



GUAJOME LEARNING CENTERS
2000 North Santa Fe Avenue
Vista, California 92083
Phone (760) 631-8500
Website www.guajome.net

Board of Directors

Llamas, Luis, Chair

Landin, Luis, Vice-Chair

Davenport, Joji

Hamamoto, Kathy

Administration

Humphrey, Kevin
Superintendent

BOARD OF DIRECTORS

**Agenda
June 13, 2023**

NO CLOSED SESSION

Regular Board of Directors Meeting

Public Session 3:30 p.m.

Building 1, Student Services Building, Administrative
Training Center

Agenda	Presenter	Action/ Information
1. PUBLIC SESSION – CALL TO ORDER (3:30 p.m.) Roll call and establishment of quorum Pledge of Allegiance	Luis Llamas	
2. APPROVAL OF AGENDA Recommended motion: The Board of Directors approve the agenda for the June 13, 2023 Board of Directors Meeting	Luis Llamas	Action
3. PUBLIC COMMENTS ON AGENDA ITEMS The Board welcomes and encourages public comments. Each Individual will be allotted a maximum of three minutes to address the Board. The Board will strive to limit the total agenda time for public input to 20 minutes.		
4. PUBLIC COMMENTS ON NON-AGENDA ITEMS The Board welcomes and encourages public comments. Each Individual will be allotted a maximum of three minutes to address the Board. The Board will strive to limit the total agenda time for public input to 20 minutes.		
5. CHARTER SCHOOL SUPERINTENDENT REPORT A. General Updates	Kevin Humphrey	Information
6. BOARD OF DIRECTORS A. Election of Board Officers 2022-2023 School Year 1. Board Chair 2. Board Vice Chair 3. Board Financial Officer 4. Board Secretary	Luis Llamas Luis Llamas Luis Llamas Luis Llamas	Action Action Action Action
7. PUBLIC HEARING A. The public will be given the opportunity to provide testimony on the Local Control and Accountability Proposal.	Luis Llamas	

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|----|---|----------------|--------------------|
| 8. | FISCAL SERVICES | | |
| | A. 2023-2024 Budget Adoption | CharterWise | Action |
| | B. Salary Schedule Updates | Kevin Humphrey | Action |
| | C. Local Control and Accountability Plan Adoption | Kevin Humphrey | Action |
| | D. Revision GLC 2023-2024 School Calendar | Kevin Humphrey | Action |
| | | | |
| 9. | EDUCATIONAL SERVICES | | |
| | A. Course Catalog | Kevin Humphrey | Action |
| | B. Student Handbook/Master Agreement | Kevin Humphrey | Action |
| | C. Local Indicators/Data Dashboard | Kevin Humphrey | Information |

The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion. Action items designated or held for discussion will be acted upon individually.

- | | | | |
|-----|--|-------------|---------------|
| 10. | CONSENT CALENDAR | Luis Llamas | Action |
| | A. APPROVAL OF MINUTES | | |
| | 1. May 9, 2023- Board of Directors Meeting | | |
| | | | |
| 11. | COMMUNICATION FROM THE BOARD | Luis Llamas | |
| | | | |
| 12. | PROPOSED AGENDA ITEMS FOR UPCOMING MEETINGS | Luis Llamas | |
| | | | |
| 13. | FUTURE BOARD MEETING DATES | | |
| | <ul style="list-style-type: none"> • August 3, 2023 (3:00 p.m.)- Brown Act and Conflict of Interest Workshop • September 12, 2023 • October 10, 2023 • December 12, 2023 • February 6, 2024 • March 12, 2024 • May 7, 2024 • June 11, 2024 | | |
| | | | |
| 14. | ADJOURNMENT | Luis Llamas | |

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Office of the Charter School Superintendent at (760) 631-8500, Ext. 1222, at least 72 hours before the Board meeting.

TO: Board of Directors
FROM: Superintendent
DATE: June 13, 2023

SUBJECT: ELECTION OF BOARD OFFICERS

The GLC Bylaws state: "The officers of this corporation shall be a President, a Secretary, and a Financial Officer. The corporation may also have, at the discretion of the Board, Chairman and Vice-Chairman of the Board. Any number of offices may be held by the same person, except that neither the Secretary nor the Financial Officer may serve concurrently as the president or of the Board."

Officers will take office effective at the regular August Board meeting.

Chairman:

The GLC Bylaws state: "The Chairman shall preside at all meetings of the Board and exercise and perform such other powers and duties as may from time to time be assigned by the Board."

Currently held by Luis Llamas

Vice Chairman:

The GLC Bylaws state: "In the absence or disability of the Chairman, the Vice Chairman shall perform the duties of the Chairman."

Currently held by Luis Landin

Secretary (Not required to be member of the Board)

The GLC Bylaws state: "The secretary shall keep or cause to be kept, at the principal office of the corporation the State of California, the original or a copy of the corporation's Articles of Incorporation and bylaws, as amended to date, and a register showing the names of all Directors and their respective addresses. The secretary shall keep the seal of the corporation and shall affix the same on such papers and instruments as may be required in the regular course of business, but failure to affix it shall not affect the validity of any instrument. The secretary also shall keep or cause to be kept at the principal office. The secretary shall give or cause to be given notice of all the meetings of the Board required by these bylaws or by law to be given; shall keep the seal of the corporation in safe custody."

Currently held by Dawn Voss

Financial Officer (Not required to be member of the Board)

The GLC Bylaws state: "The financial officer shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, and losses. The books of account shall at all times be open to inspection by any Director. The financial officer shall deposit, or cause to be deposited, all monies and other valuables in the name and to the credit of the corporation in such depositories as may be designated by the Board. The financial officer shall disburse the funds of the corporation as shall be ordered by the Board, shall render to the president and the Directors, upon request, an account of all transactions as financial officer."

Currently held by Vacant

FISCAL IMPACT: None.

RECOMMENDATION: The Board will call for nominations and elect the following:

Chairman, Board Vice-Chair, Board Secretary (not required to be a Board member);
Board Financial Officer (not required to be a Board member)

Prepared by: Dawn Voss

Approved by: Kevin Humphrey, Superintendent

GUAJOME LEARNING CENTERS

AGENDA ITEM 8 A

TO: Board of Directors
FROM: Superintendent
DATE: June 13, 2023

SUBJECT: 2023-2024 Budget Adoption

This presentation will cover the details of the proposed budget for 2023-2024 along with initial projections for years 2024-2025 and 2025-2026. The 2023-2024 budget currently stands with a projected deficit of \$67,649.00.

FISCAL IMPACT:

Increases on both revenue and expenditure sides lead to an expected \$67,649.00 deficit for 2023-2024.

RECOMMENDATION:

Approval.

Prepared by:
Charterwise

Approved by:
Kevin Humphrey, Superintendent

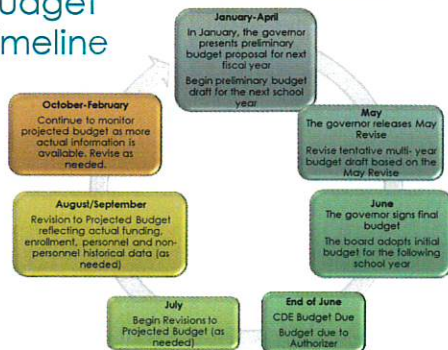
**Guajome Learning
Center
Financial Update
Tuesday,
June 13, 2023**

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Presentation Agenda

- Budget Timeline
- Governor's May Revise
- FY23-24 Preliminary Budget with Multi Year Projections (MYP)
- Compliance Update

Budget Timeline



Overview of Governor's 2023-24 May Revision

Governor's May Revise

- Assumes no economic recession but state tax revenues are declining
- Estimated CA budget shortfall increased from \$9.3 billion to \$31.5 billion
- School Services of CA:
"The May Revision, and what will become the 2023-24 Enacted Budget in late June, presents the riskiest California budget in over a decade."
- CSDC's Eric Premack:
"...unprecedented set of circumstances makes this year's May Revision the least clear in years and could make it difficult for the Governor and Legislature to enact a fully baked budget by the June 15 constitutional deadline."

