MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL AND REGULAR MEETING MINUTES
July 9, 2019

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
John Rudy
Paul Tobin

Others Present:

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| Philip D. D'Angelo, Jr. | Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Pidala | Principal |
| Cheryl Sprague | District Clerk |

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**Call to Order**

The meeting was called to order in the Millbrook Middle School Room 25 at 7:02 p.m. by Cheryl Sprague, District Clerk, and she led the Pledge of Allegiance.

**Meeting Attendance**

There was one member of the media and one staff member in attendance.

**Oath of Office**

The District Clerk administered the Oath of Office to newly elected Board member Jennifer Carnecchia and re-elected Board members Perry Hartswick and Paul Tobin.

**Election of Board President**

The floor was opened for nominations for the position of President of the Board of Education. A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to nominate Mr. Hartswick as President. No further nominations were made and the nominations were closed.
Motion carried. Vote: 7-yes,0-no.

**Election Of Board Vice-President**

The floor was opened for nominations for the position of Vice-President of the Board of Education. A motion was made by Mr. Tobin and seconded by Mr. Rudy to nominate Mr. Shapiro as Vice-President. No further nominations were made and the nominations were closed.
Motion carried. Vote: 7-yes, 0-no.

**Oath of Office**

The District Clerk administered the Oath of Office to the President & Vice President of the Board of Education.

The District Clerk turned the meeting over to the President, Mr. Hartswick.

**Appoint District Clerk**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to appoint Cheryl Sprague as District Clerk for the 2019-2020 school year at an annual stipend of $17,366.83, effective July 1, 2019.

Motion carried. Vote: 7-yes, 0-no.

**Board of Education Appointments**

The following Board Members volunteered for the Committees listed below:
DCSBA Executive Committee – Mr. Hartswick
PTO Liaison – Mr. Lehmkuhl
Board Facilities Committee- Mrs. Heunis & Mr. Rudy
Board Policy Committee – Mr. Lehmkuhl & Mr. Rudy
Board Audit Committee – Mr. Hartswick (chair), Mrs. Carnecchia, Mr. Lehmkuhl
Legislative Liaison – Mr. Tobin, Alternate Mr. Shapiro
District Data Committee- Mr. Rudy & Mr. Tobin
District Facilities Committee- Mrs. Carnecchia, Mrs. Heunis & Mr. Rudy
District Leadership Team- Paul Tobin
NYSSBA Annual Meeting Voting Delegate and Alternate – Mr. Shapiro (delegate), Mr. Rudy (alternate)

**Establish Day, Time, Place & Schedule For BOE Meetings**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to designate the Board of Education meetings to begin at 7:00 P.M. in the Millbrook Middle School Library unless otherwise noted, and posted on the District website, as the day, time and place for the Regular Monthly Meetings of the Board of Education and to approve the Board of Meeting schedule B, for the 2019-2020 school year as presented to the Board at this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Nominate Area 9 NYSSBA Director**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to cast a vote for John T. Redman as the Area 9 Director of the New York State School Boards Association and directs the District Clerk to mail said nomination to NYSSBA prior to July 31, 2019, on the Board's behalf.
Motion carried. Vote: 7-yes, 0-no.

**Appoint District Treasurer**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Ashley Burhans as District Treasurer effective July 1, 2019.
Motion carried. Vote: 7-yes, 0-no.

It is noted that Ashley Burhans, District Treasurer was administered the Oath of Office on July 10, 2019 by the District Clerk, Cheryl Sprague.

**Appoint Deputy District Treasurer**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Camille Petrone as Deputy District Treasurer for the 2019-2020 school year, at an annual stipend of $540, effective July 1, 2019.
Motion carried. Vote: 7-yes, 0-no.

It is noted that Camille Petrone, Deputy District Treasurer was administered the Oath of Office on July 11, 2018 by the District Clerk, Cheryl Sprague.

**Appoint Internal Claims Auditor**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Lisette Hitsman as Internal Claims Auditor for the 2019-2020 school year at a salary of $33.63 per hour effective July 1, 2019.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Central Treasurer**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Lynn Sticker as Central Treasurer for the 2019-2020 school year at a stipend of $2,055.00, effective July 1, 2019.

Motion carried. Vote: 7-yes, 0-no.

**Appoint Deputy Central Treasurer**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Camille Petrone as Deputy Central Treasurer for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint External Auditor**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint the firm of Sickler, Torchia, Allen and Churchill as the District External Auditors at an amount not to exceed $22,000 for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint School Attorneys**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint the firm of Shaw, Perelson, May and Lambert, LLP, and Allan Rappleyea of Corbally, Gartland and Rappleyea, LLP as the School Attorneys for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Chairperson & Members Of CSE**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint the Chairperson and Members for Committee on Special Education for the 2019-2020 school year as follows:

Chairpersons: Steven Cabello
Elizabeth DeLessio-Neubauer
Karen Ferguson
Mark Hlavaty
Thomas Libka
Jennifer Obrizok
Caroline Hernandez-Pidala
Tonya Pulver
Eric Seipp

School Psychologists: Mark Hlavaty
Jennifer Obrizok
Tonya Pulver

Physician: Health Quest at $75 per meeting

Section 614 of (IDEA) Federal Regulations effective July 1, 1998 requires teacher membership on the CSE as follows:
"At least one regular education teacher" of a child with a disability and "at least one special education teacher, or where appropriate, at least one special education provider (i.e. related service provider)"

Parent Member: Marilyn Darnell

Surrogate Parent Members: Holly Vose-Ryley, CHHC
Stephanie Luciano, CHHC
Janet Petersen, CHHC
Laura Margulies, CHHC
Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint the Chairperson and Members for Committee on Pre-School Special Education for the 2019-2020 school year as follows:

**Appoint Chairpersons & Members Of CPSE**

Chairpersons: Caroline Pidala
Tonya Pulver

Physician: Health Quest at $75 per meeting

Dutchess County Pre-School Special Education Coordinator

Pre-School Parent Member: Marilyn Darnell

Surrogate Parent Members: Holly Vose-Ryley, CHHC
Stephanie Luciano, CHHC
Janet Peterson, CHHC
Laura Margulies, CHHC

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint the State Education Department list of Impartial Hearing Officers for Dutchess County, as provided as an electronic database by the State Education Department, as Impartial Hearing Officers for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint SED Impartial Hearing Officers**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Brian Fried as the trustee and Philip D. D'Angelo as the alternate trustee for the Dutchess Education Health Insurance Consortium (DEHIC) for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Trustee & Alternate Trustee DEHIC**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Brian Fried as the trustee, and Philip D'Angelo as the alternate trustee, for the Dutchess Worker's Compensation Consortium for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Trustee & Alternate Trustee Dutchess Worker's Comp. Consortium**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to designate the Bank of Millbrook, NYCLASS & NYLAF as the Official Depositories of District Funds for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Designate Official Depository**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to designate the Poughkeepsie Journal and the Millerton News as the Official Newspapers for the District for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Designate Official Newspapers**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to authorize the mileage reimbursement rate to be set at the rate established by the Internal Revenue Service (I.R.S.), effective July 1, 2019.
Motion carried. Vote: 7-yes, 0-no.

**Authorize Mileage Reimbursement Rate**

**Designate Persons To Certify Payroll**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to Certify District Payroll for the 2019-2020 school year at no additional salary and Brian S. Fried, Assistant Superintendent for Business, Finance & Operations, as the alternate person to Certify District payroll in Mr. D'Angelo's absence during the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate Signatures On District Checks**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to designate the signature of Ashley Burhans, District Treasurer or Camille Petrone as Deputy District Treasurer, as authorized signatures on all District checks for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate Persons To Authorize Conference Attendance**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to designate Philip D. D'Angelo, Jr., Superintendent of Schools and Caroline Hernandez-Pidala, Assistant Superintendent for Curriculum, Instruction & Pupil Personnel Services, as the persons to authorize attendance at conferences, conventions, workshops, etc., including all associated expenses, for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate Chief Emergency Officer**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the District Chief Emergency Officer for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate Approval Budget Transfers**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to designate Philip D. D'Angelo, Jr., Superintendent of Schools, as the person to approve budget transfers up to $10,000.00 per budget code and the Board of Education to approve budget transfers over $10,000.00 per budget code for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Authorize Persons to Sign BANs RANs & TANs**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to authorize the Superintendent of Schools and Board of Education President to sign Bond Anticipation Notes (BANs), Revenue Anticipation Notes (RANs), and Tax Anticipation Notes (TANs) through the 2019-2020 school year on an as-needed basis.
Motion carried. Vote: 7-yes, 0-no.

**Provide Bonding**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to provide bonding to the Board of Education members and the following employees at an amount up to $1,000,000 per loss for theft:
Superintendent
Assistant Superintendent for Business, Finance & Operations
District Clerk
Treasurer
Deputy Treasurer
Tax Collector
Audit Committee
Claims Auditor

Central Treasurer (Extra Class Funds)
Deputy Central Treasurer (Extra Class Funds)
Motion carried. Vote: 7-yes, 0-no.

**Approve Participation Free & Reduced Lunch Program**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education President is hereby authorized to sign and execute the certification statement to participate in the Free and Reduced Lunch Program for the 2019-2020 school year as outlined in the 2019-2020 Free and Reduced-Price Income Eligibility and Policy Information Booklet from the State Education Department.
Motion carried. Vote: 7-yes, 0-no.

**Confirm Personnel Appointments Order**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to confirm that all personnel appointments are made in order of choice and for potential lay-off (seniority) order.
Motion carried. Vote: 7-yes, 0-no.

**Re-adopt The Code of Conduct**

Upon the request of Mrs. Heunis this item was removed from the consent agenda for open discussion. It was agreed that this item would be tabled for further discussion at the next Board of Education meeting, August 20, 2019.

**Appoint Attendance Officers & Truancy Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Mrs. Carnecchia to appoint the following for the 2019-2020 school year, at no additional salary:
Eric Seipp, Principal, Millbrook High School: Attendance Officer
Steven Cabello, Principal, Millbrook Middle School: Attendance Officer & Truancy Officer
Thomas Libka, Alden Place Elementary School: Attendance Officer
Karen Ferguson, Principal, Elm Drive Elementary School: Attendance Officer
Motion carried. Vote: 7-yes, 0-no.

**Appoint School Physician**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Mrs. Carnecchia to appoint Health Quest Inc. as the School Physician for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint District Medical Director & Chief Medical Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Mrs. Carnecchia to appoint Dr. W. James Soha of Health Quest to serve as the District Medical Director and Chief Medical Officer in conjunction with the District's Concussion Management Policy and school physician services for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Purchasing Agent**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Mrs. Carnecchia to appoint Brian Fried, Assistant Superintendent, as the Purchasing Agent for the 2019-2020 school year at no additional salary and Philip D. D'Angelo, Jr., Superintendent of Schools, as the alternate Purchasing Agent in Mr. Fried's absence during the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Receivers Of Bids**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Mrs. Carnecchia to appoint Brian Fried, Assistant Superintendent, Cheryl Sprague, District Clerk, and Camille Petrone, Principal Account Clerk, as Receivers of Bids for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Title II ADA Compliance Officers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Caroline Hernandez-Pidala, Assistant Superintendent, as the Title II Compliance Officer for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Title VI Compliance Officers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Caroline Hernandez-Pidala, Assistant Superintendent, as the Title VI Compliance Officers for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Title VII Compliance Officers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Caroline Hernandez-Pidala, Assistant Superintendent, as the Title VII Compliance Officers for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Title IX Compliance Officer & Alternate**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Caroline Hernandez-Pidala, Assistant Superintendent as the Title IX Compliance Officer and Brian Fried, Assistant Superintendent, as the Alternate Title IX Compliance Officer for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Title II, VI, VII & Title IX Investigators**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint the following Title VII and IX Investigators for the 2019-2020 school year, at no additional salary:
Eric Seipp, Principal, Millbrook High School
Steven Cabello, Principal, Millbrook Middle School
Thomas Libka, Alden Place Elementary School
Karen Ferguson, Principal, Elm Drive Elementary School
Caroline Hernandez-Pidala, Assistant Superintendent, District
Motion carried. Vote: 7-yes, 0-no.

**Appoint Dignity Act Coordinators**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint the following Dignity Act Coordinators for the 2019-2020 school year, at no additional salary:
Eric Seipp, Principal, Millbrook High School
Steven Cabello, Principal, Millbrook Middle School
Thomas Libka, Alden Place Elementary School
Karen Ferguson, Principal, Elm Drive Elementary School
Motion carried. Vote: 7-yes, 0-no.

**Appoint Section 504 Compliance Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Caroline Hernandez-Pidala, Assistant Superintendent, as the Section 504 Compliance Officer for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Homeless Liaison**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, or his designee, as the Homeless Liaison for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Delegate Student Residency Authority**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to delegate its authority, pursuant to Commissioner's Regulations 100.2(y), to Philip D. D'Angelo, Jr. the Superintendent of Schools who shall have the full and final authority to make determinations regarding student residency for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint ADA Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Caroline Hernandez-Pidala, Assistant Superintendent, as the Americans with Disabilities Act (ADA) Coordinator for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Medicaid Compliance Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Caroline Hernandez-Pidala, Assistant Superintendent, as the Medicaid Compliance Officer for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint AHERA Designee**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Michael Ragusa, Director of Facilities, as the Asbestos Hazard Emergency Response Act (AHERA) Designee for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Records Management Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Cheryl Sprague, Administrative Assistant to the Superintendent, as the Records Management Officer for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Special Education Records Management Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Paige Emerson, as the Special Education Records Management Officer for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Records**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Brian Fried, Assistant

Superintendent, as the Records Access Officer for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Access Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, as the Records Access Appeals Officer for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Records Access Appeals Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Philip D. D'Angelo, Jr., Superintendent of Schools, as the School Emergency Coordinator for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint School Emergency Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Brian Fried, Assistant Superintendent, as the HIPAA Privacy Officer for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint HIPAA Privacy Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Juliana Zengen as the District AED coordinator at a stipend of $1,000.00 for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint AED Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to appoint Jessica Gilmour, Physical Education/Health K-12 Department Head, as the District Wellness Coordinator for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint District Wellness Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to designate the following people as the required signatures for the Extra classroom Activity Fund for the 2019-2020 school year noting that two signatures are required on all checks:
Either Lynn Sticker, Central Treasurer, or Camille Petrone, Deputy Central Treasurer, and
Eric Seipp, Principal Millbrook High School Principal or Steven Cabello, Millbrook Middle School Principal, or Thomas Libka, Principal, Alden Place Elementary School Principals may only sign checks pertaining to their building's programs, unless in the absence of the building principal an alternate principal may be authorized to sign from the list above by the purchasing agent.
Motion carried. Vote: 7-yes, 0-no.

**Designate Required Signatures For Extra classroom Activity Fund**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to establish the following rates of pay for the election officials at the Annual Meeting on May 19, 2020:
Election Chairperson: $14.26 per hour
Election Inspectors: $11.80 per hour

**Establish Rates Of Pay for Election**

Poll Workers: $11.80 per hour
Motion carried. Vote: 7-yes, 0-no.

**Officials**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

**CLASS/ NYLAF Investment**

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o ("Section 119-o" empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;
WHEREAS, the Millbrook Central School District wishes to invest certain of its available investments funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;
WHEREAS, the Millbrook Central School District wishes to assure the safety and liquidity of its funds;
NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:
The Assistant Superintendent for Business, Finance & Operations is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of, and on behalf of the Millbrook Central School District.
Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to establish the following petty cash funds for the 2019-2020 school year:

**Establish Petty Cash Funds**

$100.00 for General Fund use to be reimbursed monthly
$50.00 for Tax Collector
$100.00 for the High School Lunch Fund
$75.00 for the Middle School Lunch Fund
$50.00 for the Elementary Schools Lunch Fund
and to designate a maximum of $20.00 per purchase from the respective funds.
Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to accept the minutes of the meeting of June 18, 2019, as presented.

**Accept Minutes**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

**Approve Participation in 2019-2020 Food Service Bid**

WHEREAS, the Board of Education of the Millbrook Central School District desires to piggyback off of a contract from another school district, Hyde Park Central School District, in accordance with General Municipal Law Section 103(16) for the purchase of food service department requirements (e.g., milk and dairy, breads and rolls, ice cream, paper and supplies, meat and grocery items); and
WHEREAS, the contract of the Hyde Park Central School District was bid in a manner consistent with Section 103 of the General Municipal Law and included a provision for participation in this bid by municipal organizations, which includes school districts;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Millbrook Central School District to participate in the 2019-2020 food service department requirements bid of the Hyde Park Central School District by piggybacking on the Contract on the same terms and conditions as the Hyde Park Central School District during the period of time the bid is in effect (through June 30, 2020).
Motion carried. 7-yes, 0-no.

**Establish School Lunch Prices**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby establishes the following school lunch prices for the 2019-2020 school year, as follows: High School = $3.25; Middle School = $3.00; Alden Place = $2.85; and Elm Drive = $2.85; milk $0.60.
Motion carried. Vote: 7-yes, 0-no.

**Establish School Breakfast Prices**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby establishes the following school breakfast prices for the 2018-2019 school year, as follows: High School = $2.00; Middle School = $1.75; Alden Place = $1.75; and Elm Drive = $1.75; milk $0.60.
Motion carried. Vote: 7-yes, 0-no

**Approve Middle School Planner**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education approve the 2019-2020 Middle School Planner. Said Planner will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve High School Planner**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education approve the 2019-2020 High School Planner. Said Planner will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Shaw, Perelson, May & Lambert, LLP**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education President is hereby authorized to execute an Agreement with Shaw, Perelson, May & Lambert, LLP setting forth the terms and conditions for attorney services, effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Health Quest**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Health Quest and the District setting forth the terms and conditions for providing school physician services and other related services, effective July 1, 2019 through June 30, 2020, pending legal counsel approval, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Educational & Management Services**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Educational & Management Services, and the District setting forth the terms and conditions for providing management services regarding STAC reporting, effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no

**Approve Agreement Cardinal Hayes**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Cardinal Hayes School and the District setting forth the terms and conditions for providing special education services and related services for student #71308, effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Dorta**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Nelson Jose Dorta, Ph.D. and the District setting forth the terms and conditions for providing neuropsychological assessment and evaluation services for students effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Abilities First**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Abilities First, Inc. and the District setting forth the terms and conditions for providing special education and related services for student # 708475, student # 708290, and student # 708955 effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Nakkab**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Sylvain Nakkab, Ph.D. and the District setting forth the terms and conditions for providing psychiatric evaluation services for students effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Green Chimney**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Green Chimney Children Services and the District setting forth the terms and conditions for providing special education services for student # 708039 from July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Spectrum Services**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Spectrum Services and the District setting forth the terms and conditions for providing special education and related services for student #708261 effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Surplus HS Textbook**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares 146 History textbooks from the High School as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.
Motion carried. Vote: 7-yes, 0-no.

**Surplus Elm Equipment & Books**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares 1271 library books and 19 electronics from the Elm Drive Library as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Summer Custodial Workers**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following as summer custodial wokers, effective July 1, 2019 through September 1, 2019, at a rate of $11.97 per hour: Janet Monahan & Deborah Mangione
Motion carried. Vote: 7-yes, 0-no.

**Approve Appointment**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED that the Board appoints Jessica Gilmour to a 0.8 FTE position as a health education teacher for the 2019-2020 school year, at a salary as per the MTA contract, effective July 1, 2019.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Part-Time Music Teacher**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED that the Board appoints Kristen Skovan to a 0.5 FTE position as an Instrumental Music teacher for the 2019-2020 school year, at a salary of MA Step 1 ($62,075) as per the MTA contract,to be adjusted to reflect 0.5 FTE status effective September 1, 2019.
Motion carried. Vote: 7-yes, 0-no

**Appoint Part-Time Monitors & Approve Salary Rate**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following part-time employees to the corresponding position, hourly rate, and number of work hours per day for the 2019-2020 school year, on school attendance days or on an as-needed basis as requested by the Superintendent of Schools, to serve at the pleasure of the Board, effective September 1, 2019:
Kelly Osborn - School Monitor: $12.81/hour for 2.5 hours/day
Jeanne Tobin - School Monitor: $13.59/hour for 2.0 hours/day
Motion carried. Vote: 7-yes, 0-no.

**Approve Appointments & Salary Rates Food Service Helper**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following part-time employees to the corresponding positions and hourly rates listed below for the 2019-2020 school year, to serve at the pleasure of the Board, effective September 1, 2019:
LuTena Davis: 8/1/19 - $11.10; 1/1/20 - $11.80
Kathy Kane: 8/1/19 - $13.44; 1/1/20 $13.44
Jenna Ciferri-Jenkins: 8/1/19 - $12.01; 1/1/20 - $12.01
Joanna Shultz: 8/1/19 - $11.90; 1/1/20 - $11.90
Tracy Fontanez: 8/1/19 - $11.50; 1/1/20 - $11.80
Nichole Powlis: 8/1/19 - $11.10; 1/1/20 - $11.80
Deborah Mangione: 8/1/19 - $11.10; 1/1/20 - $11.80
BethAnn VanNorstrand: 8/1/19 - $11.10; 1/1/20 - $11.80
Jaime Choka:8/1/19 - $11.10; 1/1/10 - $11.80

Motion carried. Vote: 7-yes, 0-no.

