)

John Tringali - Special Education K-12 Department Head (shared \$4,361.18/3 = \$1453.72)

Michelle Trapani - Special Education K-12 Department Head (shared \$4,361.18/3 = \$1453.72)

Motion carried. Vote: 6-yes, 0-no.

**Co-Curricular
Appointments**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to enter into Executive Session to discuss the employment history of a particular person at 8:23 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Mary Lou Janelli
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston, to return to Open Session at 8:47 p.m.
Motion carried. Vote: 6-yes, 0-no.

Open Session

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, the Board of Education hereby approves a leave of absence to Cheryl M. Sprague, from her position as Senior Account Clerk Typist, effective November 2, 2017 through June 30, 2018, contingent on her appointment as District Clerk and Administrative Assistant to the Superintendent of Schools.
Motion carried. Vote: 5-yes, 1-no (O'Donnell).

**Approve
Leave of
Absence**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, the Board of Education hereby accepts the letter of resignation from Cheryl M. Sprague, from her position as Tax Collector, effective November 2, 2017, contingent on her appointment as District Clerk and Administrative Assistant to the Superintendent of Schools.
Motion carried. Vote: 5-yes, 1-no (O'Donnell).

**Accept
Resignation**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, the Board of Education hereby appoints Cheryl M. Sprague as District Clerk effective November 2, 2017 through June 30, 2018 at a stipend, prorated, of \$16,450.
Motion carried. Vote: 5-yes, 1-no (O'Donnell).

**Appoint
District
Clerk**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, a motion to appoint Cheryl M. Sprague as Administrative Assistant to the Superintendent of Schools, a Civil Service exempt position, effective November 2, 2017 at a salary, prorated, of \$58,128,36.
Motion carried. Vote: 5-yes, 1-no (O'Donnell).

**Appoint
Administrative
Assistant
To the
Superintendent
Of Schools**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to

**Approve
2017-2018
Benefit**

sign and execute a Benefit Statement for Cheryl M. Sprague, District Clerk & Administrative Assistant to the Superintendent of Schools, for the 2017-2018 school year; said Statement shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 1-no (O'Donnell).

Statement

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, the Board of Education hereby appoints Cheryl M. Sprague as the Records Management Officer and Receiver of Bids for the 2017-2018 school year at no additional salary.

Motion carried. Vote: 5-yes, 1-no (O'Donnell).

**Appoint
Receiver of Bids
& RMO**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, the Board of Education hereby appoints Philip D. D'Angelo, Jr. as the District Clerk Pro Tem from October 31, 2017 through November 1, 2017, at no additional salary.

Motion carried. Vote: 5-yes, 1-no (O'Donnell).

**Appoint
District Clerk
Pro
Tem**

A motion was made by Paul Tobin and seconded by Mr. Hartswick to adjourn the meeting at 8:48 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 16, 2017

Members Present:

John Rudy
Perry Hartswick
Thomas Lehmkuhl
John O'Donnell
Howard Shapiro

Member Absent:

Deirdre Houston
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Thomas Libka	Alden Place Elementary School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello	Assistant Principal
Cheryl Sprague	Clerk Pro Tem

The meeting was called to order in the Millbrook Middle School Library, at 7:04 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There were two members of the community, two staff members and one member of the media in attendance.

**Meeting
Attendance**

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to appoint Cheryl Sprague to Clerk Pro Tem. Motion carried. Vote 5-yes, 0-no.

**Appoint
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to accept the minutes of the meeting of October 2, 2017, as presented.
Motion carried. Vote: 5-yes, 0-no.

**Accept
Minutes
Consent**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the amended 2017-2018 Millbrook Central School District Board of Education Meeting schedule to include an addition meeting on Monday, October 30, 2017.
Motion carried. Vote: 5-yes, 0-no.

**Amend Board of
Education
Meeting Schedule**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign

**Anderson Center
for Autism
Agreement**

and execute an Agreement with Anderson Center for Autism and the District setting forth the terms and conditions for providing special education and related services for student # 70745 and #708052 effective July 1, 2017 through June 30, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves a Release and Settlement Agreement with regard to Student ID. No. 71313 dated October 11, 2017; and

BE IT FURTHER RESOLVED that the Board does hereby authorize the Superintendent of Schools to execute such Release and Settlement Agreement on behalf of the District and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Release and Settlement Agreement

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares the following Middle School textbooks as surplus and obsolete as they are outdated and allow for their appropriate removal:

(43)McGraw - Hill Reading textbooks.

Motion carried. Vote: 5-yes, 0-no.

Excess MS McGraw Hill textbooks

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares one (1) Middle School Maico Audiometer as excess and obsolete and allow for its appropriate removal.

Motion carried. Vote: 5-yes, 0-no.

Excess MS Audiometer

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares one (1) Little Wonder Leaf Vacuum and one (1) 6ft King Cutter Tag Behind Mower as excess and obsolete and allow for its appropriate removal.

Motion carried. Vote: 5-yes, 0-no.

Excess Grounds & Maintenance Equipment

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 9/25/17, 9/26/17, 10/2/17, 10/4/17, and 10/5/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 5-yes, 0-no.

CSE/CPSE Recommendations

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Approve Salary Adjustments

BE IT RESOLVED that the Board of Education hereby approves the following salary increments effective September 1, 2017:

Teacher	Approved Credit(s)
Cring, Michelle	11
Dunninger, Daniel	3
Ferreri, Della	2
Gonzalez, Sarah	3
Gregor, Ashley	3
Herring, Georgia	2
Morton, Cathie	2
Petta, Lisa	3
Stuart, Kristen	3

Motion carried. Vote: 5-yes, 0-no

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby adopts the Benefit Statement for Chad Adams, Head Maintenance Mechanic, for the 2017-2018 school year and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve Head
Maintenance
Mechanic
2017-18
Benefit
Statement
Adams**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints the following as After School Support Teachers, for the 2017-2018 school year, at the MTA Tutoring rate of \$36.85 per hour:

Teacher	School	Hours/Week	Effective Period
Jennifer Feicht	Middle School	3	10/2/17-5/4/18
Erin Hicks	Middle School	1	10/2/17-5/4/18
Leslie Anson	Middle School	2	10/2/17-5/4/18
Anne Knapp	Middle School	1	10/2/17-5/4/18
Anne Knapp	High School	2	10/2/17-6/8/18

Motion carried. Vote: 5-yes, 0-no.

**Appoint AIS
After School
Tutoring Support
Teachers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Caecilia Wyman, from her position as ENL Teacher, effective November 9, 2017.

Motion carried: Vote: 5-yes, 0-no.

**Accept Wyman
resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Caecilia Wyman, from the following 2017-2018 co-curricular appointments effective October 16, 2017:

- Alden Place Science Fair Co-Advisor
- Senior Class Co-Advisor
- FCCLA Advisor

Motion carried: Vote: 5-yes, 0-no.

**Accept Wyman
resignation from
Co-Curricular
appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby appoints Brian S. Fried as Tax Collector for the period of November 2, 2017 through November 30, 2017, at no additional compensation.
 Motion carried: Vote: 5-yes, 0-no.

Appoint Tax Collector

Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017-2018 school year, at stipends (half stipends for co-advisors) as per the approved MTA Contract:

Co-Curricular Appointments

Coach or Advisor	Position	Stipend
Shawn Stoliker	JV Volleyball Coach	\$2,854.00
Colette Alonge-Watz	Sr. Class Co-Advisor	\$2,575.50 (\$1,287.75-half)
Andrea Corbett	Alden Place Yearbook Co-Advisor	\$1,064.54 (\$532.27-half)
Samantha Coon	Alden Place Yearbook-Co-Advisor	\$1,064.54 (\$532.27-half)

Motion carried: Vote: 5-yes, 0-no.

Mr. Rudy welcomed the visitors and invited them to ask questions or make statements. One community member expressed concern about the time frame in which parents were given notice about the change in start and end times for the 2017-2018 school year. Mr. D'Angelo, Mr. Rudy and Board members responded to his concerns and expressed their appreciation for willingness to address the Board of Education.

Public Participation

Superintendent's Report Highlights:

- Mr. D'Angelo asked if any Board members wanted to attend the Annual Board of Education member & Superintendents Dinner. No one was able to attend.
- Mr. D'Angelo reminded everyone of the additional Board of Education meeting scheduled for Monday, October 30, 2017 to discuss the foci of the SES Study as to be conducted by Dr. Paul Seversky and Mr. Doug Exley.
- Mr. D'Angelo and Board of Education members, who attended the NYSSBA Convention in Lake Placid, reported on the sessions that they attended.
- Mr. D'Angelo reported on the status of the Data District Board of Education Goal. He attended a session at the NYSSBA Convention where a District has been reviewing student data for over seven (7) years. He further stated that the first few years should focus on teachers reviewing the data and making recommendations for their students and classroom. In successive years, the dialogue can be expanded within the school, and finally at the District-level. The process needs to move slowly to be effective and to accomplish the goal of continuous school improvement.

Superintendent's Report

Mr. Rudy thanked the Assistant Superintendents for their reports. He commented on the Breakfast program. A discussion ensued regarding the positive impact on the expansion of the breakfast program which was due to the change in school start time. There was also discussion regarding the Middle School \$100,000 capital project for the cafeteria loading dock area. Mr. Hartswick inquired if there were weather constraints for the Alden Place Elementary School \$100,000 capital project.

Assistant Superintendents' Reports

Mr. Rudy thanked the Principals for their reports. Mr. Hartswick asked Mr. Libka about the Alden Place Elementary School Scholastic Book use. Mr. Rudy asked Ms. Hernandez-Pidala about the High School Film Course and Writing Lab.

**Principals’
Reports**

DC BOCES Liaison Report – None.

**Misc.
Reports**

DCSBA Report – Mr. Hartswick attended the meeting.

A motion was made by Mr. Hartswick and seconded by Mr. O’Donnell to accept the enrollment report, as presented.
Motion carried. Vote: 5-yes, 0-no.

Mr. Rudy noted that the Facilities Report was included in the packet.

MEF Report – The Board of Education recommended sending both MEF Grant Proposals to the Millbrook Educational Foundation. The two (2) proposals were: ED PE Equipment and Model UN.

Policy Committee Report – The Policies are still being reviewed by our legal counsel.

PTO Liaison Report – None.

The Superintendent’s Mileage Report was presented to the Board for their review.

The Suspension Incident Report (SIR) was presented to the Board for their review.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the donation of Chemistry supplies, valued at \$885, with gratitude, from Boehringer-Ingelheim.
Motion carried. Vote: 5-yes, 0-no.

**Accept
Donation –
Boehringer-
Ingelheim**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:

**Financial Reports
& Warrants**

Reports

Appropriation Status Report by Function covering July 1 – October 16, 2017
Revenue Report September 1-30, 2017
Treasurers Reports for the period September 1-30, 2017

Funds

Admissions Account
Capital Construction Fund
Construction Fund
Extra Class Fund
General Fund
General Fund Savings
NYLAF
Payroll Account
School Tax Account

Special Aid Funds
Trust and Agency

Warrants

Federal Funds Warrants
General Fund Warrants
School Lunch Fund Warrant
Trust and Agency Warrants

Motion carried. Vote: 5-yes, 0-no.

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to enter into Executive Session for the purpose of discussions related to litigation involving Clement v. Millbrook Central School District and the employment histories of particular persons at 8:21 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Executive
Session**

The Clerk Pro Tem was excused.

Respectfully submitted,

Cheryl M. Sprague
Clerk Pro Tem

Philip D. D'Angelo was appointed Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mr. O'Donnell, to return to Open Session at 9:26 p.m.
Motion carried. Vote: 5-yes, 0-no.

Open Session

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves salary increases for Ashley Burhans, District Treasurer; Holly Peters Heady, School Lunch Manager; Mary Lou Janelli, Administrative Assistant to the Superintendent of School; Diane Morey, Director of Technology; Camille Petrone, Principal Account Clerk; and Sean Shock, Assistant Director of Technology; effective July 1, 2017, as presented to the Board at this meeting and said memo shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Non-Union
Managerial &
Clerical
Confidential
2017-2018
Increases**

A motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adjourn the meeting at 9:26 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.

Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 30, 2017

Members Present:

John Rudy
Perry Hartswick
Deirdre Houston (arrived at 7:32 p.m.)
Thomas Lehmkuhl
John O'Donnell
Howard Shapiro
Paul Tobin (excused at 9:34 p.m.)

Member Absent:

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent

The meeting was called to order in the Millbrook Middle School Room 25, at 7:05 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

Call to Order

There was one member of the community, two staff members, and a District Architect in attendance.

Meeting Attendance

A motion was made by Mr. O'Donnell and seconded by Mr. Tobin to appoint Philip D. D'Angelo, Jr. Clerk Pro Tem.
Motion carried. Vote: 6-yes, 0-no.

D'Angelo Appointed Clerk Pro Tem

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Sean MacLarion as a Microcomputer Software Assistant in the competitive class of the civil service to serve a twenty-six (26) week probationary term, commencing on November 9, 2017, at an annual salary of \$35,000 (pro-rated); BE IT FURTHER RESOLVED, that the Board of Education compensate Sean MacLarion at a rate of 1/240th of his annual salary for required MHRIC Training on October 24, 2017.
Motion carried. Vote: 6-yes, 0-no.

Appoint Microcomputer Software Assistant

Mr. Rudy welcomed the visitors and invited them to ask questions or make statements. There were none at this time.

Public Participation

Mr. Rudy introduced Dr. Paul Seversky and Mr. Doug Exley, who will be conducting a Consolidation Study for the District. Dr. Seversky and Mr. Exley explained the process involved in conducting the study. They identified the overriding study question: "What are the key questions/data/topics that our

SES Consolidation Study

school community needs to answer/discuss about how best to organize and deliver Kindergarten through grade 12 programs to enhance education quality and reduce the District's operating expenses?"

They also identified two (2) desired outcomes for tonight's meeting:

1. A rank-ordered tool that the District can use to focus their continue discussions, analysis, and actions;
2. A blue print for the study and for other analysis and research by the leadership team.

Mrs. Houston arrived at 7:32 p.m.

Particulars about the study include, but are not limited to, the following:

1. Are there options for consolidation of school buildings and the reorganization of operation and activities within the Millbrook Central School District for the purpose of enhancing educational quality and reducing the District's operating expenses?
2. The methodology for the study is based on a focus for possible options and their "opportunities and challenges."
3. Baseline tools to be used for the study are: Enrollment/Demographic Study & Pupil Capacity Study.
4. The Feasibility Study can be used as a tool for: school-community discussion, analysis, and possible decision-making.
5. The processes and procedures for public communication about the study and the role of the Board and District leadership regarding the study.

Dr. Seversky and Mr. Exley conducted a round-robin collection of ideas from the Board of Education members. They had the Board members rank all of their responses, and compiled a priority listing. Dr. Seversky and Mr. Exley will provide the District with a report from tonight's meeting. They recommended that the report be posted on the District's Web-Site.

Mr. Rudy asked the Board of Education members for ideas to give to the Thorne Building Committee regarding its potential use as a community center. The Board of Education identified the following ideas:

1. Develop a Telecommuting Area in the Thorne Building;
2. Host Fine Arts classes;
3. Create a "Teen Center";
4. Use the auditorium for movies, plays, concerts, and other productions;
5. Create a Performing Arts space(s);

Mr. Rudy asked Mr. D'Angelo to share these ideas with Mr. Robert Knapp of the Thorne Building Committee and to also tell him that they are willing to support the work of the committee as needed.

