

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL AND REGULAR MEETING MINUTES
July 7, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Pidala	Assistant Superintendent
Cheryl Sprague	District Clerk

The meeting was called to order via ZOOM at 7:02 p.m. by Cheryl Sprague, District Clerk, and she led the Pledge of Allegiance.

Call to Order

The District Clerk administered the Oath of Office to newly elected Board member Christopher Rosenbergen and re-elected Board member Howard Shapiro. Due to online meetings all Oaths of Office will be administered in the District Clerk's Office.

Oath of Office

The floor was opened for nominations for the position of President of the Board of Education. A motion was made by Mrs. Heunis and seconded by Mr. Shapiro to nominate Mr. Hartswick as President. No further nominations were made and the nominations were closed.
Motion carried. Vote: 7-yes,0-no.

Election of Board President

The floor was opened for nominations for the position of Vice-President of the Board of Education. A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to nominate Mr. Shapiro as Vice-President. No further nominations were made and the nominations were closed.
Motion carried. Vote: 7-yes, 0-no.

Election of Board Vice-President

The District Clerk administered the Oath of Office to the President & Vice President of the Board of Education. Due to online meetings all Oaths of Office will be administered in the District Clerk's Office.

Oath of Office

The District Clerk turned the meeting over to the President, Mr. Hartswick.

The following Board Members volunteered for the Committees listed below:
DCSBA Executive Committee: Mr. Hartswick, Mr. Rudy - Alternate
PTO Liaison: Mrs. Carnecchia
Board Facilities Committee: Mrs. Heunis - Chairperson, Mrs. Carnecchia – Co-Chair, Chris Rosenbergen

Board of Education Appointments

Board Policy Committee: Mr. Rudy – Chairperson, Mr. Shapiro
Board Audit Committee: Mr. Hartswick Chairperson, Mrs. Carnecchia & Mr. Rosenbergen
Legislative Liaison: Mr. Tobin, Mr. Shapiro - Alternate
District Data Committee: Mr. Rudy, Mrs. Heunis
Food Services: Mr. Shapiro- Chairperson, John Rudy
District Safety: Mr. Tobin, Mrs. Heunis - Alternate
District Leadership Team: Paul Tobin
NYSSBA Annual Meeting Voting Delegate and Alternate: Mr. Shapiro - Delegate, Mr. Rudy – Alternate

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Cheryl Sprague as District Clerk for the 2020-2021 school year, at an annual stipend of \$17,888.00, effective July 1, 2020.

**Appoint
District
Clerk**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Camille Petrone as Tax Collector for the 2020-2021 school year, at a stipend of \$8,467.00, effective July 1, 2020.

**Appoint
Tax
Collector**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Ashley Burhans as District Treasurer at an annual rate of \$69,913.31, effective July 1, 2020.

**Appoint
District
Treasurer**

Motion carried. Vote: 7-yes, 0-no.

It is noted that Ashley Burhans, District Treasurer was administered the Oath of Office on July 8, 2020 by the District Clerk, Cheryl Sprague.

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Camille Petrone as Deputy District Treasurer for the 2020-2021 school year, at an annual stipend of \$557.00, effective July 1, 2020.

**Appoint
Deputy
District
Treasurer**

Motion carried. Vote: 7-yes, 0-no.

It is noted that Camille Petrone, Deputy District Treasurer was administered the Oath of Office on July 8, 2020 by the District Clerk, Cheryl Sprague.

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Lynn Sticker as Central Treasurer for the 2020-2021 school year at a stipend of \$2,177.00, effective July 1, 2020.

**Appoint
Central
Treasurer**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Lisette Hitsman as Internal Claims Auditor for the 2020-2021 school year at a salary of \$34.64 per hour effective July 1, 2020.

**Appoint
Internal
Claims
Auditor**

Motion carried. Vote: 7-yes, 0-no.

It is noted that due to COVID-19 Mrs. Hitsman will come to the District Clerk's office to sign the Oath.

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Camille Petrone as Deputy Central Treasurer for the 2020-2021 school year at no additional salary.

**Appoint
Deputy
Central
Treasurer**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint the firm of Sickler, Torchia, Allen and Churchill as the District External Auditors at an amount not to exceed \$22,000 for the 2020-2021 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
External
Auditor**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint the firm of Shaw, Perelson, May and Lambert, LLP, and Allan Rappleyea of Corbally, Gartland and Rappleyea, LLP as the School Attorneys for the 2020-2021 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
School
Attorneys**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint the Chairperson and Members for Committee on Special Education for the 2019-2020 school year as follows:

Chairpersons: Caroline Hernandez-Pidala, Steven Cabello, Mark Hlavaty, Jennifer Obrizok & Tonya Pulver

School Psychologists: Mark Hlavaty, Jennifer Obrizok & Tonya Pulver

Physician: Health Quest at \$75 per meeting

Teacher Members:

Section 614 of (IDEA) Federal Regulations effective July 1, 1998 requires teacher membership on the CSE as follows:

“At least one regular education teacher” of a child with a disability and “at least one special education teacher, or where appropriate, at least one special education provider (i.e. related service provider)”:

Dana Bo, Alexandra Chanowsky & Michelle Trapani

Parent Member: Marilyn Darnell

Dawn Tompkins

Margaret Meyer

Surrogate Parent Members: Holly Vose-Ryley, CHHC

Stephanie Luciano, CHHC

Janet Petersen, CHHC

Laura Margulies, CHHC

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Chairperson
&
Members
of
CSE**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint the Chairperson and Members for Committee on Pre-School Special Education for the 2020-2021 school year as follows:

Chairpersons: Caroline Hernandez-Pidala, Steven Cabello, Mark Hlavaty, Jennifer Obrizok, Tonya Pulver, Alexandra Chanowsky, Dana Bo & Michelle Trapani

Physician: Health Quest at \$75 per meeting

Dutchess County Pre-School Special Education Coordinator

Pre-School Parent Member: Marilyn Darnell, Dawn Tompkins & Margaret Meyer

Surrogate Parent Members: Holly Vose-Ryley, CHHC, Stephanie Luciano, CHHC, Janet Peterson, CHHC & Laura Margulies, CHHC

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Chairpersons
&
Members
of
CPSE**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint the State Education Department list of Impartial Hearing Officers for Dutchess County, as provided as an electronic database by the State Education Department, as Impartial Hearing Officers for the 2020-2021 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
SED
Impartial
Hearing
Officers**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Brian Fried as the trustee and Laura Mitchell as the alternate trustee for the Dutchess Education Health Insurance Consortium (DEHIC) for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Trustee &
Alternate
Trustee
DEHIC**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Brian Fried as the trustee, and Laura Mitchell as the alternate trustee, for the Dutchess Worker's Compensation Consortium for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Trustee &
Alternate Trustee
Dutchess
Worker's
Comp.
Consortium**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to designate the Bank of Millbrook, NYCLASS & NYLAF as the Official Depositories of District Funds for the 2020-2021 school year.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Official
Depository**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to designate the Poughkeepsie Journal as the Official Newspapers for the District for the 2020-2021 school year.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Official
Newspapers**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to authorize the mileage reimbursement rate to be set at the rate established by the Internal Revenue Service (I.R.S.), effective July 1, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Authorize
Mileage
Reimbursement
Rate**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to designate Laura Mitchell, Superintendent of Schools, as the person to Certify District Payroll for the 2020-2021 school year at no additional salary and Brian Fried, Assistant Superintendent for Business, Finance & Operations, as the alternate person to Certify District payroll in Mr. D'Angelo's absence during the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Persons
to
Certify
Payroll**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to designate the signature of Ashley Burhans, District Treasurer or Camille Petrone as Deputy District Treasurer, as authorized signatures on all District checks for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Signatures
On
District
Checks**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to designate Laura Mitchell, Superintendent of Schools and/or Caroline Hernandez-Pidala, Assistant Superintendent, and/or Brian Fried Assistant Superintendent as the persons to authorize attendance at conferences, conventions, workshops, etc., including all associated expenses, for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Persons
To Authorize
Conference
Attendance**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to designate Laura Mitchell, Superintendent of Schools, as the District Chief Emergency Officer for

**Designate
Chief**

the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Emergency
Officer**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to designate Laura Mitchell, Superintendent of Schools, as the person to approve budget transfers up to \$10,000.00 per budget code and the Board of Education to approve budget transfers over \$10,000.00 per budget code for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Approval
Budget
Transfers**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to authorize the Superintendent of Schools and Board of Education President to sign Bond Anticipation Notes (BANs), Revenue Anticipation Notes (RANs), and Tax Anticipation Notes (TANs) through the 2020-2021 school year on an as-needed basis.
Motion carried. Vote: 7-yes, 0-no.

**Authorize
Persons to
Sign BANs
RANs & TANs**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to provide bonding to the Board of Education members and the following employees at an amount up to \$1,000,000 per loss for theft:
Superintendent
Assistant Superintendent for Business, Finance & Operations
District Clerk
Treasurer
Deputy Treasurer
Tax Collector
Audit Committee
Claims Auditor
Central Treasurer (Extra Class Funds)
Deputy Central Treasurer (Extra Class Funds)
Motion carried. Vote: 7-yes, 0-no.

**Provide
Bonding**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education President is hereby authorized to sign and execute the certification statement to participate in the Free and Reduced Lunch Program for the 2020-2021 school year as outlined in the 2020-2021 Free and Reduced-Price Income Eligibility and Policy Information Booklet from the State Education Department.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Participation
Free
&
Reduced
Lunch
Program**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to confirm that all personnel appointments are made in order of choice and for potential lay-off (seniority) order.
Motion carried. Vote: 7-yes, 0-no.

**Confirm
Personnel
Appointments
Order**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint the following for the 2020-2021 school year, at no additional salary:
Eric Seipp, Principal, Millbrook High School: Attendance Officer
Steven Cabello, Principal, Millbrook Middle School: Attendance Officer & Truancy Officer
Thomas Libka, Alden Place Elementary School: Attendance Officer

**Appoint
Attendance
Officers
& Truancy
Officer**

Karen Ferguson, Principal, Elm Drive Elementary School: Attendance Officer
Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Health Quest Inc. as the School Physician for the 2020-2021 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
School
Physician**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy, to appoint Dr. W. James Soha of Health Quest to serve as the District Medical Director and Chief Medical Officer in conjunction with the District's Concussion Management Policy and school physician services for the 2020-2021 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
District
Medical Director
&
Chief Medical
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Rudy to appoint Brian Fried, Assistant Superintendent, as the Purchasing Agent for the 2020-2021 school year at no additional salary and Laura Mitchell, Superintendent of Schools, as the alternate Purchasing Agent in Mr. Fried's absence during the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Purchasing
Agent**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Brian Fried, Assistant Superintendent, Cheryl Sprague, District Clerk, and Camille Petrone, Principal Account Clerk, as Receivers of Bids for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Receivers
Of
Bids**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Eric Seipp, High School Principal, as the Designated Educational Official for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Designated
Educational
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Brian Fried, Assistant Superintendent, as the Title II Compliance Officer for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Title
II ADA
Compliance
Officers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Brian Fried, Assistant Superintendent and Caroline Hernandez-Pidala, Assistant Superintendent, as the Title VI Compliance Officers for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Title
VI
Compliance
Officers**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Brian Fried, Assistant Superintendent and Caroline Hernandez-Pidala, Assistant

**Appoint
Title
VII
Compliance**

Superintendent, as the Title VII Compliance Officers for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

Officer

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Caroline Hernandez-Pidala, Assistant Superintendent as the Title IX Compliance Officer and Brian Fried, Assistant Superintendent, as the Alternate Title IX Compliance Officer for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Title
IX
Compliance
Officer
& Alternate**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint the following Title II, VI, VII and IX Investigators for the 2020-2021 school year, at no additional salary:

**Appoint
Title II, VI,
VII &
Title IX
Investigators**

Eric Seipp, Principal, Millbrook High School
Steven Cabello, Principal, Millbrook Middle School
Thomas Libka, Alden Place Elementary School
Karen Ferguson, Principal, Elm Drive Elementary School
Caroline Hernandez-Pidala, Assistant Superintendent, District
Brian Fried, Assistant Superintendent, District
Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Caroline Hernandez-Pidala, Assistant Superintendent, as the Section 504 Compliance Officer for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
504
Compliance
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint the following Dignity Act Coordinators for the 2020-2021 school year, at no additional salary:

**Appoint
Dignity
Act
Coordinators**

Eric Seipp, Principal, Millbrook High School
Steven Cabello, Principal, Millbrook Middle School
Thomas Libka, Alden Place Elementary School
Karen Ferguson, Principal, Elm Drive Elementary School
Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Laura Mitchell, Superintendent of Schools, or their designee, as the McKinney-Vento (Homeless) Liaison for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
McKinney-Vento
Liaison**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Laura Mitchell, Superintendent of Schools, or their designee, as the Foster Care Liaison for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Foster
Care
Liaison**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to delegate its authority, pursuant to Commissioner's Regulations 100.2(y), to Laura Mitchell the Superintendent of Schools who shall have the full and final authority to

**Delegate
Student
Residency
Authority**

make determinations regarding student residency for the 2020-2021 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Caroline Hernandez-Pidala, Assistant Superintendent, as the Medicaid Compliance Officer for the 2020-2021 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Medicaid
Compliance
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Michael Ragusa, Director of Facilities, as the Asbestos Hazard Emergency Response Act (AHERA) Designee for the 2020-2021 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
AHERA
Designee**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Michael Ragusa, Director of Facilities, as the School Pesticide Representative for the 2020-2021 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
School
Pesticide
Representative**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Michael Ragusa, Director of Facilities, as the Chemical Hygiene officer for the 2020-2021 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Chemical
Hygiene
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Cheryl Sprague, Administrative Assistant to the Superintendent, as the Records Management Officer for the 2020-2021 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Records
Management
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Paige Emerson, as the Special Education Records Management Officer for the 2020-2021 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Special
Education
Records
Management
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Brian Fried, Assistant Superintendent, as the Records Access Officer for the 2020-2021 school year at no additional salary.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Records
Access
Officer**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Laura Mitchell, Superintendent of Schools, as the Records Access Appeals Officer for the 2020-2021 school year.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Records
Access
Appeals
Officer**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Laura Mitchell, Superintendent of Schools, as the School Emergency Coordinator for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
School
Emergency
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Brian Fried, Assistant Superintendent, as the HIPAA Privacy Officer for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
HIPAA
Privacy
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Juliana Zengen as the District AED coordinator at a stipend of \$1,000.00 for the 2020-2021 school year.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
AED
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Holly Peters-Heady, as the District Wellness Coordinator for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
District
Wellness
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to designate the following people as the required signatures for the Extra classroom Activity Fund for the 2020-2021 school year noting that two signatures are required on all checks: Either Lynn Sticker, Central Treasurer, or Camille Petrone, Deputy Central Treasurer, and Eric Seipp, Principal Millbrook High School Principal or Steven Cabello, Millbrook Middle School Principal. Principals may only sign checks pertaining to their building's programs, unless in the absence of the building principal an alternate principal may be authorized to sign from the list above by the purchasing agent.
Motion carried. Vote: 7-yes, 0-no.

**Designate
Required
Signatures
For
Extra
classroom
Activity
Fund**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Elliot Garcia, Director of Technology, as the Educational Agency Data Protection Officer for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Educational
Agency Data
Protection
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to appoint Elliot Garcia, Director of Technology, as the Educational Agency Data Privacy Officer for the 2020-2021 school year at no additional salary.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Educational
Agency Data
Privacy
Officer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to establish the following rates of pay for the election officials at the Annual Meeting on May 18, 2021:
Election Chairperson: \$15.00 per hour
Election Inspectors: \$13.00 per hour

**Establish
Rates
of
Pay for
Annual**

Poll Workers: \$13.00 per hour
Motion carried. Vote: 7-yes, 0-no.

Meeting

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution:

**CLASS/
NYLAF
Investment**

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o” empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts boards of cooperative educational services, counties, cities, town and villages] and districts to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Millbrook Central School District wishes to invest certain of its available investment funds in cooperation with other corporations and/or districts pursuant to a municipal cooperation agreement;

WHEREAS, the Millbrook Central School District wishes to assure the safety and liquidity of its funds;

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

The Assistant Superintendent for Business, Finance & Operations is hereby authorized to execute and deliver the Cooperative Investment Agreement in the name of, and on behalf of the Millbrook Central School District.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to establish the following petty cash funds for the 2020-2021 school year:

**Establish
Petty
Cash
Funds**

\$100.00 for General Fund use to be reimbursed monthly

\$50.00 for Tax Collector

\$100.00 for the High School Lunch Fund

\$75.00 for the Middle School Lunch Fund

\$50.00 for the Elementary Schools Lunch Fund

and to designate a maximum of \$20.00 per purchase from the respective funds.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, motion was made by Mr. Tobin and seconded by Mr. Rudy to accept the minutes of the meeting of June 23, 2020, as presented.

**Accept
Minutes**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution:

**Establish
School
Lunch
Prices**

BE IT RESOLVED that the Board of Education hereby establishes the following school lunch prices for the 2020-2021 school year, as follows: High School = \$3.25; Middle School = \$3.00; Alden Place = \$2.85; and Elm Drive = \$2.85; milk \$0.60.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution:

**Establish
School
Breakfast
Prices**

BE IT RESOLVED that the Board of Education hereby establishes the following school breakfast prices for the 2020-2021 school year, as follows: High School = \$2.00; Middle School = \$1.75; Alden Place = \$1.75; and Elm Drive = \$1.75.

Motion carried. Vote: 7-yes, 0-no

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education President is hereby authorized to execute an Agreement with Shaw, Perelson, May & Lambert, LLP setting forth the terms and conditions for attorney services, effective July 1, 2020 through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement
Shaw, Perelson,
May
&
Lambert, LLP**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Anderson Center for Autism and the District setting forth the terms and conditions for providing special education and related services for student #708052 effective July 1, 2020 through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement
Anderson
Center
for
Autism**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Anderson Center for Autism and the District setting forth the terms and conditions for providing special education and related services effective July 1, 2020 through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no

**Approve
Agreement
Anderson
Center
for
Autism**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Sylvain Nakkab, Ph.D. and the District setting forth the terms and conditions for providing psychiatric evaluation services for students effective July 1, 2020 through June 30, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement
Nakkab**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Magdalena Glazer, as a Teacher Aide in the non-competitive class of the civil service, to serve a 26-week probationary term, commencing September 1, 2020, at a salary of \$14.75 per hour, per the CSEA Agreement.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Teacher
Aide
Glazer**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED that the Board hereby appoints Kristen Skovan as a 0.5 FTE Elementary Instrumental Music teacher effective September 1, 2020, through June 30, 2021, at a salary per the MTA Agreement. Motion carried. Vote: 7-yes, 0-no.

**Appointment
Part-time
Music
Teacher
Skovan**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED that the Board appoints Jessica Gilmour to a .8 FTE position as a health education teacher for the 2020-2021 school year, at a salary as per the MTA contract, effective July 1, 2020. Motion carried. Vote: 7-yes, 0-no.

**Appointment
Gilmour**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following part-time employees to the corresponding position, hourly rate, and number of work hours per day for the 2020-2021 school year, on school attendance days or on an as-needed basis as requested by the Superintendent of Schools, to serve at the pleasure of the Board, effective September 1, 2020:
Kelly Osborn - School Monitor: \$13.13/hour for 2.5 hours/day
Jeanne Tobin - School Monitor: \$13.93/hour for 2.0 hours/day
Motion carried. Vote: 7-yes, 0-no.

**Appoint
&
Approve
Part-Time
School
Monitors**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Kerry Weller as a part-time (0.4 FTE) Typist in the non-competitive class of the civil service, at a salary of \$12,563.00, CSEA Typist Step 5, effective July 1, 2020. Motion carried. Vote: 7-yes, 0-no.

**Appoint
&
Approve
Salary Increase
Weller**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Janet Monahan as a summer custodial worker, at an hourly rate of \$11.97 per hour, effective July 6, 2020 through September 1, 2020. Motion carried. Vote: 7-yes, 0-no.

**Appoint
Summer
Custodial
Workers**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Kathy Kane, from her position as Food Service Helper, effective June 6, 2020. Motion carried. Vote: 7-yes, 0-no.

**Accept
Resignation
Kane**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby authorizes allocating up to ten (10) summer workdays for Michele Hartswick for District Student Registration & Record-Keeping, at the rate of 1/200th of her 2020-2021 base annual salary. Motion carried. Vote: 7-yes, 0-no.

**Allocate
Summer
Days
School Registrar**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the adjustments and/or rates of pay for the 2020-2021 school year, effective July 1, 2020, as listed below:

Monitor Substitute Rate \$11.80/hr. - effective 7/1/20; \$12.50/hr - effective 1/1/21

Nurse Substitute Rate \$20.63/hr. - effective 7/1/20

Teacher Aide Substitute Rate \$11.80/hr. - effective 7/1/20; \$12.50/hr - effective 1/1/21

Clerical Substitute Rate \$11.80/hr. - effective 7/1/20; \$12.50/hr - effective 1/1/21

Custodial Substitute Rate \$11.97/hr. - effective 7/1/20; \$12.50 - effective 1/1/21

Summer Custodial Worker Rate \$11.97/hr. effective 7/1/20

Cafeteria Substitute Rate \$11.80/hr. - effective 7/1/20; \$12.50 - effective 1/1/21

Typist/Monitor Substitute Rate \$11.80/hr. - effective 7/1/20; \$12.50 - effective 1/1/21

Substitute Teacher Assistant Rate \$11.80/hr. - effective 7/1/20; \$12.50 - effective 1/1/21

Substitute Non-Certified Teacher Rate \$86.54/day - effective 7/1/20; \$91.68 - effective 1/1/21

Substitute Certified Teacher Rate \$95/day effective 7/1/20

Motion carried. Vote: 7-yes, 0-no.

**Adjustments/
Rates of Pay
2020-2021**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves the following student co-curricular rates for the 2020-2021 school year:

Co-curricular Position Student Rate

Shot Clock Operator \$27.37**

Basketball Scorekeeper \$32.84**

Basketball Timekeeper \$27.37**

Football Scorekeeper/Timekeeper \$21.89**

On-Call Theatre Technician \$12.50/hr

**This is the rate for an event that combines JV and Varsity games. If only one contest is played (either JV or Varsity), 60% of the rate is paid.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Student
Co-Curricular
Rates**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2020/2021 school year at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Literacy Coordinator K-2 (w/no release time) - \$1,922.89 - Samantha Bopp

Literacy Coordinator 3-5 (w/no release time) - \$1,922.89 - Samantha Bopp

Math Coordinator 3-5 (w/no release time) - \$1,922.89 - Jessica Quint

Coordinator of Library Media Services K-12 (w/no release time) - \$2,601.26 - Cathy Morton

Summer Grad Point Coordinator - \$622.00 - John Tringali

Summer Athletic Coordinator - \$22.66/hr - Alfred Hammell

Athletics Director (w/release time & reduced teaching assignment) - \$4,664.18 - Alfred Hammell

**Approve
Co-Curricular
Appointments**

Phys. Ed./Health K-12 Department Head (release time commensurate with requirements of a given task) - Jessica Gilmour.

Motion carried. Vote: 7-yes, 0-no.

Upon a recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) from the meetings of 4/01/20, 4/24/20, 5/07/20, 5/08/20, 5/11/20, 5/12/20, 5/20/20, 5/26/20, 6/01/20, 6/02/20, 6/08/20, 6/09/20, 6/11/20, 6/12/20, 6/16/20, 6/17/20, 6/18/20, 6/19/20, 6/22/20, 6/23/20, and 7/1/20.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

**CSE/CPSE
Recommendations**

It was decided that a Food Service Committee will be created.

**Food
Service
Reporting**

Upon a recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the 2020-2021 Millbrook Central School District school calendar, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Approve
2020-2021
School
Calendar**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby establishes a scholarship in the name of the Matthew W. Martell Memorial Music Scholarship with details to be determined by the family.

Motion carried. Vote: 7-yes, 0-no.

**Approve/
Establish
Scholarship
Fund
Matthew W.
Martell
Memorial
Music
Scholarship
Fund**

President & Vice President Report Highlights:

Reminder that goal discussions need to take place that are measurable.