**Approve Adjustments & Rates of Pay**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education herby approves the adjustments and/or rates of pay for the 2019-2020 school year, effective July 1, 2020 (unless otherwise stated), as listed below:
Monitor Substitute $11.10/hr.; $11.80 effective 1/1/20
Nurse Substitute $19.63/hr.;
Teacher Aide Substitute $11.10/hr.; $11.80 effective 1/1/20
Clerical Substitute $11.10/hr.; $11.80 effective 1/1/20
Custodial Substitute $11.97/hr.;
Summer Custodial Worker $11.97/hr.;
Cafeteria Substitute $11.10/hr.; $11.80 effective 1/1/20
Typist/Monitor Substitute $11.10/hr.; $11.80 effective 1/1/20
Substitute Teacher Assistant $11.10/hr.; $11.80 effective 1/1/20
Substitute Certified Teacher $95/day
Substitute Non-Certified Teacher $82/day; $86.54/day effective 1/1/20
Motion carried. Vote: 7-yes, 0-no.

**Approve Student Co-Curricular Rates**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby approves the following student co-curricular rates for the 2019-2020 school year:
Co-curricular Position Student Rate
Shot Clock Operator $27.37**
Basketball Scorekeeper $32.84**
Basketball Timekeeper $27.37**
Football Scorekeeper/Timekeeper $21.89**
On-Call Theatre Technician $12.50/hr
**This is the rate for an event that combines JV and Varsity games. If only one contest is played (either JV or Varsity), 60% of the rate is paid.
Motion carried. Vote: 7-yes, 0-no.

**Approve Co-Curricular Appointment Band Director**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Craig Fryer to the position of Band Director (Elementary) for the 2017/2018 & 2018/2019 school year at a stipend of $1,960.41 & $1,980.01, respectively, as per the approved MTA Contract.
Motion carried. Vote: 7-yes, 0-no.

**Approve Co-Curricular Appointment HS Choreographer**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointment for the 2018-2019 school year, at the stipend listed as per the approved MTA Contract:
Chelsea Edson as a HS Choreographer for $1,980.01.
Motion carried. Vote: 7-yes, 0-no.

**Approve Co-Curricular Appointments**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointment for the 2019-2020 school year, at the stipend listed as per the approved MTA Contract as presented. Said recommendation list will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**CSE/CPSE Recommendations**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Sub-Committee on Special Education (SCSE) from the meetings of 3/21/19, 3/22/19, 3/26/19, 3/29/19, 4/01/19, 4/02/19, 4/03/19, 4/04/19, 4/05/19, 4/10/19, 4/11/19, 4/24/19, 4/25/19, 4/26/19, 4/29/19, 5/08/19, 5/13/19, 5/15/19, 5/29/19, 5/30/19, 6/05/19, 6/10/19, 6/11/19, 6/12/19, 6/13/19, 6/17/19, 6/18/19, 6/19/19, 6/20/19, 6/21/19.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Correspondence**

NYSED Notice of High School of Excellence (attached);
Note from Sue Serrino congratulating the District for our HS being named a School of Excellence.
A memo and photos from Della Ferreri regarding the Quebec Trip. Mrs. Ferreri asked Mr. D'Angelo to forward her thanks to the Board of Education for their support of this trip.

**Public Participation**

Judith Balfe of the Millerton News congratulated the graduating class as well as all of the staff. She also expressed her gratitude to the staff on hand at the graduation for their assistance.

**Leadership Reports**

President & Vice President Report Highlights:
**NYSSBA 100th Convention & Education Expo:** The convention is being held in Rochester, NY October 24-26, 2019. Registration opens July 15th and fills very quickly. Mr. Hartswick requested those attending to notify the District Clerk by Friday, July 12th to ensure that arraingements can be made efficiently.
**2019-2020 Goals:** Mr. Hartswick presented suggestions for Board Goals with input from the Superintendent of Schools. Discussions ensued with each member expressing their ideas on how to proceed. It was decided that the members would review the ideas given over the next two weeks adding any suggestions or changes. Discussions will continue at the next scheduled Board of Education meeting.

Superintendent's Report Highlights:
**Middle School Schools to Watch:** Mr. Cabello, Ms. Mahoney, Mrs. Bo and Mr. D'Angelo went to Washington, DC to attend the Schools to Watch annual

conference and to receive the award. This is an ongoing process that requires re-evaluation in three years to maintain this status.
**NYSED High School Excellence Award:** Based on New York state evaluation of student performance and graduation rates our High School received this designation.
**Alden Place Cabinetry & Sink Project:** This project as well as the new entrance for Alden Place were just approved by NYSED. Updates will follow.
**Environmental Sustainability Club:** As a precursor to the PLTW Environmental Sustainability course Mr. Barnes is willing to run this club. The club will research green options for the District and report to the Board about their findings.
**Evaluation:** The Superintendent is working with all of the Administration to empower them to move forward in their roles with the district.

There was a first reading of revised policy #3230: Organizational Chart.

**Adopt Policy #3230 Organizational Chart**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to wave the second reading of Policy #3230 - Organizational Chart.
Motion carried. Vote: 6-yes, 0-no, 1-abstained - Rudy.

**Accept Donation MTA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts, with gratitude, a donation of a 4' x 4' sign to commemorate the 2018 Girls Class C Basketball NYS Champions, including two metal posts to be anchored in the ground, at a value of approximately $497.38.
Motion carried. Vote: 7-yes, 0-no.

**Cancel Meeting**

A motion was made by Mr. Tobin and seconded by Jennifer Carnecchia to cancel the July 23, 2019 meeting.
Motion carried. Vote: 6-yes, 1-no.

**Adjourn Meeting**

A motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adjourn the meeting at 9:10 pm.
Motion carried. Vote: 7-yes, 0-no.
Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
August 9, 2019

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Members Present:
Perry Hartswick
John Rudy
Claudia Heunis
Thomas Lehmkuhl

Others Present:

| | |
|---|---|
| Philip D. D'Angelo | Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order in the Millbrook CSD Superintendnet's Office in the Middle School, at 9:02 a.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Meeting Attendance**

No attendance.

**Public Participation**

None at this time.

**Executive Session**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to enter into executive session to discuss the employment history of a particular person.
Motion carried. Vote: 4-yes, 0-no.

**Open Session**

A motion was made by Mrs. Heunis and seconded by Mr. Rudy, that the Board leave executive session and return to open session at 9:15 a.m.
Motion carried. Vote: 4-yes, 0-no.

**Approve SMOA MAA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy that the Board of Education hereby approves the terms of a Supplemental Memorandum of Agreement between the District and the Millbrook Administrators'Association dated August 9, 2019. A copy of said SMOA, as presented to the Board at this meeting, shall be incorporated by reference with the minutes of this meeting.
Motion carried. Vote: 4-yes, 0-no.

**Approve Termination of Employee**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to terminate the employment of provisional Microcomputer/Word Processing Support Assistant, Sean MacLarion, effective the close of business Friday, August 9, 2109.
Motion carried. Vote: 4-yes, 0-no.

**Adjourn Meeting**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adjourn the meeting at 9:17 a.m.
Motion carried. Vote: 4-yes, 0-no.
Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 20, 2019

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Members Present:
Perry Hartswick
John Rudy
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin — Arrived 7:40 pm Left 9:57 pm

Others Present:

| | |
|---|---|
| Philip D. D'Angelo | Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Steven Cabello | Principal |
| Michael Ragusa | Director of Facilities |
| Cheryl Sprague | District Clerk |

**Call to Order Code of Conduct Hearing**

The hearing was called to order in the Millbrook Middle School Room 25, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Code Of Conduct**

Mr. D'Angelo and Mr. Cabello presented the Code of Conduct updated by the MCSD legal team as well as the Mr. Cabello, Mr. D'Angelo, Ms. Hernandez-Pidala and Mr. Seipp. Questions were taken and addressed by the team.

**Adjourn Code of Conduct Hearing**

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adjourn the Code of Conduct Hearing at 7:43 p.m.

**Call to Order**

The meteing was called to order at in the Millbrook Middle School Room 25, at 7:44 p.m. by Mr. Hartswick, Board President.

**Accept Minutes**

A motion was made by Mrs. Heunis and seconded by Mr. Tobin to accept the minutes of the meeting of July 9, 2019 & August 9, 2019, as presented. Motion carried. Vote: 7-yes, 0-no.

**Accept Athletic Bid**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution: WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids for various athletics related

goods, which bids were opened publicly on July 26, 2019; and
WHEREAS, the lowest responsible bidders for the purchase of the said goods have been identified as per the conditions as stated in the bid document;
THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bids for the purchase of said athletic related goods as presented, a copy of which is incorporated by reference within the minutes of this meeting; and
BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business, Finance & Operations is authorized to execute any documents necessary to effectuate the purposes of this resolution.
Motion carried. Vote: 7-yes, 0-no.

**Approve Tax Refund Geisler**

A motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, Jane C. Geisler, Trustee, filed an Application for Refund and Credit of Real Property Taxes for the Year 2018, regarding a parcel of property located at 54-60 Milewood Road, Verbank, NY, Grid #135400-6663-00-385148-0000, within the Millbrook Central School District on the basis that the property should have received the Enhanced STAR exemption on the 2018 tax roll, which was used to determine the 2018-19 school taxes; and
WHEREAS, an Investigator from and the Director of the Dutchess County Real Property Tax Service Agency have determined that a clerical error was made pursuant to Section 550(2)(c) of the Real Property Tax Law in that the Enhanced STAR exemption should have been reinstated on the 2018 tax roll but was not entered on the 2018 tax roll and that the Application for Refund and Credit of Real Property Taxes for the Year 2018 be approved; and
WHEREAS, we have examined such application and the County Director's recommendation and determine that a clerical error has been made with respect to the above parcel of real property;
NOW, THEREFORE, BE IT RESOLVED, that the Application for Refund and Credit of Real Property Taxes for the Year 2018 be approved, and that the School Tax Collector refund the overpayment of the 2018-19 school taxes as a result of such clerical error, in the amount of $698.57.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Altaris**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an COSER Agreement with Dutchess BOCES for services with the Altaris Consulting Group, effective June 1, 2019 through June 30, 2020, as presented, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Anderson Center for Autism**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Anderson Center for Autism and the District setting forth the terms and conditions for providing special education and related services for student # 70745 and #708052 effective July 1, 2019

through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Bartolone**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Dr. Amelia Bartolone, Ph.D. and the District setting forth the terms and conditions for providing vision therapy services to students who are in need of such services, effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Hudson Valley Behavioral Solutions**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Hudson Valley Behavior Solutions and the District setting forth the terms and conditions for providing consultations and instruction in applied behavioral analysis to student #71157 and training for the classroom teacher, effective September 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Millbrook Physical Therapy**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education President is hereby authorized to sign and execute an Agreement with Millbrook Physical Therapy, PC and the District setting forth the terms and conditions for providing a Certified Athletic Trainer (ATC) for an average of sixteen (16) hours per week to District students as determined by Millbrook Physical Therapy's ATC and the School District's Athletic Director, effective August of 2019 and through no later than June 8, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement NY School for the Deaf**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the New York School for the Deaf and the District setting forth the terms and conditions for providing all special education services and related services for summer program (6 weeks) and current school year (10 months) for student #708799 effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote 7-yes, 0-no.

**Approve Agreement Spackenkill**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:

**UFSD**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Spackenkill Union Free School District and the District setting forth the terms and conditions for providing non-resident special education services for student #71596 from September 9, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Spackenkill UFSD**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Spackenkill Union Free School District and the District setting forth the terms and conditions for providing non-resident special education services for student #71608 from September 9, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Stein**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Robert Stein, Ph.D. and the District setting forth the terms and conditions for providing bilingual evaluations to students who are in need of such services, effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Timbs**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with R. G. Timbs, Inc., and the District setting forth the terms and conditions for providing Financial Advisor Services, effective August 20, 2019 through June 30, 2020, as presented, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Village of Millbrook**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an amended Agreement with the Village of Millbrook and the District setting forth the terms and conditions for providing Police Services for District Events for the 2019-2020 school year, pending legal counsel review, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Private School Transportation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Approve 2018-2019 APPR Implementation**

A motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby ratifies the execution by the Board President and Superintendent of Schools of the 2018-19 APPR Implementation Certification Form for its Annual Professional Performance Review for classroom teachers and building principals covered pursuant to Education Law Section 3012-d and Subpart 30-3 of the Rules of the Board of Regents.
Motion carried. Vote: 7-yes, 0-no.

**Surplus PA Systems & Misc.**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares the listed PA Systems & various miscellaneous items from Alden Place Elementary, Elm Drive Elementary, High School & Middle School as presented, as surplus and obsolete as they are damaged beyond repair, and allow for appropriate removal.
Motion carried. Vote: 7-yes, 0-no.

**Approve CSE Chairperson Hourly Rate**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, the Board of Education hereby approves a payment rate of $70 per hour for Dr. Elizabeth DeLessio-Neubauer to serve as a CSE Chairperson, effective July 1, 2019 through June 30, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Approve Leave of Absence & Probationary Appointment Elementary Teacher Hobson**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves a one-year leave of absence for Joann Hobson from her tenured general special education tenure area teaching position, for the 2019-2020 school year; and
BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Ms. Hobson, who possesses a Professional Childhood Education (Grades 1-6) Certification, and who received an APPR rating under Education Law Section 3012-d during her last year of tenured service as a general special education tenure area teacher in the District, to serve a three year probationary term in the elementary tenure area, commencing September 1, 2019 and terminating on August 31, 2022. In order to be eligible for appointment to tenure, said teacher must receive at least three years of effective or highly effective overall APPR

ratings pursuant to Education Law Section 3012-d (that may count the rating from the previous year of tenured service as referenced above), and may not receive an ineffective overall APPR rating in the final year of probation.
Motion carried. Vote 7-yes, 0-no.

**Approve Amendment Teacher Chanowsky**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, at the Board of Education meeting held on March 5, 2019, Alexandra Chanowsky, who possesses an Initial Students with Disabilities (Grades 1-6) Certification, was appointed to serve a four year probationary term as a special education teacher in the general special education tenure area, commencing September 1, 2019 terminating on August 31, 2023; and
WHEREAS, based upon the needs of the District, upon commencement of service in the District, Ms. Chanowsky will be devoting a substantial portion (at least 40%) of her time to providing instruction in both the general special education tenure area and the elementary tenure area, and is qualified to teach in the elementary tenure area based upon her Initial Childhood Education (Grades 1-6) Certification;
NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby amends Ms. Chanowsky's probationary appointment to reflect an interdisciplinary probationary appointment in both the general special education and elementary tenure areas, commencing September 1, 2019 and terminating on August 31, 2023. In order to be eligible for appointment to tenure, said teacher must receive at least three years of effective or highly effective overall APPR ratings pursuant to Education Law Section 3012-d during the four-year probationary term, and may not receive an ineffective overall APPR rating in the final year of probation.
Motion carried. Vote: 7-yes, 0-no.

**Approve FMLA Request**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board hereby grants the FMLA medical leave request from Employee #724 commencing August 20, 2019 noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 7-yes, 0-no.

**Approve FMLA Request**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board hereby grants the FMLA medical leave request from Employee #1677 commencing on or about September 13, 2019 noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 7-yes, 0-no.

**Accept Resignation Grazioso**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Michael Grazioso, from his position as Custodial Worker, effective August 21, 2019.
Motion carried. Vote: 7-yes, 0-no.

**Accept Resignation Wells**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Lyndsey Wells, from their position as Elementary Education Teacher, effective August 31, 2019.
Motion carried. Vote: 7-yes, 0-no.

**Approve Summer Work Days Pulver**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to a maximum of five (5) additional work days for Tonya Pulver at the rate of 1/200th of their 2019-2020 annual salary per the MTA Contract.
Motion carried. Vote: 7-yes, 0-no.

**Approve Extended 2019 School Year Pulver**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes the allocation of payment to Tonya Pulver for Extended School Year Counseling Services for Students with Disabilities as required by each student's IEP, at her 2019-2020 contractual hourly rate.
Motion carried. Vote: 7-yes, 0-no.

**Approve Extended 2019 School Year Kelly**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes the allocation of payment to Loren Kelly for Extended School Year Speech Services for Students with Disabilities as required by each student's IEP, at her 2019-2020 contractual hourly rate.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Custodial Worker Jankowski**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Richard Jankowski to a 26 week probationary position as a custodial worker, in the non-competitive class of the civil service, commencing September 9, 2019, at an annual salary of the CSEA Contract - Step 1 (to be pro-rated).
Motion carried. Vote: 7-yes, 0-no.

**Appoint Summer Support Teachers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby appoints Summer School Support Teachers for the 2019-2020 school year at the MTA Tutoring rate of $37.22 per hour:
ELA/Reading/Writing - Anne Knapp not to exceed twenty (20) hours
ELA/Reading/Writing - Karen Outwater not to exceed forty five (40) hours
ELA/Reading/Writing - William Yager not to exceed twenty (20) hours
ENL - Alissa Kelly not to exceed forty (40) hours
ENL - Maxine McGowan not to exceed forty (40) hours
Math - Adam Peek not to exceed forty (40) hours
Motion carried. Vote: 7-yes, 0-no.

**Appoint Mentors**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby appoints the following mentors at the corresponding stipends for the 2019-2020 school year:
Kristen Stuart as a full-year mentor for Kristen Skovan at a stipend of $1,850;
Ken McPherson as a half-year (first semester only) mentor for Jeremy Croft at a stipend of $925;
Karen Outwater as a full-year mentor for Matt Miller at a stipend of $1,850;
John Tringali as a full-year mentor for Nicholas Porta at a stipend of $1,850;
Jennifer Feicht as a full-year mentor for Alexandra Chanowsky at a stipend of $1,850;
Kelly Myers as a full-year mentor for Colleen Wilber at a stipend of $1,850.
Motion carried. Vote: 7-yes, 0-no.

**Amend Co-Curricular Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the co-curricular appointment of Ryan Dalton & Bob Dalton (7/09/2019) from Volunteer Assistant Varsity Football Coaches to Volunteer Varsity Basketball Coaches - Boys for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Co-Curricular Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following one (1) person to the corresponding co-curricular appointment for the 2019-2020 school year, at the stipend as per the approved MTA Contract:
Shelley Hollingsworth as Fall Cheerleading Coach - $2,372.49
Kathy Mattes as Freshman Co-Advisor - $622.26
Adam Peek as Varsity Girls Soccer Coach - $2,882.54
Adam Peek as Head Girls Varsity Basketball Coach - $4,219.78
Kristen Skovan as Elementary Band Director - $1,980.01

Andrew Strawinkski as Modified Boys Soccer Coach - $2,372.49
William Yager as MS Robotics Club Advisor - $1,075.19
Juliana Zengen as Freshman Co-Advisor - $622.26
Motion carried. Vote: 7-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 3/29/19, 4/9/19, 4/26/19, 4/29/19, 5/7/19, 5/17/19, 5/29/19, 6/10/19, 6/11/19, 6/17/19, 6/19/19, 6/25/19, 7/23/19, 7/31/19 & 8/6/2019 and the recommendations of the Committee on Special Education (CSE) from the meetings of: 7/31/19.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Correspondence**

Mr. D'Angelo spoke with the UnionVale Town Supervisor, Betsy Moss, in regards to a devastating house fire that happened on August 17th to see how the District could assist the family. Mrs. Moss will be in touch.

**Public Participation**

None at this time.

**Leadership Reports President & Vice President**

Board President & VP:
**2019-2020 Board Goals**: Board members discussed the suggested goals presented by Mr. Hartswick. It was noted that changes were not made by members at which time Mr. Rudy made the Board aware that he had forwarded suggestions as well. The members discussed both versions submitted. Ideas were merged and agreed upon.
**Elm Drive Gazebo:** Meetings are planned to address fixing the gazebo without a financial impact to the district.
**District Clerk/Secretary to the BOE:** The President and Vice President met with the District Clerk to discuss her current role. The Distirct Clerk will be presenting ideas to the Board in September.
**Board of Education Leadership Course:** Mr. Shapiro is enrolled to attend this course as the new Vice President.

**Approve Board of Education Goals**

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adopt the 2019-2020 Board of Education Goals, as modified.
Motion carried. Vote: 7-yes, 0-no.

**Leadership Reports Superintendent &**

Superintendent:
**District Walk Through**: Mr. D'Angelo proposed a date of August 29th. Mrs. Carnecchia, Mrs. Heunis and Mr. Rudy will attend.
**District Improvement**: Mr. D'Angelo discussed the ways in which the district is utilizing space while incorporating school safety & programming. This

includes the reconfiguring of space, crisis counselor, increased security, drills, Pre-K program.
**Administrative Meeting Schedule**: Meeting shedule was provided.
**GCN Training**: Members were given access to the staff required training and reminded that the Child Abuse training is mandatory for the Board of Education.
**New MCSD Web-Site:** The new web-site should be activated before the start of the school year.

**Assistant Superintendent**

Assistant Superintendent:
Mr. Fried discussed items as presented to the board and fielded questions as they arose. Topics: Transportation GPS app, staff online mandatory training, School Tax impact due to NYS decreasing town of Washington equal

Ms. Heranandez-Pidala discussed: Administrator Retreat, Datawise, Curriculum based measures, Curriculum Goals for each building, Grants are in the process of being completed by August 31, 2019.

