

**KARNS CITY AREA SCHOOL DISTRICT
BOARD ACTION**

June 19, 2023

CALL TO ORDER

--The regular meeting was called to order by Mr. Price at 8:04 p.m.

APPROVAL OF MINUTES

--Approved minutes of the May 8, 2023 regular meeting.

STUDENT REPRESENTATIVE

--No Report.

PUBLIC TO BE HEARD

--No Report.

BOARD LIAISONS

--No Report.

CAFETERIA

--Approved Cafeteria Financial Statement, as submitted.

--Approved Cafeteria Bills, as submitted.

--Approved revised adult lunch price for the 2023-2024 school years, as follows:

- Adult Lunch: \$3.97

ATHLETICS

--Approved the revised pay scale for volleyball sports officials and selecting Joel Ward as Volleyball Officials Assignor effective the 2023-2024 school year, as submitted. (Increase of \$27 for single games and \$25 for double headers)

- Varsity Assignor Fee: \$75/season

- Junior High Assignor Fee: \$75/season

--Approved the Hudl order for the 2023-2024 school year at a cost no to exceed \$8,700.00 and authorize the Athletic Director to sign said order, as submitted.

TRANSPORTATION

--No Report.

BUILDING & GROUNDS

--Approved request(s) for Use of School Facilities, as submitted.

STUDENT ACTIVITIES

--Approved field trip(s), as submitted.

--Appointed Jostens Inc. as school photographer for the 2023-2024 school year, as submitted.

CURRICULUM AND TEXTBOOKS

--Approved the Alternative Educational Services Agreement between Karns City Area School District and Adelphoi Education, Inc. for the 2023-2024 school year, as submitted.

--Approved the Karns City Area School District Jr./Sr. High Parent/Student Handbook for the 2023-2024 school year, as submitted.

--Approved the summer hours for Social Studies and Math department summer work to edit, revise, and write Social Studies & Math curriculum with a cost not to exceed \$5,500 per department, fiscal year 2023-2024, as submitted.

--Approved the Karns City Area School District Elementary Curriculum Guide for the 2023-2024 school year, as submitted.

--Approved the agreement between Karns City Area School District and Glade Run Lutheran Services for Day Student Education for the 2023-2024 school year, as submitted.

--Approved the agreement between Karns City Area School District and Interim HealthCare of Pittsburgh, Inc. for skilled nursing services, as submitted.

POLICY

--No Report

FINANCE

--Approved General Fund Bills, as submitted.

--Approved Treasurer's Report, as submitted.

--Approved Student Activities Fund Report, as submitted.

--Approved the 2023-2024 Homestead/Farmstead Exclusion Resolution, as submitted.

--Adopted the 2023-2024 Final General Fund Budget, as prescribed in Section 687 of the Public School Code AGENDA-2, with Receipts and Expenditures in the amount of \$25,891,861.00 and levy the following change in the real estate tax of:

-- County: Armstrong 2023-2024 Mills: 43.91

-- County: Butler 2023-2024 Mills: 100.29

-- County: Clarion 2023-2024 Mills: 44.63

--Adopted the 2023-2024 Annual Tax Levy Resolution, as submitted.

--Approved the 2023-2024 tuition rates of \$11,388.78 for Elementary and \$13,087.11 for Secondary as certified by the PA Department of Education May, 2023, as submitted.

--Approved the purchase of Cyber Liability be awarded to Travelers casualty and Surety Company of America at a cost of \$11,809.00, as submitted. (Increase of \$0.00 from 22-23)

--Approved the General Property/Liability/Auto/School Board Error & Omissions/Umbrella/Law Enforcement Insurance Policy be awarded to CM Regent Insurance Company at a cost of

\$80,887.00 for the 2023-2024 school year, as submitted. (Increase of \$9,214.00 from 2022-2023)

- Approved Worker's Compensation Insurance Policy with UPMC at a cost of \$40,301.00 for the 2023-2024 school year, as submitted. (Increase of \$1,242.00 from 2022-2023)
- Approved the Budget Transfer, as submitted.
- Appointed the firm of Dillion, McCandless, King, Coulter and Graham as Solicitor of the Karns City Area School District at a rate of \$195/hour, as submitted.

