

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL AND REGULAR MEETING MINUTES
July 10, 2018

Members Present:

Perry Hartswick (via Skype)
John Rudy
Claudia Heunis
Deirdre Houston
Thomas Lehmkuhl
Paul Tobin

Member Absent:

Howard Shapiro

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Karen Ferguson	Principal
Brian Fried	Assistant Superintendent
Caroline Pidala	Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Room 25 at 7:07 p.m. by Cheryl Sprague, District Clerk, and she led the Pledge of Allegiance.

**Call to
Order**

There was one member of the community and one staff member in attendance.

**Meeting
Attendance**

The District Clerk administered the Oath of Office to re-elected Board Member John Rudy and newly elected Board member Claudia Heunis.

**Oath of
Office**

The floor was opened for nominations for the position of President of the Board of Education. A motion was made by Mrs. Houston and seconded by Mr. Tobin to nominate Mr. Hartswick as President. A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to nominate Mr. Rudy as Board President. No further nominations were made and the nominations were closed. Motion carried for Perry Hartswick. Vote: 4-yes, 2-no (Lehmkuhl & Rudy).

**Election of Board
President**

The floor was opened for nominations for the position of Vice-President of the Board of Education.

A motion was made by Mr. Tobin and seconded by Mr. Houston to nominate Mr. Lehmkuhl as Vice-President. Mr. Lehmkuhl declined. Mrs. Houston rescinded her second of the motion.

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to nominate Mr. Rudy as Vice President. No further nominations were made and the nominations were closed.

Motion carried. Vote: 6-yes, 0-no.

**Election
Of Board
Vice-President**

The District Clerk administered the Oath of Office to the Vice-President of the Board of Education. Oath of Office will be administered to the President upon

**Oath of
Office**

his return.

The District Clerk turned the meeting over to the President, Mr. Hartswick.

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to appoint Cheryl Sprague as District Clerk for the 2018-2019 school year at an annual stipend of \$16,861, effective July 1, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
District
Clerk**

It is noted that the District Clerk was administered the Oath of Office on July 11, 2018 by the District Treasurer, Ashley Burhans.

The following Board Members volunteered for the Committees listed below:

DCSBA Executive Committee - Mr. Hartswick

PTO Liaison – Mr. Lehmkuhl

Board Facilities Committee - Mrs. Houston

Board Policy Committee - Mr. Rudy, Mr. Lehmkuhl

Board Audit Committee - Mr. Hartswick (chair), Mrs. Houston, Mr. Lehmkuhl

Legislative Liaison - Mr. Tobin

District Data Committee - Mr. Tobin, Mr. Rudy

District Facilities Committee - hold until next board meeting

District Leadership Team - Mr. Hartswick, Mrs. Heunis, Mr. Tobin

NYSSBA Annual Meeting Voting Delegate and Alternate – Mr. Lehmkuhl (delegate), TBD (alternate)

**Board of
Education
Appointments**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate the Board of Education meetings to begin at 7:00 P.M. in the Millbrook Middle School Library unless otherwise noted, and posted on the District website, as the day, time and place for the Regular Monthly Meetings of the Board of Education and to approve the Board of Meeting schedule B, for the 2018-2019 school year as presented to the Board at this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Establish
Day, Time, Place
& Schedule
For
BOE
Meetings**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Ashley Burhans as District Treasurer effective July 1, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
District
Treasurer**

It is noted that Ashley Burhans, District Treasurer was administered the Oath of Office on July 11, 2018 by the District Clerk, Cheryl Sprague.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Camille Petrone as Deputy District Treasurer for the 2018-2019 school year, at an annual stipend of \$525, effective July 1, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Deputy
District
Treasurer**

It is noted that Camille Petrone, Deputy District Treasurer was administered the Oath of Office on July 11, 2018 by the District Clerk, Cheryl Sprague.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Lisette Hitsman as Internal Claims Auditor for the 2018-2019 school year at a salary of \$32.73 per hour effective July 1, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Internal
Claims
Auditor**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint

Appoint

Lynn Sticker as Central Treasurer for the 2018-2019 school year at a stipend of \$2,000.00, effective July 1, 2018.
Motion carried. Vote: 6-yes, 0-no.

**Central
Treasurer**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Camille Petrone as Deputy Central Treasurer for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Deputy
Central
Treasurer**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the firm of Sickler, Torchia, Allen and Churchill as the District External Auditors at an amount not to exceed \$22,000.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
External
Auditor**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the firm of Shaw, Perelson, May and Lambert, LLP, and Allan Rappleyea of Corbally, Gartland and Rappleyea, LLP as the School Attorneys for the 2018-2019 school year.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Attorneys**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the Chairperson and Members for Committee on Special Education for the 2018-2019 school year as follows:

**Appoint
Chairperson
&
Members
Of
CSE**

Chairpersons:

Elizabeth DeLessio-Neubauer
Mark Hlavaty
Jennifer Obrizok
Tonya Pulver

School Psychologists:

Mark Hlavaty
Jennifer Obrizok
Tonya Pulver

Physician:

Health Quest at \$75 per meeting

Section 614 of (IDEA) Federal Regulations effective July 1, 1998 requires teacher membership on the CSE as follows:

“At least one regular education teacher” of a child with a disability and “at least one special education teacher, or where appropriate, at least one special education provider (i.e. related service provider)”

Parent Member:

Marilyn Darnell

Surrogate Parent Members:

Holly Vose-Ryley, CHHC
Stephanie Luciano, CHHC
Janet Petersen, CHHC HHC

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint

Appoint

the Chairperson and Members for Committee on Pre-School Special Education for the 2018-2019 school year as follows:

**Chairpersons
&
Members
Of
CPSE**

Chairpersons:

Dr. Elizabeth DeLessio-Neubauer
Tonya Pulver

Physician:

Health Quest at \$75 per meeting

Dutchess County Pre-School Special Education Coordinator

Pre-School Parent Member:

Marilyn Darnell

Surrogate Parent Members:

Holly Vose-Ryley, CHHC
Stephanie Luciano, CHHC
Janet Peterson, CHHC
Laura Margulies, CHHC

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the State Education Department list of Impartial Hearing Officers for Dutchess County, as provided as an electronic database by the State Education Department, as Impartial Hearing Officers for the 2018-2019 school year.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
SED
Impartial
Hearing
Officers**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried as the trustee and Philip D. D'Angelo as the alternate trustee for the Dutchess Education Health Insurance Consortium (DEHIC) for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Trustee &
Alternate
Trustee
DEHIC**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried as the trustee, and Philip D'Angelo as the alternate trustee, for the Dutchess Worker's Compensation Consortium for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Trustee &
Alternate Trustee
Dutchess
Worker's
Comp.
Consortium**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate the Bank of Millbrook, NYCLASS & NYLAF as the Official Depositories of District Funds for the 2018-2019 school year.
Motion carried. Vote: 6-yes, 0-no.

**Designate
Official
Depository**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate the Poughkeepsie Journal and the Millerton News as the Official Newspapers for the District for the 2018-2019 school year.
Motion carried. Vote: 6-yes, 0-no.

**Designate
Official
Newspapers**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to authorize

Authorize

the mileage reimbursement rate to be set at the rate established by the Internal Revenue Service (I.R.S.), which is currently at \$.545 per mile, effective July 1, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Mileage
Reimbursement
Rate**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to Certify District Payroll for the 2018-2019 school year at no additional salary and Brian S. Fried, Assistant Superintendent for Business, Finance & Operations, as the alternate person to Certify District payroll in Mr. D'Angelo's absence during the 2018-2019 school year at no additional salary.

Motion carried. Vote: 6-yes, 0-no.

**Designate
Persons
To
Certify
Payroll**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate the signature of Ashley Burhans, District Treasurer or Camille Petrone as Deputy District Treasurer, as authorized signatures on all District checks for the 2018-2019 school year at no additional salary.

Motion carried. Vote: 6-yes, 0-no.

**Designate
Signatures
On
District
Checks**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to authorize attendance at conferences, conventions, workshops, etc., with expenses, or in his absence, Dr. Kathleen Affigne, for the 2018-2019 school year at no additional salary.

Motion carried. Vote: 6-yes, 0-no.

**Designate
Persons
To Authorize
Conference
Attendance**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the District Chief Emergency Officer for the 2018-2019 school year at no additional salary.

Motion carried. Vote: 6-yes, 0-no.

**Designate
Chief
Emergency
Officer**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to approve budget transfers up to \$10,000.00 per budget code and the Board of Education to approve budget transfers over \$10,000.00 per budget code for the 2018-2019 school year at no additional salary.

Motion carried. Vote: 6-yes, 0-no.

**Designate
Approval
Budget
Transfers**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to authorize the Superintendent of Schools and Board of Education President to sign Bond Anticipation Notes (BANs), Revenue Anticipation Notes (RANs), and Tax Anticipation Notes (TANs) through the 2018-2019 school year on an as-needed basis.

Motion carried. Vote: 6-yes, 0-no.

**Authorize
Persons to
Sign BANs
RANs & TANs**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to provide bonding to the Board of Education members and the following employees at an amount up to \$1,000,000 per loss for theft:

Superintendent
Assistant Superintendent for Business, Finance & Operations
District Clerk
Treasurer
Deputy Treasurer
Tax Collector

**Provide
Bonding**

Audit Committee
Claims Auditor
Central Treasurer (Extra Class Funds)
Deputy Central Treasurer (Extra Class Funds)
Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mrs. Houston and seconded by Mr. Tobin to confirm that all personnel appointments are made in order of choice and for potential lay-off (seniority) order. This does not apply to exempt class employees/officers.
Motion carried. Vote: 6-yes, 0-no.

**Confirm
Personnel
Appointments
Order**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to re-adopt the Code of Conduct for the 2018-2019 school year.
Motion carried. Vote: 6-yes, 0-no.

**Re-adopt
The
Code of
Conduct**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the following for the 2018-2019 school year, at no additional salary:
Caroline Hernandez Pidala, Principal, Millbrook High School: Attendance Officer
Steven Cabello, Principal, Millbrook Middle School: Attendance Officer & Truancy Officer
Thomas Libka, Alden Place Elementary School: Attendance Officer
Karen Ferguson, Principal, Elm Drive Elementary School: Attendance Officer
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Attendance
Officers
& Truancy
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Health Quest Inc. as the School Physician for the 2018-2019 school year.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Physician**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Dr. W. James Soha of Health Quest to serve as the District Medical Director and Chief Medical Officer in conjunction with the District's Concussion Management Policy and school physician services for the 2018-2019 school year.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
District
Medical Director
&
Chief Medical
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the Purchasing Agent for the 2018-2019 school year at no additional salary and Philip D. D'Angelo, Jr., Superintendent of Schools, as the alternate Purchasing Agent in Mr. Fried's absence during the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Purchasing
Agent**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, Cheryl Sprague, District Clerk, and Camille Petrone, Principal Account Clerk, as Receivers of Bids for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Receivers
Of
Bids**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the Title II Compliance Officer for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Title
II ADA
Compliance
Officers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent and Dr. Elizabeth DeLessio-Neubauer, Interim CSE/CPSE Chairperson, as the Title VI Compliance Officers for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Title
VI
Compliance
Officers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent and Dr. Elizabeth DeLessio-Neubauer, Interim CSE/CPSE Chairperson, as the Title VII Compliance Officers for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Title
VII
Compliance
Officers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent as the Title IX Compliance Officer and Dr. Elizabeth DeLessio-Neubauer, Interim CSE/CPSE Chairperson, as the Alternate Title IX Compliance Officer for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Title
IX
Compliance
Officer
& Alternate**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the following Title VII and IX Investigators for the 2018-2019 school year, at no additional salary:

Caroline Hernandez Pidala, Principal, Millbrook High School
Steven Cabello, Principal, Millbrook Middle School
Thomas Libka, Alden Place Elementary School
Karen Ferguson, Principal, Elm Drive Elementary School
Brian Fried, Assistant Superintendent, District
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Title VII
&
Title IX
Investigators**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint the following Dignity Act Coordinators for the 2018-2019 school year, at no additional salary:

Caroline Hernandez Pidala, Principal, Millbrook High School
Steven Cabello, Principal, Millbrook Middle School
Thomas Libka, Alden Place Elementary School
Karen Ferguson, Principal, Elm Drive Elementary School
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Dignity
Act
Coordinators**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Dr. Elizabeth DeLessio-Neubauer, Interim CSE/CPSE Chairperson, as the Section 504 Compliance Officer for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Section
504
Compliance
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, or his designee, as the Homeless Liaison for the 2018-2019 school year at no additional salary. Motion carried. Vote: 6-yes, 0-no.

**Appoint
Homeless
Liaison**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to delegate its authority, pursuant to Commissioner's Regulations 100.2(y), to Philip D. D'Angelo, Jr. the Superintendent of Schools who shall have the full and final authority to make determinations regarding student residency for the 2018-2019 school year at no additional salary. Motion carried. Vote: 6-yes, 0-no.

**Delegate
Student
Residency
Authority**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the Americans with Disabilities Act (ADA) Coordinator for the 2018-2019 school year at no additional salary. Motion carried. Vote: 6-yes, 0-no.

**Appoint
ADA
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Dr. Elizabeth DeLessio-Neubauer, Interim CSE/CPSE Chairperson, as the Medicaid Compliance Officer for the 2018-2019 school year at no additional salary. Motion carried. Vote: 6-yes, 0-no.

**Appoint
Medicaid
Compliance
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Michael Ragusa, Director of Facilities, as the Asbestos Hazard Emergency Response Act (AHERA) Designee for the 2018-2019 school year at no additional salary. Motion carried. Vote: 6-yes, 0-no.

**Appoint
AHERA
Designee**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Cheryl Sprague, Administrative Assistant to the Superintendent, as the Records Management Officer for the 2018-2019 school year at no additional salary. Motion carried. Vote: 6-yes, 0-no.

**Appoint
Records
Management
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Lynda Sickler, as the Special Education Records Management Officer for the 2018-2019 school year at no additional salary. Motion carried. Vote: 6-yes, 0-no.

**Appoint
Special
Education
Records
Management
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the Records Access Officer for the 2018-2019 school year at no additional salary. Motion carried. Vote: 6-yes, 0-no.

**Appoint
Records
Access
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, as the Records Access Appeals

**Appoint
Records
Access**

Officer for the 2018-2019 school year.
Motion carried. Vote: 6-yes, 0-no.

**Appeals
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, as the School Emergency Coordinator for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Emergency
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the HIPAA Privacy Officer for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
HIPAA
Privacy
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Juliana Zengen as the District AED coordinator at a stipend of \$1,000.00 for the 2018-2019 school year.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
AED
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to appoint Brian Fried, Assistant Superintendent, as the District Wellness Coordinator for the 2018-2019 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
District
Wellness
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to designate the following people as the required signatures for the Extraclassroom Activity Fund for the 2018-2019 school year noting that two signatures are required on all checks: Either Lynn Sticker, Central Treasurer, or Camille Petrone, Deputy Central Treasurer, and Caroline Hernandez Pidala, Principal Millbrook High School Principal or Steven Cabello, Millbrook Middle School Principal, or Thomas Libka, Principal, Alden Place Elementary School
Principals may only sign checks pertaining to their buildings programs, unless in the absence of the building principal an alternate principal may be authorized to sign from the list above by the purchasing agent.
Motion carried. Vote: 6-yes, 0-no.

**Designate
Required
Signatures
For
Extraclassroom
Activity
Fund**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to establish the following rates of pay for the election officials at the Annual Meeting on May 21, 2019:
Election Chairperson: \$13.88 per hour
Election Inspectors: \$11.10 per hour
Poll Workers: \$11.10 per hour
Motion carried. Vote: 6-yes, 0-no.

**Establish
Rates
Of
Pay for
Election
Officials**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o" empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational

**CLASS/
NYLAF
Investment**

services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Millbrook Central School District wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the Millbrook Central School District wishes to assure the safety and liquidity of its funds;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

The Assistant Superintendent for Business, Finance & Operations is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of, and on behalf of the Millbrook Central School District.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to establish the following petty cash funds for the 2018-2019 school year:

\$100.00 for General Fund use to be reimbursed monthly

\$50.00 for Tax Collector

\$100.00 for the High School Lunch Fund

\$75.00 for the Middle School Lunch Fund

\$50.00 for the Elementary Schools Lunch Fund

and to designate a maximum of \$20.00 per purchase from the respective funds.

Motion carried. Vote: 6-yes, 0-no.

**Establish
Petty
Cash
Funds**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to accept the minutes of the meeting of June 18, 2018, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby establishes the following school lunch prices for the 2018-2019 school year, as follows: High School = \$3.25; Middle School = \$3.00; Alden Place = \$2.85; and Elm Drive = \$2.85; milk \$0.60.

Motion carried. Vote: 6-yes, 0-no.

**Establish
School
Lunch
Prices for
2018-2019**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby establishes the following school breakfast prices for the 2018-2019 school year, as follows: High School = \$2.00; Middle School = \$1.75; Alden Place = \$1.75; and Elm Drive = \$1.75; milk \$0.60.

Motion carried. Vote: 6-yes, 0-no.

**Establish
School
Breakfast
Prices for
2018-2019**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a cross-contract with Dutchess BOCES and the District to utilize Eastern Suffolk BOCES Networked Copier Bid #2017-044-0421 setting forth the terms and conditions for a 39-month lease purchase of of one (1) copier at a price of \$6,430.00.

**Approve
Cross
Contract**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education President is hereby authorized to execute an Agreement with Shaw, Perelson, May & Lambert, LLP setting forth the terms and conditions for attorney services, effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Health Quest and the District setting forth the terms and conditions for providing school physician services and other related services, effective July 1, 2018 through June 30, 2019, pending legal counsel approval, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Contract with Educational Vistas, Inc. and the District setting forth the terms and conditions for providing ELA, math and data consultant services to the district, effective September 1, 2018 through June 30, 2019, and said Contract will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Educational & Management Services, and the District setting forth the terms and conditions for providing management services regarding STAC reporting, effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2018-2019 school year, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Additional
Private
School
Transportation
Requests**

Upon the recommendation of the Superintendent of Schools, a motion was

Create

made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby creates the following position effective September 1, 2018:
1.0 FTE Library Media Specialist.
Motion carried. Vote: 6-yes, 0-no.

**Library
Media
Specialist
Position**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes the allocation of payment to Loren Kelly for Extended School Year Speech Services for Students with Disabilities as required by each student's IEP, at her 2018-2019 contractual hourly rate.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Extended
School Year
IEP
Speech
Services**

Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes the allocation of payment to Jennifer Obrizok for Extended School Year Counseling Services for Students with Disabilities as required by each student's IEP, at her 2018-2019 contractual hourly rate.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Extended
School Year
Counseling
Services**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes the allocation of payment to Devon Agne for Extended School Year Specialized Reading Instruction for Students with Disabilities as required by each student's IEP, at her 2018-2019 contractual hourly rate.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Extended
School Year
IEP
Specialized
Reading
Services**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Holly Schindler, from her position as Elementary Teacher, effective July 3, 2018.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 02/14/18, 04/03/18, 04/04/18, 04/05/18, 04/06/18, 04/09/18, 04/11/18, 04/16/18, 04/17/18, 04/24/18, 04/25/18, 05/08/18, 05/09/18, 05/11/18, 05/21/18, 05/22/18, 05/23/18, 05/30/18, 06/08/18, 06/11/18, 06/12/18, 06/21/18.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

**CSE/CPSE
Recommendations**

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Janet Monahan as a summer custodial worker, at an hourly rate of \$11.97 per hour, effective July 1, 2018 through September 1, 2018.

**Appoint
Summer
Custodial
Worker**

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby adjusts the salary of Kelly Mahoney, Middle School Guidance Counselor, from MA Step 1 to MA30 Step 1, effective July 1, 2018.

**Approve
Salary
Adjustment**

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board hereby appoints Craig Fryer as a 0.5 FTE Elementary Instrumental Music teacher effective September 5, 2018 through June 26, 2019 at a salary of \$30,000.00.

**Appoint
Music
Teacher**

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board appoints Jessica Gilmour to a .8 FTE position as a health education teacher for the 2018-2019 school year, at a salary as per the MTA contract, effective July 1, 2018.

**Appoint
Part-
Time
Teacher**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following part-time employees to the corresponding position, hourly rate, and number of work hours per day for the 2018-2019 school year, on school attendance days or on an as-needed basis as requested by the Superintendent of Schools, to serve at the pleasure of the Board, effective September 1, 2018:

Kelly Osborn - School Monitor: \$12.39/hour for 2.5 hours/day

Jeanne Tobin - School Monitor: \$13.33/hour for 2.0 hours/day

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Part-Time
School
Monitors
& Approve
Salary
Increases**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following part-time employees to the corresponding positions and hourly rates listed below for the 2018-2019 school year, to serve at the pleasure of the Board, effective September 1, 2018:

Kathy Kane, Food Service Helper – \$13.18

Joanna Shultz, Food Service Helper – \$11.67

Jenna Ciferri-Jenkins – Food Service Helper – \$11.78

Deborah Mangione, Food Service Helper – \$11.10

Magdalena Fontanez, Food Service Helper – \$11.10

Tracy Fontanez, Food Service Helper - \$11.30

Jenifer Walter, Food Service Helper - \$14.65

**Appoint
Part-time
Cafeteria
Workers &
Approve
Salary
Increases**

Beth Ann VanNorstrand, Food Service Helper - \$11.10
Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the adjustments and/or rates of pay for the 2018-2019 school year, effective July 1, 2018, as listed below:

Monitor Substitute Rate \$11.10/hr.
Nurse Substitute Rate \$19.63/hr.
Teacher Aide Substitute Rate \$11.10/hr.
Clerical Substitute Rate \$11.10/hr.
Custodial Substitute Rate \$11.97/hr.
Summer Custodial Worker Rate \$11.97/hr.
Cafeteria Substitute Rate \$11.10/hr.
Typist/Monitor Substitute Rate \$11.10/hr.
Substitute Teacher Assistant Rate \$11.10/hr.
Substitute Certified Teacher Rate \$85/day & \$95/day after ten (10) days
Substitute Non-Certified Teacher Rate \$72/day & \$82/day after ten(10) days
Motion carried. Vote: 6-yes, 0-no.

**Rates
Of
Pay for
2018-2019**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves the following student co-curricular rates for the 2018-2019 school year:

Co-curricular Position Student Rate
Shot Clock Operator \$27.37**
Basketball Scorekeeper \$32.84**
Basketball Timekeeper \$27.37**
Football Scorekeeper/Timekeeper \$21.89**
On-Call Theatre Technician \$12.50/hr

**This is the rate for an event that combines JV and Varsity games. If only one contest is played (either JV or Varsity), 60% of the rate is paid.

Motion carried. Vote: 6-yes, 0-no.

**Student
Co-curricular
Rates for
2018-2019**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Trisha Redl, from her position as Teacher Aide, effective August 31, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. tobins to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Trisha Redl to the position of teaching assistant, in the teaching assistant tenure area, to serve a four-year probationary term, effective September 1, 2018 through August 31, 2022, with annual compensation in the amount of Step 1 (\$23,219.13).

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Teaching
Assistant**

Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Wanda Ramos-Munoz, from her position as School Monitor, effective August 31, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Wanda Ramos-Munoz, as a Teacher Aide in the non-competitive class of the civil service, to serve a 26 week probationary term, commencing September 1, 2018 at a salary of CSEA Agreement Step 2 (\$14.11 per hour).

Motion carried. Vote: 6-yes, 0-no

**Appoint
Teacher
Aide**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares one (1) Philips Magnavox TV and one (1) Concertmate 990 66 Keyboard, as presented, as surplus and obsolete as they are damaged beyond repair, and allow for their appropriate removal.

Motion carried. Vote: 6-yes, 0-no.

**Surplus
Band
Supplies**

Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons, as listed on the attached recommendation, to the corresponding co-curricular appointments for the 2018-2019 school year at stipends, or half stipends for co-advisors or co-coordinators, as per the approved MTA Contract and as presented. Said recommendation list will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Co-curricular
Positions**

None

Correspondence

None

**Public
Participation**

President & Vice President Report Highlights:

Altaris Report: The Altaris report was presented to Board Members for review. Members were asked to prepare questions/comments for the next meeting. A representative from Altaris will attend August 21, 2018 BOE meeting to present the report and to allow for a discussion of its contents.

Enrollment: To be discussed at the August 7, 2018 BOE meeting.

2018-2019 Goals: To be discussed at the July 24, 2018 BOE meeting.

**Leadership
Reports**

Superintendent's Report Highlights:

2018 NYSSBA Convention in NYC: The 99th Annual NYSSBA Convention & Education Expo will be held in NYC from Thursday, October 25, 2018-Saturday, October 27, 2018. Board Members were asked to confirm attendance as registration opens on July 16th, 2018.