**Leadership
Reports**

Superintendent's Report Highlights:

The Superintendent discussed the following:

- Sports Facility Complex Closed upon recommended guidance from NYSHSAA.
- Re-Entry Team structure
- Summer School Executive Order for Special Education Services in person
- Principal position posted
- Shout outs: Tom Libka for 5th Grade Drive Through Moving Up Ceremony

President & Vice President Report Highlights:
Reminder that goal discussions need to take place that are measurable.

**Leadership
Reports**

Superintendent's Report Highlights:
The Superintendent discussed the following:

- Sports Facility Complex Closed upon recommended guidance from NYSHSAA.
- Re-Entry Team structure
- Summer School Executive Order for Special Education Services in person
- Principal position posted
- Shout outs: Tom Libka for 5th Grade Moving Up Ceremony

DEHIC Premium Holiday was approved.

Correspondence

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to enter into executive session at 8:38 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to return to open session at 9:43 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to adopt the following resolution:

**RESOLUTION TO AUTHORIZE PAYMENT FOR ACCRUED UNUSED
VACATION DAYS FOR DISTRICT CLERK/ADMINISTRATIVE
ASSISTANT TO THE SUPERINTENDENT**

**Approve
District
Clerk
Vacation
Days**

WHEREAS, due to the novel coronavirus pandemic, the District Clerk/Administrative Assistant to the Superintendent, whose terms and conditions of employment are governed by a benefits statement dated September 24, 2019, was unable to utilize most of her accrued vacation days during the 2019-20 school year due to the essential nature of her position, especially in light of the annual district meeting and election, which was conducted via absentee ballot on June 9, 2020, as per Executive Order 202.26, as issued by Governor Cuomo on May 1, 2020; and
WHEREAS, the District Clerk/Administrative Assistant to the Superintendent requested to use her vacation days and attempted to reschedule the use of those days, but was unable to utilize all of her unused accumulated vacation days, due to the onerous requirements of Executive Order 202.26 which governed procedures for the annual district meeting and election, which was subsequently amended by Executive Order 202.39 enacted on June 7, 2020, which changed the date by which absentee ballots received via mail could be counted from June 9 to June 16, 2020 due to extenuating circumstances; and
WHEREAS, in light of these unforeseen and unprecedented circumstances, the Board of Education believes that it is appropriate to amend Paragraph 12 of the September 24, 2019 benefits statement for the District Clerk/Administrative Assistant to the Superintendent, solely as it pertains to the vacation days accumulated by said employee during the 2019-20 school year, in order to permit the District Clerk/Administrative Assistant to the Superintendent to be compensated for twelve (12) unused accumulated vacation days from the 2019-20 school year at her per diem rate of pay (1/260th of 2019-20 school year

annual salary) due to her performance of essential functions related to the preparation for and fulfillment of her critical duties related to the annual district meeting and election;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the District Clerk/Administrative Assistant to the Superintendent to be compensated at her 2019-20 fiscal year per diem rate of pay for twelve (12) unused accumulated vacation days, in accordance with the terms of the a Memorandum from the Superintendent of Schools to the Board of Education dated July 7, 2020.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED that the Board hereby approves a Special Education Services Consultant Agreement by and between the District and Ms. Connie Hayes dated July 6, 2020; and

BE IT FURTHER RESOLVED that the Superintendent is hereby authorized to sign such Consultant Agreement on behalf of the District.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Agreement
Hayes**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adjourn the meeting at 9:45 pm.

Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

**Adjourn
Meeting**

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
July 16, 2020

Members Present:

Perry Hartswick
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
Howard Shapiro
Paul Tobin

Members Absent:

John Rudy

Others Present:

Laura Mitchell	Superintendent of Schools
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 3:02 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

BE IT RESOLVED, That the Board of Education of the Millbrook Central School District hereby nominates John Rudy of the Millbrook Central School District Board of Education for the Everett R. Dyer Award for Distinguished School Board Service.

Motion carried. Vote: 6-yes, 0-no.

**Nominate
BOE
Member**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adjourn the meeting at 3:05 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 21, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia arrived 7:44 p.m.
Claudia Heunis
Christopher Rosenbergen
John Rudy

Absent:

Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Steve Cabello	Principal
Thomas Libka	Principal
Eric Seipp	Principal
Elliot Garcia	Director of Technology & Data Services
Holly Peters-Heady	Director of Food Services
Michael Ragusa	School Lunch Manager
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

One additional member of the staff, Paige Emerson was present.

**Meeting
Attendance**

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to accept the minutes of the meeting of July 7, 2020 as presented.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby appoints Erin Hicks as a Summer School Support Teacher for the 2020-2021 school year at the MTA Tutoring rate of \$37.22 per hour up to 40 hours.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Summer
School
Support
Teacher
Hicks**

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the terms of and authorizes its President to execute a Second Amendment dated July 7, 2020 to the School Lunch Manager's Benefits Statement dated September 24, 2019, regarding remuneration for hours worked in excess her regular contractual work year, as are necessary to comply with Executive Order 202.45. A copy of said Second Amendment to the Benefits Statement for the School Lunch Manager dated September 24, 2019, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

**Amend
School
Lunch
Manager
Contract
Summer
Days**

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to appoint Kerry Weller as Deputy Claims Auditor for the 2020-2021 school year at a rate of \$30.00 per hour.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Deputy
Claims
Auditor
Weller**

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to provide bonding to the Board of Education members and the following employees at an amount up to \$1,000,000 per loss for theft:

Deputy Claims Auditor.

Motion carried. Vote: 6-yes, 0-no.

**Bond
Deputy
Claims
Auditor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Committee on Preschool Special Education (CPSE) from the meeting of 7/08/20.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**Approve
CSE &
CPSE**

Superintendent:

Ms. Mitchell: recommends consultant for goal creation; principal search continues as five candidates move forward; re-entry committee continues to work on the plan due to NYSED by July 31st. The committees are made up of staff, board members and parents.

Director of Facilities: Mr. Ragusa discussed the PPE supply, sanitizer, polycarbonate sheets to create desk shields in the offices.

Special Education Committee: Ms. Emerson shared that this committee is focused on how to best serve our students with disabilities upon returning to school. Several scenarios of re-opening are be discussed while looking at what worked and did not work in the spring and what can be done differently.

Social/Emotional Committee: Mr. Cabello discussed the need to ensure that our students are socially and emotionally safe to successfully succeed. They looked

**Leadership
Updates**

at things that were done well in the spring as well as areas that they can improve for our students. Communication and routine are key.

Food Service Committee: Ms. Peters-Heady discussed requirements for the food service program, meal timing, staffing considerations, in-house meal delivery, transportation for at home delivery, menus, costs, training.

Technology and Learning: Mr. Garcia discussed potential bandwidth limitations and ideas on how to avoid these issues.

Extracurricular Activities & Athletics: Mr. Seipp shared the development of key questions: How would students be transported to games and practices? How would shared equipment be addressed? How would we maintain health and safety for our students, coaches and staff? NYSHSA has delayed the fall sports start date from August 24th to September 21st. Regional and state championships have been canceled. Ideas will continue to be explored.

Extracurricular activities continue to be explored so that the skills acquired from these programs can be offered to our students.

Transportation: Mr. Fried discussed social distancing, driver retention, driver time consideration, parent drop off, disinfecting buses, social distancing at bus stops, parent pick up, timing of school starting as well as pros and cons of models being reviewed.

Questions were fielded and addressed.

Committee Membership

District Wellness Committee: Howard Shapiro

District Technology Committee: Claudia Heunis

Policy Committee Update: Mr. Rudy discussed the progress of the committee and a potential plan to have NYSSBA help bring all policies up to date by October, 2020.

**District
Updates
Reports**

Upon the recommendation of the Interim Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

2019-2020

Warrant Summary 06/30/20;

Warrant Detail through 6/30/20;

School Lunch Fund Profit & Loss through 05/31/20;

Treasurer Reports 7/1/19 - 06/30/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund

2020-2021

Warrant Summary as of 07/21/20

Warrant Detail as of 07/21/20

Appropriation Status as of 7/21/20

Motion carried. Vote: 6-yes, 0-no.

**Financial
Reports
&
Warrants**

Item tabled until August.

**Approve
Municipal**

**Electric & Gas
Alliance
Contract**

A motion was made by Mrs. Heunis, and seconded by Mrs. Carnecchia, that the Board of Education hereby accepts a donation of \$1,064, with gratitude, from the Class of 2020, for the Class of 2020 Scholarship Fund.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation
Class of
2020**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the donations of \$719.07 and \$6.47, with gratitude, from the Alden Drama Club and Alden Interact Club, respectively.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Donation
Alden
Place**

A motion was made by Mrs. Heunis and seconded by John Rudy to enter into executive session at 10:08 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to return to open session at 11:56 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Open
Session**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rudy, to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Kimberly McKeon to a four-year probationary term as a Speech Remedial, commencing on September 1, 2020 and terminating on August 31, 2024 in the tenure area of Speech Language Pathologist, at a salary of MA Step 3 + 4 credits (\$66,675) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four-year probationary term and may not receive an ineffective rating in the final year of probation.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Speech
Language
Pathologist**

A motion was made by Mrs. Heunis, seconded by Mrs. Carnecchia, that the meeting be adjourned at 12:02 a.m.
Motion carried. Vote: 6-yes, 0-no.

**Meeting
Adjourned**

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
August 5, 2020

Members Present:

Perry Hartswick
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to enter into executive session.
Motion carried. Vote: 5-yes, 0-no.

**Executive
Session**

A motion was made at 7:41 p.m. by Mrs. Carnecchia and seconded by Mr. Rosenbergen to return to open session.
Motion carried. Vote: 5-yes, 0-no.

**Open
Session**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:

**Appoint
Elementary
Principal
Setaro**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Michael Setaro, who possesses an Initial School Building Leader Certificate, to a three year probationary term (in light of his prior receipt of tenure in another School District in New York State in the Assistant Principal tenure area), as Elm Drive Elementary School Principal in the Elementary School Principal tenure area, effective August 24, 2020 and terminating on August 23, 2023, at an annual salary rate of \$119,925, pro-rated for the period of August 24, 2020 through June 30, 2021. In order to be eligible for appointment to tenure, said principal must have at least three years of effective or highly effective overall APPR ratings pursuant to Education Law Section 3012-d during the probationary term, and may not receive an ineffective overall APPR rating during his final year of probation.
Motion carried. Vote: 5-yes, 0-no.

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adjourn the meeting at 7:48 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
August 11, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Elliot Garcia	Director of Technology
Michael Ragusa	Director of Facilities
Steven Cabello	Principal
Thomas Libka	Principal
Eric Seipp	Principal
Michael Setaro	Principal
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

Two staff members, John Ahern and Jason Zmudosky.

**Meeting
Attendance**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Richard Jankowski to a 26-week probationary position as a maintenance helper in the non-competitive class of the civil service, commencing July 1, 2020, at an annual salary of the CSEA Contract - Step 1, retroactively.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Maintenance
Helper
Jankowski**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Shapiro to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Thomas Mayhar to a 26-week probationary position as a custodial worker in the non-competitive class of the civil service, commencing August 10, 2020, at an annual salary of the CSEA Contract - Step 1.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Custodial
Worker
Mayhar**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the donation of \$500, with gratitude, from Ruge's Chevrolet, for the purpose of paying school lunch balances owed.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Donation
Ruge's**

**Adopt
Re-Entry
Plan**

A motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution:

Be It Resolved that the Board of Education hereby approves the remote educational program methodology effective September 2020 through October 2020, subject to extension based upon the data received from the DOH. Motion carried. 5-yes (Rosenbergen, Hartswick, Rudy, Shapiro & Tobin), 2-no (Carnecchia & Heunis)

**Adjourn
Meeting**

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adjourn the meeting at 10:03 p.m.

Motion carried. Vote: 7-yes, 0-no.
Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
August 18, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Steve Cabello	Principal
Thomas Libka	Principal
Eric Seipp	Principal
Michael Setaro	Principal
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to enter into executive session at 7:02 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to return to open session at 10:12 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Open
Session**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

**Approve
Tax
Warrant**

BE IT RESOLVED, that the Board hereby approves the 2020-2021 Tax Warrant in the amount of \$25,174,523, as presented to the Board at this meeting. A copy of the Tax Warrant is on file with the District Clerk;

BE IT FURTHER RESOLVED, that the Tax Collector is hereby directed to notify, by way of legal notice, the taxpayers of the District of the collection, location, dates and times as stated in the Tax Warrant.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

**Approve
Agreement
Spectrum
Services**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Spectrum Services and the District setting forth the terms and conditions for providing special education and related services for the 2020 summer program (6 weeks), for student #708261, and said Agreement will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating two additional work days each for Samantha Bopp, Alexandra Chanowsky and Kimberly McKeon at the rate of 1/200th of their 2020-2021 annual salary per the MTA Contract.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes allocating one additional work day for Juliana Zengen at the rate of 1/197th of her 2020-2021 annual salary per the CSEA Contract.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Additional
Summer
Days**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED that the Board of Education hereby amends the appointments dated June 23, 2020, and July 21, 2020, of Summer School Support Teachers for the 2020-2021 school year at the MTA Tutoring rate of \$37.22 per hour to:

Devon Agne: up to 48 hours MMS & up to 48 hours elementary - Reading

Leslie Anson: up to 48 hours MMS & up to 48 hours elementary - Mathematics

Erin Hicks: up to 48 hours MMS & up to 48 hours elementary - Support in cross subjects

Colleen Wilber: up to 48 hours MMS & up to 48 elementary - Writing

Motion carried. Vote: 7-yes, 0-no.

**Amend
Appointments
Summer
Teacher
Hours**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares 75 History textbooks, table and sink from the High School as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.

Motion carried. Vote: 7-yes, 0-no.

**Surplus
Items**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes the Assistant Superintendent for Business, Finance & Operations to sign and execute an Electricity Supply Agreement with Constellation NewEnergy, Inc., the Municipal Electric and Gas Alliance (MEGA) supplier, for the purchase of electric power, effective the first read date after November 4, 2020 and with a 36- month term from the effective date. Further, a copy of said contract shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Municipal
Electric
& Gas
Alliance
Contract**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the amended 2020-2021 Millbrook Central School District school calendar, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Amend
School
Calendar**

Mr. Fried discussed fund balances and reserve balances for future approval.

**Fund
Balance
Discussion**

The administrative team presented information regarding the following:
Student Expectations, Remote Learning, Remote Schedules, Attendance,
Grading, A Day in the Hybrid Life and Virtual Parent Meetings.
Discussions ensued.

**Next
Steps
Hybrid
Migration
Plan**

A motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to
adjourn the meeting at 11:37 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
August 25, 2020

Members Present:

Perry Hartswick
Howard Shapiro left meeting @ 11:01 p.m.
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin left meeting @ 9:10 p.m.

Others Present:

Laura Mitchell Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Steve Cabello Principal
Thomas Libka Principal
Eric Seipp Principal
Michael Setaro Principal
Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 7:02 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants tenure to Dana Bo in the tenure area of Special Education, effective September 1, 2020.
Motion carried. Vote: 7-yes, 0-no.

Award Tenure Bo

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants tenure to Andrea Corbett in the tenure area of Teacher Assistant, effective October 18, 2020.
Motion carried. Vote: 7-yes, 0-no.

Award Tenure Corbett

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants tenure to Michelle Cring in the tenure area of Visual Arts, effective September 1, 2020.
Motion carried. Vote: 7-yes, 0-no.

Award Tenure Cring

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants tenure to Eilis Petrosino in the tenure area of Family and Consumer Sciences, effective September 1, 2020.
Motion carried. Vote: 7-yes, 0-no.

Award Tenure Petrosino

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants tenure to Cynthia Rosenzweig in the tenure area of Mathematics 7-12, effective September 1, 2020.
Motion carried. Vote: 7-yes, 0-no.

Award Tenure Rosenzweig

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants tenure to Veronica Smith in the tenure area of Special Education, effective September 6, 2020. Motion carried. Vote: 7-yes, 0-no.

**Award
Tenure
Smith**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants tenure to Timothy Taylor in the tenure area of Special Education, effective September 1, 2020. Motion carried. Vote: 7-yes, 0-no.

**Award
Tenure
Taylor**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to enter into executive session at 7:17 p.m. Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Tobin and seconded by Mrs. Carnechia to return to open session at 8:21 p.m. Motion carried. Vote: 7-yes, 0-no.

**Open
Session**

A motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to accept the minutes of the meeting of July 21, 2020, August 5, 2020 and August 11, 2020, as presented. Motion carried. Vote: 7-yes, 0-no.

**Accept
Minutes**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the private school transportation requests for the 2020-2021 school year, as presented. Motion carried. Vote: 7-yes, 0-no.

**Approve
Private
School
Transportation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) from the meetings of 6/08/20, 7/17/20, 7/24/20, 7/27/20, and 7/31/20. BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations. Motion carried. Vote: 7-yes, 0-no.

**CSE/CPSE
Recommendations**

Superintendent:
Overview of Parent Meetings
Preparing for Phase II of Re-Entry Planning
Future Dates for BOE Work Sessions:

**Leadership
Reports**

DATE	TIME	CATEGORY
Aug. 27	7:00-8:30	Transportation and Athletics
Sept. 1	7:00-8:30	Facilities and Health & Safety
Sept. 3	7:00-8:30	Teaching & Learning / Student schedules
Sept. 8 Bd	7:00-8:30	Child Nutrition
Sept. 10	7:00-8:30	Communication/Family & Community Engagement and Technology & Connectivity

Sept. 15	7:00-8:30	Special Education and Bilingual Education & World Languages
Sept. 17	7:00-8:30	Social-Emotional Well-Being
Sept. 22 Bd	7:00-8:30	Possible Hybrid Learning Model Scenarios
Sept. 24	7:00-8:30	Attendance/Chronic Absenteeism and CTE-Technical Education, APPR
Sept. 29	7:00-8:30	Budget & Fiscal matters
Oct. 1	7:00-8:30	Student Teaching and Staffing

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby authorizes the fund balance levels and the adjustments to the Tax Certiorari Reserve, the Capital Reserve, the Unemployment Reserve, the Insurance Reserve, the Employee Retirement System (ERS) Reserve, the Retirement Reserve Subfund for TRS, as established in the NYCLASS, NYLAF, and/or Bank of Millbrook account(s), per documents for the Fiscal Year Ending 6/30/20, submitted, reviewed, and amended at this meeting, and incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Authorize
Fund
Balance
Levels
&
Adjustments
to
Reserves**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Reports 07/31/20;
Appropriation Status Report by Function covering 7/1/20 - 8/25/20;
Treasurer Reports 7/1/20 - 08/25/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;
Warrants ending 08/25/20: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1242 notification, #1243 & 1244 6/30/20 schedules, #1245 approval.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Financial
Reports
&
Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby creates one-1.0 FTE Teacher Aide position contingent upon and effective as per Civil Service approval date.
Motion carried. Vote 7-yes, 0-no.

**Create
Civil
Service
Teacher
Aide
Position**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to enter into executive session to discuss the employment history of particular persons at 9:16 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to return to open session at 11:18 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to adjourn the meeting at 11:18 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Adjourn
Meetings**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

August 25, 2020

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
WORK SESSION
August 27, 2020

Members Present:

Perry Hartswick
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Elliot Garcia	Director of Technology & Data Services
Michael Ragusa	Director of Facilities
Cheryl Sprague	District Clerk
Debbie Caul	First Student
Karen McKinley	First Student

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

This work session focused on transportation procedures, requirements, safety protocols in place and those being implemented prior to the start of school runs. The Superintendent, Assistant Superintendents and staff from First Student contributed to this discussion and answered questions from the board and the public.

Transportation

Questions from the public were addressed. Questions that were not able to be answered during the session will be posted on the district website.

**Public
Participation**

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adjourn the meeting at 8:38 p.m.
Motion carried. Vote: 5-yes, 0-no.
Respectfully submitted,

**Adjourn
Meeting**

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
WORK SESSION
September 1, 2020

Members Present:

Perry Hartswick
Jennifer Carnecchia
Claudia Heunis left the meeting at 7:11 p.m.
Chris Rosenbergen
John Rudy

Others Present:

Laura Mitchell Superintendent of Schools
Brian Fried Assistant Superintendent
Thomas Libka Principal
Michael Ragusa Director of Facilities
Cheryl Sprague District Clerk
John Evans Air Guys

The meeting was called to order via Zoom, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

This work session focused on facilities procedures, requirements, safety protocols in place and those being implemented in the school buildings and on school grounds prior to the start of school. The Superintendent, Assistant Superintendent, Director of Facilities and John Evans of Air Guys contributed to this discussion and answered questions from the board and the public.

Facilities

Questions from the public were addressed. Questions that were not able to be answered during the session will be posted on the district website.

**Public
Participation**

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adjourn the meeting at 8:42 p.m.
Motion carried. Vote: 5-yes, 0-no.
Respectfully submitted,

**Adjourn
Meeting**

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
WORK SESSION
September 3, 2020

Members Present:

Perry Hartswick
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Elliot Garcia	Director of Technology & Data Services
Michael Ragusa	Director of Facilities
Thomas Libka	Principal
Cheryl Sprague	District Clerk
Riana Monahan	School Nurse
Maureen Seipp	School Nurse
Julie Zengen	School Nurse
Andrew Evans	Dutchess County DOH
John Evans	Air Guys
Judith Rosenfeld	Dutchess County DOH

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

This work session focused on health and safety procedures, requirements and protocols in place and those being implemented for the safety of our students and staff. The Superintendent, Assistant Superintendents, Director of Facilities, School Nurses, members of the Dutchess County DOH and John Evans of Air Guys contributed to this discussion and answered questions from the board and the public.

**Health
&
Safety**

Questions from the public were addressed. Questions that were not able to be answered during the session will be posted on the district website.

**Public
Participation**

A motion was made by Mrs. Carnecchis and seconded by Mrs. Heunis to adjourn the meeting at 9:11 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 8, 2020

Members Present:

Perry Hartswick
Howard Shapiro left at 12:00 a.m.
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin arrived 8:42 p.m. left 11:09 p.m.

Others Present:

Laura Mitchell Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Steve Cabello Principal
Thomas Libka Principal
Eric Seipp Principal
Alfred Hammell Athletic Director
Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to accept the minutes of the meeting of August 18, 2020, August 25, 2020, August 27, 2020, September 1, 2020 and September 3, 2020
Motion carried. Vote: 6-yes, 0-no.

Accept Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes allocating one additional work day for Tonya Pulver at the rate of 1/200th of their 2020-2021 annual salary per the MTA Contract..

Motion carried. Vote: 6-yes, 0-no.

Approve Summer Day Screening

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the allocation of one additional work day to two days for Juliana Zengen at the rate of 1/197th of their 2020-2021 annual salary per the CSEA Contract.

Motion carried. Vote: 6-yes, 0-no.

Amend Additional Summer Days

A motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to adopt the following resolution:

WHEREAS, due to the COVID-19 pandemic, the Assistant Superintendent, whose terms and conditions of employment are governed by a Contract dated March 23, 2015, was unable to utilize several of his accrued vacation days during the 2019-20 school year due to the essential nature of his position;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the

Approve Asst. Supt Vacation Days Fried

Board President and Superintendent of Schools to execute an Addendum Agreement to the Assistant Superintendent's Contract dated March 23, 2015, as presented to the Board at this meeting, regarding liquidation of additional unused accrued vacation days from the 2019-2020 school year.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Rosenber and seconded by Mrs. Heunis to adopt the following resolution:

WHEREAS, due to the COVID-19 pandemic, the Assistant Superintendent, whose terms and conditions of employment are governed by a Contract dated August 7, 2018, was unable to utilize many of her accrued vacation days during the 2019-20 school year due to the essential nature of her position;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes the Board President and Superintendent of Schools to execute an Addendum Agreement to the Assistant Superintendent's Contract dated August 7, 2018, as presented to the Board at this meeting, regarding liquidation and carry-over of additional unused accrued vacation days from the 2019-2020 school year.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Asst. Supt.
Vacation
Days
Hernandez-
Pidala**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 07/24/20, 08/12/20, 08/17/20, 08/21/20, and 08/24/20.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**CSE/
CPSE**

A motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby appoints Kirsten Calkins, who possesses a Permanent French 7-12 certification, to serve a three-year probationary term to serve in the Instructional Support Services Provider position of Instructional Technology Specialist in the foreign languages tenure area for which she has deemed qualified and competent by the Superintendent of Schools, based upon the above-referenced certification and five years of experience as a Director of Technology and Technology Integrator and Specialist, effective September 8, 2020 through September 7, 2023 at \$85,269 (Step 14) in accordance with the MTA collective bargaining agreement.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Instructional
Technology
Specialist
Calkins**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy, with gratitude for years of service, to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation, for the purpose of retirement, of William Yager from his position as Teacher, effective January 31, 2020.