**District Updates & Reports**

Board of Education Committee Membership was reviewed. It was decided that the District Facilities Committee & Facilities Committee will be combined.
It was noted that to date the committees have not met.
Facilities Update: as presented.
SIRS: as presented

**Approve Tax Warrant**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the 2019-2020 Tax Warrant in the amount of $24,616,610, as presented to the Board at this meeting. A copy of the Tax Warrant is on file with the District Clerk;
BE IT FURTHER RESOLVED, that the Tax Collector is hereby directed to notify, by way of legal notice, the taxpayers of the District of the collection, location, dates and times as stated in the Tax Warrant.
Motion carried. Vote: 6-yes, 0-no.

**Authorize Fund Balance Levels & Approve Adjustments to Reserves**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby authorizes the fund balance levels and the adjustments to the Tax Certiorari Reserve, the Capital Reserve, the Unemployment Reserve, the Insurance Reserve, the Employee Retirement System (ERS) Reserve, the Retirement Reserve Sub fund for TRS, as established in the NYCLASS, NYLAF, and/or Bank of Millbrook account(s), per documents for the Fiscal Year Ending 6/30/19, submitted and reviewed at this meeting, and incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Accept Donation Tribute Garden**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the following donations, totaling $17,700, with gratitude, from the Millbrook Tribute Garden, to support the funding for the following:
$1,500 for District Communications/Broadcast Booth;
$5,000 for the District Makerspace Initiative;
$6,200 for Literacy Supplies;
$4,000 for the High School Weight Room; and
$1,000 for the District Visual Arts Program.
Motion carried. Vote: 6-yes, 0-no.

**Adopt Policy #1900 Exhibits A & B**

There was a first reading of Policy #1900 and Exhibits A & B.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to waive the second reading of Policy #1900 and Exhibits A & B.
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt Policy #1900 and Exhibits A & B, as modified.
Motion carried. Vote: 6-yes, 0-no.

**Adopt Policy #5300 & #5300-E**

There was a first reading of Policy #5300 and #5300-E.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to waive the second reading of Policy #5300 and #5300-E.
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt Policy #5300 and #5300-E, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Reject Bids**

A motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:
WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids for the creation of a secure vestibule at Alden Place, which bids for the general construction contract were opened publicly on August 15, 2019; and
WHEREAS, the bids for the general construction contract came in over budget and the Board of Education believes it to be in the best interests of the School District to rebid;
THEREFORE, BE IT RESOLVED, that the Board of Education, in the best interests of the School District, hereby rejects all bids for the general construction contract and authorizes the Assistant Superintendent for Business, Finance & Operations to review and revise the bid specifications, if necessary, and to re-bid the general construction.
Motion carried. Vote: 6-yes, 0-no.

**Accept Bids**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Lehmkuhl to adopt the following resolution:
WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids to furnish materials and labor to complete the Alden Place Casework Project, which bids were opened publicly on August 15, 2019; and
WHEREAS, the lowest responsible bidders for the Alden Place Casework Project have been identified as per the conditions as stated in the bid document;
THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bid for the Alden Place Casework Project to: Transitional Builders, Inc., 4920 Albany Post Road, Staatsburg, NY 12580, according to the Bid Report (bid award of $175,875), as presented, a copy of which is incorporated by reference within the minutes of this meeting; and
BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business, Finance & Operations is authorized to execute any documents necessary to effectuate the purposes of this resolution.
Motion carried. Vote: 6-yes, 0-no.

**Accept Change Order**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Lehmkuhl to adopt the following resolution:
WHEREAS, the District awarded a contract for Alden Place Casework Project to Transitional Builders, Inc. pursuant to Article 5-A of the General Municipal Law; and,
WHEREAS, the District wishes to reduce the scope of work for said contract as agreed to by Transitional Builders, Inc. as well as the contract amount;
THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves Change Order #1-01 to the General Contract with Transitional Builders, Inc., in connection with the Alden Place Casework Project, SED #132201-0011-017, in the amount of $18,000, as presented to the Board at this meeting and incorporated by reference within this resolution, and authorizes the Board President to execute such change order.
Motion carried. Vote: 6-yes, 0-no.

**Question Period**

None at this time.

**Future Agenda Items**

As presented.

**Executive Session**

A motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to enter into executive session for discussions regarding the employment history of particular persons and matters that will imperil the public safety if disclosed, at 10:32 p.m.
Motion carried. Vote: 6-yes, 0-no.

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo, Jr. was appointed District Clerk Pro-Tem.

**Clerk Pro Tem**

A motion was made by Mrs. Heunis, seconded by Mr. Lehmkuhl, that the Board leave executive session and return to open session at 11:44 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Open Session**

A motion was made by Mrs. Carnecchia, seconded by Mr. Lehmkuhl to approve the 2019-2020 salary increases for non-union managerial and clerical confidential staff effective July 1, 2019, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve Salary Increases**

A motion was made by Mrs. Carnecchia, seconded by Mr. Lehmkuhl to approve the 2019-2020 District and Building Safety Plans, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve Building Safety Plans**

A motion was made by Mrs. Heunis, seconded by Mrs. Carnecchia, that the meeting be adjourned at 11:46 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 10, 2019

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Members Present:
Perry Hartswick
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin arrived 7:02pm

Absent:
John Rudy

Others Present:

| | |
|---|---|
| Philip D. D'Angelo | Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Steven Cabello | Principal |
| Karen Ferguson | Principal |
| Thomas Libka | Principal |
| Eric Seipp | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The hearing was called to order in the Millbrook Middle School Room 25, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Meeting Attendance**

There were twenty-two members of the community & seventeen employees in attendance.

**Grant Tenure Strawinski**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby grants tenure to Andrew Strawinski in the tenure area of Social Studies 7-12, effective September 28, 2019.
Motion carried. Vote: 5-yes (Carnecchia, Heunis, Hartswick, Lehmkuhl, Shapiro), 0-no.

**Grant Tenure Ferreri**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby grants tenure to Della Ferreri in the tenure area of French 7-12, effective September 1, 2019.

Motion carried. Vote: 6-yes (Carnecchia, Heunis, Hartswick, Lehmkuhl, Shapiro, Tobin), 0-no.

**Grant Tenure Kelly**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby grants tenure to Loren Kelly in the tenure area of Education of Speech & Handicapped Children, effective February 1, 2020.
Motion carried. Vote: 6-yes (Carnecchia, Heunis, Hartswick, Lehmkuhl, Shapiro, Tobin), 0-no.

**Recognition BOE Member**

Mr. Hartswick & Mr. D'Angelo thanked Mrs. Houston for her service to the district.

**Recognition New Staff**

Mr. D'Angelo introduced the new staff members:
Alexandra Chanowsky, Alden & Elm Elementary Schools Special Education
Matthew Miller, Middle School Special Education
Nicholas Porta, High School Earth Science
Colleen Wilber, High School Special Education

Mr. Hartswick welcomed them all on behalf of the Board. Mr. Hartswick called for a brief recess at 7:12 p.m. so refreshments could be had with the new staff members and staff receiving tenure.

The meeting resumed at 7:35 p.m.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to accept the minutes of the meeting of August 20, 2019, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Surplus Cafeteria Supplies**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares two (2) shelving units on wheels, as presented, as surplus and obsolete as they are damaged beyond repair, and allow for their appropriate removal.
Motion carried. Vote: 6-yes, 0-10.

**Approve Agreement Mid-Hudson Regional Center For Communication**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Center for Communication Disorders and the District setting forth the terms and conditions for providing audiological testing to students, effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve Private**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

**School Transportation**

BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2019-2020 school year.
Motion carried. Vote: 6-yes, 0-no.

**Approve Agreement Transportation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves a Transportation Agreement with Parent for the transportation of their child between home and school, during the 2019-2020 school year. A copy of said agreement shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve Athletic Placement Process**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, Section 135.4(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and
WHEREAS, these pupils are not to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and
WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;
THEREFORE BE IT RESOLVED that the Millbrook Central School District Board of Education shall permit pupil to compete after successfully completing the Athletic Placement Process for the requested sport and level.
Motion carried. Vote: 6-yes, 0-no.

**Accept Resignation Glazer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Magdalena Glazer, from their position as Food Service Helper, effective August 31, 2019.
Motion carried. Vote: 6-yes, 0-no.

**Accept Resignation VanNorstrand**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Beth VanNorstrand, from her position as Food Service Helper, effective August 15, 2019.
Motion carried. Vote: 6-yes, 0-no.

**Accept Resignation Russell**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Glenn Russell, from their position as Custodial Worker, effective September 2, 2019.
Motion carried. Vote: 6-yes, 0-no.

**Accept Resignation Bresnahan**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Alexis Bresnahan, from their position as Music Teacher, effective September 6, 2019, as per her letter.
Motion carried. Vote: 6-yes, 0-no.

**Accept Resignation Monahan**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Janet Monahan, from their position as PM Bus Supervisor, effective September 2, 2019.
Motion carried. Vote 6-yes, 0-no.

**Rescission of Leave of Absence Hobson**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby rescinds the portion of the resolution acted upon at its August 20, 2019 Board of Education meeting that granted a one-year leave of absence for Joann Hobson from her tenured general special education tenure area teaching position for the 2019-2020 school year, as Ms. Hobson is serving in an interdisciplinary assignment in the general special education and elementary tenure areas.
Motion carried. Vote: 6-yes, 0-no.

**Approve Summer Work Days Monahan**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby authorizes allocating up to a maximum of two (2) 2019-2020 summer work days for Raina Monahan to assist with Sports Physicals, at her 2019-2020 daily rate of pay.
Motion carried. Vote: 6-yes, 0-no.

**Approve Summer Work Days Zengen**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby authorizes allocating up to a maximum of three (3) 2019-2020 summer work days for Juliana Zengen to assist with Sports Physicals, at her 2019-2020 daily rate of pay.
Motion carried. Vote: 6yes, 0-no.

**Approve Extra Class Assignments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following to the corresponding extra class assignments for the 2019-2020 school year:
Colette Alonge-Watz - 1/2 Extra Section of IB Chemistry Lab
Jillian Barnes - 1 Extra Section of Media Design & Production
Michelle Cring - 1 Extra Section of IB Visual Arts

Georgia Herring - 1 Extra Section of IB History of America
Brendan Lee - 1/2 Extra Section of IB Physics Lab
Nicholas Porta - 1 Extra Section of Earth Science
Shawn Stoliker - 1 Extra Section of IB Theory of Knowledge
Patricia Tomaseski - 1 Extra Section of Living Environment
William Yager - 1 Extra Section of Environmental Sustainability
John Ahern - 1 Extra Section of ELA Grade 8
Leslie Anson - 1/2 Extra Section of AIS Math Grade 6
Jeffrey Barnes - 1 Extra Section of Technology
Joseph Carbone - 1/2 Extra Section of Enriched Physical Education
Taryn Murphy - 1 Extra Section of ELA Grade 6
Eilis Petrosino - 1/2 Extra Section of Encore Culinary.
Motion carried. Vote: 6-yes, 0-no.

**Approve Teacher Trainers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board of Education appoints the following persons as teacher trainers at a rate of $50/hour, per the MTA Contract, Article II, Section B4 for the 2019-2020 school year:
Colette Alonge-Watz, Leslie Anson, Dana Bo, Samantha Bopp, Georgia Herring, Brittney Hillman, Matthew Miller, Jennifer Obrizok, Shawn Stoliker & Sarah Sullivan
Motion carried. Vote: 6-yes, 0-no.

**Amend Appointment School Monitor Osborn**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the appointment of School Monitor, Kelly Osborn, for a total of 3 hours/day at her formerly approved rate of pay effective September 4, 2019.
Motion carried. Vote: 6-yes, 0-no.

**Rescind Co-Curricular Appointment Stiscia**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby rescinds the July 09, 2019 co-curricular appointment of John Stiscia as Modified Football Coach for the 2019-2020 school year.
Motion carried. Vote: 6-yes, 0-no.

**Appoint Co-Curricular Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following one (1) person to the corresponding co-curricular appointment for the 2019-2020 school year, at the stipend as per the approved MTA Contract:
Chris Gent - Assistant Varsity Football Coach - Volunteer
Shawn Stoliker - Fall HS Weight Room Supervisor - $1,064.54
Motion carried. Vote: 6-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 7/23/19 & 9/05/19 and the recommendations of the Committee on Special Education (CSE) from the meetings of: 7/31/19 & 9/05/19.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Correspondence**

Dutchess County BOCES Newsletter.

**Public Participation**

Heather Chadwell Dennis, Molly Sager, Jill Arnold, David Whalen & Hilda Heinlein each spoke in reference to the IB Programme.

**Leadership Reports President**

Board President & VP:
**Work Session**: The meeting of November 5, 2019 will be a working session for facilities projects.
**Committee Membership:** Membership was reviewed.

Superintendent:
**District Walk Through**: Mr. D'Angelo & Mr. Fried were joined by Mr. Hartswick, Mrs, Heunis, Mr. Rudy & Mrs. Carnechia for the annual walk through. Mr. D'Angelo expressed his appreciation to custodial staff as well as the Buildings & Grounds staff. Mr. D'Angelo briefly discussed the green iniatives that will be proposed with the assistance of Mr. Yager's new environmental class.
**New MCSD Web-Site:** The new web-site is now active. Mr. D'Angelo thanked Diane Morey, Sean Shock & Kerry Weller for all of the work they have done to make it happen.
**Pouhkeepsie Journal:** Millbrook CSD was featured in the Opening Day article.
**Girls' Basketball NYS Championship sign:** The sign donated my MTA has been installed.
**Donations:** $921 donated for the Bocker family.

**Approve Merged Team With Webutuck CSD**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
WHEREAS, there is insufficient participation to field a Girls' Modified Soccer Team during the Fall 2019 season; and
WHEREAS, the Athletic Director has recommended to the Superintendent of Schools and the Board of Education that the participation of Millbrook's students on Webutuck's Modified Girls' Soccer Team for the Fall 2019 season be approved;
THEREFORE, BE IT RESOLVED, that the Board of Education approve the participation of eligible students from Millbrook Central School District on the Webutuck Central School District's Modified Girls' Modified Team for the Fall 2019 season, as merged teams, pending the approval by the Webutuck Central School District Board of Education.
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby creates one-1.0 FTE Nurse position contingent upon and effective as per Civil Service approval date.
Motion carried. Vote: 6-yes, 0-no.

**Create One Nurse Position**

A member of the public had a question about IB feedback.

**Question Period**

As presented.

**Future Agenda Items**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to enter into executive session for discussions regarding the employment history of particular persons and matters that will imperil the public safety if disclosed, at 8:11 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive Session**

The District Clerk was excused.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

Philip D. D'Angelo, Jr. was appointed District Clerk Pro-Tem.

**Clerk Pro Tem**

A motion was made by Mrs. Heunis, seconded by Mr. Tobin, that the Board leave executive session and return to open session at 9:21 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Open Session**

A motion was made by Mr. Tobin, seconded by Mrs. Carnecchia to approve a 2.5% increase for the 2019-2020 school year for Brian Fried, Assistant Superintendent for Business, Finanace & Operations, effective July 1, 2019.
Motion carried. Vote: 6-yes, 0-no.

**Approve Salary Increase Fried**

A motion was made by Mr. Tobin, seconded by Mrs. Carnecchia to approve a 2.5% increase for the 2019-2020 school year for Caroline Hernandez Pidala, Assistant Superintendent for Curriculum, Instruction & PPS, effective July 1, 2019.
Motion carried. Vote: 6-yes, 0-no.

**Approve Salary Increase Hernandez-Pidala**

A motion was made by Mr. Tobin, seconded by Mrs. Carnecchia to approve a 2.5% increase for the 2019-2020 school year for Philip D'Angelo, Jr., Superintendent of Schools, effective July 1, 2019.
Motion carried. Vote: 6-yes, 0-no.

**Approve Salary Increase D'Angelo**

A motion was made by Mrs. Carnecchia, seconded by Mr. Tobin, that the meeting be adjourned at 9:25 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting Adjourned**

Respectfully submitted,

Philip D. D'Angelo, Jr.
Clerk Pro Tem

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 24, 2019

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Members Present:
Perry Hartswick
John Rudy
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro
Paul Tobin — Arrived 8:11 pm

Others Present:

| | |
|---|---|
| Philip D. D'Angelo | Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Karen Ferguson | Principal |
| Eric Seipp | Principal |
| Michael Ragusa | Director of Facilities |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meteing was called to order at in the Millbrook Middle School Room 25, at 7:00 p.m. by Mr. Hartswick, Board President.

**Public Attendance**

Their were three employees and twenty-two members of the public in attendance.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to accept the minutes of the meeting of September 10, 2019, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve District Plans**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to approve all District Plans, as listed below, for the 2019-2020 school year:
1. Academic Intervention Service (AIS) Plan
2. Comprehensive School Improvement (CSIP) Plan
3. Professional Development Plan (PDP)
4. Shared-Decision Making Plan
5. Special Education Plan

Motion carried. Vote: 6-yes, 0-no.

**Approve Agreement**

Upon the recommnedation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Dutchess County and the District setting forth the terms and conditions for providing a School Resource Officer (SRO)

for the 2019-2020 school year, pending legal counsel review, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve Overnight Trip**

Upon the recommnedation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby approves the overnight Millbrook High School Senior Class field trip to Orlando, Florida (Walt Disney World) for the period of March 25-28, 2020, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Additional Private School Transportation**

This item was pulled from the consent agenda for purposes of discussion.

Upon the recommnedation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the additional private school transportation requests for the 2019-2020 school year.
Motion carried. Vote: 6-yes, 0-no.

**Appoint Custodial Worker**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Kevin Westervelt, Jr. to a 26 week probationary position as a custodial worker, in the non-competitive class of the civil service, commencing September 23, 2019, at an annual salary of the CSEA Contract - Step 1 (to be pro-rated).
Motion carried. Vote: 6-yes, 0-no.

**Appoint Music Teacher Tibbetts**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Jennifer Tibbetts to a four year probationary term as a Full-time (1.0 FTE) Music teacher, K-12, commencing on October 10, 2019 and terminating on October 9, 2023 in the tenure area of Music K-12, at a salary of MA Step 10 ($77,785), to be prorated, based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.
Motion carried. Vote: 6-yes, 0-no.

**Accept Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Jessica Gilmour from her position as District Wellness Coordinator, effective September 16, 2019.

Motion carried. Vote: 6-yes, 0-no.

**Approve Appointment**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to appoint Holly Heady as the District Wellness Coordinator for the 2019-2020 school year at no additional salary.
Motion carried. Vote: 6-yes, 0-no.

**Approve Benefit Statements**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a Benefit Statement for the Non-Union Managerial & Clerical Confidential Employees, including:
Ashley Burhans, District Treasurer;
Holly Peters Heady, School Lunch Manager;
Diane Morey, Director of Technology;
John Mullins, Head Maintenance Mechanic;
Lynn Sticker, Senior Account Clerk Typist
Camille Petrone, Principal Account Clerk;
Michael Ragusa, Director of Facilities;
Sean Shock, Assistant Director of Technology;
Cheryl Sprague, District Clerk, Secretary to the Board of Education, & Administrative Assistant to the Superintendent of Schools;
said Statements shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote 6-yes, 0-no.

**Approve AIS After School Support Teachers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby appoints the following as After School Support Teachers, for the 2019-2020 school year, effective October 1, 2019 through May 1, 2020, at the MTA Tutoring rate of $37.22 per hour:
Leslie Anson (MMS): 2 hrs/week - Mathematics
Dana Bo (MMS): 2 hrs/week - ELA
Brittney Hillman (MHS): 3.5 hrs/week - Math
Samantha Holsborg (MHS): 3.5 hrs/week - ELA
Karen Outwater (MMS): 3 hrs/week - Learning Center
Motion carried. Vote: 6-yes, 0-no.

**Appoint Mentor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby appoints the following mentor at the corresponding stipend for the 2019-2020 school year:
Samantha Bopp as a full-year mentor for Mariah Stafford at a stipend of $1,850.
Motion carried. Vote: 6-yes, 0-no.

**Approve Co-Curricular Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following person to the corresponding co-curricular appointment for the 2019-2020 school year, at the stipend as per the approved MTA Contract:
Dana Bo as Special Education 6-12 Department Head - $2,202.40
Samantha Bopp as Literacy Coordinator K-2 - $1,922.89
Samantha Bopp as Literacy Coordinator 3-5 - $1,922.89
Matt Guardiola as Sound & Lighting Technician - $12.50 per hr
Mary Kay Hummel as Robotics Coordinator - Volunteer
Kelly Osborn - Middle School PM Bus Supervisor - $1,075.19
Jennifer Tibbetts as Choral Director - Secondary Schools - $1,980.01
Michelle Trapani as Special Education K-5 Department Head - $2,202.40
Motion carried. Vote: 6-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 7/31/19, 9/5/19, 9/7/19, 9/10/19 and the recommendations of the Committee on Special Education (CSE) from the meetings of: 9/11/19.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 6-yes, 0-no.

**BOCES Presentation**

Dr. Hooley discussed the progress of the BOCES Capital Project.

**BOCES Student of Distinction**

Mr. Shron, principal of BOCES Career & Technical Education, presented Juliette Valencia as the 2019-2020 Student of Distinction. Ms. Valencia expressed her gratitude and was congratulated for her accomplishments.