Instructional Professional Development: Mr. D'Angelo discussed his goal of working with administrative staff to provide instructional development to

teachers.

International Barcalaureate Programme: Mr. D'Angelo gave the floor to Ms. Pidala to share that all IB students passed the year one IB assessments. The board congratulated Ms. Pidala and all involved in the program.

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to approve the following resolution:

This JOINT AGREEMENT (the "Agreement"), made and entered as of the 1st day of August, 2018, by and between the Dutchess Board of Cooperative Educational Services ("BOCES") and the following component school districts of BOCES (collectively, the "Component School Districts"):

Arlington Central School District

Beacon City School District

Dover Union Free School District

Hyde Park Central School District

Millbrook Central School District

Pawling Central School District

Pine Plains Central School District

Poughkeepsie City School District

Red Hook Central School District

Rhinebeck Central School District

Spackenkill Union Free Schools

Wappingers Central School District

Webutuck (Northeast) Central School District

WHEREAS, the Component School Districts represent all of the component school districts of the BOCES; and

WHEREAS, the Component School Districts and BOCES are authorized pursuant to paragraph 14 of Section 1950 of the Education Law of the State of New York, constituting Chapter 16 of the Consolidated Laws of the State of New York, as amended (the "Act"), to enter into this Agreement to provide for a capital project (the "Project") consisting of (i) additions and renovations of certain existing buildings and facilities; (ii) the construction of a new alternative high school building; (iii) construction of additional parking, wastewater treatment and water supply facilities to accommodate these improvements; and (iv) the acquisition of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and improvements are to be used; and

WHEREAS, the Project includes improvements at the BOCES campus located at the Salt Point Education Center, 5 BOCES Road, Poughkeepsie, New York; and

WHEREAS, BOCES owns the land, buildings and facilities included in the Project;

NOW, THEREFORE, for and in consideration of the promises and the mutual agreements hereinafter contained, the parties hereto formally agree and bind themselves as follows, to wit:

Section 1. The Project is hereby approved, subject to the receipt of voter approval as required pursuant to Section 1950(4)(t) of the Act (the "Voter Approval"). Upon receipt of Voter Approval, BOCES is authorized to do all things necessary to complete the Project in accordance with the provisions of the Act.

Section 2. Title to the Project shall vest in BOCES and shall be held by BOCES for the benefit and on behalf of the Component School Districts.

Section 3. The cost of the Project, including costs incidental thereto, is \$36,800,000 (the "Project Cost"). The services to be provided by the Project

**Approve
BOCES
Bond
Project
Joint
Agreement**

constitute “joint services” within the meaning of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York. Section 4. The Project Cost shall be allocated and apportioned to the Component School Districts pursuant to the estimated Resident Weighted Average Daily Attendance (RWADA) value assigned to each Component School District for the 2018-2019 fiscal year.

Section 5. Pursuant to the method of allocation and apportionment set forth in Section 4 hereof, the total amount payable by each Component School District to BOCES as its allocable share of the Project Cost is hereby agreed to be as follows:

Component School District Portion - Allocation of Cost - Percent of Project Cost:

Arlington Central School District: \$7,831,040, 21.280%;
Beacon City School District: \$2,620,160, 7.120%;
Dover Union Free School District: \$1,229,120, 3.340%;
Hyde Park Central School District: \$3,208,960, 8.720%;
Millbrook Central School District: \$901,600, 2.450%;
Pawling Central School District: \$1,111,360, 3.020%;
Pine Plains Central School District: \$901,600, 2.450%;
Poughkeepsie City School District: \$3,919,200, 10.650%;
Red Hook Central School District: \$1,821,600, 4.950%;
Rhinebeck Central School District: \$986,240, 2.680%;
Spackenkill Union Free Schools: \$1,357,920, 3.690%;
Wappingers Central School District: \$10,263,520, 27.890%;
Webutuck (Northeast) Central School District: \$647,680, 1.760%;
TOTAL: \$36,800,000, 100.00%;

Section 6. Each Component School District shall pay its allocable share of the Project Cost to BOCES in the amounts and on the a date no later than the dates set forth below:

Component School District Portion: No later than July 15, 2019, No later than July 15, 2020, No later than July 15, 2021:

Arlington Central School District: \$957,600, \$3,830,400, \$3,043,040;
Beacon City School District: \$320,400, \$1,281,600, \$1,018,160;
Dover Union Free School District: \$150,300, \$601,200, \$477,620;
Hyde Park Central School District: \$392,400, \$1,569,600, \$1,246,960;
Millbrook Central School District: \$110,250, \$441,000, \$350,350;
Pawling Central School District: \$135,900, \$543,600, \$431,860;
Pine Plains Central School District: \$110,250, \$441,000, \$350,350;
Poughkeepsie City School District: \$479,250, \$1,917,000, \$1,522,950;
Red Hook Central School District: \$222,750, \$891,000, \$707,850;
Rhinebeck Central School District: \$120,600, \$482,400, \$383,240;
Spackenkill Union Free Schools: \$166,050, \$664,200, \$527,670;
Wappingers Central School District: \$1,255,050, \$5,020,200, \$3,988,270;
Webutuck (Northeast) Central School District: \$79,200, \$316,800, \$251,680;
TOTAL \$4,500,000, \$18,000,000, \$14,300,000;

Section 7. Incidental costs for the financing of the Project Cost incurred by each Component School District shall be limited to bond counsel, financial advisor, rating agency, legal advertising and printing fees. Invoices for such services shall be forwarded to the BOCES for processing and payment by the BOCES.

Section 8. Each Component School District may pay its respective share of the Project Cost from funds available therefore, or from the proceeds of obligations issued by the Component District pursuant to the Local Finance Law. Notwithstanding that

one or more Component Districts may elect to pay their respective allocable share of the Project Cost from funds available therefore, to insure that all Component Districts have funds available as required pursuant to this Agreement, all Component Districts shall adopt a bond resolution by not less than a majority vote of the entire voting strength of the Board of Education of such Component School District no sooner than the first regular meeting or a duly called special meeting held on a date following the date of execution of this Joint Agreement by all Component School Districts; and no later than thirty (30) days after the date that the Proposition is approved by a majority vote of the voters of the BOCES. Each such bond resolution shall take effect immediately, shall not be subject to either a mandatory or permissive referendum and shall provide for the issuance of serial bonds with a maturity not in excess of thirty (30) years from the date when such indebtedness is first incurred.

Section 9. Upon completion of the Project and payment in full by BOCES of the Project Cost, any excess Project, shall be transferred, credited or otherwise returned by BOCES to each Component School District in the same manner as described in Section 4 hereof for the allocation and apportionment of Project Costs.

Section 10. This Agreement shall terminate upon the completion of the Project and the return of any excess amounts to the Component School Districts pursuant to Section 9 hereof.

Section 11. This Agreement may be simultaneously executed in several counterparts, each of which will be an original and all of which will constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date first above written.

DUTCHESS BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Dated: _____

By _____

President of the Dutchess Board of Cooperative Educational Services

ARLINGTON CENTRAL SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education

BEACON CITY SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education

DOVER UNION FREE SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education

HYDE PARK CENTRAL SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education

MILLBROOK CENTRAL SCHOOL DISTRICT

Dated: July 10, 2018

By _____

President of the Board of Education

PAWLING CENTRAL SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education
PINE PLAINS CENTRAL SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education
POUGHKEEPSIE CITY SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education
RED HOOK CENTRAL SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education
RHINEBECK CENTRAL SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education
SPACKENKILL UNION FREE SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education
WAPPINGERS CENTRAL SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education
WEBUTUCK (NORTHEAST) CENTRAL SCHOOL DISTRICT

Dated: _____

By _____

President of the Board of Education

BE IT FURTHER RESOLVED that while the Board of Education approves this funding mechanism for the proposed Dutchess BOCES capital project, this action does not imply endorsement of the project without availability of additional details regarding said project.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to approve the following resolution:

BE IT RESOLVED, that the Board of Education President and the District Clerk are hereby authorized to execute the following:

At meeting of the Board of Education of the Millbrook Central School District, Millbrook, New York, duly held on the 10th day of July, 2018:

Board of Education Members Present: Perry Hartswick, John Rudy, Claudia Heunis, Deirdre Houston, Thomas Lehmkul, and Paul Tobin;

Board of Education Members Absent: Howard Shapiro;

presented the following resolution and moved that it be adopted:

RESOLUTION DATED July 10, 2018 OF THE BOARD OF EDUCATION OF THE MILLBROOK CENTRAL SCHOOL DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF A JOINT AGREEMENT WITH DUTCHESS BOARD OF COOPERATIVE EDUCATIONAL SERVICES AND ITS COMPONENT DISTRICTS WITH RESPECT TO A PROPOSED CAPITAL PROJECT AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Dutchess Board of Cooperative Educational Services,

**Approve
BOCES
Bond
Project
Execution &
Delivery
Joint
Agreement**

Dutchess County, New York (the “BOCES”) is proposing to undertake a project consisting of the following improvements at the BOCES Campus on Salt Point Turnpike: (i) minor additions and renovations of certain existing facilities; (ii) construction of a new alternative high school building; (iii) addition of parking, wastewater treatment, and possibly water supply facilities to accommodate these improvements, and (iv) the acquisition of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and improvements are to be used (the “Project”), at an estimated maximum cost of \$36,800,000.00; and WHEREAS, BOCES has requested that each of its thirteen component district (the “Component Districts”), including the Millbrook Central School District (the “District”), enter into a Joint Agreement (the “Joint Agreement”) with respect to the Project; and

WHEREAS, the Joint Agreement (i) sets forth the cost of the Project, (ii) provides for an allocation and apportionment of said costs among the Component School Districts pursuant to the Resident Weighted Average Daily Attendance (RWADA) value assigned to each Component School District for the 2018-19 fiscal year, and (iii) sets forth the proportion of said costs to be provided by each such Component School District in accordance with such allocation and apportionment; and

WHEREAS, upon execution and delivery of the Joint Agreement by each of the Component Districts, BOCES will schedule a capital project referendum requesting voter approval for the Project; and

WHEREAS, the Board of Education of the District desires to authorize the execution and delivery of the Joint Agreement by the District;

NOW THEREFOR, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The form and substance of the Joint Agreement (in substantially the form presented to this meeting) are hereby approved and the execution and delivery of the Joint Agreement by the District are hereby authorized. The President of the Board of Education is hereby authorized, on behalf of the District, to execute and deliver the Joint Agreement. The Joint Agreement shall be in substantially the form thereof presented to this meeting with such changes, variation, omissions and insertions as the President of the Board of Education shall approve, the execution thereof by the President to constitute conclusive evidence of such approval.

Section 2. This Resolution shall take effect immediately upon its adoption. The Motion having been duly seconded by Deirdre Houston, setting forth the terms and conditions for the Agreement, and said Agreement will be incorporated by reference within the minutes of this meeting;

BE IT FURTHER RESOLVED that while the Board of Education approves this funding mechanism for the proposed Dutchess BOCES capital project, this action does not imply endorsement of the project without availability of additional details regarding said project.

The motion carried. Vote: 6-yes, 0-no.

AYES: 6 - Deirdre Houston, Claudia Heunis, Perry Hartswick, John Rudy, Thomas Lehmkuhl, Paul Tobin;

NAYS: 0.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board of Education does hereby approve the terms of the Seventh Amendment to Option Land Lease Agreement by and between the Millbrook Central School District and New Cingular Wireless PCS, LLC (hereinafter "Agreement"), a copy of which shall be incorporated by reference in the minutes of this meeting; and

BE IT FURTHER RESOLVED that the Board of Education does hereby authorize the Superintendent of Schools to execute such agreement.

Motion carried. Vote: 6-yes, 0-no.

None

A motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to enter into Executive Session for discussions related to the employment of particular persons at 8:17 p.m.

Motion carried. Vote: 6-yes, 0-no

The District Clerk was excused at 8:17 p.m.

Respectfully submitted,

Cheryl Sprague
District Clerk

Philip D. D'Angelo was appointed as District Clerk Pro Tem.

Mr. Hartswick's skype session ended at 9:30 p.m.

A motion was made by Mrs. Heunis and seconded by Mrs. Houston to return to Open Session at 10:23 p.m.

Motion carried. Vote: 5-yes, 0-no.

A motion was made by Mr. Heunis and seconded by Mrs. Houston to adjourn the meeting at 10:23 p.m.

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

**Approve
Agreement**

Questions

**Executive
Session**

**D'Angelo
Clerk
Pro Tem**

**Open
Session**

**Meeting
Adjourned**

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 24, 2018

Members Present:

Perry Hartswick (via video conferencing)
John Rudy
Deirdre Houston
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin

Members Absent:

Claudia Heunis

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Caroline Pidala	High School Principal
Michael Ragusa	Director of Facilities
Cheryl Sprague	District Clerk

Others Absent:

Brian Fried	Assistant Superintendent
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The meeting was called to order in room 25 of the Millbrook Middle School, at 7:05 p.m. by Mr. Hartswick, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There was one member of the community and one staff member in attendance.

**Meeting
Attendance**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to accept the minutes of the meeting of July 10, 2018, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids to furnish materials and labor to complete the Exterior Door Replacement and Site Improvement Projects, which bids were opened publicly on July 3, 2018; and WHEREAS, the lowest responsible bidder for the Exterior Door Replacement and Site Improvement Projects has been identified as per the conditions as stated in the bid document; THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bid for the Exterior Door Replacement Site Improvement Projects to: Profex, Inc., 264, North Plank Road, Newburgh, NY 12550, according to the Bid Report, as presented, a copy of which is incorporated by reference within the minutes of

**Accept
Bid
Capital
Projects**

this meeting; and
BE IT FURTHER RESOLVED, that the Board of Education President, Superintendent of Schools, and/or Assistant Superintendent for Business, Finance & Operations are authorized to execute any documents necessary to effectuate the purposes of this resolution, as required.
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids for various athletics related goods, which bids were opened publicly on July 18, 2018; and WHEREAS, the lowest responsible bidders for the purchase of the said goods have been identified as per the conditions as stated in the bid document; THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bids for the purchase of said athletic related goods as presented, a copy of which is incorporated by reference within the minutes of this meeting; and BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business, Finance & Operations is authorized to execute any documents necessary to effectuate the purposes of this resolution.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Bid
Athletic
Goods**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Unlimited Care, Inc. and the District setting forth the terms and conditions for providing Nursing services, effective July 1, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement
Unlimited
Care, Inc.**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Millbrook Physical Therapy, PC and the District setting forth the terms and conditions for providing a Certified Athletic Trainer (ATC) for an average of sixteen (16) hours per week to District students as determined by Millbrook Physical Therapy's ATC and the School District's Athletic Director, effective August 1, 2018 through June 13, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement
Millbrook
Physical
Therapy, Inc.**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby appoints the following as After School Support Teachers, for the 2018-2019 school year, at the MTA Tutoring rate of \$37.22 per hour:
Karen Outwater – MMS Learning Center: 3 hrs/week effective October 2, 2018 through May 6, 2019
Erin Hicks – MMS ELA Support: 1 hr/week effective October 2, 2018 through May 6, 2019
Leslie Anson – MMS Math Support: 2 hrs/week effective October 2, 2018

**Approve
Co-Curricular
Appointments**

through May 6, 2019

Dana Bo - MMS Literacy/Reading: 2 hrs/week effective October 2, 2018

through May 6, 2019

Samantha Holsborg - MHS ELA Support: 5 hrs/week, effective October 2, 2018

through May 6, 2019

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendaton of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby authorizes allocating three (3) summer days to Jennifer Obrizok at the rate of 1/200th of the 2018-2019 annual salary per MTA Contract.

Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Days
Obrizok**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2018-2019 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Jessica Gilmour - Physical Ed/Healt K-12 Department Head at a stipend of \$4,404.79

Dawn Harkenrider - Assistant Girls Lacrosse Coach at a stipend of \$2,987.58

Dawn Harkenrider - JV Girls Basketball Coach at a stipend of \$3,296.64

John Tringali - Head Varsity Tennis Coach at a stipend of \$3,391.58

Motion carried. Vote: 6-yes, 0-no.

**Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) from the meetings on 6/12/18, 6/14/18, 6/21/18, 7/6/18, and the Sub-Committee on Special Education (SCSE) from the meetings of 4/10/18, 4/17/18, 4/24/18, 4/25/18, 6/13/18, 6/21/18, 6/22/18, 7/11/18, 7/16/18.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**Approve
CSE &
CPSE**

A letter from Dr. Hooley, Superintendent of Dutchess County BOCES, was presented announcing the unanimous approval of the Inter-Municipal Agreement.

Correspondence

Mr. Hartswick welcomed the visitors and invited them to ask questions or make statements. One member of the public pointed out that the Town of Millbrook meetings are on the first and third Tuesday of the month.

BOE President's & Vice President's Reports:

- Altaris Report: Mr. Hartswick asked that members of the Board prepare questions/comments for the August 21st meeting.

**Public
Participation**

**Leadership
Reports**

- Committee Membership Review:
DCBSA: Hartswick, need second
Facilities Committee: Houston & Shapiro
Policy Committee: Rudy, Lehmkuhl & Shapiro
Audit Committee: Harswick (Chair), Houston & Lehmkuhl
Legislative Liason: Tobin, Atlernative – Hartswick
District Data Committee: Rudy & Tobin
District Facilities Committee: still in discussion
District Leadership Team: Hartswick, Heunis & Tobin
NYSSBA: Lehmkuhl - Voting delegate, Shapiro – Voting Alternate

Superintendent’s Report Highlights:

- Mr. D’Angelo highlighted his goals for 2018-2019:
High School Program for eighth grade parents and administrative led Instructional Professional Development.
- Mr. D’Angelo discussed future meeting topics.
- Mr. D’Angelo mentioned that the district is exploring options for the website.
- Mr. D’Angelo reported the District Calendar is in progress.
- Mr. D’Angelo discussed video conferencing options.

Assistant Superintendent Report:

Mr. Fried submitted a report overviewing the following:

- Financials – No reports for the month of July
- Legal Service – Cost reduced by \$10,000
- Tennis Court Removal Update – Bid negotiations for Middle School Playground
- Door Replacement and Site Improvement Project: Bid information for Elm & Middle School replacement doors provided.
- Janus Supreme Court ruling discussed.
- Next Audit Committee is September 25, 2018.

DCSBA: Mr. Hartswick noted the next meeting is in August.

Facilities: Mr. Ragusa noted most projects were based on school functions.

Policy Committee: Meeting to be set by committee to resume review & approval.

SIRS: Presented - no discussion

Monthly Reports

Discussions to continue at future Board meetings.

2018-2019 Goals

Upon the recommendation of the Superintendent of Schools a motion was made by Mr. Shapiro and seconded by Mrs. Houston to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Accept Financial Reports

Reports:

Appropriation Status Report by Function covering 7/1 - 7/24/18

Motion carried. Vote: 6-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mrs. Lehmkuhl to adopt the following

Accept Donation

resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the following donations, totaling \$18,000, with gratitude, from the Millbrook Tribute Garden, to support the funding for the following:

\$5,000 for High School International Baccalaureate Library Programme Resources;

\$1,000 for student field trip scholarships;

\$1,000 for a new Middle School flagpole;

\$1,000 for District Visual Art supplies; and

\$10,000 for District Professional Development

Motion carried. Vote: 6-yes, 0-no.

None at this time.

**Question
Period**

Upcoming events as presented.

**Future
Agenda
Items**

A motion was made by Mrs. Houston and seconded by Mr. Shapiro to enter into Executive Session to discuss matters related to the employment of a particular person at 8:49 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

Respectfully submitted,

Cheryl Sprague
District Clerk

Philip D. D'Angelo, Jr. was appointed as clerk pro-tem.

**Clerk
Pro
Tem**

A motion was made by Mrs. Houston and seconded by Mr. Tobin, to return to Open Session at 9:55 p.m.

Motion carried. Vote: 6-yes, 0-no.

Open Session

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves a salary increase of 2.5% for Brian Fried, Assistant Superintendent for Business, Finance & Operations, effective July 1, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Increase**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Houston to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Caroline Hernandez Pidala to a four year probationary term as an Assistant Superintendent for Curriculum, Instruction & Pupil Personnel Services commencing on July 25, 2018 and terminating on July 24, 2022 in the tenure

**Appoint
Assistant
Superintendent
for Curriculum,
Instruction &
Pupil Personnel**

area of Assistant Superintendent, at a salary of \$140,000. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.
Motion carried: 6 -yes, 0-no.

Services

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin that the meeting be adjourned at 9:55 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 7, 2018

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Deirdre Houston
Thomas Lehmkuhl
Howard Shapiro

Members Absent:

Paul Tobin

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Brian Fried	Assistant Superintendent
Cheryl Sprague	District Clerk

Others Absent:

Caroline Pidala	Assistant Superintendent
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The meeting was called to order in room 25 of the Millbrook Middle School, at 7:02 p.m. by Mr. Hartswick, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

There was one member of the media, one staff member & two members of the public in attendance.

**Meeting
Attendance**

A motion was made by Mrs. Houston and seconded by Mr. Shapiro to accept the minutes of the meeting of July 24, 2018, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

A motion was made by Mrs. Houston and seconded by Mr. Shapiro to approve all District Plans for the 2018-2019 school year as follows:

- Academic Intervention Service (AIS) Plan
- Comprehensive School Improvement (CSIP) Plan
- Professional Development Plan (PDP)
- Shared-Decision Making Plan
- Special Education Plan

Motion carried. Vote: 6-yes, 0-no.

**Approve
District
Plans**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the 2018-2019 Tax Warrant in the amount of \$24,053,679, as presented to the Board at this meeting. A copy of the Tax Warrant is on file with the District Clerk; BE IT FURTHER RESOLVED, that the Tax Collector is hereby directed to notify, by way of legal notice, the taxpayers of the District of the collection, location, dates and times as stated in the Tax Warrant. Motion carried. Vote: 6-yes, 0-no.

**Approve
Tax
Warrant**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Ellen M. Bosan to a four-year probationary term as a Library Media Specialist, commencing on September 1, 2018 and terminating on August 31, 2022 in the tenure area of Library Media Specialist, at a salary of MA Step 1 (\$60,875) plus 27 additional credit hours, based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation. Motion carried. Vote: 6-yes, 0-no.

**Appoint
Library
Media
Specialist**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Mariah Stafford to a four-year probationary term as an Elementary Teacher, commencing on September 1, 2018 and terminating on August 31, 2022 in the tenure area of Elementary Education, at a salary of MA Step 4 (\$65,588), based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation. Motion carried. Vote: 6-yes, 0-no.

**Appoint
Elementary
School
Teacher**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Mr. Steven Cabello, from his position as Assistant Principal effective June 30, 2018. Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation
Assistant
Principal**

Upon the recommendaton of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Ms. Caroline Pidala, from her position as High School Principal effective July 24, 2018. Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation
High School
Principal**

Upon the recommendaton of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the Contract with the Assistant Superintendent for Curriculum, Instruction & PPS, Caroline Hernandez Pidala, effective July 25, 2018. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation. Said contract shall be incorporated by reference withn the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Contract
Assistant
Superintendent
for
Curriculum,
Instruction
&
PPS**

Upon the recommendaton of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: Motion to appoint Caroline Pidala, Assistant Superintendent for Curriculum, Instruction & PPS to the following for the 2018-2019 school year with no additional pay:

**Appointments
for
Assistant
Superintendent
for Curriculum,
Instruction &
PPS**

Chairperson for Committee on Special Education
Chairperson for Committee on Pre-School Special Education
Authorize Attendance at Conferences, Conventions, Workshops, etc in the absence of the Superintendent of Schools
Title VI Compliance Officer
Title VII Compliance Officer
Alternate Title IX Compliance Officer
Title VII & IX Investigator, District
Section 504 Compliance Officer
Medicaid compliance Officer
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendaton of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, the Board of Education hereby appoints Mr. Stella to the temporary position of Interim High School Principal, effective August 8, 2018, to serve at the pleasure of Board of Education in the interim position until a permanent replacement is hired, at a payment rate of \$575 per day.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Interim
High School
Principal**

Upon the recommendaton of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to one (1) additional summer day to Tonya Pulver at the rate of 1/200th of the 2018-2019 annual salary per MTA Contract.
Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Work
Day**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2018-2019 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:
Samantha Bopp: ELA Coordinator \$1,922.89
Katherine Mattes: Yearbook Advisor \$2,601.26
Janet Monahan: PM Bus Supervisor \$1,075.19

**Co-Curricular
Appointments**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the: Committee on Special Education (CSE) from the meeting of 7/16/18 and Sub-Committee on Special Education (SCSE) from the meetings of 5/18/2018, 7/17/2018, 7/25/18 & 7/31/2018.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

No items at this time.