Mr. Rudy gave a reminder that school and offices would be closed on Friday, November 10, 2017 for the observance of Veterans' Day.

Mr. Tobin was excused at 9:34 p.m.

A motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to enter into Executive Session to discuss the employment history of a particular person at 9:45 p.m.

**Thorne
Building
Committee**

**Upcoming
Events**

**Executive
Session**

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Hartswick and seconded by Mr. O'Donnell, to return to Open Session at 10:17 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Open
Session**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:

**Approve
Clement
Agreement**

WHEREAS, the Millbrook Central School District and Millbrook Board of Education were named as defendants in an action commenced by Stephen M. Clement, III and Sally D. Clement in the Supreme Court of the State of New York, County of Dutchess (the "First Action"); and

WHEREAS, after the First Action was commenced, the Millbrook Central School District and Millbrook Board of Education commenced an action against Stephen M. Clement, III and Sally D. Clement in the Supreme Court of the State of New York, County of Dutchess, the purpose of which was to determine the parties' rights regarding alleged restrictions affecting the District's real estate (the "Second Action"); and

WHEREAS, The parties and their attorneys have negotiated a settlement with respect to all claims in the First Action and Second Action, which settlement is intended to conclude both actions and the parties' disputes, according to the following terms:

1. The present restrictions on the District's real estate (the "Property") providing that nothing may be built on the Property, aside from residential structures, is terminated. The 200 foot buffer area restriction from the Clements' boundary, secured by the Clements in the 2003 amendment, remains effective and is not terminated; provided however, if anything within the 200 foot buffer area that exists today needs repair/replacement, it may be repaired/replaced, like-kind, and the further provided that the Clements waive any objection to anything which presently exists within the 200 foot buffer. Except as provided above, the 2003 amendment is unchanged.
2. In the First Action, restrictions concerning who may use the new field (the "Athletic Facility") and how were negotiated, but remain disputed. All such restrictions are amended as follows:
 - A. Until October 1, 2047, the Athletic Facility may be used (a) only by the Millbrook Central School District for its purposes; and (b) for non-school (community) events no more than a total of six (6) times annually. Town of Washington Recreation Department events for K-12 students shall be considered a type of community event which the parties agree is permitted, subject to the above limitation. On October 1, 2047, all such restrictions are deemed terminated.
 - B. Until October 1, 2027, the restrictions negotiated in the First Action as to hours of use and operation, use of lights, events, etc., as opposed to who may use the Athletic Facility, shall remain effective. On October 1, 2027, all such restrictions are deemed terminated.
 - C. Any use restrictions apply only to the Athletic Facility, and no other part of the District's property.
 - D. If Stephen M. Clement, III and Sally D. Clement or their issue are no longer in title to their property, all restrictions described in this paragraph 2 are automatically terminated.

3. If either party breaches this agreement, the losing party shall pay all costs and reasonable attorney's fees, as determined by the Court or arbitrator. NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Millbrook Central School District that the President of the Board, John Rudy, and special counsel, are hereby authorized and directed to execute such instruments, effective in the Clements' and School's chains of title, which contains these settlement terms, and further authorizes and directs the District's special counsel to record same in the Dutchess County Clerk's Office, and to take all other steps necessary to terminate the First Action and Second Action, according to the above terms.

Roll Call Vote			
Member	Yes	No	Abstain
Perry Hartswick	√		
Deirdre Houston	√		
Thomas Lehmkuhl	√		
John O'Donnell	√		
John Rudy	√		
Howard Shapiro	√		

Motion carried. Vote: 6-yes, 0-no

A motion was made by Mr. Shapiro and seconded by Mrs. Houston to adjourn the meeting at 10:22 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 13, 2017

Members Present:

John Rudy
Perry Hartswick
Deirdre Houston (arrived at 8:13 p.m.)
Thomas Lehmkuhl
John O'Donnell
Howard Shapiro

Members Absent:

Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Phyllis Amori	Middle School Principal
Thomas Libka	Alden Place Elementary School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello	Assistant Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:00 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There was one member of the community, four staff members and one member of the media in attendance.

**Meeting
Attendance**

Ms. Stempel, Deputy Superintendent of Dutchess BOCES, presented a general overview of BOCES Services and the participation level of the District in various programs and CoSers. Mr. Rudy along with members of the board expressed their appreciation.

**Report
Dutchess
BOCES
Stempel**

Dr. Amori, Mrs. Feicht, Mr. Ahern and Mr. Strawinski presented information regarding testing and the use of data gathered from said testing. The board members and all those in attendance shared their gratitude for the indepth information shared.

**Presentation
Middle
School**

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to accept the minutes of the meeting of October 16, 2017 and October 30, 2017, as presented. Motion carried. Vote: 6-yes, 0-no.

**Highlight
Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares 129 Middle School Library VHS cassette videos, as presented, as surplus and obsolete as they are outdated and allow for their appropriate removal. Motion carried. Vote: 6-yes, 0-no.

**Surplus
Middle School
VHS Tapes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the overnight Millbrook High School Cheer Team field trip to Orlando, Florida for the period of March 23-26, 2017, as presented. Motion carried. Vote 6-yes, 0-no.

**Approve
Overnight
Trip
Cheer
Team**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves the overnight Millbrook High School Senior Class field trip to Orlando, Florida (Walt Disney World) for the period of April 20-23, 2017, as presented. Motion carried. Vote 6-yes, 0-no.

**Approve
Overnight
Trip
Senior
Class**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approve the hourly wage of \$14.65 for Jennifer Walter, Food Service Helper, effective September 25, 2017. Motion carried. Vote 6-yes, 0-no.

**Approve
Food Service
Helper
Hourly
Wage**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation letter of Robert Gehlhoff, Boys' Varsity Lacrosse coach, effective October 30, 2017. Motion carried. Vote 6-yes, 0-no.

**Accept
Coaching
Resignation
Gehlhoff**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017-2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

**Approve
Co-Curricular
Appointments**

Coach or Advisor	Position	Stipend or Hourly Rate
Sandra D'Onofrio	Modified Volleyball Study Center Monitor	\$12.96/hour
Trish Redl	Modified Volleyball Study Center Sub. Monitor	\$12.96/hour
William Kyle	Varsity Boys' Basketball Coach	\$4,178.00
Veronica Smith	Alden Place Science Fair Coordinator	\$532.27
Eilis Petrosino	FCCLA Advisor	\$1,064.54 (to be prorated as of 10/17/17)
Dawn Harkenrider	Varsity Assistant Girls' Lacrosse Coach	\$2,958.00

Motion carried. Vote 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Sub-Committee on Special Education (SCSE) from the meetings of 9/11/17, 9/18/17, 9/26/17, 10/5/17, 10/10/17, 10/11/17, 10/16/17, 10/17/17, 10/24/17, 10/31/17, & 11/2/17. BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations. Motion carried. Vote 6-yes, 0-no.

**CSE/CPSE
Recommendations**

The Schools to Watch Team will be visiting Millbrook on Monday, December 4, 2017 and Tuesday, December 5, 2017. Board members who are available to meet with the team are asked to report to the District Office on Monday, December 4, 2017 at 8:15 a.m. Information regarding the visit was posted on BoardDocs for review by Board members.

**Superintendent
&
Administrative
Reports**

We are continuing to work with Dutchess BOCES to make improvements to the District's Web-site. They have informed us that the District's Web-Site will be viewable on mobile devices in an "app-like" format by the end of the first week in December.

We would like to explore options for sharing or partnering with a pre-school provider. Currently, between 40% and 50% of our Kindergartners come to school with no pre-school experience. This puts those students at a learning disadvantage.

Dr. Affigne report on Mental Health and Literacy programs available for our students. Mr. Fried shared information on future 100k capital projects.

**Assistant
Superintendent
Reports**

DCSBA Report – Mr. Hartswick shared that a breakfast with Legislatures will be held on January 20, 2018 from 10:00–11:30 a.m. at the Marriot Courtyard in Poughkeepsie. Mr. Hartswick also mentioned that students impacted by the fire at the Rip Van Winkle Apartments in Poughkeepsie may be moving to other districts for their education.

**Miscellaneous
Reports**

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to accept the enrollment report as presented.

Motion carried. Vote: 6-yes, 0-no.

Mr. Rudy noted that the Facilities Report was included in the packet and thanked Mr. Ragusa for a job well done.

Mr. D'Angelo recommended that the five (5) MEF grants, as presented, be given to the Millbrook Educational Foundation for their consideration.

Mr. Rudy noted that the Policy Committee has not yet met recently as they are awaiting for our legal team to complete their review of the submitted policies.

Mr. Lehmkuhl reported that the PTO has been busy with fall fundraising to support enrichment programs at each of our four (4) schools.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts, with gratitude, the donation of forty (40) used basketballs, valued at a total of \$400, from the Town of Washington Recreation, as presented to the Board at this meeting.

Motion carried. Vote 6-yes 0-no.

**Accept
Donation
Of
Basketballs**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants and budget transfers as presented:

Reports: Revenue Report year ending October 30, 2017, Appropriation Status Report by Function covering July 1 – November 13, 2017

Treasurers Reports for the period October 1 - 31, 2017:

**Approve
Financial
Reports &
Warrants**

General Fund, General Fund Savings, Capital Construction Fund, Construction Fund, School Lunch, Trust and Agency, Expendable Trust, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.
Warrants: Construction, Federal, General, School Lunch, Trust & Agency
Budget Transfers: #1170 notification, #1171 prior approval
Motion carried. Vote: 6-yes, 0-no.

Motion made by Mrs. Houston and seconded by Mr. Shapiro to table the proposed action for executive session.

Appointment of School Monitor

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Tamera Knapp to a provisional position as Senior Account Clerk Typist in the competitive class of the civil service, effective November 17, 2017 through June 30, 2018, at an annual salary of CSEA Agreement - Step 2 (\$36,143.46- prorated) to serve at the pleasure of the Board of Education.
Motion carried. Vote 6-yes, 0-no.

Approve Appointment of Senior Account Clerk Typist

Motion made by Mrs. Houston and seconded by Mr. Shapiro to table the proposed action for executive session.

Appointment of IEP Compliance Auditor

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the appointment of Cynthia Rosenzweig, High School Mathematics Academic Intervention Services Support position, effective October 16, 2017 through June 8, 2018. The position is for two (2) hours/week at a rate of \$36.85/hour, as presented.
Motion carried. Vote 6-yes, 0-no.

Approve Appointment of Mathematics AIS Support Position

No one from the public made any comments

Question Period

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to enter into Executive Session to discuss Collective Negotiations pursuant to Article 14 of the Civil Service Law and the employment histories of particular persons at 9:08 p.m.
Motion carried. Vote: 6-yes, 0-no.

Executive Session

The District Clerk was excused.

District Clerk Excused

Respectfully submitted,

Cheryl M. Sprague
District Clerk
Philip D. D'Angelo was appointed District Clerk Pro Tem.

D'Angelo Clerk Pro Tem

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro, to return to Open Session at 10:43 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Open
Session**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Wanda Ramos-Munoz to a 26 week probationary appointment as a school monitor, at an hourly rate of \$12.66, effective November 20, 2017 through June 30, 2018, pending fingerprint clearance.

Motion Carried. Vote: 4-yes, 2-no (Hartswick & Houston).

**Approve
School
Monitor
Ramos-Munoz**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the contract change for Brian S. Fried, Assistant Superintendent for Business, Finance & Operations, as revised, effective July 1, 2017.

Motion Carried. Vote: 6-yes, 0-no.

**Approve Contract
Change
Fried**

A motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adjourn the meeting at 10:44 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
WORK SESSION MEETING MINUTES
December 6, 2017

Members Present:

John Rudy – President
Thomas Lehmkuhl – Vice President
Deirdre Houston
John O’Donnell
Howard Shapiro

Members Absent:

Perry Hartswick
Paul Tobin

Others Present:

Philip D. D’Angelo, Jr. Superintendent of Schools
Brian Fried Assistant Superintendent

The meeting was called to order in the District Conference Room in the Middle School, at 7:10 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mr. O’Donnell and seconded by Mr. Shapiro to appoint Philip D. D’Angelo, Jr. Clerk Pro Tem.
Motion carried. Vote: 5-yes, 0-no.

**Clerk Pro Tem
D’Angelo**

Mr. Rudy identified the goals for the meeting. Mr. Lehmkuhl used a powerpoint to identify goals. The goals identified were: identify the issue, identify the cause, identify the corrective actions (step by step procedures), develop a strategy, and implement a plan. Complete notes will be incorporated by reference within the minutes of this meeting.

SES Study Review of Processes & Procedures

A motion was made by Mr. Shapiro and seconded by Mr. O’Donnell to adjourn the meeting at 10:04 p.m.
Motion carried. Vote: 5-yes, 0-no.

Meeting Adjourned

Respectfully submitted,

Philip D. D’Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 11, 2017

Members Present:

John Rudy
Perry Hartswick
Deirdre Houston (arrived at 7:48 p.m.)
Thomas Lehmkuhl
John O'Donnell
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	High School Principal
Thomas Libka	Alden Place Elementary School Principal
Karen Ferguson	Elm Drive Elementary School Principal
Steven Cabello	Assistant Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:01 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There were four staff members and one member of the media in attendance.

**Meeting
Attendance**

Dr. Kathleen Affigne discussed the districts focus on vocabulary development through all content areas K-12 as a long term goal. The District Data Team met November 27, 2017, to discuss objectives and continued implementation of vocabulary development.

**District
Goals & Data
Driven Dialogue
Status Update**

Paul Seversky presented updates and findings of the SES Study to date.

**SES Study
Update**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to accept the minutes of the meeting of November 13, 2017 & December 6, 2017, as presented. Motion carried. Vote: 7-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:

**Approve
Tax
Refund**

WHEREAS, William F. Genova and Philip H. Genova, Trustees, filed an Application for Refund and Credit of Real Property Taxes for the Year 2017, regarding a parcel of property located at 27 Valley Farm Road, Millbrook, NY, Grid #135801-6765-14-412477-0000, within the Millbrook Central School District on the basis that the property should have received the Enhanced STAR exemption on the 2017 tax roll, which is used to determine the 2017-18 school taxes; and
WHEREAS, an Investigator from and the Director of the Dutchess County Real Property Tax Service Agency have determined that a clerical error was made pursuant to Section 550(2)(c) of the Real Property Tax Law in that the Enhanced STAR exemption

was approved for the property but was not entered on the 2017 tax roll and that the Application for Refund and Credit of Real Property Taxes for the Year 2017 be approved; and

WHEREAS, we have examined such application and the County Director's recommendation and determine that a clerical error has been made with respect to the above parcel of real property;

NOW, THEREFORE, BE IT RESOLVED, that the Application for Refund and Credit of Real Property Taxes for the Year 2017 be approved, and that the School Tax Collector refund the over-payment of the 2017-18 school taxes as a result of such town clerical error, in the amount of \$680.99.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Karen Tremaine, with gratitude for her years of service, from her position as Clerk, for the purpose of retirement, effective December 30, 2017.

Motion carried. Vote 7-yes, 0-no.

**Accept
Resignation of
Clerk Position
Tremaine**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Marcia Tanzman, with gratitude for her years of service, from her position of School Nurse, for the purpose of retirement, effective December 30, 2017.

Motion carried. Vote 7-yes, 0-no.

**Accept
Resignation of
School Nurse
Tanzman**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Lila Simon, from her position of part-time Jr. Account Clerk, for the purpose of retirement, effective November 28, 2017.