CA State Revenue

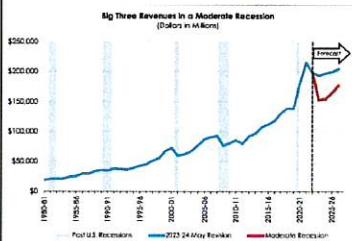
Big Three Taxes—Historical Trend

- While the Big Three tax revenues are lower than projected, they are still significantly higher than pre-pandemic levels—\$55 billion above 2018-19 (a 40% increase)



CA State Revenue

Big Three Taxes in a Recession



Though the May Revision does not contemplate a recession, the Department of Finance (DOF) models the Big Three tax revenues in a moderate recession.

- The Big Three taxes make up over 95% of General Fund revenues.
- A moderate recession could exacerbate a budget deficit in 2023-24 by more than \$40 billion.

Prop 98 Funding

Proposition 98 and Attendance

- Although the minimum guarantee has plateaued, overall funding has increased significantly since the inception of the LCFF—up 81% over the decade
- Conversely, student attendance has declined 10% over the same time period



Statewide Attendance Rates

- Declining enrollment has been the topic du jour, but the rate at which students attend school is becoming the star of the show
- Attendance rates in 2022-23 have rebounded only marginally and are nowhere near pre-pandemic attendance levels
- Percentages below represent reported ADA divided by enrollment using Census Day counts

Fiscal Year	First Principal Appointments (P-1)	Second Principal Appointments (P-2)
2018-19	96.26%	96.14%
2019-20	96.80%	96.30%
2020-21	Data not collected	Data not collected
2021-22	91.26%	90.40%
2022-23	91.92%	To be determined

Source: Statewide Enrollment Data

Changes from January Proposal

- 8.22% LCFF base grant increase, up from 8.13%
- LCFF Entitlements

Grade Span	2022-23 Base Grant per ADA*	8.22% COLA	2023-24 Base Grant per ADA
TK-3	\$9,166	\$753	\$9,919
4-6	\$9,304	\$765	\$10,069
7-8	\$9,580	\$787	\$10,367
9-12	\$11,102	\$913	\$12,015

*Average daily attendance (ADA)

One Time Funds Reduced

- Reduction of One-time funds
 - Arts, Music and Instructional Materials Discretionary Block Grant reduced by \$1.8 billion (from 34% reduction in Jan to estimated 51% reduction of previously apportioned funds)
 - Learning Recovery Emergency Block Grant reduced by \$2.5 billion (between 32%-45% estimated of previously apportioned funds Reduction of One-time funds)
- Roughly 3% of the COLA increase is supported with one-time funds


Prop 28

- The voter-approved Proposition 28 requires the state to **provide arts and music funding for schools outside of the Proposition 98 minimum guarantee** beginning with the 2023-24 fiscal year
- Funding is required to be equal to 1% of the K-12 share of the minimum guarantee from the prior fiscal year.
- Estimate is \$8 million lower than January Proposal for a total \$933 million
 - Estimates per school have not yet been released

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What's Not in the May Revision?

- Like in January, the Governor does not propose:
 - A Reserve Withdrawal: The Governor is holding back on using Rainy Day funds, but may need to play that card if economic conditions worsen
 - Deferrals: All apportionments will be paid on time
 - However, if the Governor's proposals to cut 2022-23 block grant funds is included in the 2023-24 Enacted Budget, 2023-24 apportionments will likely be reduced to effectively take back those dollars
 - A Deficient COLA: While the COLA is historically high, the Governor proposes to fully fund this inflation factor for the LCFF and select categorical programs




No "hold harmless" language for Enrollment/ADA for Charter Schools for FY23-24

Source: School Services of California

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Risks to the Budget

- The greatest risk to the State Budget is the uncertain future of the economy
 - The economy is balancing on the head of a pin
 - Main economic factors can respond positively or negatively



The diagram illustrates the economy as a tightrope walker. The word 'ECONOMY' is written on the tightrope. Above the tightrope, several circular weights are shown, each representing a different economic factor: Supply chain costs, Financial crisis rates, Stocks rebound, Fed cut/pause to raise rates, Wall Street's bear market 'surprise', and Unemployment increases.

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Planning Considerations

- Out year deficits are not addressed in Governor's plan (FY24-25 and beyond)
- New one-time funds are unlikely in future years
- LCFF COLA increases help fund the gap when enrollment and ADA decreases. Enrollment trends impact the bottom line – in the current year and the out years.
- Maintain enough cash in reserves for possible deferrals/delay in funding

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Guajome Learning Center FY23-24 Proposed Budget

2023-24 Budget Assumptions - Revenue

- Enrollment is projected based on 66 students and 97% ADA
- LCFF revenue assumptions per the Governor's May Revise were used and includes:
 - 8.22% statutory COLA
 - COLA increases to categorical program

2023-24 Budget Assumptions - Expense

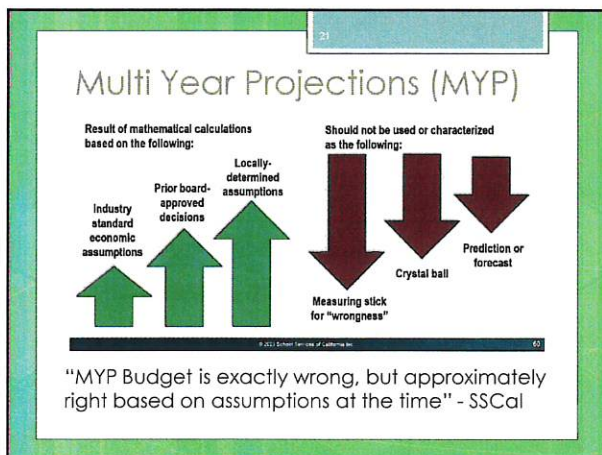
- Salary Schedule step & column
- One time longevity stipend for fulltime staff
- Minimum wage increases 1/1/2024
- Current Year to Date (YTD) Actuals were used to project out the remainder of the current school year and then used as the base for future years

FY2023-24 Budget Summary

	2022-23 Estimated ACTUALS	2023-24 PRELIM BUDGET	(\$) Difference	(%) Difference	Description/Explanations
Enrollment	64	66	2	3%	Enrollment increase
FY ADA	57	64	7	13%	Increase ADA @ 97%
80% Local Control Funding Formula Sources	\$ 368,337	\$ 823,267	\$ 454,930	45%	8.22% LCFF increase, increased ADA
8000-8099 Federal Income	\$ 29,337	\$ -	\$ (29,337)	-100%	Fed SFED not budgeted in FY23-24
8000-8099 State Income	\$ 101,688	\$ 16,537	\$ (85,151)	-84%	State SFED not budgeted in FY23-24
8000-8099 Local Income	\$ 16,000	\$ 10,000	\$ (6,000)	-38%	
TOTAL INCOME	\$ 715,432	\$ 861,542	\$ 146,110	20%	
Total 0000 Certificated Salaries	\$ 338,150	\$ 515,470	\$ 177,320	52%	5% COLA increase, added director
Total 2000 Classified Salaries	\$ 56,583	\$ -	\$ (56,583)	-100%	Removed LA position
Total 3000 Employee Benefits	\$ 169,732	\$ 151,376	\$ (18,356)	-11%	BAWA FY23 & COLA increase
Total 4000 Supplies	\$ 2,131	\$ 3,000	\$ 869	41%	
Services and Other Operating Expenditures	\$ 191,754	\$ 260,190	\$ 68,436	36%	CPI increases, increased GPA SFED MOD
Total 6000 Capital Outlay	\$ -	\$ -	\$ -	0%	
TOTAL EXPENSE	\$ 715,432	\$ 929,189	\$ 213,757	30%	
SURPLUS/(DEFICIT)	\$ -	\$ (67,647)	\$ (67,647)	-100%	

GLC's One-Time Funds 2023-24

- There are no one time funds planned in the budget at this time.