Motion carried. Vote: 6-yes, 0-no.

**Retirement
Yager**

Mr. Seipp and Mr. Hammell discussed the current guidance for sports as well as the upcoming vote as to when athletics will begin for fall and winter sports, with the option of November 30th or January 4th.

**Athletics
Section
IX**

Mr. Fried discussed the upcoming NYS Comptroller Audit. This is a normal five year rotation for school districts with the potential of two to six month duration. The entrance meeting took place on September 4, 2020.

**NYS
Comptroller
Audit**

The Principals and the Director of Technology and Data Services discussed the remote learning process that is due to begin September 14, 2020 for for their respective buildings. Questions from the board were addressed.

**Remote
Learning**

Questions from Dawn Tompkins and Heather LaVarnway were addressed.

**Public
Questions**

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to enter into executive session for discussions involving proposed litigation and the employment history of particular persons at 10:06 p.m.

**Executive
Session**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to return to open session at 12:12 a.m.

**Open
Session**

Motion carried. Vote: 5-yes, 0-no

A motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:

**Approve
Agreement
First
Student**

WHEREAS, Millbrook Central School District entered into transportation contracts with First Student in 2014 for home -to-school transportation; and WHEREAS, the School District wishes to ensure that student transportation will be available during the 2020-2021 school year, as needed; and

WHEREAS, the Board of Education, in consideration of the settlement of any differences with First Student and the assurance that students will have transportation, as needed, during the 2020-2021 school year, has agreed to pay First Student a percentage of the operating expenses of the home-to-school transportation contract during 2020-2021 school year;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Board President to execute an Agreement on behalf of the School District with First Student, as presented to the Board at this meeting. A copy of such agreement shall be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 5-yes, 0-no.

A motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to adjourn the meeting at 12:14 a.m.

**Adjourn
Meeting**

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
WORK SESSION
September 10, 2020

Members Present:

Perry Hartswick
Claudia Heunis
Jennifer Carnecchia
Chris Rosenbergen
John Rudy
Howard Shapiro

Members Absent:

Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Holly Heady	School Lunch Manager

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

Ms. Peters-heady discussed child nutrition, requirements and protocols in place and preparations being made to adhere to state and federal guidelines based on the possible hybrid scenarios. USDA extended the summer program allowing meals to be provided to all students 18 years of age and under within the district. Questions were fielded.

**Child
Nutrition
&
Special
Education**

In addition Ms. Hernandez-Pidala discussed the special education re-entry plans. Students are required to receive services based on IEP's. At this point thirty-four students will in school starting September 14, 2020. Questions were fielded.

None at this time.

**Public
Participation**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adjourn the meeting at 8:51 p.m.
Motion carried. Vote: 6-yes, 0-no.
Respectfully submitted,

**Adjourn
Meeting**

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
WORK SESSION
September 17, 2020

Members Present:

Perry Hartswick
Claudia Heunis
Jennifer Carnecchia
Chris Rosenbergen
John Rudy
Paul Tobin

Members Absent:

Howard Shapiro

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Elliot Garcia	Director of Technology & Data Services
Steve Cabello	Principal
Thomas Libka	Principal
Eric Seipp	Principal
Michael Setaro	Principal
Alfred Hammell	Athletic Director
Holly Heady	School Lunch Manager
Michael Ragusa	Director of Facilities
Debbie Caul	First Student
Rosanne Halvorsen	Nurse
Maureen Seipp	Nurse

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

The Superintendent presented eight hybrid models to the Board bringing it to a summary of six possible scenarios to choose from. Information along with pros and cons were presented for each. This discussion will continue at the next work session.

**Hybrid
Discussions
Part
I**

Jason Hall and Amanda Dunlop asked questions that were answered.

**Public
Participation**

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adjourn the meeting at 8:34 p.m.
Motion carried. Vote: 6-yes, 0-no.
Respectfully submitted,

**Adjourn
Meeting**

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
September 22, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Steve Cabello	Principal
Thomas Libka	Principal
Eric Seipp	Principal
Michael Setaro	Principal
Michael Ragusa	Director of Facilities
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the private school transportation requests for the 2020-2021 school year, as presented.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Private
School
Transportation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Kevin Westervelt, Sr., from his position as Custodial Worker, effective close of business September 22, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation
Westervelt, Sr.**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Kevin Westervelt, Jr., from his position as Custodial Worker, effective close of business September 25, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation
Westervelt, Jr.**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding extra class appointments for the 2020-2021 school year:

Samantha Holsborg - 1 Extra Section HS ENL Stand-alone period (\$10,545.83)
Nick Porta - 1 Extra Section HS Earth Science (\$10,407.67)
Cynthia Rosenzweig - 1 Extra Section HS Trial Techniques (\$10,545.83)
Patricia Tomaseski - 1 Extra Section IB Bio (\$10,545.83)

**Extra
Class
Appointments**

Colette Alonge-Watz - 1 Extra Section IB Environmental (\$10,545.83)
Georgia Herring - 1 Extra Section IB Coordinator (\$10,545.83)
William Yager- 1 Extra Section PLTW Principles of Engineering (\$10,545.83 - to be pro-rated)
Joseph Carbone - 1/2 Extra Section MS Adaptive PE (\$5,272.92)
Jeff Barnes - 1/2 Extra Section MS Technology (\$5,272.92)
Taryn Murphy - 1/2 Extra Section MS Reading 6 (\$5,272.92)
Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2020/2021 school year at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:
with requirements of a given task) -
Grad Point Coordinator - John Tringali \$1,244.52
IB Coordinator (w/40 minutes release time)- Georgia Herring \$3,844.76
Motion carried. Vote: 6-yes, 0-no.

DC BOCES Spotlight – September
MHSSC – Welcome Back

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Reports 6/30/20 & 08/31/20;
Appropriation Status Report by Function covering 6/30/20; 7/1/20 - 9/22/20;
Treasurer Reports 6/30/20; 7/1/20 - 08/31/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;
Warrants ending 6/30/20; 09/22/20: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1242 (6/30 SLF, #1247 approval, #1248 notification)
Motion carried. Vote: 7-yes, 0-no.

The Superintendent discussed additional staff needs once we bring more students back into the buildings.

Enrollment

The Principals and Director of Technology and Data Services spoke to the first week of remote learning. Discussions included areas that need to improve and how those things are being addressed as well as what is going well. Discussions ensued and questions were fielded.

None at this time.

Co-Curricular Appointments

Correspondence

Financial Reports & Warrants

Staffing Needs Discussion

Reports

Remote Learning Experience Week One

Question Period

1. Audit Committee Meeting - 10/6/2020 at 6pm
2. 2019-2020 Audit Report Presentation from Victor Churchill - 10/6/20 at 7pm
3. 2020 -2021 Facilities Projects Update - 10/6/20
4. Year Three Tenure Review - 10/6/20 (Executive Session)
5. Year Two tenure Review - 10/20/20 (Executive Session)
5. Policy Committee Update - 10/6/20

**Future
Agenda
Items**

A motion was made by Mr. Tobin and seconded by Jennifer Carnecchia to go into executive session for discussions regarding particular persons and regarding potential litigation at 8:46 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to return to open session at 10:08 p.m.

Motion carried. Vote: 7-yes, 0-no

**Open
Session**

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adjourn the meeting at 10:08 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Adjourn
Meetings**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
WORK SESSION
September 29, 2020

Members Present:

Perry Hartswick
Claudia Heunis
Jennifer Carnecchia
Chris Rosenbergen
John Rudy

Members Absent:

Howard Shapiro
Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Elliot Garia	Director of Technology & Data Services
Steve Cabello	Principal
Michael Setaro	Principal
Michael Ragusa	Director of Facilities
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

Mr. Fried presented the financial impact of the additional staff needs for the seven hybrid models presented. Discussions ensued and questions were fielded.

**Hybrid
Discussions
Part
III**

Doris Zefera, Michelle Eddington, Maggie Meyers questions were addressed.

**Public
Participation**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to adjourn the meeting at 8:35 p.m.

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

**Adjourn
Meeting**

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 6, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

left @ 10:37 pm

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Steve Cabello	Principal
Thomas Libka	Principal
Eric Seipp	Principal
Michael Setaro	Principal
Elliot Garcia	Director of Technology & Data Services
Michael Ragusa	Director of Facilities
Holly Heady	School Lunch Manager
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:02 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

Sean Bannen of Sickler, Torchia Allen & Churchill, CPA's. PC reported on the the summary of the auditor's results for the fiscal year ending June 30, 2020.

Audit Report

Dr. Hooley, Superintendent of Dutchess County BOCES, updated the Board of Education on current events and status for the start if the 2020-2021 school year.

DC BOCES Update

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Somers Central School District for Health Services for approximately one (1) resident student of the Millbrook Central School District attending non-public schools in the Spackenkill Union Free School District, in the aggregate amount of \$1,188.11 for the period September 2019 through June 2020, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

Health Service Contract Somers

A motion was made by Mr. Rudy and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares 10 office furniture items from Alden Place Elementary as presented to the Board at this meeting as surplus, as they are outdated and in a state of disrepair allow for their appropriate removal.
Motion carried. Vote: 7-yes, 0-no.

Surplus Items

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, the Board of Education hereby approves a payment rate of 1/200th of MA Step 1, per the MTA Agreement, for the consulting services of Jennifer Leggett to assist in Speech and Language Pathology services, for twenty days, effective 10/7/2020, with services to be re-evaluated at the end of the twenty days.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Consultant
Leggett**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby appoints the following mentors at the corresponding stipends for the 2020-2021 school year: Loren Kelly as a full-year mentor for Kimberly McKeon at a stipend of \$1,850; Cathie Morton as a full-year mentor for Kirsten Calkins at a stipend of \$1,850. Motion carried. Vote: 7-yes, 0-no.

**Appoint
Mentors**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Kelly Osborn to a 26 week probationary position as a school monitor, in the non-competitive class of the civil service, commencing September 8, 2020, 6.5 hours per day, at an hourly rate per the CSEA Contract - Step 2. Motion carried. Vote: 7-yes, 0-no.

**Appoint
Monitor
Osborn**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 09/14/20, 09/15/20, 09/16/20, 09/21/20, and 09/22/20. BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations. Motion carried. Vote: 7-yes, 0-no.

**CSE/
CPSE
Recommendations**

A motion was made by Mr. Rudy and seconded by Mr. Rosenbergen to accept the minutes of the meeting of September 10, 2020, September 17, 2020, September 22, 2020, September 24, 2020, and September 29, 2020 as presented. Note that the minutes of September 8, 2020 were pulled for discussion per the request of Mr. Shapiro. Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Audit Committee and the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution: WHEREAS the Audit Committee, Superintendent of Schools, and Assistant Superintendent for Business, Finance & Operations reviewed the draft version of the Financial Statements for the year ending June 30, 2020; BE IT RESOLVED, that the Board of Education hereby accepts the Financial Statements for the year ending June 30, 2020, contingent upon receipt of the finalized version of the report. Motion carried. Vote: 7-yes, 0-no.

**Approve
Year End
Financials**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Tobin to adopt the following resolution:

**Create
Position
Typist/Monitor**

BE IT RESOLVED, that the Board of Education hereby creates two (2) 1.0 FTE Typist/Monitor positions contingent upon and effective as per Civil Service approval date.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:
Be It Resolved that the Board of Education hereby approves the hybrid educational program methodology effective November 2, 2020, noting that this particular model is subject to change based on the district's findings and/or of the DOH.

Motion carried. Vote: 7-yes, 0-no.

Mr. Fried gave an update on the status of capital projects. Mr. Garcia gave an update on camera installation.

No additions made at this time.

A motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to go into executive session for discussions regarding the history particular employees and the history of a particular corporation at 10:36 p.m.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Shapiro and seconded by Mrs. Heunis to return to open session at 11:18 p.m.

Motion carried. Vote: 6-yes, 0-no

A motion was made by Mr. Shapiro and seconded by Mrs. Heunis to adopt the following resolution:

Be It Resolved that the Board of Education hereby rescinds the resolution approved at the September 8, 2020 Board Meeting regarding an agreement with First Student, Inc.; and

Be It Further Resolved that the Board approves an Agreement with First Student, Inc regarding student transportation services and payment therefor during the 2020-2021 school year as presented to the Board at this meeting, and authorizes the Board President to sign the agreement.

Motion carried. Vote: 5-yes, 1-no (Shapiro).

A motion was made by Mrs. Heunis and seconded by Mr. Rudy to adjourn the meeting at 11:24 p.m.

Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

**Hybrid
Learning
Model
Discussion**

**Assistant
Superintendent
Report**

**Future
Agenda
Items**

**Executive
Session**

**Open
Session**

**Approve
Agreement
First
Student**

**Adjourn
Meetings**

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 20, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin left 9:59 pm

Others Present:

Laura Mitchell Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Michael Ragusa Director of Facilities
Rosanne Halvorsen School Nurse
Maureen Seipp School Nurse
Sarah Wertz School Nurse
Julie Zengen School Nurse
Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 7:02 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

Mr. Fried reviewed the published District Safety Plan and fielded questions from the Board. There were no questions from the public.

Public Hearing District Safety Plan

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to accept the minutes of the meeting of September 8, 2020 and October 6, 2020 as presented. Motion carried. Vote: 7-yes, 0-no.

Accept Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares 268 Library Books from the Middle School Library Media Center as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal. Motion carried. Vote: 7-yes, 0-no.

Surplus Books

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves a leave of absence to James Outwater, from his position as School Monitor, effective September 24, 2020 through June 30, 2021 unless it is deemed safe to return to work due to COVID-19, whichever comes first. Motion carried. Vote: 7-yes, 0-no.

Approve Leave Request

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

Appoint Custodial Worker

BE IT RESOLVED, that the Board of Education hereby appoints Cindy Race to a 26 week probationary position as a custodial worker, in the non-competitive class of the civil service, commencing October 19, 2020, at an annual salary of \$29, 130.90, per the CSEA Contract - Step 1 (to be pro-rated).

Motion carried. Vote: 7-yes, 0-no.

Race

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints James Dignan to a 26 week probationary position as a custodial worker, in the non-competitive class of the civil service, commencing October 19, 2020, at an annual salary of \$29, 130.90, per the CSEA Contract - Step 1 (to be pro-rated).

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Custodial
Worker
Dignan**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Deborah Mangione to a 26 week probationary position as a custodial worker, in the non-competitive class of the civil service, commencing October 19, 2020, at an annual salary of \$29, 130.90, per the CSEA Contract - Step 1 (to be pro-rated).

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Custodial
Worker
Mangione**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the allocation of two (2) additional work days to two and a half (2.5) work days for Samantha Bopp at the rate of 1/200th of their 2020-2021 annual salary per the MTA Contract.

Motion carried. Vote: 7-yes, 0-no.

**Amend
Summer
Days
Bopp**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the appointment dated September 22, 2020 approving Taryn Murphy for a 1/2 extra section MS Reading 6 (\$5,272.92) to a 1(full) extra section MS Reading 6 (\$10,545.83) for the 2020-2021 school year.

Motion carried. Vote: 7-yes, 0-no.

**Amend
Extra
Class
Murphy**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED that the Board hereby authorizes the following salary credit increments and salary column change, as per the MTA Contracts effective September 1, 2019. Salary Credit Increments:

Leslie Anson 3, Daniel Dunninger 3, Alejandra Godoy MA Step 4, Sarah Gonzalez MA60 + 15, Georgia Herring 1, Erin Hicks 3, Brittney Hillman MA Step 4, Joann Hobson 2, Maryellen Link 3, Cathie Morton 2, Veronica Smith 3, and Kristen Stuart 3.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Salary
Increments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2020/2021 school year at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract, pro-rated stipends are effective November 2, 2020:

Colette Alonge-Watz: HS Environmental Club \$1,075.19 (to be pro-rated)
Tom Chanowsky: HS Student Council Co-Advisor \$1,300.63 (to be pro-rated)
Andrea Corbett: Alden Yearbook Advisor \$1,075.19

**Co-Curricular
Appointments**

Michelle Cring: HS Art Club Advisor \$1,075.19 (to be pro-rated)
 Daniel Dunninger: Secondary Band Director \$2,601.26 (to be pro-rated)
 Georgia Herring: HS Senior Class Co-Advisor \$1,300.63, HS Model UN Advisor \$1,075.19 (to be pro-rated),
 HS National Honor Society Co-Advisor \$622.26 (to be pro-rated)
 Jeanene Kasczak: HS Interact Advisor \$1,075.19 (to be pro-rated)
 Kathy Mattes: HS Yearbook Advisor \$2,601.26, HS Senior Class Co-Advisor \$1,300.63, HS Sophomore Class Co-Advisor \$622.26 (to be pro-rated)
 Janet Monahan: MS Am Bus Supervisor \$1,075.19
 Cathie Morton: HS IB Extended Essay \$1,922.89 (to be pro-rated), MS Year Book Advisor \$1,244.52
 Lauren Prince: HS Student Council Co-Advisor \$1,300.63 (to be pro-rated)
 Cynthia Rosenzweig: HS National Honor Society Co-Advisor \$622.26 (to be pro-rated)
 Keith Russell: Elm AM & PM Bus Supervisor \$1,075.19 each (to be pro-rated)
 Sean Stoliker: HS IB Theory of Knowledge \$1,922.89 (to be pro-rated)
 Kristen Stuart: Alden AM Bus Supervisor \$1,075.19
 Jennifer Tibbetts: HS Musical Director \$1,530.15
 Juliana Zengen: HS Sophomore Class Co-Advisor \$622.26 (to be pro-rated)
 Jason Zmudsky: Alden PM Bus Supervisor \$1,075.19
 Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:
 BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 9/22/20, 10/1/20, 10/2/20, 10/5/20, 10/6/20, 10/7/20, and 10/13/20.
 BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
 Motion carried. Vote: 7-yes, 0-no.

The status of staffing needs was reviewed by the district clerk.

A motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
 Whereas the auditing review for the 2019-20 End of Year Financials highlighted a deficiency in the process for collecting ExtraClass Activity Fund deposits,
 Upon the Recommendation of the Superintendent of Schools, a motion to approve the following:
 BE IT RESOLVED that the Board of Education hereby approves the Corrective Action Plan as created by the District's Central Treasurer and authorizes the Assistant Superintendent for Business, Finance & Operations to file the same with the Office of the State Comptroller and the State Education Department.
 Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
 BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
 Revenue Reports 09/30/20;
 Appropriation Status Report by Function covering 7/1/20 - 10/20/20;
 Treasurer Reports 7/1/20 - 09/30/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;

**CSE/CPSE
 Recommendations**

Personnel

**Approve
 Correction
 Plan**

**Financial
 Reports
 and
 Warrants**

Warrants ending 10/20/20: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1249 notification, #1250 approval
Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education approves the District-Level Safety Plan, as reviewed at the October 20, 2020 Public Hearing and as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve
District
Safety
Plan**

Enrollment.

Reports

The school nurses explained scenarios of contact tracing. Questions from the Board were answered.

**Contact
Tracing**

None at this time.

**Question
Period**

No requests at this time.

**Future
Agenda
Items**

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy at 8:32 pm to enter into executive session for discussions of matters that would imperil the public safety if disclosed, and matters of employment history of particular persons.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to return to open session at 12:06 am.
Motion carried. Vote: 7-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adjourn the meeting at 12:07 am.
Motion carried. Vote: 7-yes, 0-no.

Adjourn

Respectfully submitted,

Cheryl Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 3, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin left at 9:17 p.m.

Members Absent:

Jennifer Carneccchia

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Eric Seipp	Principal
Michael Setaro	Principal
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

The District Clerk updated the board on the current status of open positions throughout the district.

Staffing

The Superintendent gave a brief update on the first two days of students returning to school following the approved hybrid model.

Superintendent Update

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to accept the minutes of the meeting of October 20, 2020 as presented.
Motion carried. Vote: 6-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves a leave of absence to Lori Ursini, from her position as Teacher Aide, effective November 2, 2020 through June 30, 2021.
Motion carried. Vote: 6-yes, 0-no.

Approve Leave

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby grants the medical leave request from Employee # 1757 commencing January 04, 2021, noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.
Motion carried. Vote: 6-yes, 0-no.

Approve FMLA Leave

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby grants the medical leave request from Employee #1426 commencing November 02, 2020 through January 15,

Approve FMLA Leave

2021, noting that FMLA and accrued sick days will be used until exhausted and unpaid leave if necessary, will be used after that time.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Kelly Duncombe-Eaton to a four year probationary term as an AIS teacher commencing on November 17, 2020 and terminating on November 16, 2024 in the tenure area of Remedial Reading, at a salary of MA Step 3 (\$66,415) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
AIS
Teacher**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Annamarie Muscari to the position of teaching assistant, in the teaching assistant tenure area, to serve a four-year probationary term, effective November 2, 2020 through November 1, 2024, with annual compensation in the amount of Step 1 (\$24,275.75).

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Teaching
Assistant
Muscari**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Tiffany Berardinelli to the position of teaching assistant, in the teaching assistant tenure area, to serve a four-year probationary term, effective November 2, 2020 through November 1, 2024, with annual compensation in the amount of Step 1 (\$24,275.75).

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Teaching
Assistant
Berardinelli**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Jessica McRoberts to the position of teaching assistant, in the teaching assistant tenure area, to serve a four-year probationary term, effective November 9, 2020 through November 8, 2024, with annual compensation in the amount of Step 2 (\$25,004.01).

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Teaching
Assistant
McRoberts**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Ann Thibault to the position of Teacher Aide, four days a week for six and half hours per day at an hourly rate of \$14.32, for the 2020/2021 school year, effective November 6, 2020, pending Fingerprint Clearance.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Teacher
Aide
Thibault**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Janice Murray to the position of School Monitor, five days a week for six and half hours per day at an hourly rate of \$13.10, for the 2020/2021 school year, effective October 29, 2020, pending Fingerprint Clearance.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Monitor
Murray**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

**Appoint
School**

BE IT RESOLVED, that the Board of Education hereby appoints Jeannine Secore to the position of School Monitor, five days a week for six and half hours per day at an hourly rate of \$13.10, for the 2020/2021 school year, effective November 2, 2020, pending Fingerprint Clearance.
Motion carried. Vote: 6-yes, 0-no.

**Monitor
Secor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Steve Larsen to the position of School Monitor, four days a week for six and half hours per day at an hourly rate of \$13.10, for the 2020/2021 school year, effective October 29, 2020, pending Fingerprint Clearance.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Monitor
Larsen**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Kylie Link to the position of School Monitor, five days a week for six and half hours per day at an hourly rate of \$13.10, for the 2020/2021 school year, effective November 9, 2020, pending Fingerprint Clearance.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Monitor
Link**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Lee Jack to a full time/temporary position as a custodial worker, in the non-competitive class of the civil service, for the 2020/2021 school year, commencing November 9, 2020, at an annual salary of the CSEA Contract - Step 1 (to be pro-rated).
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Custodial
Worker
Jack**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Brian Avery to a full time/temporary position as a custodial worker, in the non-competitive class of the civil service, for the 2020/2021 school year, commencing November 9, 2020, at an annual salary of the CSEA Contract - Step 1 (to be pro-rated).
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Custodial
Worker
Avery**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Fatmire Lamaj to the part-time position of School Monitor, at a rate of \$13.10 per hour (for a maximum of six and a half hours per day, two days per week), effective November 2, 2020.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Monitor
Lamaj**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Sabrina Peloquin to the part-time position of School Monitor, at a rate of \$13.10 per hour (for a maximum of six and a half hours per day, two days per week), effective November 9, 2020, pending fingerprints.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Monitor
Peloquin**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

**Appoint
School
Monitor**

BE IT RESOLVED, that the Board of Education hereby appoints Jacqueline Euell to the part-time position of School Monitor, at a rate of \$13.10 per hour (for a maximum of six and a half hours per day, two days per week), effective November 12, 2020. Motion carried. Vote: 6-yes, 0-no.

