

October 10, 2022
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:30 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. William Huffman, Mrs. Melanie Sauter, Mr. Jeff Kindschuh, Mr. Luke Crabill, Ms. Patricia Gouker and Mr. Michael Buckley. Absent were Mrs. Tara Bolton and Mr. Eric Flickinger. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Robert Walker, Principals Mr. Matthew Muller, Mrs. Autumn Zaminski, Mr. Christopher Cobb, Dr. Christopher Bowman, Dr. Garry Himes and Assistant Principal Mr. Andrew Walker. Also present were Dr. Stephanie Corbin, Mr. Doug Wherley and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Huffman made a motion, seconded by Mrs. Sauter to approve the minutes of the September 12, 2022 Committee of the whole meeting and the September 19, 2022 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 4,349,030.92	
Deposits	24,108,972.47	
Withdrawals	<u>15,206,866.77</u>	
Balance 10/1/22		\$13,251,136.62

PSDLAF Flex CD

Previous Balance	\$ 7,986,033.23	
Deposits	10,268,340.66	
Withdrawals	<u>0.00</u>	
Balance 10/1/22		\$18,254,373.89

PSDLAF Bond 2019

Previous Balance	\$ 1,440,380.55	
Deposit	2,552.75	
Withdrawals	<u>236,896.20</u>	
Balance 10/1/22		\$1,206,037.10

PSDLAF Capital Reserves

Previous Balance	\$ 838,975.62	
Deposits	1,573.63	
Withdrawals	<u>0.00</u>	
Balance 10/1/22		\$840,549.25

Roll call vote: Mr. Huffman-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Ms. Gouker-aye; Mr. Crabill-aye; Mr. Kindschuh-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Kindschuh to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fun invoices as listed to include Checks #10007644 to #10007781. Pay Wires #8000000290 to #8000000300. ACH debits #9000022258 to #9000023235. The total amount of General Fund items paid is \$4,350,364.68. No Capital Reserve invoices were paid. Food Service invoices to include Checks #50000997 to #50001020 and ACH #9000000001. Total Food services fund payments in the amount of \$115,160.89 and Construction Bond invoices to include Checks #45000503 to \$45000505 in the amount of \$236,896.20 were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit for August, 2022.
3. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit for September, 2022.

Roll call vote: Mr. Huffman-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Ms. Gouker-aye; Mr. Crabill-aye; Mr. Kindschuh-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mr. Crabill to:

1. **(Ways & Means/Curriculum)** Recommend approval of the field trip below for the 2022-2023 school year.

CVIS				
NAME		GRADE	DATE	TITLE/PLACE
Guiher	Susan	4th Grade	5/9/2023	Indian Echo Cavern & Hershey Chocolate World
Guiher	Susan	4th Grade	5/10/2023	Indian Echo Cavern & Hershey Chocolate World

2. **(Ways & Means/Curriculum)** Recommend approval for the New Oxford High School Marching Band, with Shawn Campopiano as representative, to compete in a USBands band competition in Williamsport, MD on Saturday, October 8, 2022. This competition is to replace the band competition that was canceled on Saturday, October 1, 2022. Verbal approval was given by the Board of Directors on October 3, 2022 to approve retroactively.
3. **(Ways & Means/Curriculum)** Recommend approval of Phoebe Pirnar from Germany as a foreign exchange student for the 2022-2023 school year. (Host parents: Jamie and Dane Baumgardner)

Roll call vote: Mr. Huffman-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Ms. Gouker-aye; Mr. Crabill-aye; Mr. Kindschuh-aye and Mr. Graft-aye. Motion was carried.

Mr. Kindschuh made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance for the resignation of Dawn Donnelly as a permanent building substitute teacher for New Oxford Elementary School, effective September 26, 2022.
2. **(Personnel)** Recommend acceptance for the resignation of Jason Stacknick - ELA Grade 8 at New Oxford Middle School, effective September 30, 2022, however, held until either the position is filled or November 29, 2022.
3. **(Personnel)** Recommend approval of Lynne Miller as the Data Manager Curriculum Leader for Grades K-12 for the 2022-2023 school year.
4. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2022-2023 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>
Travis Martin	Chess
Jarrold Linn	Bowling
Nathan Myers	Boys Basketball Head Coach
Ian Bosserman	Boys Basketball Asst. Coach
Brandon Horick	Boys Basketball Asst. Coach
Derek Starner	Boys Basketball Asst. Coach
Mike Englar	Girls Basketball Head Coach
Tiffany Jamison	Girls Basketball Asst. Coach
Wayne McIntyre	Girls Basketball Asst. Coach
Frederick (BJ) Wilke	Girls Basketball Asst. Coach
Brian Martin	Wrestling Head Coach

Ronald Floess	Wrestling Asst. Coach
Shaun Wagner	Wrestling Asst. Coach
Cody Gladfelter	Wrestling Asst. Coach
Ben Olewiler	Swimming Head Coach
Kara Olewiler	Swimming Asst. Coach