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FY2023-24 Budget MYP Summary

	2023-24 PRELIM BUDGET	2024-25 BUDGET	2025-26 BUDGET
Enrollment	66	66	66
FY ADA	64	64	64
8011-8096 Local Control Funding Formula Sources	\$ 823,009	\$ 845,562	\$ 873,453
8100-8299 Federal Income	\$ -	\$ -	\$ -
8300-8599 State Income	\$ 18,537	\$ 81,840	\$ 51,731
8600-8799 Local Income	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL INCOME	\$ 861,546	\$ 947,402	\$ 945,184
Total 1000 Certificated Salaries	\$ 515,623	\$ 535,939	\$ 553,571
Total 2000 Classified Salaries	\$ -	\$ -	\$ -
Total 3000 Employee Benefits	\$ 151,376	\$ 157,340	\$ 162,516
Total 4000 Supplies	\$ 3,000	\$ 2,000	\$ 2,115
Total 5000 Services and Other Operating Expenditures	\$ 260,100	\$ 265,559	\$ 272,734
Total 6000 Capital Outlay	\$ -	\$ -	\$ -
TOTAL EXPENSE	\$ 929,199	\$ 960,838	\$ 990,936
SURPLUS/(DEFICIT)	\$ (67,653)	\$ (13,436)	\$ (45,752)
NET INCREASE (DECREASE) IN FUND BALANCE	\$ (67,653)	\$ (13,436)	\$ (45,752)
BEGINNING FUND BALANCE	\$ 765,638	\$ 697,951	\$ 684,485
ENDING FUND BALANCE	\$ 697,985	\$ 684,515	\$ 638,733

Out years for internal planning purposes only

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- ## MYP Budget Assumptions
- ### Revenue
- FCMAT's LCFF calculator is used for LCFF
 - No changes to enrollment and ADA
 - School Services of California's May revise Dartboard is used for lottery, mandated block grant
- ### Expense
- School Services of California's May revise Dartboard is used for COLA staffing increases & CPI index for other expenses

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- ## Additional Considerations
- Maintain enough cash on hand for monthly expenditures & possible state revenue deferrals
 - Plan ahead and consider the long term by projecting multi-year budgets
 - Create backup plans, goals and deadlines
 - One-time funds are not recommended to fund ongoing expenses
 - Maintain a flexible budget as more information becomes available

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Guajome Learning Center FY22-23 Estimated Actuals Update

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GUAJOME LEARNING CENTER
BUDGET SUMMARY
PREPARED BY CHARTERWISE MANAGEMENT
FISCAL YEAR 2022-2023



	2022-23 SECOND INTERIM BUDGET	2022-23 SECOND INTERIM BUDGET
Enrollment	84	84
FY ADA	37	37
8011-8099 Local Control Funding Formula Sources	\$ 553,137	\$ 558,197
8100-8199 Federal Income	\$ 22,517	\$ 22,537
8300-8399 State Income	\$ 371,888	\$ 371,888
8600-8799 Local Income	\$ 18,000	\$ 18,000
TOTAL INCOME	\$ 715,422	\$ 715,422
Total 1000 Certificated Salaries	\$ 318,119	\$ 318,119
Total 2000 Classified Salaries	\$ 35,812	\$ 35,812
Total 3000 Employee Benefits	\$ 150,617	\$ 150,617
Total 4000 Supplies	\$ 2,125	\$ 2,125
Total 5000 Services and Other Operating Expenditures	\$ 191,251	\$ 191,251
Total 6000 Capital Outlay	\$ -	\$ -
TOTAL EXPENSES	\$ 736,725	\$ 736,725
SURPLUS / (DEFICIT)	\$ (41,304)	\$ (41,304)
NET INCREASE (DECREASE) IN FUND BALANCE	\$ (41,304)	\$ (41,304)
BEGINNING FUND BALANCE	\$ 765,636	\$ 765,636
ENDING FUND BALANCE	\$ 724,334	\$ 724,334

	2022-23 PROJECTED BUDGET	2022-23 FIRST INTERIM	2022-23 SECOND INTERIM	2023-24 ADOPTED BUDGET	2024-25 PROJECTED BUDGET
A. REVENUES					
1) Revenue Limit Sources	834,445	552,440	568,197	823,005	845,562
2) Federal Revenues	-	29,537	29,537	-	-
3) Other State Revenues	19,455	41,667	41,667	18,536	81,840
4) Other Local Revenues	16,000	76,021	76,021	20,000	20,000
TOTAL REVENUES	869,900	699,665	715,422	861,541	947,402
B. EXPENDITURES					
1) Certificated Salaries	498,503	293,087	338,159	515,623	535,939
2) Classified Salaries	55,259	56,583	56,332	-	-
3) Employee Fringes	184,957	112,059	168,659	151,376	157,340
4) Books, Supplies, Non-Capital Equip	2,125	2,125	2,125	2,000	2,060
5) Services, Other Operating Exp	170,415	191,293	191,451	260,190	265,559
6) Capital Outlay	-	-	-	1	2
TOTAL EXPENDITURES	911,258	655,147	756,726	929,190	960,900
C. EXCESS/DEFICIENT REVENUE OVER EXP	(41,358)	44,518	(41,304)	(67,649)	(13,498)
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	-	-	-	-	-
b) Transfers Out	-	-	-	-	-
2) Other Sources/Uses					
a) Sources	-	-	-	-	-
b) Uses	-	-	-	-	-
3) TOTAL OTHER FINANCING S/U	-	-	-	-	-
E. NET INCREASE (DECREASE) IN FUND BALANCE	(41,358)	44,518	(41,304)	(67,649)	(13,498)
F. FUND BALANCE, RESERVES					
1) Beginning Balance/July 1	1,319,931	1,319,931	1,319,931	1,319,931	1,252,282
2) Ending Balance	1,278,573	1,364,449	1,278,627	1,252,282	1,238,784
Components of Fund Balance					
Restricted for Econ Uncert.	27,338	19,654	22,702	27,876	28,827
Restricted for Special Purposes	1,251,235	1,344,795	1,255,925	1,224,406	1,209,957
Undesignated	-	-	-	-	-
Total Components of Fund Balance	1,278,573	1,364,449	1,278,627	1,252,282	1,238,784

Assumptions

	2022-23 PROJECTED BUDGET	2022-23 FIRST INTERIM	2022-23 SECOND INTERIM	2023-24 ADOPTED BUDGET	2024-25 PROJECTED BUDGET
<u>REVENUE</u>					
1. STATUTORY COLA	2.48%	6.56%	6.56%	8.22%	5.38%
2. INDIRECT COST RATE	5.00%	5.00%	5.00%	5.00%	5.00%
3. CALIFORNIA CPI	2.40%	2.40%	2.40%	3.54%	2.23%
4. LOTTERY					
Unrestricted	\$163.00	\$170.00	\$170.00	\$170.00	\$163.00
Restricted	\$65.00	\$67.00	\$67.00	\$67.00	\$65.00
5. MANDATED BLOCK GRANT					
K - 8th Grade	\$18.34	\$18.34	\$18.34	\$19.85	\$19.33
9th - 12th Grade	\$50.98	\$50.98	\$50.98	\$55.17	\$53.72
6. ENROLLMENT ESTIMATES					
Totals	90	58	64		64
7. AVERAGE DAILY ATTENDANCE	85.94	55.10	56.68		56.68
Attendance Rate	95.49%	95.00%	88.56%		88.56%
<u>EXPENDITURES</u>					
1. FRINGE BENEFIT RATES					
STRS State Teachers Retirement System (Tier 1)	19.10%	19.10%	19.10%	19.10%	19.10%
PERS Public Employee Retirement System	26.10%	25.37%	25.37%	26.68%	27.10%
Social Security	6.20%	6.20%	6.20%	6.20%	6.20%
Medicare	1.45%	1.45%	1.45%	1.45%	1.45%
SUI State Unemployment Insurance	0.50%	0.50%	0.50%	0.50%	0.50%
Workers Compensation	1.22%	1.22%	1.22%	1.22%	1.22%
Health Insurance Percentage Increase	10.00%	10.00%	10.00%	10.00%	10.00%
Health Insurance Average cost per year	\$13,071	\$14,378	\$14,378	\$15,816	\$14,379
2. EMPLOYEE SALARY STEP INCREASES					
Certificated	2.59%	2.59%	2.59%	2.59%	2.59%
Classified	3.50%	3.50%	3.50%	3.50%	3.50%
Estimated for Certificated Column Changes	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000

