

May 8, 2023
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:30 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. Jeff Kindschuh, Mr. Michael Buckley, Mr. William Huffman, Mr. Eric Flickinger and Mrs. Beth Farnham. Absent were Mr. Luke Crabill, Mrs. Melanie Sauter and Ms. Pat Gouker. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Brad Sterner, Principals Mr. Christopher Cobb, Dr. Larry Sanders, Mr. Joshua Schaffer, Mrs. Autumn Zaminski, Dr. Christopher Bowman and Mr. Drew Little. Also present were Mr. Matt Muller, Mr. Doug Wherley and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Huffman made a motion, seconded by Mr. Buckley to approve the minutes of the April 3, 2023 Committee of the whole meeting and the April 10, 2023 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mr. Kindschuh made a motion, seconded by Mr. Huffman to elect Mr. Michael Buckley as Board Treasurer for a one-year term. By voice vote, the motion was carried.

Mr. Groft made a motion, seconded by Mr. Flickinger to elect Mrs. Lori Duncan as Board Secretary for a one-year term. By voice vote, the motion was carried.

Mr. Buckley made a motion, seconded by Mr. Kindschuh to file the Treasurer's report for audit.

The Treasurer's report showed:

<u>PA School District Liquid Asset Fund</u>			
Previous Balance	\$3,613,749.31		
Deposits	4,046,883.07		
Withdrawals	<u>6,878,883.47</u>		
Balance 5/1/23			\$781,748.91
<u>PSDLAF Flex CD</u>			
Previous Balance	\$15,278,906.57		
Deposits	73,511.80		
Withdrawals	<u>1,020,995.90</u>		
Balance 5/1/23			\$14,331,422.47

PSDLAF Bond 2019

Previous Balance	\$1,571,400.30	
Deposit	5,573.50	
Withdrawals	<u>221,328.25</u>	
Balance 5/1/23		\$1,355,645.55

PSDLAF Capital Reserves

Previous Balance	\$ 928,994.55	
Deposits	3,633.66	
Withdrawals	<u>0.00</u>	
Balance 5/1/23		\$932,628.21

Roll call vote: Mr. Buckley-aye; Mr. Huffman-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mr. Flickinger to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10008503 to #10008610. Pay Wires #8000000378 to #8000000392. ACH Debits #9000029771 to #9000030775. The total amount of General Fund items paid is \$6,683,037.15. No Capital Reserve invoices were paid. Food Service invoices to include Checks #50001164 to #50001185. Total Food Services fund payments in the amount of \$81,408.17 were paid. Construction Bond invoices were paid to include Checks \$45000510 to #45000511 in the amount of \$221,328.25.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend that cafeteria lunch prices for the 2023-2024 school year remain at \$2.50 for the elementary and intermediate schools, \$2.75 for secondary schools, and 50¢ for milk. The cafeteria breakfast price for the 2023-2024 school year will remain at \$1.50 for all students.
4. **(Finance)** Recommend that the \$75,377,800 General Fund Budget for the 2023-2024 school year be proposed for adoption at the next regularly scheduled meeting of the Board subject to revisions as may come to be advisable, and that the Secretary take such action as may be necessary to meet the provisions of the law with reference to the public notice. (15.6691 mills real estate)
5. **(Finance)** Recommend the authorization of the homestead and farmstead exclusion real estate tax assessment reductions for qualified properties within the Conewago Valley School District for the school year beginning July 1, 2023, under the provisions of the

Homestead Property Exclusion Program Act (Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

6. **(Finance)** Recommend the Secretary/Business Manager be authorized to make such minor changes to function, categories, or line items of the 2022-2023 General Fund Budget as may be necessary at any time prior to the filing of the Annual Financial Report to avoid over expenditure, provided that the additions equal the subtractions so as not to exceed the established gross in approved expenditures for the 2022-2023 school term, subject to ratification by the Board.
7. **(Finance)** Recommend acceptance of the contract for Kochenour, Earnest, Smyser, and Burg, Certified Public Accountants, to conduct the annual audit of financial records of the District, as required by the Department of Education, for a fee of \$13,000.
8. **(Finance)** Recommend that the District schools be authorized to make available to students for the 2023-2024 school year participation in “school accident insurance”, at their own expense, through Christian Baker Company and A-G Administrators, LLC, at an annual cost of \$22.50 for “school time coverage” and \$90 for “24 hour coverage” and that the District pay for all District sports, including band and cheerleading and “School Trips and Special Activities Rider” at a cost of \$10,239.