5. **(Personnel)** Recommend approval for the following transfers for the 2022-2023 school year:
 - Jennifer Baltzley from substitute food services worker to food services worker at New Oxford High School retroactive to October 3, 2022.
 - Tiffany Miller from substitute food services worker to food services worker at New Oxford Middle School, retroactive to October 3, 2022.
6. **(Personnel)** Recommend employment of Kevin Johnson as a student custodian at the Conewago Valley School District Office, retroactive to October 3, 2022, pending having met all required Federal, State, and local hiring regulations.
7. **(Personnel)** Recommend approval of the attached list of bus drivers approved by Lincoln Coach Lines, Inc. to transport Conewago Valley students for the 2022-2023 school year.

To Approved Bus/Van Driver Listing

8. **(Personnel)** Recommend approval of the attached list of day-to-day substitute teachers for the 2022-2023 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Dawn Donnelly (retro 9/27/22)	Dr. Jacqueline Murren (retro 10/3/22)
Shelley Rex (retro 9/26/22)	Rebecca Sneeringer (retro 10/3/22)

9. **(Personnel)** Recommend approval of the attached list of day-to-day substitute support staff for the 2022-2023 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Kenneth Bollinger (cafe)(retro 10/3/22)

10. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Axline, Angelia D.	Brashewitz, Heather M.	Brogan, Devon A.
Carbaugh, Brian A.	Forbes, Tammy M.	Gorman, Lily M.
Henry, Ryan A.	King, Dennis E.	Leach, Samantha L.
Leach, Tyler J.	Liss, Daniel A.	Lua Lua, Devy N.
Mallory, Cheryl A.	McIntyre, Jessica R.	McSherry, Jennifer L.

Noel, Sean D.	Orendorff, Sarah A.	Patterson, Kristin B.
Peres, Jessica R.	Ragula, Kaitlyn E.	Schmidt, Kristen L.
Schmidt, Megan D.	Shifflett, Siera	Snyder, Brittany N.
Snyder, Christopher A.	Storm, Steven M.	Strausbaugh, Katrina
M.Strausbaugh, Ryan O.	Topper, LoriAnne	

11. **(Personnel)** Recommend acceptance for the resignation of Heather Kress-Greenlee as a personal care aide at Conewago Township Elementary School, effective at the end of the day on October 7, 2022.
12. **(Personnel)** Recommend employment of Tina McMaster as an instructional aide at New Oxford High School, (Category: Full-time school-term) at the wage established in Addendum A*(Range 3a), effective October 17, 2022, pending having met all required Federal, State, and local hiring regulations.
13. **(Personnel)** Recommend employment of Elizabeth Coover as a Temporary Professional Employee - Grade 1 Teacher at New Oxford Elementary School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, effective November 21, 2022, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
14. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Ashley Robart, Grade 5 Teacher at Conewago Valley Intermediate School, such leave to begin approximately March 13, 2023 and extend through to April 28, 2023, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
15. **(Personnel)** Recommend approval of the attached list of day-to-day substitute teachers for the 2022-2023 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Kelly Senft

16. **(Personnel)** Recommend approval of the attached list of day-to-day substitute support staff for the 2022-2023 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Hunter Crabbs

17. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Amanda M. Kress

Roll call vote: Mr. Huffman-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Ms. Gouker-aye; Mr. Crabill-aye; Mr. Kindschuh-aye and Mr. Groft-aye. Motion was carried.

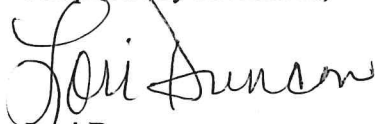
Mr. Huffman made a motion, seconded by Ms. Gouker to:

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Beginning Champions Wrestling Club with Brian Tomecek as representative, to use the New Oxford High School main gymnasium, wrestling room, and cafeteria area (no kitchen) on January 7, 2023, from 9:00 am to 2:00 pm for a League Wrestling Match, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Relay for Life of the Hanover Area (American Cancer Society) with Jen Barron as representative, to use the District Stadium including the track, front and rear parking lots, (should a weather emergency arise they request access to the New Oxford High School main gymnasium, cafeteria, and classrooms for the safety of the participants), on June 24, 2023 from 2:00 pm to 10:00 pm (will need access on Friday evening/Saturday morning for set up and then after the event for post tear down), for the Relay for Life, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Boys Youth Lacrosse Club Association with Sarah Clark as representative, to use the Conewago Valley Intermediate School soccer practice field on October 21, and November 4, 2022 from 4:30 pm to 6:30 pm for fall practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Ms. Gouker-aye; Mr. Crabill-aye; Mr. Kindschuh-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:03 p.m.

Respectfully submitted,



Lori Duncan
Secretary