Euell

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Giovanna Mugrace-Taylor to the part-time position of Teacher Aide, effective November 12, 2020, at a rate of \$14.32 per hour (for a maximum of six and a half hours per day, two days per week). Motion carried. Vote: 6-yes, 0-no.

**Appoint
Teacher
Aide
Mugrace-Taylor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Kelly Murphy to serve as a Licensed Practical Nurse, based on her NYS certification as a Licensed Practical Nurse (LPN) at a daily rate of \$ 28.85 for each day worked effective November 2, 2020, based on the submission of timesheets to Assistant Superintendent of Curriculum & Instruction & PPS in accordance with the days determined by the Assistant Superintendent. BE IT ALSO RESOLVED that the District hereby increases the workday for Kelly Murphy from 6.5 hours per day to up to 7.25 hours per day on AA days of the Hybrid Learning model, subject to the attendance of the student for whom these days are needed effective November 2, 2021. Motion carried. Vote: 6-yes, 0-no.

**Approve
LPN
Stipend
Murphy**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby amends the appointment of Cathie Morton dated October 20, 2020, IB Extended Essay effective November 02, 2020, to an effective date of September 8, 2020. Motion carried. Vote: 6-yes, 0-no.

**Amend
Appointment**

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby amends the appointment dated September 22, 2020 approving Joseph Carbone for a 1/2 extra section MS Adaptive PE (\$5,272.92) to a 1(full) extra section MS Adaptive PE (\$10,545.83) for the 2020-2021 school year. Motion carried. Vote: 6-yes, 0-no.

**Amend
Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2020/2021 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:
Jillian Barnes MS Art Club Advisor \$1,075.19 (to be pro-rated effective 11/02/20)
Nicole Barnes MS Interact Club Co-Advisor \$537.60 (to be pro-rated effective 11/02/20)
Nicole Barnes MS Jr Honor Society Co-Advisor \$537.60 (to be pro-rated effective 11/02/20)
Dana Bo MS Interact Club Co-Advisor \$537.60 (to be pro-rated effective 11/02/20)
Stephanie Clouting Elm AM Bus Supervisor \$1,075.19 (to be pro-rated effective 11/02/20)
Magdalena Glazer Elm AM Bus Supervisor \$1, 075.19 (to be pro-rated effective

**Co-Curricular
Appointements**

11/02/20)

Sophia Koralus Alden AM Bus Supervisor \$1,075.19 (to be pro-rated effective 11/02/20)

Cathie Morton MS Media Club Advisor \$1,075.19 (to be pro-rated effective 11/02/20)

Jessica Quint Alden AM Bus Supervisor \$1,075.19 (to be pro-rated effective 11/02/20)

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 09/16/20, 09/22/20, 10/5/20, 10/14/20, 10/20/20, and 10/26/20.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**CSE/
CPSE
Recommendations**

DC BOCES Spotlight

Correspondence

A motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to go into executive session for discussions regarding the history particular employees and the history of a particular corporation at 7:22 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Rudy and seconded by Mrs. Heunis to return to open session at 9:13 p.m.

Motion carried. Vote: 6-yes, 0-no

**Open
Session**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the 2020-2021 salaries of the Managerial and Confidential Staff as presented.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Non-Union
Managerial
&
Confidential
Salary
Increases**

A motion was made by Mr. Rudy and seconded by Mrs. Heunis to adopt the following resolution:

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids to furnish materials and labor to complete the Alden Place Electrical Upgrade Project, which bids were opened publicly on October 23, 2020; and

WHEREAS, the lowest responsible bidder for the Alden Place Electrical Upgrade Project has been identified as per the conditions as stated in the bid document; THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bid for the Alden Place Electrical Upgrade Project to: J & J Sass, 30 Grand Street, Kingston, NY 12401, according to the Bid Report, as presented, a copy of which is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Board of Education President, Superintendent of Schools, and/or Assistant Superintendent for Business, Finance & Operations are authorized to execute any documents necessary to effectuate the purposes of this resolution, as required.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Bid
Alden
Place**

A motion was made by Mr. Rudy and seconded by Mrs. Heunis to adopt the following resolution:

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids to furnish materials and labor to complete the Elm Drive Electrical Upgrade Project, which bids were opened publicly on October 23, 2020; and

WHEREAS, the lowest responsible bidder for the Elm Drive Electrical Upgrade Project has been identified as per the conditions as stated in the bid document;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby awards the bid for the Elm Drive Electrical Upgrade Project to: J & J Sass, 30 Grand Street, Kingston, NY 12401, according to the Bid Report, as presented, a copy of which is incorporated by reference within the minutes of this meeting; and

BE IT FURTHER RESOLVED, that the Board of Education President, Superintendent of Schools, and/or Assistant Superintendent for Business, Finance & Operations are authorized to execute any documents necessary to effectuate the purposes of this resolution, as required.

Motion carried. Vote: 5-yes, 0-no.

**Approve
Bid
Elm
Drive**

This item is tabled at this time.

**Approve
Building
Safety
Plan**

Questions from: Chris Labelle & Dawn Tompkins

**Question
Period**

No additions made at this time.

**Future
Agenda
Items**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to adjourn the meeting at 9:30 p.m.

Motion carried. Vote: 5-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
November 6, 2020

Members Present:

Perry Hartswick
Claudia Heunis
Chris Rosenbergen
John Rudy

Members Absent:

Jennifer Carnecchia
Howard Shapiro
Paul Tobin

Others Present:

Laura Mitchell
Cheryl Sprague

Superintendent of Schools
District Clerk

The meeting was called to order via Zoom, at 1:13 p.m. by Mr. Hartswick,
Board President and he led the Pledge of Allegiance.

**Call to
Order**

Upon the recommendation of the Superintendent of Schools, a motion was made
by Mrs. Heunis and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the amended
2020-2021 Millbrook Central School District school calendar, as presented.
Motion carried. Vote: 4-yes, 0-no.

**Nominate
BOE
Member**

A motion was made by Mrs. Heunis and seconded by Mr. Rudy to adjourn the
meeting at 1:15 p.m.
Motion carried. Vote: 4-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 17, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy

Members Absent:

Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Steve Cabello	Principal
Thomas Libka	Principal
Al Hammell	Athletic Director
Michael Ragusa	Director of Facilities
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

The District Clerk updated the board on the current status of open positions throughout the district.

Staffing

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to accept the minutes of the meeting of November 3, 2020 and November 6, 2020 as presented. Motion carried. Vote: 6-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares 818 Library Books from the Elm Drive Elementary School Library Media Center as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal. Motion carried. Vote: 6-yes, 0-no.

**Surplus
Elm
Library
Books**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Jeannine Secor, from their position as School Monitor, effective the end of business on November 13, 2020. Motion carried. Vote: 6-yes, 0-no.

**Accept
Resignation
Secor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Jeannine Secor to a temporary position as Teacher Aide in the non-competitive class of the civil service, effective November 16, 2020 through June 30, 2021, at an annual salary of CSEA Agreement - Step 1 (\$14.32/hour) to serve at the pleasure of the Board of Education.

**Appoint
Teacher
Aide
Secor**

Motion carried. Vote: 6-yes, 0-no.

Item pulled for further discussion.

**Appoint
School
Monitor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Marianne Bridges, to the part-time position as school nurse, for a maximum of 3 hours per day on school attendance days at the Upton Lake Christian Academy, to serve at the pleasure of the Board, at a salary of \$28.20 per hour, effective November 30, 2020.

**Appoint
PT
Nurse
Bridges**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby rescinds the November 3, 2020 appointment of Kylie Link as School Monitor for the 2020-2021 school year.

**Rescind
Appointment
Link**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby rescinds the November 3, 2020 appointment of Sabrina Peloquin as School Monitor for the 2020-2021 school year.

**Rescind
Appointment
Peloquin**

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2020/2021 school year at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract, pro-rated stipends are effective November 2, 2020:

**Co-Curricular
Appointments**

Jillian Barnes: Art Shows Director \$1, 075.19

Dawn Harkenrider: NJHS Co-Advisor \$537.60 (to be pro-rated)

Maryellen Link: Alden Jr. Interact Advisor \$1,075.19 (to be pro-rated)

Cathie Morton: MS Book Club Advisor \$903.81

Andrew Strawinski: MS Student Council Co-Advisor \$990.00 (to be pro-rated effective 12/1/20)

Damian Whittaker: MS Student Council Co-Advisor \$990.00 (to be pro-rated effective 12/1/20)

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 10/6/20, 10/27/20, 10/29/20, 10/30/20, 11/2/20, 11/03/20, and 11/04/20.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**CSE/
CPSE
Recommendations**

DC BOCES Spotlight

Correspondence

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Reports 10/31/20;
Appropriation Status Report by Function covering 7/1/20 - 11/17/20;
Treasurer Reports 7/1/20 - 10/31/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;
Warrants ending 11/17/20: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1251 notification, #1252 approval
Motion carried. Vote: 6-yes, 0-no.

**Financial
Reports
&
Warrants**

The 2021-2022 Budget Calendar was presented for review.

**Review
Budget
Calendar**

A Board of Education Task Calendar was presented for review.

**Review
Board
Task
Calendar**

The Board discussed options for holding in person meetings once it is required by New York State.

**Board
Meeting
Discussion**

Ms. Pidala presented the most current information regarding Winter Sports. The recommendation from Ms. Pidala and Mr. Hammell is that the district not move forward with winter sports at this time.

**Winter
Sports**

Questions from: Chris Labelle & Dawn Tompkins

**Question
Period**

Mr. Garcia presented the safety/security upgrade update allowable for the public.

**Safety
Security
Update**

Enrollment

Reports

None at this time.

**Question
Period**

Approve 2021-2022 Budget Calendar 12/15/20
Approve Building Safety Plan 12/1/20
Strategic Plan/Consultant Discussions
Board Goals
District Goals
Tenure Review
Board Committee Meetings

**Future
Agenda
Items**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to go into executive session for discussions that could imperil the public safety if disclosed, at 8:02 pm.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to return to open session at 9:23 pm.

**Open
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adjourn the meeting at 9:23 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 1, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin left at 10:15pm

Others Present:

Laura Mitchell Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Elliot Garcia Director of Technology & Data Services
Michael Ragusa Director of Facilities
Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

The District Clerk updated the Board on open positions to date.

Staff Update

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to accept the minutes of the meeting of November 17, 2020 as presented.
Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED that the Board of Education hereby accepts the resignation of Richard Mirabella, with gratitude for his 21 years of service, from his position as Custodial Worker, effective December 11, 2020.
Motion carried. Vote: 7-yes, 0-no.

Accept Resignation Mirabella

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares 848 Library Books from the Elm Drive Elementary School Library Media Center and eight (8) pieces of office furniture as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.
Motion carried. Vote: 7-yes, 0-no.

Surplus Items

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adopt the following resolution:
RESOLVED, By the Board of Education of the Millbrook Central School District that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.
FURTHER RESOLVED, that in accordance with Article 57-A:
(a) only those records will be disposed of that are described in Retention and

Approve Retention Schedule

Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby rescinds the appointment of Cathie Morton dated November 17, 2020, as MS Book Club Advisor.

Motion carried. Vote: 7-yes, 0-no.

None at this time.

No additions made at this time.

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to go into executive session for matters that will imperil public safety if disclosed, collective negotiations pursuant to Article 14 of Civil Service and to discuss the employment history of particular employees, at 7:04 pm.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to return to open session at 11:02 p.m.

Motion carried. Vote: 6-yes, 0-no

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Jennifer Walter to the position of School Monitor, five days a week for six and half hours per day at an hourly rate of \$13.10, for the 2020/2021 school year, effective November 16, 2020.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to adjourn the meeting at 11:03 p.m.

Motion carried. Vote: 6-yes, 0-no.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

**Rescind
Co-Curricular
Appointment**

**Question
Period**

**Future
Agenda
Items**

**Executive
Session**

**Open
Session**

**Appoint
School
Monitor
Walter**

**Adjourn
Meetings**

MILLBROOK CENTRAL SCHOOL DISTRICT
SPECIAL BOARD OF EDUCATION
MEETING
December 6, 2020

Members Present:

Perry Hartswick
Howard Shapiro left @ 4:39 pm
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin left @ 4:32 pm

Others Present:

Laura Mitchell Superintendent of Schools
Caroline Hernandez-Pidala Assistant Superintendent
Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 4:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

The Superintendent of Schools and the Assistant Superintendent of Curriculum & Instruction shared a hybrid schedule change to adjust all students to remote learning for the following dates: December 21, 2020, through December 23, 2020, as well as January 4, 2021, through January 8, 2021. Adjustments will also be made for the weeks of Martin Luther King, Jr. Day, President's Day & Memorial Day to ensure equity for all of the cohorts.

**Full
Remote
Schedule
Briefing**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to adjourn the meeting at 4:40 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 15, 2020

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin left 9:33 pm

Others Present:

Laura Mitchell Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Steve Cabello Principal
Michael Setaro Principal
Michael Ragusa Director of Facilities
Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to accept the minutes of the meetings of December 1, 2020 and December 6, 2020 as presented. Motion carried. Vote: 7-yes, 0-no.

Minutes

A motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to amend the minutes of the meetings of September 8, 2020, September 22, 2020, October 6, 2020, November 3, 2020 and November 6, 2020 as presented. Motion carried. Vote: 7-yes, 0-no.

Amend Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the Budget Calendar for the 2021-2022 School Year Budget, as presented. Motion carried. Vote: 7-yes, 0-no.

Budget Calendar

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education establishes the health services contract rate for the 2020-2021 school year to be \$1,199.80. Motion carried. Vote: 7-yes, 0-no.

Health Service Rate 2020-2021

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with the County of Dutchess through the Dutchess County Department of Behavioral and Community Health (DCBCH) and the District setting forth the terms and conditions to permit DCBCH to use District facilities and equipment for mass immunization and prophylaxis, in the event of a public emergency effective January 1, 2021 through December 31, 2021, and said Agreement will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 7-yes, 0-no.

Agreement Dutchess County

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to execute an Agreement with Ethan Allen Staffing and the District setting forth the terms and conditions for providing a RN for leave replacement coverage, effective January 4, 2021 through February 12, 2021, being noted that said leave replacement will not be paid for days not in attendance or for days that school is closed for any reason, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Agreement
Ethan
Allen
Staffing**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby acknowledges the FMLA leave of Employee # 1815 for the twelve-week period beginning approximately February 9, 2020, noting that accrued sick days will be used until deemed fit for duty then unpaid leave will be used after that time.

Motion carried. Vote: 7-yes, 0-no.

**FMLA
Leave**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves Jeanne Tobin to work an additional 2.5 hours per day for the 2020-2021 school year, effective October 5, 2020, at a rate of \$13.93 per hour.

Motion carried. Vote: 7-yes, 0-no.

**Increase
School Monitor
Hours**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby amends the resolution dated November 3, 2020 increasing Kelly Murphy's daily hours on AA days of the Hybrid Learning model from 7.25 to a 7.5, subject to attendance of the student for whom these days are needed effective November 2, 2020.

Motion carried. Vote: 7-yes, 0-no.

**Amend
LPN
Hours**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Lee Jack to a 26 week probationary position as a custodial worker, in the non-competitive class of the civil service, commencing December 14, 2020, at an annual salary of the CSEA Contract - Step 1 (to be pro-rated).

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Custodial
Worker
Jack**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby appoints Joanne Hobson as a mentor for the 2020-2021 school year, effective December 16, 2020, at a stipend of \$1,850.00, to be pro-rated.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
Mentor
Hobson**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Sabrina Laurino to a four year probationary term as a Science teacher commencing on February 1, 2021 and terminating on January 31, 2025 in the tenure area of Childhood Education B-6, at a salary of MA Step 2 (\$64,844) based on the current MTA contract. In order to be

**Appoint
Science
Teacher
Laurino**

eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Elizabeth Delessio-Neubauer as a clerical leave replacement, at an hourly rate of \$20.73, to work at the pleasure of the Board of Education, effective January 25, 2021 through March 23, 2020, approximately.

Motion carried. Vote: 7-yes, 0-no.

**Temporary
Appointment
Delessio-
Neubauer**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2020/2021 school year at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Cynthia Rozensweig - Mock Trials - \$1,075.19

Motion carried. Vote: 7-yes, 0-no.

**Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 11/10/20, 11/12/20, 11/13/20, 11/17/20, 11/18/20, 11/19/20, 11/20/20, 11/23/20, 11/24/20, 12/01/20, and 12/02/20, and 12/03/20 .

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

**CSE/
CPSE
Recommendations**

Building Systems for Education Equity in Millbrook: Education Elements presented with the goal of approaching equity in a systematic and systemic manner beginning with a deep dive into District and school systems - including health & safety, culture, instruction, staffing, wellness, operations, and finances - in order to prioritize the inequities identified and to identify a roadmap for redesigning systems with the most impactful and most glaring inequities.

Presentations

Hybrid/Remote Update: Reflections on Learning Models: Ms. Hernandez-Pidala presented the findings of a survey gaining insight to how our families plan to move forward with either remote learning or hybrid.

Superintendent review process and format will be discussed at the January 12th meeting.

**Leadership
Reports/
Discussions**

Advocacy Efforts-Transportation Aid and Covid: Mr. Fried discussed the option of a community letter advocating for funding for transportation aid and testing requirements for schools. This is an effort being discussed in schools throughout the state.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

**Financial
Reports
&**

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:
Revenue Reports 11/30/20; SLF Profit/Loss 9/30/20; Appropriation Status Report by Function covering 7/1/20 - 12/15/20; Treasurer Reports 7/1/20 - 11/30/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;
Warrants ending 12/15/20: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1253 notification, #1254 approval, #1255
Motion carried. Vote: 7-yes, 0-no.

Warrants

A motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:

NYLAF Agreement

WHEREAS, the Millbrook Central School District is a Participant in the New York Liquid Asset Fund (“NYLAF”), as defined in a Municipal Cooperation Agreement, as amended and restated as of August 1, 2019 (the “Agreement”); and WHEREAS, the Governing Board of NYLAF (the “Governing Board”) wishes to amend the definition of Investment Consultant and Marketing Agreement to be PMA Asset Management, LLC and PMA Securities, LLC, respectively;
WHEREAS, the Governing Board has adopted a resolution on November 19, 2020 to effect such change and seeks approval of each Participant;
WHEREAS, pursuant to Section 13.1 of the Agreement, each Participant has 60 days from the date of the adoption of the Governing Board’s resolution authorizing the proposed change by the Governing Board to approve the proposed amendment; and
WHEREAS, (A) a Participant shall be deemed to have given notice of approval of the proposed amendment if it has theretofore delivered to the Governing Board an executed counterpart of the proposed amendment and a certificate, in a form acceptable to the Governing Board, to the effect that: (i) such Participant has held any necessary public hearings, conducted any necessary referenda and obtained any necessary consents of governmental agencies; (ii) the proposed amendment has been approved by a majority vote of the voting strength of such Participant’s governing body; and (iii) such Participant has satisfied any other requirements applicable to its making contracts; or (B) a Participant shall be deemed to have given notice pursuant to the provisions of Section 7.2 hereof of its intent to withdraw from the Agreement;
NOW, THEREFORE, BE IT RESOLVED, that the Board approves the following:
(a) the Definitions set forth in Article I of the Agreement shall be amended as follows:
“Investment Consultant” means PMA Asset Management, LLC, or such other Person who shall be acceptable to the Governing Board.
“Marketing Agent” means PMA Securities LLC, or any other Person or Persons appointed or employed or contracted by the Governing Board pursuant to Sections 4.2 and 10.2 hereof.
“Services and Marketing Agreement” means any agreement entered into with respect to any of the Portfolios by the Governing Board with the Marketing Agent pursuant to this Agreement in connection with the execution of securities transactions and the delivery of securities.
(b) any other references in the Agreement to RBC Global Asset Management (U.S.), Inc. (RBC GAM-US) or RBC Capital Markets, LLC in the Agreement now be amended to read

“PMA Asset Management, LLC” or PMA Securities LLC.”

RESOLVED, that (i) no other public hearing, necessary referenda or governmental consents are

necessary for the Board to approve the amendment set forth above and there are no additional requirements of the Board in connection with such approval and (ii) the Board has satisfied all other requirements applicable to its making contracts in connection with its role as Participant.

RESOLVED, that adoption of this resolution by the Board and its certification by the Clerk shall serve

as (i) evidence of the approval of the amendment by majority of the Board, (ii) the executed counterpart of the proposed amendment, and (iii) the certificate required by Section 13.1(c) of the Agreement, and shall constitute Participant approval of the amendment requested by the Governing Board.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby amends the 2020-2021 school calendar by changing the Board of Education meeting from January 5, 2021 to January 12, 2021 as presented.

Motion carried. Vote: 7-yes, 0-no.

**Amend
BOE
2020-2021
Calendar**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Kerry Weller to the position of Website Manager at a stipend of \$5,400.00 annually for the 2020-2021 school year, effective July 1, 2020.

Motion denied. Vote: 3-yes: Rudy, Carnecchia & Rosenbergen; 4-no: Hartwsick, Heunis, Shapiro & Tobin.

**Appoint
Website
Manager
Weller**

A motion was made by Mr. Rudy and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Kerry Weller to the position of Website Manager at a pro-rated stipend of \$3,750.00 for the 2020-2021 school year, effective December 1, 2020.

Motion carried. Vote: 6-yes, 1-no, Rosenbergen.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation, for the purpose of retirement, of Pamela Jones-Guida from her position as Teacher, with gratitude, effective September 2, 2021.

Motion carried. 7-yes, 0-no.

**Resignation
Jones-Guida**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation, for the purpose of retirement, of Patricia Tomaseski from her position as Teacher, with gratitude, effective July 1, 2021.

Motion carried. Vote 7-yes, 0-no.

**Resignation
Tomaseski**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

**Donation
Berkshire
Taconic**

BE IT RESOLVED, that the Board of Education hereby accepts the donation of \$5,000, with gratitude, from the Berkshire Taconic Community Foundation to support internet access and other COVID related expenses pertaining to internet access.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the donation of four Vicro Zuma chairs at a value of \$600, with gratitude, from the Cardinal Hayes Day School.

Motion carried. Vote: 7-yes, 0-no.

Enrollment as presented.

None at this time.

Building & Grounds Presentation 1/12
Attendance Update 1/12
Tenure & Non-Tenure Review 1/12 (Exec Session)
Food Service Presentation 1/26
Safety & Security Team Review/Update 1/26
Tech Committee Vision 1/26
Board Goals
District Goals
Board Committee Meeting

Discussion of board expectations for the January 12th presentations.

A motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to go into executive session for discussions that could imperil the public safety if disclosed and matters that require legal counsel. at 9:30 pm.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to return to open session at 10:35 pm.

Motion carried. 6-yes, 0-no.

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education approves the Building-Level Safety Plan, as presented.

Motion carried. Vote: 5-yes, 0-no.

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adjourn the meeting at 10:37 p.m.

Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

**Donation
Cardinal
Hayes**

Reports

**Question
Period**

**Future
Agenda
Items**

**Executive
Session**

**Open
Session**

**Approve
Building
Safety
Plan**

**Adjourn
Meeting**

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 12, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin left 10:24 pm

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Thomas Libka	Principal
Eric Seipp	Principal
Holly Heady	Food Service Manager
Michael Ragusa	Director of Facilities
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to accept the minutes of the meetings of December 15, 2020 as presented.
Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby adopts the following non-resident tuition rates, as published on the NYS Public Output Reports:
Final Non-Resident Tuition Rates for the 2019-2020 school year:

K-6 Regular Ed: \$16,429
7-12 Regular Ed: \$20,499
K-6 Special Ed: \$49,495
7-12 Special Ed: \$53,565

Estimated Non-Resident Tuition Rates for the 2020-2021 school year:

K-6 Regular Ed: \$19,932
7-12 Regular Ed: \$22,627
K-6 Special Ed: \$64,389
7-12 Special Ed: \$67,084

Motion carried. Vote: 7-yes, 0-no.

Tuition Rates Non-Resident

BE IT RESOLVED, that the Board of Education hereby declares the five pieces of equipment from the Buildings & Grounds department as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.

