

BUDGET COMMITTEE MINUTES

A meeting of the Springfield School District No. 19 Budget Committee was held on May 5, 2022.

1. WELCOME

Chair Naomi Raven called the meeting to order at 6:01 p.m., stating this would be the first scheduled meeting of the Budget Committee.

Attendance

Board Members attending the meeting included Board Chair Naomi Raven, Jonathan Light, Todd Mann, and Vice Chair Emilio Hernandez. Kelly Mason was absent.

Budget committee members, district staff and community members identified included Superintendent Todd Hamilton, Brett Yancey, John Svoboda, Nancy Cameron, Ken Kohl, Steve Irvin, Andrea Wallace, David Collins and Judy Bowden, Keina Wolf was absent.

2. FLAG SALUTE

Chair Naomi Raven led the group in the flag salute.

3. ELECTION OF OFFICERS:

a.) Chair of Committee

MOTION: Mr. Light nominated and Mr. Kohl seconded the nomination of John Svoboda as Chairman of the Budget Committee. Vote: Passed unanimously.

b.) Vice-Chair of Committee

MOTION: Mr. Mann nominated and Mr. Light seconded the nomination of Ken Kohl as Vice-Chairman of the Budget Committee. Vote: Passed unanimously.

c.) Secretary

MOTION: Mr. Kohl moved and Mr. Light seconded the nomination of Nancy Cameron as Secretary of the Budget Committee. Vote: Passed unanimously.

Chair Raven handed the gavel to budget committee chair, John Svoboda.

4. 2022-2023 BUDGET MESSAGE

Superintendent Hamilton informed the Board and budget committee that the Springfield School District 19 budget would be very stable due to alignment with goals and input from the public and would be in a good position especially when compared to other large Oregon districts.

5. BUDGET DOCUMENT OVERVIEW AND PRESENTATION

a. Review of Prior Information Shared

Mr. Yancey submitted a slide presentation stating he had sent a copy to each Board and budget committee member but had received no feedback. He noted that the January 6th Work Session included: an economic presentation (Tim Duey), current year enrollment and revenue projection, current year budget summary,

ESSER and financial projections. The February 10th Work Session covered: legislative updates by Representative Lively and Senator Beyer; and March 17th Work Session addressed: 2022-23 budget projections and strategy, Student Investment Act update and ESSER update and spending plan (s).

b. Document Overview

Mr. Yancey reviewed the consolidated budget noting the size of the printed publication had dropped to 40 pages from 200.

c. Guiding Assumptions

Mr. Yancey reviewed Beginning Assumptions noting that it would be the second year of the 2021-23 biennial funding. He noted that the six months Oregon Family Leave Act assessment would begin January 1, 2023; early indications would be a ten percent increase in property/casualty/auto insurance, and a five percent increase in services, supplies and materials.

d. 2022-2023 Revenue Assumption

Mr. Yancey reviewed the 2022-2023 General Fund Revenue Assumptions noting an increase in property taxes, a decrease in other local revenue, a decrease in ESD funding due to the district turning operations over to ESD, an increase in the Common School Fund as well as the State School Fund. Beginning Fund Balance would be \$16,600,000 less proposed 2022-2023 budget of \$19,103,159 for a total difference of \$2,503,159.

e. 2022-2023 Expenditure Assumptions

Continuing through the presentation Mr. Yancey reviewed 2022-2023 General Fund Expenditure Assumptions stating changes included an increase in PERS rate change, a reduction in charter schools, capital outlay requests (SHS/THS tracks), and a reduction in co-curricular funding, resulting in an increase of 4.41%.

f. Summary of Proposed General Fund Adjustments

Additions:

- \$900,000 for resurface of SHS and THS tracks
- \$800,000 assessment to general fund for medical insurance
- \$400,000 increase for special education placement, in-line with pre-pandemic levels
- \$300,000 co-curricular fund transfer increase due to increased participation (no fee assessment for students)
- 5.0 fte for certified staff reserve positions
- 3.35 fte for classified increase in technology, transportation and facilities
- .20 fte error adjustment correction in Instructional Technology and an addition of 1.0 fte in Technology Services administration (system analyst)

Reductions:

- \$150,000 reduction in Voluntary Early Retirement contribution
- \$150,000 reduction in support to Print Services (post pandemic)
- \$600,000 reduction in charter school payment (based on projected enrollment)
- \$ 78,000 reduction in transfer for QZAB (debt fully paid)
- 24.57 fte classified staff reduction in life skills program.
- Decrease unappropriated ending fund balance to 6.0% from 8.)5

g. Staffing Review

Mr. Yancey reviewed the status of staff funding noting that while certified positions are filled with reserved funding for additional staff as needed, classified staffing continues to present a problem with current vacancies and upcoming retirements.

h. Next Steps

Mr. Yancey concluded his presentation with Recommended Next Steps:

- Approve 2022-23 proposed budget as presented, or
- A second budget committee meeting on May 5, 2022
- Subsequent meetings of budget committee as needed

- And legal requirement to adopt 2021-23 budget by June 30, 2022 and certify tax levy by July 15, 2022

6. BUDGET QUESTIONS AND/OR CLARIFICATIONS

Chair Svoboda questioned the benefit of inquiring into larger deductible health insurance; Superintendent Hamilton stated that continues to be done, annually, but self-insured continues to be more cost effective. Mr. Light notified the group of his concern regarding a cyberattack and Mr. Collins responded that is a concern and they would continue to test the school systems as well as duplicate daily backups. Mr. Light noted that he had previously suggested improvements to SFHS as well as funding for CTE programs, including materials and musical instruments with no response. Mr. Yancey responded that many of the items had been addressed and projects had been selected based on priorities.

7. PUBLIC INPUT (in person or in writing)

None.

8. APPROVAL OF DOCUMENT

Mr. Mann expressed concern that there was no Board consensus at the March 17th meeting and no opportunity for input. Mr. Yancey replied that the Board had not responded with any input, at the meeting, and the Proposed Operating Budget was distributed one week prior to today's meeting so each board and committee member would have time to review. In addition, there were no requests from the public. Chair Kohl stated there seemed to be fewer budget committee meetings than in prior years; however, Mr. Yancey noted that the committee always had three work sessions.

MOTION: Mr. Irvin moved that the committee accept the proposed 2022-2023 Operating Budget; the motion died due to lack of a second.

Mr. Mann concluded the committee meeting process needed improvement.

9. BUDGET COMMITTEE MEETINGS (if needed)

Chair Svoboda informed the Board and committee of the next meeting on May 12, 2022 at 6:00 p.m.

10. ADJOURNMENT

With no further business, Chairman Svoboda adjourned the Budget Committee Meeting at 8:02 p.m.

(Minutes recorded by Marlene Hockema)