

MENIFEE COUNTY HIGH SCHOOL  
119 INDIAN CREEK ROAD  
FRENCHBURG, KY 40322

Minutes SBDM Special Called Meeting  
MCHS Media Center  
Thursday April 25, 2019 4:15pm

*Tabby Conley*  
*Tiffany Donathan*  
*Cassandra Palazzo*  
*Lana Swartz*

- I. Call to Order/Roll Call:
  - a. Present: Tiffany Donathan, Cassandra Palazzo, Tabatha Conley, Lana Swartz
  - b. Absent: Melissa Justice
  - c. Guest: Travis Manley, Robin Brewer
- II. Approve minutes from SBDM April 9, 2019 meeting
  - a. Motion: Esther Campbell
  - b. Second: Tiffany Donathan
  - c. Consensus
  - d. Motion Carried
- III. Approve Site Based Allocations and Career Technical Pathways for 2019-20 school year.  
(see attachments)
  - a. Motion: Esther Campbell
  - b. Second: Tiffany Donathan
  - c. Consensus
  - d. Motion Carried
- IV. Ms Campbell excused herself from the meeting at 4:45PM
- V. Consider Adjourning to Executive/Closed Session Pursuant to KRS 61.810 (1) (f), for Specified Personnel Matter including Guidance Counselor of Applications and inviting guest, Mr. Travis Manley.
  - a. Consider draft of interview question
  - b. Consider draft of performance task
  - c. Review Reference Check of the Applicants
  - d. Screen applicants for Guidance Counselor position
- VI. Approve Resume Open Meeting
  - a. Motion: Tabatha Conley
  - b. Second: Cassandra Palazzo
- VII. Action resulting from closed session: Conduct interviews of potential applicants

# Staffing Allocation Worksheet for High School Grades *2019-20*

Name of School: Menifee County High School

## Section 1: Required Certified Positions

Principal	1.0
Media Librarian	0.166
<b>Total</b>	<b>1.166</b>

## Section 5: Total Allocated Staff

Total Certified Allocated	17.39
Total Classified Allocated	2.33
<b>Total Staff Allocated</b>	<b>19.72</b>

## Section 2: Certified Teachers

	# of students	ratio	certified teachers allocated	
Ninth Grade	86	31	2.77	number of students/31
Tenth Grade	72	31	2.32	number of students/31
Eleventh Grade	96	31	3.10	number of students/31
Twelveth Grade	63	31	2.03	number of students/31
<b>Total Certified Allocated</b>			<b>10.23</b>	

## Section 3: Additional Certified Staff (not required)

Assistant Principal	0.0
Guidance Counselor	1.0
Discretionary Certified (Art, PE, Music)	1.5
Additional Classroom Teachers	3.5
<b>Total Additional Certified</b>	<b>6.0</b>

## Section 4: Classified Assistants

	# of students	ratio	certified teachers allocated
Other (not required) - Secretary			1.0
Other (not required) - Bookkeeper			0.33
Other (not required) - Custodians			1.0
<b>Total Classified Allocated</b>			<b>2.33</b>

## Section 6: Instructional Monies

	Prior Year Final ADA	x	SSS Per Pupil Amt	Section 6 Allocation
	263	x	\$ 100.00	\$ 26,300.00

## Section 9: Professional Development Monies - Total \$0

	Prior Year Final ADA	x	SSS Per Pupil Amt	Section 9 Allocation
	263	x	\$ -	\$ -



Career Pathway Course of Study for:

## Agricultural Education

### Agricultural Power, Structural, & Technical Systems

CIP 01.0201.00

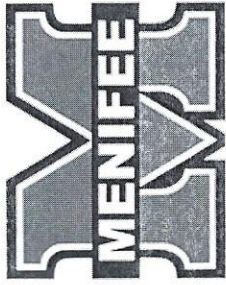
Grade	Language Arts	Math	Science	Social Studies	Other Requirements	Pathway Courses	Elective
9	English I	Algebra I	Integrated Science	World Civilizations	Health & P.E.	Principals of Ag	
10	English II	Geometry	Biology	Government & Civics	Arts & Humanities	Agriscience	
11	English III	Algebra II	Chemistry or Science of Choice	U.S. History	Technology	Ag Power	
12	English IV	Pre-Calculus or approved 4 <sup>th</sup> year math	Elective – Any subject matter	Elective – Any subject matter	Elective – Any subject matter	Small Power & Equipment	