PERSONNEL

- Approved the satisfactory evaluation rate for Dr. Eric Ritzert, Superintendent of the Karns City Area School District for the 2022-2023 school year, as submitted.
- Set the salary for Administrators and Assistant Business Manager effective July 1, 2023 for the 2023-2024 fiscal year, as submitted.
- Approved the Superintendent's/Karns City Area School District's membership in the Pennsylvania Association of School Administrators (PASA) at a cost of \$1,161.00, as submitted. (Increase of \$11.00 from 2022-2023).
- Approved the addition(s)/deletion(s) to the volunteer list, as submitted for the 2023-2024 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168.
 - Add – Mr. Joshua Griffiths, Football Volunteer
- Approved the unpaid leave request for Mrs. Dana Brewer, Cafeteria Worker, on May 19, 2023, as submitted.
- Approved the child rearing leave for Ms. Tori Lark, Health & Physical Education Instructor, from approximately August 17, 2023, with an anticipated date of return on October 16, 2023, using accumulated sick/personal days with the remaining time off unpaid, as submitted.
- Approved the addition(s)/deletion(s) to supplemental positions for the 2023-2024 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as indicated:
 - Resignation – Jeffrey Wagner – Assistant Football Coach: Defensive Coordinator
- Approved the addition(s)/deletion(s) to supplemental positions for the 2023-2024 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as indicated:
 - Hire - Lauren Zanella - Senior High National Honor Society Advisor
 - Hire - Lauren Zanella - Practical Arts Department Head
 - Hire - Lisa Schmitt - Foreign Language Department Head
 - Hire - Cullen Farrell - Debate Team Advisor
 - Hire - Delaney Hindman - Percussion Ensemble
 - Hire - Robert (RJ) Carson - Head Boys Soccer Coach
 - Hire - Justin Ryan - First Assistant Boys Soccer Coach
 - Hire - Taylor Mazzaferro - Girls Volleyball (Varsity Head Coach)
 - Hire - Taylor Mazzaferro - Girls Junior High Volleyball (Head Coach)
 - Hire - Nicole Fox - First Assistant Girls Volleyball (Varsity Assistant Coach)
 - Hire - Brooke Moore - Junior High Cheerleader Coach
 - Hire - Tyrel (TJ) McFarland - Defensive Coordinator (Varsity Football)

--Approved the addition(s)/deletion(s) to supplemental positions for the 2023-2024 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as indicated:

- Jason Hackwelder moves from Sixth Assistant to Fifth Assistant
- Josh Stimac moves from Seventh Assistant to Sixth Assistant
- Post/Advertise: Seventh Assistant (Varsity Football)

--Approved hiring Miss. Allyson Riley for the position of School Counselor at a salary of \$47,700, Masters Step 1, per the current collective bargaining agreement, effective the start of the 2023-2024 school year, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.

--Approved hiring a part-time summer employee who will work less than 30 hours per week at a rate of \$9.50 per hour, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, and current tuberculosis test results, as submitted:

- Cecilia B Morrow

--Motion to approve hiring Ms. Carolyn Kelly for the position of Autistic Support Classroom Teacher at a salary of \$46,500.00, Step 1 Bachelors, per the current collective bargaining agreement, effective the start of the 2023-2024 school year, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, as submitted.

--Approved the position of Building Substitute for the 2023-2024 school year, as submitted.

--Approved the addition(s)/deletion(s) to the Substitute List, as submitted

- Add: Mrs. Susan Evans – Substitute teacher
- Add: Mrs. Christina Double – Substitute Paraprofessional
- Remove: Mrs. Donna Haid – (Emergency Certified)
- Remove: Mrs. Maria Stevenson - (Emergency Certified)
- Remove: Mrs. Ruth Ann Fleeger – Instructional Aide
- Remove: Mrs. Natalie Simpson – Instructional Aide
- Remove: Ms. Patricia Cobaugh – Substitute Teacher

--Approved setting the Support Staff Substitute Rate for the 2023-2024 school year at a rate equal to the year 1 rate of the respective position, per the current Collective Bargaining Agreement.