	2022-23 PROJECTED BUDGET	2022-23 FIRST INTERIM	2022-23 SECOND INTERIM	2023-24 ADOPTED BUDGET	2024-25 PROJECTED BUDGET
REVENUES					
<i>Total Student Enrollment</i>	90	58	64		64
<i>Total Student ADA</i>	95%	95%	89%		89%
Revenue Limit Sources					
8012 Education Protection Account	\$ 182,790	\$ 146,067	\$ 213,988	\$ 232,022	\$ 241,164
8011 LCFF Apportionment	\$ 351,677	\$ 302,312	\$ 161,150	\$ 334,132	\$ 347,547
8096 In lieu of Property Taxes	\$ 299,978	\$ 104,061	\$ 193,059	\$ 256,851	\$ 256,851
TOTALS	\$ 834,445	\$ 552,440	\$ 568,197	\$ 823,005	\$ 845,562
Other Federal Revenues					
All Other Federal Revenue	\$ -	\$ 29,537	\$ 29,537		\$ -
TOTALS	\$ -	\$ 29,537	\$ 29,537	\$ -	\$ -
Other State Revenues					
8550 Mandated Costs	\$ 2,769	\$ 2,096	\$ 2,096	\$ 2,864	\$ 2,977
8560 State Lottery - CY Unrestricted	\$ 12,856	\$ 9,367	\$ 9,367	\$ 10,883	\$ 10,883
8560 State Lottery - CY Restricted	\$ 3,830	\$ 3,692	\$ 3,692	\$ 4,289	\$ 4,289
All Other State Revenue	\$ -	\$ 26,512	\$ 26,512	\$ 500	\$ 63,691
TOTALS	\$ 19,455	\$ 41,667	\$ 41,667	\$ 18,536	\$ 81,840
Other Local Revenues					
8660 Interest	\$ 16,000	\$ 16,000	\$ 16,000	\$ 20,000	\$ 20,000
8677 SpEd Reimbursement	\$ -	\$ 60,021	\$ 60,021	\$ -	\$ -
8699 Contributions / Donations	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 16,000	\$ 76,021	\$ 76,021	\$ 20,000	\$ 20,000
TOTAL REVENUE	\$ 869,900	\$ 699,665	\$ 715,422	\$ 861,541	\$ 947,402

EXPENDITURES	2022-23 PROJECTED BUDGET	2022-23 FIRST INTERIM	2022-23 SECOND INTERIM	2023-24 ADOPTED BUDGET	2024-25 PROJECTED BUDGET
<i>Certificated Salaries</i> 1000-1999	\$ 498,503	\$ 293,087	\$ 338,159	\$ 515,623	\$ 535,939
<i>Classified Salaries</i> 2000-2999	\$ 55,259	\$ 56,583	\$ 56,332	\$ -	\$ -
<i>Employee Fringes</i> 3000-3999	\$ 184,957	\$ 112,059	\$ 168,659	\$ 151,376	\$ 157,340
<i>Books and Supplies</i> 4000-4999	\$ 2,125	\$ 2,125	\$ 2,125	\$ 2,000	\$ 2,060
<i>Services, Other Operating Expenses</i> 5000-5999	\$ 170,415	\$ 191,293	\$ 191,451	\$ 260,190	\$ 265,559
<i>Capital Outlay</i> 6000-6999	\$ -	\$ -	\$ -		\$ -
TOTAL EXPENDITURES	\$ 911,258	\$ 655,147	\$ 756,726	\$ 929,189	\$ 960,898

EXPENDITURES:	Object #	2022-23 PROJECTED BUDGET	2022-23 FIRST INTERIM	2022-23 SECOND INTERIM	2023-24 ADOPTED BUDGET	2024-25 PROJECTED BUDGET
CERTIFICATED	1100	498,503	293,087	338,159	515,623	535,939
CLASSIFIED	2000	55,259	56,583	56,332		-
Payroll - Fringes	3000	184,957	112,059	168,659	151,376	157,340
TOTAL PAYROLL EXPENSES		\$ 738,719	\$ 461,729	\$ 563,150	\$ 666,999	\$ 693,279
TEXTBOOKS	4100-000	-	-	-		-
OTHER BOOKS	4200-000	1,325	1,325	1,325		-
MATERIALS & SUPPLIES	4300-000	800	800	800	2,000	2,060
SUBSCRIPTIONS	4300-011	-	-	-		-
TESTING ASSESSMENT	4300-021	-	-	-		-
MAINT/OPER MATERIALS/SUPPLIES	4300-101	-	-	-		-
NON-CAPITALIZED F&E (\$4999 & under)	4400-001	-	-	-		-
NON-CAPITALIZED F&E (\$4999 & over)	4400-002	-	-	-		-
4000's		\$ 2,125	\$ 2,125	\$ 2,125	\$ 2,000	\$ 2,060
MILEAGE	5200-002	-	-	-		-
CONFERENCES	5200-004	300	300	300	500	4,136
DUES & MEMBERSHIPS	5300-000	-	938	938	2,000	2,060
WASC	5300-004	1,070	1,130	1,130	2,000	2,060
PROPERTY & LIABILITY INSURANCE	5450-001	6,917	6,917	6,917	10,000	10,302
D&O INSURANCE	5450-002	-	-	-		-
GAS & ELECTRIC	5500-004	-	-	-		-
LEASE-BLDG & GROUNDS	5600-001	-	-	-		-
CONTRACTS - MAINT AGREEMENTS	5600-006	-	-	-		-
OTHER ADMIN/OPERATING EXPENSE	5800-009	250	250	250		-
OTHER CONTRACTED SERVICES	5800-011	12,800	17,337	17,337		-
MOU WITH GPA	5800-011	140,000	140,000	140,000	200,000	200,000
SpEd Transfer	5800-011	-	-	-		-
FIELD TRIPS	5800-016	-	-	-		-
SOFTWARE	5800-022	-	18,519	18,519	20,000	20,604
SDCOE - PAYROLL	5800-030	379	379	379	1,000	1,030
CALSTRS PENALTIES & INTEREST	5800-031	-	-	-		-
VUSD OVERSIGHT FEES 1%	5800-050	8,699	5,524	5,682	24,690	25,367
LEGAL FEES	5800-101	-	-	-		-
5000's		\$ 170,415	\$ 191,293	\$ 191,451	\$ 260,190	\$ 265,559
LEASE/PURCHASE FO EQUIP.	6400-005	-	-	-		-
6000's		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL ACTUALS		\$ 911,258	\$ 655,147	\$ 756,726	\$ 929,189	\$ 960,898

GUAJOME LEARNING CENTERS

AGENDA ITEM 8 B

TO: Board of Directors
FROM: Superintendent
DATE: June 13, 2023

SUBJECT: Salary Schedule

Based upon the Governor's May revision of the budget, Guajome Learning Centers is able to afford a 5% onetime bonus for the upcoming school year. Uncertainty in the out years will prevent us from building this bonus into the step and columns of our salary schedule permanently. As a result, there are no long term changes that will be made to the salary schedule of classified and certificated staff outside of the school guidance counselors. The guidance counselors have received a step and column raise to help make their salary more comparable to surrounding organizations.