Motion carried. Vote: 7-yes, 0-no.

Surplus Equipment

BE IT RESOLVED, that the Board of Education hereby amends the following resolution passed at the December 15, 2020; the Board of Education hereby accepts a donation of \$5,000.00, with gratitude, from the Berkshire Taconic Community Foundation to support internet access and other COVID related expenses pertaining

Amend Resolution Donation

to internet access.

BE IT FURTHER RESOLVED, that the Board of Education authorizes an increase in the 2020-2021 General Fund budget in the amount of \$5,000 to budget code A2630.490.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby acknowledges the FMLA leave of Employee #1455 for up to twelve weeks beginning approximately January 11, 2021, noting that accrued family sick days will be used as applicable and then unpaid leave will be used after that time.

Motion carried. Vote: 7-yes, 0-no.

**FMLA
Request**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby terminates the employment of Cindy Race, a probationary Custodial Worker effective January 12, 2021.

Motion carried. Vote: 7-yes, 0-no.

**Termination
Race**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 11/10/20, 11/12/20, 11/13/20, 11/17/20, 11/18/20, 11/19/20, 11/20/20, 11/23/20, 11/24/20, 12/01/20, and 12/02/20, and 12/03/20.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

**CSE/
CPSE**

DCBOCES Spotlight

Continuing Disclosure Statement

Correspondence

Energy Performance Contract:

Attendance:

Board President: The committee for the Superintendent Review dedicked the NYSSBA Superintendent Evaluation.

Superintendents Report:

1. COVID 19 Testing in Schools – agreement with Dutchess County to permit testing under the County’s LSL in the event that the School District is designated in a zone that requires testing or otherwise permitted to surveillance testing. This is an important agreement to permit the District to remain open in the event that COVID 19 surveillance testing is required as a condition precedent to remaining open.
2. PPS/C & I Department move to Middle School.
3. eSports being considered to engage students, build school culture, and promote career & college readiness.
4. Change Order for Elm Drive electrical upgrade project.
5. Advocacy Efforts- The BOE agreed to have the community letter posted on the District website.

Presentations

**Leadership
Reports/
Discussions**

Amendment

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby amends the Corrective Action Plan approved at the October 20, 2020 Board of Education meeting, to incorporate the updates as currently presented, as created by the District's Central Treasurer & School Lunch Manager, and authorizes the Assistant Superintendent for Business, Finance & Operations to file the same with the Office of the State Comptroller and the State Education Department.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to execute a Memorandum of Understanding between the District and the Dutchess County Department of Behavioral & Community Health ("DBCH"), as presented to the Board at this meeting.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation, for the purpose of retirement, of Arlene Looney from her position as Food Service Helper, effective January 30, 2021.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation, for the purpose of retirement, of Sarah Rizzo from her position as Teacher, effective June 30, 2021.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation, for the purpose of retirement, of Heidi Tucci from her position as Teacher, effective August 8, 2021.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the donation of various instruments, with gratitude, from James and Robin Waters, with an estimated value of \$3,500, as presented to the Board at this meeting.

Motion carried. 7-yes, 0-no.

None at this time.

Food Service Presentation 1/26

Safety & Security Team Review/Update 1/26

Tech Committee Vision 1/26

Department Budget Presentation – January 26th, February 9th & February 23rd

General Budget Preview & Budget Development Update. Review Tax Levy Limit – February 23rd

**of
Corrective
Action
A**

**Authorize
MOU
DC Dept.
of
Behavioral
&
Community
Health**

**Resignation
Looney**

**Resignation
Rizzo**

**Resignation
Tucci**

**Donation
Waters**

**Question
Period**

**Future
Agenda
Items**

Mid-Year Management Evaluations Update – February 9th
Budget Development Workshop – March 9th & March 23rd
Board Goals
District Goals
Board Committee Meeting

Discussion of board expectations for the January 26^h presentations: Food Service & Technology.

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to go into executive session for discussions of the employment history of particular persons regarding future tenure appointments at 10:50 pm.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rudy to return to open session at 11:36 pm.
Motion carried. 6-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adjourn the meeting at 11:36 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
SPECIAL BOARD OF EDUCATION
MEETING
January 19, 2021

Members Present:

Perry Hartswick
Jennifer Carneccchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

left @ 6:43 p.m.

Others Present:

Laura Mitchell	Superintendent of Schools
Julie Shaw	Legal Counsel
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 6:02 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to enter into executive session for discussions of the employment history of a particular person at 6:03 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carneccchia and seconded by Mrs. Heunis to return to open session at 7:07 p.m.

Motion carried. Vote: 5-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Carneccchia and seconded by Mrs. Heunis to adjourn the meeting at 7:08 p.m.

Motion carried. Vote: 5-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 26, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin left 8:27 p.m.

Others Present:

Laura Mitchell Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Steve Cabello Principal
Elliot Garcia Director of Technology & Data Services
Eric Seipp Principal
Michael Setaro Principal
Michael Ragusa Director of Facilities
Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to accept the minutes of the meetings of January 12, 2021 and January 19, 2021 as presented. Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Wappingers Central School District for Health Services for approximately eleven (11) resident students of the Millbrook Central School District attending non-public schools in the Wappingers Central School District, in the aggregate amount of \$8,950.92 for the period September, 2020 through June, 2021, and said Contract will be incorporated by reference within the minutes of this meeting. Motion carried. Vote: 7-yes, 0-no.

**Health Service Contract
WCSD**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED THAT THE BOARD hereby approves a Settlement Agreement in the matter of Student No 71656 dated December 18, 2020; and BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby authorized to sign such Agreement on the District's behalf. Motion carried. Vote: 7-yes, 0-no.

Settlement Agreement

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby adopts its Education Law Section 3012-d APPR plan governing evaluation of classroom teachers and building

Adopt APPR Variance

principals, as amended by way of a Variance approved by the Commissioner of Education for the 2020-21 school year only, as presented to the Board at this meeting. Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Kirsten Calkins, from her position as Instructional Technology Specialist, effective February 8, 2021. Motion carried. Vote: 7-yes, 0-no.

**Resignation
Calkins**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves a paid leave request for Employee #1806 beginning on or about June 1, 2021, noting that accrued sick days will be used until deemed fit for duty at which time unpaid leave will be used through June 30, 2022, as per the MTA Agreement, Article IV, Section D. Motion carried. Vote: 7-yes, 0-no.

**Long
Term
Leave
Request**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves Steven Larsen to work 5 days per work for six and half (6.5) hours per day for the 2020-2021 school year, effective January 25, 2021, at a rate of \$13.10 per hour. Motion carried. Vote: 7-yes, 0-no.

**Increase
Days
Larsen**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the following individuals as Data Analysis Coordinators at a stipend of \$1,000; and Compliance Support at a stipend of \$525, for the 2020-2021 school year:
Dana Bo- Middle School - Data Analysis Coordinator
Samantha Bopp - Elm Drive Elementary - Data Analysis Coordinator
Brittney Hillman - High School - Data Analysis Coordinator
Brittney Hillman - District - Compliance Support
Tonya Pulver - Alden Place Elementary - Data Analysis Coordinator
Motion carried. Vote: 7-yes, 0-no.

**Data
Analysis
Coordinators**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves Paige Emerson as Data Compliance Coordinator at a stipend of \$4,000, for the 2020-2021 school year. Motion carried. Vote: 7-yes, 0-no.

**Data
Compliance
Coordinator**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2020/2021 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:
Kelly Eaton Elm Drive Yearbook Co-Advisor \$537.60
Joann Hobson Elm Drive Yearbook Co-Advisor \$537.60
Motion carried. Vote: 7-yes, 0-no.

**Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

**CSE/
CPSE
Recommendations**

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 11/25/20, 12/15/20, 12/16/20, 12/18/20, 12/20/20, 12/21/20, 1/04/21 and 1/05/21.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

Technology Update: Mr. Garcia presented the current technology update. Presentation included in the minutes.

Presentations

Athletics: Ms. Pidala, Mr. Hammell and Mr. Seipp presented updated information concerning winter high risk sports and low risk fall 2 sports. A special meeting is scheduled for January 29, 2021 at which the board will further discuss and act on this topic.

Budget 21-22 Update: Mr. Fried discussed Revenues & Expenditures. Ms. Pidala, Mr. Hammell and Mr. Seipp discussed the proposed athletics budget. Presentations will be included in the minutes.

President/Vice-President Reports:

NYSSBA Board retreat for superintendent evaluation. The board selected February 17th for the retreat date.

Leadership Reports/ Discussions

Superintendent's Reports:

Attendance Update: Ms. Pidala reported updated attendance reports.

APPR Variance Plan: Laura explained APPR.

COVID: Laura discussed the vaccination process and how it impacted the high school teacher absences.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mr. Rosenbergen to adopt the following resolution: WHEREAS, the District awarded a contract for Elm Drive Electrical Upgrade Project to J & J Sass Electric, Inc. pursuant to Article 5-A of the General Municipal Law; and,

WHEREAS, the District wishes to increase the scope of work for said contract as agreed to J & J Sass Electric, Inc. as well as the contract amount;

THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves Change Order #01-01 to the Elm Drive Electrical Upgrade Project with J & J Sass Electric, Inc., in connection with the Elm Drive project, SED #13-22-01-04-0-011-019, in the amount of \$26,512, as presented to the Board at this meeting and incorporated by reference within this resolution, and authorizes the Superintendent of Schools and/or Board President to execute such change order.

Motion carried: Vote: 6-yes, 0-no.

Approve Capital Project Change Order

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Revenue Reports 12/31/20;

SLF Profit/Loss 10/31/20 & 11/30/20;

Appropriation Status Report by Function covering 7/1/20 - 01/26/21;

Treasurer Reports 7/1/20 - 12/31/20: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund,

Financial Reports & Warrants

Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;
Warrants ending 1/26/21: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1256 notification, #1257
Motion carried. Vote: 6-yes, 0-no.

Board Facilities Committee – not at this time
Board Food Services Committee – not at this time
Board Policy Committee – waiting on NYSSBA
District Data Committee – discussion about data needs
District Leadership Team – not at this time
District Safety Committee – Mr. Fried updated
District Technology Committee – Mr. Garcia updated
District Wellness Committee – not at this time

Committee Reports

DCSBA – Mr. Hartswick updated, encouraging members to attend
Enrollment – as presented
Facilities – as presented by Mr. Ragusa
MEF – Mr. Rosenbergen updated
PTO – Mrs. Carnecchia updated
Superintendent Mileage – none
Suspension Incident Report – as presented

Monthly Reports

All questions addressed during the Athletics presentation.

Question Period

- Food Service Presentation - February
- Department Budget Presentation - February 9th & February 23rd
- General Budget Preview & Budget Development Update. Review Tax Levy Limit - February 23rd
- Budget Development Workshop - March 9th & March 23rd
- Board Goals - February Discussions
- District Goals - February Discussions
- Board Retreat for Superintendent Evaluation

Future Agenda Items

Discussion of board expectations for February presentations.

A motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to go into executive session for discussions that could imperil the public safety if disclosed and discussions of the employment history of particular persons regarding future tenure appointments at 10:43 pm.
Motion carried. Vote: 6-yes, 0-no.

Executive Session

A motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to return to open session at 11:53 p.m.
Motion carried. 6-yes, 0-no.

Open Session

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adjourn the meeting at 11:53 p.m.
Motion carried. Vote: 6-yes, 0-no.

Adjourn Meeting

Respectfully submitted,

Cheryl M. Sprague
District Clerk

January 26, 2021

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Special Meeting
January 31, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia arrived at 7:06 p.m.
Claudia Heunis arrived at 7:03 p.m.
Chris Rosenbergen
John Rudy

Members Absent:

Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Eric Seipp	Principal
Alfred Hammell	Athletics Director
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

Approve Winter High Risk Sports

BE IT RESOLVED that the Board hereby approves student participation in the following "high risk" winter sports, subject to strict adherence to the guidelines and protocols established by state and local health authorities, as well as the rules of Section IX of the New York State Public High School Athletic Association: Varsity Boys' Basketball, JV Boys' Basketball, Varsity Girls' Basketball and JV Girls' Basketball.

Motion carried. Vote: 5-yes, 1-no (Mr. Hartswick).

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

Co-Curricular Appointments

BE IT RESOLVED, that the Board of Education hereby appoints the following individuals as coaches for the Winter season, with compensation as forth below, in accordance with the terms of a Supplemental Memorandum of Agreement dated January 29, 2021 between the District and the Millbrook Teachers' Association.

Darin Daly Varsity Boys' Basketball Coach - \$1,687.91
Mike Sinon JV Boys' Basketball Coach - \$1,318.66
Adam Peek Varsity Girls' Basketball Coach - \$1,687.91
Dawn Harkenrider JV Girls' Basketball Coach - \$1,318.66
Motion carried. Vote: 6-yes, 0-no.

None at this time.

Public Questions

A motion was made by Mrs. Carnecchia to adjourn the meeting at 7:17 p.m. Mr. Shapiro asked to table that motion to discuss use of school fields by the public at 7:17 p.m.

Adjourn Meeting

Discussion ensued pertaining to public use of the school districts athletic fields and play grounds. Legal counsel provided guidance. This discussion was tabled at 7:25 p.m.

Discussion

A motion was made by Mrs. Carnecchia to adjourn the meeting and was seconded by Mrs. Heunis at 7:26 p.m.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 9, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Thomas Libka	Principal
Eric Seipp	Principal
Eliot Garcia	Food Service Manager
Michael Ragusa	Director of Facilities
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to accept the minutes of the meetings of January 26, 2021 and January 31, 2021 as presented. Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby amends the appoint of Giovanna Mugrace-Taylor dated November 3, 2020, to the part-time position of Teacher Aide, by increasing her to three days per week from two days per week, at a rate of \$14.32 per hour, for a maximum of six and a half hours per day, effective February 10, 2021. Motion carried. Vote: 7-yes, 0-no.

**Amend
Appointment
Mugrace-Taylor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Judith Fox as the Athletic Trainer at a rate of \$41.00 per hour, up to 16 hours per week, for the 2020/2021 school year. Motion carried. Vote: 7-yes, 0-no.

**Appoint
Athletic
Trainer
Fox**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Mike Sinon, from the position of JV Boys' Basketball Coach, effective February 8, 2021. Motion carried. Vote: 7-yes, 0-no.

**Accept
Resignation
Sinon**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

**Appoint
Coach
Carnevali**

BE IT RESOLVED, that the Board of Education hereby appoints Gregory Carnevali as the JV Boys' Basketball Coach for the Winter season, with compensation of \$1,318.66, in accordance with the terms of a Supplemental Memorandum of Agreement dated January 29, 2021 between the District and the Millbrook Teachers' Association.

Motion carried. Vote: 7-yes, 0-no.

DCBOCES Spotlight
NYS Executive Budget Proposal Education Aid
Nominations & Elections information for DCBOCES Board – 3 Open Seats

Correspondence

Proposed Technology Budget: Presentation by Mr. Garcia attached to minutes.
Budget Update: Presentation by Mr. Fried attached to minutes.

Presentations

Board President & Vice President Reports :

1. Possible CPS presentation on child safety facilitated by Rick Keller-Coffey.
2. NYSBBA Superintendent Evaluation Workshop March 5, 2021

**Leadership
Reports/
Discussions**

Superintendents Report:

1. COVID 19 Update – Revised PreK-12 COVID-19 Toolkit, Preferred Notification for Essential Workers of New Vaccine Appointments
2. Sports Update - tryouts/practices started this week - I will have a more detailed update once I speak with Athletic Director, Al Hammel early next week.
3. Equity Update – Ms. Mitchell gave an updated as to progress with Education Elements.
4. NYSED Pandemic Planning Update – Review of required protocols in response to a declared public health emergency involving communicable diseases that are “substantially consistent” with the provisions of section 27-c of the Labor Law. Plans are due April 1, 2021.

Mrs. Heunis, committee chair, along with Mr. Fried and Mr. Ragusa presented possible projects at Elm Drive Elementary: Secure Vestibule and at the High School: Secure Vestibule, Building Management System Upgrade & Concrete Sitework. The Board of Education gave their conceptual approval to move forward with drawings and submittal for SED approval for 2021-2022 budget.

**Facilities
Update**

WHEREAS, the Millbrook Central School District, in the County of Dutchess, New York (herein called the “District”), has heretofore issued on December 20, 2012, \$7,615,000 School District Serial Bonds-2012 (the “2012 Bonds”), which bonds were issued pursuant to the bond resolution entitled:

**Refunding
Bond**

“Bond Resolution of Millbrook Central School District, New York, adopted May 1, 2012, authorizing the construction of improvements to various District school buildings and sites; stating the estimated total cost thereof is \$9,939,080, appropriating said amount therefor, including the expenditure of (i) \$1,108,078 from donations heretofore received by the District and (ii) \$1,000,000 from the District’s capital reserve fund; and authorizing the issuance of \$7,831,002 serial bonds of said District to finance the balance of said appropriation,”

duly adopted by the Board of Education on the date therein referred to, following approval of a Proposition by a majority of the qualified voters of the District present and voting at the Special District Meeting duly called and held on December 6, 2011;

WHEREAS, the 2012 Bonds are currently outstanding in the principal amount of \$4,130,000 (the “Outstanding Bonds”), and such Outstanding Bonds mature on June 15 in the years and in the principal amounts and bear interest payable on June 15 and December 15 in each year, as follows:

Year of Maturity
Principal Amount

Interest Rate

2021 \$550,000 2.00%
2022 560,000 2.00
2023 575,000 2.00
2024 590,000 2.00
2025 605,000 2.00
2026 620,000 2.00
2027 630,000 2.00

WHEREAS, the Outstanding Bonds maturing on or after June 15, 2022, are subject to redemption prior to maturity, at the option of the District, on June 15, 2021, and thereafter on any date, in whole or in part and if in part, in any order of their maturity and in any amount within a maturity (selected by lot within a maturity), at par (100%), plus accrued interest to the date of redemption; and

WHEREAS, Sections 90.00 and 90.10 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law"), permit the District to refund all or a portion of the Outstanding Bonds by the issuance of new bonds, the issuance of which will result in present value debt service savings for the District;

WHEREAS, in order effectuate the refunding, it is now necessary to adopt a refunding bond resolution;

THEREFORE,

THE BOARD OF EDUCATION OF THE MILLBROOK CENTRAL SCHOOL DISTRICT, NEW YORK HEREBY RESOLVES (by the favorable vote of at least two-thirds of all the members of said Board of Education), AS FOLLOWS:

Section 1. In this resolution, the following definitions apply, unless a different meaning clearly appears from the context:

- (a) "Bond To Be Refunded" or "Bonds To Be Refunded" means all or any portion of the Outstanding Bonds, as shall be determined in accordance with Section 8 hereof.
- (b) "Escrow Contract" means the contract to be entered into by and between the District and the Escrow Holder pursuant to Section 9 hereof.
- (c) "Escrow Holder" means the bank or trust company designated as such pursuant to Section 9 hereof.
- (d) "Financial Advisor" means R.G. Timbs, Inc.
- (e) "Outstanding Bonds" means the Outstanding Bonds referred to in the Recitals to this Resolution.
- (f) "Present Value Savings" means the dollar savings which result from the issuance of the Refunding Bonds computed by discounting the principal and interest payments on both the Refunding Bonds and the Bonds To Be Refunded from the respective maturities thereof to the date of issue of the Refunding Bonds at a rate equal to the effective interest cost of the Refunding Bonds. The effective interest cost of the Refunding Bonds shall be that rate which is arrived at by doubling the semi-annual interest rate (compounded semi-annually), necessary to discount the debt service payments on the Refunding Bonds from the maturity dates thereof to the date of issue of the Refunding Bonds and to the bona fide initial public offering price including estimated accrued interest, or, if there is no public offering, to the price bid, including estimated accrued interest.
- (g) "Redemption Date" or "Redemption Dates" means any date on or after June 15, 2021, with respect to the Outstanding Bonds maturing on and after June 15, 2022; as determined by the President of the Board of Education pursuant to Section 8 hereof.
- (h) "Refunding Bond" or "Refunding Bonds" means all or a portion of the \$3,800,000 Refunding Serial Bonds of the Millbrook Central School District, authorized pursuant to Section 3 hereof.
- (i) "Refunding Bond Amount Limitation" means an amount of Refunding Bonds which does not exceed the principal amount of Bonds To Be Refunded plus the aggregate amount of unmatured interest payable on such Bonds To Be Refunded, to and including the Redemption Date, plus any redemption premiums payable on such Bonds To Be Refunded as of such Redemption Date, plus costs and expenses

incidental to the issuance of the Refunding Bonds, including the development of the Refunding Financial Plan, and of executing and performing the terms and conditions of the Escrow Contract and all fees and charges of the Escrow Holder as referred to in Section 9 hereof.

(j) "Refunding Financial Plan" means the proposed financial plan for the refunding in the form attached hereto as Exhibit A and prepared for the District by the Financial Advisor.

Section 2. The Board of Education of the District (herein called the "Board of Education"), hereby authorizes the refunding of the Bonds To Be Refunded and appropriates an amount not to exceed \$3,800,000 therefor to accomplish such refunding. The plan of financing said appropriation includes the issuance of not to exceed \$3,800,000 Refunding Bonds, and the levy and collection of a tax upon all the taxable real property within the District to pay the principal of and interest on said Refunding Bonds as the same shall become due and payable. The Refunding Financial Plan is hereby accepted and approved, and includes (i) the deposit of all the proceeds of said Refunding Bonds with an Escrow Holder pursuant to an Escrow Contract as authorized in Section 9 hereof, (ii) the payment of all costs incurred by the District in connection with said refunding from such proceeds, and (iii) the investment of a portion of such proceeds by the Escrow Holder in certain obligations, the principal of and interest thereon, together with the balance of such proceeds to be held uninvested, shall be sufficient to pay the principal of and interest on and premium, if any, on the Bonds To Be Refunded becoming due and payable on and prior to the Redemption Date and to be called for redemption prior to maturity on the Redemption Dates.

Section 3. Refunding Bonds in the aggregate principal amount of not to exceed \$3,800,000 are hereby authorized to be issued pursuant to the Law, and shall mature in such amounts, on such dates, and shall bear interest at such rates of interest per annum as shall be determined at the time of the sale of such bonds.

Section 4. The issuance of the Refunding Bonds will not exceed the Refunding Bond Amount Limitation. The maximum period probable usefulness applicable to the purposes for which the Outstanding Bonds were issued, as measured from the dates of original issuance of the first note or bond issued for the purposes for which such bonds were issued, is thirty (30) years.

Section 5. The aggregate amount of estimated Present Value Savings is set forth in the Refunding Financial Plan, and computed in accordance with subdivision two of paragraph b of Sections 90.00 and 90.10 of the Law. Said Refunding Financial Plan has been prepared based upon the assumption that the Refunding Bonds will be issued in the aggregate principal amount and will mature, be of such terms, and bear such interest as set forth therein. The actual principal amount of the Refunding Bonds, the terms thereof, and the resulting Present Value Savings, may vary from the Refunding Financial Plan.

Section 6. (a) Following discussions with respect to the appointment of an underwriter for the refunding of the Outstanding Bonds, and based upon the written recommendation received from the Financial Advisor, Roosevelt & Cross, Inc. is hereby appointed as underwriter for the refunding of the Outstanding Bonds.

(b) Prior to the issuance of the Refunding Bonds the President of the Board of Education shall file with the Board of Education all requisite certifications, including a certificate approved by the State Comptroller setting forth the Present Value Savings to the District resulting from the issuance of the Refunding Bonds. In connection with the sale of Refunding Bonds, the District authorizes the preparation of an Official Statement and approves its use in connection with such sale, and further consents to the distribution of a Preliminary Official Statement prior to the date said Official Statement is distributed. The President of the Board of Education and his/her designees are hereby further authorized and directed to take any and all actions necessary to accomplish said refunding, and to execute any contracts and agreements for the purchase of and payment for services rendered or to be rendered to the District in connection with said refunding, including the preparation of the

Refunding Financial Plan.