**Audit Report**

Audit Committee Report:
Mr. Victor Churchill, an accountant with Sickler, Torchia, Allen & Churchill, CPA's, PC reported on the summary of the auditor's results for the fiscal year ending June 30, 2019. He shared that the overall audit is clean with no material weaknesses identified or significant deficiencies identified.

**Correspondence**

None at this time.

**Public Participation**

Fred Kopilak, Heather Chadwell Denise & Alec Pandeleon each spoke in reference to the IB Programme.

**Board President & VP:**
**BOE Meeting Change**: Mr. Hartswick requested a meeting date change from November 19, 2019 to November 18, 2019.
**Board Officer Training:** Mr. Shapiro shared information obtained at the Board Officer training he attended.

**Leadership Reports President & Vice President**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to amend the 2019-2020 calendar: change November 19, 2019 to Monday, November 18, 2019.
Motion carried. Vote 6-y, 0-no.

**Amend BOE Mtg Calendar**

**Superintendent:**
**Astor Clinical Social Worker**: Mr. D'Angelo explained the services available from the Astor therapist now located in the Middle School.
**3-8 State Testing**: Mr. D'Angelo announced that the 3-8 Math state testing ranked second in Dutchess County & the 3-8 ELA ranked fourth in Dutchess County, overall ranking the district third in the County.
**GCN Training**: 100% compliance reported.

**Leadership Reports Superintendent**

DCBSA – none at this time
District Data Committee – none at this time
Enrollment – as presented
District Facilities Committee – none at this time
Facilities – Mr. Ragusa updated the board
MEF – first meeting was 9/18/19 – All Giving Tree requests were funded
Policy Committee Update – schedule of dates submitted
PTO Liason Report – in the process of recruiting new members
Safety Committee – none at this time
Suspension Incident Report – reporting begins in October
Audit Committee – presented at this meeting

**District Updates & Reports**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:
WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids to furnish materials and labor to complete the Alden Place Secure Vestibule Project, which bids were opened publicly on September 19, 2019; and
WHEREAS, the lowest responsible bidder for the Alden Place Secure Vestibule Project has been identified as per the conditions as stated in the bid document;
THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bid for the Alden Place Secure Vestibule Project to: Profex, Inc., 264 North Plank Road, Newburgh, NY 12550, according to the Bid Report (bid award of $111,000), as presented, a copy of which is incorporated by reference within the minutes of this meeting; and
BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business, Finance & Operations is authorized to execute any documents necessary to effectuate the purposes of this resolution.

**Accept Bid**

Motion carried. Vote: 7-yes, 0-no.

**Approve Change Order**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
WHEREAS, the District awarded a contract for Alden Place Secure Vestibule Project to Profex, Inc. pursuant to Article 5-A of the General Municipal Law; and,
WHEREAS, the District wishes to reduce the scope of work for said contract as agreed to by Profex, Inc. as well as the contract amount;
THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves Change Order #1-01 to the General Contract with Profex, Inc., in connection with the Alden Place Secure Vestibule Project, SED #132201-0011-018, in the amount of ($11,000), as presented to the Board at this meeting and incorporated by reference within this resolution, and authorizes the execution of such change order.
Motion carried. Vote: 7-yes, 0-no.

**IB Update**

Ms. Pidala presented and discussed the IB Programme Survey response forms sent out to staff, students and parents. She suggested as the district continues to look at the value of the IB Programme that other options need to be explored.

**Question Period**

Molly Sager, Honey Whalen, Jill Arnold & Fred Kopilak asked questions in regard to the IB Programme.

**Accept Financial Reports & Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following motion:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
2018/2019: Revenue Reports 6/30/19
Appropriation Status Report by Function covering 7/1/18 - 6/30/19
School Lunch Profit/Loss 5/1/19 - 6/30/19
Treasurer Reports 6/1/19 - 6/30/19: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Funds, Construction Fund, Capital Construction Fund, Trust & Agency, Extra Class Fund and Expendable Trust
Warrants ending 6/30/19: General Fund, School Lund Fund, Construction Fund, Trust & Agency and Federal Funds
Budget Transfers: 1215 notification, 1217 prior
2019/2020: Revenue Reports 8/30/19
Appropriation Status Report by Function covering 7/1/19 - 9/24/19
Treasurer Reports 7/1/19 - 8/30/19: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, Extra Class Fund and Expendable Trust
Warrants ending 9/24/19: General Fund, School Lunch Fund, Construction Fund, Trust & Agency and Federal Funds
Budget Transfers: 1214 prior, 1216 notification, 1218 notification, 1219 prior/notification.

Motion carried. Vote 7-yes, 0-no.

**Accept Audit Report & Recommendations**

Upon the recommendation of the Audit Committee and the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:
WHEREAS the Audit Committee, Superintendent of Schools, and Assistant Superintendent for Business, Finance & Operations reviewed the draft version of the Financial Statements for the year ending June 30, 2019;
BE IT RESOLVED, that the Board of Education hereby accepts the Financial Statements for the year ending June 30, 2019, contingent on receipt of the finalized version of the report.
Motion carried. Vote: 7-yes, 0-no.

**Accept Donation MEF**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the following donation, with gratitude, from the MEF: MEF Giving Tree Grant in the amount of $5,698.02.
Motion carried. Vote: 7-yes, 0-no.

**Executive Session**

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to enter into executive session for discussions regarding the employment history of a particular person at 8:35 pm.
Motion Carried. Vote: 7-yes, 0-no.

**Open Session**

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl, that the Board leave executive session and return to open session at 9:10 pm.
Motion carried. Vote: 7-yes, 0-no.

**Accept Resignation D'Angelo**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy, that the board adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Philip D. D'Angelo, Jr., from his position as Superintendent of Schools, for the purpose of retirement, effective December 31, 2019.
Motion carried. Vote: 7-yes, 0-no.

**Meeting Adjourned**

A motion was made by Mrs. Heunis and seconded by Mr. Tobin, that the meeting be adjourned at 9:30 pm.
Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 7, 2019

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Members Present:
Perry Hartswick
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
John Rudy
Howard Shapiro
Paul Tobin

Others Present:

| | |
|---|---|
| Philip D. D'Angelo | Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Thomas Libka | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The hearing was called to order in the Millbrook Middle School, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Meeting Attendance**

There were two employees, one member of the media & one member of the public in attendance.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to accept the minutes of the meeting of September 24, 2019, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Surplus Misc Items**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares the five (5) items presented below, as surplus and obsolete, as they are damaged beyond repair, and allow for their appropriate removal:
Middle School Library Equipment:
Sharp TV, Mintick DVD Player, RCA VCR Player, TV Cart
Athletic Department Equipment:
Scotsman Ice Maker.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Anderson Center Consulting and the District setting forth the terms and conditions for providing evaluation services

and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Lease Agreement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute a 60-month lease agreement with Dutchess BOCES, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve 2019-2020 APPR Hardship Waiver**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education President is hereby authorized, along with the Superintendent of Schools, to sign the Certification Form for the submission of the 2019-20 school year Undue Burden Independent Evaluator Hardship Waiver Application for the District's Section 3012-d APPR Plan to the State Education Department. A copy of said application shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Tax Refund**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, James B. Conklin filed an Application for Refund or Credit of Real Property Taxes for the Year 2018 regarding a parcel of property located within the Millbrook Central School District located at 3665 Route 44, Town of Washington, New York, Tax Map No. 135889-6865-00-280388, on the basis that the house on the property had been demolished prior to the taxable status date for 2018 but, due to the failure to submit the demolition permit to the assessor, the fact that the house was demolished was not considered in determining the assessed value of the parcel on the 2018 tax roll, which roll was used to determine the 2018-2019 school taxes; and
WHEREAS, an Investigator from and the Director of the Dutchess County Real Property Tax Service Agency have determined that an error in essential fact was made pursuant to Section 550(3)(A) of the Real Property Tax Law and that the assessed value should be changed from $244,000 to $174,000 for the Year 2018, and has recommended that the Application for Refund or Credit of Real Property Taxes for the Year 2018 be approved; and
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education has examined the application and the County Director's recommendation and hereby approves the Application for Refund or Credit of Real Property Taxes for the Year 2018 and directs the Assistant Superintendent for Business, Finance & Operations and School Tax Collector to issue a partial refund of the 2018-2019 tax bill, in the amount of $1,067.95, and that notice of approval of such application be mailed to the applicant.
Motion carried. Vote: 7-yes, 0-no.

**Appoint School Nurse**

Upon the recommendation of the Superintendent, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Maureen Seipp to a 26 week probationary position as School Nurse, at a salary of $45,413.40, prorated, CSEA Contract, Nurse - Step 9, effective October 7, 2019.

**Accept Resignation**

Upon the recommendation of the Superintendent, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation for retirement purposes of Diane Morey, from her position as Director of Technology, effective December 31, 2019.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Mentor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby appoints the following mentor at the corresponding stipend for the 2019-2020 school year:
Daniel Dunninger as a full-year mentor for Jennifer Tibbetts at a stipend of $1,850.
Motion carried. Vote: 7-yes, 0-no.

**Approve Extra Class**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following to the corresponding class assignments for the 2019-2020 school year:
Samantha Holsborg - 1 extra section MHS ENL
Motion carried. Vote: 7-yes, 0-no.

**Accept Resignation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Maureen Ackerman from her 2019-2020 co-curricular SADD advisorship, effective October 3, 2019.
Motion carried. Vote: 7-yes, 0-no.

**Approve Leave**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves a paid leave request for Employee #1630 beginning on or about January 1, 2020, noting that accrued sick days will be used until deemed fit for duty at which time unpaid leave will be used through June 30, 2020, as per the MTA Agreement, Article IV, Section D.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Teacher Trainers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board of Education appoints the following persons as teacher trainers at a rate of $50/hour, per the MTA Contract, Article II, Section B4 for the 2019-2020 school year:
John Ahern, Samantha Holsborg, Allissa Kelly, Loren Kelly, Jennifer Leggett, Maxine McGowan, Cathie Morton, Susan Scaglione & Andrew Strawinski.
Motion carried. Vote 7-yes, 0-no.

**Approve Co-Curricular Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following one (1) person to the corresponding co-curricular appointment for the 2019-2020 school year, at the stipend as per the approved MTA Contract:
Leslie Anson - Modified Girls Soccer Coach - $2,372.49;
Thomas Chanowsky - SADD Co-advisor - $537.59 (half-stipend);
Lauren Prince - SADD Co-advisor - $537.59 (half-stipend);
BE IT FURTHER RESOLVED, that the Board of Education hereby appoints the following student to the corresponding co-curricular appointment for the 2019-2020 school year, at the student stipend, as presented:
Abigail DeMan - Sound & Lighting Technician - $12.50/hr
Motion carried. Vote: 7-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 9/10/19, 9/12/19, 9/13/19, 9/17/19, 9/19/19, 9/20/19, 9/23/19, 9/24/19 & 9/26/19.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Correspondence**

Final Audit Report from Sickler, Torchia, Allen & Churchill, CPA's, PC.

**Public Participation**

None at this time.

**Leadership Reports President**

Board President & VP:
A brief discussion of video or audio recording of meetings took place.

Superintendent:
A schedule of District Committee Meetings was distributed. The Board was updated on the following: APPR, BEDS & Academic Committees.

Assistant Superintendent:
Mr. Fried presented a tentative capital project schedule.
Ms. Pidala gave an update on Curriculum & Development.

**BOE Wellness Committee**

Mr. Shapiro presented the NYS MH iniative which led to a Board Member being added to the Wellness Committee.

**Question Period**

None at this time.

As presented.

**Future Agenda Items**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to enter into executive session for discussions regarding the employment history of particular persons and matters leading to the employment of a particular corporation, at 8:35 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive Session**

A motion was made by Mrs. Heunis, seconded by Mr. Tobin, that the Board leave executive session and return to open session at 9:57 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Open Session**

A motion was made by Mrs. Carnecchia, seconded by Mr. Tobin, that the meeting be adjourned at 9:57 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Meeting Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 22, 2019

---

Members Present:
Perry Hartswick
John Rudy
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
Howard Shapiro

Members Absent:
Paul Tobin

Others Present:

| | |
|---|---|
| Philip D. D'Angelo | Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Steve Cabello | Principal |
| Michael Ragusa | Director of Facilities |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order in the Millbrook Middle School, at 7:00 p.m. by Mr. Hartswick, Board President.

**Public Attendance**

There were three employees and two members of the public in attendance.

**Public Hearing**

Mr. D'Angelo presented the District Wide Safety Plan which will be open to public comment for 30 days.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to accept the minutes of the meeting of October 7, 2019, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve Overnight Field Trip**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby approves the overnight 8th grade field trip to Washington D.C. for the period May 13-15, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Surplus Equipment**

Upon the recommnedation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares the following items as surplus and obsolete as they are broken beyond repair or outdated, and

allow for their appropriate removal:
Computer Equipment (District), as listed.
Motion carried. Vote: 6-yes, 0-no.

**Approve Leave Request**

Upon the recommnedation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED that the Board hereby grants the family medical leave request from Employee # 502 commencing November 1, 2019 noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 6-yes, 0-no.

**Termination Of Employment**

Upon the recommnedation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED that the Board hereby terminates the employment of Food Service Helper, Nichole Powlis, for abandoning her position, effective September 1, 2019.
Motion carried. Vote: 6-yes, 0-no.

**Salary Adjustments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED that the Board hereby authorizes the following salary credit increments and salary column change, as per the MTA Contracts effective September 1, 2019.
Salary Credit Increments:
John Ahern - 1.5 credits
Leslie Anson - 3 credits
Nicole Barnes - 3 credits
Alexandra Chanowsky - 4 credits
Daniel Dunninger - 3 credits
Sarah Gonzalez - 3 credits
Brittney Hillman - 18 credits
Samantha Holsborg - 6 credits
Eilis Petrisino - 18 credits
Susan Scaglione - 3 credits
Veronica Smith - 3 credits
Andrew Strawinski - 2 credits
Kristen Stuart - 3 credits
Salary Column Change
Ellen Bosan - MA30 Step 2 + 3 credits
Motion carried. Vote: 6-yes, 0-no.

**Amend Co-Curricular Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the co-curricular appointment of Sarah Sullivan, dated 6/18/2019, from Coordinator of

IB Extended Essay to Co-Coordinator of IB Extended Essay at a stipend of $961.44 for the 2019-2020 school year.
Motion carried. Vote: 6-yes, 0-no.

**Approve Co-Curricular Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2019-2020 school year, at the approved MTA stipends, as presented:
Cathie Morton - Co-Coordinator IB Extended Essay - $961.44
Motion carried. Vote: 6-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 9/25/19, 10/1/19, 10/2/19, 10/3/19, 10/8/19, 10/9/19 & 10/10/19.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 6-yes, 0-no.

**Mental Health Student Support Services Presentation**

The Social Worker placed in the District through Astor Services, Danielle Menist, explained her role to the Board. Ms. Menist explained how she works closely with the Psychologists; Guidance Counselors & Administrators to create a fluid relationship with staff and students.

**Correspondence**

BOCES October Spotlight attached.

**Public Participation**

Mr. Kopilak spoke in reference to the IB Programme.

**Leadership Reports President, VP & Superintendent**

Board President & VP:
NYSSBA Convention: Mr. Hartswick, Mr. Shapiro, Mr. Rudy & Mr. D'Angelo will be attending the 100th NYSSBA Convention in Rochester, NY.

Superintendent:
Director of Technology Position: Mr. D'Angelo & Mr. Fried discussed the plan to move forward with the hiring process for this position as well as defining the role. The Board agreed and two members, John Rudy & Perry Hartwsick, will be on the interview team.

**District Updates & Reports**

DCBSA – John Rudy & Jennifer Carnecchia will rotate being backup
District Data Committee – Next scheduled meeting is November 19th
Enrollment – As presented
Facilities – Mr. Ragusa presented updates
MEF – Meetings are the 3rd Thursday of the month: 7-8:30pm
Policy Committee Update – Next meeting is October 29th

PTO Liason Report – Deb Mangione shared about upcoming events & new members
Safety Committee – Mr. Fried reviewed the October 17th meeting
Suspension Incident Report – as presented
Audit Committee – Next meeting tbd

Mr. Kopilak spoke in reference to the IB Programme.

**Question Period**

Upon the recommendation of the Audit Committee and the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
2019/2020: Revenue Reports 9/30/19
Appropration Status Report by Function covering 7/1/19 - 10/22/19
Treasurer Reports 7/1/19 - 9/30/19: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency and Extra Class Fund
Warrants ending 10/22/19: General Fund, School Lunch Fund, Construction Fund, Trust & Agency and Federal Funds
Budget Transfers: 1221 prior, 1220 notification, 1222 federal
Motion carried. Vote: 6-yes, 0-no.

**Accept Financial Reports & Warrants**

As presented.

**Future Agenda Items**

A motion was made by Mrs. Heunis and seconded by Mr. Rudy to enter into executive session for discussions regarding the employment history of a particular person and the employment of a particular corporation at 9:26 pm.
Motion Carried. Vote: 6-yes, 0-no.

**Executive Session**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia, that the Board leave executive session and return to open session at 10:08 pm.
Motion carried. Vote: 6-yes, 0-no.

**Open Session**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia, that the meeting be adjourned at 10:08 pm.
Motion carried. Vote: 6-yes, 0-no.

**Meeting Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 5, 2019

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Members Present:
Perry Hartswick
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
John Rudy
Howard Shapiro
Paul Tobin

Others Present:

| | |
|---|---|
| Philip D. D'Angelo | Superintendent of Schools |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Eric Seipp | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The hearing was called to order in the Millbrook Middle School Library, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Meeting Attendance**

There were two employees & seven members of the public in attendance.

**Accept Minutes**

A motion was made by Mr. Tobin and seconded by Mrs. Heunis to accept the minutes of the meeting of October 22, 2019, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve Extension Transportation Contract**

This item was tabled until the November 18, 2019 Board meeting.

**Amend Probationary Appointment Holsborg**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Heunis to adopt the following resolution:
WHEREAS, at the Board of Education meeting held on August 21, 2018, Samantha Holsborg, who possesses English 7-12 certification, was appointed to serve a four-year probationary term as a special education teacher in the English Language Arts Education tenure area, commencing September 1, 2018 terminating on August 31, 2022; and
WHEREAS, based upon the needs of the District, Ms. Holsborg will be devoting a substantial portion (at least 40%) of her time to providing instruction in both the English Language Arts Education tenure area and the English to Speakers of Other Languages tenure area, and is qualified to teach in the ENL area based upon her English to Speakers of Other Languages certification;
NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the

Superintendent of Schools, the Board of Education hereby amends Ms. Holsborg's probationary appointment to reflect an interdisciplinary probationary appointment in both the English Language Arts Education and English to Speakers of Other Languages tenure areas, commencing September 1, 2018 and terminating on August 31, 2022. In order to be eligible for appointment to tenure, said teacher must receive at least three years of effective or highly effective overall APPR ratings pursuant to Education Law Section 3012-d during the four-year probationary term, and may not receive an ineffective overall APPR rating in the final year of probation.
Motion carried. Vote: 7-yes, 0-no.

**Approve Co-Curricular Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointment for the 2019-2020 school year, at the stipend as per the approved MTA Contract:
Darin Daly - JV Boys Basketball Coach - $3,296.64;
Shelley Hollingsworth - Winter Cheerleading Coach - $2,372.49;
Jeanene Kascsak - HS Interact Advisor - $1,075.19;
Brian Kelly - Modified Boy's Basketball Coach - $2,372.49;
Kelly Mahoney - Assistant Coach Winter Track - $3,296.64
Motion carried. Vote: 7-yes, 0-no

**Approve CSE & CPSE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 10/11/19, 10/15/19, 10/16/19, 10/17/19 and 10/22/19.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Correspondence**

The Board Members received an invitation to attend the National Honor Society Induction Ceremony on November 13, 2019.

**Public Participation**

Holly Sager spoke in reference to the IB Programme.

**Leadership Reports President**

Board President & VP:
Perry Hartswick, John Rudy & Howard Shapiro shared information gathered while attending the NYSSBA Convention.
Superintendent:
The Board was updated on the following: Policy Committee, Alden Place project timeline & MEF Bright Idea Grant applicatons.
Assistant Superintendent:
Ms. Pidala updated members of the Pre-K information gathered to date.
Principal:
Mr. Seipp discussed topics regarding the High School.