FISCAL IMPACT:

Further increase of approximately \$30,000.00

RECOMMENDATION:

Approval

Prepared by:
Kendria Tavares

Approved by:
Kevin Humphrey, Superintendent

**GUAJOME SCHOOLS
CERTIFICATED TEACHERS
2022-23
180 DAYS
GROUP 11**

STEPS							STEPS
	BA DEGREE RANGE 1	BA + 15 RANGE 2	BA + 30 RANGE 3	BA + 45 RANGE 4	BA + 60 RANGE 5	BA + 90 or BA + 75 (incl MA) RANGE 6	
1	60,060	60,060	60,060	62,613	65,166	70,194	1
2	60,060	60,060	62,253	64,807	67,360	72,497	2
3	60,060	62,253	64,447	67,000	69,553	74,800	3
4	62,253	64,447	66,640	69,194	71,747	77,104	4
5	64,447	66,640	68,834	71,387	73,940	79,407	5
6	66,640	68,834	71,027	73,581	76,134	81,710	6
7	66,640	71,027	73,221	75,774	78,327	84,013	7
8	66,640	71,027	75,414	77,968	80,521	86,316	8
9	66,640	71,027	77,608	80,161	82,714	88,619	9
10	66,640	71,027	79,801	82,355	84,908	90,923	10
11	66,640	71,027	81,995	84,548	87,101	93,226	11
12	66,640	71,027	81,995	86,741	89,295	95,529	12
13	66,640	71,027	81,995	86,741	91,488	97,832	13
14	66,640	71,027	81,995	86,741	91,488	97,832	14
15	66,640	71,027	81,995	86,741	93,682	97,832	15
16	66,640	71,027	84,188	88,935	93,682	97,832	16
17	66,640	71,027	86,382	91,128	95,875	100,135	17
18	66,640	71,027	86,382	91,128	95,875	100,135	18
19	66,640	71,027	86,382	91,128	98,069	102,438	19
20	66,640	71,027	86,382	91,128	98,069	102,438	20
21	66,640	71,027	88,575	93,322	100,262	104,742	21
22	66,640	71,027	88,575	93,322	100,262	104,742	22
23	66,640	71,027	88,575	93,322	100,262	104,742	23
24	66,640	71,027	88,575	93,322	102,456	107,045	24
25	66,640	71,027	88,575	93,322	102,456	107,045	25
26	66,640	71,027	88,575	93,322	102,456	107,045	26
27	66,640	71,027	88,575	93,322	102,456	109,348	27
28	66,640	71,027	88,575	93,322	102,456	109,348	28
29	66,640	71,027	88,575	93,322	102,456	109,348	29
30	66,640	71,027	88,575	93,322	102,456	111,651	30

An additional stipend of \$2,000 will be allowed for a single earned Masters and Doctoral Degree from an accredited college or university.

TEACHER HOURLY RATE IS \$30.00

**GUAJOME SCHOOLS
CERTIFICATED COUNSELOR
2022-23
192 DAYS
GROUP 12**

STEPS	BA DEGREE RANGE 1	BA + 15 RANGE 2	BA + 30 RANGE 3	BA + 45 RANGE 4	BA + 60 RANGE 5	BA + 90 or BA + 75 (incl MA) RANGE 6	STEPS
1	64,064	64,064	64,064	66,787	69,511	74,874	1
2	64,064	64,064	66,404	69,127	71,850	77,330	2
3	64,064	66,404	68,743	71,467	74,190	79,787	3
4	66,404	68,743	71,083	73,806	76,530	82,244	4
5	68,743	71,083	73,423	76,146	78,869	84,701	5
6	71,083	73,423	75,763	78,486	81,209	87,157	6
7	71,083	75,763	78,102	80,826	83,549	89,614	7
8	71,083	75,763	80,442	83,165	85,889	92,071	8
9	71,083	75,763	82,782	85,505	88,228	94,527	9
10	71,083	75,763	85,122	87,845	90,568	96,984	10
11	71,083	75,763	87,461	90,185	92,908	99,441	11
12	71,083	75,763	87,461	92,524	95,248	101,898	12
13	71,083	75,763	87,461	92,524	97,587	104,354	13
14	71,083	75,763	87,461	92,524	97,587	104,354	14
15	71,083	75,763	87,461	92,524	99,927	104,354	15
16	71,083	75,763	89,801	94,864	99,927	104,354	16
17	71,083	75,763	92,141	97,204	102,267	106,811	17
18	71,083	75,763	92,141	97,204	102,267	106,811	18
19	71,083	75,763	92,141	97,204	104,606	109,268	19
20	71,083	75,763	92,141	97,204	104,606	109,268	20
21	71,083	75,763	94,480	99,543	106,946	111,724	21
22	71,083	75,763	94,480	99,543	106,946	111,724	22
23	71,083	75,763	94,480	99,543	106,946	111,724	23
24	71,083	75,763	94,480	99,543	109,286	114,181	24
25	71,083	75,763	94,480	99,543	109,286	114,181	25
26	71,083	75,763	94,480	99,543	109,286	114,181	26
27	71,083	75,763	94,480	99,543	109,286	116,638	27
28	71,083	75,763	94,480	99,543	109,286	116,638	28
29	71,083	75,763	94,480	99,543	109,286	116,638	29
30	71,083	75,763	94,480	99,543	109,286	119,095	30

An additional stipend of \$2,000 will be allowed for a single earned Masters and Doctoral Degree from an accredited college or university.

TEACHER HOURLY RATE IS \$30.00

**GUAJOME SCHOOLS
CERTIFICATED COUNSELOR
2022-23
192 DAYS
GROUP 12**

						BA + 90 or	
	BA DEGREE	BA + 15	BA + 30	BA + 36	BA + 48	BA + 75	
STEPS	RANGE 1	RANGE 2	RANGE 3	RANGE 4	(incl MA) RANGE 5	(incl MA) RANGE 6	STEPS
1	67,267	68,612	68,612	69,298	71,377	74,946	1
2	-	68,612	68,612	71,377	73,519	77,195	2
3	-	68,612	70,671	73,519	75,724	79,511	3
4	-	68,612	72,791	75,724	77,996	81,896	4
5	-	70,671	74,975	77,996	80,336	84,353	5
6	-	72,791	77,224	80,336	82,746	86,883	6
7	-	74,975	79,541	82,746	85,228	89,490	7
8	-	-	81,927	85,228	87,785	92,174	8
9	-	-	84,385	87,785	90,419	94,940	9
10	-	-	86,916	90,419	93,131	97,788	10
11	-	-	-	93,131	95,925	100,722	11
12	-	-	-	93,131	98,803	103,743	12
13	-	-	-	93,131	101,767	106,855	13
14	-	-	-	95,925	101,767	106,855	14
15	-	-	-	98,803	101,767	106,855	15
16	-	-	-	101,767	104,820	110,061	16
17	-	-	-	101,767	107,965	113,363	17
18	-	-	-	101,767	107,965	113,363	18
19	-	-	-	101,767	111,204	116,764	19
20	-	-	-	101,767	111,204	116,764	20
21	-	-	-	101,767	114,540	120,267	21
22	-	-	-	104,820	114,540	123,875	22
23	-	-	-	-	114,540	123,875	23
24	-	-	-	-	117,976	127,591	24
25	-	-	-	-	117,976	127,591	25
26	-	-	-	-	117,976	127,591	26
27	-	-	-	-	117,976	131,419	27
28	-	-	-	-	117,976	131,419	28
29	-	-	-	-	117,976	131,419	29
30	-	-	-	-	117,976	131,419	30

An additional stipend of \$2,000 will be allowed for a single earned Masters and Doctoral Degree from an accredited college or university.

