



# TOWN OF GREENWICH

**Old Greenwich School Building Committee**

**Tuesday, May 23, 2023**

**7:00 am**

**Old Greenwich School Media Center and via Zoom**

**Meeting Notes**

Committee Roster

Name	Present	Absent
<b>Voting Members</b>		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	Zoom	
Jason Brown		A
Cristina Dawson	Zoom	
Leigh Erin Izzo	Zoom	
Leander Krueger	P	
Stephen Selbst (BET Rep)	P	
Michael Joseph Mercanti-Anthony (BOE Rep)	Zoom	
<b>Ex Officio Members</b>		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	P	
Molly Saleeby (RTM)	P	
John Vallerie (DPW)		A
Peter Lowe (P&Z)	P	
<b>Liaisons</b>		
Peter Schweinfurth (Liaison, EMAC)	P	
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
<b>Project Team</b>		
Lawrence Rosati (Morganti Group)	Zoom	
David Stein (Silver Petrucelli & Associates)	Zoom	
Paul Jorgensen (Silver Petrucelli & Associates)	Zoom	
Amanda Cleveland (Silver Petrucelli & Associates)		A
Dean Petrucelli (Silver Petrucelli & Associates)		A
Jeff Anderson (Downes Construction Company)	Zoom	
Chris Cyr (Downes Construction Company)	Zoom	
<b>Guests</b>		
Leslie Moriarty (Board of Estimate & Taxation)	Zoom	

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> <li>Meeting was called to order at 7:05 am</li> </ul>
2.00	Housekeeping	<ul style="list-style-type: none"> <li>No housekeeping</li> </ul>
3.00	Approve minutes from May 16 and 18 meetings	<ul style="list-style-type: none"> <li>Motion by Leander Krueger, second Stephen Selbst, Vote 8-0-0</li> </ul>
4.00	Project Team Update <ul style="list-style-type: none"> <li>a. Schematic Design – update &amp; schedule</li> </ul>	<ul style="list-style-type: none"> <li>Owner’s Representative reported that he is tracking items to follow up on after Schematic Design report completion. Scheduling call for Friday May 26 to discuss soft cost budget with Downes, SP&amp;A, and OGSBC Chair and Vice Chair. Will track on setting call with OSCG&amp;R after Memorial Day.</li> <li>SP&amp;A is working to narrate scope of work in draft Schematic Design report to be presented to the committee on May 30. All drawings are being uploaded as available so Downes and PM&amp;C can begin their estimating processes.</li> <li>Downes will schedule and host a June 5<sup>th</sup> reconciliation meeting for project estimates that will be delivered to the committee on June 6.</li> </ul>
5.00	Financial Update <ul style="list-style-type: none"> <li>a. Discuss and vote to approve owner’s representative contract</li> </ul>	<ul style="list-style-type: none"> <li>Owner’s Representative contract to be finalized in the coming week, expect committee to vote on it on May 30</li> <li>Draft of Construction Manager contract likely to be provided to Downes week of May 29</li> </ul>
6.00	Public Relations Update <ul style="list-style-type: none"> <li>a. Upcoming schedule</li> </ul>	<ul style="list-style-type: none"> <li>Follow up engagement sessions for parents, teachers and students will be scheduled for June 13, times to be determined in the coming week. Will decide follow up engagement session for neighbors by June 6, likely to be scheduled before the end of June</li> <li>Chair and BET Rep to meet with BET Chair and Vice Chair on Wednesday May 24 to update on OGSBC timeline and when estimates will be available</li> <li>Chair and BOE Rep to work with BOE to schedule special meeting on June 6 or 7 and preliminary discussion of estimate framework at BOE Retreat on June 1</li> <li>Chair and RTM Rep to work with RTM Moderator to get resolutions ready and schedule special meeting if needed</li> </ul>
7.00	Adjourn	<ul style="list-style-type: none"> <li>7:40am motion to adjourn from Leander Krueger, second from Stephen Selbst</li> </ul>