Roll call vote: Mr. Buckley-aye; Mr. Huffman-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mr. Flickinger to:

1. **(Ways & Means/Curriculum)** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated April 17, 2023.
2. **(Ways & Means/Curriculum)** Recommend approval of the Letter of Agreement between True North Wellness Services and Conewago Valley School District regarding D & A SAP liaison services - and SAP School Based Clinical Services for the 2023-2024 school year at a cost of \$49,160.30.
3. **(Ways & Means/Curriculum)** Recommend approval of the firm of Stock & Leader be appointed as solicitors for the 2023-2024 school year.
4. **(Ways & Means/Curriculum)** Recommend approval of the additional field trips below for the 2022-2023 school year.

MAY FIELD TRIP REQUESTS 2022-2023				
NAME	GRADE	DATE	TITLE/PLACE	COST TO DISTRICT
Laurie Miller	6th	5/15/23	6th gr tour of NOMS	0.00
Lily Trayer	3rd LS	5/19/23	3rd gr Life Skills tour CVIS	0.00

5. **(Ways & Means/Curriculum)** Recommend approval of Alexandre Millet from France as a foreign exchange student for the 2023-2024 school year. (Host parent: Christine Herbert)
6. **(Ways & Means/Curriculum)** Recommend approval of Michael Yamba from Sierra Leone as a foreign exchange student for the 2023-2024 school year. (Host parent: Christine Herbert)
7. **(Ways & Means/Curriculum)** Recommend approval of the additional field trips below for the 2022-2023 school year.

MAY FIELD TRIP REQUESTS 2022-2023				
NAME	GRADE	DATE	TITLE/PLACE	COST TO DISTRICT
Kim Gray	CVIS LS	5/22/23	JOBO Farms	0.00
Chris Bowman	12	5/23/23	Walk the Halls/District Buildings	0.00

8. **(Ways & Means/Curriculum)** Recommend approval of two (2) additional Act 80 days to the 2022-2023 school year for Parent-Teacher Conferences on November 22 and 23, 2022.
9. **(Ways & Means/Curriculum)** Recommend approval of Flexible Instruction Days (FID) application to the Pennsylvania Department of Education (PDE) for the period of July 1, 2023 through June 30, 2026.

Roll call vote: Mr. Buckley-aye; Mr. Huffman-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Huffman to:

1. **(Personnel)** Recommend acceptance for the resignation of Sherry Shaffer, food service worker at New Oxford Elementary School, effective at the end of the day on April 19, 2023.

2. **(Personnel)** Recommend approval of the following transfers for the 2023-2024 school year:
 - Elizabeth Coover from Grade 1 Teacher at New Oxford Elementary School to Grade 4 Teacher at Conewago Valley Intermediate School.
 - Autumn Forry from Grade 6 Learning Support Teacher at Conewago Valley Intermediate School to Grade 3 Teacher at Conewago Township Elementary School.
3. **(Personnel)** Recommend employment of Katie Wherley as a Temporary Professional Employee - Life Skills Support Teacher at New Oxford High School, at a salary equal to Masters +36, Step 6 of the applicable negotiated agreement, effective August 15, 2023, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
4. **(Personnel)** Recommend employment of Kayla Henry as a Temporary Professional Employee - Kindergarten Teacher at New Oxford Elementary School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective August 15, 2023, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
5. **(Personnel)** Recommend employment of Hudson Smith as a Temporary Professional Employee - Music Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective August 15, 2023, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
6. **(Personnel)** Recommend employment of Lacey Shearer as a Temporary Professional Employee - Grade 1 Teacher at Conewago Township Elementary School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective August 15, 2023, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
7. **(Personnel)** Recommend employment of Lorrie Hrycek, Supervisor of Special Education & Student Services, effective July 10, 2023, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
8. **(Personnel)** Recommend approval of the attached list of extracurricular coaching assignments for the 2022-2023 school year only, pending completion of any required PIAA training and certifications, having met all Federal, State, and local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

To the 2023-2024 Fall Extra Curricular Coaching Positions

9. **(Personnel)** Recommend approval of the attached list of day-to-day substitute teachers for the 2022-2023 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Kayla Henry (retro 4/17/23) Steven Lawrence (retro 4/27/23)
Lessel, Christopher (retro 5/1/23)

10. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Avery, Courtney O.	Batiz, Nichole B.	Brown, Kristen D.
Chrismer, Amanda L.	Garcia, Sandra	Hagerman, Sharon L.
Helphenstine, Patrick E.	Looman, Danielle M.	Lupian, Lolita L.
McGowen, Joshua R.	Mobley, Courtney A.	Sanders, Ashley M.
Shindler, Ashley F.	Smith, Sara C.	Warner, Kayla A.
Winters, Kristin E.		