None at this time.

None at this time.

BOE President's & Vice President's Reports:

- Mr. Hartswick congratulated Ms. Pidala on her appointment to Assistant Superintendent for Curriculum, Instruction & PPS.
- Mr. Rudy reported that the Policy Committee is set to meet on August 8, 2018.

Superintendent's Report Highlights:

- Mr. D'Angelo reminded Board Members that the Altaris group will be at the August 21, 2018 board meeting. Members were asked to compile comments/questions for the group.
- Mr. D'Angelo reported that Dutchess County Under Sherriff has contacted him inquiring on the status of the Resource Officer program. Discussions continue.
- Mr. D'Angelo reported that the Middle School Tennis Court project is underway and moving along without issue.
- Mr. D'Angelo reported that the High School Principal Interviews have been scheduled and invited board members to participate.

1. Enrollment Study & Feasibility Study: Discussions continue.
2. Review Status of 2017-2018 District Goals: Discussions continue.
3. 2018-2019 District Goals: Tabled for the 8/21/18 meeting.
4. Video Conferencing for Board of Education Meetings: Mr. Shapiro shared information gathered from the NYSSBA Summer Law Conference to assist in making a decision on the use of this method when Board Members are unable to physically attend future meetings.

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with R. G. Timbs, Inc., and the District setting forth the terms and conditions for providing Financial Advisor Services, effective August 8, 2018 through June 30, 2019, as presented, and said

**Approve
CSE &
CPSE**

**Personnel
Correspondence**

**Public
Participation**

**Leadership
Reports**

**Old
Business**

**Approve
Agreement
High School
Interim
Timbs**

agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

None at this time.

**Question
Period**

Upcoming events as presented.

**Future
Agenda
Items**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to enter into Executive Session to discuss matters related to the employment of a particular person at 8:35 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

Respectfully submitted,

Cheryl Sprague
District Clerk

Philip D. D'Angelo, Jr. was appointed as clerk pro-tem.

**Clerk
Pro
Tem**

A motion was made by Mr. Shapiro and seconded by Mrs. Houston, to return to Open Session at 9:21 p.m.
Motion carried. Vote: 6-yes, 0-no.

Open Session

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mrs. Houston to adopt the following resolution: BE IT RESOLVED, that the Board of Education approves the salary increases for the Non-Union Managerial & Clerical Confidential Employees, including: Chad Adams, Head Maintenance Mechanic; Ashley Burhans, District Treasurer; Holly Heady, School Lunch Manager; Sean MacLarion, Microcomputer Software Assistant; Diane Morey, Director of Technology; Camille Petrone, Principal Account Clerk; Michael Ragusa, Director of Facilities; Sean Shock, Assistant Director of Technology; and Cheryl Sprague, Administrative Assistant to the Superintendent of School; as presented and said increases will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Salary
Increase**

A motion was made by Mrs. Houston and seconded by Mr. Shapiro that the meeting be adjourned at 9:22 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 21, 2018

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Deirdre Houston
Thomas Lehmkuhl
Paul Tobin

Members Absent:

Howard Shapiro

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez Pidala	Assistant Superintendent
Steven Cabello	Principal
Karen Ferguson	Principal
Thomas Libka	Principal
Tom Stella	Interim Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the District Conference Room of the Millbrook Middle School, at 6:00 p.m. by Mr. Hartswick, Board President, and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mrs. Houston and seconded by Mr. Tobin to enter into Executive Session to discuss matters related to the employment of a particular person at 6:01 p.m.
Motion carried. Vote: 6-yes, 0-no.

Executive Session

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston, to return to Open Session at 7:03 p.m.
Motion carried. Vote: 6-yes, 0-no.

Open Session

There was one member of the media, three staff members & four members of the public in attendance.

Meeting Attendance

A motion was made by Mrs. Houston and seconded by Mr. Tobin to accept the minutes of the meeting of August 7, 2018, as presented.
Motion carried. Vote: 6-yes, 0-no.

Accept Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby authorizes the Board President and Superintendent of Schools to execute the 2017-2018 APPR Implementation Certification Form for its Annual Professional Performance Review for classroom teachers and building principals covered pursuant to Education Law Section 3012-d and Subpart 30-3 of the Rules of the Board of Regents.

Motion carried. Vote: 6-yes, 0-no.

**2017-2018
APPR
Implementation
Certification**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Valerie Brunow, from her position as English Teacher, effective August 31, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Samantha Holsborg to a four-year probationary term as an English 7-12 Teacher, commencing on September 1, 2018 and terminating on August 31, 2022 in the tenure area of English Language Arts Education, at a salary of BA Step 1 (\$57,567) plus 24 credits, based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
English
Teacher**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Lisa Petta, from her position as Guidance Counselor, for the purpose of retirement, effective July 1, 2018, as per her letter.

Motion carried. Vote: 6-yes, 0-no.

**Amend
Effective
Date of
Retirement
Petta**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby appoints the following as After School Support Teachers, for the 2018-2019 school year, at the MTA Tutoring rate of \$37.22 per hour, for the weeks of October 2, 2018 through May 6, 2019:

Brittney Hillman (MHS) Math Support: 1 hour per week

Anne Knapp (MMS) ELA Support: 1 hour per week

Motion carried. Vote: 6-yes, 0-no.

**Appoint
After
School
Support
Teachers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Cherie Shultis, as a Teacher Aide in the non-competitive class of the civil service, to serve a 26 week probationary term, commencing September 4, 2018 at a salary of \$13.70 per hour.

**Appoint
Teacher
Aide**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby authorizes allocating four (4) 2018 summer work days for Juliana Zengen, for Summer Sports' Physicals, at her contracted hourly rate for the 2018-2019 school year, as presented

**Approve
2018
Summer
Work
Days**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2018-2019 school year, as presented.

**Approve
Private
School
Transportation**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the: Sub-Committee on Special Education (SCSE) from the meeting of 8/14/2018.

**Approve
CSE &
CPSE**

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Appoint
High School
Principal**

BE IT RESOLVED, that the Board of Education hereby appoints Eric Seipp to a four year probationary term as Secondary Principal, commencing on September 24, 2018 and terminating on September 23, 2022 in the tenure area of Principal, at a salary of \$136,000, prorated.

BE IT FURTHER RESOLVED, that the Board of Education hereby appoints Eric Seipp to the following for the 2018-2019 school year at no additional salary:

1. Title VII Investigator;
2. Title IX Investigator;
3. Dignity Act Coordinator;
4. Attendance Officer;
5. Required Signature for the Extra-classroom Activity Fund.

In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion Carried. Vote: 6-yes, 0-no.

Representatives from the Altaris Consulting Group discussed their report as presented to the Board of Education. Questions and concerns were fielded. Also discussed were possible future actions to be taken.

**Presentation
Altaris**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to enter into Executive Session to discuss matters regarding public safety at 8:20 p.m. Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Heunis and seconded by Mrs. Houston, to return to Open Session at 9:07 p.m. Motion carried. Vote: 6-yes, 0-no.

**Open
Session**

1. Safety & Security Action Plan: Discussions continue.
2. Enrollment Study & Feasibility Study Action Plan: A straw poll was taken on the topic of hiring an SRO. Position held at this time as discussions continue.
3. 2018-2019 District Goals: A motion was made by Mrs. Houston and seconded by Mr. Tobin to table discussions at this time. Motion carried. Vote: 6-yes, 0-no.
4. District Committee Structure: Discussions to continue.

**Old
Business**

Upon the recommendation of the Superintendent of Schools a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

**Accept
Financial
Reports**

Reports:

Revenue Report year ending 7/31/18

Appropriation Status Report by Function covering 7/1 - 8/21/18

Treasurers Reports ending 7/31/18:

General Fund, General Fund Savings, School Lunch Fund, NYLAF, Special Aid Fund, Trust & Agency, Payroll, Admission Account, Expendable Trust, Class Fund, Construction Fund, Capital Construction Fund, Extra Class Fund and School Tax Account

Warrants thru 8/21/18:

General, School Lunch, Construction Fund, Trust & Agency and Federal Fund

Budget Transfers: 1189 & 1191

1190 is the year ending 6/30/18 entry - June financials have not been presented to date

Motion carried. Vote: 6-yes. 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Fund
Balance
&
Adjustment
to Reserve**

BE IT RESOLVED that the Board of Education hereby authorizes the fund balance levels and the adjustments to the Tax Certiorari Reserve, the Capital Reserve, the Unemployment Reserve, and the Employee Retirement System (ERS) Reserve, as established in the NYCLASS, NYLAF, and/or Bank of Millbrook account(s), per documents for the Fiscal Year Ending 6/30/18, submitted and reviewed at this meeting, and incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Dutchess County BOCES minutes for the June 20, 2018 & July 18, 2018 meeting as presented.

Correspondence

None at this time.

**Public
Participation**

BOE President's & Vice President's Reports:

- None at this time.

**Leadership
Report**

Superintendent's Report Highlights:

- Mr. D'Angelo reminded Board Members that the the facilities walk-through is scheduled for August 30, 2018 at 5:00 pm.
- Mr. D'Angelo reported that the Middle School Tennis Court project is moving along well as well as improvements to the sidewalks by the entrance to the Middle School Auditorium.

DCSBA- No meetings to date.

Facilities – Mr. Ragusa reviewed.

Policy Committee – Mr. Rudy reported the committee has met & is meeting on a regular basis moving forward.

PTO – Nothing at this time.

**Monthly
District
Reports**

None at this time.

**Question
Period**

Upcoming events as presented.

**Future
Agenda
Items**

A motion was made by Mrs. Houston and seconded by Mrs. Heunis that the meeting be adjourned at 9:50 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 11, 2018

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Deirdre Houston arrived 7:34 pm
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo, Jr. Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Steven Cabello Principal
Thomas Libka Principal
Cheryl Sprague District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:01 p.m. by Mr. Hartswick, Board President, and he led the Pledge of Allegiance.

Call to Order

There were two staff members & five members of the public in attendance.

Meeting Attendance

A motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to accept the minutes of the meeting of August 21, 2018, as presented.

Accept Minutes

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

Approve Contract Village Of Millbrook

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an amended Agreement with the Village of Millbrook and the District setting forth the terms and conditions for providing Police Services for District Events for the 2018-2019 school year, pending legal counsel review, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

Approve Participation Sourcewell Cooperative Purchasing Alliance

WHEREAS, the Millbrook Central School District (School District) pursuant to the authority granted in General Municipal Law, Section 103(16) desires to participate in the Sourcewell Cooperative Purchasing Alliance; and WHEREAS, Section 103 of the General Municipal Law permits the School

District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the School District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, the School District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, the School District has reviewed the benefits of participating in this program and has concluded the program will provide the best value to taxpayers of this School District through the anticipated savings to be realized;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District authorizes the School District's participation in the Sourcewell Purchasing Alliance and authorizes the Superintendent of Schools or designee to register for the Sourcewell Purchasing Alliance program on behalf of the School District.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Maxine McGowan to a four-year probationary term as an ENL Teacher, commencing on September 1, 2018 and terminating on August 31, 2022 in the tenure area of Teacher of English to Speakers of Other Languages, at a salary of MA Step 6 (68,728) plus 10 additional credit hours, based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
ENL
Teacher**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Stacey Battenfeld, from her position as School Nurse, for the purpose of retirement, effective September 4, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Patricia Larkin, from her position as School Nurse, effective August 31, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Kristie Tierney to a 26 week probationary position as School Nurse, at a salary of \$35,060.89, CSEA Contract, Nurse - Step 1, effective September 1, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Nurse**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Diana Neno as School Nurse at the Dutchess Day School & Upton Lake Christian School, for an annual salary of \$30,184.33, based on the CSEA Contract, Nurse - Step 8 (0.7 FTE), effective September 5, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Part-Time
School
Nurse**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Jaime Choka, to the part-time position of food service helper, to serve at the pleasure of the Board, at a salary of \$11.10 per hour, up to 20 hours per week, effective September 04, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Food
Service
Helper**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Nichole Powlis, to the part-time position of food service helper, to serve at the pleasure of the Board, at a salary of \$11.10 per hour, up to 20 hours per week, effective September 04, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Food
Service
Helper**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby approves the terms of and authorizes the Superintendent of Schools to execute a Settlement Agreement dated August 21, 2018 between the Millbrook Central School District and the CSEA concerning the confidential status of an employee as presented to the Board of Education at this meeting. A copy of said Settlement Agreement shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Settlement
Agreement
With
CSEA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute 2018-2019 Benefit Statement, as presented to the Board at this meeting, for Lynn Sticker, Senior Account Clerk Typist.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Benefit
Statement
Sticker**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2018-2019 school year, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Private
School
Transportation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2018-2019 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Nicole Barnes: Science Fair Coordinator - MS \$1,075.19

Andrea Corbett: Alden Yearbook Advisor - \$1,075.19

Shannon Fauci: Fall Cheerleading Coach \$2,372.49

Shannon Fauci: Winter Cheerleading Coach \$2,372.49

Anne Knapp: Junior National Honor Society Advisor \$1,075.19

Anne Knapp: Student Council Co-Advisor - MS \$990.00

Motion carried. Vote: 6-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the: Sub-Committee on Special Education (SCSE) from the meeting of 8/28/2018.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**Approve
CSE &
CPSE**

Mr. Cabello announced that the New York State Essential Elements: Schools to Watch program has designated the Millbrook Middle School as a Rising School-to-Watch.

Correspondence

Ms. Pidala presented & explained the scheduling challenges that led to the 10th period scheduling of Band & Chorus. All questions were addressed.

**High School
Band & Chorus
Scheduling
Update**

Mr. Fried presented the timeline of the Alden Place Elementary events as the discovery of mold in the building unfolded as well as the cleanup process. The remedial process was further discussed and explained by Mr. Evans, Environmental Hygienist, from Adaptive Environmental Consultants.

**Alden Place
Elementary
Update**

None at this time

**Public
Participation
&
Petitions**

BOE President's & Vice President's Reports:

**Leadership
Reports**

- Committee Membership Review:
DCSBA: Heunis, Hartswick (2nd)
Facilities Committee: Houston & Shapiro
Policy Committee: Rudy, Lehmkuhl, Shapiro
Audit Committee: Hartswick (Chair), Houston & Lehmkuhl
Legislative Liason: Tobin, Alternative Hartswick
District Data Committee: Rudy & Tobin
District Facilities Committee: In discussion
District Leadership Team: Hartswick, Heunis & Tobin
NYSSBA: Lehmkuhl (voting delegate), Shapiro (voting alternate)

Superintendent's Report Highlights:

- Audit Committee Meeting – September 25, 2018 at 6:15 pm
- Mr. D'Angelo reported on the school walk through that was conducted on August 29, 2018. Mr. Cabello reported that he is working with the student government to enhance the area.

District Safety Committee will have their first meeting in early October. Mr. Fried presented a listing of those who will make up the Safety Team. The charge of the team is to review and update the District-Wide School Safety Plan annually, to provide information and resources for building-level safety teams, and to make recommendations to the Board of Education for safety-related projects, purchases, and hires.

**District
Safety
Committee**

Upon the recommendation of the Superintendent of Schools a motion was made by Mr. Shapiro and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Dutchess County and the District setting forth the terms and conditions for providing a School Resource Officer (SRO) for the 2018-2019 school year, pending legal counsel review, and said Agreement will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 4-yes, 2-no(Lehmkuhl & Rudy), 1-abstain (Houston - due to conflict)

**Dutchess
County
SRO**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, it was discovered that there is mold in the Alden Place Elementary School building (the "School") that requires remediation as soon as possible to ensure the safety, health and welfare of the students and staff at such School; and

**Approve
Health &
Welfare
Resolution**

WHEREAS, the Safety Coordinator from the Dutchess County BOCES inspected the School which resulted in the closing of the School for students and staff until the remediation occurs and testing indicates that the building is safe for occupancy; and

WHEREAS, the Board of Education is empowered to determine that the expense of the remediation, including necessary testing, is an ordinary contingent expense within the meaning of §2023 of the New York State Education Law and §170.2(1) of the Regulations of the Commissioner of Education and that the project constitutes an emergency within the meaning of §103 of the General Municipal Law to allow for the remediation activities to be accomplished on an immediate basis without the necessity of competitive bidding;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby determines and declares that the cost of the remediation of the mold at the Alden Place Elementary School building, including testing, replacement of contaminated furniture and equipment, and incidental costs and expenses, constitutes an ordinary contingent expense within the meaning of §2023 of the Education Law and §170.2(1) of the Regulations of the Commissioner of Education, and constitutes an emergency within the meaning of §103 of the General Municipal Law and hereby authorizes the expenditure of those funds necessary for such purposes; and

BE IT FURTHER RESOLVED, that the Board hereby determines that the remediation and other necessary actions at the Alden Place Elementary School will not have a significant environmental impact and declares this project a Type II Action pursuant to '617.5 of the State Environmental Quality Review Act, and no further action is required; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make transfers between and within functional unit appropriations in the general fund and/or expenditures from unassigned fund balance in the general fund in order to pay the costs of this ordinary contingent expense.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$2,000.00, with gratitude, from IBM for the purpose of enhancing the STEM program at Alden Place Elementary, in recognition of the volunteer service of Lisa Lacey.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Donation
IBM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$100, with gratitude, from the Nine Partners' Garden Club for the Millbrook Garden Club.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Donation**

A member of the public shared their open about the SRO position.

**Question
Period**

Upcoming events as presented.

**Future
Agenda
Items**

A motion was made by Mrs. Houston and seconded by Mrs. Heunis that the meeting be adjourned at 9:19 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 14, 2018

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Howard Shapiro
Paul Tobin

Members Absent:

Deirdre Houston
Thomas Lehmkuhl

Others Present:

Philip D. D'Angelo, Jr.	Superintendent of Schools
Brian Fried	Assistant Superintendent
Cheryl Sprague	District Clerk

The meeting was called to order in room 25 of the Millbrook Middle School, at 12:00 p.m. by Mr. Hartswick, Board President, and he led the Pledge of Allegiance.

**Call to
Order**

Members signed a waiver of 24-hour advance notice for the meeting.

**Waiver
Of
24 Hour
Notice**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the President of the Board of Education is hereby authorized to execute a Lease Agreement with St. Joseph - Immaculate Conception Parish and the District setting forth the terms and conditions for rental of St. Joseph's School, effective September 17, 2018 through no later than December 31, 2018, pending legal review, and said Agreement will be incorporated by reference within the minutes of this meeting. Motion carried. Vote 5-yes, 0-no.

**Approve
Agreement**

WHEREAS, it was discovered that there is mold in the Elm Drive Elementary School building (the "School") that requires remediation and repair/reconstruction, as necessary, as soon as possible to ensure the safety, health and welfare of the students and staff at such School; and WHEREAS, the Safety Coordinator from the Dutchess County BOCES inspected the School which resulted in the closing of the School for students and staff until the remediation occurs, any necessary repair/reconstruction is performed and testing indicates that the building is safe for occupancy; and WHEREAS, the Board of Education is empowered to determine that the expense of the remediation and necessary reconstruction, including necessary

**Approve
Health
& Welfare
Resolution**

testing, is an ordinary contingent expense within the meaning of §2023 of the New York State Education Law and §170.2(l) of the Regulations of the Commissioner of Education and that the project constitutes an emergency within the meaning of §103 of the General Municipal Law to allow for the remediation and repair/reconstruction activities to be accomplished on an immediate basis without the necessity of competitive bidding;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby determines and declares that the cost of the remediation of the mold at the Elm Drive Elementary School building, including necessary repair/reconstruction, testing, replacement of contaminated furniture and equipment, and incidental costs and expenses, constitutes an ordinary contingent expense within the meaning of §2023 of the Education Law and §170.2(l) of the Regulations of the Commissioner of Education, and constitutes an emergency within the meaning of §103 of the General Municipal Law and hereby authorizes the expenditure of those funds necessary for such purposes; and

BE IT FURTHER RESOLVED, that the Board hereby determines that the remediation, necessary repair/reconstruction and other necessary actions at the Elm Drive Elementary School will not have a significant environmental impact and declares this project a Type II Action pursuant to '617.5 of the State Environmental Quality Review Act, and no further action is required; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make transfers between and within functional unit appropriations in the general fund and/or expenditures from unassigned fund balance in the general fund in order to pay the costs of this ordinary contingent expense.

Motion carried. Vote: 5-yes, 0-no.

A motion was made by Mr. Shapiro and seconded by Mr. Tobin that the meeting be adjourned at 12:20 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 25, 2018

Members Present:

Perry Hartswick
John Rudy arrived 7:03 p.m.
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro

Members Absent:

Deirdre Houston
Paul Tobin

Others Present:

Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Karen Ferguson Principal
Thomas Libka Principal
Michael Ragusa Director of Facilities
Cheryl Sprague District Clerk

Others Absent:

Philip D. D'Angelo Jr. Superintendent of Schools

The meeting was called to order in the Millbrook Middle School Library, at 7:00 p.m. by Mr. Hartswick, Board President, and he led the Pledge of Allegiance.

Call to Order

There were two staff members & one member of the public in attendance.

Meeting Attendance

A motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to accept the minutes of the meeting of September 11, 2018 & September 14, 2018, as presented.

Accept Minutes

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

Accept Resignation

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Jennifer Eraca, from her position as Special Education Teacher, effective October 12, 2018.

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

Appointment Special Education Teacher

BE IT RESOLVED, that the Board of Education hereby appoints Laura Herzegovitch to a four-year probationary term as a Special Education 7-12

Teacher, commencing on September 6, 2018 and terminating on September 5, 2022 in the tenure area of Special Education, at a salary of MA Step 1 (\$60,875), based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.
Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**Appoint
Mentors**

BE IT RESOLVED that the Board of Education hereby appoints the following mentors, each at a stipend of \$1,850, for the 2018-2019 school year:

Cathie Morton as a mentor for Ellen Bosan;
Kyle Shoemaker as a mentor for Thomas Chanowsky;
Jennifer Leggett as a mentor for Laura Herzegivitch;
Anne Knapp as a mentor for Samantha Holsborg;
Jennifer Obrizok as a mentor for Jennifer Mahoney;
Alissa Kelly as a mentor for Maxine McGowan;
Sarah Rizzo as a mentor for Mariah Stafford.

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**Approve
Co-Curricular
Appointments**

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2018-2019 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Ackerman, Charles - Head Varsity Boys Lacrosse Coach = \$4,219.78;
Bresnahan, Alexis - Secondary Choral Director = \$1,980.01,
Dunninger, Daniel - Secondary Band Director = \$2,601.26,
Edson, Chelsea - HS Drama Director = \$2,601.26,
Fauci, Charlie - HS Stage Crew Advisor = \$1,244.52
Petrosino, Eilis - FCCLA Advisor = \$1,075.19
Traudt, Michelle - HS Drama Assistant Director = \$1,980.01,
Whittaker, Damian - Debate Club Co-Advisor = \$451.91,
Whittaker, Damian - MS Student Council Co-Advisor = \$990.00.

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**Approve
CSE &
CPSE**

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the: Sub-Committee on Special Education (SCSE) from the meeting of 8/28/2018, 9/05/18 & 9/07/18.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 4-yes, 0-no.

Mr. Fried reported that Alden Place Elementary School students and staff were able to return to the building since clean up was completed and dehumidifiers were put in place. The estimated total cost of the Alden Place remediation and furniture replacement is approximately \$220,000. Mr. Ragusa is working with Mr. Libka to purchase replacement items needed.

**Alden
Place
Mold
Remediation
Update**

Mr. Fried reviewed the timeline of the Elm Drive Elementary events as the discovery of mold in the building unfolded as well as the cleanup process. The Elm Drive Elementary School is closed as a result, and students and staff are now at the Middle School. It was noted that a new remediation company, Belfor Property Restoration, has been hired. Due to the nature of the damage assessed this remediation project will take longer and is estimated to cost 1.468 million dollars. Mr. Fried presented replacement/rebuild options. Mr. Fried then presented the option of using monies accrued for liabilities related to post-employment benefits for this project and changing the year-ending financials to reflect this change. Mr. Fried addressed questions from the board.

**Elm Drive
Mold
Remediation
Update**

A straw poll was done to conceptually approve the recommendations presented by Mr. Fried, noting that actions will not be taken without a formal resolution and vote by the board, with the following results:

- Tom Lehmkuhl – yes
- Howard Shapiro – yes
- Perry Hartswick – yes
- Claudia Heunis - yes
- John Rudy – yes

NYSDOT approved a School Bus Stop Ahead sign on Route 82 in the town of Washington after an investigation was prompted by a concerned parent and supported by the Assistant Superintendent.

Correspondence

Jennifer Leggett thanked staff, parents & administration as well as the board for their support during the move from Elm Drive Elementary to the Middle School. Mr. Hartswick thanked the staff & Mr. Rudy noted the great spirit of the Millbrook community.

