

## AMERICAN SECTION FEES AND PAYMENT TERMS – 2023/2024

### 1. NEW STUDENTS: APPLICATION AND REGISTRATION FEES

A non-refundable application fee must be paid with each application. An application will not be considered before the application fee has been paid.

Grade Level	Pre-Kindergarten through 5 <sup>th</sup> grade (MS – CM2)	6 <sup>th</sup> through 12 <sup>th</sup> (6ème – Terminale)
Application Fee	225€	250€

Upon notification of a child’s acceptance, a **non-refundable payment of 2,000 €** is required. This payment consists of the following:

- A 1,000 € **advance** on the upcoming year’s tuition which will be deducted from the invoice issued in September.
- A one-time 1,000 € **registration fee** per child.

Payment must be received within **two weeks** of acceptance notification in order to secure your place. For families with four children or more in the Section, the 1,000 € registration fee is waived starting with the fourth child.

### 2. ANNUAL TUITION

The tuition rate applicable varies depending on whether the families are paying their own school fees or are sponsored by an employer.

#### a. Payment by the family

When the family pays the child’s tuition fees, the **Family rate** is applied, with a significant reduction compared to the Sponsored rate. An additional reduction applies for the third child and any additional child thereafter.

Grade Level	Pre-Kindergarten through 5 <sup>th</sup> grade (MS – CM2)	6 <sup>th</sup> through 9 <sup>th</sup> (6ème – 3ème)	10 <sup>th</sup> through 12 <sup>th</sup> (2nde – Terminale)
Family rate	4 660 €	4 800 €	6 170 €
Family rate - 3rd child	4 195 €	4 320 €	5 555 €

A child may be eligible for a further reduction if one of the parents works in a French public school with an BFI option and has US or Canadian nationality. Please contact the Business Office for details.

#### b. Payment by an employer

When the employer sponsors the tuition fees, the **Sponsored rate** is applied.

Grade Level	Pre-Kindergarten through 5 <sup>th</sup> grade (MS – CM2)	6 <sup>th</sup> through 9 <sup>th</sup> (6ème – 3ème)	10 <sup>th</sup> through 12 <sup>th</sup> (2nde – Terminale)

Sponsored rate	9 220 €	9 500 €	12 180 €
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Tuition is determined by the Board of Trustees in June of every year, and invoiced in September. As an “Association loi 1901” under French law, the Section holds an Annual General Meeting in November of each year to approve its annual financial statements and budget. Tuition may be modified as part of the budget voted at that meeting. In this situation, the invoices issued in September would be adjusted and an invoice/credit note issued after November’s AGM.

### 3. RETURNING STUDENTS: ADVANCE DEPOSIT

A **non-refundable advance deposit of 1,000€** is due in April of every year. This will be deducted from the invoice issued in September.

The precise date at which the deposit is due will be communicated in March. Places cannot be guaranteed for students whose deposits have not been received by the deadline. The current year’s tuition must be paid in full before re-enrolling for the following year.

### 4. ALL STUDENTS: BALANCE OF TUITION

Tuition (and, for new students, registration fee) is billed in September.

The balance of tuition is due by September 30th of every year.

However, families entitled to the Family rate (see 2.a. above) can opt for payment by direct debit in six equal installments from October 5th to March 5th. The schedule of these direct debits will appear on the September invoice.

### 5. MID-YEAR ENROLLMENT

The full annual tuition amount applies when a student enters the American Section in mid-session at any date before December 31st.

A student entering after December 31st is invoiced as follows:

- January 1st - March 1st: 70% of annual tuition
- After March 1st: 50% of annual tuition

### 6. WITHDRAWAL

Application and registration fees are non-refundable.

Advance deposits are non-refundable unless a student is asked to withdraw from the Section for academic reasons.

Tuition fees are fully due and non-refundable unless the Admissions Office receives written notification no later than November 15th that a student will withdraw before the Christmas vacation. In this instance, a 25% credit is applied to the annual tuition amount. Accounts must be fully settled before departure.

### 7. LATE FEES

A 10% late fee is applied to all payments received after the above-mentioned due dates.

*For all questions please contact the Business Office: [accounting@americansection.org](mailto:accounting@americansection.org)*