Motion carried. Vote 7-yes, 0-no.

**Accept
Resignation of
part time
Jr. Acct. Clerk
Simon**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts, the resignation of Lisa Petta, with gratitude for her years of service, from her position of Guidance Counselor, effective June 30, 2018.

Motion carried. Vote 7-yes, 0-no.

**Accept
Resignation of
Guidance
Counselor
Petta**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Patricia Larkin to a 26 week probationary position as School Nurse, at a salary of \$42,316.45 (to be prorated), CSEA contract, Nurse – Step 8, effective January 16, 2018.

Motion carried. Vote 7-yes, 0-no.

**Appoint
Elm Drive
School Nurse
Larkin**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Brittney Hillman to a four-year probationary term as a Special Education Teacher, commencing on December 1, 2017 and terminating on November 30, 2021 in the tenure area of Special Education, at a salary of BA Step 1 (\$56,417 to be prorated) based on the current MTA contract. In

**Appoint
Special
Education
Teacher
Hillman**

order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the correction of the hourly wage of Jeanne Tobin, school monitor, to \$13.07, effective September 1, 2017.

Motion carried. Vote 7-yes, 0-no.

**Approve
Hourly Rate
Correction
School Monitor
Tobin**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017-2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Coach or Advisor	Position	Stipend or Hourly Rate
Michelle Cring	Student Council Co-Advisor	\$1,287.75(to be prorated)
Lauren Prince	Student Council Co-Advisor	\$1,287.75(to be prorated)
Dawn Harkenrider	Modified Girls Basketball Co-Coach	\$1,174.50
Erin Hicks	Modified Girls Basketball Co-Coach	\$1,174.50
Sharon Fauci	Winter Cheer Coach	\$2,349.00
Madeline Lacey	Basketball Scoreboard Keeper	\$16.42 1 game; \$27.37 2 games
Sophie McNutt	Boys Basketball Scorekeeper	\$19.70 1 game; \$32.84 2 games
Andrew Outwater	Shot Clerk Operator	\$16.42 1 game; \$27.37 2 games
Chloe Pfeifer	Girls Basketball Scorekeeper	\$19.70 1 game; \$32.84 2 games

Motion carried. Vote 7-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education pursuant to the provisions of Education Law Section 3012-d and Part 30-3.10 of the Regents Rules hereby certifies that the following individuals have completed all of the necessary training to be certified as lead evaluators of classroom teachers:

Dr. Kathleen Affigne; Ms. Caroline Pidalá; Dr. Phyllis Amori; Mr. Thomas Libka; Ms. Karen Ferguson; Mr. Steven Cabello;

and

BE IT FURTHER RESOLVED, that the Board of Education pursuant to the provisions of Education Law Section 3012-d and Part 30-3.10 of the Regents Rules, hereby, certifies that the following individuals have completed all of the necessary training to be certified as lead evaluators of building principals:

Mr. Philip D'Angelo

Motion carried. Vote 7-yes, 0-no.

**Approve
Certify Lead
Evaluators of
Classroom
Teachers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Sub-Committee on Special Education (SCSE) from the meetings of 9/19/17, 10/25/17, 10/31/17, 11/01/17, 11/07/17, 11/08/17, 11/14/17, 11/16/17, 11/17/17, 11/27/17, 11/28/17, 11/29/17, & 12/02/17.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education

Board of Education Meeting Minutes 12/11/2017

**CSE/CPSE
Recommendations**

programs and services consistent with said recommendations.
Motion carried. Vote 7-yes, 0-no.

The Board of Education received a letter from Stan C. Morse, Captain, U.S. Naval Reserve (ret.), to thank Mr. Carbone for his efforts coordinating the Veterans Week activities in the Millbrook Middle School. Mr. Rudy acknowledged Mr. Carbone, with gratitude, for his hard work and dedication to this annual event.

**District
Correspondence**

Mr. Rudy welcomed the visitors and invited them to ask questions or make comments. There were none.

**Public
Participation**

The Superintendent of Schools discussed the following:
A meeting was held on Friday, December 8, 2017 with Tim Capowski, two (2) representatives of the Friends of Tim, Deirdre Houston, Heidi Tucci, Alexis Bresnahan, Dan Dunninger and Phil D'Angelo to discuss the purchase of a Grand Piano. Approximately \$32,000 has been collected for the piano. Options continue to be explored to purchase a piano that suits the needs of our Music Department.

**Superintendent
&
Administrative
Reports**

Changes continue to be made to our BoardDocs BOE Meeting agenda format as suggested by Board members. The most recent change recommended by BOE members was to identify approximate time blocks for sections of the meeting.

The District continues to work with Dutchess BOCES to make improvements to our District's web-site. It is expected that by mid to late January, our District web-site will have a new look, more features, and will have a mobile app.

Three (3) High School programs really set our District apart:

- International Baccalaureate Programme is being implemented fairly seamlessly and continues to be highly supported by both staff and students. An IB Career Option is being explored as a component for the overall program;
- Project Lead the Way (PLTW) program has tremendous student enrollment and is thriving. We had to eliminate offering the BioMedical strand of PLTW due to low numbers (2 students for the entire sequence), but the Pre-Engineering strand is flourishing;
- Senior Internship program is a great program for students. If we move forward with the IB Career Option, the Senior Internship will become integrated with the IB Programme.

Mr. Fried discussed preliminary 2018-2019 tax levy limit calculations. The Board of Education requested that Mr. Fried present capital project options at the January 8, 2018, Board of Education Meeting.

**Assistant
Superintendent
Reports**

The Principals presented their reports to the board. The Board thanked Mrs. Tucci for her concert. Mr. Rudy congratulated the sports teams for a job well done!

**Principal
Reports**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to accept the enrollment report as presented.

Motion carried. Vote: 7-yes 0-no.

DCSBA Report – None

**Misc.
Reports**

Facilities Report – Mrs. Houston inquired about the Middle School boys locker room condition. It was reported that the locker room was immediately attended to. Mr. Rudy mentioned a nice job done by Mike Ragusa for his immediate attention to the matter.

The Suspension Incident Report (SIRS) was presented to the Board for their review.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Reports: Revenue Report year ending November 30, 2017, Appropriation Status Report by Function covering July 1 – December 11, 2017
School Lunch Fund Profit/Loss Statement period ending October 31, 2017:
Treasurers Reports for the period November 1 - 30, 2017:
General Fund, General Fund Savings, Capital Construction Fund, Construction Fund, School Lunch, Trust and Agency, Expendable Trust, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.
Warrants: Construction, Federal, General, School Lunch, Trust & Agency
Budget Transfers: #1172 notification, #1173 federal, #1174 prior approval.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Financial
Reports &
Warrants**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston, with gratitude, and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation in the amount of \$11,297.11 from the Millbrook Educational Foundation, with gratitude, in order to fund the following grant requests:
1) \$3,308.11 for the purchase of IB Film & Graphics equipment & material (Middle/High School);
2) \$2,150.00 for the purchase of PE Outdoor Game equipment for (Elm Drive);
3) \$2,659.00 for the purchase of Physics equipment (High School);
4) \$180.00 for a FACS Farm Based Learning Program (Middle/High School); and
5) \$3,000.00 for the Clearwater Sail Field Trip (Alden Place).
Motion carried. Vote: 7-yes, 0-no.

**Accept
MEF
Donation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the donation of a Yamaha FG-Junior JR-1 Acoustic guitar, valued at \$75, with gratitude, from Karen Tremaine, as presented to the Board at this meeting.
Motion Carried. Vote: 7-yes, 0-no.

**Accept
Donation
Tremaine**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby abolishes one (1) clerk position, effective December 31, 2017.
Motion carried. Vote: 7-yes, 0-no.

**Abolish
Clerk
Position**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby creates one (1) Senior Typist position.
Motion carried. Vote 6-yes, 1- no (Houston).

**Approve
Creation
Sr. Typist
Position**

No one from the public made comments.

**Question
Period**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to enter into Executive Session to discuss Collective Negotiations pursuant to Article 14 of the Civil Service Law and the employment histories of particular persons at 9:32 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

**District
Clerk
Excused**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin, to return to Open Session at 10:04 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Open
Session**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to adjourn the meeting at 10:04 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 22, 2018

Members Present:

John Rudy, President
Thomas Lehmkuhl, Vice President
Perry Hartswick
Deidre Houston (arrived at 9:20 p.m.)
John O'Donnell
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr. Superintendent of Schools
Brian Fried Assistant Superintendent
Thomas Libka Alden Place Elementary School Principal
Steven Cabello Assistant Principal
Cheryl Sprague District Clerk

The meeting was called to order in the Alden Elementary School library, at 7:02 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

Call to Order

There was one staff member and one member of the media in attendance.

Meeting Attendance

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to accept the minutes of the meeting of December 11, 2017, as presented.
Motion carried. Vote: 6-yes, 0-no.

Accept Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and Wappingers Central School District for Health Services for approximately four (4) resident students of the Millbrook Central School District attending non-public schools in the Wappingers Central School District, in the aggregate amount of \$3,024.16 for the period September 2017 through June 2018.
Motion carried. Vote: 6-yes, 0-no.

Approve Health Service Contract Wappingers CSD

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the 2017-2018 School Tax Collector's Report, as submitted, and authorizes the Board of Education President to sign said document, as presented.
Motion carried. Vote: 6-yes, 0-no.

Accept 2017-2018 School Tax Collector's Report

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with The Art Effect and the District setting forth the terms and conditions for providing professional development services regarding the International Baccalaureate Programme curriculum model, effective January 1, 2018 through June 30,

Approve The Art Effect Contract

2018.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Juliana Zengen to a 26 week probationary position as School Nurse, at a salary of \$34,407.15 (to be prorated), CSEA Contract, Nurse - Step 1, effective January 2, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
High School
Nurse Zengen**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Diana Neno to a 26 week probationary position as School Nurse, for three (3) hours per day at an hourly rate of \$30.60, based on the CSEA Contract, Nurse - Step 8, effective January 2, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Dutchess Day
Part-time
Nurse
Neno**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Beth VanNorstrand, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of \$10.88 per hour, effective January 22, 2018, pending fingerprint clearance.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Food Service
Helper
VanNorstrand**

A motion was made by Mr. Shapiro and seconded by Mr. Hartswick to this agenda item from consent to personnel.

**Appoint
Temporary
Employee
Delessio-
Neubauer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Robin Hughes, as a Teacher Aide in the non-competitive class of the civil service, to serve a 26 week probationary term, commencing January 12, 2018 at a salary of \$13.44 per hour.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Teacher Aide
Hughes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves a leave of absence to Jeanene Kascsak, from her position as Teacher Aide, effective January 2, 2018 through April 1, 2018 during her temporary appointment as Senior Typist - 11 month.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Leave of Absence
Teacher Aide
Kascsak**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Jeanene Kascsak to a temporary position as Senior Typist - 11 month in the competitive class of the civil service, effective January 2, 2018 through April 1, 2018, at an annual salary of CSEA Agreement - Step 1 (\$28,482.74 - to be prorated) to serve at the pleasure of the Board of Education.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Temporary
Senior Typist
Kascsak**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

Accept

BE IT RESOLVED, that the Board of Education hereby accepts the letter of resignation of Torinda Ruiz as Senior Typist effective January 15, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Resignation
Senior Typist
Ruiz**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Sheila Robinson, from her position as Elementary Teacher, for the purpose of retirement, effective June 30, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation
Elementary
Teacher
Robinson**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the letter of resignation of Abbie Ryan as Food Service Helper effective January 12, 2018.

Motion carried. Vote 6-yes, 0-no.

**Accept
Resignation Food
Service Helper
Ryan**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017-2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

**Approve
Co-Curricular
Appointments**

Coach or Advisor	Position	Stipend or Hourly Rate
Joann Hobson	Elm Drive Yearbook Co-Advisor	\$532.27
Kelly Murphy	Elm Drive Yearbook Co-Advisor	\$532.27
Coleman VandeBogart	Girls' Basketball Scorekeeper	\$19.70 (1 game); \$32.84 (2 games)

Motion carried. Vote 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Sub-Committee on Special Education (SCSE) from the meetings of 9/19/17, 10/24/17, 10/25/17, 10/31/17, 11/01/17, 11/07/17, 11/08/17, 11/14/17, 11/16/17, 11/17/17, 11/27/17, 11/28/17, 11/29/17, 12/02/17, 12/08/17, 12/13/17, 12/19/17, & 01/03/18.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote 6-yes, 0-no.

**CSE/CPSE
Recommendations**

Ms. Wells reported on the following STEM and Library/Media programs at Alden Place:

- Ms. Wells and students presented their design projects to protect eggs from a rock drop;
- Ms. Wells reported on a Numeracy Club after school program offered at Alden Place.

Mrs. Quint reported on the following programs offered at Alden Place:

- Singapore Math;
- Guided Reading;
- Keyboarding;
- Technology.

**Reports &
Presentations
Alden Place
Elementary
Programs**

Mr. Rudy identified the following:

- He encouraged Board members to attend the National Junior Honor Society Induction Ceremony to be held on January 25, 2018 at 6:30 pm in the Middle School Auditorium.
- He encouraged Board members to view student art work being exhibited at the Millbrook Library until February 28, 2018.

**District
Correspondence**

Mr. Rudy welcomed the visitors and invited them to ask questions or make comments. There were none at this time.

**Public
Participation**

Mr. Rudy reported on the following:

- The SES study update will be discussed in more depth at the February 5, 2018 Board of Education meeting.
- Mr. Rudy asked Board members how they felt about the best way to disseminate and share with the community of the SES Study information. Mr. Rudy asked if Board members supported Mr. Rudy, Mr. Lehmkuhl, Mr. D'Angelo and Mr. Fried speaking with Ms. Carole Martin. The Board members approved.
- Mr. Rudy stated that Mrs. Houston spoke with Ms. Carole Martin and should be providing contact information for her to Mr. D'Angelo as a possible person to assist in presenting the study to the community.
- Mr. Rudy also discussed the possibility of having Dr. Rick Timbs work with the District. Board members agreed that Mr. Rudy, Mr. Lehmkuhl, Mr. D'Angelo and Mr. Fried should have a discussion with Dr. Timbs after they spoke with Ms. Martin to see what support he could provide to the District.

**BOE
President &
Vice President
Reports**

The Superintendent of Schools reported on the following:

- Budget Development: Mr. D'Angelo and Mr. Fried are meeting with administrators to discuss the needs for the 2018-2019 school budget. These meetings will assist in developing "Tier" options for potential budget reductions.
- Review of Draft 2018-2019 School Calendar: Mr. D'Angelo presented the first draft of the 2018-2019 school calendar. Once Dutchess BOCES has developed their 2018-2019 calendar, Mr. D'Angelo will compare the draft Millbrook calendar with the BOCES calendar for consistency.
- Emergency Closing Days: Mr. D'Angelo reported that as of this Board meeting, there have been two (2) delays, four (4) early dismissals, and two (2) school closings. He reported our snow crew has done a great job. There have been some problems with School Messenger that are being worked on.

**Superintendent
Reports**

Mrs. Affigne, Assistant Superintendent of Pupil Personnel Services, Ms. Pidala, High School Principal, Ms. Petrosino, Family & Consumer Science Teacher, and Ms. Prince, School Counselor, are attending the International Baccalaureate (IB) Training for the Career-Related Programme (CP). The Career-Related Programme is a credential that incorporates IB values into career-related education. The CP program is designed for students who want to engage in career-related exploration, while gaining "transferable and lifelong skills in applied knowledge, critical thinking, communication, and cross-cultural engagement."