**Public
Participation**

BOE President's & Vice President's Reports:

- BOE President's Training Workshop: Mr. Hartswick discussed the training workshop attended on September 13, 2018. He expressed that a Board Retreat would be a useful tool.

**Leadership
Reports**

Superintendent's Report Highlights:

- School Resource Officer (SRO) Update – Ms. Pidala reported that the SRO, Deputy Freer, will begin on October 1, 2018.
- Elm Drive & Millbrook Library Partnership: The Millbrook Library is supporting Elm Drive students by creating a "lending library".

Assistant Superintendent's Report:

- Mr. Fried updated the board on a school bus accident that took place on September 24, 2018. No injuries were reported.
- Ms. Pidala reported that Assessment Binders will be completed October 5, 2018.

DCSBA- No meetings to date.
Enrollment- As presented
Facilities – Mr. Ragusa reviewed. Mr. Rudy thanked Mr. Ragusa.
MEF- Nothing at this time.
Policy Committee – Mr. Rudy reported the committee is meeting bi-weekly & that the bulk of 5000 series is completed.
PTO – Nothing at this time.
Superintendents Mileage- As presented.
SIRS – Nothing at this time

**Monthly
District
Reports**

Mr. Rudy requested this discussion be held until Superintendent D'Angelo is present. Mr. Hartswick asked that members review these items for future discussion.

**District
Goals**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

**Approve
Financial
Reports**

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Report year ending 8/31/18, Appropriation Status Report by Function covering 7/1/18 - 9/25/18, Treasurers Reports for the period ending 8/31/18:
General Fund, General Fund Savings, Capital Construction Fund, Construction Fund, School Lunch, NYLAF, Trust & Agency, Special Aid, Funds, Payroll Account, Admissions Account, School Tax Account
Extra Class, Expendable Trust Detail
Warrants: General, School Lunch, Construction, Trust & Agency, Federal
Budget Transfers:
September 2018 - 1193 SLF, 1194 Federal & 1195 Notification only
Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Appoint
Extra
Class
Assignments**

BE IT RESOLVED, that the Board of Education hereby appoints the following to the corresponding extra class assignments for the 2018-2019 school year:
Della Ferreri - 1 extra Section of IB French Year 2
Michelle Cring - 1 extra Section of HS Art
Collette Alonge-Watz - 1 extra Section of IB Chemistry HL
Michael Williams - 1 extra Section of IB Geography
Trace Keller - 1 extra Section of Earth Science
Kyle Shoemaker - 1 extra Section of Geometry Regents
Maureen Ackerman - 1 extra Section of 50 or Less/War in Writing (effective 10/1/18)
Samantha Holsborg - 1 extra Section of 50 or Less/War in Writing (9/4/18 - 9/28/18)
William Yager - 1 extra Section of Principles of Engineering
Erin Hicks - 1 extra Section of 6th Grade Social Studies
Taryn Murphy - 1 extra Section of 6th Grade Social Studies
Leslie Anson - 1 extra Section of 7th Grade Math
Adam Peek - 1 extra Section of Accelerated 7th Grade Math
Joseph Carbone - 1/2 extra Section of Enriched PE
Jillian Barnes - 1/2 extra Section of Computer Applications

Jeffrey Barnes - 1/2 extra Section of Tech 8
Eilis Petrosino - 1/2 extra Section of Culinary Arts
Motion carried. Vote: 5-yes, 0-no.

None at this time.

Upcoming events as presented.

A motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl that the meeting be adjourned at 8:46 p.m.
Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

**Question
Period**

**Future
Agenda
Items**

**Meeting
Adjourned**

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 11, 2018

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Deirdre Houston arrived 7:51 p.m.
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin excused 8:43 p.m.

Others Present:

Philip D. D'Angelo Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Steven Cabello Principal
Thomas Libka Principal
Michael Ragusa Director of Facilities
Cheryl Sprague District Clerk

The Audit Committee meeting was called to order in the Millbrook Middle School Library, at 7:01 p.m. by Mr. Hartswick, Board President.

**Call to
Order
Audit
Committee
Meeting**

There were two staff members & one member of the public in attendance.

**Meeting
Attendance**

Audit Committee Report-Victor Churchill from Sickler, Torscia, Allen & Churchill reviewed the draft audit report for year ending 6/30/2018. He reported that the district has a clean opinion with regard to our financial statement and Extraclassroom Activity Fund. It was noted that no findings were reported. He did report the continued Cafeteria Fund deficit as well as a need for the adoption of a new fixed assets threshold. Discussions ensued with all questions being addressed.

**Audit
Report**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adjourn the Audit Committee Meeting at 7:57 pm.
Vote: 7-yes, 0-no.

**Adjourn
Audit
Committee
Meeting**

The meeting was called to order in the Millbrook Middle School Library, at 7:57 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order
Regular
Meeting**

A motion was made by Mrs. Houston and seconded by Mr. Tobin to accept the
Board of Education Meeting Minutes 10/11/2018

Accept

minutes of the meeting of September 25, 2018, as presented.
Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

**Approve
Contract**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Anderson Center for Autism and the District setting forth the terms and conditions for providing Consulting Services for student #709157 effective September 24, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

**Approve
Overnight
8th Grade
Trip**

BE IT RESOLVED that the Board of Education hereby approves the overnight 8th grade field trip to Washington D.C. for the period May 8 – 10, 2018.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

**Accept
Resignation**

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Lynda Sickler, from her position as Senior Typist, effective October 19, 2018.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt the following resolution:

**Approve
Co-Curricular
Appointments**

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2018-2019 school year, at stipends as per the approved MTA Contract:

Dave Beams: Assistant Varsity Football Coach - \$3,296.64

Jerome Canzoneri: Varsity Girls' Soccer Coach - \$3,391.58

Dave Jackson: Modified Girls' Soccer Coach - \$2,372.49

Dave Jackson: JV Boys' Basketball Coach - \$3,296.64

Sean Keenan: Head Varsity Football Coach - \$4,219.78

Adam Peek: JV Girls' Soccer Coach - \$2,882.54

Adam Peek: Varsity Girls' Basketball Coach - \$4,219.78

Lou Portaro: Assistant Varsity Football Coach - \$3,296.64

Andrew Strawinski: Modified Boys' Soccer Coach - \$2,372.49

Kyle Stiscia: Modified Football Coach - \$3,296.64

Colin Wohlford: Assistant Varsity Football Coach - \$3,296.64

Volunteer position:

Jim Fedigan: Assistant Varsity Football Coach - Volunteer

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

**Approve
CSE &
CPSE**

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the: Sub-Committee on Special Education (SCSE) from the meeting of 9/18/2018.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

Monsignor Colacicco from St. Joseph-Immaculate Conception Church sent a letter expressing his appreciation of the interactions that took place during the process of looking at St. Joseph's as an option as a relocation site for Elm Drive.

Correspondence

Mr. D'Angelo reported that Joan Frenzel has been reading to the Elm Drive students and that the community has shown their strength by working together during this time of transition.

NYSSBA voting & resolution information was provided to the board members. Mr. Shapiro asked that the members email him their input which he will present to the board at the October 23, 2018 meeting.

A motion was made by Mr. Shapiro and seconded by Mr. Tobin to adopt the following resolution:

**Approve
Amending
Resolution
Fund
Balance**

WHEREAS, in September 2018, it was discovered that there was mold issues at Elm Drive and Alden Place Elementary Schools which required immediate remediation and reconstruction work for the health and welfare of students and staff in that school and to preserve the District's property; and

WHEREAS, the Board of Education previously determined and declared that the cost of the remediation of the mold at the Elm Drive and Alden Place Elementary School buildings, including necessary repair/reconstruction, testing, replacement of contaminated furniture and equipment, and incidental costs and expenses, constitutes an ordinary contingent expense within the meaning of §2023 of the Education Law and §170.2(1) of the Regulations of the Commissioner of Education, and constitutes an emergency within the meaning of §103 of the General Municipal Law and authorized the expenditure of those funds necessary for such purposes; and

WHEREAS, in order to pay for the costs of this emergency and ordinary contingent expense, it is necessary to make adjustments to the unassigned and assigned fund balance for the 2017-2018 school year approved by the Board on August 21, 2018;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby amends the Resolution approved by the Board on August 21, 2018 by authorizing the revised fund balance levels for the 2017-2018 school year in accordance with the document submitted and reviewed at this meeting, and incorporated by reference within the minutes of this meeting, in order to pay for the costs of the emergency mold remediation and related reconstruction at Elm Drive Elementary School.

Motion carried. Vote: 6-yes, 0-no, 1- abstain (was not present for discussion)

Upon the recommendation of the Audit Committee & the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Shapiro to adopt the following resolution:

WHEREAS the Audit Committee, Superintendent of Schools, and Assistant Superintendent for Business, Finance & Operations reviewed the draft version of the Financial Statements for the year ending June 30, 2018;

BE IT RESOLVED, that the Board of Education hereby accepts the Financial Statements for the year ending June 30, 2018, contingent on receipt of the finalized version of the report.

Motion carried. Vote: 6-yes, 0-no, 1-abstain (was not present for discussion)

None at this time.

BOE President's & Vice President's Reports:

- Proposed NYSSBA Board of Education Member Retreat:
Mr. Shapiro contacted NYSSBA . NYSSBA can come to the district with a Saturday as an option for a four hour retreat. Ten dates will be presented to the board to narrow down options.
- Meeting with Mayor:
On October 9th Mr. Hartswick, Mrs. Houston, Mrs. Heunis, Mr. D'Angelo & Mr. Fried met with the Village of Millbrook Mayor, Rod Brown, to discuss the bus alley at Elm Drive Elementary as well as the Village tennis courts.
Alley way: Discovered that there is nothing formal or informal allowing residents to park in the alley way. It was determined that the district will place gates as deemed necessary.
Tennis courts: Indepth discussions about the condition, repair & maintenance took place. It was highlighted that all parties agree an engineers report is necessary to determine cost before decisions can be made. Possibly revisit after elections are over.

Superintendent's Report Highlights:

- NYSSBA Convention – October 25-27, 2018. Travel options and costs were discussed.
- SRO – Deputy Michael Freer: Mr. D'Angelo reported that Deputy Freer started working with the district on October 1st. He has been taken through each of the buildings to be introduce to staff & students. He is fitting in well.

District Gols:

- Mr. D'Angelo noted that once District Goals are approved an update will be provided at the first board meeting each month. In-depth discussions about goals, tracking of goals, creation of goals ensued. It was unanimously decided the board would vote on the goals presented at this meeting.

**Accept
Audit
Report
&
Recommendatious**

**Public
Participation**

**Leadership
Reports**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board of Education adopts the District Goals for the 2018-2019 school year, as revised.

Motion carried. Vote: 7-yes, 0-no.

**Adopt
2018-2019
District
Goals**

Mr. Fried reported on the current conditions of Elm Drive Elementary, Alden Place Elementary & the Millbrook Middle School. It was noted that all reports & correspondences are posted on the District's web-site under MCSD Environmental Information & Updates on the home page.

**District
Environmental
Condition
Update**

Mr. Fried reported that the Safety Committee will be meeting on October 22nd for the purposes of a training assembly. Mr. Hartswick requested a schedule of this committee.

**District
Safety
Committee**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$859.00, with gratitude, from the Millbrook Education Foundation for the 2018 Taste of Millbrook Giving Tree Funded Requests.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation, with gratitude, of an M-Audio Key Studio Keyboard, valued at approximately \$100, from Uncle Al's Thrift Shop.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation**

No questions at this time. Mr. Fried took this opportunity to acknowledge & appreciate the Business Office staff for their hard work and dedication.

**Question
Period**

Upcoming events as presented.

**Future
Agenda
Items**

A motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl that the meeting be adjourned at 9:25 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 23, 2018

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Deirdre Houston
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin

arrived 7:53 p.m.

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Karen Ferguson	Principal
Eric Seipp	Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:03 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

There were two members of the public and seventeen staff members present.

**Meeting
Attendance**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to accept the minutes of the meeting of October 11, 2018, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

**Approve
Appointment
Long term
Substitute**

BE IT RESOLVED, that the Board of Education hereby appoints Ingrid Richter to a long term substitute position as an Art Leave Replacement Teacher, to serve at the pleasure of the Board, effective October 22, 2018 through the duration of the leave for employee #1343, at a salary of 1/200th MA Step 1 after ten (10) days as delineated in the MTA Contract.
Motion carried. Vote:6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

**Approve
Extra
Class**

BE IT RESOLVED, that the Board of Education hereby appoints Georgia Herring to the extra class assignment of Study Skills for the 2018-2019 school year.
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby creates one (1) part-time (0.4 FTE) typist position.

Motion carried. Vote: 7-yes, 0-no.

**Create
Part-Time
Typist
Position**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Kerry Weller as a part-time (0.4 FTE) Typist in the non-competitive class of the civil service, to serve a twenty-six week probationary term, commencing on October 23, 2018, at a salary of \$11,326.40 CSEA Typist Step 3 (to be prorated).

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Part-Time
Typist**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Michelle Traudt, from her co-curricular appointment as the High School Assistant Drama Director for the 2018-2019 school year, effective October 18, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation
Assistant
HS Drama
Director**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Erin Hicks, from her co-curricular appointment as the JV Softball Coach for the 2018-2019 school year, effective October 16, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation
JV
Softball
Coach**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Leslie Anson, from her co-curricular appointment as the Modified Softball Coach for the 2018-2019 school year, effective October 16, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation
Modified
Softball
Coach**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares 126 Middle School Library books, as presented, as surplus and obsolete as they are damaged beyond repair, and allow for their appropriate removal.

Motion carried. Vote: 6-yes, 0-no.

**Surplus
Middle School
Library
Books**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2018-2019 school year, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Private
School
Transportation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following ten (10) persons to the corresponding co-curricular appointments for the 2018-2019 school year, at stipends as per the approved MTA Contract, and one (1) volunteer at no stipend for volunteering, as presented:

Leslie Anson - JV Softball Coach = \$2,882.54

Dan Dunninger - Drama Pit Orchestra Director = \$1,530.15

Chelsea Edson - HS Drama Assistant Director = \$1,980.01,

Victoria Cordisco - HS Drama Club Choreographer = \$1,980.01.

Erin Hicks - Varsity Softball Coach = \$3,391.58

Joann Hobson - Elm Yearbook Co-Advisor = \$537.60

Jeremy Johnson - HS Drama Club Sound & Light = \$25/hour (not to exceed 40 hours or \$1,000)

Kelly Murphy - Elm Yearbook Co-Advisor = \$537.60

Ellie Savoy - Interact Club Advisor = \$1,075.19 (to be pro-rated)

Hummel, Mary Kay - Robotic Club – Volunteer

Motion carried. Vote: 6-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the: Sub-Committee on Special Education (SCSE) from the meeting of 9/18/18, 9/25/18, 10/1/18, 10/3/18, 10/5/18, 10/9/18, 10/10/18, 10/11/18 & 10/15/18 and the recommendations of the Committee on Special Education (CSE) from the meetings of: 9/19/18 & 10/3/18.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**Approve
CSE &
CPSE**

Our new staff members were introduced to those in attendance.

Ellen Bosan - Elm Drive & Alden Place Library Media Specialist

Thomas Chanowsky - High School Guidance Counselor

Deputy Freer - SRO - All Buildings

Laura Herzegovitch - High School Special Education Teacher

Samantha Holsborg - High School English Teacher

Kelly Mahoney - Middle School Guidance Counselor

Maxine McGowan - Alden Place, Middle School & High School ENL Teacher

Diana Neno - Dutchess Day & Upton Lake School Nurse

Eric Seipp - High School Principal

Maria Stafford - Elm Drive Teacher

**Recognition
Of new
Staff**

Mr. Hartswick called for a short recess at 7:06 p.m. to enjoy refreshments.

The meeting resumed at 7:34 p.m.

Dutchess BOCES Capital Project: Dr. Hooley, Ms. Wesley & Mr. Hoser presented projected building construction and financial plans for the project. All questions were addressed.

**Dutchess
BOCES
Capital
Project
Presentation**

Dr. Hooley reminded members that the vote will be held on December 11, 2018 at specific locations throughout the county which can be located on the BOCES website.

None at this time.

Correspondence

Mr. Hartswick invited those in attendance to ask questions or make statements. There were none at this time.

**Public
Participation
& Petitions**

BOE President's & Vice President's Reports:

- Proposed NYSSBA Board of Education Member Retreat:
Mr. Hartswick reminded members to choose a date for the Retreat.

**Leadership
Reports**

Superintendent's Report Highlights:

- ACT Test Scores – Mr. D'Angelo discussed the ACT scores.
- Elm Drive Gates –Mr. D'Angelo reported that gates for the Elm Drive alleyway will be installed in the next two weeks. Residents will be notified in advance.
- Low Enrollment Classes: Mr. D'Angelo reported that there are three low enrollment classes due to student schedule changes.
- NYSSBA Convention Information: Members of the board were given information packets for the convention.

Assistant Superintendent Reports:

- Ms. Pidala reported that a new program of Spanish instruction is being offered for grades 3-5 in collaboration with HABLA School of Language and Tutoring. The program fee is \$260, which is the responsibility of the parent. Books are donated.
- Mr. Fried presented an update report to the board and fielded questions on the following topics:
Budget Transfers, Safety, Long Range Financial Planning, Wellness Committee, Door Replacement & Site Improvement Project & Elm Drive Update.

DCSBA Update: Mr. Hartswick reported that the main topic of discussion was the Lower Hudson Valley group membership.

Enrollment Statics: As presented

Facilities: As presented

MEF: MEF now has 20 members & preparation is underway for the 2019 Taste of Millbrook.

Policy Committee: The committee is reviewing the 5000 series.

PTO: Deborah Mangione is doing weekly visits with the principals; Scholastic book fair is underway; first PTO meeting is on October 30, 2018.

**Monthly
District
Reports**

SIRS: As presented.

Presented in Assistant Superintendent Report.

**District
Environmental
Condition
Update**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Reports:

Revenue Report year ending 9/30/18

Appropriation Status Report by Function covering 7/1/18 - 10/23/18

Treasurers Reports for the period ending 9/30/18:

General Fund, General Fund Savings, Construction Fund, NYLAF, Trust & Agency, Special Aid Funds, Payroll Account, Admissions Account, School Tax Account, School Lunch, Extra Class, Expendable Trust Detail

Warrants:

General, School Lunch, Construction, Capital Construction Fund, Trust & Agency & Federal

Budget Transfers:

1195 notification, 1197 federal, 1198 prior notice

Motion carried. Vote: 7-yes, 0-no.

**Financial
Reports
& Warrants**

There was a first reading of Policy #8121.1 and #8121.1R, Opioid Overdose Prevention & Regulation.

**Adopt
Policy
#8121.1
&
#8121.1R**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to waive the second reading of Policy #8121.1 and #8121.1R – Opioid Overdose Prevention & Regulation. Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt policy #8121.1 & 8121.1R – Opioid Overdose Prevention & Regulation, as presented. Motion carried. Vote: 7-yes, 0-no.

There was a first reading of Policy #6640 Fixed Assets & Inventory Control.

**Adopt
Policy
#6640**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Houston to waive the second reading of Policy #6640 – Fixed Assets & Inventory Control. Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Shapiro to adopt policy #6640 – Fixed Assets & Inventory Control, as presented. Motion carried. Vote: 7-yes, 0-no.

No questions at this time.

**Question
Period**

Upcoming events as presented.

**Future
Agenda
Items**

A motion was made by Mr. Tobin and seconded by Mrs. Heunis to enter into executive session to discuss the matters related to the employment history of a particular person at 9:30 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mrs. Houston, seconded by Mr. Tobin, that the Board leave executive session and return to open session at 10:18 p.m.
Motion passed. Vote: 7-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Houston and seconded by Mr. Tobin that the meeting be adjourned at 10:18 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 6, 2018

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis arrived 7:11 p.m.
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin arrived 8:02 p.m.

Members Absent:

Deirdre Houston

Others Present:

Philip D. D'Angelo Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Karen Ferguson Principal
Thomas Libka Principal
Cheryl Sprague District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:02 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

There were two members of the public and one staff member present.

**Meeting
Attendance**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to accept the minutes of the meeting of October 23, 2018, as presented.
Motion carried. Vote: 4-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
Be It Resolved, that the Board of Education hereby rescinds the resolution approved at the September 11, 2018 Board meeting regarding the appointment of employee #1769.
Motion carried. Vote: 4-yes, 0-no.

**Rescind
Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the appointment of Ingrid Richter, long term substitute position as an Art Leave Replacement Teacher, from the previously approved (10/23/18) annual salary of 1/200th MA Step 1, to a salary of 1/200th BA Step 1 per the MTA Contract, effective October 22, 2018.

**Amend
Appointment**

Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED that the Board hereby authorizes the following salary credit increments and salary column change, as per the MTA Contract effective September 1, 2018.

Leslie Anson - 3 credits

Dana Bo - 2 credits

Daniel Dunninger - 3 credits

Sarah Gonzalez - 3 credits

Erin Hicks - 3 credits

Cathie Morton - 1.5 credits

Taryn Murphy - 6 credits

Alison Schmid - 1 credit

Veronica Smith - 3 credits

Kristen Stuart - 3 credits

Jason Zmudosky - 3 credits

Salary Column Change

Michelle Cring - MA Step 4

Motion carried. Vote: 4-yes, 0-no.

**Approve
Salary
Adjustments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2018-2019 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

John Ahern - MS Debate Club - \$451.91

John Ahern - MS Code Club - \$903.81

Deborah Mangione - Freshman Class Advisor - \$1,244.52

Deborah Mangione - Sophomore Class Advisor - \$1,244.52

Sarah Rizzo - Math Coordinator K-2 - \$1,922.89

Cynthia Rozenzweig - Mock Trial Coach - \$1,075.19

Motion carried. Vote: 4-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

WHEREAS, Tradeland Investors, Inc, filed for four Applications for Refund and Credit for Real Property Taxes for the Year 2018 located within the Millbrook Central School District ("School District") at 625 Waterbury Hill Road - Tax Map No 6762-00-022285; Waterbury Hill Road - Tax Map No 6662-00-875234; Waterbury Hill Road - Tax Map No 6863-00-542182; 89 Ricks Road Tax Map No 6662-00-675009, on the basis that there was a clerical error made in calculating the correct amount of taxes; and WHEREAS, the Dutchess County Real Property Tax Service Agency ("Agency") conducted an investigation pursuant to the application in accordance with the Real Property Tax Law; and WHEREAS, the Agency thereafter submitted a report to the School District

**Approve
Tax
Refund**

recommending that the application for a corrected 2018/19 school bill be approved due to a clerical error as that term is defined in Real Property Section 550(2)(c); and

WHEREAS, the District has examined the application and the investigation report and determined that a clerical error has been made with respect to the above property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Millbrook Central School District that the Application for Refund and Credit of real property taxes for the 2018/19 school tax bill be approved and that the tax roll be corrected and/or any overpayment be refunded as required.

Motion carried. Vote: 4 yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

WHEREAS, Thomas E. Eckerle, the owner of real property located at 398 Altamont Road, Tax Map No 6764-00-648715, within the Millbrook Central School District (“School District”), filed an Application for Refund and Credit for Real Property Taxes for 2018/19 School District taxes on the basis that there was a clerical error made in calculating the correct amount of taxes; and WHEREAS, the Dutchess County Real Property Tax Service Agency (“Agency”) conducted an investigation pursuant to the application in accordance with the Real Property Tax Law; and

WHEREAS, the Agency thereafter submitted a report to the School District recommending that the application for a corrected 2018/19 school bill be approved due to a clerical error as that term is defined in Real Property Section 550(2)(c); and

WHEREAS, the District has examined the application and the investigation report and determined that a clerical error has been made with respect to the above property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Millbrook Central School District that the Application for Refund and Credit of real property taxes for the 2018/19 school tax bill be approved and that the tax roll be corrected and/or any overpayment be refunded as required.

Motion carried. Vote: 4-yes, 0-no.

**Approve
Tax
Refund**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

WHEREAS, Ann D. Wilkinson, the owner of real property located at 64 Maple Ave. - Tax Map No 6765-19-525241 within the Millbrook Central School District (“School District”), filed an Application for Refund and Credit for Real Property Taxes for 2018/19 School District taxes on the basis that there was a clerical error made in calculating the correct amount of taxes; and WHEREAS, the Dutchess County Real Property Tax Service Agency (“Agency”) conducted an investigation pursuant to the application in accordance with the Real Property Tax Law; and

WHEREAS, the Agency thereafter submitted a report to the School District recommending that the application for a corrected 2018/19 school bill be approved due to a clerical error as that term is defined in Real Property Section 550(2)(c); and

WHEREAS, the District has examined the application and the investigation

**Approve
Tax
Refund**

report and determined that a clerical error has been made with respect to the above property;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Millbrook Central School District that the Application for Refund and Credit of real property taxes for the 2018/19 school tax bill be approved and that the tax roll be corrected and/or any overpayment be refunded as required.
Motion carried. Vote: 4-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 10/09/18, 10/10/18, 10/15/18, 10/17/18, 10/22/18, 10/24/18 & 10/29/18 and the recommendations of the Committee on Special Education (CSE) from the meetings of: 10/16/18 & 10/22/18.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 4-yes, 0-no.

