



TOWN OF GREENWICH

Old Greenwich School Building Committee
Tuesday, June 6, 2023
7:00am
Old Greenwich School and via Zoom

Meeting Notes

Committee Roster

Name	Present	Absent
Voting Members		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)		A
Jason Brown		A
Cristina Dawson	P	
Leigh Erin Izzo	Zoom	
Leander Krueger	P	
Stephen Selbst (BET Rep)	Zoom	
Michael Joseph Mercanti-Anthony (BOE Rep)	Zoom	
Ex Officio Members		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	P	
Molly Saleeby (RTM)	Zoom	
John Vallerie (DPW)		A
Peter Lowe (P&Z)	P	
Liaisons		
Peter Schweinfurth (Liaison, EMAC)	P	
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
Project Team		
David Stein (Silver Petrucelli & Associates)	Zoom	
Paul Jorgensen (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)	Zoom	
Amanda Cleveland (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	Zoom	
Jeff Anderson (Downes Construction Company)	Zoom	
Guests		
Kathryn Cooper	Zoom	
Clare Kilgallen	Zoom	

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 7:04 am
2.00	Housekeeping	<ul style="list-style-type: none"> None
3.00	Approve minutes from May 23 and May 30 meetings	<ul style="list-style-type: none"> Motion to approve meeting minutes by Leander Krueger, second Cristina Dawson, Vote 7-0-0
4.00	Financial Update <ol style="list-style-type: none"> a. Discuss and vote to approve the following invoices: <ol style="list-style-type: none"> i. Owner's representative invoice #2 for \$3,655.00 ii. Legal invoice #627676 for \$5,462.50 iii. Legal invoice #629108 for \$2,517.50 	<ul style="list-style-type: none"> Chair advised that both invoices are within committee-approved budget for pre-construction phase Motion to approve owner's representative invoice #2 for \$3,655 by Leander Krueger, second Cristina Dawson, Vote 7-0-0 Motion to approve legal invoices #627676 and #629108 in the amounts of \$5,462.50 and \$2,517.50, respectively, by Leander Krueger, second Cristina Dawson, Vote 7-0-0
5.00	Project Team Update <ol style="list-style-type: none"> a. Downes Construction Company to present estimates for draft Schematic Design b. Discuss follow-on steps 	<ul style="list-style-type: none"> Downes advised that it was in the middle of conducting a typical estimate reconciliation process with a second estimate from PM&C. Downes needs to comb through the details of the estimates, to include looking closely at Option A and taking time to allocate the breakdown of costs to the infrastructure budget created by KG&D during the OGS Feasibility Study in 2020. Downes expects that the estimating process for the Schematic Design phase will be complete and ready to present to the building committee on Tuesday June 13, 2023. EMAC liaison asked for introduction to Bob Banning at SP&A to discuss HVAC systems. Chair and Paul Jorgenson of SP&A agreed to facilitate. SP&A agreed to share draft renderings of the front entry in the coming days.
6.00	Public Relations Update <ol style="list-style-type: none"> a. Upcoming schedule 	<ul style="list-style-type: none"> Committee discussed the follow-up parent engagement session scheduled for June 13, 2023 at 9am, which would be after the estimates are received. BOE Rep Mercanti-Anthony said that OGS would be on the upcoming BOE agenda on June 14. Follow-up Student engagement session will likely be postponed until the fall.
7.00	Adjourn	<ul style="list-style-type: none"> 7:37am motion to Adjourn by Leander Krueger, second Cristina Dawson