**Assistant
Superintendent
Reports**

The next Special Education Parent Teacher Association (SEPTA) meeting will be held on February 8, 2018.

DCSBA Report – Mr. Rudy will discuss in February.

Enrollment Report was presented to the board for their review.

Facilities Report – Mr. Hartswick inquired about the long term projects. Mr. Fried will forward this information to Mr. Hartswick.

MEF – The MHS Cheerleading team has submitted a grant to attend the International Cheerleading Competition in Walt Disney World, Orlando, Florida in March of 2018. The Board supported presenting the grant to the MEF.

PTO Liason Report – Mr. Lehmkuhl reported on various fundraising throughout the district. The Middle School had a field trip to see the movie Wonder.

SIRS Report was presented to the board for their review.

**Monthly
District
Reports**

Mr. Fried presented options and fielded questions for potential 2018-2019 capital projects. Members of the Board agreed to support both a \$100,000 and a \$175,000 project (Projects E1.2 and M2.1, with some revisions) for a total of \$275,000 in capital spending projects.

**Old
Business**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

**Approve
Financial
Reports &
Warrants**

Reports:

Revenue Report year ending December 31, 2017;
Appropriation Status Report by Function covering July 1 – January 22, 2018;
School Lunch Fund Profit/Loss Statement period ending December 31, 2017;
Treasurers Reports for the period December 1 - 31, 2017;
General Fund;
General Fund Savings;
Capital Construction Fund;
Construction Fund;
School Lunch;
Trust and Agency;
Expendable Trust;
Extra Class Fund;
Special Aid Funds;
Payroll Account;
Admissions Account;
School Tax Account;
NYLAF.

Warrants:

Construction;
Federal, General;
School Lunch;
Trust & Agency

Budget Transfer:

#1175 notification & prior approval.
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick, with gratitude, and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$1,500.00, with gratitude, from the George T. Whalen, Jr. Foundation Inc. for the purpose of a 2018 Scholarship to a graduating senior.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation
George T. Whalen
Jr. Foundation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$3,525.00, with gratitude, from the FarmOn! Foundation Inc. for the purpose of supporting the District's Wellness Program.
Motion Carried. Vote: 6-yes, 0-no.

**Accept
Donation
FarmOn!**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the Budget Calendar for the 2018-2019 School Year Budget, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve
2018-2109
Budget
Calendar**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Elizabeth Delessio-Neubauer as a temporary employee, at an hourly rate of \$19.22, to work at the pleasure of the Board of Education effective January 12, 2018.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Temporary
Appointment
Delessio-
Neubauer**

No one from the public made comments.

**Question
Period**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to enter into Executive Session to discuss Collective Negotiations pursuant to Article 14 of the Civil Service Law and the employment histories of particular persons at 9:17 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

**District
Clerk
Excused**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin, to return to Open Session at 10:47 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Open
Session**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the terms of a Supplemental Memorandum of Agreement ("SMOA") between the District and the Millbrook Administrators Association dated January 22, 2018, for a special retirement incentive program. A copy of said SMOA, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve
SMOA
MAA**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board hereby approves the contract changes for Philip D. D'Angelo, Jr., Superintendent of Schools, as presented, effective July 1, 2017.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Superintendent
Contract
Changes**

A motion was made by Mr. Hartswick, seconded by Mr. Shapiro,

Meeting

that the meeting be adjourned at 10:51 p.m.
Motion carried. Vote: 7-yes, 0-no.

Adjourned

Respectfully submitted,

Philip D. D'Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 05, 2018

Members Present:

John Rudy, President
Thomas Lehmkuhl, Vice President
Perry Hartswick
Deidre Houston (arrived at 7:25 p.m.)
John O'Donnell (arrived at 7:08 p.m.)
Howard Shapiro

Members Absent:

Paul Tobin

Others Present:

Philip D. D'Angelo, Jr. Superintendent of Schools
Kathleen Affigne Assistant Superintendent
Brian Fried Assistant Superintendent
Cheryl Sprague District Clerk

The meeting was called to order in the Alden Elementary School library, at 7:06 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There was one staff member in attendance.

**Meeting
Attendance**

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to accept the minutes of the meeting of January 22, 2018, as presented.
Motion carried. Vote: 4-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and Hyde Park Central School District for Health Services for approximately five (5) resident students of the Millbrook Central School District attending non-public schools in the Hyde Park Central School District, in the aggregate amount of \$4,449.35 for the period September 2017 through June 2018.
Motion carried. Vote: 4-yes, 0-no.

**Approve
Health Service
Contract
Hyde Park CSD**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Board of Education establishes the health service contract rate for the 2017-2018 school year to be \$979.45.
Motion carried. Vote: 4-yes, 0-no.

**Approve
2017-2018
Health Service
Contract Rate**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Facilities Use Agreement with Mill Street Loft and the District setting forth the terms and conditions for the use of the District's Facilities for the purpose of running a Dutchess Art Camp, effective July 9, 2018 through July 27, 2018 and providing \$2,000 worth

**Approve
Agreement
Mill Street
Loft, Inc.**

of in-kind Arts-in-Education programs and/or training for the District; said agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Dr. Dee Berlinghoff and the District, setting forth the terms and conditions for K-12 Literacy Professional Development, effective March 1, 2018 through June 30, 2018, and said agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 4-yes, 0-no.

**Approve
Agreement
Dr. Berlinghoff**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby rescinds the October 16, 2017 approval of the 3 credit salary increment adjustment effective September 1, 2017 for Lisa Petta.

Motion carried. Vote: 4-yes, 0-no.

**Rescind
Salary
Adjustment
Petta**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the letter of resignation of Samantha Coon as Food Service Helper effective January 23, 2018.

Motion carried. Vote: 4-yes, 0-no.

**Accept
Letter of
Resignation of
FSH
Coon**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the terms of the Supplemental Memorandum of Agreement dated February 5, 2018 between the District and the Millbrook Teachers' Association as presented to the Board at this meeting.

Motion carried. Vote: 4-yes, 0-no

**Approve
2017-2020
MTA SMOA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby ratifies the provisions of the Memorandum of Agreement dated February 1, 2018 by the Superintendent of Schools of the Millbrook Central School District and the Millbrook Administrators' Association and authorizes the expenditure of those monies necessary to implement the economic provisions of the parties' 2017-2020 Collectively Negotiated Agreement as presented to the Board at this meeting.

Motion carried. Vote: 4-yes, 0-no.

**Approve
2017-2020
MAA MOA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017-2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Coach or Advisor	Position	Stipend or Hourly Rate
Cynthia Rosenweig	HS Mock Trial	Volunteer
Jeremy Johnson	HS Drama Club Sound/Lighting	\$25 per hour not to exceed 40 hours

Motion carried. Vote 4-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Sub-Committee on Special Education (SCSE) from the meetings of 1/04/18 & 1/16/18.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote 4-yes, 0-no.

**CSE/CPSE
Recommendations**

- Dutchess County BOCES has scheduled a BOCES Budget Presentation at the March 5, 2018 regular Millbrook CSD Board of Education meeting.
- Mr. Rudy encouraged members of the board to attend the Annual Meeting at the BOCES Expo Saturday, April 14, 2018 from 11:00 am to 2:00 pm. Board members are invited to lunch and an overview of the budget at this event.

**District
Correspondence**

There was no public participation.

**Public
Participation**

Mr. Rudy reported on the following:

- Mr. Rudy asked board members to familiarize themselves with the child abuse information provided to them.
- Mr. Rudy asked board members to prepare questions for Mr. Fried and Mr. D'Angelo in regards to future Budget meetings. Mr. Fried will be looking for additional board guidance once the rollover budget is presented.

**BOE
President &
Vice President
Reports**

The Superintendent of Schools reported on the following:

- School Walk-Throughs: Mr. D'Angelo, Mr. Fried & Mr. Ragusa will be conducting school building walk-throughs the week of February 12, 2018 to access items identified on the Building Condition Survey and other items in need of repair. This is a new initiative they plan to continue on a regular basis. The purpose of the walk-throughs is to fix items using funds from the operating budget.
- Budget Update: Work continues with administrators and supervisors to help develop the budget. Mr. D'Angelo made note that Mr. Fried and Ms. Burhans are working hard to prepare an initial draft budget. Mr. D'Angelo also noted that Dr. Affigne has been working on the Special Education budget.
- Millbrook Library: Mr. D'Angelo has been asked to become the President of Millbrook Library Board of Trustees. The trustees will vote on the slate of officers at the annual meeting at the end of February. Mr. D'Angelo wants to continue to increase the level of connectivity between the school District and the Library.

**Superintendent
Report**

Mr. Fried presented the Proposed 2018-2019 Capital Projects the board members agreed upon, E1.2 and M2.1, with some revisions. The proposal presented at the January 22, 2018 meeting incorreced listed 20 exteriors doors at Elm Drive Elementary and 12 exterior doors at the Middle School to be replaced. The reports now correctly lists 12 exterior doors at Elm Drive Elementary and 20 exterior doors at the Middle School for replacement. The two (2) capital project costs remain at \$100,000 and \$175,000. The Board continues to support including both of these projects in the 2018-2019 school budget.

**Old
Business**

Mr. Fried presented the Property Tax Cap Calculation which calculates the allowable tax levy for the 2018-2019 school year to be 1.56% (including both of the capital projects identified above). The percentage presented will be used to develop the 2018-2019 budget and ultimately will be reported in Millbrook's New York State Property Tax Report Card.

**2018-2019
Tax Levy
Limit**

Members of the Board discussed the reports available to them thus far and suggested strategies as how to most effectively involve the community in sharing the information.

**SES
Study**

In conclusion:

- The Board of Education is in the process of contracting with consultant Carole Martin to have her provide services in the design, facilitation and follow-up in the community engagement/public relation process for disseminating information regarding the SES Study.
- Mr. Rudy, Mr. D'Angelo, Mr. Lehmkuhl & Mr. Fried have scheduled a phone conference with Dr. Rick Timbs on Thursday, February 7, 2018 at 4:30 pm to discuss what services he can potentially provide for the District.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick, with gratitude, and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$1,025, with gratitude, from the Millbrook PTO for the purpose of The Magic Reading assembly at Elm Drive Elementary and Alden Place Elementary. BE IT FURTHER RESOLVED, that the Board of Education authorizes an increase in the 2017-2018 General Fund budget in the amount of \$1,025 to budget code A2110.490.00.5001. Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation
PTO**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Denise Hains, from her position as School Guidance Counselor, for the purpose of retirement, effective June 30, 2018. Mr. Rudy along with members of the board expressed their deep appreciation of Mrs. Hains for her dedication to the children of the district! Motion carried. Vote: 6-yes, 0-no.

**Accept
Letter of
Resignation for
Retirement
Hains**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Bridget Kelly, from her position as Mathematics Teacher, for the purpose of retirement, effective June 30, 2018. Mr. Rudy along with members of the board expressed their deep appreciation of Mrs. Kelly and her dedication to the children of the district! Motion carried. Vote: 6-yes, 0-no.

**Accept
Letter of
Resignation for
Retirement
Kelly**

A motion was made by Mr. Shapiro and seconded by Mr. Hartswick that the meeting be adjourned at 8:37 p.m. Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 20, 2018

Members Present:

John Rudy, President
Thomas Lehmkuhl, Vice President
Perry Hartswick
Deidre Houston (arrived at 7:22 p.m.)
Howard Shapiro
Paul Tobin

Members Absent:

John O'Donnell

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Steven Cabello	Asst. Principal Middle School
Karen Ferguson	Principal Elm Drive Elementary
Brian Fried	Assistant Superintendent
Thomas Libka	Principal Alden Place Elementary
Caroline Pidala	Principal High School
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:06 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

Call to Order

There were three staff members, two students, one member of the media and six members of the public in attendance.

Meeting Attendance

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to accept the minutes of the meeting of February 05, 2018, as presented.
Motion carried. Vote: 5-yes, 0-no.

Accept Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, the Board of Education intends to include in its adopted budget for 2018-19, a \$100,000 inter-fund transfer to the capital fund for the purposes of funding a small capital project involving exterior door replacement and site work improvement ("Proposed Action") at Elm Drive Elementary Schools; and
WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA) with respect to the Proposed Action; and
WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations;
THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District is hereby designated lead agency under SEQRA for the Proposed Action and

Approve SEQRA Resolution Elm Drive

hereby determines that the Proposed Action, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required. Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, the Board of Education intends to include in its adopted budget for 2018-19, a \$175,000 inter-fund transfer to the capital fund for the purposes of funding a small capital project involving exterior door replacement at the Middle School and site work improvement (“Proposed Action”); and
WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA) with respect to the Proposed Action; and
WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations;
THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District is hereby designated lead agency under SEQRA for the Proposed Action and hereby determines that the Proposed Action, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required. Motion carried. Vote: 5-yes, 0-no.

**Approve
SEQRA
Middle
School**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and Pawling Central School District for Health Services for approximately three (3) resident students of the Millbrook Central School District attending non-public schools in the Pawling Central School District, in the aggregate amount of \$2,454.21 for the period September 2017 through June 2018, and said Contract will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 5-yes, 0-no.

**Approve
Health Service
Contract
Pawling CSD**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the County of Dutchess through the Dutchess County Department of Behavioral and Community Health (DCBCH) and the District setting forth the terms and conditions to permit DCBCH to use District facilities and equipment for mass immunization and prophylaxis, in the event of a public emergency effective January 1, 2018 through December 31, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement
Dutchess County
Department of
Behavioral &
Community
Health**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
 BE IT RESOLVED, that the Board of Education hereby grants the leave request to Employee #1745 for an eight (8) week period beginning approximately May 18, 2018 noting that accrued sick days will be used until exhausted, then unpaid leave will be used after that time until deemed fit for duty, as per her letter.
 Motion carried. Vote: 5-yes, 0-no.

**Approve
 Leave
 Employee
 #1745**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
 BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017-2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

**Approve
 Co-Curricular
 Appointments**

Coach or Advisor	Position	Stipend or Hourly Rate
Charles Ackerman	Varsity Boys Lacrosse Head Coach	\$4,178
Charles Watt	Varsity Softball Head Coach	\$3,358
Debra Pierantozzi	Alden Yearbook Co-Advisor	\$532.27
Marissa Bettina	HS Drama Pit Musician	\$480
James Osborn	HS Drama Pit Musician	\$480
Stephen Siktberg	HS Drama Pit Musician	\$480
Laura Taravella	HS Drama Pit Musician	\$480
Eric Wagner	HS Drama Pit Musician	\$480
Daniel Koch	HS Drama Piano Accompanist	\$606
Gabriella Fryer	HS Drama Piano Accompanist	\$606

Motion carried. Vote 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
 BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Sub-Committee on Special Education (SCSE) from the meetings of 12/19/17, 1/09/18, 1/12/18 & 2/06/18.

**CSE/CPSE
 Recommendations**

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote 5-yes, 0-no.

Ms. Magliore read a letter that she wrote to President Trump about changes that can be made for the safety of students in the United States. She was praised by each of the Board Members, Superintendent of Schools & the High School Principal, Caroline Pidala. Ms. Pidala commented that other students are expressing concerns and that she is having dialogue with her students. Mr. Tobin requested that students continue to let the Board know their ideas about school safety.