Members of the Board were given invitations to:
National Honor Society Induction Ceremony, November 7, 2018 &
Millbrook Athletic Hall of Fame Induction Ceremony, November 16, 2018

Mr. Hartswick invited those in attendance to ask questions or make statements. There were none at this time.

BOE President's & Vice President's Reports:

- 2018 NYSSBA Convention: The floor was opened to members to discuss their experiences at the convention.
- Board of Education Retreat: The retreat will be held on January 16, 2019 from 5 p.m. until 9 p.m.

Superintendent's Report Highlights:

- 2017-2018 APPR Reporting – Mr. D'Angelo has been working with Ms. Pidala, Ms. Morey & Mr. MacClarion inputting the data which is being submitted a month in advance.
- NARCAN – Eight staff members have been trained & the district will be receiving free NARCAN spray units. Staff members dispensing the NARCAN spray are operating under the Good Samaritan Laws, which also covers our school nurses.
- Website: The district website is being changed from Dutchess BOCES to Blackboard with an anticipated start date in January. The new website will have mobile device applications.
- Drills: Each school continues to have lock down and fire drills as mandated by NYSED. Our SRO, Deputy Freer, leads the drills along with the Dutchess County Sheriff Deputies & Millbrook Village Police assisting.

Assistant Superintendent Reports:

- District Academic Goals update: Ms. Pidala presented members with a

**Approve
CSE &
CPSE**

Correspondence

**Public
Participation
& Petitions**

**Leadership
Reports**

packet on Formative Assessments which will be updated monthly. Ms. Pidala explained that the focus is on literacy this year as it is the foundation. Members were assured that math is being tracked, it is simply not a part of this presentation focus. The system presented allows Principals to see what the teachers are doing to access student levels. This allows for early recognition of struggling students so that they can receive additional services quicker. It is the goal to create a measuring tool that serves this purpose while having the least amount of impact on teaching time. Mr. Libka noted that parents are familiar with these grids and are excited to see the progress. Based on the results for incoming kindergarteners Ms. Ferguson noted that Pre-K would be helpful for them. It was noted by a member that based on the data the kids are sliding back when they return to a new school year and they inquired about summer reading programs. Ms Pidala pointed out that often is is an issue of access for the kids & having someone to read to/with them and that she would welcome a summer reading program in the future.

- District Environmental Condition Update: Mr. Fried reported that all rugs are in at Alden Place Elementary & that December 1st is the ship date for furniture. Anticipated completion date for Alden is the end of January. Mr. Fried also reported he is anticipating the insurance will cover the remediation & building damage at Elm Drive Elementary. It does not cover the costs to fix the tunnel & drainage issues. The tunnels continue to be flooded due to the incredible amount of rain we have been receiving. The next step is to get the tunnels dry so that the entrance point can be detected so that designs can begin to rectify the issue.

Tennis Court Discussion: Currently home matches are held at Webutuck. Mr. D'Angelo contacted Matthew Heard, Dutchess Day Head of School to discuss the possibility of Millbrook CSD using their tennis courts and to ask if it was OK for Al Hammell to speak with their Athletic Director, Jaime Marsella. Mr. Heard gave the go ahead to explore the option further and was very supportive.

**Old
Business**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

**Accept
Donation**

BE IT RESOLVED, that the Board of Education hereby accepts the donation of \$839.95, with gratitude, from the Millbrook Educational Foundation, to support the following grant requests:

1. Student IB Scholarship for a High School Student in the amount of \$119.00, and
2. Staff Appreciation supplies for all District staff members in the amount of \$720.95.

Motion carried. Vote: 6-yes, 0-no.

None at this time.

**Question
Period**

Upcoming events as presented.

**Future
Agenda
Items**

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to enter into executive session to discuss the matters related to the employment history of a particular person at 8:50 p.m.
Motion carried. Vote: 6-yes, 0-n o.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Tobin, seconded by Mr. Lehmkuhl, that the Board leave executive session and return to open session at 9:15 p.m.
Motion passed. Vote: 6-yes, 0-no.

**Open
Session**

A motion was made by Mr. Shapiro and seconded by Mr. Lehmkuhl, that the Board hereby approves the salary increase for Philip D. D'Angelo, Jr., Superintendent of Schools for the 2018-2019 school year, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Salary
Increase**

A motion was made by Mr. Tobin, seconded by Mr. Lehmkuhl, that the meeting be adjourned at 9:20 p.m.
Motion carried. 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 20, 2018

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis arrived 7:07 p.m.
Deirdre Houston arrived 8:10 p.m.
Thomas Lehmkuhl

Members Absent:

Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Steven Cabello Principal
Michael Ragusa Director of Facilities
Eric Seipp Principal
Cheryl Sprague District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:04 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

No members of the public in attendance.

**Meeting
Attendance**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to accept the minutes of the meeting of October 11, 2018, as presented.
Motion carried. Vote: 4-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

**Approve
Amended
DEHIC
Trust
Agreement**

WHEREAS, the Millbrook Central School District is a Participant in the Dutchess Educational Health Insurance Consortium ("DEHIC"); and
WHEREAS, the Board of Trustees of DEHIC has approved a revised Trust Agreement, to clarify certain provisions in the original Trust Agreement and ensure the continued effective operation of DEHIC. NOW, THEREFORE, due deliberation having been had, BE IT RESOLVED; a. That the Millbrook Central School District hereby agrees to the amendment of the DEHIC Trust Agreement, as proposed by DEHIC's Board of Trustees. b. That the Superintendent of Schools be and is hereby authorized to execute the attached Amended Trust Agreement, effective as of January 1, 2019. c. That a certified copy of this Resolution be prepared and sent, along with the executed Trust Agreement to DEHIC at the following address: Dutchess BOCES, 5 BOCES

Road, Poughkeepsie, NY 12601, Attention: Christina Mark.
Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Paige Emerson, as a 12-month Senior Typist to serve a 26 week probationary term, commencing November 19, 2018 at a an annual salary of the CSEA Agreement - Step 1 \$29,023.91 (to be prorated).

Motion carried. Vote: 4-yes, 0-no.

**Approve
Appointment
Sr. Typist**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Sean MacLarion as a Microcomputer/Word Processing Support Assistant in the competitive class of the civil service, to serve a twenty-six week probationary term, commencing on November 9, 2017, at a salary of \$35,000 (pro-rated); FURTHER, BE IT RESOLVED, that the Board of Education compensate Sean MacLarion at a rate of 1/240th of his annual salary for required MHRIC Data Training on October 24, 2017.

Motion carried: Vote: 4-yes, 0-no.

**Approve
Amended
Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby grants the medical leave request from Employee #1151 commencing November 29, 2018, noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.

Motion carried. Vote: 4-yes, 0-no.

**Approve
FMLA
Request**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Robert Gehlhoff to the ½ extra class assignment of Learning Study for the 2018-2019 school year.

Motion carried. Vote: 4-yes, 0-no.

**Approve
Extra
Class**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Charles Fauci, from his co-curricular appointment as the High School Stage Crew Advisor for the 2018-2019 school year, effective November 19, 2018.

Motion carried. Vote: 4-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following one (1) person to the corresponding co-curricular appointment for the 2018-2019 school year, at the stipend as per the approved MTA Contract, and one (1) volunteer at no stipend for volunteering:

Alexis Bresnahan - High School Drama Club Musical Director - \$1,530.15
Darin Daly – Assistant Boys’ Basketball Coach – Volunteer

Motion carried. Vote: 4-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meeting of 10/30/18 and the recommendations of the Committee on Special Education (CSE) from the meetings of: 11/02/18.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 4-yes, 0-no.

**Approve
CSE &
CPSE**

None at this time.

Correspondence

None at this time.

**Public
Participation**

BOE President’s & Vice President’s Reports:

None at this time.

**Leadership
Reports**

Superintendent’s Report Highlights:

- High School Publicity – Mr. D’Angelo is working with the High School Principal, Mr. Seipp, and Middle School Principal, Mr. Cabello, to develop a flyer and video for parents. The focus is on grade six through eight.
- Elm Drive Gates – Gates for the Elm Drive alleyway are installed and will be locked beginning January 2, 2019.

Assistant Superintendent Reports:

- Ms. Pidala reported on Literacy, Data, Training & Strategic Planning. Ms. Pidala will be presenting a timeline of the potential Strategic Planning Consultant Group along with what is needed from the Board of Education at the request of Board President, Mr. Hartswick. It is anticipated to take six months to create a five year plan. Ms. Pidala is aiming to have a contract in place by the new year.
- Mr. Fried presented documentation on the water damage at Elm Drive Elementary along with what is necessary to correct the issues. It is expected to cost \$100,000, which includes a new curtain drain, fixing two existing curtain drains, fixing a crack in the foundation and regrading where necessary. Information will be updated at the next meeting. Board President requested that the engineers contact the Village of Millbrook to make them aware of any impact this may have on their systems.

- Senior Explore Program: High School Principal, Mr. Seipp, addressed concerns about the Senior Explore Program. Mr. Seipp noted that though he has not been part of this program he extensively reviewed the Senior Explore Program handbook. Based on his review and speaking with others that have been involved Mr. Seipp feels this is a worthy program to have with some adjustments to ensure accountability. Mr. Seipp suggests a committee for student self assessment, advisor assessment, creation of clear responsibilities for coordinators, and a system of checks & balances.

Ms. Pidala fielded questions about the program as she is familiar with the process.

The Board requested that Mr. Seipp return next month with the program plan & how the Board of Education can be supportive to ensure that this is a successful program.

Enrollment Stastics: As presented

Facilities: Mr. Ragusa discussed the report as presented.

MEF: Mr. D'Angelo recommended the three proposals presented be moved on to MEF for approval. The grants are: Kitchen Equipment, Millbrook Middle School Book Read & Millbrook High School Weight Room.

Policy Committee: The committee has completed up to the 6000 series with a goal to be completed by the end of January 2019.

PTO: Nothing at this time

SIRS: As presented.

Presented in Assistant Superintendent Report.

This item has been tabled until the December 4, 2018 meeting for further review of the reports.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$4,000.00, with gratitude, from IBM for the purpose of enhancing the STEM program at Millbrook Middle School and the Millbrook High School, in recognition of the volunteer service of Jen Haetty & John Dux, respectively. Motion carried. Vote: 5-yes, 0-no.

No questions at this time.

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to enter into executive session to discuss the matters related to the employment history

**Monthly
District
Reports**

**District
Environmental
Condition
Update**

**Financial
Reports
& Warrants**

**Accept
Donation**

**Question
Period**

**Executive
Session**

of a particular person at 8:50 p.m.
Motion carried. Vote: 5-yes, 0-n o.
The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mrs. Heunis, seconded by Mr. Lehmkuhl, that the Board
leave executive session and return to open session at 9:09 p.m.
Motion passed. Vote: 5-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Heunis, seconded by Mrs. Houston, that the
meeting be adjourned at 9:09 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 4, 2018

Members Present:

Perry Hartswick
John Rudy arrived 7:04 p.m.
Claudia Heunis
Deirdre Houston
Howard Shapiro
Paul Tobin

Members Absent:

Thomas Lehmkuhl

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Caroline Hernandez-Pidala	Assistant Superintendent
Steven Cabello	Principal
Karen Ferguson	Principal
Thomas Libka	Principal
Eric Seipp	Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

There were two staff member, one member of the media & nine members of the public in attendance.

Meeting Attendance

A motion was made by Mrs. Houston and seconded by Mr. Tobin to accept the minutes of the meeting of November 20, 2018, as presented.

Accept Minutes

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendatiion of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

Accept Resignation

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Ellen Savoy, from the co-curricular appointment as the High School Interact Club Advisor for the 2018-2019 school year, effective November 20, 2018.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

Amend Appointment After School Support Teacher

BE IT RESOLVED that the Board of Education hereby appoints the following as After School Support Teachers, for the 2018-2019 school year, at the MTA Tutoring rate of \$37.22 per hour:

Brittney Hillman (MHS) Math Support: 5 hr/week effective October 2, 2018 through May 6, 2019.

Motion carried. Vote: 5-yes, 0-no.

Request to remove from consent agenda by Mrs. Houston to open for discussion.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following one (1) person to the corresponding co-curricular appointment for the 2018-2019 school year, at the stipend as per the approved MTA Contract:

Shelley Hollingsworth - Winter Cheerleading Coach - \$2,372.49

Chris O'Dell - Stage Crew Advisor - \$1,244.52

Students:

Adam Abououkal - Scoreboard Operator - \$27.37 per JV/Varsity game

Coryne DeMattio - Scorebook Keeper (Boys Basketball) - \$32.84 per JV/Varsity game

Collin Fuller - Scoreboard Operator - \$27.37 per JV/Varsity game

Samuel Heady - Scoreboard Operator - \$27.37 per JV/Varsity game

Julia Williams - Scorebook Keeper (Girls Basketball) - \$32.84 per JV/Varsity game

Motion carried. Vote: 5-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meeting of 10/09/18, 11/08/18 & 11/20/18.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 5-yes, 0-no.

**Approve
CSE &
CPSE**

Mention of an article in The Millerton News about a MEF Grant that gives students access to MakerSpace. Issue date: November 22, 2018.

Correspondence

A member of the public addressed the Board concerning Chorus and Band being placed at 10th period.

**Public
Participation**

BOE President's & Vice President's Reports:

- Dutchess County BOCES Capital Project Vote: Reminder that the vote is December 11, 2018 in the Millbrook Middle School auditorium.
- Board of Education Retreat: Mr. Hartswick, is scheduled for a phone conference with NYSSBA Director of Leadership & Development, Darci D'Ercole, on Monday, December 10, 2018.

**Leadership
Reports**

Superintendent's Report Highlights:

- NARCAN – A second NARCAN training was held with an additional twenty-three employees trained. Kits are now stored in all Main Offices, Nurses' Offices & with all AED units.
- High School Band & Chorus Program: Discussions ensued regarding the program being placed in the 10th period slot. These two programs will

be placed within the 9 period schedule for the 2019-2020 school year.

- Holiday Concerts – A schedule of the concerts was provided.

District Academic Goals Update:

- Ms. Hernandez - Pidala presented updated reports to the Board of Education monthly packet.

Strategic Plan Information:

- Ms. Hernandez-Pidala presented information for developing a Strategic Plan for the district.

District Environmental Condition Update:

- Mr. D'Angelo presented pictures of the progress at Elm Drive Elementary. Everything is on schedule and the teachers will start setting up their classrooms beginning December 11th.
Mr. Tobin gave congratulations!

Reports

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Heunis to adopt the following resolution:

Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Reports: Revenue Report year ending 10/30/18; School Lunch Fund Profit/Loss 9/31/18; Appropriation Status Report by Function covering 7/1/18 - 11/20/18; Treasurers Reports for the period ending 10/30/18: General Fund, General Fund Savings, Construction Fund, NYLAF, Trust & Agency, Special Aid Funds Payroll Account, Admissions Account, School Tax Account, School Lunch Extra Class, Expendable Trust Detail

Warrants: General, School Lunch, Construction, Capital Construction Fund Trust & Agency & Federal

Budget Transfers: 1200 notification, 1199 prior notice

Motion carried. Vote: 6-yes, 0-no.

Financial Reports & Warrants

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$1,000.00, with gratitude, from IBM for the purpose of enhancing the STEM program at Elm Drive Elementary School, in recognition of the volunteer service of Thomas Donovan and a team of volunteers.

Motion carried. Vote: 6-yes, 0-no.

Accept Donation

No questions at this time.

Question Period

As presented.

Upcoming Events

A motion was made by Mrs. Houston and seconded by Mr. Tobin to enter into executive session to discuss the matters related to the employment history of a particular person at 8:50 p.m.

Motion carried. Vote: 6-yes, 0-n o.

Executive Session

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mrs. Heunis, seconded by Mr. Tobin, that the Board leave executive session and return to open session at 9:32 p.m.
Motion passed. Vote: 6-yes, 0-no.

**Open
Session**

A motion was made by Mr. Tobin, seconded by Mr. Shapiro, that the meeting be adjourned at 9:32 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 18, 2018

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Deirdre Houston
Thomas Lehmkuhl
Paul Tobin

Members Absent:

Howard Shapiro

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Eric Seipp	Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

There were four staff members, one member of the media & seven members of the public in attendance.

**Meeting
Attendance**

The Board of Education along with the Superintendent of Schools awarded the Millbrook Volleyball Team with certificates for their season accomplishments including the NYS Class C second place team.

**Recognition
of
Excellence**

Representatives from the IB French Class along with their teacher, Mrs. Ferrari, presented their proposal for a class trip to Canada.

Presentation

A motion was made by Mrs. Houston and seconded by Mrs. Heunis to approve the following resolution:

**Approve
Overnight
French
Class
Trip**

BE IT RESOLVED that the Board of Education hereby approves the overnight IB French class field trip to Quebec & Montreal, Canada for the period May 24 - 27, 2019.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to accept the minutes of the meeting of December 4, 2018, as presented.

**Accept
Minutes**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

**Approve
Dutchess
BOCES
Cooperative**

WHEREAS, the Millbrook Central School District participated in the 2018-2019

Dutchess BOCES Food & Grocery Bid #1819-06; and WHEREAS, bids were open and awarded to a variety of vendors; Dutchess Beer Distributors, Ginsberg's Foods, Nardone Bros. Baking Co., Pepsi Cola of the Hudson Valley, Roberts Foods & Thruston Foods, Inc. THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the 2018-2019 Dutchess BOCES Food & Grocery Bid #1819-06 and authorizes the award of the bids to the specific vendors set forth on the attached list, which is made a part of this resolution.
Motion carried. Vote: 6-yes, 0-no.

Bid

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the County of Dutchess through the Dutchess County Department of Behavioral and Community Health (DCBCH) and the District setting forth the terms and conditions to permit DCBCH to use District facilities and equipment for mass immunization and prophylaxis, in the event of a public emergency effective January 1, 2019 through December 31, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

**Approve
Substitute
Teacher
Pay
Rate**

BE IT RESOLVED, that the Board of Education hereby approves the adjusted pay rate for Substitute Teachers, effective December 31, 2018, as listed below:

Certified Substitute Teacher: \$95 per day

Uncertified Substitute Teacher: \$82 per day

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendaton of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

**Accept
Resignation**

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Ingrid Richter, from her position as long-term substitute Art Leave Replacement Teacher, effective December 12, 2018.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

**Appoint
Long-term
Leave
Replacement**

BE IT RESOLVED, that the Board of Education hereby appointments Lauren Hollick to a long-term substitute position as an Art Leave Replacement Teacher, to serve at the pleasure of the Board, effective December 12, 2018 through the duration of the leave for employee #1343, at a salary of BA Step 1 per the MTA Contract.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board hereby authorizes the Superintendent of Schools to execute an Agreement in lieu of an appointment to probation, dated December 18, 2018, on behalf of the School District, with Richard Krause, who possesses New York State Special Education certification, whereby Richard Krause shall perform services as a Special Education Teacher for the Millbrook Central School District on a contractual, non-tenure-bearing basis, for the period commencing October 15, 2018 and terminating on or before June 30, 2019. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Temporary
Special
Education
Teacher**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Mabel Roman Lopez, from her position of Senior Typist, effective December 31, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Sandra D'Onofrio as an Athletics Study Center Monitor, at a rate of \$12.96 per hour, not to exceed 6.25 hours per week, effective November 19, 2018 to February 15, 2019.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Athletic
Study
Monitor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Kristie Tierney, from her position as School Nurse, effective January 4, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2018-2019 school year, at the stipend or shared stipends, as per the approved MTA Contract:

Stipend positions:

Chelsea Edson-Middle School Drama Director - \$1,980.01;

Ashton Morris - Senior Explore Internship Coordinator -\$1,922.81;

Thomas Chanowsky - Interact Club Co-Advisor - \$537.59;

Lauren Prince - Interact Club Co-Advisor - \$537.59.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

**Approve
CSE &
CPSE**

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meeting of 09/07/18, 11/11/18, 11/20/18, 11/27/18, 11/29/18, 12/04/18, 12/05/18, 12/06/18 and the recommendations of the Committee on Special Education (CSE) from the meetings of:12/04/18 .

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

None at this time.

Correspondence

None at this time.

**Public
Participation**

BOE President's & Vice President's Reports:

- Board Retreat agenda presented to board members.

Superintendent's Report Highlights:

- Elm Drive students return to Elm Drive January 2, 2019. A community open house will be held at Elm Drive on January 3, 2019 from 5–7 pm.
- All winter holiday concerts went well.
- The Dutchess County BOCES capital project passed.

**Leadership
Reports**

Assistant Superintendent Reports were presented to the Board and are included as referenced in the minutes.

DCSBA: Legislative breakfast to be held in January 2019.

Facilities: As presented

PTO: \$1,000 being allocated to each school for provisions in a long term lockdown situation.

District Safety Team: The committee had their first meeting and will continue updates.

Suspension Incident Report: As presented.

**Monthly
Reports**

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the Members of the 2018-2019 District Safety Team, as follows (listed alphabetically):

John Ahern, Holley Alger, Ted Bownas, Steven Cabello, Joseph Carbone, Philip D'Angelo, Karen Ferguson, Michael Freer, Brian Fried, Sarah Gonzalez, Holly Heady, Caroline Hernandez Pidala, Jennifer Leggett, Thomas Libka, Debbie Mangione, Diane Morey, Kelly Olmstead, Lori Olmstead, Tonya Pulver, Michael Ragusa, Glenn Russell, Eric Seipp, Shawn Stoliker, Paul Tobin, Kristi Wilson, Jared Witt & Juliana Zengen

Motion carried. Vote: 6-yes, 0-no.

**Approve
District
Safety
Team
Members**

Presented in the Assistant Superintendent Report.

**Environmental
Condition
Update**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, mold was discovered in the Elm Drive Elementary School building (“School”) in September that required immediate remediation and repair/reconstruction to ensure the health and welfare of students, staff and invitees and to preserve the District’s property; and
WHEREAS, the Board of Education, on September 14, 2018, approved a resolution declaring the expense of such remediation and necessary reconstruction to be an ordinary contingent expense within the meaning of §2023 of the New York State Education Law and §170.2(1) of the Regulations of the Commissioner of Education and declaring the project to be an emergency within the meaning of §103 of the General Municipal Law to allow for the remediation and repair/reconstruction activities to be accomplished on an immediate basis without the necessity of competitive bidding; and
WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids to furnish materials and labor to complete the Emergency Mold Remediation Project at the School, including foundation repair and site improvements to prevent further water infiltration at the School, which bids were opened publicly on December 17, 2018; and
WHEREAS, the lowest responsible bidder for said project in accordance with the bid specifications has been identified;
THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bid for the Emergency Mold Remediation Project at Elm Drive Elementary School to: Profex, Inc., 264, North Plank Road, Newburgh, NY 12550, according to the Bid Report, as presented to the Board at this meeting, a copy of which is incorporated by reference within the minutes of this meeting; and
BE IT FURTHER RESOLVED, that the Superintendent of Schools or Assistant Superintendent for Business, Finance & Operations is authorized to execute any documents necessary to effectuate the purposes of this resolution.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Bid**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Houston and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants as presented:
June 2018:
Appropriation Status Report by Function covering 7/1 – 6/30/18
Treasurers Reports for the period 6/30/18
Revenue Report for month ending 6/30/2018
General Fund, General Fund Savings, School Lunch Fund, Capital Construction Fund, Construction Fund, Trust and Agency, Extra Class Fund, Special Aid Funds, Payroll Account, Admissions Account and School Tax Account, NYLAF.
School Lunch Fund Profit/Loss for month ending 6/30/2018
School Lunch Fund Warrants, Trust and Agency Warrants, Federal Funds Warrants, Construction Fund Warrants, General Fund Warrants
Reports November 2018:
Appropriation Status Report by Function covering 7/1/18 - 11/20/18
Revenue Report year ending 11/30/18; School Lunch Fund Profit/Loss 10/31/18
Treasurers Reports for the period ending 11/30/18:
General Fund, General Fund Savings, Construction Fund, NYLAF, Trust &

**Financial
Reports &
Warrants**

Agency, Special Aid Funds, Payroll Account, Admissions Account, School Tax Account, School Lunch, Extra Class
Expendable Trust Detail
Warrants 12/18/18:
General, School Lunch, Construction, Capital Construction Fund, Trust & Agency & Federal
Budget Transfers:
1201 notification, 1202 prior notice
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

WHEREAS, the Tax Levy Limit law enacted in 2011, requires school districts to exclude the local share of expenses related to capital construction projects; and

WHEREAS, the Tax Levy Limit law does not provide a similar exclusion for the local share of expenses related to BOCES capital construction projects; and WHEREAS, the lack of such an exclusion acts as a disincentive to upgrade BOCES buildings and facilities; and

WHEREAS, Governor Cuomo vetoed legislation in 2017 that would have exempted certain BOCES capital expenditures from the Tax Levy Limit on the basis that the legislation would have permitted the exclusion for other than voter approved capital construction; and

WHEREAS, legislation introduced in 2018 by Senator Murphy (S.7730) and Assemblywoman Galef (A. 9825), and which passed both houses, addresses this concern and limits the exclusion to those BOCES capital projects directly approved by the voters; and

WHEREAS, on December 11, 2018, the voters of the component school districts of the Dutchess BOCES approved a BOCES capital construction project;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District hereby expresses its strong support of Senate Bill 7730 (Murphy)/Assembly Bill 9825 (Galef) and urges Governor Cuomo to sign this bill into law in order to protect BOCES buildings and facilities, school district budgets and the taxpayers in the component school districts; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be sent to Governor Cuomo, Senator Murphy and Assemblywoman Galef immediately.
Motion carried. Vote: 6-yes, 0-no.