TEACHER HOURLY RATE IS \$30.00

GUAJOME SCHOOLS
PSYCHOLOGIST
SPEECH & LANGUAGE PATHOLOGIST
2022-23
180 DAYS
GROUP 13

STEPS	RANGE 1
1	73,500
2	76,440
3	79,498
4	82,678
5	85,985
6	89,424
7	89,424
8	89,424
9	93,001
10	93,001
11	93,001
12	93,001
13	93,001
14	93,001
15	96,721
16	96,721
17	96,721
18	96,721
19	96,721
20	96,721
21	100,590
22	100,590
23	100,590
24	104,613
25	104,613
26	104,613
27	108,798
28	108,798
29	108,798
30	113,150

An additional stipend of \$2,000 will be allowed for a single earned Masters and Doctoral Degree from an accredited college or university.

TEACHER HOURLY RATE IS \$30.00

**GUAJOME SCHOOLS
OCCUPATIONAL
THERAPIST
2022-23
HOURLY
GROUP 14**

STEPS	RANGE 1
1	\$ 43.00
2	\$ 45.15
3	\$ 47.41
4	\$ 49.78
5	\$ 52.27
6	\$ 54.88

**GUAJOME PARK ACADEMY
CERTIFICATED ADMINISTRATION SCHEDULE**

**2022-23
GROUP 23
Superintendent**

**220 Days
RANGE 2**

STEP	Annual	Monthly	Per Diem
1	135,000.00	11,250.00	613.64
2	135,000.00	11,250.00	613.64
3	155,000.00	12,916.67	704.55
4	160,053.00	13,337.75	727.51
5	160,053.00	13,337.75	727.51
6	175,000.00	14,583.33	795.45
7	180,000.00	15,000.00	818.18
8	185,000.00	15,416.67	840.91

**GUAJOME PARK ACADEMY
CERTIFICATED COORDINATOR SCHEDULE
2022-23
GROUP 20**

205 Days			
RANGE 3			
STEP	Annual	Monthly	Per Diem
1	91,836	7,653	447.98
2	95,050	7,921	463.66
3	98,377	8,198	479.89
4	101,820	8,485	496.68
5	105,384	8,782	514.07
6	109,072	9,089	532.06
7-10	112,890	9,408	550.68
11-15	116,841	9,737	569.96
16-20	120,931	10,078	589.91

An additional stipend of \$2,000 will be allowed for a single earned Masters and Doctoral Degree from an accredited college or university.

GUAJOME PARK ACADEMY
CERTIFICATED ADMINISTRATION SCHEDULE
2022-23
GROUP 48
Assistant Site Administrator
210 Days

RANGE 1			
STEP	Annual	Monthly	Per Diem
1	108,380	9,032	516.09
2	112,173	9,348	534.16
3	116,099	9,675	552.85
4	120,163	10,014	572.20
5	124,368	10,364	592.23
6	128,721	10,727	612.96
7-10	133,227	11,102	634.41
11-15	137,889	11,491	656.62
16-20	142,716	11,893	679.60

An additional stipend of \$2,000 will be allowed for a single earned Masters and Doctoral Degree from an accredited college or university.



GUAJOME PARK ACADEMY
CERTIFICATED ADMINISTRATION SCHEDULE
CERTIFICATED TEACHERS
GROUP 19
Assistant Site Administrator
215 Days

RANGE 1			
STEP	Annual	Monthly	Per Diem
1	117,874	9,823	561.30
2	123,768	10,314	589.37
3	129,956	10,830	618.84
4	136,454	11,371	649.78
5-6	143,277	11,940	682.27
7-8	150,440	12,537	716.38
9-10	157,962	13,164	752.20

An additional stipend of \$2,000 will be allowed for
 a single earned Masters and Doctoral Degree
 from an accredited college or university.

**GUAJOME PARK ACADEMY
MANAGEMENT SALARY SCHEDULE (ANNUAL)**

EXEMPT

2023/2024

BASED ON 205 CALENDAR DAYS

GROUP 38

Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEPS 7-9	STEPS 10-14	STEPS 15-19	STEPS 20-24	STEP 25
57	91,836	95,050	98,377	101,820	105,384	109,072	112,890	116,841	120,931	125,163	129,544

Job Classification	Range	Days
Coordinators	57	205

Note: Salaries will be prorated using the listed rates for contracts that contain more or fewer days than what is listed

GUAJOME PARK ACADEMY
OFFICE/TECHNICAL SALARY SCHEDULE (ANNUAL)
NON- EXEMPT
2023/2024
BASED ON 217 CALENDAR DAYS

GROUP 40												
Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEPS 7-9	STEPS 10-14	STEPS 15-19	STEPS 20-24	STEP 25	
26	47,445	49,818	52,308	54,924	57,670	60,554	63,581	66,760	70,098	73,603	77,283	
27	63,167	66,325	69,642	73,124	76,780	80,619	84,650	88,882	93,326	97,993	102,892	

Job Classification	Range	Days
Registrar	26	217
Student Data Systems Specialist	27	217

Note: Salaries will be prorated using the listed rates for contracts that contain more or fewer days than what is listed

GUAJOME PARK ACADEMY
OFFICE/TECHNICAL SALARY SCHEDULE (ANNUAL)
NON- EXEMPT
2023/2024
BASED ON 210 CALENDAR DAYS

GROUP 41

Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEPS 7-9	STEPS 10-14	STEPS 15-19	STEPS 20-24	STEP 25
28	44,259	46,472	48,796	51,235	53,797	56,487	59,311	62,277	65,391	68,660	72,093
29	46,925	49,271	51,735	54,322	57,038	59,890	62,884	66,028	69,330	72,796	76,436
30	53,396	56,066	58,869	61,812	64,903	68,148	71,555	75,133	78,890	82,834	86,976

Job Classification	Range	Days
HR Technician	28	210
GESS Manager	29	210
Accountant Specialist	30	210
Human Resources Specialist	30	210

Note: Salaries will be prorated using the listed rates for contracts that contain more or fewer days than what is listed

GUAJOME PARK ACADEMY
OFFICE/TECHNICAL SALARY SCHEDULE (ANNUAL)
NON- EXEMPT
2023/2024
BASED ON 200 CALENDAR DAYS

GROUP 42

Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEPS 7-9	STEPS 10-14	STEPS 15-19	STEPS 20-24	STEP 25
19	29,321	30,787	32,326	33,942	35,640	37,422	39,293	41,257	43,320	45,486	47,760
21	32,324	33,940	35,637	37,419	39,290	41,255	43,317	45,483	47,757	50,145	52,652
22	39,035	40,986	43,036	45,188	47,447	49,819	52,310	54,926	57,672	60,556	63,583
23	35,642	37,424	39,295	41,260	43,323	45,489	47,763	50,152	52,659	55,292	58,057
24	42,158	44,266	46,479	48,803	51,243	53,805	56,495	59,320	62,286	65,401	68,671
25	44,224	46,435	48,757	51,194	53,754	56,442	59,264	62,227	65,339	68,606	72,036

Job Classification	Range	Days
Kitchen Manager	19	200
Library Technician	21	200
Office Assistant	22	200
Attendance Technician	23	200
Administrative Support Specialist	24	200
Administrative Projects Support Specialist	25	200

Note: Salaries will be prorated using the listed rates for contracts that contain more or fewer days than what is listed

GUAJOME PARK ACADEMY
OFFICE/TECHNICAL SALARY SCHEDULE (ANNUAL)
NON- EXEMPT
2023/2024
BASED ON 195 CALENDAR DAYS

GROUP 43												
Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEPS 7-9	STEPS 10-14	STEPS 15-19	STEPS 20-24	STEP 25	STEP 25
21	31,516	33,092	34,747	36,484	38,308	40,224	42,235	44,347	46,564	48,892	51,337	51,337
22	38,058	39,961	41,959	44,057	46,260	48,573	51,001	53,551	56,229	59,040	61,992	61,992