**Public
 Participation**

Dr. Affigne, Assistant Superintendent of Pupil Personnel Services, & Devon Agne, Middle School Special Education teacher, presented the Special Education Manual as well as the District Testing Report. The manual & report were reviewed and questions were addressed. Mr. Rudy thanked the team for their work.

**Reports &
 Presentations
 Special Education
 Manual & District
 Testing**

Members of the board were invited to attend the Annual County Leaders Breakfast on March 2, 2018 at the Poughkeepsie Grand.

**District
 Correspondence**

Cricket Valley Energy Plant: Four members of the public came to speak about safety concerns resulting from an energy facility, Cricket Valley Energy Plant, being built in Dover Plains, NY. They expressed concerns of smog that may be created from the companies' use of natural gas from hydraulic fracturing. The board thanked each of the speakers for the information they brought forward.

**Public
Participation**

School Safety: One member of the public addressed concerns of school safety for students and staff. Mr. Rudy thanked them for bringing their thoughts and observations to the attention of the Board.

Mr. Rudy reported on the following:

- Mr. Rudy inquired if members want to the contact parents with a message regarding school testing. Feedback from members for further discussion: What are other districts doing? What are the concerns of parents? Are Principals getting feedback from parents?

**BOE
President &
Vice President
Reports**

The Superintendent of Schools reported on the following:

- School Walk-Throughs: Mr. D'Angelo, Mr. Fried & Mr. Ragusa conducted school building walk-throughs the week of February 12, 2018. Mr. Ragusa immediately addressed issues that were found. The list of repairs will be presented in the March 19, 2018 Facilities Report. It is intended that the walk through will happen at least two times a year.
- Review Second Draft of 2018-2019 School Calendar: The second draft was compared to the most recent DC BOCES draft calendar.
- School Messenger: Mr. D'Angelo reviewed School Messenger reports and found it takes approximately 45 minutes for the complete cycle. Going forward morning calls will be made at approximately 5:00 a.m. and when possible they will go out the night before.
- Contract – Carole Martin: Mr. D'Angelo received a revised copy of the contract that is ready to be sent to Ms. Martin upon approval of the Board. Ms. Martin is very excited to work with the District.

**Superintendent
Report**

The Assistant Superintendent of Business & Finance reported on the following:

- 2018-2019 Budget Process: Mr. Fried opened the floor to members to ask questions and/or give their expectations. Inquiries were noted and addressed. Mr. Tobin insisted that a SRO position be researched and considered. The Board President asked for a poll of members who wanted to move forward with research into a SRO, it was unanimous.

The following monthly reports were reviewed:

Monthly Reports

DCSBA

Enrollment

Facilities Report

MEF Report - Mr. Rudy will forward the five year strategic plan. New MEF Officers are:

Chair - Chris Rosenbergen

Vice Char - Colleen Wilber

Secretary - Linda Wiltse

Treasurer - Ann Scaglione

Superintendents Mileage Report

Suspension Incident Report

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the Special Education Manual, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Special
Education
Manual**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

**Approve
Financial
Reports &
Warrants**

Reports:

Revenue Report year ending January 31, 2018

Appropriation Status Report by Function covering July 1 – February 20, 2018

Treasurers Reports for the period January 1 – 31, 2018:

General Fund

General Fund Savings

Capital Construction Fund

Construction Fund

School Lunch

Trust & Agency

Expendable Trust

Extra Class Fund

Special Aid Funds

Payroll Account

Admissions Account

School Tax Account

NYLAF

Warrants:

Construction

Federal

General

School Lunch

Trust & Agency

Budget Transfers: #1176 general notification & prior, #1177 cafeteria

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the following donations, with gratitude, from the Millbrook Educational Foundation: \$900 for Stem & Steam T-shirts & \$746.50 for Staff Appreciation Supplies.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation
MEF**

Draft of Board of Education Policy #0100 Title VI Civil Rights Act was presented to the Board for review.

**First Reading
BOE Policy #0100
Title VI Civil
Rights Act**

Draft of Board of Education Policy #0110.1 Sexual Harassment Policy for Students was presented to the Board for review.

**First Reading
BOE Policy
#0110.1 Sexual
Harassment
Policy for
Students**

Draft of Board of Education Policy #0110.2 Sexual Harassment Policy for Employees was presented to the Board for review.

**First Reading
BOE Policy
#0110.2 Sexual
Harassment
Policy for**

Draft of Board of Education Policy #5020.3 Discrimination Act Policy for Students was presented to the Board for review.

**Employees
First Reading
BOE Policy
#5020.3 Disability
Discrimination
Act Policy for
Students**

Draft of Board of Education Policy #9620 Child Abuse in an Educational Setting was presented to the Board for review

**First Reading
BOE Policy #9620
Child Abuse in an
Educational
Setting**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Dr. Phyllis Amori, from her position as Middle School Principal, for the purposes of retirement, effective June 30, 2018. Mr. Rudy along with members of the board expressed well wishes in her future retirement.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Letter of
Resignation for
Retirement
Amori**

Mrs. Leggett thanks the Board for discussion on school safety.

**Question
Period**

Mr. Rudy called for a recess to review the Carole Martin Contract at 10:38 p.m.
Mr. Rudy called Members back into session at 10:44 p.m.

Recess

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Carole Martin and the District, setting forth the terms and conditions for Independent Consultant Services, effective February 20, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Contract -
Martin**

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro that the meeting be adjourned at 10:48 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
 BOARD OF EDUCATION
 REGULAR MEETING MINUTES
 March 05, 2018

Members Present:

John Rudy, President
 Thomas Lehmkuhl, Vice President
 Perry Hartswick
 John O'Donnell
 Howard Shapiro

Members Absent:

Deirdre Houston
 Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Brian Fried	Assistant Superintendent
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:04 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.	Call to Order
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Members of the Varsity Volleyball Team & family members were in attendance for the award ceremony. No other members of the public or media were in attendance.	Meeting Attendance
--	---------------------------

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to accept the minutes of the meeting of February 20, 2018, as presented. Motion carried. Vote: 5-yes, 0-no.	Accept Minutes
---	-----------------------

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the Band & Chorus overnight trip to Six Flags Great Adventure on May 4, 2018. Motion carried. Vote: 5-yes, 0-no.	Approve Band & Chorus Overnight Trip
--	---

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the 2018-2019 Millbrook Central School District school calendar, as presented. Motion carried. Vote: 5-yes, 0-no.	Approve 2018-2019 School District Calendar
---	---

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017-2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:	Approve Co-Curricular Appointments
---	---

Coach or Advisor	Position	Stipend or Hourly Rate
Shawn Stoliker	Junior Varsity Baseball Coach	\$2,854

Motion carried. Vote 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Sub-Committee on Special Education (SCSE) from the meetings of 2/12/18, 2/13/18 & 2/20/18.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote 5-yes, 0-no.

**CSE/CPSE
Recommendations**

The Board of Education recognized the Millbrook Volleyball team for their season accomplishments. Coach Stoliker was recognized for his leadership role. Mr. Stoliker along with Mr. D'Angelo, Mr. Rudy & Mr. Lehmkuhl presented team members with Certificates of Recognition.

**Recognition
For
Excellence**

Dr. Hooley & Dr. Wesley of Dutchess County BOCES presented the proposed 2018-2019 Budget to Board Members in preparation of the April 24th Administrative Budget vote. All members of the Board were invited to the Annual Meeting & CTI Spring Expo on April 14, 2018.

**Dutchess BOCES
2018-2019 Budget
Presentation**

Mr. Rudy read a letter from the DC Sheriff's Office regarding school safety.

**District
Correspondence**

No participation.

**Public
Participation**

Board President's Highlights:

- Mr. Rudy discussed anticipated conversations with Carole Martin and Paul Seversky in preparation of upcoming SES meetings.

**BOE
President
Report**

Superintendent's Report Highlights:

- MEF Report: Mr. D'Angelo reviewed three (3) MEF Grant applications:
 - Shinto Wedding Demonstration – Georgia Herring
 - HS PBIS Kit – Valarie Brunow & Jeremy Arnstein
 - Adjustable Basketball Hoops – Sarah Rizzo & Alicia DorsmanThe consensus of the Board was to forward the Shinto Wedding Demonstration & the HS PBIS Kit to the MEF for their consideration.
- Security Audit: Mr. D'Angelo reported that a District security audit will be conducted on Wednesday, March 14, 2018 at 10:00 am. Members of the Board are invited to attend.
- Goal Review: Mr. D'Angelo discussed the status of the 2016-2017 and 2017-2018 District goals.

**Superintendent
Report**

Mr. Fried reviewed the 2018-2019 school budget as based on current information, reminding BOE members that it is fluid at this time. The budget numbers include funding for an SRO position based on the request of board members at the previous meeting. Mr. Fried noted that he and Ms. Burhans are approximately one month ahead in the development of the budget.

**Old
Business**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following to the corresponding extra class assignment for the 2017-2018 school year: William Blayney – ½ extra section of IB Business Lab.
Motion carried. Vote 5-yes, 0-no.

**Approve
Extra Class**

None at this time.

**Question
Period**

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to enter into Executive Session to discuss the employment histories of particular persons at 9:47 p.m.
Motion Carried. Vote 5-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Mr. Rudy was appointed District Clerk Pro Tem.

**Rudy
Clerk
Pro Tem**

A motion was made by Mr. Hartswick and seconded by Mr. O'Donnell, to return to open session at 11:15 p.m.
Motion Carried. Vote: 5-yes, 0-no.

Open Session

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro that the meeting be adjourned at 11:15 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

John Rudy
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 19, 2018

Members Present:

John Rudy, President
Thomas Lehmkuhl, Vice President
Perry Hartswick
Deirdre Houston (arrived 7:46 p.m.)
John O'Donnell
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Steve Cabello	Assistant Principal
Brian Fried	Assistant Superintendent
Thomas Libka	Principal Alden Place Elementary
Caroline Pidala	Principal High School
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:04 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

Call to Order

There were three staff members, one member of the media and seventeen members of the public in attendance.

Meeting Attendance

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to accept the minutes of the meeting of March 05, 2018, as presented.

Accept Minutes

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and Arlington Central School District for Health Services for approximately twenty-eight (28) resident students of the Millbrook Central School District attending non-public schools in the Arlington Central School District, in the aggregate amount of \$21,012.88 for the period September 2017 through June 2018, and said Contract will be incorporated by reference within the minutes of this meeting.

**Approve
2017-2018 Health
Service Contract
Arlington CSD**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the 2017-2018 school calendar by converting Friday, April 20, 2018 from a Superintendent's Conference Day (non-student attendance day) into a regular student attendance day.

**Approve
Change to
2017-2018
School Calendar**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
 BE IT RESOLVED, that the Board of Education hereby approves the 2018-2019 Millbrook Central School District school calendar, as revised.
 Motion carried. Vote: 6-yes, 0-no.

**Approve
 Revised
 2018-2019
 School Calendar**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
 BE IT RESOLVED, that the Board of Education hereby grants the medical leave request from Employee #205 commencing March 01, 2018, noting the FMLA and accrued sick days will be used until exhausted and unpaid leave is necessary, will be used after that time.
 Motion carried. Vote: 6-yes, 0-no.

**Approve
 FMLA
 Leave**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
 BE IT RESOLVED, that the Board of Education hereby grants the leave request of employee #1513 for an eight (8) week period beginning approximately May 18, 2018 noting that accrued sick days will be used until exhausted, then unpaid leave will be used after that time until deemed fit for duty, as per their letter.
 Motion carried. Vote: 6-yes, 0-no.

**Approve
 Leave
 Request**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
 BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017-2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

**Approve
 Co-Curricular
 Appointments**

Coach or Advisor	Position	Stipend or Hourly Rate
Erin Hicks	JV Softball Coach	\$2,854
Ashton Morris	Sr. Explore Internship Coordinator	\$1,903.85

BE IT FURTHER RESOLVED, that the Board of Education hereby accepts the resignation of David Jackson, from the 2017-2018 co-curricular appointment of JV Baseball coach effective February 15, 2018.
 Motion carried. Vote 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
 BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Sub-Committee on Special Education (SCSE) from the meetings of 2/21/18, 2/23/18, 2/28/18 & 3/06/18.
 BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
 Motion carried. Vote 6-yes, 0-no.

**CSE/CPSE
 Recommendations**

Mrs. Bresnahan & Mrs. Tucci conducted a select number of Elementary All-County Vocal students in a performance for the Board to celebrate “Music in our Schools” month. Mr. Rudy congratulated the girls for making All-County and thanked them for their performance.

**Recognition
 For
 Excellence**

The Board of Education recognized the Millbrook Football team for their season accomplishments. Coach Keenan along with Mr. D’Angelo, Mr. Rudy & Mr. Lehmkuhl presented team members with Certificates of Recognition.

No participation.

**Public
Participation**

Board President's Highlights:

- Mr. Rudy discussed the recommendations from Carole Martin in moving forward with upcoming SES meetings.

**BOE
President
Report**

Superintendent's Report Highlights:

- Mr. D'Angelo reported that the security audit on March 14, 2018 was attended by John Rudy, Howard Shapiro, Bill Hayes of Bernier Carr, Michael Harris of Bernier Carr, Brian Fried, Diane Morey, Mike Ragusa and himself. It was noted that the audit will be another component to making improvements in school security and that as soon as it is completed it will be presented to the board.
- Dress Code: Mr. D'Angelo reported that the dress codes have been sent to legal counsel for review to ensure that the language is not sexist against females.
- Semi-Grand Piano: Mr. D'Angelo reported that the semi-grand piano was purchased and is set to be delivered in time to be used for Spring concerts. Delivery date is Tuesday, April 3, 2018.
- Mr. D'Angelo briefly discussed the school walk out.
- Mr. D'Angelo took a moment to note that the Girls Basketball team won the New York State Championship title. He thanked Mr. Hicks for the welcoming & congratulatory signs on the school grounds.

**Superintendent
Report**

Assistant Superintendent's Report Highlights:

- Mr. Fried shared that he is waiting on final expenditures, possible teacher retirements, state aid information and that he and Ms. Burhans are closer to a fund balance number.
- Mrs. Affigne welcomed board members to attend Family University night on Wednesday, March 21, 2018. She also expressed that her team is excited to be implementing emotional & behavioral universal screeners. Mr. Tobin took a moment to thank Mrs. Affigne for getting that program started.

**Assistant
Superintendents'
Reports**

The following monthly reports were reviewed:

- Enrollment
- Facilities: Mr. Ragusa shared that he took about three to four hours to walk through all of the buildings and make a separate list of items that needed attention that employees may not notice. Mr. Ragusa reported that all of the items have been addressed. Mr. Rudy thanked Mr. Ragusa and his team for their efforts.
- Suspension Incident Report

**Monthly
Reports**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves Board of Education Policy #0100 Title VI Civil Rights Act, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Second Reading
& Approval
BOE Policy
#0100**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves Board of Education Policy #0100.1 Sexual Harassment Policy for Students, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Second Reading
& Approval
BOE Policy
#0110.1**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves Board of Education Policy #0110.2 Sexual Harassment Policy for Employees, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Second Reading
& Approval
BOE Policy
#0110.2**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves Board of Education Policy #5020.3 Disability Discrimination for Students, as presented.
Motion carried. Vote: 7-yes, 0-no

**Second Reading
& Approval
BOE Policy
#5020.3**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves Board of Education Policy #9620 Child Abuse in an Educational Setting, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Second Reading
& Approval
BOE Policy
#9620**

Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

**Approve
Financial
Reports &
Warrants**

Reports:

Revenue Report year ending February 28, 2018

Appropriation Status Report by Function covering July 1 - 3/19/18

Treasurers Reports for the period February 1- 28, 2018:

General Fund

General Fund Savings

Capital Construction Fund

Construction Fund

School Lunch

NYLAF

Trust & Agency

Special Aid Funds

Payroll Account

Admissions Account

School Tax Account

Extra Class

Expendable Trust Detail

Warrants:

General

School Lunch

Trust & Agency

Federal

Budget Transfers: #1178 prior approval, #1179 notification, #1180 federal fund

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to approve the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the FCCLA overnight field trip to Syracuse, New York for the period of March 21-23, 2018 as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Overnight
Field Trip**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Thomas M. Chanowsky to a four-year probationary term as a School Guidance Counselor, commencing on July 1, 2018 and terminating on June 30, 2022 in the tenure area of School Counseling and Guidance, at a salary of MA Step 1 (\$60,875.00) plus 18 additional credits (\$1,170.00), based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.
Motion carried. Vote 7-yes, 0-no.