Capital Exclusion

No questions at this time.

Question Period

As presented.

Upcoming Events

A motion was made by Mrs. Houston, seconded by Mr. Tobin, that the meeting be adjourned at 8:22 p.m.
Motion carried. Vote: 6-yes, 0-no.

Meeting Adjourned

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 8, 2019

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Steve Cabello	Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 6:59 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

There was one staff member & one member of the public in attendance.

**Meeting
Attendance**

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of December 18, 2018, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Jennifer Walter, from her position as Cafeteria Worker effective December 11, 2018.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Letter
of
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Sarah Wertz to a 26 week probationary position as School Nurse, at a salary of \$43,120.47, prorated, CSEA Contract, Nurse - Step 8, effective January 7, 2019, pending fingerprint clearance.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares four (4) pieces of weight room equipment, as presented, as surplus and obsolete as they are damaged beyond repair, and allow for their appropriate removal.

**Surplus
Equipment**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendaton of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmknul to adopt the following resolution: WHEREAS, the Millbrook Central School District participated in the 2018-2019 Dutchess BOCES Office Supplies, Equipment and Furniture Bid #1819-09; and WHEREAS, bids were open and awarded to the following vendors; W.B. Mason & American Printing.

THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the 2018-2019 Dutchess BOCES Office Supplies, Equipment and Furniture Bid #1819-09 and authorizes the award of the bids to the specific vendors set forth on the attached list, which is made a part of this resolution.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Bid
Office Supplies
Equipment
Furniture**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby adopts the following non-resident tuition rates:

Final Non-Resident Tuition Rates for the 2017-2018 school year:

K-6 Regular Ed: \$13,185

7-12 Regular Ed: \$18,594

K-6 Special Ed: \$37,960

7-12 Special Ed: \$43,369

Estimated Non-Resident Tuition Rates for the 2018-2019 school year:

K-6 Regular Ed: \$15,409

7-12 Regular Ed: \$21,897

K-6 Special Ed: \$44,379

7-12 Special Ed: \$50,867

Motion carried. Vote: 6-yes, 0-no.

**Adopt
Non-Resident
Tuition
Rates**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: WHEREAS, the Millbrook Central School District participated in the 2018-2019 Dutchess BOCES Custodial Supplies Bid #1819-11; and WHEREAS, bids were open and awarded to several vendors; E.A. Morse & Co., Inc. , Grainger, Hill & Markers, Inc., Ocean Janitorial Supply, Inc., Pollack Paint and Filed, Pyramid School Products, Quill, LLC, Sterling Sanitary Supply Corp. & Strauss Paper.

THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the 2018-2019 Dutchess BOCES Custodial Supplies Bid #1819-11 and authorizes the award of the bids to the specific vendors set forth on the attached list, which is made a part of this resolution.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Bid
Custodial
Supplies**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Houston to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Kristie Tierney, from her position as School Nurse, effective January 4, 2018.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 11/27/18, 12/10/18, 12/11/18, 12/12/18, 12/17/18, 12/18/18 & 12/19/18 and the recommendations of the Committee on Special Education (CPSE) from the meetings of: 12/04/18, 12/06/18, 12/11/18 & 12/14/18. BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations. Motion carried. Vote: 6-yes, 0-no.

**Approve
CSE &
CPSE**

Dutchess BOCES Spotlight with a thank you from Dr. Hooley for support of the Capital Project.

Correspondence

Mrs. Bopp's class sent a note of appreciation for all the work done at Elm Drive Elementary.

None at this time.

**Public
Participation**

BOE President's & Vice President's Reports:

- Board members reminded to fill out survey for the Board Retreat.
- DCSBA breakfast is January 12, 2019 at 9am.

**Leadership
Reports**

Superintendent's Report Highlights:

- Encouraging students to read by posting pictures of staff with their favorite books.
- The Essential Elements Schools-to-Watch team will be conducting a follow up visit on January 16, 2019 to evaluate the status from Rising School-to-Watch to School-to-Watch.
- A team of High School staff is reviewing the current academic eligibility policy and presenting a revised policy for board review.
- A team of High School staff is developing a High School promotional program for parents and students.
- An exit questionnaire is being developed to gain an understanding as to why 8th grade students/parents chose not to attend the Millbrook High School.

Mr. Fried reported on Safety & Long Range Financial Planning. The report is incorporated by reference in these minutes.

**District
Goals Update**

Mr. Fried discussed all expenses incurred for both Alden Place Elementary and Elm Drive Elementary due to the mold remediation.

**District
Environmental
Condition
Update**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

**Accept
Donation**

BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$8,874.90, with gratitude, from the MEF, specifically to fund the following

grants:

#1. High School Weight Room, written by Al Hammell, AD, in the amount of \$4,626.00;

#2. Middle/High School FACS, written by Eilis Petrosino, FACS teacher, in the amount of \$1,002.90;

and

#3. Middle School Book Read, written by Steven Cabello, MS Principal, in the amount of \$3,246.00.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$1,500.00, with gratitude, from The George T. Whalen, Jr., Foundation for the purpose of a 2019 scholarship to a graduating senior.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Deirdre Houston, from her position as Board of Education member, effective January 2, 2019. The Board thanked Mrs. Houston for her service to the district.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

The Board of Education had discussions as to how to proceed with the open seat. Interested candidates will be interviewed at the January 22nd Board of Education meeting.

**BOE
Open
Seat**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation for retirement purposes of Daniel Haas, from his position as Special Education Teacher, effective June 30, 2019. The Board of Education extended their gratitude for 32 years of service to the district!

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation for retirement purposes of Trace Keller, from his position as Earth Science Teacher, effective June 30, 2019. The Board of Education extended their gratitude for 19 years of service to the district!

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:

**Accept
Resignation**

BE IT RESOLVED, that the Board of Education hereby accepts the resignation for retirement purposes of Anne Knapp, from her position as English Teacher, effective June 30, 2019. The Board of Education extended their gratitude for 30 years of service to the district!
Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation for retirement purposes of Neil Lipson, from his position as Custodial Worker, effective February 16, 2019. The Board of Education extended their gratitude for 13.5 years of dedication to the district!
Motion carried. Vote: 6-yes, 0-no.

One member of the public had questions pertaining to the open seat on the Board of Education.

**Question
Period**

Upcoming events were discussed as presented.

**Upcoming
Events**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to enter into executive session to discuss the matters related to the employment history of a particular person at 8:20 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Tobin, seconded by Mrs. Heunis, that the Board leave executive session and return to open session at 9:31 p.m.
Motion passed. Vote: 6-yes, 0-no.

**Open
Session**

A motion was made by Mr. Shapiro and seconded by Mrs. Heunis that the meeting be adjourned at 9:31 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 22, 2019

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 6:31 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

There was one staff member & four members of the public in attendance.

**Meeting
Attendance**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to accept the minutes of the meeting of January 8, 2019, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**Approve
Overnight
Field
Trip**

BE IT RESOLVED that the Board of Education hereby approves the overnight Millbrook Competition Cheer Team field trip to Myrtle Beach, SC for the period of March 14-18, 2019, as presented.
Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**APPR
Individual
Hardship
Waiver**

BE IT RESOLVED, that the Board of Education President is hereby authorized, along with the Superintendent of Schools, to sign the Certification Form for the submission of the 2018-19 school year Undue Burden Independent Evaluator Hardship Waiver Application for its Section 3012-d APPR Plan to the State Education Department. A copy of said application shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**Approve
Health
Service**

BE IT RESOLVED, that the Board of Education establishes the health services contract rate for the 2018-2019 school year to be \$937.86.
Motion carried. Vote: 6-yes, 0-no.

Rate

Upon the recommendaton of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**Approve
Contract
Abilities
First**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Abilities First, Inc. and the District setting forth the terms and conditions for providing special education evaluations for related services for student #708475, effective January 22, 2019 through March 15, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**Approve
Agreement
Mill
Street
Loft**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Facilities Use Agreement with Mill Street Loft, Inc. and the District, setting forth the terms and conditions for the use of the District's Facilities for the purpose of running a Dutchess Arts Camp, effective July 9, 2019 through July 19, 2019, and providing \$2,000 worth of in-kind Arts-in-Education programs and/or training for the District; said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shaprio to adopt the following resolution:

**Approve
Agreement
Devereux**

BE IT RESOLVED, that the President of the Board of Education is hereby authorized to sign and execute an Agreement with Devereux New York Treatment Network and the District setting forth the terms and conditions for providing special education and related services from November 5, 2018 through June 30, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**Accept
MTA
SMOA**

BE IT RESOLVED, that the Board of Education hereby approves the terms of the Supplemental Memorandum of Agreement dated January 22, 2019 between the District and the Millbrook Teachers' Association as presented to the Board at this meeting, a copy of which shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves a leave of absence to Sophia Koralus, from her position as Teacher Aide, effective January 23, 2019 through January 22, 2020 during her temporary appointment as Senior Typist - 12 month.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Leave
Request**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Sophia Koralus to a temporary position as Senior Typist - 12-month, in the competitive class of the civil service, effective January 23, 2019, at an annual salary of CSEA Agreement - Step 2 (\$29,894.63) to be prorated, contingent upon Dutchess County Civil Service Law, to serve at the pleasure of the Board of Education.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Sr.
Typist**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the October 23, 2018 appointment of Daniel Dunninger, as Drama Pit Orchestra Director, to Co-Drama Pit Orchestra Director at a stipend of \$1,530.15, to be prorated, as per the MTA Contract, effective January 21, 2019

Motion carried. Vote: 6-yes, 0-no.

**Amend
Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the September 25, 2018 appointment of Daniel Dunninger, as Secondary Band Director, to Co-Secondary Band Director at a stipend of \$2,601.26, to be prorated, as per the MTA Contract, effective January 21, 2019.

Motion carried. Vote: 6-yes, 0-no.

**Amend
Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2018-2019 school year, at the stipend listed, as per the approved MTA Contract:

Stipend positions:

Gabriella Fryer as the Piano Accompanist for a stipend of \$1,224.12 as per the MTA Contract;

Stephen Austin as a Pit Orchestra Musician for a stipend maximum not to exceed \$489.66 as per the MTA Contract;

Julie Donato as a Pit Orchestra Musician for a stipend maximum not to exceed \$489.66 as per the MTA Contract;

**Approve
Co-Curricular**

Mike Lee as a Pit Orchestra Musician for a stipend maximum not to exceed \$489.66 as per the MTA Contract;
Ryan Richard as a Pit Orchestra Musician for a stipend maximum not to exceed \$489.66 as per the MTA Contract;
Stephen Siktberg as a Pit Orchestra Musician for a stipend maximum not to exceed \$489.66 as per the MTA Contract;
Eric Wagner as a Pit Orchestra Musician for a stipend maximum not to exceed \$489.66 as per the MTA Contract; and
Brian Zamek as Co-Drama Pit Orchestra Director for a stipend of \$1,530.15, to be prorated, as per the MTA Contract.
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of: 12/20/18, 12/21/18, 01/03/19, 01/04/19, 01/07/19, 01/09/19, 01/11/19 & 01/15/19.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**Approve
CSE &
CPSE**

None at this time.

Correspondence

None at this time.

**Public
Participation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Reports:

Revenue Report year ending 12/31/18

School Lunch Fund Profit/Loss 11/30/18

Appropriation Status Report by Function covering 7/1/18 - 01/22/19

Treasurers Reports for the period ending 12/31/18:

General Fund, General Fund Savings, NYLAF, School Tax Account, Payroll

Account, Admissions Account, School Lunch, Special Aid Funds, Construction Fund, Capital Construction, Trust & Agency, Extra Class

Warrants 1/22/19:

General, School Lunch, Trust & Agency, Federal

Budget Transfers:

1203 notification

Motion carried. Vote: 6-yes, 0-no.

**Financial
Reports
&
Warrants**

The 2019-2020 Budget Development & Annual Meeting Calendar was presented for review.

**Review
Calendar**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation for retirement purposes of Mary Tucker, from her position as Special Education Teacher, effective June 30, 2019. With gratitude for years of service.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Letter
of
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation for retirement purposes of Sue LoParco, from her position as Special Education Teacher, effective October 31, 2019, as per her letter. With gratitude for years of service.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Letter
of
Resignation**

BOE President's & Vice President's Reports:

- A plan was put into place for a second Board of Education Retreat

Superintendent's Report Highlights:

- The Essential Elements Schools to Watch team had their final interviews on January 16, 2019. The Middle School is looking forward to the results with the possibility of presenting in Washington.

Assistant Superintendent's Report:

- Mr. Fried presented the Property Tax Cap calculation and fielded questions from members of the Board.

**Leadership
Reports**

DCSBA: Mr. Rudy briefed the Board on the happenings of the DCSBA Superintendents Evaluations training and the Legislature Breakfast.

Enrollment: As presented.

Facilities: As presented.

MEF: Preparing for the Taste of Millbrook & School Luncheons for Elm, Alden and the Middle School.

Policy Committee: Mr. Rudy discussed the process of verifying the policies and updated the Board on the committees progress.

PTO: none at this time.

SIRS: As presented.

**Monthly
Reports**

None at this time.

**Question
Period**

Upcoming events were reviewed as presented.

**Upcoming
Events**

Interviews took place for the open seat on the Board of Education. The candidates were given 15 minutes each to answer the questions presented to them: Alec Pandeleon, Jennifer Carnecchia & Nick Palomba.

**BOE
Member
Interviews**

A motion was made by Mr. Tobin and seconded by Mrs. Heunis to enter into executive session to discuss the matters of leading to the appointment of a particular person.

**Executive
Session**

Motion carried. Vote: 6-yes, 0-no.

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo was appointed District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mr. Lehmkuhl, seconded by Mr. Tobin, that the Board leave executive session and return to open session at 8:23 p.m.

**Open
Session**

Motion passed. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mrs. Heunis to adopt the following resolution:

**Appoint
BOE
Member**

BE IT RESOLVED, that the Board of Education hereby appoints Jennifer Carnecchia to fill the unexpired term Board seat caused by the resignation of Deirdre Houston, effective January 22, 2019 and until the next Annual Election of Board members, May 21, 2019.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl that the meeting be adjourned at 8:26 p.m.

**Meeting
Adjourned**

Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Philip D. D'Angelo
District Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 19, 2019

Members Present:

Perry Hartswick
John Rudy
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro

Members Absent:

Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Karen Fernandez	Principal
Eric Seipp	Principal
Michael Ragusa	Director of Facilities
Holly Heady	School Lunch Manager
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 6:59 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

There was one staff member in attendance.

**Meeting
Attendance**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to accept the minutes of the meeting of January 22, 2019, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the Budget Calendar for the 2019-2020 School Year Budget, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve
2019-2020
Budget
Calendar**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the appointment of Chairpersons for the Committee on Special Education (CSE) for the 2018-2019 school year as follows: Karen Ferguson, Thomas Libka, Steven Cabello & Eric Seipp.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
CSE
Chairpersons**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED that Brittney Hillman be approved as a teacher trainer at a rate of \$50/hour up to a maximum of 20 hours, per the MTA Contract, Article II, Section B4 for the 2018-2019 school year.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Teacher
Trainer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the County of Dutchess and the District setting forth the terms and conditions for providing police protection which includes security services at District Schools if requested, over and above the police protection budgeted and allocated for the District, effective January 1, 2019 and terminating December 31, 2019, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement**

Upon the recommendaton of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Pawling Central School District for Health Services for approximately five (5) resident students of the Millbrook Central School District attending non-public schools in the Pawling Central School District, in the aggregate amount of \$4,331.45 for the period September 6, 2018 through June 26, 2019, and said Contract will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Health
Service
Contract
Pawling**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares fifty two (52) Middle School library books and twenty (20) Alden Place Elementary library books, as presented, as surplus and obsolete as they are damaged beyond repair, and allow for their appropriate removal.

Motion carried. Vote: 6-yes, 0-no.

**Surplus
Library Books**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED that the Board hereby terminates the employment of employee number 1763, effective the close of business on February 1, 2019, as recommended by the Superintendent of Schools.

Motion carried. Vote: 6-yes, 0-no.

**Terminate
Employee**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following

**Appoint
School**

resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Rosanne Halverson to a 26 week probationary position as School Nurse, at a salary of \$41,864.53, prorated, CSEA Contract, Nurse - Step 7, effective February 11, 2019.

Motion carried. Vote: 6-yes, 0-no.

Nurse

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the August 8, 2018 appointment of Samantha Bopp, as an ELA Coordinator, at a corrected stipend of \$3,844.76, as per the MTA Contract.

Motion carried. Vote: 6-yes, 0-no.

**Amend
Co-Curricular
Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 12/10/18, 01/08/19, 01/11/19, 01/14/19, 01/15/19, 01/18/19, 01/29/19, 02/01/19, 02/04/19, 02/08/19, 02/11/19 & 02/13/19 and the recommendations of the Committee on Special Education (CPSE) from the meetings of: 01/15/19, 01/16/19, 02/01/19 & 02/07/19.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**Approve
CSE &
CPSE**

United Way thank you letter
Dutchess County BOCES Presentation Notice
Dutchess County BOCES Nomination & Election Letter

None at this time.

Correspondence

Ms. Heady, School Lunch Manager, presented the status of the school lunch program as of January 2019.

**Public
Participation**

Presentation

BOE President's & Vice President's Reports:

- Board of Education Retreat scheduled for March 27, 2019.

Superintendent's Report Highlights:

- Graduation & Dropout Rate Information
- Board of Education Survey
- School Safety & Security
- Board of Education Meeting Update Reports
- Millbrook Football Team Update

**Leadership
Reports**

Ms. Pidala discussed the Harvard University's Introduction to DataWise Open Online Course that the administrative team and selected teachers are currently enrolled in. This training will allow them to roll this method out to the rest of

**District
Goals
Update**

the staff. The hope is to have staff trained by the fall of 2019.

DCSBA: Mr. Rudy attended.

Enrollment: As presented.

Facilities: As presented by Mr. Ragusa.

MEF: Preparing for the Taste of Millbrook, next meeting February 21, 2019.

Policy Committee: Next meeting February 26, 2019.

PTO: Mrs. Mangione presented thanking Mr. Lehmkuhl as well as the MEF for their continued support. The Board of Education recognized Mrs. Mangione for her continual dedication and hard work.

Safety Committee: As presented.

SIRS: As presented.

Monthly Reports

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the following:
BOND RESOLUTION DATED FEBRUARY 19, 2019 OF THE BOARD OF EDUCATION OF THE MILLBROOK CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$901,600 AGGREGATE PRINCIPAL AMOUNT OF SERIAL GENERAL OBLIGATION BONDS TO FINANCE THE DISTRICT'S SHARE OF THE COSTS OF A CERTAIN CAPITAL PROJECT TO BE UNDERTAKEN BY THE DUTCHESS COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES, AT A MAXIMUM ESTIMATED COST OF \$901,600, LEVY OF TAX IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUM FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, at a capital project referendum duly called and held on December 11, 2018, a majority of the qualified voters present and voting approved a proposition authorizing the Dutchess County Board of Cooperative Educational Services, Dutchess County, New York (the "BOCES") to undertake a project consisting of the following improvements at the BOCES Campus on Salt Point Turnpike: (i) minor additions and renovations of certain existing facilities; (ii) construction of a new alternative high school building; (iii) addition of parking, wastewater treatment, and possibly water supply facilities to accommodate these improvements, and (iv) the acquisition of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and improvements are to be used (the "Project"), at a maximum estimated cost of \$36,800,000; and

WHEREAS, BOCES has entered into a Joint Agreement (the "Joint Agreement") with the thirteen component school districts of BOCES (the "Component School Districts"), including the Millbrook Central School District (the "District") with respect to the Project; and

WHEREAS, the Joint Agreement (i) sets forth the maximum estimated cost of the Project, (ii) provides for an allocation and apportionment of said costs among the Component School Districts pursuant to the Resident Weighted Average Daily Attendance (RWADA) value assigned to each Component School District for the 2018-19 fiscal year, and (iii) sets forth the proportion of said costs to be provided by each such Component School District in accordance with such allocation and apportionment; and

Approve DC BOCES Bond

WHEREAS, the District's proportionate share of the costs of the Project is \$901,600; and

WHEREAS, the District's Board of Education desires to authorize the issuance of obligations to finance the District's proportionate share of the costs of the Project;

NOW THEREFOR, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The District is hereby authorized to issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$901,600 pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 2. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the District's proportionate share of the costs of the Project.

Section 3. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$901,600, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose from the issuance of the Bonds and bond anticipation notes hereinafter referred to.

Section 4. It is hereby determined that the Purpose is one of the class of objects or purposes described in subdivision (t) of paragraph (4) of Section 1950 of the Education Law, and that the period of probable usefulness of the Purpose is thirty (30) years.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 7. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 8. This Resolution shall constitute the declaration of the District's "official intent" to reimburse expenditures authorized by Section 1 with

proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 9. This Resolution, or a summary thereof, shall be published by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 10. This Resolution shall take effect immediately upon its adoption. Motion carried. Vote: 5-yes, 0-no, one member in attendance not present for vote: Howard Shapiro.

Mr. Fried presented the 2019-2020 Property Tax Cap Calculation.

**Property Tax
Cap
Calculation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**Financial
Reports
&
Warrants**

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Reports:

Revenue Report year ending 01/31/19

School Lunch Fund Profit/Loss 12/31/18 & 01/31/19

Appropriation Status Report by Function covering 7/1/18 - 02/19/19

Treasurers Reports for the period ending 01/31/19:

General Fund, General Fund Savings, NYLAF, School Tax Account, Payroll Account, Admissions Account, School Lunch, Special Aid Funds, Construction Fund, Capital Construction, Trust & Agency, Extra Class

Warrants 02/19/19:

General, School Lunch, Trust & Agency, Federal

Budget Transfers:

1204 notification

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Accept
Donation**

BE IT RESOLVED, that the Board of Education hereby accepts a donation of nine (9) books at a total value of \$135.00, with gratitude, from Chris Orcutt, to be placed in the Millbrook High School Library.

Motion carried. Vote: 6-yes, 0-no.

Mr. D'Angelo reviewed the 2019-2020 School Calendar.

**Draft
Calendar**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

**Approve
Merged
Baseball
Team**

WHEREAS, the Millbrook Central School District in Millbrook, New York ("Millbrook"), has requested that the Superintendent of Schools and Board of Education permit Millbrook's students to participate on the Webutuck Central School District in Amenia, New York ("Webutuck"), Webutuck's Varsity Baseball Team, during the Spring 2019 season; and

WHEREAS, the Athletic Director has recommended to the Superintendent of Schools and Board of Education that the participation of Millbrook's students on Webutuck's Varsity Baseball Team for the Spring 2019 season be approved;

THEREFORE, BE IT RESOLVED, that the Board of Education approve the participation of students from Millbrook on the Webutuck Central School District's Varsity Baseball Team for the Spring 2019 season, as merged teams. Motion carried. Vote: 6-yes, 0-no.

Mr. Fried presented budget information to date and fielded questions from the Board of Education.

**General Budget
Preview
&
Development
Update**

None at this time.

**Question
Period**

Upcoming events were reviewed as presented.

**Upcoming
Events**

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia that the meeting be adjourned at 9:27 p.m. Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 5, 2019

Members Present:

Perry Hartswick
John Rudy
Jennifer Carneccchia
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Stephen Cabello	Principal
Thomas Libka	Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

There was one staff member in attendance, three members of the public & one member of the media in attendance.