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|---|---|
| Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to adopt the following resolution:<br>BE IT RESOLVED, that the Board of Education hereby accepts a donation of $2,000, with gratitude, from IBM for the purpose of enhancing the STEAM program at the Middle School, awarded in recognition of the volunteer service of Jason Hall and authorizes the increase of budget line 2110.500.02.2003 by the amount of the donation ($2,000).<br>Motion carried. Vote 7-yes, 0-no. | **Accept Donation** |
| Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to adopt the following resolution:<br>BE IT RESOLVED, that the Board of Education hereby accepts a donation of $2,000, with gratitude, from IBM for the purpose of enhancing the STEAM program at the High School, awarded in recognition of the volunteer service of Lisa Lacey and authorizes the increase of budget line 2110.500.01.2003 by the amount of the donation ($2,000).<br>Motion carried. Vote: 7-yes, 0-no. | **Accept Donation** |
| First reading of policy #5405- Student Wellness. | **First Reading Policy #5405** |
| Fred Kopilak, Molly Sager, Susan Murphy & Mellissa Hall addressed the Board. | **Question Period** |
| As presented. | **Future Agenda Items** |
| A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to enter into executive session for discussions regarding the employment of particular persons and matters leading to the employment of a particular corporation, at 8:55 p.m.<br>Motion carried. Vote: 7-yes, 0-no. | **Executive Session** |
| A motion was made by Mr. Tobin, seconded by Mr. Lehmkuhl, that the Board leave executive session and return to open session at 10:22 p.m.<br>Motion carried. Vote: 7-yes, 0-no. | **Open Session** |
| A motion was made by Mr. Lehmkuhl, seconded by Mrs. Carneccha, that the meeting be adjourned at 10:22 p.m.<br>Motion carried. Vote: 7-yes, 0-no. | **Meeting Adjourned** |

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
November 14, 2019

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
John Rudy
Paul Tobin

Others Present:
Cheryl Sprague District Clerk

| | |
|---|---|
| The meeting was called to order in Room 25 of the Millbrook Middle School in Room 25, at 6:02 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance. | **Call to Order** |
| No attendance. | **Meeting Attendance** |
| None at this time. | **Public Participation** |
| A motion was made by Mr. Tobin and seconded by Mr. Rudy to enter into executive session to discuss matters leading to the employment of a particular person for the position of Interim Superintendent at 6:03 p.m.<br>Motion carried. Vote: 7-yes, 0-no. | **Executive Session** |
| A motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl, that the Board leave executive session and return to open session at 8:38 p.m.<br>Motion carried. Vote: 7-yes, 0-no. | **Open Session** |
| A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adjourn the meeting at 8:38 p.m.<br>Motion carried. Vote: 4-yes, 0-no | **Adjourn Meeting** |

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 18, 2019

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Members Present:
Perry Hartswick
John Rudy
Jennifer Carnecchia
Claudia Heunis — Arrived 7:08 p.m.
Thomas Lehmkuhl
Howard Shapiro

Members Absent:
Paul Tobin

Others Present:

| | |
|---|---|
| Philip D. D'Angelo | Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Pidala | Assistant Superintendent |
| Steve Cabello | Principal |
| Thomas Libka | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order in the Millbrook Middle School, at 7:00 p.m. by Mr. Hartswick, Board President.

**Public Attendance**

There were two employees, one member of the media and three members of the public in attendance.

**Accept Minutes**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of November 5, 2019 & November 14, 2019, as presented.
Motion carried. Vote: 5-yes, 0-no.

**Approve District Level Safety Plan**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education approves the District-Level Safety Plan, as reviewed at the October 22, 2019 Public Hearing and as presented.
Motion carried. Vote: 5-yes, 0-no.

**Amend Salary Adjustment**

Upon the recommnedation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the October 22, 2019 salary increment adjustment for Samantha Holsborg from a six (6) credit

increase to a column shift to the MTA 2016-2020 Agreement - MA Step 2, effective September 1, 2019.
Motion carried. Vote: 5-yes, 0-no.

**Accept Co-Curricular Resignation**

Upon the recommnedation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Erin Hicks, from her co-curricular position as Girls Modified Basketball Coach, effective November 4, 2019.
Motion carried. Vote: 5-yes, 0-no.

**Approve Co-Curricular Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2019-2020 school year, at the approved MTA stipends, as presented:
Ashton Morris - Senior Explore Internship Coordinator - $1,922.89
Maureen Seipp - Modified Basketball Coach Girls - $2,372.49
Motion carried. Vote: 5-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 10/17/19, 11/04/19, 11/05/19 & 10/10/19.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 5-yes, 0-no.

**Correspondence**

High School Environmental Club initiative to reduce the use of plastic utensils is highlighted in the Mid-Hudson News.
BOCES Spotlight.

**Public Participation**

None at this time.

**Leadership Reports President President, VP & Superintendent**

Board President & VP:
Mr. Hartswick stated that the interim Superintendent Search is in process.

Superintendent:
The Superintendent of Schools updated the board on the District Leadership Team & High School Academic Programming.

Assistant Superintendent:
Caroline Pidala updated the board on information pertaining to DCC classes & the status of Pre-K exploration to date.

Brian Fried updated the board on information pertaining to facilites, transportation, wellness committee, recycling, technology, safety, prelimianary tax cap calculation.

Principals:
Thomas Libka and Eric Seipp updated the board on happenings within their respective buildings.

**District Updates & Reports**

DCBSA – John Rudy & Jennifer Carnecchia will rotate being backup
District Data Committee – Next scheduled meeting is November 19th
Enrollment – As presented
Facilities – Mr. Fried presented
MEF – Meetings are the 3rd Thursday of the month: 7-8:30pm
Policy Committee Update – Next meeting is December 10th
PTO Liason Report – Nothing at this time
Safety Committee – Next meeting is December 12th
Suspension Incident Report – as presented
Audit Committee – Next meeting tbd

**Approve Transportation Extension**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education ("Board") hereby approves a three-year
extension of all transportation contracts with First Student, Inc. for the 2020-2021, 2021-2022 and 2022-2023 school years in accordance with their proposal document, dated September 27, 2019 and the Regulations of the Commissioner of Education that are in effect for such school years, subject, however, to the approval of the District's voters at the Annual Meeting on May 19, 2020; and
BE IT FURTHER RESOLVED, that in the event the District's voter do not approve the three-year contracts, as set forth above, the Board hereby approves the extension of the transportation contracts with First Student, Inc. for one year in accordance with the Regulations of the Commissioner of Education; and
BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to execute extension contracts with First Student, Inc.
Motion carried. 5-yes, 1-no (Shapiro)

**Question Period**

None.

**Accept Financial Reports & Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Reports 10/31/19; Appropration Status Report by Function covering 7/1/19 - 11/18/19; Treasurer Reports 7/1/19 - 10/31/19: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency and Extra Class Fund

Warrants ending 11/18/19: General Fund, School Lunch Fund, Trust & Agency and Federal Funds
Budget Transfers: 1225 prior, 1224 notification, 1223 federal
Motion carried. Vote: 6-yes, 0-no.

**Accept Donation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the donation of $2,000.00, with gratitude, from the Millbrook Sports Boosters, for the purpose of contributing to the purchase of a basketball shooting machine, as presented to the Board at this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Future Agenda Items**

As presented.

**Executive Session**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to enter into executive session for discussions regarding the employment history of a particular person and the employment of a particular corporation at 9:07 pm.
Motion Carried. Vote: 6-yes, 0-no.

**Open Session**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia, that the Board leave executive session and return to open session at 9:58 pm.
Motion carried. Vote: 6-yes, 0-no.

**Appoint Interim Superintendent**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Laura Mitchell as the Superintendent of Schools of the Millbrook Central School District, effective January 1, 2020 through June 30, 2020, at the rate of $850 per day; and
BE IT FURTHER RESOLVED, that the Board authorizes its President to execute an Agreememt dated November 18, 2019 with Laura Mithchell, that sets Forth the terms and conditions of her employment as Interim Superintendent of Schools. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Meeting Adjourned**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis, that the meeting be adjourned at 10:01 pm.
Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
December 3, 2019

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
John Rudy
Paul Tobin

Others Present:
Cheryl Sprague District Clerk

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|---|---|
| The meeting was called to order in the Millbrook CSD District Conference Room in the Middle School, at 6:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance. | **Call to Order** |
| No attendance. | **Meeting Attendance** |
| None at this time. | **Public Participation** |
| A motion was made by Mrs. Heunis, seconded by Mr. Lehmkuhl to enter into executive session to discuss the employment history of a particular person & discussions regarding the employment of a particular person & or corporation. Motion carried. Vote: 7-yes, 0-no. | **Executive Session** |
| A motion was made by Mrs. Heunis, seconded by Mr. Tobin that the Board leave executive session & return to open session at 7:17 p.m. Motion carried. Vote: 7-yes, 0-no. | **Open Session** |
| A motion was made by Mrs. Heunis, seconded by Mr. Rudy that the Board of Education hereby engages the services of Dutchess County Board of Cooperative Sercvices to serve as the Board's Consultant to conduct a search form candidates for the position of Superintendent of Schools, and authorizes the Board President to execute an agreement or such other document with the Dutchess BOCES, as needed to effecuate the provision of this service. Motion carried. Vote: 7-yes, 0-no. | **Approve Consultant for Superintendent Search** |
| A motion was made by Mrs. Carnecchia, seconded by Mr. Tobin that the Board of Education hereby appoints Philip D. D'Angelo, Jr. as a per diem consultant to the Interim Superintendent of Schools, at a per diem rate of $883.04, maximum of 10 days, effective Januanry 2, 2020 through January 30, 2020. Motion carried. Vote: 7-yes, 0-no. | **Approve Consultant Per Diem** |
| A motion was made by Mr. Lehmkuhl, seconded by Mr. Rudy to adjourn the meeting at 7:21 p.m. Motion carried. Vote: 7-yes, 0-no. | **Adjourn Meeting** |

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 19, 2019

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis — Arrived 6:10 p.m.
Thomas Lehmkuhl
John Rudy

Members Absent:
Paul Tobin

Others Present:

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| Philip D. D'Angelo | Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Steve Cabello | Principal |
| Thomas Libka | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order in the Millbrook Middle School, at 6:00 p.m. by Mr. Hartswick, Board President.

**Public Attendance**

There were three staff members, one member of the media and six members of the public in attendance.

**Executive Session**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to enter into executive session for discussions pursuant to Artivle 14 of the Civil Service Law and the employment history of particular persons at 6:01 pm.
Motion Carried. Vote: 5-yes, 0-no.

**Open Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl, that the Board leave executive session and return to open session at 7:13 pm.
Motion carried. Vote: 6-yes, 0-no.

**Presentation**

Cathie Morton along with four students who participate in the MakerSpace program presented information about their respective projects and the impact it has had on them. They then dedicated MakerSpace to retiring Superintendent of Schools, Philip D. D'Angelo, Jr.: Dare to Dream MakerSpace.

**Recess**

A motion was made by Mr. Shapiro and seconded by Mrs. Heunis to take a brief recess to have refreshments. The meeting resumed at 7:41 pm.
Motion carried. Vote: 6-yes, 0-no.

**Appoint Investigator**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education appoints Margaret Leibowitz to investigate employment-related matters regarding employee number 121919 at the rate of $200.00 per hour.
Motion carried. Vote: 6-yes, 0-no.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to accept the minutes of the meeting of November 18, 2019 & December 3, 2019, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Authorize Ballot Destruction**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, in accordance with NY Education Law 2034(6), it is Resolved that the District Clerk shall unseal and open the ballot box used in the school district vote held in May 2019 and destroy all ballots found therein.
Motion carried. Vote: 6-yes, 0-no.

**Adopt 2020-2021 Budget Calendar**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby adopts the Budget Calendar for the 2020-2021 Budget as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve Health Service Rate 2019-2020**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education establishes the health services contract rate for the 2019-2020 school year to be $1,088.59.
Motion carried. Vote: 6-yes, 0-no.

**Amend Lease Agreement Dutchess BOCES**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
WHEREAS, THE Board of Education of the Millbrook Central School District desires to enter into a sixty (60) month lease with the Dutchess County BOCES to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 505 Instructional Technology Services.
NOW, THEREFORE, it is RESOLVED, that the Board of Education of the Millbrook Central School District agrees to enter into a lease with the Dutchess BOCES for the provision of said services to the District not to exceed $3,480.00 plus related borrowing fees, during the term of this lease, finalized by the Superintendent, subject to the approval of the Commissioner of Education, for a period of sixty (60) months within the following fiscal years; 2019-20, 2020-21, 2021-22, 2022-23, 2023-2024.
Motion carried. Vote: 6-yes, 0-no.

**Approve FMLA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED that the Board hereby grants the FMLA medical leave request from Employee #1285
commencing October 29, 2019 through December 29, 2019 noting that FMLA and accrued family sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 6-yes, 0-no.

**Approve FMLA**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED that the Board hereby grants the FMLA medical leave request from Employee #1280
commencing November 14, 2019 noting that FMLA and accrued family sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 6-yes, 0-no.

**Appoint Athletic Study Center Monitor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Janet Monahan as the Athletics Study Center Monitor, at a rate of $12.96 per hour, effective November 18, 2019.
Motion carried. Vote: 6-yes, 0-no.

**Appoint Long-term Library Media Specialist Substitute**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Laura Roberts to a long-term substitute position as a Library Media Specialist Leave Replacement, to serve at the pleasure of the Board, effective on or about January 2, 2020 through the duration of the leave for employee #1630, which is anticipated through June 30, 2020 at a salary of MA Step 1, prorated, per the MTA Contract.
Motion carried. Vote: 6-yes, 0-no.

**Approve Co-Curricular Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following staff member to the corresponding co-curricular appointment for the 2019-2020 school year, at the approved MTA stipends, as presented and the following students to the corresponding co-curricular appointments for the 2019-2020 school year, at the Board of Education approved stipends:
Staff:
Shawn Stoliker - High School Weight Room Supervisor - Winter Season - $1,064.54;

and Students:
Adam Abuoukal - Shot Clock Operator at $27.37 per event (2 games);
Teresa Dushaj - Basketball Timekeeper at $27.37 per event (2 games);
Collin Fuller - Basketball Timekeeper at $27.37 per event (2 games);
Trevor Gruntler - Basketball Timekeeper at $27.37 per event (2 games);
Connor Moseman - Boys Basketball Scorekeeper at $32.84 per event (2 games);
Julia Williams - Girls Basketball Scorekeeper at $32.84 per event (2 games).
Motion carried. Vote: 6-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and Committee on Preschool Special Education (CPSE) from the meetings of 9/18/19, 10/08/19, 10/10/19, 11/05/19, 11/06/19, 11/12/19, 11/13/19, 11/15/19, 11/18/19, 11/19/19, 11/26/19, 12/04/19, 12/06/19, 12/09/19 & 12/10/19.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 6-yes, 0-no.

**Correspondence**

BOCES Spotlight – December.

**Public Participation**

Giovanni Mazzarelli spoke about the impact of immunization laws.

**Leadership Reports President, VP & Superintendent**

Board President & VP:
Meeting with Dr. Hooley scheduled for December 23, 2019.

Superintendent:
Media Design & Production presentation
Low enrollment class review

Assistant Superintendent:
Brian Fried: Building Condtion Survey, Director of Technology search, Cafeteria Audit by NYS.

**District Updates & Reports**

DCBSA – Mr. Hartswick attended
District Data Committee – Nothing at this time
Enrollment – As presented
District Facilities – Mr. Fried discussed
District Wellness – Mr. Fried updated
Facilities – Mr. Fried discussed
MEF – Mr. D'Angelo mentioned that Chris Rosenbergen stepped down as Chair. The Board thanked Mr. Rosenbergen for his time and dedication.
Policy Committee Update – Mr. Rudy discussed
PTO Liaison Report – Nothing at this time
Safety Committee – Nothing at this time
Suspension Incident Report – As presented

Superintendent Mileage Report – As presented
Audit Committee – Next meeting tbd

Mr. Mazzarelli addressed the Board in reference to immunization laws.

**Question Period**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Reports 11/30/19;
Appropration Status Report by Function covering 7/1/19 - 12/17/19;
Treasurer Reports 7/1/19 - 11/30/19: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency and Extra Class Fund;
Warrants ending 12/17/19: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1226 notification
Motion carried. Vote: 6-yes, 0-no.

**Accept Financial Reports & Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes its President to execute an Agreement dated December 17, 2019, between the District and Diane Morey, to perform the services of Director of Technology on a temporary basis, effective January 13, 2020 through April 12, 2020. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve Appointment Morey**

A motion was made by Mrs. Heunis and seconded by Mr. Rudy to adopt the following resolution:
Be It Resolved that the Board President is authorized to execute Hardship and Eligibility Amendments to the Millbrook Central School District 403(b) Retirement Plan, as presented to the Board at this meeting, in order to bring the District's 403(b) Plan in conformance with the regulation changes regarding eligibility requirements for part-time employees and hardship distributions. A copy of the Hardship and Eligibility Amendments are incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve 403b Plan Amendment**

A motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves a transportation contract with Dutchess County BOCES from September 1, 2019 through June 30, 2020 in accordance with the Regulations of the Commissioner of Education that are in effect for the 2019-2020 school year;

**Approve DC BOCES Transportation Contract**

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board of Education President to sign and execute the contract with Dutchess BOCES. Said contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Accept Donation IBM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation of $2,000, with gratitude, from IBM for the purpose of enhancing the MakerSpace program at Alden Place Elementary, authorizes the increase of budget line A2110.500-05-2003 by the amount of the donation ($2,000).
Motion carried. Vote: 6-yes, 0-no.

**Accept Donation Janice Glaser Silverstone**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation of seventy (70) books at a total value of $250.00, with gratitude, from Janice Glaser-Silverstone, to be placed in the Millbrook High School Foreign Language department.
Motion carried. Vote: 6-yes, 0-no.

**Accept Donation Ruth & Rachel Greene**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Huenis and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby accepts a donation in the amount of $100 from Ruth & Rachel Greene to be allocated to the Environmental Club for use as the Club deems appropriate.
Motion carried. Vote: 6-yes, 0-no.

**Accept Donation MEF**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Huenis and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the following donations, with gratitude, from the Millbrook Educational Foundation (MEF), as follows:
A. MEF 2019-2020 Arts-In-Education Grant for the District in the amount of $16,000 as submitted annually by Phil D'Angelo;
&
B. MEF Bright Idea Grants (3) in the total amount of $6,099.86:
1. World Drumming Grant for the Middle School Music Program in the amount of $2,226.10 as submitted by Jennifer Tibbetts;
2. Camera for the High School Art Room for the High School Photography Program in the amount of $1,022.76 as submitted by Michelle Cring;
3. Athletic Hall of Fame/Historical Team & Individual Championships for the District/Community in the amount of $2,851.00 as submitted by Al Hammell.
Motion carried. Vote: 6-yes, 0-no.

As presented.

**Future Agenda Items**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis, that the meeting be adjourned at 9:05 pm.
Motion carried. Vote: 6-yes, 0-no.

**Meeting Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 14, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Thomas Lehmkuhl
John Rudy
Paul Tobin

Absent:
Claudia Heunis

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Karen Ferguson | Principal |
| Thomas Libka | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The hearing was called to order in the Millbrook Middle School Library, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Meeting Attendance**

There were two employees & thirteen members of the public in attendance.

**Introduction**

Mr. Hartswick introduced Laura Mitchell, Interim Superintendent of Schools.

**Executive Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to enter into executive session to discuss matters leading to the appointment of a particular person and to seek advice from legal council.
Motion carried. Vote: 6-yes, 0-no.

**Open Session**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to leave executive session and return to open session at 7:47 pm.
Motion carried. Vote: 6-yes, 0-no.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to accept the minutes of the meeting of December 19, 2019 as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve Health**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following

resolution:

**Service Contract WCSD**

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Wappingers Central School District for Health Services for approximately five (5) resident students of the Millbrook Central School District attending non-public schools in the Wappingers Central School District, in the aggregate amount of $3,892.00 for the period September, 2019 through June, 2020, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve Agreement Google**

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, Google LLC ("Vendor") provides certain services to the District pursuant to certain contractual arrangements and Vendor Terms of Service ("TOS") entered into between District and Vendor through a CoSer with Erie 1 Board of Cooperative Educational Services ("Erie 1 BOCES"); and,
WHEREAS, Erie 1 BOCES has entered into an Agreement with Vendor ("Agreement") in order to address and give binding effect to the terms of New York Education Law Section 2-d and Section 1.8, which Agreement provides that school districts can become party to the Agreement by executing a written opt-in to do so; and,
WHEREAS, the Millbrook Central School District wishes to become party to the Agreement;
NOW THEREFORE, District attests and agrees as follows:
1. The District has evaluated its needs with respect to New York Education Law Section 2-d and wishes to become subject to the terms of the Agreement;
2. The District will provide Erie 1 BOCES with a copy of this resolution as formal notice that that the District is opting into the Agreement in accordance with Section 1.8 thereof; and
3. By executing this Opt-In, the District agrees to be bound by and to comply with the terms of the Agreement.
Motion carried. Vote: 6-yes, 0-no.

**Approve Overnight Trip**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the overnight field trip to Orlando, Florida, for the Millbrook Competition Cheer Team to attend the International Cheerleading Competition held by Americheer, sanctioned by NYSPHSAA, for the period March 21-23, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Approve MTA SMOA**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that upon the recommendation of the District's negotiating team, the Board of Education hereby ratifies the provisions of a Memorandum of Agreement between the Millbrook Central School District and the Millbrook Teachers' Association, dated December 20, 2019, for a one year extension to the

parties' Collectively Negotiated Agreement that is set to expire on June 30, 2020, such that said agreement shall now be extended through June 30, 2021; and
BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the expenditure of those monies necessary to implement the economic provisions of the 2020-2021 school year extension to the parties' Collectively Negotiated Agreement.
Motion carried. Vote: 6-yes, 0-no.