**Appoint
School Counselor
Chanowsky**

Mr. Hicks addressed the Board regarding school safety and the good relations between the District & Village of Millbrook. Mrs. Houston thanked Mr. Hicks for the signs he put up to welcome home the Girls Basketball team.

**Question
Period**

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro that the meeting be adjourned at 8:02 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 09, 2018

Members Present:

John Rudy, President
Thomas Lehmkuhl, Vice President
John O'Donnell
Howard Shapiro

Members Absent:

Perry Hartswick
Deirdre Houston
Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Phyllis Amori	Principal Middle School
Karen Ferguson	Principal Elm Drive Elementary
Brian Fried	Assistant Superintendent
Thomas Libka	Principal Alden Place Elementary
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:06 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There were three staff members, one member of the media and one member of the public in attendance.

**Meeting
Attendance**

A motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of March 19, 2018, as presented.

**Accept
Minutes**

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Salary
Increments**

BE IT RESOLVED that the Board of Education hereby approves the following salary increments effective February 1, 2018:

John Ahern-1.5 credits; Michelle Cring-4 credits; Nicole Devencenzi-1 credit; Daniel Dunninger-3 credits and Erin Hicks-1.5 credits;

BE IT FURTHER RESOLVED that the Board of Education hereby approves the following salary increment effective September 1, 2017:

Lauren Prince-18 credits.

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Accept
Resignation
Teacher Aide
Kascsak**

BE IT RESOLVED, that the Board of Education hereby accepts the letter of resignation of Jeanene Kascsak as Teacher Aide effective April 1, 2018.

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Jeanene Kascsak, as a Senior Typist - 11 month in the competitive class of the civil service, to serve a 26 week probationary term, commencing April 2, 2018 at an annual salary of CSEA Agreement - Step 1 (\$28,482.74 - to be prorated) to serve at the pleasure of the Board of Education.
Motion carried. Vote: 4-yes, 0-no.

**Approve
Probationary
Appointment
Sr. Typist
Kascsak**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and Spackenkill Union Free School District for Health Services for approximately two (2) resident students of the Millbrook Central School District attending non-public schools in the Spackenkill Union Free School District, in the aggregate amount of \$2,131.54 for the period September 2017 through June 2018, and said Contract will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 4-yes, 0-no.

**Approve
2017-2018
Health Service
Contract
Spackenkill**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the terms of a Supplemental Memorandum of Agreement dated April 9, 2018 between the District and the Millbrook Teachers' Association, as presented to the Board at this meeting, a copy of which shall be incorporated by reference with the minutes of this meeting.
Motion carried. Vote: 4-yes, 0-no.

**Approve
MTA
SMOA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Jacklyn Como to a long term substitute position as a Special Education Leave Replacement Teacher, to serve at the pleasure of the Board, effective approximately May 15, 2018 through the duration of the leave for employee #1513, at a salary of 1/200th BA Step 1 after ten (10) days as delineated in the MTA Contract.
Motion Carried. Vote; 4-yes, 0-no.

**Approve
Long Term
Substitute**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the Private School Transportation Requests for the 2018-2019 school year, as presented.
Motion Carried. Vote: 4-yes, 0-no.

**Approve
Private School
Transportation
Requests
2018-2019**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following as election officials for the Annual Meeting to be held May 15, 2018:
Chief Election Inspector/Chairperson:
Edith O'Shea
Election Inspectors/Poll Workers:
Julie Audia, Michele Hartswick, Charlene Hartley, Maryanne Herzog, Jeanene Kascsak & Trisha Redl
Motion carried. Vote: 4-yes, 0-no.

**Appoint
Election
Officials**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Michael Lynch, from his position as Custodial Worker, for the purpose of retirement, effective April 09, 2018.

Motion carried. Vote: 4-yes, 0-no.

**Accept
Resignation
Custodial Worker
Lynch**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017-2018 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Coach or Advisor	Position	Stipend or Hourly Rate
Leslie Anson	Modified Softball Coach	\$2,349
David Jackson	Varsity Baseball Head Coach	\$3,358

Motion carried. Vote 4-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Sub-Committee on Special Education (SCSE) from the meetings of 2/27/18, 3/01/18, 3/5/18, 3/06/18, 3/15/18, 3/16/18 & 4/02/18.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote 4-yes, 0-no.

**CSE/CPSE
Recommendations**

Ms. Ferguson spoke about Data Collection at the Elm Drive Elementary School. She provided the Board with the many different ways the data is collected, how it is used, how it can assist both teacher & student. The Elm Drive Data Team members are Tonya Pulver, Joann Hobson, Michelle Trapani & Ale Godoy.

**Reports
&
Presentations**

Mr. D'Angelo reviewed the 2018-2019 school budget.

Dutchess County BOCES minutes dated February 21, 2018, were made available for review along with the BOCES Annual Meeting invite for April 14, 2018.
No participation.

Correspondence

None at this time.

**Public
Participation**

Board President's Highlights:

- Mr. Rudy to have additional conversations with Carole Martin in moving forward with upcoming SES meetings.
- Mr. D'Angelo created a save the date for May 3, 2018 in the HS auditorium.

**BOE
President
Report**

Superintendent's Report Highlights:

- Audit Committee Meeting: There will be an Audit Committee meeting on Monday, April 23, 2018 at 6:15 in the MS Library. Members of the committee include Deirdre Houston, Tom Lehmkuhl & John O'Donnell.
- Revised MCSD Web-Site: We will be transitioning from our current web-site format on Wednesday, April 11, 2018 to our new web-site format on Thursday, April 12, 2018. The new format will be mobile phone compatible.
- Grand Piano: The grand piano purchased by funds from MEF, Tribute Garden, Friends of

**Superintendent
Report**

Tim & Mag was delivered on Tuesday, April 3, 2018.

- Millbrook Library & MCSD Partnership: Grade 4 and the Millbrook Library are working to work on a New York State History project together.
- MEF Grants: Five MEF Grants were presented for review - Clean Classroom, HS IB Visual Arts, IB Science Lab Equipment, Mindfulness Training & Second Language Acquisition Methods.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation, with gratitude, in the amount of \$1,825.00 from the Millbrook Educational Foundation, with gratitude, in order to fund the following grant requests:

- 1) \$1000 for PBIS Kit (High School)
- 2) \$825 for the Shinto Wedding Demonstration (High School)

Motion carried. Vote: 4-yes, 0-no.

**Accept
Donation
MEF**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation in the amount of \$1,461.00 from the Section IX Athletic Council, with gratitude, for the purpose of supporting interscholastic athletics.

Motion carried. Vote: 4-yes, 0-no.

**Accept
Donation
Section IX
Athletic
Council**

None at this time.

Question Period

Upcoming calendar events were mentioned.

Upcoming Events

A motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to enter into executive session for discussions related to the employment history of a particular person at 8:28 p.m.

Motion carried. Vote: 4-yes, 0-no.

**Consideration
Of an
Executive Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**Clerk
Pro Tem**

A motion was made by Mr. O'Donnell and seconded by Mr. Shapiro, to return to Open Session at 9:16 p.m.

Motion carried. Vote: 4-yes, 0-no.

**Open
Session**

A motion was made by Mr. Shapiro and seconded by Mr. O'Donnell that the meeting be adjourned at 9:16 p.m.

Motion carried. Vote: 4-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted.

Philip D. D'Angelo
Clerk Pro Tem

+
MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 23, 2018

Members Present:

John Rudy, President
Thomas Lehmkuhl, Vice President
Perry Hartswick
Deirdre Houston
John O'Donnell
Howard Shapiro

Members Absent:

Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Karen Ferguson	Principal Elm Drive Elementary
Brian Fried	Assistant Superintendent
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:04 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There were five staff members and nine members of the public in attendance.

**Meeting
Attendance**

The Board of Education recognized the New York State Champion Millbrook Girls' Basketball team for their season accomplishments. Coach Peek along with Mr. D'Angelo presented team members with Certificates of Recognition. There is a banquet on Friday May 4, 2018, at the Millbrook Golf & Tennis Club to honor the team.

**Recognition
For
Excellence**

A motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to accept the minutes of the meeting of April 09, 2018, as presented.

**Accept
Minutes**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education, in accordance with NY Education Law 2034(6), authorizes the District clerk to unseal and open the ballot box used in the school district vote held in May 2017 and destroy all ballots found therein.
Motion carried. Vote: 6-yes, 0-no.

**Authorize
Ballot
Destruction**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the following salary increments effective February 1, 2018:

**Approve
Salary
Increments**

Erin Hicks-1.5 credits;

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an agreement with Abilities First, Inc. and the District, setting forth the terms and conditions for providing Augmentative Communication Device Evaluation Plan ("IEP"), between April 10, 2018 & June 10, 2018, and said Agreement will be incorporated by reference within the minutes of this meeting.

**Approve
Contract
Abilities
First Inc.**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Lynda Sickler, as a 12 month Senior Typist to serve a 26 week probationary term, commencing April 25, 2018 at an annual salary of the CSEA agreement – Step 5 \$32,057.57 (to be prorated).
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Sr. Typist
Sickler**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Travis Benham to a 26 week probationary position as a custodial worker, in a non-competitive class of the civil service, commencing April 10, 2018 at an annual salary of CSEA Agreement - Step 2 \$28,163.73 (to be prorated).
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Custodial Worker
Benham**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Kelly E. Mahoney to a four-year probationary term as a School Guidance Counselor, commencing on July 1, 2018 and terminating on June 30, 2022 in the tenure area of School Counselor, at a salary of MA Step 1 (\$60,875.00) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Guidance
Counselor
Mahoney**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby grants the medical leave request from Employee #422 commencing May 26, 2018, noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 6-yes, 0-no.

**Approve
FMLA
Request**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the terms of a Supplemental Memorandum of Agreement (SMOA) between the District and the Millbrook Administrators' Association (MAA) dated April 23, 2018, as presented to the Board at this meeting. A copy of said SMOA shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
MAA
SMOA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Clara Sweeney, from her position as Teacher Aide, for the purpose of retirement, effective June 23,

**Accept
Resignation
Teacher Aide
Sweeney**

2018.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Nancy Higgins, from her position as Senior Typist, for the purposes of retirement, effective July 05, 2018.

Motion carried. Vote 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Preschool Special Education (CPSE) from the meeting of 3/06/18; Committee on Special Education (CSE) from the meetings on 2/16/18 & 4/05/18, and the Sub-Committee on Special Education (SCSE) from the meetings of 3/05/18, 3/06/18, 3/16/18, 3/20/18, 4/03/18, 4/05/18 & 4/10/18.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote 6-yes, 0-no.

Ms. Pidala shared how she and the High School staff use observation techniques to focus on students who may be in need of assistance. This allows the team to focus on a one to one plan with the student as soon as possible.

Mr. Stoliker presented about his IB class, Theory of Knowledge. Mr. Stoliker reported that his students are very excited about what they are doing. Students are learning to think critically, open-mindedly & differently. Giving the students the ability to broaden their perceptions as well as understand them based on sense perception, memory, reason/emotion, indigenous knowledge vs. industrial societies, natural science & the arts.

Dutchess County BOCES minutes dated March 22, 2018, were made available for review.

None at this time.

Board President's Highlights:

Mr. Rudy discussed the following topics:

Planning for the Future Study

- Carole Martin at the Millbrook High School May 3, 2018.
- Paul Seversky & Doug Exley meeting May 24, 2018.
- Carole Martin meeting June 11, 2018.

Mr. Lehmkuhl added that it is very important for board members to make it a point to attend these meetings.

NYSSBA Resolution Kit:

Board members welcome to submit ideas.

Superintendent's Report Highlights:

- 2018-2019 Goals: Conversations with the administrative team have started.
- Law Enforcement School Visits: Millbrook Village Police: one school per day visited, Dutchess County Sheriff's Office: two to three schools per week visited, New York State Police: one school per week visited.

**Accept
Resignation
Senior Typist
Higgins**

CSE/CPSE

**Reports
&
Presentations**

Correspondence

**Public
Participation**

**Leadership
Reports**

- 2018 3-8 ELA Testing Information: Mr. D'Angelo noted that the ELA test refusal numbers were very similar to last year's data.
- School Walk -Through: Second walk-through will be May 10, 2018. Mr. D'Angelo noted dramatic changes were recognized at the last walk-through.
- BOCES End of Year Purchasing: Mr. Fried and Ms. Morey presented options for technology purchases to be made before the BOCES deadline of May 1, 2018.

DCSBA Report – Mr. Hartswick shared that the topic of this meeting was to discuss districts Educational Foundations.

**Misc.
Reports**

Enrollment report was presented.

Facilities report was presented.

MEF will be hosting the Taste of Millbrook on June 9, 2018.

Superintendent's mileage report was presented.

Suspension Incident report was presented.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby adopts the 2018-2019 School Budget, as proposed, in the amount of \$29,214,332.
Motion carried. Vote 5-yes, 1-no.

**Adopt
2018-2019
School
Budget**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the 2018-2019 Property Tax Report Card, as presented.

**Approve
2018-2019
Property Tax
Report Card**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Reports:
Revenue Report year ending 3/31/18
School Lunch Fund L/P for month ending 2/28/18 & month ending 3/31/18
Appropriation Status Report by Function covering 7/1 - 4/23/18
Treasurers Reports for the period 3/31/2018:
General Fund; General Fund Savings; Capital Construction Fund; Construction Fund;
School Lunch; NYLAF; Trust & Agency; Special Aid Funds; Payroll Account; Admissions Account; School Tax Account; Extra Class; Expendable Trust Detail;
Warrants:
General; School Lunch; Trust & Agency; Federal
Budget Transfers: #1181 notification, #1182 prior, #1183 federal
Motion carried. Vote: 6-yes, 0-no.

**Accept
Financial
Reports
&
Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation, with gratitude, in the amount of \$1,370.00 from the Millbrook Educational Foundation, in order to fund the following grant requests:
1) Scholarship funding for 8th grade trip.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation
MEF**

None at this time.

**Question
Period**

Upcoming events were mentioned.

**Upcoming
Events**

A motion was made by Mr. Hartswick and seconded by Mr. O'Donnell to adjourn the meeting at 10:02 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

+
MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 07, 2018

Members Present:

John Rudy, President
Thomas Lehmkuhl, Vice President
Perry Hartswick
Deirdre Houston arrived 7:37 p.m.
John O'Donnell
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo Superintendent of Schools
Kathleen Affigne Assistant Superintendent
Brian Fried Assistant Superintendent
Michael Ragusa Director of Facilities
Cheryl Sprague District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:06 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

Call to Order

There were one staff member, one member of the media and 2 members of the public in attendance.