**Meeting
Attendance**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to accept the minutes of the meeting of February 19, 2019, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

**Approve
Health Service
Contract
Arlington**

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Arlington Central School District for Health Services for approximately thirty six (36) resident students of the Millbrook Central School District attending non-public schools in the Arlington Central School District, in the aggregate amount of \$28,957.68 for the period September, 2018 through June, 2019, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares one (1) High School grand piano and 133 Middle School Library books, as presented, as surplus and obsolete as they are damaged beyond repair, and allow for appropriate removal.

Motion carried. Vote: 7-yes, 0-no.

**Surplus
HS Piano
&
MS
Books**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Colleen Wilber to a three-year probationary term as a Special Education Teacher, commencing on September 1, 2019 and terminating on August 31, 2022 in the tenure area of Special Education, at a salary of MA Step 10 +18 graduate credits (total salary of \$78,955) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Special
Education
Teacher**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Matthew Miller to a four-year probationary term as a Special Education teacher, commencing on September 1, 2019 and terminating on August 31, 2023 in the tenure area of Special Education, at a salary of MA Step 6 (\$69,928) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four-year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Special
Education
Teacher**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Alexandra Chanowsky to a four year probationary term as a Special Education teacher, commencing on September 1, 2019 and terminating on August 31, 2023 in the tenure area of Special Education, at a salary of MA Step 4 (\$66,788) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Special
Education
Teacher**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

**Appoint
Custodial
Worker**

BE IT RESOLVED, that the Board of Education hereby appoints Kevin Murray to a 26 week probationary position as a custodial worker, in the non-competitive class of the civil service, commencing March 11, 2019, at an annual salary of the CSEA Contract - Step 1 \$27,862.96 (to be pro-rated).

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Beth VanNorstrand, from her position as Cafeteria Worker effective March 8, 2019.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Lu Tena Davis, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of \$11.10 per hour, effective March 5, 2019, pending fingerprint clearance.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Food
Service
Helper**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED that Shawn Stoliker be approved as a teacher trainer at a rate of \$50/hour up to a maximum of 20 hours, per the MTA Contract, Article II, Section B4 for the 2018-2019 school year.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Teacher
Trainer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of John Tringali from thier co-curricular appointment as the Varsity Tennis Coach for the 2018-2019 school year.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby rescinds the July 10, 2019 co-curricular appointment of Shawn Stoliker as Head Varsity Baseball Coach for the 2018-2019 school year.

Motion carried. Vote: 7-yes, 0-no.

**Rescind
Co-Curricular
Appointment**

Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following staff members and students to the corresponding co-curricular appointments for the 2018-2019 school year, at the staff stipend, as per the approved MTA Contract or the student stipend, as approved by the Board of Education:

Stipend positions:

Staff Positions:

Jessica Gilmour as Modified Softball Coach at a stipend of \$2,372.49;

Shawn Stoliker as JV Baseball Coach at a stipend of \$2,882.54;

Andrew Strawinski as Modified Baseball Coach at a stipend of \$2,372.49

Student positions:

Matthew Guardiola as Sound & Lighting On Call Theatre Technician at a stipend of \$12.50/hr;

Riley Kaan as Sound & Lighting On Call Theatre Technician at a stipend of \$12.50/hr

Motion carried. Vote: 7-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 02/07/19, 02/13/19, 02/14/19, 02/19/19 & 02/20/19 and the recommendations of the Committee on Special Education (CPSE) from the meetings of: 02/06/19.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

**Approve
CSE &
CPSE**

None at this time.

Correspondence

None at this time.

**Public
Participation**

BOE President's & Vice President's Reports:

- The 2019-2020 Board of Education Meeting Calendar was reviewed.
- Board of Education Survey will go out the day after the board meetings.
- Board of Education Retreat scheduled for March 27, 2019.

**Leadership
Reports**

Superintendent's Report Highlights:

- Essential Elements School to Watch received by Millbrook Middle School! Mr. Cabello discussed the process needed to ensure this title is kept.
- 2019-2020 Draft 2 reviewed.

Ms. Pidala presented and reviewed the academic reports with the board. The goal is to have all of the teachers using the same system. In the future the board will receive more summarized information.

**District
Academic
Goals
Update**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$900.00, with gratitude, from the MEF, specifically to fund the following grants:
1. Middle School STEAM Fair T-Shirts;
2. Alden Place STEM Fair T-Shirts.
Motion carried. Vote: 7-yes, 0-no.

**Accept
Donation
MEF**

None at this time.

**Question
Period**

Upcoming events reviewed as presented.

**Upcoming
Events**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to enter into executive session for discussions regarding the employment history of particular persons.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague,
District Clerk

Philip D. D'Angelo was appointed as District Clerk Pro Tem.

**D'Angelo
Clerk
Pro Tem**

A motion was made by Mrs. Heunis, seconded by Mr. Shapiro that the Board leave executive session and return to open session at 9:37 p.m.
Motion passed. Vote: 7-yes, 0-no.

**Open
Session**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Heunis, seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby provides Steven Cabello, Middle School Principal, with a one-time payment in the amount of \$3,000.00 for services provided as both the Assistant Principal and Acting Middle School Principal from January 2, 2018 through June 30, 2018.
Motion passed. Vote: 6-yes, 1-no (Mr. Shapiro)

**Approve
Stipend**

A motion was made by Mrs. Heunis, seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby provides Caroline Hernandez-Pidala with a salary adjustment of \$2,500.00 to be added to her current salary retroactively.

**Approve
Salary
Adjustment**

Motion passed. Vote: 6-yes, 0-no, 1-abstain (Mrs. Carnecchia).

A motion was made by Mr. Tobin, seconded by Mr. Shapiro that the meeting be adjourned at 9:40 p.m.

Motion carried. Vote 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 19, 2019

Members Present:

Perry Hartswick
John Rudy
Jennifer Carnecchia
Thomas Lehmkuhl Arrived 7:00 pm
Howard Shapiro Arrived 7:00 pm
Paul Tobin Left 7:20 pm

Members Absent:

Claudia Heunis

Others Present:

Philip D. D'Angelo Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Karen Ferguson Principal
Eric Seipp Principal
Cheryl Sprague District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 6:05 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

There were two staff members in attendance, four members of the public & one member of the media in attendance.

Meeting Attendance

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to enter into executive session.

Executive Session

Motion carried. Vote: 4-yes, 0-no

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to return to open session at 7:21 pm.

Open Session

Motion carried. Vote: 4-yes, 0-no.

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to accept the minutes of the meeting of March 5, 2019, as presented.

Accept Minutes

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

Approve Capital Project Change Order

WHEREAS, the District awarded a contract for Emergency Mold Remediation Project to Profex, Inc. pursuant to Article 5-A of the General Municipal Law; and,

WHEREAS, the District wishes to increase the scope of work for said contract as agreed to by Profex, Inc. as well as the contract amount;

THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves Change Order #01-01 to the Emergency Mold Remediation Project Contract with Profex, Inc., in connection with the Elm Drive, SED #13-22-01-04-0-010-015, in the amount of \$2,550, as presented to the Board at this meeting and incorporated by reference within this resolution, and authorizes the Superintendent of Schools and/or Board President to execute such change order. Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the 2019-2020 Millbrook Central School District school calendar, as presented.

Motion carried. Vote: 5-yes, 0-no.

**Approve
2019-2020
School
Calendar**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints the following half-year mentors, to share a stipend of \$925, for the 2018-2019 school year:

Katherine Doyle as a shared mentor, 10 hours, for Alejandra Godoy for a stipend of \$462.50;

Michelle Trapani as a shared mentor, 10 hours, for Alejandra Godoy for a stipend of \$462.50.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Half-Year
Mentors**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Lori Ursini, as a Teacher Aide in the non-competitive class of the civil service, to serve a twenty-six (26) week probationary term, commencing March 18, 2019 at a salary of \$13.70 per hour.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Teacher
Aide**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following one (1) person to the corresponding co-curricular appointment for the 2018-2019 school year, at the stipend as per the approved MTA Contract:

Patrick McGriff as a Sound Technician for \$586.50.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 03/05/19 & 03/07/19.

**Approve
CSE &
CPSE**

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations. Motion carried. Vote: 5-yes, 0-no.

Dutchess County BOCES notice of Annual Meeting: April 6, 2019.

None at this time.

Mrs. Herring & Mrs. Sullivan introduced six of the seven IB Diploma students who each presented a synopsis of their extended essays submitted to IB. Each of the students also shared the challenges faced as well as what they have learned through this extensive process that began in the summer of 2017. The students fielded questions from the Board of Education about the IB Programme. The Board of Education invited them to return to give a presentation after a year in college.

Dr. Hooley & Dr. Wesley presented the 2019-2020 Dutchess County BOCES budget.

BOE President's & Vice President's Reports:

- Board of Education Retreat is scheduled for March 27, 2019.
- Survey results shared with members.
- Mr. Shapiro reported on the NYSSBA Superintendent Evaluation Workshop.

Superintendent's Report Highlights:

- Girls' Basketball team advanced to the NYS Semi-Final Game.
- Work continues on the promotional flyer for the High School. Information to be included on the flyer is: IB, AP, PLTW, Athletics, and Clubs & Activities.
- Safety drills continue in all of the schools. These drills are performed with the Millbrook Police Department, the Dutchess County Sheriff's Office, and the New York State Troopers.
- Two snow days were used leaving 3 or 4 emergency closing days open.

DCSBA: Mr. Hartswick reported on the meeting.

Enrollment: As presented.

Facilities: As presented.

MEF: Two Bright Idea grants were presented for review & will be sent to MEF for their consideration.

Policy Committee: The committee continues to review policies.

PTO: No update at this time.

Safety Committee: Mr. Fried discussed.

Superintendent Mileage Report: As presented.

SIRS: As presented.

Mr. Fried gave an overview of the budget as it is at this point in time.

Discussions ensued and questions were fielded.

Correspondence

**Public
Participation**

Presentations

**Leadership
Reports**

**Monthly
Reports**

**Budget
Update**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Reports:

Revenue Report year ending 02/28/19

Appropriation Status Report by Function covering 7/1/18 - 03/18/19

Treasurers Reports for the period ending 02/28/19:

General Fund, General Fund Savings, NYLAF, School Tax Account, Payroll Account, Admissions Account, School Lunch, Special Aid Funds, Construction Fund, Capital Construction, Trust & Agency, Extra Class

Warrants 03/19/19:

General, School Lunch, Trust & Agency, Federal

Budget Transfers:

1205 notification, 1206 prior approval

Motion carried. Vote: 5-yes, 0-no.

None at this time.

Upcoming events reviewed, as presented.

A motion was made by Mr. Shapiro and seconded by Mrs. Carnecchia to adjourn the meeting at 9:45 pm.

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

**Financial
Reports
&
Warrants**

**Question
Period**

**Upcoming
Events**

**Meeting
Adjourned**

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 9, 2019

Members Present:

Perry Hartswick
John Rudy
Jennifer Carnecchia
Claudia Heunis Arrived 7:02 pm
Thomas Lehmkuhl Arrived 7:05 pm
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Steve Cabello Principal
Tom Libka Principal
Eric Seipp Principal
Cheryl Sprague District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

There was one staff member & one member of the public in attendance.

Meeting Attendance

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to accept the minutes of the meeting of March 19, 2019, as presented.
Motion carried. Vote: 5-yes, 0-no.

Accept Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

Amend 2018-2019 School Calendar

BE IT RESOLVED, that the Board of Education hereby amends the 2018-2019 school calendar by converting Friday, April 12, Monday, April 22, Tuesday April 23 and May 28, 2019 into non-student attendance days. Students, teachers, part-time and ten-month employees will not be required to report to work on those days unless additional emergency closing days are needed prior to the close of business on May 23, 2019.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

Approve Health Service Contract Spackenkil

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to

execute a contract between the Millbrook Central School District and the Spackenkill Union Free School District for Health Services for approximately two (2) resident students of the Millbrook Central School District attending non-public schools in the Spackenkill Union Free School District, in the aggregate amount of \$2,005.68 for the period September, 2018 through June, 2019, and said Contract will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Wappingers Central School District for Health Services for approximately five (5) resident students of the Millbrook Central School District attending non-public schools in the Wappingers Central School District, in the aggregate amount of \$4,038.85 for the period September, 2018 through June, 2019, and said Contract will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Health
Service
Contract
Wappingers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the Private School Transportation Requests for the 2019-2020 school year, as presented.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Private
School
Transportation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints BethAnn VanNorstrand, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of \$11.10 per hour, effective March 25, 2019.

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Food
Service
Worker**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following as election officials for the Annual Meeting to be held May 21, 2019:

Chief Election Inspector/Chairperson:

Maryanne Herzog

Election Inspectors/Poll Workers:

Julie Audia

Michele Hartswick

Charlene Hartsley

Robert Herzog

Kerry Weller

**Appoint
Election
Officials**

Motion passed. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares two items from the PPS Office, as presented, as surplus and obsolete, and allow for their appropriate removal.

Motion carried. Vote: 5-yes, 0-no.

**Surplus
PPS
Office
Equipment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares 14 items from the Alden Place Elementary, as presented, as surplus and obsolete, and allow for their appropriate removal.

Motion carried. Vote: 5-yes, 0-no.

**Surplus
Alden Place
Equipment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED that the Board hereby authorizes the following salary increments as per the MTA Contract effective February 1, 2019:

Leslie Anson - 3 credits

Nicole Barnes - 3 credits

Dana Bo - 1 credit

Sarah Gonzalez - 3 credits

Erin Hicks - 2 credits

Samantha Holsborg - 6 credits

Maryellen Link - 3 credits

Veronica Smith - 3 credits

Andrew Strawinski - 2 credits

Kristen Stuart - 3 credits

Jason Zmudosky - 3 credits

Motion carried. Vote: 5-yes, 0-no.

**Approve
Salary
Adjustments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints the following half-year mentor, for the 2018-2019 school year:

Samantha Bopp as a half-year mentor, 20 hours, for Christopher Propfe for a stipend of \$925.00.

Motion carried. Vote: 5-yes, 0-no.

**Approve
½ Year
Mentor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the March 19, 2019 appointment of Patrick McGriff, as a Sound Technician for \$586.50, to Sound & Lighting On-Call Theatre Technician for the 2018-2019 school year,

**Amend
Co-Curricular
Appointment**

at a stipend of \$25.50 per hour, as per the MTA Contract.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following staff members and students to the corresponding co-curricular appointments for the 2018-2019 school year, at the staff stipend, as per the approved MTA Contract, or student stipend, as approved by the Board of Education, as proposed:

Staff Stipend positions:

Jo Ann Fargione as 0.5 Assistant Drama Director at a half-stipend of \$990.00;

Eric Iannucci as a Pit Musician at a stipend of \$81.61 per event, not to exceed six(6) events;

John Stiscia as an Intramural Activities Coach at a stipend of \$1,064.54.

Student Stipend positions:

Jack Gehlhoff as a Sound & Lighting On-Call Theater Technician at a stipend of \$12.50 per hour.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 02/07/19, 03/07/19, 03/12/19, 03/14/19, 03/15/19, 03/19/19, 03/26/19 & 03/29/19.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 5-yes, 0-no.

**Approve
CSE &
CPSE**

The Millbrook Girls' Varsity Basketball Team along with Coach Peek & Coach Harkenrider were recognized for their tremendous achievements this season. Each member of the team and the coaches were presented with certificates by Superintendent of Schools.

**Recognition
for
Excellence**

Dutchess County BOCES Chief School Officers' Meeting Minutes & Spotlight Notice for March & April 2019.

Correspondence

None at this time.

**Public
Participation**

BOE President's & Vice President's Reports:

- Retreat Update:
Meeting decorum/Parliamentary procedure: the District Clerk will ensure the order of speaking
Micromanagement Avoidance: Members were reminded to avoid this overstepping behavior.
Goal Development process

**Leadership
Reports**

- Board Meeting Survey: The next survey is to be sent after the current meeting. The survey will continue to be sent until the Board feels it is no longer of benefit.
- April 23, 2019 Special BOE Meeting: Mr. Hartswick brought up the topic of changing this meeting to a Regular meeting. It was agreed and the time was changed from 5pm to 7pm.

Superintendent’s Report Highlights:

- Star Lab Planetarium is being held Thursday, April 25, 2019 from 9am until 2:45pm at the Village Hall.
- New York State CBT issues did not impact the district. Testing will begin April 8, 2019. The average test refusals this year is 25.5%.
- The Superintendent presented a draft Technology plan which is instructionally based & driven.
- The Superintendent would like to revisit the District Chain of command.

Mr. Fried gave an updated presentation on the on the 2019-2020 school budget as well as an overview of the \$100,000 & \$175,000 capital projects at Alden Place. Discussions ensued and questions were fielded.

Budget Update

Mr. Fried also took a moment to acknowledge Ashley Burhans for her tremendous help. Mr. Fried also took note that Ms. Burhans has come into her own in her position.

A straw poll was taken to move forward with the Alden Place projects: 7-yes, 0-no.

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

Approve Retirement Contribution Reserve Sub-Fund

WHEREAS, the Millbrook School District participates in the New York State Teachers’ Retirement System (“TRS”); and
 WHEREAS, on June 20, 2011, the Board of Education by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and
 WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to the provisions of Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District, pursuant to Section 6-r of the General Municipal Law, hereby establishes a sub-fund within the Retirement Contribution Reserve Fund to be known as the Millbrook Central School District Retirement Contribution Reserve Sub-Fund to finance retirement contributions to the New York State Teachers’ Retirement System and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

Accept MEF Donation

BE IT RESOLVED, that the Board of Education hereby accepts a donation of

\$2,222.00, with gratitude, from the MEF, specifically to fund the following grants:

1. Middle School Positive Affirmation Bathroom Makeover for \$1,200;
2. Alden Place STEM for \$1,022.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts, with gratitude, two (2) anonymous donations:

\$500 for Alden Place for Banners & Recess Equipment;

\$300 for Elm Drive for Grandparents Day.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Donation
Anonymous**

Jennifer Leggett inquired if notification about vaping was sent out. Mr. Seipp sent letters to parents.

**Question
Period**

Upcoming events reviewed, as presented.

**Upcoming
Events**

A motion was made by Mrs. Heunis and seconded by Mr. Tobin to enter into executive session for discussions regarding the employment histories of particular persons at 9:55 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo, Jr. was appointed District Clerk Pro-Tem.

**Clerk
Pro Tem**

A motion was made by Mrs. Heunis, seconded by Mr. Tobin, that the Board leave executive session and return to open session at 10:22 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Open
Session**

Upon the recommendation of the Superintendent of schools a motion was made by Mrs. Carnecchia, seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the terms of and authorizes the Superintendent of Schools to execute a Separation Agreement and General Release with Employee No. 1760 dated April 9, 2019 as presented to the Board at this meeting. A copy of said Separation Agreement and General Release shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement**

A motion was made by Mr. Lehmkuhl , seconded by Mr. Tobin, to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Chad Adams, from his position as Head Maintenance Mechanic, effective the close of business on April 30, 2019.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Resignation**

A motion was made by Mr. Shapiro, seconded by Mrs. Carnecchia, that the meeting be adjourned at 10:24 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 23, 2019

Members Present:

Perry Hartswick
John Rudy
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent

The meeting was called to order in the Millbrook Middle School Library, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

No attendance.

Meeting Attendance

A motion was made by Mrs. Heunis, seconded by Mrs. Carnecchia to appoint Philip D. D'Angelo, Jr. as Clerk Pro Tem.
Motion carried. Vote: 7-yes, 0-no.

Clerk Pro Tem

None at this time.

Public Participation

A motion was made by Mr. Tobin, seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby directs the District Clerk to cast an Official Ballot to vote for Ralph Chiumento and Ralph Coates as members of the Board of Cooperative Educational Services.
Motion carried. Vote: 7-yes, 0-no.

Cast Ballot for DC BOCES Members

A motion was made by Mrs. Carnecchia, seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby directs the District Clerk to cast an Official Ballot to approve the Board of Cooperative Educational Services Administrative Budget for the 2019-2020 school year in the amount of \$4,656,822.
Motion carried. Vote: 7-yes, 0-no.

Cast Ballot to Approve BOCES Budget 19-20

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mrs. Carnecchia to adopt the following resolution:

**Approve
Proposition 1**

BE IT RESOLVED that the Board hereby adopts the following Proposition 1 for presentation to the voters at the Annual meeting: Shall the Board of Education of the Millbrook Central School District be authorized to expend the sum of \$29,999,745 for School District purposes for the 2019-2020 school year (the Budget) and to levy the necessary tax therefor.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Tobin, seconded by Mrs. Carnecchia to adopt the following resolution:

**Approve
Proposition 2**

BE IT RESOLVED that the following proposition be placed on the ballot at the Annual Meeting of the voters of the Millbrook Central School District, to be conducted on the 21st day of May, 2019:

Shall the Millbrook Central School District be authorized to increase the maximum amount of the "District-wide Renovations, Reconstruction and Construction Reserve Fund" which was established in 2012, by \$2,000,000, for a total of \$6,000,000 (plus earnings), the source of the funding to be: 1) unexpended unassigned fund balances in the general fund at the end of each fiscal year; 2) funds transferred from other existing reserves; and/or 3) legally available funds available to the District; and to extend the duration of the capital reserve fund until June 30, 2029.

AND BE IT FURTHER RESOLVED that the District Clerk is authorized and directed to cause this proposition to be published in the designated newspapers in accordance with law.

Motion carried. Vote: 6-yes, 1-no, Mr. Rudy.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Approve
Property Tax
Report
Card**

BE IT RESOLVED, that the Board of Education hereby approves the 2019-2020 Property Tax Report Card, as presented.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Shapiro to adopt the following resolution:

**SEQR
Determination**

WHEREAS, the Board of Education intends to include in its adopted budget for 201-20, a \$175,000 inter-fund transfer to the capital fund for the purposes of funding a small capital project involving cabinet and sink replacement at the Alden Place Elementary School School ("Proposed Action"); and

WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA) with respect to the Proposed Action; and

WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District is hereby designated lead agency under

SEQRA for the Proposed Action and hereby determines that the Proposed Action, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

WHEREAS, the Board of Education intends to include in its adopted budget for 2019-20, a \$100,000 inter-fund transfer to the capital fund for the purposes of funding a small capital project involving the creation of a secure vestibule at the Alden Place Elementary School (“Proposed Action”); and

WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA) with respect to the Proposed Action; and

WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District is hereby designated lead agency under SEQRA for the Proposed Action and hereby determines that the Proposed Action, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required.

Motion passed. Vote: 7-yes, 0-no.

**SEQR
Determination**

Mr. Fried presented a power point presentation regarding Fund Balance & District Reserve Funds. Discussions ensued & questions were answered.

Presentation

None at this time.

**Question
Period**

A motion was made by Mrs. Heunis, seconded by Mr. Tobin to enter into executive session to discuss the employment history of a particular person at 8:33 p.m.

**Executive
Session**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Heunis, seconded by Mr. Tobin that the Board leave executive session and return to open session at 9:24 p.m.

**Open
Session**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Lehmkuhl, seconded by Mrs. Carnecchia, that the meeting be adjourned at 9:26 p.m.

**Meeting
Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 30, 2019

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Thomas Lehmkuhl
Paul Tobin

Members Absent:

Jennifer Carnecchia
Howard Shapiro

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Ashley Burhans	District Treasurer
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:03 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

There was one staff member & one member of the public in attendance.

**Meeting
Attendance**

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of March 5, 2019, as presented.

**Accept
Minutes**

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Helen Hayes Hospital and the District setting forth the terms and conditions for providing Services for student #708472 and #708993 effective April 1, 2019 and said Agreement will be incorporated by reference within the minutes of this meeting.

**Approve
Agreement**

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares the 322 High School library books as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.

**Surplus
HS
Library
Books**

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares one(1) Middle School Fellowes Powershred C-120 as surplus and obsolete and allow for its appropriate removal.

Motion carried. Vote: 5-yes, 0-no.

**Surplus
MS
Equipment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Marco Campanella, from their position as Custodial Worker, effective May 24, 2019.

Motion carried. Vote: 5-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools and the Board of Education President are hereby authorized to sign an Agreement extending the probationary term of Employee #1677, a probationary employee, through August 31, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 03/29/19 & 04/05/19.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 5-yes, 0-no.

**Approve
CSE &
CPSE**

None at this time.

**Public
Participation**

After several months of working with the Assistant Superintendent for Business, Finance & Operations as well as the District Treasurer, Dr. Timbs presented a Long Range Financial Analysis report. The five year analysis included Data Sources, Capital & EPC Project Debt Service, Fund Balances & Reserves Analysis, Anylysis of Budgeted & Actual Tax Expenditures & Revenues, Revenue & Expenditure Assumptions, & Recommendations. A brief discussion ensued & Dr. Timbs fielded questions.