Job Classification	Range	Days
Library Technician	21	195
Office Assistant	22	195

Note: Salaries will be prorated using the listed rates for contracts that contain more or fewer days than what is listed

GUAJOME PARK ACADEMY
OFFICE/TECHNICAL SALARY SCHEDULE (ANNUAL)
NON- EXEMPT
2023/2024
BASED ON 185 CALENDAR DAYS

GROUP 45												
Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEPS 7-9	STEPS 10-14	STEPS 15-19	STEPS 20-24	STEP 25	
22	36,414	38,235	40,146	42,154	44,261	46,475	48,798	51,238	53,800	56,490	59,315	
23	38,021	39,922	41,918	44,013	46,214	48,525	50,951	53,499	56,174	58,982	61,931	
33	36,107	37,912	39,808	41,798	43,888	46,082	48,386	50,806	53,346	56,013	58,814	

Job Classification	Range	Days
Health Services Technician	22	185
Health Services Specialist	23	185
Office Assistant	33	185

Note: Salaries will be prorated using the listed rates for contracts that contain more or fewer days than what is listed

GUAJOME PARK ACADEMY
PARAPROFESSIONAL SALARY SCHEDULE (ANNUAL)
NON- EXEMPT
2023/2024
BASED ON 175 CALENDAR DAYS

GROUP 47

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEPS 7-9	STEPS 10-14	STEPS 15-19	STEPS 20-24	STEP 25
Range											
12	26,779	28,118	29,524	31,000	32,550	34,178	35,887	37,681	39,565	41,543	43,621
13	32,482	34,106	35,812	37,602	39,483	41,457	43,529	45,706	47,991	50,391	52,910
15	39,388	41,358	43,425	45,597	47,877	50,270	52,784	55,423	58,194	61,104	64,159

Job Title	Range	# Days
Instructional Assistant I	12	175
Instr. Asst. SpEd I	12	175
Instructional Assistant II	13	175
Instr. Asst. SpEd II	13	175
Campus Security I	13	175
Campus Security II	15	175

Note: Salaries will be prorated using the listed rates for contracts that contain more or fewer days than what is listed

**GUAJOME SCHOOLS
OCCUPATIONAL
THERAPIST
2023/2024
HOURLY
GROUP 14**

STEPS	RANGE 1
1	\$43.00
2	\$45.15
3	\$47.41
4	\$49.78
5	\$52.27
6	\$54.88

GUAJOME PARK ACADEMY
CLASSIFIED HOURLY SALARY SCHEDULE
NON- EXEMPT

2023/2024

GROUP 35

Range	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEPS 7-9	STEPS 10-14	STEPS 15-19	STEPS 20-24	STEP 25
9	15.75	16.54	17.36	18.23	19.14	20.10	21.11	22.16	23.27	24.43	25.66
10	17.06	17.92	18.81	19.75	20.74	21.78	22.87	24.01	25.21	26.47	27.79
11	15.53	16.31	17.12	17.98	18.88	19.82	20.81	21.85	22.94	24.09	25.30
12	19.13	20.08	21.09	22.14	23.25	24.41	25.63	26.92	28.26	29.67	31.16
13	23.20	24.36	25.58	26.86	28.20	29.61	31.09	32.64	34.28	35.99	37.79
15	28.13	29.54	31.01	32.56	34.19	35.90	37.70	39.58	41.56	43.64	45.82
16	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00
17	24.40	25.62	26.90	28.24	29.65	31.14	32.69	34.33	36.04	37.85	39.74

Based off Classified 185 days Range 11/185/8

Job Title	Range
Student Worker	9
CNS Assistant I	10
Child Care Worker	10
GPPA Lunchtime Supervision	10
CNS Assistant II	11
Instructional Assistant I	12
Instructional Assistant II	13
Instr. Asst. Sped Ed I	12
Instr. Asst. Sped Ed II	13
GESS SITE Lead	13
Campus Security I	13
Campus Security II	15
Enrichment Support	16
Hourly Office Assistant Support	17

GUAJOME LEARNING CENTERS

AGENDA ITEM 8 D

TO: Board of Directors
FROM: Superintendent
DATE: June 13, 2023

SUBJECT: 2023/24 School Calendar Adjustment

Stakeholders Day will be moving from Saturday, May 11th to Saturday, May 4th to prevent the event from conflicting with Mothers' Day weekend.

FISCAL IMPACT:
N/A

RECOMMENDATION:
Approval

Prepared by:
Kevin Humphrey

Approved by:
Kevin Humphrey, Superintendent

GUAJOME LEARNING CENTERS

AGENDA ITEM 8 C

TO: Board of Directors
FROM: Superintendent
DATE: Jun 13, 2023

SUBJECT: GUAJOME LEARNING CENTERS LCAP ADOPTION

The Local Control Accountability Plan (LCAP) being submitted as a three-year plan that has been prepared for its third year of implementation. Updates of progress and funding have been made. We will discuss the adoption of the final document including all necessary updates as mandated.

FISCAL IMPACT:

Will direct decisions on a portion of the revenues expected in 2022-2024

RECOMMENDATION:

Adoption

Prepared by:
Kevin Humphrey

Approved by:
Kevin Humphrey, Superintendent

GUAJOME LEARNING CENTERS

AGENDA ITEM 9A

TO: Board of Directors
FROM: Superintendent
DATE: June 13, 2023

SUBJECT: GUAJOME LEARNING CENTERS COURSE CATALOG ADOPTION

GLC is adopting an updated course catalog to reflect additions and revisions for the upcoming school year. Updates to the GLC course catalog include:

- ✓ Grammatical corrections for continuity
- ✓ Updated language to reflect current practices
- ✓ Removal of CTE and College Prep electives for graduation requirements
- ✓ Updated language to include course descriptions provided by Edmentum

GLC's course catalog additions and revisions will be presented with additional commentary and detailed explanations of updates.

FISCAL IMPACT:

None

RECOMMENDATION:

Administration recommends approval of the GLC Course Catalog

Prepared by:
Kevin Humphrey

Approved by:
Kevin Humphrey, Superintendent

GUAJOME LEARNING CENTERS**AGENDA ITEM 9 B**

TO: Board of Directors
FROM: Superintendent
DATE: June 13, 2023

SUBJECT: GUAJOME LEARNING CENTERS STUDENT HANDBOOK ADOPTION

GLC is adopting an updated student handbook to reflect additions and revisions for the upcoming school year. Updates to the GLC student handbook include:

- Updated language to reflect current practices
- Updated Master Agreement

FISCAL IMPACT:

None

RECOMMENDATION:

Action

Administration recommends approval of the GLC Course Catalog

Prepared by:
Kevin Humphrey

Approved by:
Kevin Humphrey, Superintendent

GUAJOME LEARNING CENTERS**AGENDA ITEM 9 C**

TO: Board of Directors
FROM: Superintendent
DATE: June 13, 2023

SUBJECT: GUAJOME LEARNING CENTERS LOCAL INDICATORS/DATA DASHBOARD

The Local Performance Indicators Report asks local educational agencies (LEAs) to engage in a self-reflection process that helps them to consider where they are with regard to the implementation of family engagement, describe their strengths and progress in the area of family engagement, and identify focus areas for improvement. The results of the self-reflection process were used to inform the LCAP development process. This report will cover the following areas:

- Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)
- Implementation of State Academic Standards (LCFF Priority 2)
- Parent and Family Engagement (LCFF Priority 3)
- School Climate (LCFF Priority 6)
- Access to a Broad Course of Study (LCFF Priority 7)

FISCAL IMPACT:


None

RECOMMENDATION:

Information only

Prepared by:
Kevin Humphrey

Approved by:
Kevin Humphrey, Superintendent




California Dashboard: Local Indicators

Guajome Learning Centers
June 13, 2023


Basic Conditions at School

- **Appropriately Assigned Teachers**
 - 0 Misassignments of EL
 - 0 Misassignments of Teachers
 - 0 Vacant Positions
- **Access to Curriculum Aligned Instructional Materials**
 - 0% of students without access to their own copies of standards aligned instructional materials for use at school and at home
- **Safe Clean and Functional School Facilities**
 - 0 instances where facilities do not meet the good repair standard

 **Standard Met**


Implementation of State Academic Standards

- Professional learning for teaching to standards
- Progress in making instructional materials available in all classrooms
- Progress in implementing policies for delivery of instruction aligned to standards
- Progress in implementing each of the academic standards
- Success in engaging in the following activities:
 - Identifying professional needs of staff and teachers
 - Identifying the needs of individual teachers
 - Providing support to teachers on the standards they have not yet mastered

 **Standard Met**


Parent and Family Engagement

- Building relationships
- Building partnerships for student outcomes
- Seeking input for decision making
- Successful WASC parent and student feedback and visits

 **Standard Met**


School Climate

- GAC includes academic support strategies for students as evidenced by the school's tutoring and help schedules. Teachers must work with students twice a week to provide assignments and answer questions and this is a required strategy. Strategies for biology, chemistry, Spanish, and English. In addition, tutoring is available for math, science and Spanish. Multi-Tiered Support Strategies for students have been used through Jingle Classroom. Google Classroom has been created for specific subjects and includes a variety of resources including Collaborative Quizzes and instructional videos. GAC has a focus on WASC and the impact on student learning and well-being as evidenced by their re-employment policy for students that are struggling to maintain progress and go with the goal of providing parent communication, learning opportunities, and workbooks in order to support student learning and well-being. GAC Students at GAC have access to all curriculum activities through local community partnerships. GAC students have access to be students in the field during and extra-curricular activities provided by Guajome Park Academy. Student voice for GAC is evidenced through monitoring and listening. Teachers are required to meet with students twice a week to offer support and feedback.

 **Standard Met**

Access to Broad Course of Study

- Most courses are delivered through APEX Online Learning System which includes a course of study that is LIL Doorways A-G approved
- Career and Technical Education: Four career exploration paths are available
- Preparing for switch over to Edmentum to broaden access to more courses
- Optional access to:
 - Guajome Park Academy courses
 - Palomar College and Miracosta College courses

 **Standard Met**

Guajome Learning Centers

2000 North Santa Fe Avenue, Vista, CA 92083
Phone: 760-631-8500 Website: www.guajome.net

Board of Directors REGULAR MEETING UNADOPTED MINUTES May 9, 2023

- 1. Public Session - Call to Order**

Luis Llamas called the meeting to order in public session at 3:31 p.m. in Building 1, Student Services Building, Administrative Training Center.

Roll Call and Establishment of Quorum:

Members Present: Luis Llamas, Luis Landin, Kathy Hamamoto

Absent: Joji Davenport
- 2. Approval of Agenda**

Moved by Luis Landin; second by Kathy Hamamoto; Board unanimously approved the agenda with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto
No: 0
Absent: Joji Davenport
- 3. Public Comments on Agenda Items**

None
- 4. Public Comments on Non-Agenda Items**

None
- 5. Charter School Superintendent Report**

A. General Update

Kevin Humphrey informed the board about general updates at Guajome Learning Centers including interviews underway for administration candidates, receipt of WASC accreditation for six years with a mid-cycle visit, and approval from the State Board on May 18 for full funding for GLC.

B. Staff Recognition

Kevin Humphrey extended thanks and congratulations on behalf of GLC and GPA to Linda Knapp on her retirement at the end of the school year.
- 6. Board of Directors**

A. Board of Directors 2023-2024 Calendar Adoption

Luis Llamas presented the proposed GLC Board calendar for the 2023-2024 school year for approval.

Moved by Kathy Hamamoto; second by Luis Landin; Board unanimously approved the Board of Directors 2023-2024 Calendar.

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto
No: 0
Absent: Joji Davenport

B. SDCOE Annual Resolutions

Kevin Humphrey and Julie Hoopes outlined the following SDCOE annual resolutions for board approval.

 1. Designating Authorized Agent to Receive Mail and Pick up Warrants at the County Office- Resolution No. 01-2023/2024

Moved by Kathy Hamamoto; second by Luis Landin; Board unanimously approved SDCOE Resolution No. 01-2023/2024 with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto
No: 0
Absent: Joji Davenport

2. Payment Order Resolution No. 02-2023/2024

Moved by Luis Landin; second by Luis Llamas; Board unanimously approved SDCOE Resolution No. 02-2023/2024 with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto
No: 0
Absent: Joji Davenport

3. Designating Authorized Agent to Sign School Orders (Commercial Warrants)-
Resolution No. 03-2023/2024

Moved by Kathy Hamamoto; second by Luis Landin; Board unanimously approved SDCOE Resolution No. 03-2023/2024 with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto
No: 0
Absent: Joji Davenport

4. Authorization of Replacement of Warrants-Resolution No. 04-2023/2024

Moved by Luis Landin; second by Kathy Hamamoto; Board unanimously approved SDCOE Resolution No. 04-2023/2024 with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto
No: 0
Absent: Joji Davenport

5. Declaration of Need for Fully Qualified Educators-Resolution No. 05-2023/2024

Moved by Kathy Hamamoto; second by Luis Llamas; Board unanimously approved SDCOE Resolution No. 05-2023/2024 with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto
No: 0
Absent: Joji Davenport

6. Designate Authorized Representative to the San Diego County Schools Fringe Benefits
Program Resolution No. 06-2023-2024

Moved by Luis Landin; second by Luis Llamas; Board unanimously approved SDCOE Resolution No. 06-2023/2024 with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto
No: 0
Absent: Joji Davenport

7. Designate Authorized Representative to the San Diego Schools Risk Management Joint
Authority for Workers' Compensation, Property & Liability or any other Risk or Plan
Authorized by Law Resolution No. 07-2023-2024

Moved by Luis Landin; second by Kathy Hamamoto; Board unanimously approved SDCOE Resolution No. 07-2023/2024 with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto

No: 0

Absent: Joji Davenport

7. Human Resources

A. Employee Health Benefits

Kevin Humphrey and Julie Hoopes reviewed the changes to the Employee Health Benefits for 2023-2024.

Fiscal Impact: Total cost to the organization is \$1,829, 239 which signifies a -1.4% decrease in cost.

B. Certificated Employee Handbook

Kevin Humphrey and Julie Hoopes presented the updates for the 2023-2024 Certificated Employee Handbook for board approval.

Moved by Luis Landin; second by Kathy Hamamoto; Board unanimously approved the 2023-2024 Certificated Employee Handbook with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto

No: 0

Absent: Joji Davenport

C. Classified Employee Handbook

Kevin Humphrey and Julie Hoopes presented the updates for the 2023-2024 Classified Employee Handbook for board approval.

Moved by Kathy Hamamoto; second by Luis Landin; Board unanimously approved the 2023-2024 Classified Employee Handbook with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto

No: 0

Absent: Joji Davenport

8. Consent Calendar

The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request of a member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion. No action items were held for discussion.

Moved by Kathy Hamamoto; second by Luis Llamas; Board unanimously approved the Consent Calendar with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto

No: 0

Absent: Joji Davenport

Consent Calendar

A. APPROVAL OF MINUTES

1. Board of Directors Meeting Minutes February 7, 2023

9. Communication from the Board

Luis Llamas reminded the board of the following:

1. Guajome Park Academy's Stakeholders' Day on May 13, 2023

10. Proposed Agenda Items for Future Meetings

None

11. Future Board Meeting Dates

June 13, 2023

12. Adjournment of Public Session

Luis Llamas adjourned the Public Session meeting at 3:59 p.m.