*Bolded courses are required Kentucky high school graduation credit courses. (24 credits required to graduate.)*

#### Industry Certifications

AWS Sense Certification (Level 1)
Equipment and Engine Training Council Four Stroke
Equipment and Engine Training Council Two Stroke
iCEV Equipment and Engine Training Council Principles of Small Engine Technology
MSSC - Certified Production Technician (CPT)





Career Pathway Course of Study for:

## Agricultural Education

### Horticulture & Plant Science Systems

CIP 01.1101.00

Grade	Language Arts	Math	Science	Social Studies	Other Requirements	Pathway Courses	Elective
9	English I	Algebra I	Integrated Science	World Civilizations	Health & P.E.	Principals of Ag	
10	English II	Geometry	Biology	Government & Civics	Arts & Humanities	Agriscience	
11	English III	Algebra II	Chemistry or Science of Choice	U.S. History	Technology	Greenhouse Technology	
12	English IV	Pre-Calculus or approved 4 <sup>th</sup> year math	Elective – Any subject matter	Elective – Any subject matter	Elective – Any subject matter	Landscape & Turf Management	

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#### Industry Certifications

iCEV Bayer Crop and Plant Science or
Must complete one of the five: KY Department of Agriculture Pesticide Operator Certification: Category 1A - Agricultural Pests Category 2 - Forest Category 3 - Turf and Ornamental Plants Category 18 - Golf Course Category 19 - Interior Plantscape Category 20 - Athletic Turf



Career Pathway Course of Study for:

## Business & Marketing Education

## Hospitality, Travel, Tourism & Recreation

CIP 52.1910.00

Grade	Language Arts	Math	Science	Social Studies	Other Requirements	Pathway Courses	Elective
9	English I	Algebra I	Integrated Science	World Civilizations	Health & P.E.	Principles of Hospitality	
10	English II	Geometry	Biology	Government & Civics	Arts & Humanities	Marketing Principles	
11	English III	Algebra II	Chemistry or Science of Choice	U.S. History	Technology	Travel & Tourism Marketing	
12	English IV	Pre-Calculus or approved 4 <sup>th</sup> year math	Elective – Any subject matter	Elective – Any subject matter	Elective – Any subject matter	Principles of Entrepreneurship	

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### Industry Certifications

Assessment of Skills and Knowledge for Business (ASK) - Fundamental Marketing Concepts
Certified Hospitality & Tourism Management Professional (CHTMP)
ServSafe Food Managers





Career Pathway Course of Study for:

## Business & Marketing Education

### E-Commerce

CIP 52.0208.02

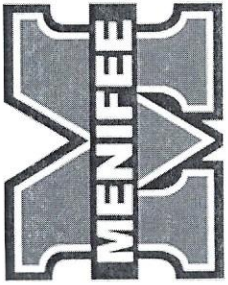
Grade	Language Arts	Math	Science	Social Studies	Other Requirements	Pathway Courses	Elective
9	English I	Algebra I	Integrated Science	World Civilizations	Health & P.E.	Digital Literacy	
10	English II	Geometry	Biology	Government & Civics	Arts & Humanities	Marketing Principles	
11	English III	Algebra II	Chemistry or Science of Choice	U.S. History	Technology	Advertising & Promotion	
12	English IV	Pre-Calculus or approved 4 <sup>th</sup> year math	Elective – Any subject matter	Elective – Any subject matter	Elective – Any subject matter	Principles of Entrepreneurship	

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#### Industry Certifications