Section 7. Each of the Refunding Bonds authorized by this resolution shall contain the recital of validity prescribed by Section 52.00 of the Law and said Refunding Bonds shall be general obligations of the District payable as to both principal and interest by a general tax upon all the taxable real property within the District. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said Refunding Bonds and provision shall be made annually in the budget of the District for (a) the amortization and redemption of the Refunding Bonds to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 8. Subject to the provisions of this resolution and of the Law, and pursuant to the provisions of Section 21.00 of the Law with respect to the issuance of bonds having substantially level or declining annual debt service, and Sections 50.00, 56.00 to 60.00, 90.10 and 168.00 of the Law, the powers and duties of the Board of Education relative to determining the amount of Bonds To Be Refunded, the Redemption Date, prescribing the terms, form and contents and as to the sale and issuance of the Refunding Bonds, approving all details of the Refunding Financial Plan not contained herein, executing any tax certification relative thereto, as well as executing any agreements for credit enhancements and executing the Official Statement referred to in Section 6, and the Escrow Contract described in Section 9, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 9. Prior to the issuance of the Refunding Bonds, the District shall contract with a bank or trust company located and authorized to do business in this state, for the purpose of having such bank or trust company act as the Escrow Holder of the proceeds, inclusive of any premium from the sale of the Refunding Bonds, together with all income derived from the investment of such proceeds. Such Escrow Contract shall contain such terms and conditions as shall be necessary in order to accomplish the Refunding Financial Plan, including provisions authorizing the Escrow Holder, without further authorization or direction from the District, except as otherwise provided therein, (a) to make all required payments of principal, interest and redemption premiums to the appropriate paying agent with respect to the Bonds To Be Refunded, (b) to pay costs and expenses incidental to the issuance of the Refunding Bonds, including the development of the Refunding Financial Plan, and of executing and performing the terms and conditions of the Escrow Contract and all of its fees and charges as the Escrow Holder, (c) at the appropriate time or times to cause to be given on behalf of the District the notice of redemption authorized to be given pursuant to Section 12 hereof, and (d) to invest the monies held by it consistent with the provisions of the Refunding Financial Plan. The Escrow Contract shall be irrevocable and shall constitute a covenant with the holders of the Refunding Bonds.

Section 10. The proceeds, inclusive of any premium, from the sale of the Refunding Bonds, immediately upon receipt, shall be placed in escrow by the District with the Escrow Holder in accordance with the Escrow Contract. All moneys held by the Escrow Holder, if invested, shall be invested only in direct obligations of the United States of America or in obligations the principal of and interest on which are unconditionally guaranteed by the United States of America, which obligations shall mature or be subject to redemption at the option of the holder thereof not later than the respective dates when such moneys will be required to make payments in accordance with the Refunding Financial Plan. Any such moneys remaining in the custody of the Escrow Holder after the full execution of the provisions of the Escrow Contract shall be returned to the District and shall be applied by the District only to the payment of the principal of or interest on the Refunding Bonds then outstanding.

Section 11. That portion of such proceeds from the sale of the Refunding Bonds, together with any interest earned thereon, which shall be required for the payment of the principal of and interest on the Bonds To Be Refunded, including any redemption premiums, in accordance with the Refunding Financial Plan, shall be irrevocably committed and pledged to such purpose and the holders of the Bonds To Be

Refunded shall have a lien upon such moneys and the investments thereof held by the Escrow Holder. All interest earned from the investment of such moneys not required for such payments on the Bonds To Be Refunded shall be irrevocably committed and pledged to the payment of the principal of and interest on the Refunding Bonds, or such portion thereof as shall be required by the Refunding Financial Plan, and the holders of such Refunding Bonds shall have a lien upon such moneys held by the Escrow Holder. The pledges and liens provided for herein shall become valid and binding upon the issuance of the Refunding Bonds and the moneys and investments held by the Escrow Holder shall immediately be subject thereto without any further act. Such pledges and liens shall be valid and binding against all parties having claims of any kind in tort, contract or otherwise against the District irrespective of whether such parties have notice thereof. Neither this resolution, the Escrow Contract, nor any other instrument relating to such pledges and liens, need be filed or recorded.

Section 12. In accordance with the provisions of Section 53.00 and of paragraph h of Section 90.10 of the Law, the Board of Education hereby elects to call in and redeem all the Bonds To Be Refunded which are subject to prior redemption according to their terms on the Redemption Dates, as such dates are determined by the President of the Board of Education. The sums to be paid therefor on such Redemption Dates shall be the par value thereof, the accrued interest to the Redemption Dates and the redemption premiums, if any. The Escrow Holder is hereby authorized and directed to cause notice(s) of such call for redemption to be given in the name of the District by mailing such notice(s) to the registered holders of the Bonds To Be Refunded which are subject to prior redemption at least thirty days prior to such Redemption Dates. Upon the issuance of the Refunding Bonds, the election to call in and redeem the Bonds To Be Refunded subject to prior redemption on the Redemption Dates and the direction to the Escrow Holder to cause notice thereof to be given as provided in this Section shall become irrevocable and the provisions of this Section shall constitute a covenant with the holders, from time to time, of the Refunding Bonds, provided that this Section may be amended from time to time as may be necessary to comply with the requirements of paragraph a of Section 53.00 of the Law, as the same may be amended from time to time.

Section 13. The validity of the Refunding Bonds authorized by this resolution may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 14. The firm of Hawkins Delafield & Wood LLP, 7 World Trade Center, 250 Greenwich Street, New York, New York, is hereby appointed to provide all necessary Bond Counsel legal services in connection with the authorization, sale and issuance of the Refunding Bonds of the District.

Section 15. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in The Poughkeepsie Journal, a newspaper having general circulation in the District and hereby designated the official newspaper of said District for such publication.

Motion carried. Vote: 7-yes, 0-no.

None at this time.

**Question
Period**

DC BOCES Board Nominations – February 23rd
Department Budget Presentation – February 23rd
General Budget Preview & budget Development Update. February 23rd
Review Tax Levy Limit – February 23rd
Food Service Presentation February 23rd
Budget Development Workshop – March 9th & March 23rd
Board Goals – Process & Timeline March 9th
District Goals – Timeline, process & definition discussions
Approve Public Health Emergency Plan – March 23rd

**Future
Agenda
Items**

A motion was made by Mr. Rudy and seconded by Mr. Rosenbergen to go into executive session for discussions of the employment history of particular persons at 9:01 pm.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to return to open session at 10:09 pm.
Motion carried. 7-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adjourn the meeting at 10:10 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 23, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin left 10:00 p.m.

Others Present:

Laura Mitchell Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Steve Cabello Principal
Michael Setaro Principal
Alfred Hammell Director of Athletics
Holly Heady Director of Food Services
Michael Ragusa Director of Facilities
Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to accept the minutes of the meetings of February 9, 2021 as presented.
Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby extends the medical leave of employee #1426 from January 15, 2021 to March 31, 2021 noting that accrued sick days will be used until exhausted and unpaid leave if necessary, will be used at that time.
Motion carried. Vote: 7-yes, 0-no.

Extend Leave Request

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby declares 259 Library Books from the Middle School Library Media Center as presented to the Board at this meeting as surplus, as they are outdated, in a state of despair or a duplicate copy and allow for their appropriate removal.
Motion carried. Vote: 7-yes, 0-no.

Surplus MS Library Books

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2020/2021 school year, at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:
Teresa Gasparini High School Drama Director \$2,601.26
BE IT FURTHER RESOLVED, that the Board of Education hereby appoints the following individuals as coaches for the Fall 2 season, with compensation as set forth

Co-Curricular Appointments

below, in accordance with the terms of a Supplemental Memorandum of Agreement dated January 29, 2021 between the District and the Millbrook Teachers' Association:

Leslie Anson- Coach Modified Girls' Soccer \$1,779.37
Jerome Canzoneri - Head Coach Girls' Varsity Soccer \$2,543.69
Robert Gehlhoff - Head Coach JV Volleyball \$2,161.91
Chris Gent - Asst. Coach Varsity Football \$2,472.48
Jessica Gilmour - Coach Modified Volleyball \$1,779.37
Britney Hillman - Asst. Coach Boys' Varsity Soccer \$2,161.91
David Jackson - Asst. Coach Varsity Football \$2,472.48
Kelly Mahoney - Head Coach Cross Country \$2,543.69
Adam Peek - Asst. Coach Varsity Girls' Soccer \$2,161.91
Lou Portaro - Head Coach Varsity Football \$3,164.84
Greg Scott - Asst. Coach Varsity Football \$2,472.48
Kyle Shoemaker - Head Coach Varsity Boys' Soccer \$2,543.69
Shawn Stoliker - Head Coach Varsity Volleyball \$2,543.69
Andrew Strawinski - Coach Modified Boys' Soccer \$1,779.37
Darren Sullivan - Asst. Coach Modified Cross Country \$2,161.91
Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 12/08/20, 12/16/20, 02/10/21 and 02/12/21.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

**CSE/
CPSE
Recommendations**

Dutchess County BOCES Monthly Spotlight
BOCES By the Numbers

Correspondence

Budget Update Operations & Maintenance: Mr. Ragusa presented the Operations & Maintenance Budget and all questions were addressed.

Presentations

Food Service: Ms. Peters-Heady presented the Board with information regarding the running of the program, procedures followed, mandated guidelines, the budgeting process, and trends.

President/Vice-President Reports:

Sub-Committee to establish Board goals. This committee will assist in process and timeline. This effort will be in alliance with Education Elements.

**Leadership
Reports/
Discussions**

Superintendent's Reports:

USDE Updates

NYS Executive Order #202.95

Hybrid Plan updates at the March 9, 2021 meeting

Vaccinations coordinated with the County - district allotted 15 slots at a time

1800 Rapid Tests received with the ability to administer

Sports Update – Mandated Testing of Athletes/Fall II sports (includes high risk sports)/live-streaming games

Owl Pros – MEF Grant for four, one for each building.

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education nominates Mr. Edward McCoormick, Mr. Robert Rubin, Mr. Richard Keller-Coffey, Karen Smythe, and Marie Johnson, to serve on the Board of Education of the Dutchess County Board of Cooperative Educational Services (BOCES).

BE IT FURTHER RESOLVED that the Board of Education directs the District Clerk to certify the 2021 Nomination Form as such and deliver said ballot to the Clerk of the Board of the Dutchess County BOCES on or before March 23, 2021.

Motion carried: Vote: 7-yes, 0-no.

**DCBOCES
Board
Nominees**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Revenue Reports 1/31/21;

SLF Profit/Loss 12/31/20;

Appropriation Status Report by Function covering 7/1/20 - 02/23/21;

Treasurer Reports 7/1/20 - 1/31/21: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;

Warrants ending 1/26/21: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;

Budget Transfers: #1258 notification, #1259 prior

Motion carried. Vote: 7-yes, 0-no.

**Financial
Reports
&
Warrants**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution:

WHEREAS, the District has received COVID-19 test kits for use by the District; and WHEREAS, the Board of Education wishes to provide for the use of the test kits to conduct mandatory testing of student-athletes participating in Fall II sports commencing on February 24, 2021, as well as surveillance testing of students and staff; and

WHEREAS, the Board of Education has previously approved student participation in the higher risk Winter sports of Varsity and JV Boys' Basketball and Varsity and JV Girls' Basketball;

THEREFORE, BE IT RESOLVED, that the Board directs the Superintendent of Schools to arrange for COVID-19 testing of student-athletes and coaches involved in approved higher risk Winter sports, on a voluntary pilot basis, and approved Fall II sports; and

BE IT FURTHER RESOLVED that the Board hereby approves student participation in the following higher-risk Fall II sports, subject to strict adherence to the guidelines and protocols established by state and local health authorities, as well as the rules of Section 1 of the New York State Public High School Athletic Association:

Varsity Cheerleading

Varsity and Modified-A 8-Man Football

Varsity, JV and Modified Volleyball; and

BE IT FURTHER RESOLVED that the Board further directs the Superintendent to arrange for surveillance testing of students and staff, on a voluntary basis or as directed by the County Health Department.

Motion carried. Vote: 7-yes, 0-no.

**COVID-19
Test
Kits**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution:

**Accept
Donation
MEF**

BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$3,996 with gratitude, from the MEF, specifically to fund the following grants:

1.OWL Project

Motion carried. Vote: 7-yes, 0-no.

Mr. Fried reviewed and explained the property tax levy calculation.

**Review
Tax
Levy**

Board Facilities Committee – not at this time

Board Food Services Committee – Ms. Heady-Peters presented at this meeting

Board Policy Committee – waiting on NYSSBA

District Data Committee – discussions had about data types utilized within the district, how it is being used. Meetings to follow to capture the Data the Board is interested in.

District Leadership Team – not at this time

District Safety Committee – committee meeting 2/24/21

District Technology Committee – Mr. Rosenbergen and Mr. Hartswick will be members on this committee

District Wellness Committee – not at this time

**Committee
Reports**

DCSBA – not at this time

Enrollment – as presented

Facilities – not at this time

MEF – Mr. Rosenbergen noted Vice Chair & Treasurer needed. Grant submittal requested.

PTO – not at his time

Superintendent Mileage – none at this time

Suspension Incident Report – as presented

**Monthly
Reports**

Questions from: Lisa Partelow and Andrea Corbett.

**Question
Period**

1. Draft 2021-2022 School Calendar Review - March 9th
2. 2021-2022 School Calendar Approval - March 23rd
3. Salary Increments Approval - March 9th
4. Budget Development Workshop - March 9th & March 23rd
5. Board Goals - March Discussions
6. District Goals - March Discussions

**Future
Agenda
Items**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to go into executive session for discussions that could imperil the public safety if disclosed and discussions of the employment history of particular persons regarding future tenure appointments at 10:26 pm.

Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to return to open session at 11:17 p.m.

Motion carried. 6-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Rosenbergen and seconded by Mrs. Carnecchia to adjourn the meeting at 11:19 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

February 23, 2021

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 9, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Thomas Libka	Principal
Eric Seipp	Principal
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to accept the minutes of the meetings of February 23, 2021 as presented.
Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Arlington Central School District for Health Services for approximately forty-two (42) resident students of the Millbrook Central School District attending non-public schools in the Arlington Central School District, in the aggregate amount of \$37,309.86 for the period September, 2020 through June, 2021, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 7-yes, 0-no.

**Health
Service
Contract
Arlington**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares 187 Library Books from the High School Library Media Center as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.
Motion carried. Vote: 7-yes, 0-no.

**Surplus
High
School
Library
Books**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby appoints Dana Bo as a mentor for the 2020-2021 school year, effective March 10, 2021, at a stipend of \$1,850.00, to be pro-rated.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Mentor
Bo**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED that the Board hereby authorizes the following salary credit increments and salary column change, as per the MTA Contracts effective February 1, 2021.

Salary Credit Increments:

Leslie Anson 3

Dana Bo 3

Erin Hicks 1.5

Kelly Mahoney 3

Veronica Smith 3

Kristen Stuart MA60 Step 14

Motion carried. Vote: 7-yes, 0-no.

**Salary
Increments**

Draft of Board of Education Policy #0101 Gender Neutral Single Occupancy Bathrooms was presented to the Board for review.

**First
Reading
#0101**

Budget Development Workshop: Presentation by Mr. Fried attached to minutes.

Presentations

Board President & Vice President Reports :

1. NYSSBA Superintendent Evaluation Workshop

**Leadership
Reports/
Discussions**

Superintendents Report:

The following topics were addressed by the Superintendent:

1. COVID 19 Update
2. Fall II Sports
3. Testing Plan for Athletes
4. Testing Program – Review of required protocols in response to a declared public health

Questions from:

Jacci Stoliker

Elaine Knapp

**Question
Period**

2021-2022 School Calendar Review – March 23rd

Budget Development Workshop – March 23rd

Board Goals Process & Timeline– March 23rd

Approve Public Health Emergency Plan – March 23rd

Child Abuse Prevention Presentation – April 6th

DCBOCES Budget Presentation – April 20th

DCBOCES BUDGET VOTE & BOARD ELECTIONS April 27th

Technology Plan

District Goals

**Future
Agenda
Items**

A motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to enter executive session for the collective negotiations pursuant to Article 14 of the Civil Service Law and the discussions of the employment history of particular persons at 8:38 pm.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to return to open session at 10:21 pm.

Motion carried. 7-yes, 0-no.

**Open
Session**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adjourn the meeting at 10:22 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 23, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy

Absent:

Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Steve Cabello	Principal
Michael Setaro	Principal
Michael Ragusa	Director of Facilities
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to accept the minutes of the meetings of March 9, 2021 as presented.
Motion carried. Vote: 6-yes, 0-no.

Minutes

This item will be re-addressed at the April 6, 2021 meeting.

**Public Health
Emergency
Plan**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Pawling Central School District for Health Services for approximately three (3) resident students of the Millbrook Central School District attending non-public schools in the Pawling Central School District, in the aggregate amount of \$2,714.16 for the period September, 2020 through June, 2021, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Health
Service
Contract
Pawling**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of LuTena Davis from her position as Food Service Helper, effective March 17, 2021.
Motion carried. Vote: 6-yes, 0-no.

**Resignation
Davis**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 12/16/20, 1/12/21, 2/18/21, 2/23/21, 2/26/21, and 3/10/21.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

**CSE/
CPSE
Recommendations**

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves Board of Education Policy #0101, Gender Neutral Single Occupancy Bathrooms, as presented. Motion carried. Vote: 6-yes, 0-no.

**Policy
#0101
Second
Reading**

None at this time.

Correspondence

Education Elements: Gabby Hewitt of Education Elements discussed the process to date and initial survey findings.

Presentations

Budget Update Operations & Maintenance: Mr. Fried discussed staffing suggestions from the collaboration of the Administrative team and additional updates to the budget to date.

Phase 3 Full-Time, In-Person Learning: Ms. Mitchell presented the plan to bring students back to school full time for those families choosing to do so. Families continue to have a choice for fully remote. Elm Drive and Alden Place Elementary Schools will return April 12, 2021. The Middle School and High School will return April 19, 2021.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Revenue Reports 2/28/21;

Appropriation Status Report by Function covering 7/1/20 - 3/23/21;

Treasurer Reports 7/1/20 - 2/28/21: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;

Warrants ending 3/23/21: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;

Budget Transfers: #1260 notification, #1261 approval

Motion carried. Vote: 6-yes, 0-no.

**Financial
Reports
&
Warrants**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the amended 2020-2021 Millbrook Central School District school calendar, as presented.

Motion carried. Vote: 6-yes, 0-no.

**Amend
2020-2021
School
Calendar**

President/Vice-President Reports:
Upcoming Presentation on Child Abuse Prevention: BOE members are mandated reporters.
DCBOCES Special Meeting April 27, 2021 @ 5:30 p.m.

**Leadership
Reports**

Superintendent's Reports:
COVID-19 Update: Testing & Travel update.
Sports update.

Questions from: Cindy Madison, Lisa Dolan & Heather LaVarnway
All questions were addressed.

**Question
Period**

Board Facilities Committee – meeting March 25, 2021
Board Food Services Committee – not at this time
Board Policy Committee – request from NYSSBA for update
District Data Committee – meeting March 26, 2021
District Leadership Team – not at this time
District Safety Committee – meeting March 24, 2021
District Technology Committee – first meeting was held, next meeting to be scheduled
District Wellness Committee – not at this time

**Committee
Reports**

DCSBA – Mr. Hartwick updated
Enrollment – as presented
Facilities – as presented
MEF – Mr. Rosenbergen updated
PTO – Mrs. Carnecchia updated
Superintendent Mileage – none at this time
Suspension Incident Report – none at this time

**Monthly
Reports**

1. Child Abuse Prevention Presentation April 6th
2. Budget Development Workshop April 6th
3. Board Adopts proposed Budget & approves Tax Report Card April 20th
4. Long Term Financial Plan April 20th
5. District Clerk to discuss upcoming Budget Vote April 20th
6. DCBOCES Budget Presentation April 20th
7. DCBOCES BUDGET VOTE & BOARD ELECTIONS April 27th
8. Review Draft 2021-2022 Board of Education Meeting Schedule May 4th
9. Budget Presented for Public by Superintendent/Assistant Superintendent May 4th
10. Annual Meeting & Budget Vote 12pm - 9pm May 18th
11. Non-Union/Managerial/Clerical Confidential Salary Increase Discussion May 18th
12. Technology Plan
13. Board Goals
14. District Goals

**Future
Agenda
Items**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to go into executive session for discussions pertaining to the employment history of particular persons at 10:23 pm.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to return to open session at 11:50 p.m.
Motion carried. 6-yes, 0-no.

**Open
Session**

A motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adjourn the meeting at 11:50 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 6, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

arrive 7:04 p.m.

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Thomas Libka	Principal
Eric Seipp	Principal
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:00 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to accept the minutes of the meetings of March 23, 2021 as presented.
Motion carried. Vote: 6-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the appointment of Fatmire Lamaj from a part-time School Monitor to a full time School Monitor, at a rate of \$13.10 per hour (for a maximum of six and a half hours per day, five days per week), effective April 12, 2021.
Motion carried. Vote: 6-yes, 0-no.

Amend Appointment Lamaj

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby amends the appointment of Jacqueline Euell from a part-time School Monitor to a full time School Monitor, at a rate of \$13.10 per hour (for a maximum of six and a half hours per day, five days per week), effective April 12, 2021.
Motion carried. Vote: 6-yes, 0-no.

Amend Appointment Euell

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following as election officials for the Annual Meeting to be held May 18, 2021:

Appoint Election Officials

Chief Election Inspector/Chairperson:

Marianne Herzog

Election Inspectors/Poll Workers:

Michele Hartswick, Charlene Hartley, Robert Herzog, Robin Hughes, Jeannene Kasczak, Janet Monahan, AnnaMarie Muscari, Kelly Osborn, Wanda Ramos-Munoz, Jeannine Secor, Jeanne Tobin, and Kerry Weller.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Steven Larsen as the Athletics Study Center Monitor, at a rate of \$12.96 per hour, effective March 15, 2021.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Athletic
Study
Center
Monitor
Larsen**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following individuals as coaches for the spring season, with compensation as forth below, in accordance with the terms of a Supplemental Memorandum of Agreement dated January 29, 2021 between the District and the Millbrook Teachers' Association:
Leslie Anson- JV Softball Coach (1/2) \$1,225.08
Daniel Funk - Head Varsity Golf Coach \$2,882.84
Erin Hicks - JV Softball Coach (1/2) \$1,225.08
Brittney Hillman - Asst. Track & Field Coach \$2,802.14
David Jackson - JV Baseball Coach \$2,450.16
Shawn Stoliker - Head Varsity Baseball Coach \$2,882.84
Andrew Strawinski - Modified Baseball Coach \$2,016.62
Darren Sullivan - Head Varsity Track & Field Coach \$3,586.8
Motion carried. Vote: 6-yes, 0-no.

**Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 12/21/20, 12/22/20, 1/5/21, 1/6/21, 1/7/21, 1/12/21, 1/13/21, 1/19/21, 1/20/21, 1/29/21, 2/8/21, 2/17/21, 2/19/21, 2/25/21, 3/5/21 and 3/19/21.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 6-yes, 0-no.

**CSE/CPSE
Recommendations**

The Superintendent reviewed the updates to the safety plan.

**Public Hearing
Amend District
Wide Safety
Plan**

None at this time.

**Public
Participation**

A motion was made by Mr. Tobin and seconded by Mr. Rudy to adopt the following resolution:
BE IT RESOLVED, after having given the public an opportunity to be heard at a public hearing, the Board of Education hereby adopts the Amended Districtwide Safety Plan; and
BE IT FURTHER RESOLVED, that the District Clerk is directed to file the Amended Districtwide Safety Plan with the Commissioner of Education within 30 days of the adoption, as well as provide a copy to appropriate local law enforcement agencies and the state police.
Motion carried. Vote: 7-yes, 0-no.

**Adopt
Amended
District Wide
Safety
Plan**

Child Abuse Prevention: Mr. Keller-Coffey presented information on how to detect and how to report suspected child abuse.

Presentations

Budget Development Workshop: Mr. Fried presented the final portion of the budget to date. Two proposed items were removed by poll straw:

Keep the Interfund Transfer to Cafeteria Fund in the budget:

Mrs. Carnecchia-No, Mr. Hartswick-Yes, Mrs. Heunis-No, Mr. Rosenbergen-Yes, Mr. Rudy-Yes, Mr. Shapiro-No, Mr. Tobin-No.