**Approve Interim Superintendent Appointments**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
Motion to appoint Laura Mitchell, Interim Superintendent of Schools, to the following for the 2019-2020 school year with no additional pay:
Alternate Trustee for the Dutchess Education Health Insurance Consortium (DEHIC);
Alternate Trustee for the Dutchess Worker's Compensation Consortium;
Person to Certify District Payroll;
Authorization of attendance at conferences, conventions, workshops, etc., including all associated expenses;
District Chief Emergency Officer;
Authorization to approve budget transfers up to $10,000.00 per budget code;
Alternate Purchasing Agent when Mr. Fried is not available;
Homeless Liaison;
Delegate authority, pursuant to Commissioner's Regulations 100.2(y), to have full and final authority to make determinations regarding student residency;
Records Access Appeals Officer &
School Emergency Coordinator.
Motion carried. Vote: 6-yes, 0-no.

**Approve Leave Extension**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves an extended leave of absence to Sophia Koralus, from her position as Teacher Aide, from January 22, 2020 through February 14, 2020 during her temporary appointment as Senior Typist - 12 month.
Motion carried. Vote: 6-yes, 0-no.

**Accept Resignation**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Cherie Shultis, from her position of Teacher Aide, effective January 14, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Amend FMLA #1285**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED that the Board amends the resolution dated December 19, 2019 to read as follows; the Board of Education hereby grants the FMLA medical leave request from Employee #1285 commencing November 14, 2019

noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 6-yes, 0-no.

**Amend FMLA #1280**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED that the Board amends the resolution dated December 19, 2019 to read as follows; the Board of Education hereby grants the FMLA medical leave request from Employee #1280 commencing October 29, 2019 through December 29, 2019 noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 6-yes, 0-no.

**Approve Co-Curricular Appointments**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2019-2020 school year, at the stipend, or shared stipend, listed as per the approved MTA Contract, as presented:
Daniel Dunninger - High School Drama Pit Director - $1,530.15
Gabriella Fryer - High School Drama Accompanist - $1,224.12
Teresa Gasparini - High School Drama Director - $2,601.26
Jennifer Tibbetts - High School Drama Musical Director - $1,530.15
Motion carried. Vote: 6-yes, 0-no

**Approve CSE & CPSE**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and Committee on Preschool Special Education (CPSE) from the meetings of 12/12/19, 12/13/19, 12/16/19, 12/19/19, 12/20/19, 1/03/20 & 1/08/20.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 6-yes, 0-no.

**Correspondence**

Dutchess County BOCES Spotlight.

**Public Participation**

Giovanni Mazzarelli – immunization
Seth Gross – immunization
Fred Kopilak – IB
Brian Dexter – immunization
Molly Sager – immunization
Sherry Dexter – immunization

**Leadership Updates**

Board President & VP:
Safety Committee: In need of another board member to be on the Safety Committee as a backup. Mr. Shapiro volunteered.

Goals: Brief discussion.
Interim Superintendent:
Ms. Mitchell shared her first week of experiences in the district and shared her goal of gathering information to assist the Board in moving forward.

**Superintendent Search**

Dr. Hooley presented updated information to the Board pertaining to the Superintendent search.

**Accept Donation**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation of $1,500.00, with gratitude, from The George T. Whalen, Jr., Foundation for the purpose of a 2020 scholarship to a graduating senior.
Motion carried. Vote 6-yes, 0-no.

**Approve Appointment Garcia**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education hereby appoints Elliot Garcia, conditionally upon his acquisition of a Transitional D School District Leader Certification, to the position of Director of Technology and Data Services, in the Director of Technology and Data Services tenure area, to serve a four year probationary term, effective March 2, 2020 through March 1, 2024, at an annual salary rate of $117,000, pro-rated for the 2019-20 school year, effective March 2, 2020 through June 30, 2020; provided, however, in the event that Mr. Garcia does not obtain a Transitional D School District Leader Certification by March 2, 2020, this appointment to probation shall be null and void in all regards.
Motion carried. Vote: 4-yes, 2-no: Mr. Rudy & Mr. Tobin.

**Accept Resignation Leggett**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl, with gratitude, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation, for retirement purposes, of Jennifer Leggett, from her position as Speech/Language Pathologist, effective August 9, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Question Period**

Giovanni Mozzareli addressed the Board.

**Future Agenda Items**

As presented.

**Executive Session**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to enter into executive session for matters leading to the employment of a particular person, at 9:16 p.m.
Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mrs. Carnecchia, seconded by Mr. Lehmkuhl, that the Board leave executive session and return to open session at 10:12 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Open Session**

A motion was made by Mr. Lehmkuhl, seconded by Mrs. Carneccha, that the meeting be adjourned at 10:12 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 28, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia — arrived 6:05 p.m.
Claudia Heunis
Thomas Lehmkuhl
John Rudy

Absent:
Paul Tobin

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Thomas Libka | Principal |
| Eric Seipp | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The hearing was called to order in the Millbrook Middle School Library, at 6:04 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Meeting Attendance**

There were five employees & twenty members of the public in attendance.

**Executive Session**

A motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to enter into executive session to discuss matters leading to the appointment of a particular person and to seek advice from legal council.
Motion carried. Vote: 5-yes, 0-no.

**Open Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to leave executive session and return to open session at 7:13 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to accept the minutes of the meeting of January 14, 2020 as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve Agreement**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Interim Superintendent of Schools is hereby authorized to sign and execute an Agreement with the County of Dutchess through the Dutchess County Department of Behavioral and Community Health (DCBCH) and the District setting forth the terms and conditions to permit DCBCH to use District facilities and equipment for mass immunization and prophylaxis, in the event of a public emergency effective January 1, 2020 through December 31, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve Model UN Field Trip**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, the Board of Education hereby approves the overnight field trip to New York, New York for the Model United Nations Club from February 28 - March 2, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Surplus Books**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares 71 library books from the Middle School Library and two private school textbooks as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.
Motion carried. Vote: 6-yes, 0-no.

**Accept Letter of Resignation**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation, for retirement purposes, of Debra Pierantozzi, effective February 29, 2020, per the letter dated January 15, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Approve Agreement**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education President and Interim Superintendent of Schools are hereby authorized to sign an Agreement dated January 27, 2020 extending the probationary term of Employee #1677, a probationary teacher, through August 31, 2020, as recommended by the Interim Superintendent, which modifies the provisions of an Agreement between the District and Employee #1677 dated April 30, 2019. A copy of said January 27, 2020 Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve MTA SMOA**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves a Supplemental Memorandum of Agreement ("SMOA") dated January 28, 2020, between the District and the Millbrook Teachers' Association, as presented to the Board at this meeting, a copy of which SMOA shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 12/18/19, 12/20/19, 01/06/20, 01/07/20, 01/08/20, 01/10/20, 01/13/20, 01/14/20, 01/16/20, 01/17/20, 01/21/20 & 01/22/20.
BE IT FURTHER RESOLVED, that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 6-yes, 0-no.

**Presentation**

Ms. Pidala presented the findings of the Secondary Programming Committee and their recommendations.

**Public Participation**

Mr. Seipp gave acknowledgement to the Secondary Programming Committee.
Fred Kopilak – IB
Molly Sager – IB
Angelina Zeolla - IB
Antonia Mazzarelli - immunization
Giovanni Mazzarelli – immunization
Mercedes Burke – immunization
Carlo Mazzarelli - immunization
Brian Dexter – immunization

**Leadership Updates**

Board President & VP:
Members asked to review the district mission statement & potential vision.
Interim Superintendent:
Ms. Mitchell continues to gather data to help inform district priorities by holding meetings with parents, community members, students & staff. School safety was reviewed as well and Ms. Mitchell is planning a town meeting in April.
Assistant Superintendent:
Mr. Fried reported on the following: Facilities, Budget, Wellness Committee, Technology, Safety, Financial Planning. Discussions ensued & questions fielded.
Alden Principal:
Mr. Libka reported on completed building projects as well as the staff training happening in Alden Place.

| | |
|---|---|
| DCSBA, District Data Committee, Enrollment, District Facilities, District Wellness Committee, Facilities, MEF, Policy Committee, PTO, Safety Committee, Suspension Incident Report: As presented. | **District Updates & Reports** |
| Mr. Hartswick thanked those that participated in the survey & reported the process is on schedule. | **Superintendent Search** |
| Chris Rosenburg | **Question Period** |
| Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:<br>BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:<br>Revenue Reports 12/31/19;<br>School Lunch Fund 11/30/19 & 12/31/19;<br>Appropriation Status Report by Function covering 7/1/19 - 1/28/20;<br>Treasurer Reports 7/1/19 - 12/31/19: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency and Extra Class Fund;<br>Warrants ending 12/28/19: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;<br>Budget Transfers: #1227 notification; prior #1228<br>Motion carried. Vote: 6-yes, 0-no. | **Financial Reports & Warrants** |
| A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:<br>BE IT RESOLVED, that the Board of Education hereby directs the District Clerk to post on the District's website a message from the Board of Education to the community related to immunization matters, as presented to the Board at this meeting.<br>Motion carried. Vote: 6-yes, 0-no. | **Immunization Letter** |
| As presented. | **Future Agenda Items** |
| A motion was made by Mr. Lehmkuhl, seconded by Mrs. Carneccha, that the meeting be adjourned at 10:05 p.m.<br>Motion carried. Vote: 6-yes, 0-no. | **Meeting Adjourned** |

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 12, 2020

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Members Present:

| | |
|---|---|
| Perry Hartswick | |
| Howard Shapiro | |
| Jennifer Carnecchia | |
| Claudia Heunis | Arrived: 6:05 p.m. |
| Thomas Lehmkuhl | |
| John Rudy | |
| Paul Tobin | Left: 8:40 p.m. |

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Karen Ferguson | Principal |
| Eric Seipp | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The hearing was called to order in the Millbrook Middle School Library, at 6:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Meeting Attendance**

There were two members of the public in attendance.

**Executive Session**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to enter into executive session to discuss matters regarding the future employment of a particular person, matters leading to the appointment of a particular person, employment history of a particular person and the collective negotiations pursuant to Article 14 of Civil Service.
Motion carried. Vote: 6-yes, 0-no.

**Open Session**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to leave executive session and return to open session at 8:17 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Accept Minutes**

A motion was made by Mr. Rudy and seconded by Mr. Tobin to accept the minutes of the meeting of January 28, 2020 as presented.
Motion carried. Vote: 7-yes, 0-no.

**Amend 2019-2020 BOE Meeting**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Tobin to adopt the following resolution:

**Calendar**

BE IT RESOLVED, that the Board of Education hereby amends the 2019-2020 school calendar by adding Tuesday, April 28, 2020 Special BOCES Meeting.
Motion carried. Vote: 7-yes, 0-no.

**Extend Leave Koralus**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves an extended leave of absence to Sophia Koralus, from her position as Teacher Aide to continue in the role of Senior Typist, from February 14, 2020 through June 30, 2020, or upon issuance of the Senior Typist eligible list from Dutchess County Civil Service, which ever comes first.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Microcomputer System Specialist**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints James Eades as a Microcomputer System Specialist in the competitive class of the civil service, to serve the maximum probationary term permissible by law, commencing on March 2, 2020, at a salary of $43,500 (pro rated);
FURTHER, BE IT RESOLVED, that the Interim Superintendent of Schools is hereby authorized to sign and execute a Benefits Statement for James Eades, Microcomputer System Specialist, as presented to the Board at this meeting, and said Statement shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Title Change**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Tobin to adopt the following resolution:
WHEREAS, the Board of Education wishes to change Mr. Shock's title from Assistant Director of Technology to Microcomputer/Network Support Specialist, to match Mr. Shock's Civil Service Title that has been in place since his employment, July 01, 2014, with the Millbrook Central School District.
THEREFORE, BE IT RESOLVED that the Board of Education, upon the recommendation
of the Interim Superintendent of Schools, hereby changes Sean Shock's title from Assistant Director of Technology to Microcomputer/Network Support Specialist, effective February 11, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and Committee on Preschool Special Education (CPSE) from the meetings of 01/22/20, 01/23/20, 01/27/20, 01/28/20, 01/29/20, & 1/30/20.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Correspondence**

BOCES Nominations & Elections: Thomas Hurley & Gully Sanford.
BOCES February Spotlight

**Public Participation**

None at this time.

**Leadership Updates**

**Board President & VP:**
None at this time.
**Interim Superintendent**:
Ms. Mitchell update.
**Assistant Superintendent:**
Mr. Fried update.
**Principal Reports:**
Ms. Ferguson
Mr. Seipp

**Secondary Program**

Assistant Superintendent of PPS, Curriculum & Special Education, Ms. Pidala, reviewed her recommendation for the secondary program. The Board unanimously agreed to move forward with this recommendation. One member was not present: Mr. Tobin.

**Accept Donation MEF**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, the Board of Education hereby accepts the donation of $557.22, with gratitude, from the Millbrook Educational Foundation, to support the purchase of staff appreciation supplies.
Motion carried. Vote: 6-yes, 0-no.

**Future Agenda Items**

As presented.

**Meeting Adjourned**

A motion was made by Mr. Lehmkuhl, seconded by Mrs. Heunis, that the meeting be adjourned at 9:57 p.m.
Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 25, 2020

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Members Present:

| | |
|---|---|
| Perry Hartswick | |
| Howard Shapiro | |
| Jennifer Carnecchia | |
| Thomas Lehmkuhl | arrived 6:08 p.m. |
| John Rudy | |
| Paul Tobin | departure 9:01 p.m. |

Absent:
Claudia Heunis

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Steve Cabello | Principal |
| Thomas Libka | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The hearing was called to order in the Millbrook Middle School Library, at 6:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Meeting Attendance**

There were eight employees, eight members of the public and one member of the media in attendance.

**Executive Session**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to enter into executive session to discuss the employment history of a particular person and advice of legal counsel, and to discuss matters leading to the appointment of a particular person.
Motion carried. Vote: 5-yes, 0-no.

**Open Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to leave executive session and return to open session at 7:05 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Accept Minutes**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of February 11, 2020 as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve HSC Hyde Park**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:

BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Hyde Park Central School District for Health Services for approximately two (2) resident students of the Millbrook Central School District attending non-public schools in the Hyde Park Central School District, in the aggregate amount of $1,947.28 for the period September, 2019 through June, 2020, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve Agreement Madison**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Interim Superintendent of Schools is hereby authorized to sign and execute an Agreement with Richard Madison Associates and the District setting forth the terms and conditions for providing speech therapy services to students who are in need of such services, effective July 1, 2019 through June 30, 2020, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve Temp Position Typist Weller**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education approves Kerry Weller to a temporary full time position in her role as Typist, effective November 1, 2019 through January 31, 2020, at Step Four of the current CSEA contract. Effective February 1, 2020, Ms. Weller will resume her part-time Typist position.
Motion carried. Vote: 6-yes, 0-no.

**Appoint SEDVS Emerson**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the appointment of Paige Emerson as Data Compliance Coordinator at a stipend of $4,000 effective September 1, 2019 through June 30, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Appoint Data Analysis Coordinators**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the following as Data Analysis Coordinator at a stipend of $1,000 each effective September 1, 2019 through June 30, 2020:
Dana Bo- Middle School
Samantha Bopp - Elm Drive Elementary
Brittney Hillman - High School
Motion carried. Vote: 6-yes, 0-no.

**Appoint Compliance Coordinator Hillman**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the appointment of Brittney Hillman as Compliance Coordinator at a stipend of $525 effective September 1, 2019 through June 30, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Appoint Teacher Trainer Chanowsky**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED that the Board of Education appoints Alexandra Chanowosky as a teacher trainer at a rate of $50/hour, per the MTA Contract, Article II, Section B4, not to exceed two hours per training, for the 2019-2020 school year.
Motion carried. Vote: 6-yes, 0-no.

**Accept Co-Curricular Resignation Barnes**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Jillian Barnes, from her co-curricular position as Varsity Girls Lacrosse - Head Coach, effective February 10, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Accept Co-Curricular Resignation Harkenrider**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Dawn Harkenrider, from her co-curricular position as Varsity Girls Lacrosse - Assistant Coach, effective February 10, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Accept Co-Curricular Appointments**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2019/2020 school year:
Charles Ackerman - Media Club Advisor - $1,054.00
Judy Fox - Assistant Varsity Girls Lacrosse Coach - $2,987.58
Jessica Gilmour - Modified Softbll Coach - $2,372.49
Dawn Harkenrider - Head Varsity Girls Lacross Coach - $4,219.78
David Jackson - JV Baseball Coach - $2,882.54
Kelly Mahoney - Assistant Track & Field Coach - $3,296.64
John Stiscia - HS Spring Weight Room Supervisor - $1,064.54
Andrew Strawinski - Modified Baseball Coach - $2,372.49
Motion carried. Vote: 6-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 01/30/20, 02/04/20, 02/05/20, 02/10/20, 02/11/20 & 02/18/20.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 6-yes, 0-no.

**Presentation**

Ms. Pidala presented the findings of the Pre-K Committee and their recommendations for the board to take action at another time.

**Public Participation**

None at this time.

**Leadership Updates**

Board President & VP:
Discussion ensued regarding mission and vision statements. Discussions to continue.
Interim Superintendent:
Ms. Mitchell continues to gather data to help inform district priorities by holding meetings with parents, community members, students & staff.
Principal Reports:
Mr. Libka & Mr. Cabello reported happenings within their buildings.

**Amend 2019-2020 Agenda Calendar**

A motion by Mr. Lehmkuhl, seconded by Mr. Rudy to revise the 2019-2020 Board of Education Meeting Calendar, removing the March 3, 2020 meeting.
Motion carried. Vote: 6-yes, 0-no.

**District Updates & Reports**

DCSBA, District Data Committee, Enrollment, District Facilities, District Wellness Committee, Facilities, MEF, Policy Committee, PTO, Safety Committee, Suspension Incident Report: As presented.

**Financial Reports & Warrants**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Reports 01/31/20;
School Lunch Fund 01/31/20;
Appropriation Status Report by Function covering 7/1/19 - 2/25/20;
Treasurer Reports 7/1/19 - 01/31/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency and Extra Class Fund;
Warrants ending 02/25/20: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1229 notification.

Motion carried. Vote: 6-yes, 0-no.

**2020-2021 Property Tax Cap Calculation**

Mr. Fried discussed current budget information as well as the Property Tax Cap calculation. A question and answer session followed.

**Future Agenda Items**

As presented.

**Meeting Adjourned**

A motion was made by Mrs. Carnecchia, seconded by Mr. Lehmkuhl, that the meeting be adjourned at 9:48 p.m.
Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 17, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
John Rudy
Paul Tobin

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Cheryl Sprague | District Clerk |

**Call to Order**

The hearing was called to order in the Millbrook Middle School Library, at 7:14 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Meeting Attendance**

None at this time.

**Executive Session**

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to enter into executive session to discuss matters regarding the future employment of a particular person.
Motion carried. Vote: 7-yes, 0-no.

**Open Session**

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to leave executive session and return to open session at 9:07 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Accept Minutes**

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of February 25, 2020 as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve Health Service Contract Arlington**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Arlington Central School District for Health Services for approximately thirty four (34) resident students of the Millbrook Central School District attending

non-public schools in the Arlington Central School District, in the aggregate amount of $28,984.66 for the period September, 2019 through June, 2020, and said Contract will be incorporated by reference within the minutes of this meeting.Motion carried.
Vote: 7-yes, 0-no.

**Approve Health Service Contract Pawling**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkul to adopt the following resolution:
BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Pawling Central School District for Health Services for approximately three (3) resident students of the Millbrook Central School District attending non-public schools in the Pawling Central School District, in the aggregate amount of $2,687.25 for the period September, 2019 through June, 2020, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Art Effect**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Interim Superintendent of Schools is hereby authorized to sign and execute a Facilities Use Agreement with The Art Effect of the Hudson Valley. Inc. and the District, setting forth the terms and conditions for the use of the District's Facilities for the purpose of running a Dutchess Arts Camp, effective July 6, 2020 through July 17, 2020, and providing $2,000 worth of in-kind Arts-in-Education programs and/or training for the District; said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Appoint District DASA Coordinator**

This item was pulled at the request of Mrs. Heunis and will be on the March 31, 2020 agenda.

**Appoint Members of CSE**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
Motion to appoint Members for Committee on Special Education for the 2019-2020 school year as follows:
Christina Kirschner - Other Parent Member
Jeanne Tobin - Other Parent Member
Motion carried. Vote: 7- yes, 0-no.

**Appoint Deputy Claims Auditor Weller**

A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
Motion to appoint Kerry Weller as Deputy Internal Claims Auditor for the 2019-2020 school year at a salary of $15.29 per hour effective March 17, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Food Service Worker Zerafa**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Doris Zerafa, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of $11.80 per hour, effective March 12, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Food Service Worker Marchant**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Kelly Marchant, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of $11.80 per hour, effective March 12, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Approve Salary Adjustments**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby approves the following salary increments effective February 1, 2020:
Nicole Barnes - 3 credits, Dana Bo - 2 credits, Daniel Dunninger - 3 credits
Jesica Gilmour - 1 credit, Sarah Gonzolez - 3 credits, Erin Hicks - 1 credit
Susan Scaglione - 3 credits, Veronica Smith - 3 credits, Andrew Strawinski - 1 credit, Kristen Stuart - 3 credits, Jason Zmudosky - 3 credits
Motion carried. Vote: 7-yes, 0-no.