<b>3 Exams Required</b> Assessment of Skills and Knowledge for Business (ASK) - Fundamental Marketing Concepts AND Choose 2 of the following: Adobe Certified Associate - Dreamweaver Adobe Certified Associate - Flash (Animate) Adobe Certified Associate - Illustrator Adobe Certified Associate - InDesign Adobe Certified Associate - Photoshop	
<b>4 Exams Required</b> Apple Certified Professional - Pages Apple Certified Professional - Numbers Apple Certified Professional - Keynote Assessment of Skills and Knowledge for Business (ASK) - Fundamental Marketing Concepts	

<b>2 Exams Required</b> Assessment of Skills and Knowledge for Business (ASK) - Fundamental Marketing Concepts AND Choose 1 of the following: Adobe Certified Associate - Premiere Pro CIW E-Commerce Specialist	
<b>4 Exams Required</b> Assessment of Skills and Knowledge for Business (ASK) - Fundamental Marketing Concepts AND Choose 3 of the following: Microsoft Office Specialist (MOS) Access Microsoft Office Specialist (MOS) Excel Microsoft Office Specialist (MOS) Outlook Microsoft Office Specialist (MOS) PowerPoint Microsoft Office Specialist (MOS) Word	



Career Pathway Course of Study for:

## Education & Training

## Teaching & Learning

CIP 13.0101.00

Grade	Language Arts	Math	Science	Social Studies	Other Requirements	Pathway Courses	Elective
9	English I	Algebra I	Integrated Science	World Civilizations	Health & P.E.	The Learning Community	
10	English II	Geometry	Biology	Government & Civics	Arts & Humanities	The Learner-Centered Classroom	
11	English III	Algebra II	Chemistry or Science of Choice	U.S. History	Technology	The Professional Educator	
12	English IV	Pre-Calculus or approved 4 <sup>th</sup> year math	Elective – Any subject matter	Elective – Any subject matter	Elective – Any subject matter	Co-op or AP/Dual Credit course in intended teaching dis	

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*Industry Certifications*

NOCTI – Education and Training





Career Pathway Course of Study for:

## Health Science

## Allied Health

CIP 51.0000.01

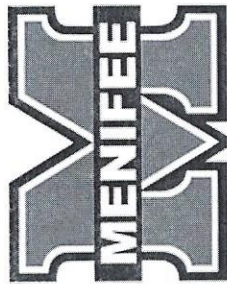
Grade	Language Arts	Math	Science	Social Studies	Other Requirements	Pathway Courses	Elective
9	English I	Algebra I	Integrated Science	World Civilizations	Health & P.E.	Principle of Health Science // Emergency Procedures // Medical Terminology	
10	English II	Geometry	Biology	Government & Civics	Arts & Humanities	Body Structures & Functions	
11	English III	Algebra II	Chemistry or Science of Choice	U.S. History	Technology	Allied Health Core Skills	
12	English IV	Pre-Calculus or approved 4 <sup>th</sup> year math	Elective – Any subject matter	Elective – Any subject matter	Elective – Any subject matter	Essential of Sports Medicine	

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Industry Certifications

NOCTI – Healthcare Core





Career Pathway Course of Study for:

## Health Science

### PLTW Biomedical Sciences

CIP 26.0102.00

Grade	Language Arts	Math	Science	Social Studies	Other Requirements	Pathway Courses	Elective
9	English I	Algebra I	Integrated Science	World Civilizations	Health & P.E.	Principles of Biomedical Science	
10	English II	Geometry	Biology	Government & Civics	Arts & Humanities	Human Body Systems	
11	English III	Algebra II	Chemistry or Science of Choice	U.S. History	Technology	Medical Interventions	
12	English IV	Pre-Calculus or approved 4 <sup>th</sup> year math	Elective – Any subject matter	Elective – Any subject matter	Elective – Any subject matter	Biomedical Innovations	

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*Industry Certifications*

NOCTI – Biotechnology

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- VI. Consider draft of performance task
  - a. Review Reference Check of the Applicants
  - b. Screen applicants for Guidance Counselor position
  - c. Resume Open Meeting
- VII. Action resulting from closed session
- VIII. Open Floor
- IX. Adjourn