Interfund transfer to cafeteria fund removed from proposed budget.

Keep Personnel Assistant position in the budget:

Mrs. Carnecchia-No, Mrs. Heunis-No, Mr. Hartswick-Yes, Mr. Rosenbergen-Yes, Mr. Rudy-No, Mr. Shapiro-No, Mr. Tobin-No.

Personnel Assistant position removed from the proposed budget.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Heunis and seconded by Mr. Tobin to adopt the following resolution:

WHEREAS, the Board of Education intends to include in its adopted budget for 2021-22, a \$175,000 inter-fund transfer to the capital fund for the purposes of funding a capital project involving the creation of a secure vestibule and the replacement/establishment of concrete and asphalt walkways at Elm Drive Elementary School (“Proposed Action”); and

WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA) with respect to the Proposed Action; and

WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District is hereby designated lead agency under SEQRA for the Proposed Action and hereby determines that the Proposed Action, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required.

Motion carried. Vote: 7-yes, 0-no

**Approve
SEQR
Elm**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

WHEREAS, the Board of Education intends to include in its adopted budget for 2021-22, a \$100,000 inter-fund transfer to the capital fund for the purposes of funding a small capital project involving the creation of a secure vestibule, the upgrading of a building management system, and the replacement of concrete walkways at the Millbrook High School (“Proposed Action”); and

WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA) with respect to the Proposed Action; and

WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Millbrook Central School District is hereby designated lead agency under SEQRA for the Proposed Action and hereby determines that the Proposed Action, as described above, including ancillary and related work required in connection therewith is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA

**Approve
SEQR
HS**

Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required.

Motion carried. Vote: 7-yes, 0-no.

Board President & Vice President Reports :

Mr. Hartswick pointed out that the open meetings law executive order expires on April 19, 2021 unless the Governor extends it. The Board unanimously agreed to continue livestreaming their meetings when they return in person.

**Leadership
Reports/
Discussions**

Superintendents Report:

The following topics were addressed by the Superintendent:

1. Students returning full-time! Families can choose to be fully remote. Elementary student return date is April 12, 2021. Secondary student return date is April 19, 2021.
2. Spring sports

No questions at this time.

**Question
Period**

1. Board Adopts proposed Budget & approves Property Tax Report Card April 20th
2. DCBOCES Budget Presentation April 20th
3. Long Term Financial Plan April 20th
4. District Clerk to discuss upcoming Annual Meeting & Budget Vote April 20th
5. DCBOCES BUDGET VOTE & BOARD ELECTIONS April 27th 5:30 p.m.
6. Review Draft 2021-2022 Board of Education Meeting Schedule May 4th
7. Budget Presented for Public by Superintendent/Assistant Supt. May 4th
8. Annual Meeting & Budget Vote 12pm - 9pm May 18th
9. Non-Union/Managerial/Clerical Confidential Salary Increase Discussion May 18th
10. Classroom Sizes May
11. Internship Program May
12. Technology Plan
13. Board Goals
14. District Goals

**Future
Agenda
Items**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to enter executive session for discussions pertaining to the potential employment of particular persons at 9:43 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to return to open session at 11:11 p.m.

Motion carried. 7-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adjourn the meeting at 11:11 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

March 6, 2021

March 6, 2021

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 20, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Steve Cabello	Principal
Elliot Garcia	Director of Technology
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:01 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to accept the minutes of the meetings of April 6, 2021 as presented.
Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Donald Von Ahn to a 26 week probationary position as a custodial worker, in the non-competitive class of the civil service, commencing April 19, 2021, at an annual salary of the CSEA Contract - Step 2A \$30,454.90 (to be pro rated).
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Custodial
Worker
VonAhn**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Jeannine Secor to a temporary position as Teacher Aide in the non-competitive class of the civil service, effective April 21, 2021 through June 25, 2021, at an annual salary of CSEA Agreement - Step 1 (\$14.32/hour) to serve at the pleasure of the Board of Education.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Temporary
Teacher
Aide
Secor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the resignation of David Jackson, from his co-curricular position as JV Baseball Coach, effective April 13, 2020.
Motion carried. Vote: 7-yes, 0-no.

**Resignation
Jackson**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby acknowledges the FMLA leave of Employee #1174 for up to twelve weeks beginning

**Acknowledge
FMLA
Leave**

approximately April 19, 2021, noting that accrued sick days will be used as applicable and then unpaid leave will be used after that time.
Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following individuals as coaches for the spring season, with compensation as forth below, in accordance with the terms of a Supplemental Memorandum of Agreement dated January 29, 2021 between the District and the Millbrook Teachers' Association:
Alfred Hammell- JV Baseball Coach \$2,450.16
Motion carried. Vote: 7-yes, 0-no.

**Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 03/01/21, 03/03/21, 03/05/21, 03/15/21, 03/17/21, 03/23/21 and 04/08/21.
BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**CSE/
CPSE
Recommendations**

BOCES Spotlight as presented.

Correspondence

DCBOCES Budget Presentation: Dr. Hooley and Mr. Metzger presented the budget to the Board of Education. The Board will vote on the BOCES Budget on April 27, 2021.

Presentations

What Will the Budget Vote Look Like: The District Clerk reviewed the procedures for the Budget Vote and Election on May 18, 2021.

Board President/Vice President Report: ZOOM meetings will be moving to the Millbrook Central School District Media YouTube Channel.

**Leadership
Reports**

In person Board Meetings discussion ensued.

Superintendent's Report: Laura and Mr. Cabello discussed the return of students to full-time learning.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Tobin to adopt the following resolution: BE IT RESOLVED that the Board hereby adopts the following Proposition 1 for presentation to the voters at the Annual meeting: Shall the Board of Education of the Millbrook Central School District be authorized to expend the sum of \$31,714,951 for School District purposes for the 2021-2022 school year (the Budget) and to levy the necessary tax therefor.
Motion carried. Vote: 7-yes, 0-no.

**Approve
Proposition 1
2021-2022
School
Budget**

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution: BE IT RESOLVED that the following proposition be placed on the ballot at the Annual Meeting of the voters of the Millbrook Central School District, to be conducted on the 18th day of May, 2021:
Shall the Millbrook Central School District be authorized to increase the maximum

**Approve
Proposition 2
for
Annual
Meeting**

amount of the “District-wide Renovations, Reconstruction and Construction Reserve Fund” which was established in 2012, by \$4,000,000, for a total of \$10,000,000 (plus earnings), the source of the funding to be: 1) unexpended unassigned fund balances in the general fund at the end of each fiscal year; 2) funds transferred from other existing reserves; and/or 3) legally available funds available to the District.

AND BE IT FURTHER RESOLVED that the District Clerk is authorized and directed to cause this proposition to be published in the designated newspapers in accordance with law.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the 2021-2022 Property Tax Report Card, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Approve
2021-2022
Property
Tax
Report
Card**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation, for the purpose of retirement, of Roseanne Halvorsen from her position as School Nurse, effective June 30, 2021.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Letter
of
Resignation
Halvorsen**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Revenue Reports 3/31/21;

Appropriation Status Report by Function covering 7/1/20 - 4/20/21;

Treasurer Reports 7/1/20 - 3/31/21: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;

Warrants ending 4/20/21: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;

Budget Transfers: #1262 notification.

Motion carried. Vote: 7-yes, 0-no.

**Financial
Reports
&
Warrants**

District Policy Series 0000 through 3000 were presented for the first reading by the Board of Education.

**First
Reading
District
Policies**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$500, with gratitude, from IBM for the High School.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Donation
IBM**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$1,000, with gratitude, from NYSIR toward end of year celebrations.

Motion carried. Vote: 7-yes, 0-no.

**Accept
Donation
NYSIR**

None at this time.

**Question
Period**

Board Facilities Committee – meeting April 23, 2021
Board Goals Sub-Committee – met April 19, 2021, next meeting April 26, 2021
Board Food Services Committee – not at this time
Board Policy Committee – work continues with NYSSBA to complete policy review
District Data Committee – discussions continue around which data the Board would like to see
District Leadership Team – not at this time
District Safety Committee – discussion topics reviewed
District Technology Committee – meeting April 21, 2021
District Wellness Committee – not at this time

**Committee
Reports**

DCSBA – Next meeting May 6, 2021
Enrollment – as presented
Facilities – none at this time
MEF – Mr. Rosenbergen updated: June 5th Taste to GO
PTO – none at this time
Superintendent Mileage – none at this time
Suspension Incident Report – as presented

**Monthly
Reports**

1. DCBOCES BUDGET VOTE & BOARD ELECTIONS April 27th
2. Review Draft 2021-2022 Board of Education Meeting Schedule May 4th
3. Budget Presented for Public by Superintendent/Assistant Superintendent May 4th
4. Long Term Financial Plan Review & Discussion May 4th
5. Annual Meeting & Budget Vote 12pm - 9pm May 18th
6. Non-Union/Managerial/Clerical Confidential Salary Increase Discussion May 18th
7. Special Education Discussion May 18th
8. Classroom Sizes May
9. Internship Program May
10. Technology Plan
11. Board Goals
12. District Goals

**Future
Agenda
Items**

A motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to go into executive session for discussions of matters leading to the discipline of a particular person at 8:45 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carneccchia and seconded by Mr. Rosenbergen to return to open session at 10:38 p.m.
Motion carried. Vote 6-yes, 0-no.

**Open
Session**

A motion was made by Mr. Rudy and seconded by Mrs. Carneccchia to adjourn the meeting at 10:38 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
April 27, 2021

Members Present:

Perry Hartswick
Chris Rosenbergen
John Rudy
Paul Tobin

Members Absent:

Jennifer Carnecchia
Claudia Heunis
Howard Shapiro

Others Present:

Laura Mitchell
Cheryl Sprague

Superintendent of Schools
District Clerk

The meeting was called to order via Zoom, at 5:36 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

BE IT RESOLVED, that the Board of Education hereby directs the District Clerk to cast an Official Ballot to vote for Richard Keller-Coffey, Robert Rubin and Karen Smythe as members of the Board of Cooperative Educational Services.

Motion carried. Vote: 7-yes, 0-no.

**Cast
Ballot
For DCBOCES
Members**

BE IT RESOLVED, that the Board of Education hereby directs the District Clerk to cast an Official Ballot to approve the Board of Cooperative Educational Services Administrative Budget for the 2021-2022 school year in the amount of \$4,856,000.

Motion carried. Vote: 4-yes, 0-no.

**Approve
DCBOCES
Budget**

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adjourn the meeting at 5:46 p.m.

Motion carried. Vote: 4-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 4, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Michael Setaro	Principal
Eric Seipp	Principal
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:08 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order
Budget
Hearing**

Mr. Fried presented a power point presentation outlining the 2021-2022 Budget. Mr. Fried then fielded questions by those in attendance.

**Budget
Public
Hearing**

A motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adjourn the Budget Hearing at 7:30 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Close
Budget
Hearing**

The regular Board of Education meeting was called to order at 7:30 p.m. by Mr. Hartswick, Board President.

**Open
Regular
Meeting**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to accept the minutes of the meetings of April 20, 2021 and April 27, 2021 as presented.
Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED that pursuant to Section 912 of the Education Law, the Board of Education President and the District Clerk are hereby authorized to execute a contract between the Millbrook Central School District and the Spackenkill Union Free School District for Health Services for approximately one (1) resident student of the Millbrook Central School District attending non-public schools in the Spackenkill Union Free School District, in the aggregate amount of \$1,181.09 for the period September 2020 through June 2021, and said Contract will be incorporated by reference within the minutes of this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Health
Service
Contract
Spackenkill**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby declares 250 Library Books from the Middle School Library Media Center as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.
Motion carried. Vote: 7-yes, 0-no.

**Surplus
MS
Library
Books**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints the following as election officials for the Annual Meeting to be held May 18, 2021:
Chief Election Inspector/Chairperson:
Marianne Herzog
Election Inspectors/Poll Workers:
Michele Hartswick, Charlene Hartley, Robert Herzog, Robin Hughes, Jeannene Kascsak, Janet Monahan, AnnaMarie Muscari, Kelly Osborn, Wanda Ramos-Munoz, Jeannine Secor, Jeanne Tobin, and Kerry Weller.
Motion carried. Vote: 6-yes, 0-no.

**Appoint
Long Term
Leave
Replacement**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Giselle Aldarondo to a long-term substitute position as an ENL Teacher Leave Replacement, to serve at the pleasure of the Board, effective May 3, 2021 through the duration of the leave for employee #1806, which is anticipated through June 30, 2022 at a salary of BA Step 1, prorated, per the MTA Contract.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Athletic
Study
Center
Monitor
Larsen**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Katelyn Shaw, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of \$12.50 per hour, effective May 5, 2021.
Motion carried. Vote 7-yes, -no.

**Appoint
Food
Service
Worker**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby appoints Michelle Freer, to the part-time position as food service helper, to serve at the pleasure of the Board, at a salary of \$12.50 per hour, effective May 5, 2021.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
Food
Service
Worker**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby acknowledges the FMLA leave of Employee #1211 for up to twelve weeks beginning approximately April 22, 2021, noting that accrued sick days will be used as applicable and then unpaid leave will be used after that time.
Motion carried. Vote: 7-yes, 0-no.

**Acknowledge
FMLA
Leave**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby acknowledges the FMLA leave of Employee #1727 for up to twelve weeks beginning approximately April 26,

**Acknowledge
FMLA
Leave**

2021, noting that accrued sick days will be used as applicable and then unpaid leave will be used after that time.

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby amends the April 6, 2021 co-curricular appointment of Brittney Hillman as Assistant Track & Field Coach in the amount of \$2,802.14, to be pro-rated for days worked.

Motion carried. Vote: 7-yes, 0-no.

**Amend
Co-Curricular
Appointment**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2020/2021 school year at stipends (or half stipends for co-advisors or co-coordinators) as per the approved MTA Contract:

Maureen Ackerman - Jr. Class Advisor - \$1,980.01 to be pro-rated effective May 5, 2021

Kelly Mahoney - Asst. Track & Field Coach - \$2,802.14, to be pro-rated for days worked.

Motion carried. Vote: 7-yes, 0-no.

**Co-Curricular
Appointments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 12/15/20, 2/17/21, 2/23/21, 3/1/21, 3/3/21, 3/5/21, 3/11/21, 3/15/21, 3/22/21, 4/7/21, 4/15/21, 4/16/21, 4/20/21, and 4/21/21.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

**CSE/CPSE
Recommendations**

Board President & Vice President Reports:

Nothing to report at this time.

**Leadership
Reports/
Discussions**

Superintendents Reports:

The sports complex and playgrounds are now open to the public.

Total of in school students and remote students reported.

Graduation will be held outdoors at the sports complex.

Assistant Superintendent Reports:

Mr. Fried updated the members on the long-term financial plan and the future plan.

Ms. Hernandez-Pidala reported on the potential Pre-K program, special education meetings, and PD.

A motion was by Mr. Rudy and seconded by Mrs. Carnechhia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the 0000 District Policy Series, as presented.

Motion carried. Vote: 7-yes, 0-no.

**Approve
District
Policy
0000
Series**

A motion was by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution:

**Approve
District**

BE IT RESOLVED, that the Board of Education hereby approves the 1000 District Policy Series, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Policy
1000
Series**

A motion was by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the 2000 District Policy Series, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve
District
Policy
2000
Series**

A motion was by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the 3000 District Policy Series, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve
District
Policy
3000
Series**

The Board of Education meeting schedule was reviewed.

**Review
Draft
BOE
Schedule**

The 2021-2022 school calendar was reviewed.

**Review
2021-2022
School
Calendar**

The board reviewed the Poughkeepsie charter school information provided by the Poughkeepsie City School District. Further discussions will continue at the May 18th Board of Education meeting.

**Poughkeepsie
Charter
School
Discussion**

A motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
WHEREAS, the District received proposals for Professional Auditing Services (External Auditor) pursuant to a Request for Proposals for such services, which proposals were received and opened on April 9, 2021; and
WHEREAS, the District's Audit Committee has reviewed the proposals, conducted interviews and recommends the appointment of Sickler, Torchia, Allen & Churchill, CPAs, P.C.;
THEREFORE, BE IT RESOLVED, that the District hereby appoints Sickler, Torchia, Allen & Churchill, CPAs, P.C as the District's External Auditor and accepts their proposal dated April 2, 2021, for professional auditing services of the District's financial statements for the fiscal period ending June 2021 (2020-21 school year) at a cost of \$19,670, with the option to renew the engagement for 4 additional one year periods (2021-22, 2022-23, 2023-2024, and 2024-2025 school years); and
BE IT FURTHER RESOLVED, that the Board President is authorized to execute an Engagement Letter with Sickler, Torchia, Allen & Churchill, CPAs, P.C., upon approval of same by the School Attorney.
Motion carried. Vote: 7-yes, 0-no.

**Appoint
External
Auditor**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts a donation of \$2,077.41, with gratitude, from the Eastern Dutchess Road Runners Club to assist the Millbrook Athletic Department.
Motion carried. Vote: 7-yes, 0-no.

**Accept
Donation**

No questions at this time.

**Question
Period**

1. Annual Meeting & Budget Vote 12pm - 9pm May 18th
2. Non-Union/Managerial/Clerical Confidential Salary Increase Discussion
May 18th
3. Special Education Discussion May 18th
4. Classroom Sizes May
5. Internship Program May
6. Tenure & Retirement Acknowledgement Ceremony June 15th
7. Technology Plan
8. Board Goals
9. District Goals

**Future
Agenda
Items**

Truancy was requested to be added for a future meeting.

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to enter executive session for discussions pertaining to the employment history of particular persons and collective negotiations pursuant to Article 14 of the Civil Service Law at 8:57 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to return to open session at 12:03 a.m.

Motion carried. 7-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adjourn the meeting at 12:03 a.m.

Motion carried. Vote: 7-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 18, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell	Superintendent of Schools
Brian Fried	Assistant Superintendent
Caroline Hernandez-Pidala	Assistant Superintendent
Elliot Garcia	Director of Technology
Thomas Libka	Principal
Eric Seipp	Principal
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:30 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order
Budget
Hearing**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to go into executive session for the employment history of a particular person at 7:31 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adjourn the Budget Hearing at 8:00 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Open
Session**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to accept the minutes of the meetings of May 4, 2021 as presented.
Motion carried. Vote: 7-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED that the Board of Education hereby approves the Board of Education Meeting Schedule for the 2021-2022 school year, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve
2021-2022
BOE
Meeting
Schedule**

Mr. Rudy requested this item be removed from the consent agenda for further discussion. Upon the recommendation of the Superintendent a motion was made by Mr. Rudy and seconded by Mr. Shapiro to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the 2021-2022 Millbrook Central School District school calendar, as presented.
Motion carried. Vote: 7-yes, 0-no.

**Approve
2021-2022
School
Calendar**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to sign and execute an Agreement with Dutchess County and the District setting forth the terms and conditions for providing a School Resource Officer (SRO) for the 2020-2021 school year, and said Agreement will be incorporated by reference within the minutes of this meeting.

Motion carried. Vote: 7-yes, 0-no.

**Dutchess
County**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution: WHEREAS, the District awarded a contract for Alden Place Electrical Upgrade Project to J & J Sass Electric, Inc. pursuant to Article 5-A of the General Municipal Law; and,

WHEREAS, the District wishes to increase the scope of work for said contract as agreed to J & J Sass Electric, Inc. as well as the contract amount;

THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves Change Order #01-02 to the Alden Place Electrical Upgrade Project with J & J Sass Electric, Inc., in connection with the Alden Place Elementary project, SED #13-22-01-04-0-011-019, in the amount of \$6,090, as presented to the Board at this meeting and incorporated by reference within this resolution, and authorizes the Superintendent of Schools and/or Board President to execute such change order.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Capital
Project
Change
Order**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution: WHEREAS, the District awarded a contract for Alden Place Electrical Upgrade Project to J & J Sass Electric, Inc. pursuant to Article 5-A of the General Municipal Law; and,

WHEREAS, the District wishes to increase the scope of work for said contract as agreed to J & J Sass Electric, Inc. as well as the contract amount;

THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves Change Order #01-03 to the Alden Place Electrical Upgrade Project with J & J Sass Electric, Inc., in connection with the Alden Place Elementary project, SED #13-22-01-04-0-011-019, in the amount of \$5433.62, as presented to the Board at this meeting and incorporated by reference within this resolution, and authorizes the Superintendent of Schools and/or Board President to execute such change order.

Motion carried. Vote 7-yes, -no.

**Approve
Capital
Project
Change
Order**

Mr. Shapiro requested this item be removed from the consent agenda for further discussion in executive session.

**Approve
Employee
Medical
Evaluation**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby amends the November 3, 2021 appointment of Kelly Murphy to serve as a Licensed Practical Nurse, based on her NYS certification as a Licensed Practical Nurse (LPN) at a daily rate of \$ 28.85 for each day worked effective November 2, 2020, based on the submission of timesheets to Assistant Superintendent of Curriculum & Instruction & PPS in accordance with the days determined by the Assistant Superintendent, to now read as follows: based on the submission of timesheets to the Building Principal in accordance of the days determined by the Building Principal.

Motion carried. Vote: 7-yes, 0-no.

**Amend
Appointment
Murphy**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby acknowledges the FMLA leave of Employee #820 for up to twelve weeks beginning approximately March 05, 2021, noting that accrued sick days will be used as applicable and then unpaid leave will be used after that time.
Motion carried. Vote: 7-yes, 0-no.

**Acknowledge
FMLA
Leave**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosnebergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby acknowledges the FMLA leave of Employee #1806 for up to twelve weeks beginning approximately April 26, 2021, noting that accrued sick days will be used as applicable and then unpaid leave will be used after that time.
Motion carried. Vote: 7-yes, 0-no.

**Acknowledge
FMLA
LEAVE**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 4/24/20, 5/29/20, 3/18/21, 4/24/20, 4/27/21, 4/29/21, 5/04/21, 5/05/21, 5/06/21, and 5/11/21. BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.
Motion carried. Vote: 7-yes, 0-no.

**CSE/CPSE
Recommendations**

Board President & Vice President Reports:
SuperEval is on track.

**Leadership
Reports/
Discussions**

Superintendents Reports:
Equity update: Member of the Dutchess County Equity Consortium. Partners are Red Hook CSD and DC BOCES.
Several shout outs from Laura.
National Honor Society Induction Ceremony – May 25th
Elm & Alden Field Day & High School Prom – June 4th
High School Spring Concert, Sr. Recital & Drama Production- June 9th
Grade 6 Parent Orientation (virtual) – June 10th
Second Grade Orientation – June 15th
National Jr. Honor Society Induction Ceremony – June 16th
Alden Moving Up Ceremony - June 23rd
Middles School Moving Up Ceremony – June 24th
High School Graduation – June 25th
MEF Taste to Go Event at the Millbrook Winery – June 5th

Special Education & Truancy Reports:
Special Education Process Overview as well as a current truancy update by Ms. Hernandez-Pidala
Mr. Garcia discussed fiberoptic service options for outdoor livestreaming opportunities. Conceptual permission was given to move forward with the project to prepare for future use.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mrs. Carnecchia to adopt the following resolution: BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

**Financials
&
Warrants**

Revenue Reports 4/30/21;
Appropriation Status Report by Function covering 7/1/20 - 5/18/21;
Treasurer Reports 7/1/20 - 4/30/21: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;
Warrants ending 5/18/21: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;
Budget Transfers: #1263 notification #1264 approval.
Motion carried. Vote: 7-yes, 0-no.

A motion was by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby establishes a scholarship in the name of the Theodore F Follis "Poppy" Scholarship with applicants meeting the following qualifications: Graduate Millbrook CSD, seeking further education at an accredited educational program in the United States, must have participated in basketball, minimum 2. GPA, demonstrates "love of the game".
Motion carried. Vote: 7-yes, 0-no.

None at this time.