Meeting Attendance

The Budget Hearing was formally opened at 7:07 p.m. Mr. D'Angelo presented a power point presentation outlining the 2018-2019 Budget. Mr. D'Angelo then fielded questions from those in attendance. The Budget Hearing was formally closed at 7:24 p.m.

Budget Hearing

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to accept the minutes of the meeting of April 23, 2018 and April 24, 2018 as presented.
Motion carried. Vote: 6-yes, 0-no.

Accept Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following as election officials for the Annual Meeting to be held May 15, 2018:
Election Inspectors/Poll Workers
Kerry Weller & Michael Herzog
Motion carried. Vote: 6-yes, 0-no.

Appoint Election Officials

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to sign and execute a Commodity Master Agreement with Direct Energy Business Marketing LLC, the Municipal Electric and Gas Alliance (MEGA) supplier, for the purchase of electric power, effective the first read date after May 4, 2018 and with a 36- month term from the effective date. Further, a copy of said contract shall be incorporated by reference within the minutes of this meeting.

Approve Agreement

Motion carried. Vote 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares two (2)wrestling mats and a 2001 Dodge Ram Pickup truck, as presented, as surplus and obsolete as they are damaged beyond repair, and allow for their appropriate removal.

Surplus

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the: Sub-Committee on Special Education (SCSE) from the meetings: 3/12/18, 3/14/18, 3/16/18, 3/20/18, 4/10/18, 4/11/18, 4/12/18, 4/13/18;

CSE/CPSE

Committee on Special Education (CSE) from the meetings of: 2/16/18 & 3/19/18
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote 6-yes, 0-no.

Superintendent's Report Highlights:

Leadership Reports

- Staff Appreciation: Mr. Rudy, Mr. Rosenbergen (MEF Chairperson) & Mr. D'Angelo distributed staff appreciation notes & supplies on May 4, 2018.
- End of Year Events were highlighted.
- NAMM 2018 Best Community for Music Education: The Millbrook Central School District has again been named a Best Community for Music Education. Congratulations to our Music Department and student-musician for a job well done!

Mr. Rudy stated that the District received a letter regarding the process to be used during the District's upcoming Audit.

Correspondence

Mr. D'Angelo presented Mr. Rudy, Mr. Lehmkuhl, Mr. O'Donnell and Mr. Shapiro with NYSSBA U Recognition Program Awards which are designed to recognize time and effort of school board members who strive to continually expand their governance knowledge and skills.

None at this time.

Public Participation & Petitions

End of Year Spending: Mr. D'Angelo & Mr. Fried presented items/projects for the boards review and approval.

Old Business

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

Accept Donation

BE IT RESOLVED, that the Board of Education hereby accepts the donation, in total, of \$3,677.00, with gratitude, from the Millbrook Educational Foundation, to support the following grant requests:

1. \$1,000 for Second Language Acquisition Methods - High School
2. \$1,100 for IB Science Lab Materials - High School
3. \$1,577 for IB Visual Art Materials - High School

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr.

Approve

Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Spackenkill Union Free School District and the District setting forth the terms and conditions for providing non-resident special education services for student #71608 from September 6, 2018 through June 25, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

Contract

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Spackenkill Union Free School District and the District setting forth the terms and conditions for providing non-resident special education services for student #71596 from September 6, 2018 through June 25, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Contract**

One member of the public spoke about the district tennis courts.

**Question
Period**

Upcoming events were mentioned.

**Future
Agenda
Items**

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to enter into Executive Session to discuss matters related to the employment history of a particular person at 9:11 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague

Mr. Rudy was appointed District Clerk Pro Tem.

**Clerk
Pro Tem**

A motion was made by Mr. Shapiro and seconded by Mr. Hartswick to return to open session at 10:00 p.m.

**Open
Session**

Motion carried. Vote 7-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to adjourn the meeting at 10:01p.m.

**Meeting
Adjourned**

Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

John Rudy
Clerk Pro Tem

+
MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 21, 2018

Members Present:

Thomas Lehmkuhl, Vice President
Perry Hartswick
Deirdre Houston arrived 7:50 p.m.
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo Superintendent of Schools
Kathleen Affigne Assistant Superintendent
Steve Cabello Assistant Principal
Brian Fried Assistant Superintendent
Thomas Libka Principal
Cheryl Sprague District Clerk

The meeting was called to order in the Millbrook Middle School library, at 7:04 p.m. by Mr. Lehmkuhl, Board Vice-President, and he led the Pledge of Allegiance.

Call to Order

There was one member of the media and one member of the public in attendance.

Meeting Attendance

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to accept the minutes of the meeting of May 07, 2018 as presented.

Accept Minutes

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Amend Appointment

BE IT RESOLVED, that the Board of Education hereby amends the appointment of the following individual as election officials for the Annual Meeting to be held May 15, 2018:
Co-Chief Election Inspector/Co-Chairperson: Edith O'Shea & Maryanne Herzog
Motion carried. Vote 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Accept Results Annual Meeting

BE IT RESOLVED, that the Board of Education hereby accepts the results from the Annual Meeting of May 15, 2018 as follows:

Proposition 1 (The Budget) Passed: 281Yes & 52 No

Candidate Re-elected: John Rudy

Candidate Elected: Claudia Heunis

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Appoint Special Education Records Management Officer

BE IT RESOLVED, that the Board of Education appoints Lynda Sickler as the Special Education Records Management Officer for the 2017-2018 school year, at no additional salary.

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares two hundred twenty-one (221) Middle School library books and ten (10) AV equipment items, as presented, as surplus and obsolete as they are damaged beyond repair, and allow for their appropriate removal.
Motion carried. Vote 4-yes, 0-no.

**Surplus
MS Library
Books &
Equipment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 4/06/18, 4/13/2018 & 4/17/2018.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote 4-yes, 0-no.

**CSE/CPSE
Recommendations**

None at this time.

Correspondence

None at this time.

**Public
Participation
& Petitions**

BOE President's & Vice President's Report:
Mr. Lehmkuhl, Vice President, reminded members that the SES work session is on May 24, 2018.

**Leadership
Reports**

Superintendent's Report Highlights:

- Fire Inspection Report: Mr. D'Angelo reported that the fire inspection has been completed & that we have received our Certificates of Occupancy for the 2018-2019 school year.
- School Walk-throughs: Mr. D'Angelo reported the progress & success of the building walk-throughs.
- Principals in attendance: Mr. Cabello & Mr. Libka

Assistant Superintendent's Report Highlights:

- Verizon cell tower: Mr. Fried reported that Verizon showed interest in installing a cell tower on school grounds. The board agreed it is not in the best interest of the district.
- Tax Collector: Mr. Fried asked if any members would like to participate in the interviewing process of the Tax Collector position. Mr. Shapiro will join the interview team.
- Cafeteria: Mr. Fried noted that the cafeteria is making great strides with healthy options and that more staff members are beginning to take advantage.
- Mr. Hartswick congratulated Mr. Fried on the budget. Mr. Fried acknowledged Ashley Burhans for her dedication and hard work that goes into creating the budget. Mr. Lehmkuhl thanked the Business Office staff for their work.

Monthly Reports as presented:
Enrollment, Facilities, Superintendent's Mileage, Suspension Incident Report

**Monthly
Reports**

End of Year Spending: Mr. Fried presented options, as requested, for the tennis courts and fielded questions. Discussions were tabled at 7:36 pm awaiting the arrival of Mrs. Houston. Discussions resumed at 7:55 pm. Mr. Fried was directed by the board to move forward with the removal of the three tennis courts, replace with asphalt, fencing & maintain basketball court as is.

**Old
Business**

Approve Altaris Contract: Mr. D'Angelo & Mr. Fried discussed level options. Mr. D'Angelo recommended level three.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a COSER Agreement with Dutchess BOCES for services with Altaris Consulting Group, specifying services at Level 3 and at a cost of \$27,800.00, and said agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Altaris
Contract**

June 11, 2018 Public Forum: Carole Martin may be available Monday, June 4, 2018, to meet with the board and administration to discuss the forum. The Millbrook Fire Hall is available for the meeting. Westchester BOCES is working with Mr. Fried and Mr. D'Angelo to create "Save the Date" postcards, posters & sandwich boards.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants and budget transfers as presented:
Reports:
Revenue report year ending 4/30/18
Appropriation Status Report by Function covering 7/1 - 5/15/18
Treasurers Reports for the period 4/30/18;
General Fund; General Fund Savings; Capital Construction Fund; Construction Fund; Federal Fund; School Lunch; NYLAF; Trust & Agency; Special Aid Funds; Payroll Account;
Admissions Account; School Tax Account; Extra Class; Expendable Trust Detail
Warrants:
General; School Lunch; Trust & Agency; Federal
Budget Transfers: #1184 notification & #1185 prior
Motion carried. Vote: 5-yes, 0-no.

**Approve
Financial
Reports &
Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the donation, in amount of \$25,000.00, with gratitude, from the Millbrook Educational Foundation, in order to fund the following grant requests as part of the annual Partnership Grant:
1. \$5,000.00 for the purchase of supplies & materials for the District's Performing Arts Department to enrich student programs in all schools;
2. \$6,000.00 for the purchase of Makerspace supplies and materials to enrich student programs in the Middle School;
3. \$3,900.00 for the purchase of Physical Education supplies & materials to enrich student programs in the Middle & High Schools;
4. \$5,000.00 for the purchase of playground equipment to benefit students at Elm Drive; and
5. \$5,100.00 for the purchase of Science supplies & materials to enrich student programs in the Middle & High Schools.
Motion carried. Vote: 5-yes, 0-no.

**Accept
Donation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, Webutuck Central School District in Amenia, New York (“Webutuck”), has requested that the Superintendent of Schools and Board of Education permit Webutuck’s students to participate on the Millbrook Central School District (“Millbrook”) Varsity and Modified A Football Teams, during the Fall 2018 season; and
WHEREAS, the Athletic Director has recommended to the Superintendent of Schools and Board of Education that the participation of Webutuck’s students on Millbrook’s Varsity and Modified A Football Teams for the Fall 2018 season be approved;
THEREFORE, BE IT RESOLVED, that the Board of Education approve the participation of students from Webutuck on the Millbrook Central School District’s Varsity and Modified A Football Teams for the Fall 2018 season, as merged teams, at no additional cost to Millbrook.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Merged
Football
Teams**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the terms of the Supplemental Memorandum of Agreement dated May 15, 2018 between the District and the Millbrook Teachers’ Association as presented to the Board at this meeting, a copy of which shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 5-yes, 0-no.

**Approve
MTA
SMOA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:
BE IT RESOLVED that the Board hereby approves the terms of and authorizes the Board of Education Vice President to execute a Separation Agreement and General Release with Employee No. 1768 dated May 21, 2018 as presented to the Board at this meeting. A copy of said Separation Agreement and General Release shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED the Board hereby accepts the resignation of Tamera Knapp, Senior Account Clerk Typist, effective at the close of business on May 18, 2018, as set forth in a letter dated May 18, 2018.
Motion carried. Vote: 5-yes, 0-no.

**Accept
Resignation**

Claudia Heunis asked members of the board if the district has a different alarm for lockdown alerts. It was responded that lockdown is announced.

**Question
Period**

Upcoming events were reviewed.

**Upcoming
Events**

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to enter into Executive Session to discuss matters related to the employment history of a particular person at 9:18 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Hartswick and seconded by Mr. Tobin to return to open session at 9:50 p.m.

Motion carried. Vote 5-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to adjourn the meeting at 9:51p.m.

Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

+
MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
WORKSESSION MEETING MINUTES
May 24, 2018

Members Present:

Thomas Lehmkuhl, Vice President
Perry Hartswick
Deirdre Houston
John O'Donnell
Howard Shapiro

Excused

John Rudy, President
Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent

The meeting was called to order in the Millbrook Middle School library, at 7:05 p.m. by Mr. Lehmkuhl, Board Vice President, and he led the Pledge of Allegiance.

**Call to
Order**

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to appoint Philip D. D'Angelo, Jr. Clerk Pro Tem.
Motion carried. Vote: 5-yes, 0-no.

**Appoint Clerk
Pro Tem**

Mr. Lehmkuhl introduced Dr. Seversky and Mr. Exley. They gave an overview of the Pre-Kindergarten through Grade Twelve Program Delivery Feasibility Study (dated April 2018), a copy of which shall be incorporated by reference within the minutes of this meeting. The overview included the following: how the data was collected, how to read/interpret the various tables and graphs, and the options that the study identified for the Board of Education to consider. Dr. Seversky and Mr. Exley addressed questions from the Board of Education.

**Program Delivery
Feasibility Study
Report**

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to adjourn the meeting at 8:44 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 4, 2018

Members Present:

John Rudy, President
Thomas Lehmkuhl, Vice President
Perry Hartswick
John O'Donnell
Howard Shapiro

Members Absent:

Deirdre Houston
Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Karen Ferguson	Principal
Brian Fried	Assistant Superintendent

The meeting was called to order in the Millbrook Middle School room 25, at 7:05 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

Call to Order

There was one member of the media, one district employee and one member of the public in attendance.

Meeting Attendance

A motion was made by Mr. Shapiro and seconded by Mr. Hartswick to appoint Mr. Fried as Clerk Pro Tem.

Clerk Pro Tem

Motion carried. Vote: 5-yes, 0-no.

The High School student musicians were recognized for their many accomplishments by the Board of Education in the Middle School Library.

Recognition of Excellence

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to accept the minutes of the meeting of May 21, 2018 as presented.

Accept Minutes

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Abilities First, Inc. and the District setting forth the terms and conditions for providing special education and related services for student # 708468, student # 708475, student # 708290, and student # 708955 effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Anderson Center for Autism and the District setting forth the terms and conditions for providing special education and related services for student # 70745 and #708052 effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Cardinal Hayes School and the District setting forth the terms and conditions for providing special education services and related services for student #71308, effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Spectrum Services and the District setting forth the terms and conditions for providing special education and related services for student #708261 effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Nelson Jose Dorta, Ph.D. and the District setting forth the terms and conditions for providing neuropsychological assessment and evaluation services for students effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Karen Finnerty, OTC and the District setting forth the terms and conditions for providing occupational therapy services to students who are in need of such services, effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Sylvain Nakkab, Ph.D. and the District setting forth the terms and conditions for providing psychiatric evaluation services for students effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Andreas Smoller, Ph.D. and the District setting forth the terms and conditions for providing neuropsychological assessment and evaluation services for students effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Dr. Amelia Bartolone, Ph.D. and the District setting forth the terms and conditions for providing vision therapy services to students who are in need of such services, effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Green Chimney Children Services and the District setting forth the terms and conditions for providing special education services for student # 708039 from July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Hudson Valley Behavior Solutions and the District setting forth the terms and conditions for providing consultations and instruction in applied behavioral analysis to student #71157 and training for the classroom teacher, effective September 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves a Settlement and Release Agreement involving Student No. 71077 for the 2018-2019 school year; and,
BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to sign such Agreement on the District's behalf.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby approves the continuation for the 2018-2019 school year of reserve funds for the following funds up to the maximum level required and/or allowed by law or regulation: Reserve for Encumbrances, Unemployment Insurance Reserve, Capital Reserve, Reserve for Tax Certiorari, Reserve for Employee Retirement System Benefits, and Reserve for Workers' Compensation Benefits.
Motion carried. Vote: 5-yes, 0-no.

