

**St. Helens School District #502
Board of Directors Work Session Minutes
May 10, 2023**

The St. Helens School District Board of School District #502 convened in a Work Session at 6:30 p.m. in the District Office board Room of the District, County and State, and via Zoom, on May 10, 2023. This meeting was open to the public as well as observable at:

https://us02web.zoom.us/webinar/register/WN_wUshFO3UTbSU1Uq3NH04Lg.

Members of the community interested in commenting on agenda items were invited to so during the portions of the meeting designated for comments by visitors, or, if they wished to address the Board via Zoom, by emailing the Board of Directors prior to 5:00 on Wednesday, May 10, 2023 at: sb502@sthelens.k12.or.us with their topic of discussion.

PRESENT

Those present were:

Melody Killens, Board Chair
Bill Amos, Vice Chair
Trinity Monahan, Board Member
Ryan Scholl, Board Member
Kellie Smith, Board Member
Colton Freeman, Student Representative to the Board
Scot Stockwell, Superintendent
Jessica Seay, Director of Fiscal Services
Kristi Ward, Executive Assistant

Not Present:

CALL TO ORDER

Melody Killens called the School Board Work Session to order at 6:30 p.m. followed by the flag salute.

AGENDA APPROVAL

Bill Amos entered a motion to approve the agenda as presented. Kellie Smith seconded; the motion to approve the agenda carried unanimously.

VISITORS TO ADDRESS THE BOARD

- No requests to address the Board were received.

CONSENT AGENDA

Bill Amos entered a motion to approve the consent agenda as presented. Trinity Monahan seconded; the motion to approve the consent agenda carried unanimously.

NEW BUSINESS

- Superintendent Stockwell presented information about the amount of instructional time students in the District received during the 2022-23 school years, and noted that there were two days cancelled due to inclement weather. Members reviewed the information and determined that the instructional time provided still exceeded the minimum requirement, so there would not be days added to the current calendar.
- Melody Killens listed the policies currently under review by the Board:
 - EHB - Cybersecurity
 - GCBDF/GDBDF – Paid Family Medical Leave Insurance
 - IGBHD – Program Exemptions
 - JGE – Expulsion
 - KL – Public Complaints

Members discussed the value and implications of policy IGBHD and reviewed the previously adopted version. Members will consider the policy recommendations provided by OSBA over the next two weeks and vote at the regular meeting in May.

- Jessica Seay provided members with the history of the requests for proposals (RFP's) received for the HVAC upgrades needed at Columbia City Elementary. Two bids were entered during the first cycle, both exceeding the Districts allocated resources. One response was received during the second cycle, and the District recommends the Board, acting as the Local Control Review Board (LCRB), awards the contract to Apex mechanical, LLC, accordingly.
- Superintendent Stockwell provided the recommended bell schedules for the 2023-24 school year, as provided by the School Schedules Start and Dismissal Committee. Members discussed the pros and cons of the two options provided, and agreed to concur with the committee's recommendation. Superintendent Stockwell agreed to take their input back to the team, discuss whether any final adjustments will be made, and get the final decision back to the Board. Trinity Monahan noted that he would like to include parent input when the bell schedules are considered again next spring.
- Superintendent Stockwell reported that the District has been working closely with the Broadleaf Arbor Apartments team and Durham Services to be sure there is a safe way for students who reside in the complex to be picked up and dropped off by District buses. A plan has been developed, and parties agree to continue to communicate about the topic. Several Board members expressed their concern about pedestrian safety for students around the property.
- Bill Amos entered a motion to amend the agenda by adding:

Action Item 7.1 Award Contract for HVAC Improvements to Apex Mechanical
Kellie Smith seconded, the motion to so amend the agenda carried unanimously.

VISITORS TO ADDRESS THE BOARD

- No requests to address the Board were received.

ACTION ITEMS

- Trinity Monahan entered a motion to approve award the contract for HVAC improvements to Apex Mechanical. Bill Amos seconded; the motion to so award the contract carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.1	Seconded the motion	Bill Amos	X		
7.1		Melody Killens	X		
7.1		Ryan Scholl	X		
7.1	Entered a motion	Trinity Monahan	X		
7.1		Kellie Smith	X		

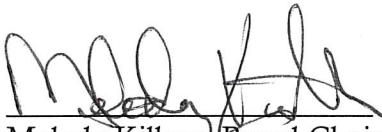
UPCOMING MEETING INPUT

May 17, Board Planning Session, 6:00 p.m.

- Review SHHS Construction Updates and Options

ADJOURNMENT

Chair Killens adjourned the Board Work Session at 8:03 p.m.


Melody Killens, Board Chair


Scot Stockwell, Superintendent