Presentations

BOE President's & Vice President's Reports:

- Survey results shared with members.
- BOE meeting location discussed with no changes made at this time.

**Leadership
Reports**

Superintendent's Report Highlights:

- A project timeline & status reporting template was presented for review. Format suggestions were taken into consideration

Enrollment: As presented.
Facilities: As presented.
Supeintendent Mileage Report: As presented.
SIRS: As presented.

**Monthly
Reports**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Accept
Donation**

BE IT RESOLVED, that the Board of Education hereby accepts the following donations, with gratitude, from the MEF, as follows:

1. MEF 2018-2019 Arts-In-Education Grant in the amount of \$16,000,
&
2. IB Testing Scholarship Funds in the amount of 376.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:

**Financial
Reports
&
Warrants**

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Reports:

Revenue Report year ending 03/31/19

Appropriation Status Report by Function covering 7/1/18 - 04/30/19

SLF Profit/Loss 2/28/19 & 3/31/19

Treasurers Reports for the period ending 03/31/19:

General Fund, General Fund Savings, NYLAF. School Tax Account, Payroll Account, Admissions Account, School Lunch, Special Aid Funds, Construction Fund, Capital Construction, Trust & Agency, Extra Class

Warrants 04/30/19:

General, School Lunch, Trust & Agency, Federal

Budget Transfers: 1207 notification, 1208 prior approval

Motion carried. Vote: 5-yes, 0-no.

None at this time.

**Question
Period**

Upcoming events reviewed, as presented.

**Upcoming
Events**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adjourn the meeting at 9:08 pm.

**Meeting
Adjourned**

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 7, 2019

Members Present:

Perry Hartswick
John Rudy
Jennifer Carnecchia
Claudia Heunis
Howard Shapiro

Members Absent:

Thomas Lehmkuhl
Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Steven Cabello	Principal
Karen Ferguson	Principal
Thomas Libka	Principal
Eric Seipp	Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Library, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

There was one staff member, one member of the media & one member of the public in attendance.

Meeting Attendance

The Budget Hearing was formally opened at 7:01 p.m. Mr. D'Angelo presented a power point presentation outlining the 2019-2020 Budget. Mr. D'Angelo then fielded questions from those in attendance. The Budget Hearing was formally closed at 7:36 p.m.

Budget Hearing

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to accept the minutes of the meeting of April 30, 2019, as presented.
Motion carried. Vote: 5-yes, 0-no.

Accept Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

Appoint Earth Science Teacher

BE IT RESOLVED, that the Board of Education hereby appoints Nicholas Porta to a four year probationary term as an Earth Science teacher, commencing on September 1, 2019 and terminating on August 31, 2023 in the tenure area of Earth Science, at a salary of BA Step 3 (\$61,577) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the

four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 5-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following as an election official for the Annual Meeting to be held May 21, 2019:

Election Inspector/Poll Worker: Janet Monahan

Motion carried. Vote: 5-yes, 0-no.

**Appoint
Election
Official**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings: 3/11/19, 3/20/19, 3/27/19, 3/29/19, 4/03/19, 4/02/19, 4/04/19, 4/08/19, 4/10/19, & 4/24/19

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 5-yes, 0-no.

**Approve
CSE &
CPSE**

Mr. Hartswick noted that school district rankings were posted in the US News & World Report. The Millbrook High School is ranked at number 6.

None at this time.

Upcoming events reviewed, as presented.

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adjourn the meeting at 8:30 pm.

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Ranking

**Question
Period**

**Upcoming
Events**

**Meeting
Adjourned**

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 21, 2019

Members Present:

Perry Hartswick
John Rudy
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
Paul Tobin

Members Absent:

Howard Shapiro

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent

The meeting was called to order in the Millbrook Middle Room 25, at 7:05 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

None.

Meeting Attendance

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to appoint Brian Fried as Clerk Pro-Tem.
Motion carried. Vote: 6-yes, 0-no.

Appoint Clerk Pro-Tem

A motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of May 7, 2019, as presented.
Motion carried. Vote: 6-yes, 0-no.

Accept Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, in accordance with NY Education Law 2034(6), it is Resolved that the District Clerk shall unseal and open the ballot box used in the school district vote held in May 2018 and destroy all ballots found therein.
Motion carried. Vote: 6-yes, 0-no.

Authorize Ballot Destruction

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares one (1) John Deere Tractor F932, one (1) Mower Deck for JD932, and one Snow Blower for JD932 as surplus and obsolete and allow for its appropriate removal.
Motion carried. Vote: 6-yes, 0-no.

Surplus Equipment

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Susan D'Angelo, from her position as Teacher Aide, for the purpose of retirement, effective September 2, 2019.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints John Mullins to a 26-week probationary appointment as a Head Maintenance Mechanic, at an annual salary of \$55,000.00, effective May 20, 2019.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Head
Maintenance
Mechanic**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a 2018-2019 Benefit Statement, as presented to the Board at this meeting, for the following employee John Mullins, Head Maintenance Mechanic. Said Benefit Statement shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Benefit
Statement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to a maximum of five (5) Summer work days each for Mark Hlavaty, Jennifer Obrizok, and Tonya Pulver at the rate of 1/200th of their annual salary per the MTA Contract.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Summer
Work Days**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby approves the following salary increment effective February 1, 2018 to be paid retroactively:

Sarah Gonzalez - 2 credits = \$130.00

Motion carried. Vote: 6-yes, 0-no.

**Salary
Increment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the overnight field trip to Philadelphia, Pennsylvania for Mrs. Herring's & Mr. Morris's US History students, for the period October 24-25, 2019, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Overnight
Field Trip**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the co-curricular appointments for the 2018-2019 school year, at the stipend per the approved MTA Contract:

Arlene Looney - Scorekeeper/Timekeeper - \$37.22 per game

Fred Straub - Scorekeeper/Timekeeper - \$37.22 per game

Motion carried. Vote: 6-yes, 0-no

**Appoint
Co-Curricular**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 3/19/19, 3/20/19, 3/27/19, 3/28/2019 4/25/19, 4/30/19 & 5/01/2019.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**Approve
CSE &
CPSE**

Mr. D'Angelo read a "thank you" letter from Chris Orcutt for allowing him to present to our students. Mr. Orcutt is an author that graduated from the district.

Correspondence

Claims Auditor: Ms. Hitsman reported for her annual meeting with the Board of Education. She explained what she does in her role as claim auditor, and she complimented the business office staff for being "knowledgeable" and "meticulous."

Presentation

No attendance.

**Public
Participation**

BOE President's & Vice President's Reports:

- Superintendents Evaluation: Mr. Rudy discussed the Superintendent's evaluation which included superintendent self-evaluation, Board member evaluation, meeting as a board to compile results and make summary comments. He also explained that there are evaluation tools out there for purchase.
- BOE meeting location discussed with no changes made at this time.

**Leadership
Reports**

Superintendent's Report Highlights:

- Fire Inspection: Mr. D'Angelo announced that the fire inspection is completed with only minor issues, and that our Certificates of Occupancy for 2019-2020 have been received.

DCSBA – Mr. Hartswick reported that he and some other Board members heard a presentation from Perry Sheldon and Keith Watkins about doing an audit of Buildings and Grounds procedures to help guide best practices. Mr. D'Angelo was given materials for further consideration of this topic.

**Monthly
Reports**

Enrollment – as presented

MEF - Taste of Millbrook is June 8.

Superintendent Mileage Report – As presented.

SIRS – As presented.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants and budget transfers as presented:

Reports:

Revenue Report year ending 4/30/19

Appropriation Status Report by Function covering 7/1 - 5/21/19

SLF Profit/Loss: 4/30/19

Treasurers Reports for the period 4/30/2019:

General Fund, General Fund Savings, Capital Construction Fund, Construction Fund, Federal Fund, School Lunch, NYLAF, Trust & Agency, Special Aid Funds, Payroll Account, Admissions Account, School Tax Account, Extra Class, Expendable Trust Detail

Warrants:

General, School Lunch, Trust & Agency, Federal

Budget Transfers: #1209 notification & #1210 prior

Motion carried. Vote: 6-yes, 0-no.

**Financial
Reports
&
Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the following donation of \$25,000, with gratitude, from the MEF, to be used as follows:

1. \$2,000 for an instructional board and associated equipment for the Middle School Music Program;
 2. \$3,600 for the High School Student College Application process;
 3. \$6,800 for Leveled Literacy Intervention Supplies;
 4. \$4,600 for Elm Drive & Alden Place Library Improvements;
- &
5. \$5,000 for the Elm Drive & Alden Place Elementary Spanish Program.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation
MEF**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education approves the participation of Board of Education member Claudia Heunis, effective May 21, 2019, on the Audit Committee as a replacement member for the seat vacated by Deirdre Houston.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Audit
Committee
Member**

Mr. Hartswick shared that Board of Education visibility at school events is important. It was also announced that the Board would like increased communication with regard to facilities projects that are being implemented in the District.

**Future
Agenda
Items**

As presented.

**Upcoming
Events**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adjourn the meeting at 8:00 pm.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Brian Fried
Clerk Pro-Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 4, 2019

Members Present:

Perry Hartswick
John Rudy
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Karen Ferguson	Principal
Eric Seipp	Principal
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Room 25, at 6:59 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to accept the minutes of the meeting of May 21, 2019, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby amends the 2018-2019 school calendar by converting Wednesday, June 26, 2019 into a non-student attendance day for the Middle School and a 12:00 noon early release day for students at Elm Drive and Alden Place.
Motion carried. Vote: 7-yes, 0-no.

**Amend
School
Calendar
2018-2019**

Upon the recommendation of the Superintendent of Schools, a motion was made by Ms. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the results from the Annual Meeting of May 21, 2019 as follows:
Proposition 1 (The Budget) Passed: 249 Yes, 66 No
Proposition 2 Passed: 239 Yes, 71 No
Candidate: Elected: Jennifer Carnecchia (210)
Candidate Reelected: Perry Hartswick (250) & Paul Tobin (202)
Motion carried. Vote: 7-yes, 0-no.

**Accept
Results
Annual
Meeting**

Upon the recommendation of the Superintendent of Schools, a motion was made by Ms. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

**Surplus
High School**

BE IT RESOLVED, that the Board of Education hereby declares nine (9) High School chairs as surplus and obsolete and allow for its appropriate removal. Motion carried. Vote: 7-yes, 0-no.

Chairs

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings: 3/20/19, 3/21/19, 3/28/19, 4/03/19, 4/10/19, 4/25/19, 5/16/19, & 5/20/19.

**Approve
CSE &
CPSE**

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations. Motion carried. Vote: 7-yes, 0-no.

Mr. Fried, Mr. LaPlaca (Altaris Solutions), and Deputy Freer were present to discuss School Safety. Mr. Fried led with a power point presentation of the Safety Committee goals and progress made throughout the school year. School Resource Officer, Deputy Freer, explained his role and interactions with the students, staff and administration. It is noted that when Deputy Freer completed his presentation he received praise from administration as well as John LaPlaca for his knowledge, professionalism, and ability to interact with our students in all situations. Mr. LaPlaca gave a brief over view of our progress through the lens of Altaris. The floor was opened for questions.

**Safety
Committee
Presentation**

None at this time.

Correspondence

None at this time.

**Public
Participation**

Board President & VP:

DCSBA: Mr. Hartswick announced the upcoming DCSBA dinner to be held at Arlington High School on June 20th and encouraged members to attend if able. School Events: Mr. Hartswick spoke of the importance of members attendance at school events and encouraged members to attend as often as possible.

**Leadership
Reports**

Superintendent:

Water: Mr. D'Angelo mentioned a brief water issue that impacted the village for a short time. The issue was resolved by 8:20 am.

Field Day: Elm Drive Field Day was May 31st. Mr. D'Angelo attended and reported it was a great success with perfect weather.

Essential Element School to Watch: A team of staff members including Mr. D'Angelo, Ms. Pidala, Mr. Cabello, Ms. Mahoney & Mrs. Bo will be traveling to Washington D.C. to receive the award on June 26, 2019.

Middle School Recess Area: Mr. Ragusa had the area test painted to ensure the usage is as wanted per the building administration and students. Once it is established to be the proper setup the markings will be professionally lined this summer.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Shapiro to adopt the following resolution:

**Approve
NYSED**

WHEREAS, the Manual of Planning Standards requires classroom doors, stair and corridor doors to have vision panels (MPS S106(a)) which may not be covered; and

WHEREAS, a March 5th 2019 memorandum from the State Education Department of New York titled SCHOOL SECURITY and DOOR HARDENING detailing that the Office of Facilities Planning has permitted temporary covering of vision panels in classroom doors in an emergency; THEREFORE, be it resolved that the Millbrook Central School District hereby authorizes district employees to cover door vision panels when necessary to ensure an adequate safe zone within school buildings in the event of an emergency.

Motion carried. Vote: 7-yes, 0-no.

**School
Security/Door
Hardening
Permitted**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to approve the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the amended Board of Education Meeting Schedule for the 2019-2020 school year.

Motion carried. Vote: 7-yes, 0-no.

**Approve
2019-2020
BOE Meeting
Schedule**

None at this time.

**Question
Period**

None at this time.

**Future
Agenda
Items**

Upcoming events reviewed, as presented.

**Upcoming
Events**

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to enter into executive session for collective negotiations pursuant to Article 14 of the Civil Service Law at 8:30 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo, Jr. was appointed District Clerk Pro-Tem.

**Clerk
Pro Tem**

A motion was made by Mrs. Heunis, seconded by Mr. Tobin, that the Board leave executive session and return to open session at 10:02 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Heunis, seconded by Mrs. Carnecchia, that the meeting be adjourned at 10:02 p.m.
Motion carried. Vote: 7-yes, 0-no.
Respectfully submitted,

**Meeting
Adjourned**

Philip D. D'Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 18, 2019

Members Present:

Perry Hartswick
John Rudy
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin

Members Absent:

Jennifer Carneccchia

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Steven Cabello	Principal
Karen Ferguson	Principal
Thomas Libka	Principal
Michael Ragusa	Director of Facilities
Cheryl Sprague	District Clerk

The meeting was called to order in the Millbrook Middle School Room 25, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

There were ten staff members and one member of the public in attendance.

Meeting Attendance

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of June 4, 2019, as presented.

Accept Minutes

Motion carried. Vote: 6 yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Millbrook Physical Therapy, PC and the District setting forth the terms and conditions for providing physical therapy services to District students in need of such services, effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.

**Approve Agreement
Millbrook
Physical
Therapy**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:

Approve Agreement

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Karen Finnerty, OTC and the District setting forth the terms and conditions for providing occupational therapy services to students who are in need of such services, effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

Finnerty

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Unlimited Care, Inc. and the District setting forth the terms and conditions for providing Nursing services, effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement
Unlimited
Care**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Andreas Smoller, Ph.D. and the District setting forth the terms and conditions for providing neuropsychological assessment and evaluation services for students effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement
Smoller**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves the continuation for the 2019-2020 school year of reserve funds for the following funds up to the maximum level required and/or allowed by law or regulation: Reserve for Encumbrances, Unemployment Insurance Reserve, Capital Reserve, Reserve for Tax Certiorari, Reserve for Insurance, Reserve for Employee Retirement System Benefits (including the Reserve Sub-Fund), and Reserve for Workers' Compensation Benefits.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Continuation
of
Reserve
Fund**

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
WHEREAS, on June 20, 2011, the Board of Education, by resolution, established a reserve fund known as the Retirement Contribution Reserve Fund to finance retirement contributions to the New York State Local and Employees Retirement System pursuant to Section 6-r of the General Municipal Law; and WHEREAS, on April 9, 2019, the board of Education established a sub-fund, known as the Retirement Contribution Reserve Sub-Fund, to finance retirement contributions to the New York State Teachers' Retirement System pursuant to the newly enacted provisions of Section 6-r of the General Municipal Law; NOW THEREFORE, BE IT RESOLVED, that the Board hereby appropriates the sum of \$200,000 for such purpose from 2018-2019 unappropriated unassigned fund balance in the general fund and authorizes and directs the

**Approve
Retirement
Contribution
Reserve
Fund**

Treasurer to transfer such amount from unappropriated unassigned fund balance for the 2018-2019 school year to the Retirement Contribution Reserve Fund.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Kevin Westervelt to a 26 week probationary position as a custodial worker, in the non-competitive class of the civil service, commencing July 1, 2019, at an annual salary of the CSEA Contract - Step 1 (to be pro-rated).
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Custodial
Worker**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Magdalena Glazer to a provisional position as Teacher Aide in the non-competitive class of the civil service, effective September 4, 2019 through January 22, 2021, at an annual salary of CSEA Agreement - Step 1 (\$13.70/hour) to serve at the pleasure of the Board of Education.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Teacher
Aide**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby authorizes allocating summer work days for Michele Hartswick, at her 2019-2020 daily rate as pay, as follows:
1. Up to a maximum of five (5) summer work days as District Student Registrar; and
2. Up to a maximum of five (5) summer work days Elm Drive Student Record-Keeper.
Motion carried. Vote: 6-yes, 0-no.

**Allocate
Summer
Days
Hartswick**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons, as listed on the attached recommendation, to the corresponding co-curricular appointments for the 2019-2020 school year at stipends, or half stipends for co-advisors or co-coordinators, as per the approved MTA Contract and as presented. Said recommendation list will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 3/13/19, 3/19/19, 3/29/19, 4/1/19, 4/2/19, 4/3/19, 4/4/19, 4/5/19, 4/8/19, 4/10/19, 4/24/19, 4/25/19, 5/7/19, 5/8/19, 5/15/19, 5/16/19, 5/22/19, 5/23/19, 5/30/19, 6/4/19, 6/10/19, 3/27/19, 3/28/2019 4/25/19, 4/30/19 & 5/01/2019.

**Approve
CSE &
CPSE**

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

1. Local Government Records Management Improvement Fund Grant approved. **Correspondence**

2. Letter from DCBOCES to Mr. Dunninger to thank him & the Jazz Band for performing at the Honor Student Recognition Breakfast in May.

Mr. Hammell discussed his role as Athletic Director in the past year. It was noted that a grant for the Weight Room was used to install a new floor and paint the room. It is clean, functional and in use daily. Mr. Hammell thanked Mr. Ragusa and his team, the Office Staff, Nursing staff and his colleagues for a successful transition and year.

**Update
Athletic
Director**

Mrs. Leggett was granted permission to speak off topic of the agenda. She spoke of changes/moves of staff members in the Alden Elementary School and the desire to continue a good working relationship with Administration.

**Public
Participation**

Board President & VP:

Fall 2019 NYSSBA Convention: Those attending must notify District Clerk at the Organizational Meeting, July 9, 2019.

2019-2020 Goals: The July 9th meeting will be the starting point of creating goals.

Superintendent:

Graduation Attendance: Confirmed that all members will be attending graduation.

Berkshire Taconic Community Forum: Mr. D'Angelo will be participating in a public forum at the Carey Institute on June 21, 2019.

Special BOE Meeting: A meeting to vote on the tentative settlement with the CSEA.

End of Year Review: Mr. D'Angelo highlighted the school year.

**Leadership
Reports**

DCSBA: Dinner at Arlington High School on June 20, 2019.

Enrollment: As presented.

Facilities: Mr. Ragusa gave a brief explanation of the Preventative Maintenance Schedule.

PTO Liason: Mr. Lehmkuhl relayed the PTO President, Deb Mangione, thanks the Board of Education for their support and the Citizens Award. Mr. Hartswick noted Ms. Mangione's dedication to the district.

SIRS: As presented.

**District
Updates
& Reports**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Shaprio to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the 2019-2020 school calendar by converting Tuesday, October 8, 2019 to Monday October 7, 2019.

Motion carried. Vote: 6-yes, 0-no.

**Amended
2019-2020
BOE Meeting
Schedule**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports and monthly warrants and budget transfers as presented:

Reports:

Revenue Report year ending 5/31/19

Appropriation Status Report by Function covering 7/1 - 6/18/19

Treasurers Reports for the period 5/31/2019:

General Fund, General Fund Savings, Capital Construction Fund, Construction Fund, Federal Fund, NYLAF, Trust & Agency, Special Aid Funds, Payroll Account, Admissions Account, School Tax Account, Extra Class, Expendable Trust Detail

Warrants 6/18/19:

General, Construction, Trust & Agency, Federal

Budget Transfers: #1212 notification & #1213 prior

Motion carried. Vote: 6-yes, 0-no.

**Financial
Reports &
Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts, with gratitude, the following donation from the Ezra Jack Keats Foundation:

Alejandra Godoy awarded mini-grant \$300.00 - How super is your superpower?

Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation
Ezra
Jack Keats
Foundation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts, with gratitude, a donation in the amount of \$606.52 from the Millbrook Teachers' Association with the intent of having the District purchase a picnic table to be placed on the grounds of Alden Place Elementary School.

Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation
MTA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Shapiro and seconded by Mr. Tobin to adopt the following resolution:

WHEREAS, the Board of Education may establish a reserve fund pursuant to the provisions of Section 6-n of the General Municipal Law for the purposes of financing certain uninsured losses, claims, actions, or judgments, including expert of professional services in connection with the investigation, adjustment, or settlement of said claims, actions, or judgments.

THEREFORE, BE IT RESOLVED, that the Board hereby establishes a reserve fund pursuant to Section 6-n of the General Municipal Law, to be known as the Insurance Reserve Fund, for the purposes of financing certain uninsured losses, claims, actions, or judgments, including expert of professional services in connection with the investigation, adjustment, or settlement of said claims, actions, or judgments.

BE IT FURTHER RESOLVED, that the Board hereby authorizes and directs

**Approve
Establishment
of Insurance
Reserve**

the Treasurer to transfer monies from unassigned fund balance for the 2018-2019 school year, in the amount of \$231,163, to such Reserve Fund.
Motion carried. Vote: 6-yes, 0-no.

None at this time.

**Question
Period**

Upcoming events reviewed, as presented.

**Future
Agenda
Items**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to enter into executive session for discussions regarding the employment history of particular persons at 8:21 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo, Jr. was appointed District Clerk Pro-Tem.

**Clerk
Pro Tem**

A motion was made by Mr. Shapiro, seconded by Mr. Lehmkuhl, that the Board leave executive session and return to open session at 10:43 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Open
Session**

A motion was made by Mr. Tobin, seconded by Mr. Lehmkuhl, Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:
BE IT RESOLVED that the Board hereby approves the terms of the Supplemental Memorandum of Agreement dated June 18, 2019 between the District and the Millbrook Teachers' Association as presented to the Board at the meeting, a copy of which shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
MTA
Memorandum
of Agreement**

A motion was made by Mr. Tobin, seconded by Mr. Shapiro, to adopt the following resolution:
BE IT RESOLVED that the Board hereby extends the Contract with Philip D. D'Angelo, Jr., as Superintendent of Schools for the Millbrook Central School District, for a period of two (2) additional years, through June 30, 2022.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement
Superintendent
of Schools**

A motion was made by Mr. Lehmkuhl, seconded by Mr. Tobin, that the meeting be adjourned at 10:46 p.m.
Motion carried. Vote: 6-yes, 0-no.
Respectfully submitted,

**Meeting
Adjourned**

Philip D. D'Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
June 21, 2019

Members Present:

Perry Hartswick
John Rudy (arrived at 6:31 pm)
Jennifer Carnecchia
Thomas Lehmkuhl (arrived at 6:31 pm)
Howard Shapiro
Paul Tobin

Members Absent:

Claudia Heunis

Others Present:

Philip D. D'Angelo	Superintendent of Schools
Brian Fried	Assistant Superintendent

The meeting was called to order in the Superintendent's Office of the Millbrook Central School District located in the Millbrook Middle School, at 6:30 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Philip D. D'Angelo, Superintendent of Schools, Clerk Pro Tem for the June 21, 2019 Board of Education meeting.

**Appoint Clerk
Pro Tem**

Motion carried. Vote: 4 yes, 0-no.

None at this time.

**Public
Participation
and Petitions**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the provisions of the Memorandum of Agreement dated June 11, 2019 between the Millbrook Central School District and the CSEA, Inc., Local 1000, AFSCME, AFL-CIO, Millbrook Central School District Unit #6671 of the Dutchess County Educational Local #867, and authorizes the expenditure of those monies necessary to implement the economic provisions of the parties' 2019-2022 CSEA Collectively Negotiated Agreement. A copy of said Memorandum of Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.

**Approve
Settlement
MOA of
Agreement
with CSEA**

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia that the meeting be adjourned at 6:32 p.m.

**Meeting
Adjourned**

Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Philip D. D'Angelo
District Clerk Pro Tem