Board Facilities Report – Mr. Fried gave an update, next meeting date May 27, 2021
Board Goals Sub-Committee – Mr. Tobin gave an update, next date tbd
Board Food Service Committee – Mr. Fried gave an update, meeting date May 18, 2021 cancelled, to be re-scheduled
Board Policy Committee – next meeting tbd
District Data Committee – next meeting tbd
District Leadership Committee – no dates to report
District Safety Committee – next meeting May 19, 2021
District Technology Committee – next meeting May 26, 2021
District Wellness Committee – no dates to report

DCSBA – Mr. Hartswick updated
Enrollment – as presented
Facilities – as presented
MEF – Taste To Go June 5th
PTO – nothing at this time
Superintendents Mileage – none at this time
Suspension Incident Report – as presented

1. Classroom Sizes June
2. Internship Program June
3. Tenure & Retirement Acknowledgement Ceremony June 15th
4. Technology Plan
5. Board Goals
6. District Goals

A motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to enter executive session for discussions pertaining to the employment history of particular persons at 10:22 p.m.
Motion carried. Vote: 7-yes, 0-no.

**Establish
Scholarship
Theodore F. Follis
"Poppy"
Scholarship**

**Question
Period**

**Committee
Reports**

**Monthly
Reports**

**Future
Agenda
Items**

**Executive
Session**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to return to open session at 12:43 a.m.
Motion carried. 7-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adjourn the meeting at 12:43 a.m.
Motion carried. Vote: 7-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 1, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis arrived at 7:05 p.m.
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Steven Cabello Principal
Thomas Libka Principal
Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 7:02 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

Call to Order

A motion was made by Mr. Tobin and seconded by Mr. Rosnbergen to accept the minutes of the meetings of May 23, 2021 as presented.
Motion carried. Vote: 6-yes, 0-no.

Minutes

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby accepts the results from the Annual Meeting of May 18, 2021 as follows:
Proposition 1 (The Budget) Passed: 233 Yes, 57 No
Proposition 2 Passed: 223 Yes, 62 No
Candidate Elected: David LaVarnway (209)
Candidate Elected: Chris LaBelle (101)
Motion carried. Vote: 6-yes, 0-no.

Accept Annual Meeting Results

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
Be It Resolved, that the Board of Education of the Millbrook Central School District hereby adopts the procedures for the management and accounting of extraclassroom activity funds set forth in the New York State Education Department Pamphlet entitled, The Safeguarding, Accounting, and Auditing of Exclassroom Activity Funds, Revised 2019.
Motion carried. Vote: 6-yes, 0-no.

Adopt Procedures for ExtraClass Fund

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby approves the amended 2020-2021 Millbrook Central School District school calendar, as presented.
Motion carried. Vote: 6-yes, 0-no.

Amend 2020-2021 School Calendar

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

Charter School

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education of the Millbrook Central School District hereby opposes the charter school application of the Little Water Preparatory School.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby declares 563 Library Books from the Middle School Library Media Center as presented to the Board at this meeting as surplus, as they are outdated, in a state of disrepair or a duplicate copy and allow for their appropriate removal.

Motion carried. Vote: 6-yes, 0-no.

**Surplus
Middle School
Library
Books**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Allison Wurster to a 26-week probationary position as School Nurse, at a salary of \$46,097.08, prorated, CSEA Contract, Nurse - Step 8, effective September 1, 2021.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
School
Nurse
Wurster**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby appoints Samantha Cassata to a four year probationary term as a Living Environment teacher commencing on September 1, 2021 and terminating on August 31, 2025 in the tenure area of Biology, at a salary of MA Step 2 (\$64,844) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the four year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote: 6-yes, 0-no.

**Appoint
Living
Environment
Teacher
Cassata**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

Be It Resolved, that the Board of Education hereby requires Colette Alonge-Watz to attend SUPA Forensics Teacher Training from Syracuse University Project Advance during the Summer, from July 19 – 23, 2021, and to be compensated in accordance with Article II(B)(2) of the Collective Bargaining Agreement between the District and the Millbrook Teachers Association.

Motion carried. Vote: 6-yes, 0-no.

**Approve
Required
Summer
Training
Alonge-Watz**

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Superintendent is hereby authorized to direct a comprehensive medical examination and evaluation, including psychiatric and/or psychological examination and evaluation, if necessary, of Employee No. 51821, in accordance with the provisions of Section 913 of the Education Law; and

BE IT FURTHER RESOLVED, that the Board hereby directs that Employee No. 51821 submit their medical records, if any, to the extent and for the time as determined by the examining physician(s) to the Board designated examining physician(s) at or before such examination/evaluation.”

Motion carried. Vote: 6-yes, 0-no.

**Approve
Employee
Medical
Evaluation
51821**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

**Accept
Letter
of
Resignation**

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Giovanna Mugrace-Taylor from her position as a part-time Teacher Aide, effective May31, 2021.

Motion carried. Vote: 6-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 3/15/21, 3/18/21, 4/28/21, 4/29/21, 5/05/21, 5/06/21, 5/07/21, 5/11/21, 5/17/21.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 6-yes, 0-no.

Dutchess County BOCES Spotlight

President & Vice President Reports:

Mr. Hartswick thanked the Millbrook community for their trust and commitment in passing the Budget Vote. He also welcomed new members David LaVarnway and Chris Labelle. Mr. Shapiro asked the District Clerk to invite Mr. LaVarnway and Ms. Labelle to the next June 15, 2021 meeting.

Superintendent Report:

Ms. Mitchell asked Mr. Cabello and Mr. Libka to give a brief overview of happenings in their buildings, respectively. She then explained the Superintendent Evaluation process and the current status.

Assistant Superintendent Reports:

Ms. Hernandez-Pidala gave an update on the status of the 2021-2022 hiring as well as professional development.

Mr. Fried gave an update on both the facilities and food service departments.

Unanimous conceptual approval was given to run the 2021 summer food service program.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby accepts the resignation of Dana Bo, with gratitude for her service, from her position as Special Education Teacher, effective June 30, 2021.

Motion carried. Vote: 7-yes, 0-no.

No questions at this time.

1. Retiree Recognition June 15
2. Tenure Recognition June 15
3. Val & Sal Recognition June 15
4. Internship Program Plan July
5. Classroom Sizes July
6. Technology Plan
7. Board Goals
8. District Goals

Mugrace-Taylor

**CSE/CPSE
Recommendations**

Correspondence

**Leadership
Reports**

**Accept
Letter
of
Resignation
Bo**

**Question
Period**

**Future
Agenda
Items**

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to enter executive session for discussions pertaining to the history of particular persons at 7:47 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to return to open session at 10:54 p.m.

Motion carried. 7-yes, 0-no.

**Open
Session**

A motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adjourn the meeting at 10:55 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
June 8, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 7:05 p.m. by Mr. Hartswick,
Board President and he led the Pledge of Allegiance.

**Call to
Order**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to
enter into executive session for the purposes of the Superintendent evaluation at
7:06 p.m.

**Executive
Session**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to
return to open session at 11:25 p.m.

**Approve
DCBOCES
Budget**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Carnecchia and seconded by Mrs Heunis to adjourn
the meeting at 11:27 p.m.

**Adjourn
Meeting**

Motion carried. Vote: 7-yes, 0-no.

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 15, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Jennifer Carnecchia arrived 7:20 p.m.
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Others Present:

Laura Mitchell Superintendent of Schools
Brian Fried Assistant Superintendent
Caroline Hernandez-Pidala Assistant Superintendent
Elliot Garcia Director of Technology
Steve Cabello Principal
Thomas Libka Principal
Eric Seipp Principal
Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 7:03 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order
Budget
Hearing**

Alice Pandaleon, Valedictorian and Skyler Fountain, Salutatorian were invited to share their future plans and their accomplishments were recognized.

**Recognition
Class of 2021
Valedictorian
&
Salutatorian**

The following employees were noted for years of service to the district:
Rosanne Halvoresen, Pamela Guida-Jones, Sarah Rizzo, Heidi Tucci, William Yager, Arlene Looney, Richard Mirabella & Patricia Tomaseski

**Retiree
Recognition.**

Upon the recommendation of the Superintendent of Schools a motion was made by Mr. Rudy and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby grants tenure to Alejandra Godoy in the tenure area of Elementary Education, effective September 1, 2021.
Motion carried. Vote: 7-yes, 0-no.

**Tenure
Godoy**

Upon the recommendation of the Superintendent of Schools a motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby grants tenure to Brittney Hillman in the tenure area of Special Education, effective September 1, 2021.
Motion carried. Vote: 7-yes, 0-no.

**Tenure
Hillman**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution:
BE IT RESOLVED, that the Board of Education hereby grants tenure to Brendan Lee Hillman in the tenure area of Physics, effective September 1, 2021.

**Tenure
Lee**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby grants tenure to Lauren Prince in the tenure area of School Counseling and Guidance, effective September 1, 2021.

**Tenure
Prince**

Motion carried. Vote: 7-yes, 0-no.

Mr. Hartswick gave an overview as to why the food service salaries are being adjusted. He also discussed why the Board is sending a letter to the Governor's Office in regards to guidance for wearing of masks.

**Review
Food Svc
Salaries
& Letter
to
Governor**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to accept the minutes of the meetings of June 1, 2021 and June 8, 2021 as presented.

Minutes

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED that the Board of Education of the Millbrook Central School District hereby asserts its objection to the State's current mask requirements in schools; and

BE IT FURTHER RESOLVED that the Board of Education shall, in consultation with legal counsel, prepare a letter to Governor Cuomo and Dr. Howard Zucker, opposing the current mask policy, and advocacy for local discretion in application of rules pertaining to masks.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Letter
from
BOE to
State
Officials**

Upon the recommendation of the Superintendent of Schools a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the continuation for the 2021-2022 school year of the following reserve funds up to the maximum level required and/or allowed by law or regulation: Reserve for Encumbrances, Unemployment Insurance Reserve, Capital Reserve, Reserve for Tax Certiorari, Reserve for Insurance, Reserve for Employee Retirement System Benefits (including the Reserve Sub-Fund), and Reserve for Workers' Compensation Benefits.

Motion carried. Vote: 7-yes, 0-no.

**Continuation
Reserve
Fund**

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to appoint Cheryl Sprague as District Clerk for the 2021-2022 school year, at an annual stipend of \$18,380, effective July 1, 2021.

Motion carried. Vote: 7-yes, 0-no.

**Appoint
District
Clerk
Sprague**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the following hourly rates for Food Service Helpers in the schedule listed below, effective September 1, 2020: Jamie Choka - \$12.05, Jenna Ciferri-Jenkins - \$12.58, Tracy Fontanez - \$12.18,

Kelly Marchant - \$11.92, Johanna Shultz - \$12.43 and Doris Zerafa - \$11.90.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Salary
Adjustments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnechhia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the following hourly rates for Food Service Helpers in the schedule listed below, effective January 1, 2021:

Jamie Choka - \$12.75, Jenna Ciferri-Jenkins - \$13.07, Tracy Fontanez - \$12.88, Kelly Marchant - \$12.62, Johanna Shultz - \$13.03 and Doris Zerafa - \$12.60.

Motion carried. Vote: 7-yes, 0-no.

**Approve
Salary
Adjustments**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnechhia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby approves the following hourly rates for Food Service Helpers in the schedule listed below, effective July 1, 2021:

Jamie Choka - \$13.75, Jenna Ciferri-Jenkins - \$14.32, Tracy Fontanez - \$13.88, Kelly Marchant - \$13.37, Johanna Shultz - \$14.28 and Doris Zerafa - \$13.35.

Motion carried. Vote: 7-yes, 0-no.

**Approve
2021-2022
Food Svc
Salaries**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnechhia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Amanda Pasquale to a three year probationary term as a Special Education Elementary Teacher commencing September 1, 2021 and terminating on August 31, 2024 in the tenure area of General Special Education, at a salary of MA Step 3 (\$66,415) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the three year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote 7-yes,0 -no.

**Appoint
Teacher
Pasquale**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnechhia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Amy Quinn to a three year probationary term as a Special Education Elementary Teacher commencing September 1, 2021 and terminating on August 31, 2024 in the tenure area of General Special Education, at a salary of MA Step 3 (\$66,415) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the three year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote 7-yes,0 -no.

**Appoint
Teacher
Quinn**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnechhia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints Alessandra Suriano to a four year probationary term as a Pre-Kindergarten Teacher commencing September 1, 2021 and terminating on August 31, 2025 in the tenure area of General Special Education, at a salary of MA Step 2 (\$66,844) based on the current MTA contract. In order to be eligible for appointment to tenure, said employee must receive at least three APPR ratings of effective or highly effective during the three year probationary term and may not receive an ineffective rating in the final year of probation.

Motion carried. Vote 7-yes,0 -no.

**Appoint
Teacher
Suriano**

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby authorizes allocating summer days at the rate of 1/200th of the annual salary per MTA Contract as budgeted for the listed employees:

**Appoint
Summer
Positions**

Alexandra Chanowsky – 10 days – CSE responsibilities, meetings- CSE Chair
Tonya Pulver – 5 days – CPSE/CSE responsibilities & screening for Pre-K –
Psychologist

Jennifer Obrizok – 5 days – CSE responsibilities – Psychologist

Juliana Zengen – 2 days – athletic physicals – School Nurse

Raina Monahan – 1 day – athletic physicals – School Nurse

Lauren Prince – 20 days – guidance responsibilities – Counselor

Tom Chanowsky – 20 days – guidance responsibilities – Counselor

Kelly Mahoney – 10 days – guidance responsibilities – Counselor

Loren Kelly – 2 days per week – ESY services, evaluations, meetings and Pre-K
screening – Speech

Alexandra Chanowsky – 5 days realign curriculum for the introduction of Pre-K and
reflect post pandemic realities – Math Coordinator

Alessandra Suriano – 3 days- Pre-K screening; 5 days for curriculum alignment for
the introduction of of Pre-K program, Pre-K

Samantha Bopp – 5 days realign curriculum for the introduction of Pre-K and reflect
post pandemic realities- Literacy Coordinator

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby authorizes allocation up to fifteen (15) summer workdays for Michele Hartswick as District Student Registration & Record Keeping, at a rate of 1/197th of her base 2021-2022 salary.

**Allocate
Summer
Work
Days**

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to rescind the June 1, 2021 appointment of Samantha Cassata as Living Environment Teacher.

**Rescind
Appointment
Cassata**

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby appoints the following persons to the corresponding co-curricular appointments for the 2021-2022 school year at stipends, or half stipends for co-advisors or co-coordinators, as per the approved MTA Contract and as presented:

**Co-Curricular
Appointments**

Samantha Bopp: Literacy Coordinator K-2 & 3-5 - \$1,922.89 each

Alexandra Chanowsky: Special Education K-12 Department Head - \$4,404.79

Alexandra Chanowsky: Math Coordinator - \$1,922.89

Motion carried. Vote: 7-yes, 0-no.

Upon the recommendation of the Superintendent of Schools, a motion was made by Mrs. Carnecchia and seconded by Mrs. Heunis to adopt the following resolution: BE IT RESOLVED, that the Board of Education hereby arranges for the recommendations of the Sub-Committee on Special Education (SCSE) and the Committee on Preschool Special Education (CPSE) from the meetings of 3/22/21, 3/25/21, 4/07/21, 4/09/21, 4/12/21, 4/14/21, 4/15/21, 4/16/21, 4/19/21, 4/23/21, 4/27/21, 4/29/21, 5/06/21, 5/13/21, 5/20/21, 5/24/21, 5/25/21, 5/26/21, 6/01/21,

**CSE/CPSE
Recommendations**

6/02/21, 6/04/21 and 6/07/21.

BE IT FURTHER RESOLVED that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

Motion carried. Vote: 7-yes, 0-no.

Board President & Vice President Reports:

Superintendents Reports:

Sports, mask wearing, gazebo & Millbrook Library- Community Conversations

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Tobin and seconded by Mr. Rosenbergen to adopt the following resolution:

BE IT RESOLVED, that the Board hereby approves the following financial reports, monthly warrants and budget transfers as presented:

Revenue Reports 5/31/21;

Appropriation Status Report by Function covering 7/1/20 - 6/15/21;

Treasurer Reports 7/1/20 - 5/31/21: General Fund, General Fund Savings, NYLAF, Admissions Account, Payroll Account, School Tax Account, School Lunch Fund, Special Aid Fund, Construction Fund, Capital Construction Fund, Trust & Agency, and Extra Class Fund;

Warrants ending 6/15/21: General Fund, School Lunch Fund, Construction, Trust & Agency, and Federal Funds;

Budget Transfers: #1265 notification #1266 approval.

Motion carried. Vote: 7-yes, 0-no.

The new organizational chart was presented.

A motion was by Mr. Tobin and seconded by Mr. Rosenbergen at 8:51 pm to enter executive session to discuss the future employment of a particular person.

Motion carried. Vote: 7-yes, 0-no.

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to return to open session at 9:40 pm.

Motion carried. Vote: 7-yes, 0-no.

BE IT RESOLVED, that the Board of Education, for reasons of economy and efficiency, hereby abolishes the position of Assistant Superintendent for Curriculum and Instruction and Pupil Personnel Services, effective close of business on June 30, 2021; and

BE IT FURTHER RESOLVED,

that the Board of Education hereby creates the position of Deputy Superintendent of Schools, effective July 1, 2021; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the job description for the Deputy Superintendent of Schools, effective July 1, 2021; and

BE IT FURTHER RESOLVED, that the Board of Education hereby reassigns Caroline Herenandez-Pidala to the position of Deputy Superintendent of Schools, within the tenure area of Assistant Superintendent of Curriculum and Instruction and Pupil Personnel Services, effective July 1, 2021, in accordance with the provisions of Education Law Section 3013(1), at an annual salary of \$168,000 for the 2021-2022 fiscal year.

Motion carried: Vote: 6-yes, 1-no (Mr. Rudy)

**Leadership
Reports/
Discussions**

**Financials
&
Warrants**

**Review
Organizational
Chart**

**Executive
Session**

**Open
Session**

**Abolish Position
Asst. Supt. Of
Curriculum
& Instruction and
PPS
Create Position of
Deputy Supt.
&
Appoint
Deputy Supt.**

A motion was made by Mr. Rosenbergen and seconded by Mr. Tobin to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby creates the pedagogical position of Supervisor of Data Analytics and Professional Development, effective July 1, 2021; and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopts the job description for the position of Supervisor of Data Analytics and Professional Development, as presented to the Board at this meeting.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Victoria Curry, who possesses a professional School District Leader Certificate, to the position of Supervisor of Data and Analytic, to serve a four year probationary term in the Supervisor of Data Analytics and Professional Development tenure area, effective July 16, 2021 through July 15, 2025, with an annual salary of \$120,000, to be pro-rated for the 2021-2022 fiscal year.

Motion carried. Vote: 7-yes, 0-no.

**Create
Position
&
Appoint
Supervisor**

A motion was made by Mrs. Heunis and seconded by Mrs. Carnecchia to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby creates the position of Personnel Assistant, in the competitive class of the Civil Service, effective July 1, 2021.

Motion carried. Vote 7-yes, 0-no.

**Create
Position**

The Board of Education had the first read of policy 4321.2.

**First Reading
Policy 4321.2**

The Board of Education had the first read of policy 4321.4.

**First Reading
Policy 4321.4**

Pamela McCarthy Parsons presented questions to the Board.

**Question
Period**

DCSBA – Mr. Hartswick updated
Enrollment – as presented
Facilities – as presented
MEF – Taste To Go was a success
PTO – nothing at this time
Superintendents Mileage – none at this time
Suspension Incident Report – as presented

**Monthly
Reports**

1. Organizational Meeting July 6, 2021
2. Internship Program July
3. Technology Plan
4. Board Goals
5. District Goals

**Future
Agenda
Items**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Carnecchia to enter executive session for discussions pursuant to Article 14 of the Civil Service Law and for discussion of the employment history of particular persons at 10:01 p.m.

Motion carried. Vote: 7-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to return to open session at 11:10 p.m.
Motion carried. 6-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adopt the following resolution:

**Approve
Agreement**

BE IT RESOLVED, that the Board of Education hereby approves the terms of and authorizes its President to execute a Second Amendment dated June 15, 2021 to the School Lunch Manager's Benefits Statement dated September 24, 2019, regarding remuneration for hours worked in excess of her regular contractual work year. A copy of said Third Amendment to the Benefits Statement for the School Lunch Manager dated September 24, 2019, as presented to the Board at this meetin, shall be incorporated by reference with the minutes of this meeting.

Motion carried. Vote: 6-yes, 0-no.

A motion was made by Mrs. Carnecchia and seconded by Mr. Rosenbergen to adjourn the meeting at 11:12 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
June 22, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Members Absent:

Jennifer Carneccchia

Others Present:

Cheryl Sprague District Clerk

The meeting was called to order via Zoom, at 8:34 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

A motion was made by Mr. Rosenbergen and seconded by Mr. Rudy to enter into executive session for the purposes of the Superintendent evaluation at 8:34 p.m.
Motion carried. Vote: 4-yes, 0-no.

**Executive
Session**

A motion was made by Mrs. Heunis and seconded by Mr. Tobin to return to open session at 10:15 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Open
Session**

A motion was made by Mrs. Heunis and seconded by Mr. Rosenbergen to adjourn the meeting at 10:19 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk

MILLBROOK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
June 29, 2021

Members Present:

Perry Hartswick
Howard Shapiro
Claudia Heunis
Chris Rosenbergen
John Rudy
Paul Tobin

Arrived 7:11 p.m.

Members Absent:

Jennifer Carneccchia

Others Present:

Laura Mitchell	Superintendent of Schools
Elliot Garcia	Director
Cheryl Sprague	District Clerk

The meeting was called to order via Zoom, at 7:03 p.m. by Mr. Hartswick, Board President and he led the Pledge of Allegiance.

**Call to
Order**

Mr. Garcia discussed the process for livestreaming, holding meetings in person and with members joining via ZOOM. The Board gave conceptual approval to post for a technology stipend position to assist at BOE meetings.

**Presentation
BOE Mtg
Structure
Live Streaming**

None at this time.

**Question
Period**

A motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to enter into executive session for discussions pertaining to collective negotiations of a CSEA SMOA pursuant to Article 14 of Civil Service Law, the employment history of particular persons and the evaluation of the Superintendent of Schools at 7:10 p.m.
Motion carried. Vote: 5-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Rudy and seconded by Mrs. Heunis to return to open session at 7:42 p.m.
Motion carried. Vote: 6-yes, 0-no.

Open Session

Upon the recommendation of the Superintendent of Schools, a motion was made by Mr. Rosenbergen and seconded by Mrs. Heunis to adopt the following resolution:
BE IT RESOLVED, the Board of Education hereby approves the terms of an Employment Related Agreement between the District and Employee Number 62921 dated June 29, 2021, as presented to the Board at this meeting.
Motion carried. Vote: 6-yes, 0-no.

**Approve
Agreement
w/Employee
62921**

A motion was made by Mr. Rudy and seconded by Mrs. Heunis to enter into executive session for discussions pertaining to collective negotiations of a CSEA SMOA pursuant to Article 14 of Civil Service Law and the evaluation of the Superintendent of Schools at 7:52 p.m.
Motion carried. Vote: 6-yes, 0-no.

**Executive
Session**

A motion was made by Mr. Rudy and seconded by Mrs. Heunis to return to open session at 10:02 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Open
Session**

A motion was made by Mr. Rudy and seconded by Mrs. Heunis to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves the 2021-2022 fiscal year salaries for employees who are Managerial or Confidential under Article 14 of the Civil Service Law, effective July 1, 2021, as presented to the Board at this meeting.

Cheryl Sprague Administrative Assistant to the Superintendent \$66,004.82

Mike Ragusa Director of Facilities \$81,099.00

Holly Hedy School Food Service Director I \$74,429.22

Camille Petrone Principal Account Clerk \$72,181.00

Lynn Sticker Senior Account Clerk \$55,254.06

James Eades Microcomputer System Specialist \$45,925.40

Sean Shock Microcomputer Network Specialist \$62,203.05

John Mullins Head Maintenance Mechanic \$58,066.59

Ashley Burhans Treasurer \$71,835.93

Brian Fried Assistant Superintendent \$157,405.20

Motion carried. Vote: 6-yes, 0-no.

**Approve
Managerial
&
Non-Unit
Member
2021-2022
Salaries**

A motion was made by Mr. Rudy and seconded by Mrs Heunis to adjourn the meeting at 10:32 p.m.

Motion carried. Vote: 6-yes, 0-no.

**Adjourn
Meeting**

Respectfully submitted,

Cheryl M. Sprague
District Clerk