--Approved travel requests, as submitted.

--Approved assigning Mrs. Brenda Knoll as the Principal of grades 7-9 at Karns City Jr./Sr. High School, Dr. Mike Stimac as the Principal of grades 10-12 at Karns City Jr./Sr. High School, Mr. Shane Spack as Principal of Chicora Elementary School, and Mr. Jeff Wagner as Principal of Sugarcreek Elementary/Director of Transportation for the KCASD, effective July 1, 2023.

--Approved the transfer of Mrs. Julie Mauer from Sugarcreek Elementary School to Chicora Elementary School, effective immediately.

--Authorized the Administration to post/advertise from the anticipated opening of junior high mathematics position, effective the 2023-2024 school year.

CAPITAL RESERVE

--Approved Capital Fund Bill(s), as submitted.

--Approved Capital Projects Bill(s), as submitted.

--Accepted the Change Order 1 for the Chicora Project, with a credit of \$6,300.00, as submitted.

BCAVTS REPORT

--No Report.

MISCELLANEOUS

- Approved the agreement between Karns City Area School District and Butler County Children's Center DBA Early Learning Connections for use of the Pre-K Counts classroom at the Sugarcreek Elementary School modular for a one-year period beginning September 1, 2023, as submitted.
- Approved the renewal of BoardDocs LT for the 2023-2024 school year, at a cost of \$2,700, as submitted.
- Approved the quote from Senso for Classroom Management Software at a cost not to exceed \$7,750.00, as submitted.
- Approved the renewal for Renaissance Learning – Accelerated Reader, Star Reading, and Star Early Literacy Software at a cost not to exceed \$13,446.10, as submitted.
- Approved the renewal of Microsoft ESS Software licensing and maintenance from BluChip Solutions with a cost of \$11,859.50 as submitted. (Increase of \$00.00 from 2022-2023)
- Approved participation in the Midwestern Intermediate Unit IV Consortium Program for Guest Teachers (formerly Emergency Certified) for the 2023-2024 school year, as submitted.
- Authorized the Midwestern Intermediate Unit IV (MIU IV) to file an application to continue a regional Education Learning to Employment and Career Training (ELECT) program on behalf of the Karns City Area School District, as submitted.
- Authorized the voluntary participation of students in grades 6, 8, 10 & 12 in the Pennsylvania Youth Survey (PAYS) at no cost to the District, as submitted.
- Approved the semi-annual review of the ARP ESSER Health and Safety Plan, as submitted.
- Accepted the donation of \$2,200.00, from Calumet Penreco, 1 Trumpet and 2 Flutes, by Brenda Knoll, and "Travels along the Buffalo", from Mr. Rabbitt, as submitted.
- Declared the list of items submitted by Dr. Michael Stimac and Mr. Shane Spack of no value to the District and authorized the Administration to donate or dispose of items, as submitted.
- Tabled the agreement between Karns City Area School District and Treering Yearbook Services, to produce the 2023-2024 high school yearbook, at no cost to the District, as submitted.
- Approved the agreement between the Karns City Area School District and Pitney Bowes for postage services, with a cost not to exceed \$139.45, monthly, as submitted.
- Approved the renewal of EDULINK Software Solutions for PAETEP, the teacher evaluation software, at a cost of \$4,932.00 for the 2023-2024 school year, as submitted.

ADJOURNMENT

--The meeting adjourned at 9:28 p.m.

POSTING

TO: Staff

FROM: Eric D. Ritzert, Ed.D.
Superintendent of Schools

DATE: June 19, 2023

SUBJECT: Posting of Vacancies

The Karns City School Board authorized the Administration to post the following vacancy:

- Seventh Assistant (Varsity Football)
- Anticipated Junior High Mathematics Teacher
- Building Substitute

If you are interested in applying for this position, please do so in writing by July 7, 2023.