**Approve
Continuation
of Reserve
Fund**

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro to appoint Camille

Appoint

Petrone as Tax Collector for the 2018-2019 school year, at a stipend of \$8,000.00, effective July 1, 2018.

**Tax
Collector**

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

**Approve
Co-Curricular
Appointment
2018-2019**

BE IT RESOLVED, that the Board of Education hereby appoints the following person to the corresponding co-curricular appointment for the 2018-2019 school year, at the stipend listed per the approved MTA Contract:

Jeremy Croft: Varsity Basketball Coach \$4,219.78

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

**Approve
Co-Curricular
Appointment**

BE IT RESOLVED, that the Board of Education hereby appoints the following person to the corresponding co-curricular appointment for the 2017-2018 school year, at the stipend identified as per the approved MTA Contract/SMOA:

Veronica Smith - Alden Place Drama Advisor \$1,064.54

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

**CSE/CPSE
Recommendations**

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 3/15/18, 4/09/2018, 4/10/2018, 4/17/2018, 4/18/2018, 4/24/2018, 4/25/2018, 4/26/2018, 5/7/2018, 5/8/2018 & 5/11/2018.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote 5-yes, 0-no.

DCBOCES project negative declaration presented for review.

Correspondence

None at this time.

**Public
Participation
& Petitions**

Superintendent's Report Highlights:

- Altaris Update: Mr. D'Angelo reported that Elm Drive and the Middle School have had their initial site visits. The High School and Alden Place will have their visits on June 4, 2018. The initial Altaris report is anticipated to be ready for the July 9, 2018 board meeting.
- School Resource Officer: Mr. D'Angelo reported that Kirk Imperati, Dutchess County Undersheriff, has made arrangements for a presentation for the June 18, 2018 board meeting.
- Principal in attendance: Ms. Ferguson

**Leadership
Reports**

Assistant Superintendent's Report Highlights:

Dr. Affigne presented the following in her monthly report:

- 360 Implementation
- Lindamood-Bell Training
- State Approved Summer Special Education Program & Services
- Medicaid Reimbursement

- Reading & Math Universal Screenings

Carole Martin, via google hangout, discussed the format and roles for the June 11, 2018 Public Forum.

Consultant Discussion

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mr. Shapiro to adopt the following resolution:

Accept Donation

BE IT RESOLVED, that the Board of Education hereby accepts the donation of fencing material and labor valued at \$450.00, with gratitude, from the Millbrook Fence for the Millbrook Central School Wellness Garden.

Motion carried. Vote: 5-yes, 0-no.

Upcoming events were presented.

Upcoming Events

A motion was made by Mr. O'Donnell and seconded by Mr. Hartswick to enter into Executive Session to discuss matters related to the employment history of a particular person at 9:02 p.m.

Executive Session

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Brian Fried
Clerk Pro Tem

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro, that the Board leave executive session and return to to open session at 9:29 p.m.

Open Session

Motion carried. Vote 5-yes, 0-no.

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro, that the meeting be adjourned at 9:29 p.m.

Meeting Adjourned

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Philip D. D'Angelo
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 18, 2018

Members Present:

John Rudy, President
Thomas Lehmkuhl, Vice President
Perry Hartswick
Deirdre Houston
John O'Donnell
Paul Tobin

Arrived 7:08 pm

Members Absent:

Howard Shapiro

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Kathleen Affigne	Assistant Superintendent
Steven Cabello	Assistant Principal
Brian Fried	Assistant Superintendent
Thomas Libka	Principal

The meeting was called to order in the Millbrook Middle School room 25, at 7:05 p.m. by Mr. Rudy, Board President, and he led the Pledge of Allegiance.

Call to Order

There was one member of the media, three district employees and two members of the public in attendance.

Meeting Attendance

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to accept the minutes of the meeting of June 04, 2018 as presented.
Motion carried. Vote: 6-yes, 0-no.

Accept Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) for Student Nos. 71157, 708984, 709032, 71056, 708700, 708169, 708592, 708196, 708192, 708211, 71593, 71597, 708231, 708183, 708190, 707998, 71765, 708139, 708355, 709077, 708039, 708510 "INSERT STUDENT NUMBERS" from the meetings of 3/05/18, 4/03/18, 4/05/18, 4/10/18, 4/16/18, 4/17/18, 4/19/18, 4/24/18, 4/25/18, 4/26/18, 5/09/18, 5/10/18 and 5/15/18.

CSE/CPSE Recommendations

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation by the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:

Approve Benefit Statements

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute 2018-2019 Benefit Statements, as presented to the Board at this meeting, for the following employees:

Chad Adams, Head Maintenance Mechanic;

Ashley Burhans, District Treasurer;
Holly Heady, School Lunch Manager;
Sean MacLarion, Microcomputer Software Assistant;
Diane Morey, Director of Technology;
Camille Petrone, Principal Account Clerk;
Michael Ragusa, Director of Facilities;
Sean Shock, Assistant Director of Technology;
Cheryl Sprague, District Clerk & Secretary to the Board of Education and Administrative Assistant to the Superintendent of Schools.
Said Benefit Statements shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby abolishes one (1) library clerk position, effective August 31, 2018.
Motion carried. Vote: 6-yes, 0-no.

**Abolish
Library Clerk
Position**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to ten (10) 2018-2019 summer work days for Michele Hartswick for District Student Registration (5 day maximum) & Elm Drive Student Record-Keeping (5 day maximum), at her 2018-2019 daily rate of pay.
Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work Days
Hartswick**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to a maximum of five (5) additional work days each for Jennifer Obrizok, Lisa Petta and Tonya Pulver at the rate of 1/200th of their 2017-2018 annual salary per the MTA Contract.
Motion carried. Vote: 6-yes, 0-no.

**Allocate
Additional
Work Days**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to twenty (20) 2018-2019 summer work days for Thomas Chanowsky at the rate of 1/200th of his 2018-2019 annual salary per the MTA Contract.
Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work Days
Chanowsky**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to twenty (20) 2018-2019 summer work days for Lauren Prince at the rate of 1/200th of her 2018-2019 annual salary per the MTA Contract.
Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work Days
Prince**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to ten (10) 2018-2019 summer work days for Kelly Mahoney at the rate of 1/200th of her 2018-2019 annual salary per the MTA Contract.
Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work Days
Mahoney**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to a maximum of five (5) summer days each to Jennifer Obrizok and Tonya Pulver at the rate of 1/200th of the 2018/2019 annual salary per MTA Contract.
Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work Days**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby authorizes allocating up to a maximum of one (1) 2018-2019 summer work days for Juliana Zengen to assist with Sports Physicals, at her 2018-2019 daily rate of pay.
Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work Days
Zengen**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby authorizes allocating up to a maximum of one (1) 2018-2019 summer work days for Raina Monahan to assist with Sports Physicals, at her 2018-2019 daily rate of pay.
Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work Days
Monahan**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby abolishes one (1) part-time nurse position, effective August 31, 2018.
Motion carried. Vote: 6-yes, 0-no.

**Abolish
Part-Time
Nurse
Position**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Harswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby abolishes one (1) mathematics teaching position, effective June 30, 2018
Motion carried. Vote 6-yes, 0-no.

**Abolish
Mathematics
Teaching
Position**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Cheryl Sprague, from her position as Senior Account Clerk Typist, effective June 30, 2018.
Motion carried. Vote 6-yes, 0-no.

**Accept
Resignation
Sr. Acct Clerk
Typist**

A motion was made by Mr. Hartswick and seconded by Mrs. Houston to appoint Cheryl Sprague as District Clerk for the 2018-2019 school year, at an annual stipend of \$16,861, effective July 1, 2018.
Motion carried. Vote 6-yes, 0-no.

**Appoint
District
Clerk**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Mabel Roman-Lopez, as a 12-month Senior Typist to serve a 26 week probationary term, commencing July 9, 2018 at an annual salary of the CSEA Agreement - Step 2 \$29,894.63 (to be prorated).
Motion carried. Vote 6-yes, 0-no.

**Appoint
Sr. Typist**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby appoints Summer Middle School

**Appoint
Summer
Middle School**

Support Teachers at the MTA Tutoring rate of \$37.22 per hour:
ESL - Erin Hicks not to exceed forty (40) hours
Writing - Anne Knapp not to exceed thirty (30) hours
ELA/Reading - Karen Outwater not to exceed forty five (45) hours
Math - Adam Peek not to exceed forty five (45) hours
Motion carried. Vote: 6-yes, 0-no.

Support Teachers

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves a paid leave request for Employee #1343 beginning on or about October 15, 2018, noting that accrued sick days will be used until deemed fit for duty at which time unpaid leave will be used through June 26, 2018, as per the MTA Agreement, Article IV, Section D.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Leave
of
Absence**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Millbrook Physical Therapy, PC and the District setting forth the terms and conditions for providing physical therapy services to District students in need of such services, effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the New York School for the Deaf and the District setting forth the terms and conditions for providing all special education services and related services for summer program (6 weeks) and current school year (10 months) for student #708799 effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Robert Stein, Ph.D. and the District setting forth the terms and conditions for providing bilingual evaluations to students who are in need of such services, effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares six hundred thirty-four (634) High School library books and VHS tapes, as presented, as surplus and obsolete as they are damaged beyond repair, and allow for their appropriate removal.
Motion carried. Vote: 6-yes, 0-no.

**Surplus
Equipment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2017/2018 school year, at stipends (or half

**Approve
Co-Curricular
Appointments**

stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Heidi Tucci - Elementary Choral Director \$1,960.41

BE IT ALSO RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2018/2019 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Leslie Anson - Modified Softball \$2,372.49

Leslie Anson - Wellness Club Co-Advisor \$451.91

Erin Hicks - Wellness Club Co-Advisor \$451.91

Brittney Hillman - IB CAS Advisor \$1,922.89

Brian Kelly - Boys Modified Basketball Coach \$2,372.49

John Tringali - Grad Point Summer Coordinator \$622.26

Motion carried. Vote: 6-yes, 0-no.

Sheriff Deputy Russell Seymour presented information to the Board of Education and fielded questions on the Dutchess County School Resource Officer Program.

Presentation

None at this time.

Correspondence

None at this time.

**Public
Participation
& Petitions**

President & Vice President Report Highlights:

- Review Draft 2018-2019 Board of Education Meeting Schedule: The board will be presented with two options at the July 10, 2018 meeting.
- Board President, John Rudy, reported that he has spoken to district council about the Board of Education policies and moving forward with policy committee.

**Leadership
Reports**

Superintendent's Report Highlights:

- Millbrook Class of 2018 Graduation Ceremony: Mr. D'Angelo established which board members would be in attendance at the ceremony.
- NYS 3-8 Testing: Mr. D'Angelo reported that the district would not receive test scores until late summer/early fall. A letter from Educational Vistas, Inc. was provided.
- Altaris Safety Audit: Mr. D'Angelo reported that the first report would be received by the July 9, 2018 meeting. The board members asked if it was possible to receive the report prior the meeting.

Assistant Superintendent's Report Highlights:

Dr. Affigne:

- State approved Summer Special Education Program & Services
- Committee on Special Education & Section 504 Update
- Consultant & Out of District Placement Agreements
- APPR Update

Mr. Fried:

- Budget Transfers
- NYS Archives Grant
- Tax Payments as Charitable Contributions
- Blacktop Work
- School Lunch Charging Anti-Shaming Policy
- Tennis Courts
- New Budgeting Reporting Requirements by Building

- BOCES Presentation

Monthly Reports as presented:
Enrollment, Facilities, MEF, Superintendents Mileage & Suspension Incident

**Monthly
Reports**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:

**Approve
Financial
Reports &
Warrants**

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants and budget transfers as presented:

Reports:

Revenue Report year ending 5/31/18, School Lunch Fund P/L 4/30/18, Appropriation Status Report by Function covering 7/1 - 6/18/18

Treasurers Reports for the period 5/30/18:

General Fund, General Fund Savings, Capital Construction Fund, Construction Fund Federal Fund, School Lunch, NYLAF, Trust & Agency, Special Aid Funds, Payroll Account Admissions Account, School Tax Account, Extra Class, Expendable Trust Detail

Warrants:

General, School Lunch, Trust & Agency, Federal

Budget Transfers: #1186 prior & 1187

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to waive the second reading of Policy #8505 – “CHARGING” SCHOOL MEALS AND PROHIBITION AGAINST SHAMING.

**Wave
Second Reading
& Adopt BOE
Policy #8505**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Hartswick to adopt policy #8505 “CHARGING” SCHOOL MEALS AND PROHIBITION AGAINST SHAMING, as presented.

Motion carried. Vote 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Hartswick to adopt the following resolution:
WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids to furnish materials and labor to complete the Tennis Court Removal Site Improvement Project, which bids were opened publicly on June 14, 2018; and

**Accept
Bid**

WHEREAS, the lowest responsible bidders for the Tennis Court Removal Site Improvement Project have been identified as per the conditions as stated in the bid document;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bid for the Tennis Court Removal Site Improvement Project to: Profex, Inc., 264, North Plank Road, Newburgh, NY 12550, according to the Bid Report, as presented, a copy of which is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to execute any documents necessary to effectuate the purposes of this resolution.

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Hartswick and seconded by Mrs. Houston to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the donation of 200 pounds of beef valued at \$1,242.00, with gratitude, from the Walbridge Farm for the Millbrook Central School Lunch Program.

**Accept
Donation**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr.

Create

Hartswick and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby creates the following position effective September 1, 2018:
1.0 FTE Teaching Assistant Position.
Motion carried. Vote: 6-yes, 0-no.

**Position
Teacher Aide**

Dr. Hooley (Dutchess BOCES District Superintendent), Dr. Wesley (Dutchess BOCES Assistant Superintendent for Business), Chuck Bastian (Bernard P. Donegan, Inc.-Financial Consultants) presented information via a PowerPoint presentation regarding the BOCES bond proposal.

**Presentation
Dutchess
BOCES**

None at this time.

**Question
Period**

Upcoming events were presented.

**Upcoming
Events**

A motion was made by Mrs. Houston and seconded by Mr. Hartswick to enter into Executive Session to discuss matters related to the employment history of a particular person at 9:40 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

Respectfully submitted,

Cheryl Sprague
District Clerk

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro, that the Board leave executive session and return to to open session at 11:10 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Open
Session**

Mr. O'Donnell left the meeting at 11:11 p.m.

A motion was made by Mr. Hartswick, seconded by Mrs. Houston,
Upon a recommendation of the Superintendent of Schools, a motion to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Steven J. Cabello, who possesses New York State School Building Leader certification, to the position of Middle School Principal, in the Secondary Principal tenure area, to serve a four-year probationary term, effective July 1, 2018 through June 30, 2022, except to the extent required by Education Law Section 3012,* at an annual compensation of \$117,000.00 effective July 1, 2018;
*In order to be granted tenure, a building principal must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or § 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. Further, if the building principal receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time, in which case the Board of Education, in its discretion, may extend the building principal's probationary term for an additional year. Motion carried: 5-yes, 0-no.

**Appoint
Middle School
Principal**

A motion was made by Mr. Hartswick and seconded by Mr. Shapiro, that the meeting be adjourned at 11:12 p.m.
Motion carried. Vote: 5-yes, 0-no.

Meeting

Adjourned

Respectfully submitted,

Philip D. D'Angelo
Clerk Pro Tem