**Accept Resignation Smith**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Earl Smith, for the purposes of retirement, from their position as Custodial Worker, with gratitude for twenty-four years of service, effective March 31, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Amend Co-curricular Appointment Ackerman**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the co-curricular appointment of Charles Ackerman on February 25, 2020, to Head Coach - Boys Lacrosse at a stipend of $4,219.78, for the 2019-2020 school year.
Motion carried. Vote: 7-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. lehmkuhl to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 02/03/20, 02/18/20, 02/28/20, 02/19/19 & 02/20/19.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Correspondence**

BOCES Notice of Annual Meeting, CTI Spring Expo, Spotlight

**Public Participation**

None at this time.

**Leadership Updates**

**Interim Superintendent**:
Ms. Mitchell gave an overview of the COVID-19 Continuity of Operations while noting all the individuals and teams instrumental in implementing the plan.

**Amend Resolution**

A motion was made by Mr. Tobin and Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, upon the recommendation of the Interim Superintendent of Schools, that the Board of Education hereby amends the resolution it acted upon at its January 14, 2020 meeting, appointing Elliot Garcia to probation, such that said appointment to the position of Director of Technology and Data Services, in the Director of Technology and Data Services tenure area, which is conditional upon his acquisition of a Transitional D School District Leader Certification, shall be a four year probationary term, effective May 1, 2020 through April 30, 2024, at an annual salary rate of $117,000, pro-rated for the 2019-20 school year, effective May 1, 2020 through June 30, 2020; provided, however, in the event that Mr. Garcia does not obtain a Transitional D School District Leader Certification by May 1, 2020, this appointment to probation shall be null and void in all regards.
Motion carried. Vote: Hartswick- Y, Lehmkuhl – Y, Shapiro – Y, Carnecchia – Y, Tobin – N, Rudy – N, Heunis – N.

**Budget**

Mr. Fried presented the budget and questions were fielded.

**Meeting Adjourned**

A motion was made by Mr. Tobin, seconded by Mrs. Carnecchia, that the meeting be adjourned at 11:06 p.m.
Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 31, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis .
Thomas Lehmkuhl
John Rudy
Paul Tobin

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order via ZOOM, at 7:03 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Executive Session**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to enter into executive session to discuss matters leading to the appointment of a particular person & regarding the future employment of particular persons.
Motion carried. Vote: 7-yes, 0-no.

**Open Session**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to leave executive session and return to open session at 8:18 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to accept the minutes of the meeting of March 17, 2020 as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve Health Service Contract Spackenkill**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Spackenkill Union Free School District for Health Services for approximately one (1) resident student of the Millbrook Central School District attending non-public schools in the Spackenkill Union Free School District, in the aggregate amount of $1,143.13 for the period September 2019 through June 2020, and said

Contract will be incorporated by reference within the minutes of this meeting.Motion carried.
Vote: 7-yes, 0-no.

**Approve CSE & CPSE**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 02/10/20, 02/28/20, 03/02/20, 03/03/20, 03/04/20, 03/05/20, 03/06/20, 03/10/20, 03/11/20, 03/16/20 & 03/23/20.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Correspondence**

Sickler, Torchia Allen & Churchill, CPA's, PC letter in regards to the upcoming audit.

**Leadership Updates**

**BOE President & Vice President:**
Mr. Hartswick expressed his appreciation for all involved in keeping the district moving forward and functioning during these times.

**Interim Superintendent**:
Ms. Mitchell & Ms. Pidala discussed the continuity plan which went into action today, March 31st. Teachers are positive as they transition to the online learning plan and looking forward to working with their students. PPE has been donated from the district to surrounding facilities in need. Childcare is being facilitated by Healthy Kids and Child Care Council of Dutchess & Putnam Inc. Staff members are reaching out to students, families and coworkers to touch base and check in.

**District Updates & Reports**

MEF donated gift cards for families qualifying for Free & Reduced Price Meals to be used at local restaurants and stores.

**Financial Reports & Warrants**

Upon the recommendation of the Interim Superintendent of Schools a motion was made by Mr. Lehmkuhl and Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented: Revenue reports 2/20/20, School Lunch Fund 2/19/20, Appropriation Status Report by Function covering 7/1/19 – 3/31/20; Transfer Reports 7/1/19 2/29/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund; Warrants ending 3/31/20: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds; Budget Transfers: #1230 notification #1231 approval # 1232 SLF #1233 CF.
Motion carried. Vote: 7-yes, 0-no.

| | |
|---|---|
| This item has been removed for discussion at a later date. | **Appoint District DASA Coordinator** |
| Upon the recommendation of the Interim Superintendent of Schools a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:<br>BE IT RESOLVED, that the Board of Education hereby amends the resolution it acted upon at its March 17, 2020 meeting, appointing Elliot Garcia to probation, to the position of Director of Technology and Data Services, in the Director of Technology and Data Services tenure area shall be a four-year probationary term, effective April 1, 2020 through March 31, 2024, at an annual salary of $117,000.00, pro-rated for the 2019-2020 school year, effective April 1, 2020 through June 30, 2020.<br>Motion carried. Vote 7-yes, 0-no. | **Amend Appointment Director of Technology & Data Services** |
| Mr. Fried presented the detailed budget and questions were addressed. The board unanimously agreed the budget should move forward as presented. | **Budget Development Workshop** |
| A motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to enter into executive session at 9:43 p.m.<br>Motion carried. Vote: 7-yes, 0-no. | **Executive Session** |
| A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to return to open sesssion at 9:59 p.m.<br>Motion carried. Vote:7-yes, 0-no. | **Open Session** |
| A motion was made by Mrs. Heunis, seconded by Mrs. Carnecchia, that the meeting be adjourned at 9:59 p.m.<br>Motion carried. Vote: 7-yes, 0-no. | **Meeting Adjourned** |

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 7, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis .
Thomas Lehmkuhl
John Rudy
Paul Tobin left meeting at 8:34 pm

Others Present:
Laura Mitchell Interim Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Cheryl Sprague District Clerk

| | |
|---|---|
| The meeting was called to order via Zoom, at 7:04 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance. | **Call to Order** |
| None at this time. | **Meeting Attendance** |
| A motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to enter into executive session to seek the advice of legal counsel.<br>Motion carried. Vote: 7-yes, 0-no. | **Executive Session** |
| A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to leave executive session and return to open session at 8:34 p.m.<br>Motion carried. Vote: 7-yes, 0-no. | **Open Session** |
| A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to appoint Brian Fried & Caroline Hernandez-Pidala as the District Dignity Act Coordinators for the 2019-2020 school year, at no additional salary.<br>Motion carried. Vote: 6-yes, 1- abstain - Shapiro. | **Appoint DASA Coordinator** |
| Mr. Fried reviewed the budget status with the board and fielded questions. | **2020-2021 Budget Update** |
| A motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:<br>WHEREAS in response to the effects of the COVID-19 pandemic, the Governor of the State of New York has called upon each public school district to assure | **Amend 2019-2020 School Calendar** |

that for the period commencing on April 1, 2020 through April 14, 2020 all weekdays shall be designated as student instructional days: and
WHEREAS there has been a mandate placed upon New York State public school districts to continuously provide food services and child care services in accordance with their plans as submitted to the New York State Education Department in response to the COVID-19 pandemic;
NOW, THEREFORE, BE IT RESOLVED that the Board hereby modifies the adopted 2019-2020 School District Calendar by establishing the days of April 1 through April 14 as student instructional days, thereby changing Arpil 6 through April 13 from Spring Recess days and a Superintendent's conference day to student instructional days, while establishing May 22 as an additional instructional day; and
BE IT FURTHER RESOLVED in addition to implementing the District's Continuity of Learning Plan during each of the weekdays commencing on April 1, 2020 and through at least April 14, 2020 the District shall continue its child care services and food services plan as submitted to the New York State Education Department, while awaiting further direction from New York State Government Officials.
Motion carried. Vote: 7-yes, 0-no.

**Meeting Adjourned**

A motion was made by Mrs. Carnecchia, seconded by Mrs. Heunis, that the meeting be adjourned at 8:57 p.m.
Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 21, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
John Rudy
Paul Tobin

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Elliot Garcia | Director of Technology & Data Services |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order via ZOOM, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to accept the minutes of the meeting of March 31, 2020 & April 07, 2020 as presented.
Motion carried. Vote: 7-yes, 0-no.

**Accept Letter of Resignation Triller**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Mary Triller, with gratitude for her thirty years of service, for the purposes of retirement, from their position as Teacher Aide, effective June 30, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Approve Leave Request**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby grants the medical leave request from Employee # 1455 commencing May 31, 2020, noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 7-yes, 0-no.

**Approve Leave**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following

resolution:
BE IT RESOLVED that the Board of Education hereby grants the medical leave request from Employee # 1823 commencing August 31, 2020, noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 7-yes, 0-no.

**Request**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby approves the following salary increments effective February 1, 2020:
Leslie Anson - 2 credits
Motion carried. Vote: 7-yes, 0-no.

**Approve Salary Adjustment**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education and the Sub-Committee on Special Education (SCSE) from the meetings of 03/06/20, 03/12/20, 03/16/20 & 04/01/20.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Approve CSE/CPSE Recommendations**

DCBOCES April Spotlight & DCBOCES Budget Presentation.

**Correspondence**

**BOE President & Vice President:**
Gratitude to MEF for issuing gift cards to be used at local restaurants and stores to assist families during this crisis.
**Interim Superintendent**:
Ms. Mitchell gave updates on school food, childcare and appreciation shout outs.
**Assistant Superintendents:**
Ms. Hernandez-Pidala shared a presentation on online learning. The slideshow can be found on the district website.

Mr. Fried introduced Elliot Garcia, Director of Technology & Data Services, who gave a brief update on his first couple of weeks in the district.

**Leadership Updates**

Upon the recommendation of the Interim Superintendent of Schools a motion was made by Mr. Tobin and Mr. Lehmkuhl to adopt the following resolution:
Upon the recommendation of the Interim Superintendent of Schools, a motion to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Reports 03/31/20; School Lunch Fund NONE AT THIS TIME;

**Financial Reports & Warrants**

Appropriation Status Report by Function covering 7/1/19 - 3/31/20;
Treasurer Reports 7/1/19 - 03/31/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;
Warrants ending 04/21/20: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1234 notification #1235 approval
Motion carried. Vote: 7-yes, 0-no.

**Budget Update**

Mr. Fried discussed budget updates and fielded questions from board members.

**Executive Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to enter into executive session at 8:37 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Open Session**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchis to return to open sesssion at 10:00 p.m.
Motion carried. Vote:7-yes, 0-no.

**Meeting Adjourned**

A motion was made by Mrs. Heunis, seconded by Mrs. Carnecchia, that the meeting be adjourned at 10:00 p.m.
Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
April 28, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
John Rudy
Paul Tobin

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Mike Ragusa | Director of Facilities |
| Cheryl Sprague | District Clerk |

| | |
|---|---|
| The meeting was called to order via ZOOM, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance. | **Call to Order** |
| Dutchess County BOCES Budget 2020-2021 Presentation. | **Presentation** |
| BE IT RESOLVED, that the Board of Education hereby directs the District Clerk to cast an Official Ballot to vote for Thomas Hurley and Michael Reihl as members of the Board of Cooperative Educational Services.<br>Motion carried. Vote: 7-yes, 0-no. | **Cast Ballot DCBOCES Members** |
| BE IT RESOLVED, that the Board of Education hereby directs the District Clerk to cast an Official Ballot to approve the Board of Cooperative Educational Services Administrative Budget for the 2020-2021 school year in the amount of $4,626,362.<br>Motion carried. Vote: 7-yes, 0-no. | **Approve BOCES Budget** |
| Mr. Fried, Mr. Ragusa & Mr. Harris discussed options for capital projects with questions from board members being discussed and answered. A committee will review the options presented and return the outcome to the board at a future meeting. | **Capital Project Proposal Review** |
| A motion was made by Mrs. Heunis and seconded by Mr. Rudy to enter into executive session at 8:20 p.m.<br>Motion carried. Vote: 7-yes, 0-no. | **Executive Session** |

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to return to open session at 9:21 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Open Session**

A motion was made by Mrs. Carnecchia, seconded by Mr. Rudy, that the meeting be adjourned at 9:21 p.m.

**Meeting Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 5, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis .
Thomas Lehmkuhl
John Rudy

Members Absent:
Paul Tobin

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Michael Ragusa | Director of Facilities |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order via ZOOM, at 7:02 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Executive Session**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to enter into executive session at 7:03 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Open Session**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Rudy to return to open sesssion at 7:29 p.m.
Motion carried. Vote:6-yes, 0-no.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to accept the minutes of the meeting of April 21, 2020 & April 28, 2020 as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve CSE/CPSE Recommendations**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 04/14/20, 04/17/20, 04/20/20, 04/21/20 & 04/22/20.
BE IT FURTHER RESOLVED that the Board of Education authorizes and

appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 6-yes, 0-no.

**Appoint Superintendent of Schools**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Laura Mitchell as
Superintendent of Schools of the Millbrook Central School District for the period of time commencing on July 1, 2020 and terminating on June 30, 2023; and
BE IT FURTHER RESOLVED, that the Board hereby authorizes its President to execute an Agreement with Ms. Mitchell which sets forth the terms and conditions of her employment as Superintendent of Schools during the period from July 1, 2020 through June 30, 2023. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Correspondence**

The Dutchess County BOCES vote was passed unanimously. Thomas Hurley and Mike Riehl will both serve a 3-year term (July 1, 2020 through June 30, 2023. Gully Stanford will fill the vacancy. His term will begin April 29, 2020 through June 30, 2022.

The American Dairy Association shared highlights of School Nutrition Hereos, which featured Millbrook CSD food service workers.

**Leadership Updates**

**BOE President & Vice President:**
Discussions of year end plan, graduation and budget vote.
**Superintendent**:
Ms. Mitchell gave a shout out to school staff and teachers for all that they are doing for the students.

**Second Reading Policy #5405**

This item removed for revisions and will be addressed at a later date.

**Budget Update**

Mr. Fried gave a brief update on the budget and discussed what a contingency budget will look like for the district. It was also noted that the Pre-K program will be postponed until the 2021-2022 school year.

**Capital Project Update**

Mr. Fried, Mr. Ragusa and Mr. Harris discussed recommendations for capital projects and received conceptual approval to move forward with the suggested projects. Projects: Upgrade electrical service at Alden Place School & Elm Drive Elementary.

**Meeting Adjourned**

A motion was made by Mrs. Heunis, seconded by Mrs. Carnecchia, that the meeting be adjourned at 9:00 p.m.
Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 19, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis .
Thomas Lehmkuhl
John Rudy
Paul Tobin

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Steve Cabello | Principal |
| Thomas Libka | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order via ZOOM, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Accept Minutes**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to accept the minutes of the meeting of May 5, 2020 as presented.
Motion carried. Vote: 7-yes, 0-no.

**Amend BOE Meeting Schedule**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the 2019-2020 school calendar by adding Tuesday, May 26, 2020 Regular - Meeting & Budget Hearing, and adding June 9, 2020, as the Annual Meeting & 2020-2021 Budet/BOE Election Vote.
Motion carried. Vote: 7-yes, 0-no.

**Amend Budget Calendar**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the 2020-2021 School Budget Development and Annual Meeting Calendar to be in compliance with Executive Order No. 202.26.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Mid-Hudson Regional**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Center for Communication Disorders and the District setting forth the terms and conditions for providing audiological testing to students, effective July 1, 2020 through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Accept Resignation Croft**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Jeremy Croft from their position as High School Teacher, effective August 31, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Approve Extended Child Care Leave Sullivan**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the request to extend child care leave for one year, unpaid, to Sarah Sullivan for the 2020-2021 school year, as per the MTA Agreement, Article IV, Section D.
Motion carried. Vote: 7-yes, 0-no.

**Approve CSE/CPSE Recommendations**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education and the Sub-Committee on Special Education (SCSE) from the meetings of 02/25/20, 02/26/20, 03/03/20, 03/04/20, 03/05/20, 03/11/20, 03/17/20, 04/07/20, 04/14/20, 04/15/20, 04/20/20, 04/21/20, 04/23/20, 04/24/20, 04/27/20, 04/28/20, 04/29/20, 04/30/20, 05/01/20, 05/04/20, 05/06/20, & 04/01/20.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Leadership Updates**

**Superintendent**:
Ms. Mitchell explained the end of year packing up of classrooms for teachers & parents, highlights, shout-outs and execute order calendar.
**Assistant Superintendents:**
Mr. Fried: updates on the budget, end of year expenditures and student provided meals.
Ms. Pidala: update on special education meetings, survey required by NYS and disproportionality studies and the current process of planning for the 2020-2021 school year.

**Principals:**
Mr. Cabello and Mr. Libka upated the board about the challenges and achievements of their respective buildings, instruction and students.

**Financial Reports & Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Reports 04/30/20;
School Lunch Fund 3/31/20;
Appropriation Status Report by Function covering 7/1/19 - 5/19/20;
Treasurer Reports 7/1/19 - 04/30/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;
Warrants ending 05/19/20: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1236notification #1237 approval.
Motion carried. Vote: 7-yes, 0-no.

**Establish BOE 2020-2021 Schedule**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education meetings to begin at 7:00 P.M. in the Millbrook Middle School Library unless otherwise noted, and posted on the District website, as the day, time and place for the Regular Monthly Meetings of the Board of Education for the 2020-2021 school year.
Motion carried. Vote: 7-yes, 0-no.

**Approve Proposition 1 Budget**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED that the Board hereby adopts the following Proposition 1 for presentation to the voters at the Annual meeting: Shall the Board of Education of the Millbrook Central School District be authorized to expend the sum of $30,980,759 for School District purposes for the 2020-2021 school year (the Budget) and to levy the necessary tax therefor.
Motion carried. Vote: 7-yes, 0-no.

**Approve Property Tax Report Card**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the 2020-2021 Property Tax Report Card, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve SEQR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia to adopt the following resolution:

WHEREAS, the Board of Education intends to include in its adopted budget for 2020-21, a $175,000 inter-fund transfer to the capital fund for the purposes of funding a small capital project involving the upgrading of the electrical service at the Alden Place Elementary School ("Proposed Action"); and
WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA) with respect to the Proposed Action; and
WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations;
THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District is hereby designated lead agency under SEQRA for the Proposed Action and hereby determines that the Proposed Action, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required.
Motion carried. Vote: 7-yes, 0-no.

**Approve SEQR**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to adopt the following resolution:
WHEREAS, the Board of Education intends to include in its adopted budget for 2020-21, a $100,000 inter-fund transfer to the capital fund for the purposes of funding a small capital project involving the upgrading of the electrical service at the Elm Drive Elementary School ("Proposed Action"); and
WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA) with respect to the Proposed Action; and
WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations;
THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District is hereby designated lead agency under SEQRA for the Proposed Action and hereby determines that the Proposed Action, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required.
Motion carried. Vote: 7-yes, 0-no.

WHEREAS the Board of Education's April 28, 2020 "Cast Ballot for DC BOCES Members" resolution was to cast a ballot for two vacancies, mistakenly did not realize until too late that there were three vacancies, BE IT RESOLVED, the Board sincerely regrets the error, apologizes for not including Mr. Sanford in our vote cast, thanks all three candidates for running and wishes the BOCES Board well.
Motion carried. Vote: 7-yes, 0-no.

**Board Acknowledgement BOCES Candidates**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to enter into executive session at 8:02 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive Session**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchis to return to open sesssion at 10:24 p.m.
Motion carried. Vote:7-yes, 0-no.

**Open Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Lehmkuhl that the Board of Education Reconsider Resolution No. B.8 of this meeting, which reads: Upon the recommendation of the Interim Superintendent of Schools, a motion to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education and the Sub-Committee on Special Education (SCSE) from the meetings of 02/25/20, 02/26/20, 03/03/20, 03/04/20, 03/05/20, 03/11/20, 03/17/20, 04/07/20, 04/14/20, 04/15/20, 04/20/20, 04/21/20, 04/23/20, 04/24/20, 04/27/20, 04/28/20, 04/29/20, 04/30/20, 05/01/20, 05/04/20, 05/06/20, & 04/01/20.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.Resolution from the Consent Agenda.
Motion carried. Vote: 7-yes, 0-no.

**Reconsider Resolution B.8**

A motion was made by Mrs. Heunis and seconded by Mr. Tobin to amend Resolution No. B.8 of this meeting:Upon the recommendation of the Interim Superintendent of Schools, a motion to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education and the Sub-Committee on Special Education (SCSE) from the meetings of 02/25/20, 02/26/20, 03/03/20, 03/04/20, 03/05/20, 03/11/20, 03/17/20, 04/07/20, 04/14/20, 04/15/20, 04/20/20, 04/21/20, 04/23/20, 04/24/20, 04/27/20, 04/28/20, 04/29/20, 04/30/20, 05/01/20, 05/04/20, 05/06/20, & 04/01/20.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Amend Resolution B.8**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that in accordance with 8 NYCRR 200.4 e(2) the Board hereby remands the Individualized Education Program ("IEP")

**Remand IEP Recommendations &**

recommendations of the Committee on Special Education ("CSE") for Student No. 708765 from a meeting held on April 15, 2020 and Student No. 708751 from a meeting held on May 1, 2020; and

**Convene 2nd Committee**

BE IT FURTHER RESOLVED that the Board hereby directs that a second Committee on Special Education be promptly convened and that timely CSE meetings be scheduled; and

BE IT FURTHER RESOLVED that the second Committee on Special Education consider the Board's concerns and revise the IEPs where appropriate and resubmit a recommendation to the Board.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Carnecchia, seconded by Mr. Rudy, that the meeting be adjourned at 10:34 p.m.

**Meeting Adjourned**

Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 26, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis .
Thomas Lehmkuhl
John Rudy

Absent:
Paul Tobin

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Elliot Garcia | Director of Technology & Data Services |
| Eric Seipp | Principal |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order via ZOOM, at 7:02 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Budget Hearing Presentation**

Mr. Fried presented and reviewed the full budget. There were no questions from the public.

**Adjourn Budget Hearing**

A motion was made by Mrs. Carnecchia, seconded by Mr. Lehmkuhl to adjourn the budget hearting at 7:32 p.m.

**Accept Minutes**

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to accept the minutes of the meeting of May 19, 2020 as presented.
Motion carried. Vote: 6-yes, 0-no.

**Appoint Election Officials**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:
Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following as election officials for the Annual Meeting to be held June 9, 2020:
Chief Election Inspector/Chairperson:

Kerry Weller
Election Inspectors/Poll Workers:
Michele Hartswick, Charlene Hartley, Robin Hughes, Jeanene Kascsak, Janet Monahan, AnnaMarie Muscari, Camille Petrone, Wanda Ramos-Munoz, Jeanne Tobin, Joann Winters
Extras: Brian Fried, Laura Mitchell and Caroline Pidala
Motion carried. Vote: 6-yes, 0-no.

**Leadership Updates**

**BOE President & Vice President:**
Board President reminds residents to vote.
**Superintendent**:
NYSSBA Webinar regarding the State of Cyber Security, Summer School- as of right now it will be remote. Shout Out: Car Parade!!! To all involved it was a wonderful event. Mrs. Heunis & Mrs. Carnecchia added that they enjoyed and appreciated the parade as well.
**Assistant Superintendents:**
Ms. Hernandez-Pidala discussed Low Enrollment Courses Requests 2020-2021, showing that students' interest are more focused on DCC classes and a low interest in the IB Programme. The board has requested that the Administration team report suggestions as to which classes should be dropped and/or phased out.
**Principal:**
Mr. Seipp shared the details of the planned Graduation Ceremony and the 30 Days to Graduation Campaign: MEF donated senior portraits to displayed along the Village Green, lawn signs for all graduates, Twitter and Instagram senior spotlights, Adopt-A-Senior program, teachers and staff sending a video tribute, a surprise video in the works, Mrs. Zengen made masks for all seniors with the school logo, a graduation website.

**Accept Letter of Resignation Pelesz**

Upon the recommendation of the Superintendent of Schools a motion was made by Mr. Lehmkuhl and seconded Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation, for the purpose of retirement, with gratitude for years of service, of Nancy Pelesz from her position as Teacher, effective July 1, 2020
Motion carried. Vote: 6-yes, 0-no.

**Approve MAA SMOA**

A motion was made by Mr. Rudy and seconded by Mr. Lehmkuhl to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the terms of a special retirement incentive Supplemental Memorandum of Agreement ("SMOA") dated May 26, 2020, between the District and the Millbrook Administrators' Association and authorizes the expenditure of monies necessary to fund said SMOA. A copy of said SMOA, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Accept Donation MEF**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation in the amount of $1,200.00 from the Millbrook Educational Foundation, with gratitude, in order to fund the purchase of senior portraits for the 2020 graduation.
Motion carried. Vote: 6-yes, 0-no.

**Meeting Adjourned**

A motion was made by Mr. Lehmkuhl, seconded by Mrs. Carnecchia, that the meeting be adjourned at 8:15 p.m.
Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 9, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis .
Thomas Lehmkuhl
John Rudy
Paul Tobin Arrived 7:37 p.m.

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Michael Ragusa | Director of Facilities |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order via ZOOM, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Amend Appointment Election Officials**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following as election officials for the Annual Meeting to be held June 16, 2020:
Chief Election Inspector/Chairperson:
Kerry Weller
Election Inspectors/Poll Workers:
Michele Hartswick, Charlene Hartley, Robin Hughes, Jeanene Kascsak, Janet Monahan, AnnaMarie Muscari, Camille Petrone, Wanda Ramos-Munoz, Jeanne Tobin, Joann Winters
Extras: Brian Fried, Laura Mitchell and Caroline Pidala
Motion carried. Vote: 6-yes, 0-no.

**Approve Agreement Education & Management Services**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Educational & Management Services for the 2020-2021 school year, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve Agreement Health Quest**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Health Quest and the District setting forth the terms and conditions for providing school physician services and other related

services, effective July 1, 2020, through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve Agreement Astor Social Worker**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Astor Services for Children & Families and the District setting forth the terms and conditions for providing 1 FTE licensed mental health practitioner to provide mental health services directly onsite to elementary school(s), middle school, and high school, for the 2020-2021 school year, pending legal counsel review, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve CSE/ CPSE Recommendations**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 02/19/20, 03/03/20, 03/04/20, 03/05/20, 03/11/20, 04/20/20, 04/22/20, 05/04/20, 05/06/20, 05/11/20, 05/13/20, 05/15/20, & 05/20/20
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 6-yes, 0-no.

**Correspondence**

Moody's Investor Service credit rating.
DC BOCES June Spotlight

**Leadership Reports**

**President/Vice-President Report:**
Mr. Hartwick mentioned the date change for the Budget Vote from June 9th to June 16th while thanking those involved for being preparted for the original date.

**Superintendent:**
Ms. Mitchell gave tribute to two employees, Raymond Butler & Steve Bracey, who sadly died in the past week. The community embraced each of these employees and the district sends their condelences to both families.
Ms. Mitchell & Ms. Hernandez-Pidala shared the District's response to the social injustices currently being addressed across the nation.
School Budget Vote & Elections extended to June 16th!
Laura's Shout Outs- Mr. Seipp & his team for the Senior car parade.

**Assistant Superintendent:**
Ms. Hernandez-Pidala presented the low enrollment courses to date. The Superintendent's recommendation is that the IB Programme should be phased out, noting the amount of work that went into implementing the program. The Board did a straw poll, 7- 0, approving the idea of phasing out the IB Programme.

Mr. Fried:

Transportation - the district is only paying transportation costs for the 5 runs that are currently happening.
Contingency Budget – advocating that theBOCES capital project be removed from administrative budget. We are awaiting guidance as to when that would be.
Fund Balance Recommendations:
Replace faucet fixtures to reduce the amount of surface touching that happens at a cost of $10,000. BOE straw poll: PH- no, TL – no, CH – no, JR – withheld, HS – no, PT – yes, JC – yes. No to spending.
Cafeteria debt – anticipated amount of $60,000 by the end of this year. Recommendation to do a fund tranfser to clear that amount. BOE agreed to pay off $25,000 from previous year.
Security Cameras.

**Director of Technology:**
Mr. Garcia presented the VMS upgrade proposal.

**Executive Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to enter into executive session at 9:48 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Open Session**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Rudy to return to open sesssion at 10:42 p.m.
Motion carried. Vote:7-yes, 0-no.

**Accept Donation**

Upon the recommendation of the Superintendent of Schools, a motion by Mrs. Heunis, seconded by Mrs. Carnecchia, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation of a boulder, with gratitude, from Stone Resource and Northwest Lawn & Landscaping, for the purpose of honoring future senior classes.
Motion carried. Vote: 7-yes, 0-no.

**Approve Scholarship Fund Name Change**

Upon the recommendation of the Superintendent of Schools, a motion by Mr. Lehmkuhl, seconded by Mrs. Heunis, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby changes the name of the Ronald F. Woods Business Award Scholarship to the Gene Ferrio Scholarship effective June 9, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Meeting Adjourned**

A motion was made by Mrs. Carnecchia, seconded by Mrs. Heunis, that the meeting be adjourned at 10:47 p.m.
Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 23, 2020

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Members Present:
Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Thomas Lehmkuhl
John Rudy
Paul Tobin

Others Present:

| | |
|---|---|
| Laura Mitchell | Interim Superintendent of Schools |
| Brian Fried | Assistant Superintendent |
| Caroline Hernandez-Pidala | Assistant Superintendent |
| Steven Cabello | Principal |
| Thomas Libka | Principal |
| Eric Seipp | Principal |
| Michael Ragusa | Director of Facilities |
| Cheryl Sprague | District Clerk |

**Call to Order**

The meeting was called to order via ZOOM, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Meeting Attendance**

4 staff members, 1 board member elect.

**Retiree Recognition**

Four retirees were honored by the Board of Education, Administration and their peers:
Mary Triller, Teacher Aide, 35 years of dedication and service
Jennifer Leggett, Teacher, 31 years of dedication and service
Earl Smith, Maintence Helper, 24 years of dedication and service
Nancy Pelesz, Teacher, 22 years of dedication and service.

**Accept Minutes**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to accept the minutes of the meeting of May 26, 2020 and June 9, 2020, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Accept Results Annual Meeting**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the results from the Annual Meeting of June 16, 2020 as follows:
Proposition 1 (The Budget) Passed: 957 Yes, 504 No
Candidate Elected: Chris Rosenbergen (1,122)
Candidate Reelected: Howard Shapiro (954)
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Abilities**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:

**First, Inc**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Abilities First, Inc. and the District setting forth the terms and conditions for providing special education and related services for student # 708475, student # 708290, and student # 708955 effective July 1, 2020 through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Bartolone**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Dr. Amelia Bartolone, Ph.D. and the District setting forth the terms and conditions for providing vision therapy services to students who are in need of such services, effective July 1, 2020 through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Dorta**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Nelson Jose Dorta, Ph.D. and the District setting forth the terms and conditions for providing neuropsychological assessment and evaluation services for students effective July 1, 2020 through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Finnerty**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Karen Finnerty, OTC and the District setting forth the terms and conditions for providing occupational therapy services to students who are in need of such services, effective July 1, 2020, through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Green Chimneys**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Green Chimney Children Services and the District setting forth the terms and conditions for providing special education services for student # 708039 from July 1, 2020, through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Millbrook Physical Therapy**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Millbrook Physical Therapy, PC and the District setting forth the terms and conditions for providing physical therapy services to District students in need of such services, effective July 1, 2020, through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve**

**Agreement NY School for the Deaf**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the New York School for the Deaf and the District setting forth the terms and conditions for providing all special education services and related services for summer program (6 weeks) and current school year (10 months) for student #708799 effective July 12, 2020, through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Smoller**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Andreas Smoller, Ph.D. and the District setting forth the terms and conditions for providing neuropsychological assessment and evaluation services for students effective July 1, 2020 through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Spackenkill**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Spackenkill Union Free School District and the District setting forth the terms and conditions for providing non-resident special education services for student #71596 from September 9, 2020, through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Agreement Spackenkill**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the Spackenkill Union Free School District and the District setting forth the terms and conditions for providing non-resident special education services for student #71608 from September 9, 2020, through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Approve Continuation & Establishment Reserve Fund**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby approves the continuation for the 2020-2021 school year of the following reserve funds up to the maximum level required and/or allowed by law or regulation: Reserve for Encumbrances, Unemployment Insurance Reserve, Capital Reserve, Reserve for Tax Certiorari, Reserve for Insurance, Reserve for Employee Retirement System Benefits (including the Reserve Sub-Fund), and Reserve for Workers' Compensation Benefits.
BE IT FURTHER RESOLVED, that the Board of Education hereby establishes a Repair Reserve Fund pursuant to the provisions of 6-d of the General Municipal Law for the purpose of paying the cost of repairs to capital improvements or equipment, which repairs are of a type not recurring annually or at shorter intervals.
Motion carried. Vote: 7-yes, 0-no.

**Approve Transfer**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes the transfer of $25,000 from the general fund, Code A9901.93 to the cafeteria fund, Code C5031, for the purpose of covering the deficit in the cafeteria fund.
Motion Carried. Vote: 7-yes, 0-no.

**Amend Resolution Holsborg**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby amends the resolution it acted upon at its November 5, 2019 meeting, by changing Samantha Holsborg's probationary term in the ESL tenure area from September 1, 2018, ending on August 31, 2022, to September 1, 2019, ending August 31, 2023.
Motion carried. Vote: 7-yes, 0-no

**Appoint Sr. Typist Ruuge**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Julie Ruuge, as a 12-month Senior Typist to serve a 26-week probationary term, commencing July 1, 2020, at an annual salary of the CSEA Agreement - Step 2A - $31,723.85.
Motion carried. Vote: 7-yes, 0-no.

**Allocate Summer Work Days Nurses**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating two (2) 2020 summer workdays for Juliana Zengen & one (1) 2020 summer workday for Raina Monahan, for Summer Sports' Physicals, at their contracted hourly rate for the 2020-2021 school year, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Allocate Summer Work Days Psychologist**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to a maximum of thirty (30) additional workdays for Jennifer Obrizok at the rate of 1/200th of their 2020-2021 annual salary per the MTA Contract.
Motion carried. Vote: 7-yes, 0-no.

**Allocate Summer Work Days School Counselors**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to a maximum of twenty (20) additional workdays for Thomas Chanowsky & Lauren Prince, and ten (10) additional workdays for Kelly Mahoney, at the rate of 1/200th of their 2020-2021 annual salary per the MTA Contract.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Summer School Support Teachers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby appoints Summer School Support Teachers for the 2020-2021 school year at the MTA Tutoring rate of $37.22 per hour:
Devon Agne: up to 40 hours MMS & up to 40 hours elementary - Reading
Leslie Anson: up to 40 hours MMS & up to 40 hours elementary - Mathematics
Samantha Holsborg: 40 hours - ESL

Loren Kelly: per IEP - Speech Therapy
Maxine McGowan: 40 hours - ESL
Colleen Wilber: up to 40 hours MMS & up to 40 elementary - Writing
Motion carried. Vote: 7-yes, 0-no.

**Approve Co-Curricular Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Joann Hobson, to the co-curricular appointment of Elm Drive Yearbook Advisor for the 2019-2020 school year at stipend amount of $1,075.19, as per the approved MTA Contract.
Motion carried. Vote: 7-yes, 0-no.

**Approve CSE/ CPSE Recommendations**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 5/07/20, 5/08/20, 5/11/20, 5/12/20, 5/13/20, 5/20/20, 5/21/20, 5/26/20, 5/27/20, 5/28/20, 5/29/20, 6/01/20, 6/02/20, and 6/04/20.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**Leadership Reports**

**President/Vice-President Report:**
Mr. Hartwick thanked all of the voters and welcomed the newly elected Board Member, Christopher Rosenbergen. Mr. Hartswick also welcomed back Howard Shapiro.
Mr. Hartswick, along with all the Board Members, thanked long time Member, Thomas Lehmkuhl, for his years of dedication and service to the district and community. Mr. Lehmkuhl served on the Board of Education for ten years.

**Principal Report:**
Mr. Seipp shared the 2020 graduation experience along with Tessa Fountain, Salutatorian and Halie Every, Valedictorian.

**Superintendent:**
Ms. Mitchell discussed the 2020-2021 re-entry planning process and moving to BlackBoard Mass Noticifactions.
Laura's Shout Outs- MEF, Food Services, Grade 8 Moving Up Ceremony and the District Clerk.

**Rescind Donation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mr. Rudy, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby rescinds the April 9, 2019 donation to Alden Place for $500.00.
Motion carried. Vote: 7-yes, 0-no.

**Financial Reports & Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia, to adopt the following resolution:
BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Reports 05/31/20;
School Lunch Fund 4/30/20;
Appropriation Status Report by Function covering 7/1/19 - 6/123/20;

Treasurer Reports 7/1/19 - 05/31/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;
Warrants ending 06/23/20: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1238 notification, #1239 federal, #1240 construction #1241 approval
Motion carried. Vote: 7-yes, 0-no.

**Accept Donation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts an anonymous donation of $300 for the 2019-2020 Junior Class fund.
Motion carried. Vote: 7-yes, 0-no.

**Approve Scholarship Fund Class of 2020**

A motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation of $1,000.00, with gratitude, from the Class of 2020 to establish a scholarship in the name of the Class of 2020 Annual Scholarship Fund. A scholarship of $200.00 will be given annually, for at least five years, to a qualifying and nominated recipient.
Motion carried. Vote: 7-yes, 0-no.

**Approve Summer Meal Program**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the School District's participation in the Summer Food Service Program during July and August 2020.
Motion carried. Vote: 7-yes, 0-no.

**Accept Resignation Ferguson**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Heunis, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Karen Ferguson, from her position as Principal, with gratitude, for the purpose of retirement, effective July 31, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Appoint Part-time Food Service Workers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Lehmkuhl and seconded by Mrs. Carnecchia, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following Food Service Helpers and approves the hourly rates in the schedule listed below for the 2020-2021 school year, to serve at the pleasure of the Board:

| Food Service Helper | Current Salary | Salary as of 7/1/20 | Salary as of 1/1/21 |
|---|---|---|---|
| LuTena Davis | $11.80 | $11.80 | $12.50 |
| Jenna Ciferri-Jenkins | $12.01 | $12.01 | $12.50 |
| Joanna Shultz | $11.90 | $11.90 | $12.50 |
| Tracy Fontanez | $11.80 | $11.80 | $12.50 |
| Deborah Mangione | $11.80 | $11.80 | $12.50 |
| Jamie Choka | $11.80 | $11.80 | $12.50 |
| Kelly Marchant | $11.80 | $11.80 | $12.50 |
| Doris Zerafa | $11.80 | $11.80 | $12.50 |

Motion carried. Vote: 7-yes, 0-no.

**Executive Session**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to enter into executive session at 9:37 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Open Session**

A motion was made by Mr. Lehmkuhl and seconded by Mr. Tobin to return to open sesssion at 10:37 p.m.
Motion carried. Vote:7-yes, 0-no.

**Approve SMOA CSEA**

A motion by Mr. Lehmkuhl, seconded by Mrs. Carnecchia, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the terms of a Supplemental Memorandum of Agreement dated June 23, 2020 between the District and the Civil Service Employees Association regarding remuneration for a Senior Food Service Worker during the novel coronavirus pandemic. A copy of said SMOA, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Amend Compensation Food Service Workers**

A motion by Mrs.Carnecchia, seconded by Mr. Lehmkuhl, to adopt the following resolution:
Resolution to Amend Compensation for part-time Food Service Workers for March 17, 2020 through March 20, 2020
WHEREAS, in accordance with Executive Order 202.2, the District was required to exhaust any available snow days and vacation days when a State of Emergency necessitated school closure due to the novel coronavirus (COVID-19) pandemic; and
WHEREAS, Executive Order 202.2 as extended and amended by subsequent executive orders, required school districts to ensure access to meals for students in need, in addition to educational supports for students and distance learning options during the pendency of the closure due to COVID-19; and
WHEREAS, the District employs part-time Food Service Workers who are not ordinarily needed or expected to report to work during snow day closures or snow day "give back" days, and the services of said part-time Food Service Workers were critical to the ability of the District to ensure access to meals for those students in need during the COVID-19 pandemic from the inception of the State of Emergency;
NOW, THEREFORE, in recognition of the dedication of these part-time Food Service Workers to the District in reporting to perform these essential functions during the days designated as snow day closure "give back" days on March 17 through March 20, 2020, the Board of Education hereby authorizes the following employees to receive the rates of pay as enumerated below, which constitute double the respective employees' ordinary wage rate, solely for the hours worked from March 17-20, 2020, based upon time sheets submitted to the District's business office:
Jamie Choka – 16 hrs - $23.60 amended pay rate for 3/17 – 3/20/20
Jenna Ciferri-Jenkins – 14.75 hrs - $24.02 amended pay rate for 3/17 – 3/20/20
LuTena Fontanez – 11.75 hrs - $23.60 amended pay rate for 3/17 – 3/20/20
Tracey Fontanez – 16 hrs - $23.60 amended pay rate for 3/17 – 3/20/20
Kathy Kane – 10 hrs - $26.88 amended pay rate for 3/17 – 3/20/20
Deborah Mangione – 10 hrs - $23.60 amended pay rate for 3/17 – 3/20/20
Kelly Marchant – 14 hrs - $23.60 amended pay rate for 3/17 – 3/20/20
Doris Zerafa – 4 hrs - $23.60 amended pay rate for 3/17 – 3/20/20
Motion carried. Vote: 7-yes, 0-no.

**Amend**

**Benefit Statement Food Service Director**

A motion by Mrs.Carnecchia, seconded by Mr. Lehmkuhl, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the terms of and authorizes its President to execute an Amendment dated June 23, 2020 to the School Lunch Manager's Benefits Statement dated September 24, 2019, regarding remuneration in lieu of compensatory time off for the School Lunch Manager for hours worked beyond her regular work year during the novel coronavirus pandemic. A copy of said June 23, 2020 Amendment to the Benefits Statement for the School Lunch Manager dated September 24, 2019, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this eeting.
Motion carried. Vote: 7-yes, 0-no.

**Meeting Adjourned**

A motion was made by Mrs. Carnecchia, seconded by Mrs. Heunis, that the meeting be adjourned at 10:53 p.m.
Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

Cheryl Sprague
District Clerk