11. **(Personnel)** Recommend employment of Madison Meeks as a Temporary Professional Employee - Grade 1 Teacher at New Oxford Elementary School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective August 15, 2023, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

12. **(Personnel)** Recommend approval of the attached list of extracurricular activity advisor assignments for the 2023-2024 school year only, pending having met all Federal, State, and local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

To 2023-2024 Activity Advisor Assignment List

13. **(Personnel)** Recommend employment of Christina McLaughlin, Principal of Conewago Valley Intermediate School, effective July 1, 2023, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
14. **(Personnel)** Recommend approval of Andrew Miller as a 2023 summer computer technician effective May 30, 2023, at the established rate, pending appropriate approvals as needed.
15. **(Personnel)** Recommend approval of Mike DeFilippo as a 2023 summer painter at district locations as needed, effective May 30, 2023, at the established rate, pending appropriate approvals as needed.
16. **(Personnel)** Recommend approval of the following transfer: Kelly Kuhn from Guidance Paraprofessional (Wage Range 5a) at New Oxford High School to Secretary to the Assistant Superintendent (Wage Range 1b) in the District Office, effective June 1, 2023.

17. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Nate Edwards	Girls Head Basketball Coach	\$4,997.00

18. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Anders, Gary L.	Bivens, Lauren C.	Costella, Valerie L.
Kraus, Alecia T.H.	Peters, Elisa J.	Yerka, Trevor L.

19. **(Personnel)** Recommend employment of Kennedy Geiser as a Temporary Professional Employee - Diversified Occupations/Cooperative Education Teacher at New Oxford High School, at a salary equal to Masters, Step 3 of the applicable negotiated agreement, effective August 15, 2023, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

Roll call vote: Mr. Buckley-aye; Mr. Huffman-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mrs. Farnham to:

- (Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Colonials Youth Football & Cheer with Billy Harris as representative, to use the New Oxford Elementary practice fields and parking lots on Mondays through Thursdays from July 31, 2023 through August 24, 2023, and then Monday, Tuesdays, and Thursdays from August 28, 2023 through October 26, 2023, from 5:30 pm to 8:00 pm for Youth Football and Cheer Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
- (Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Colonials Youth Football & Cheer with Billy Harris as representative, to use the New Oxford Middle School football field and rear parking lots on Saturday morning and Sunday afternoon from August 26, 2023 through October 29, 2023, and the New Oxford High School Stadium one Saturday evening as agreed upon with the Athletic Department for Youth Football Games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
- (Property & Supplies/ Use of Facilities)** Recommend approval for Hanover Area YMCA Discovery Program with Melissa Hartlaub as representative, to use the Conewago Township Elementary School cafeteria, gymnasium from August 22, 2023 through May 24, 2024 from 6:15 am to 6:00 pm for before and after care on days when school is in

session, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

4. ***(Property & Supplies/Use of Facilities)*** Recommend that the Board award the bids opened on April 10, 2023, as per specifications, for industrial arts (shop technology education) equipment and supplies, including lumber for all shops at the New Oxford Middle School and the New Oxford High School for the 2023-24 school year.

B & H Photo, New York, NY	\$2,767.00
Midwest Technology Products, Sioux City, IA	\$11,605.96
O’Shea Lumber, Glen Rock, PA	\$8,034.50
Paxton/Patterson, Alsip, IL	\$2,371.24
RSR Electronics, Inc., Rahway, NJ	\$4,548.31
Valley Litho Supply Co., Rice Lake, WI	\$7,368.15
Total	\$36,695.16

5. ***(Property & Supplies/ Use of Facilities)*** Recommend that the Board award the bids opened on April 10, 2023, as per specifications, for athletic equipment and supplies for the 2023-24 school year.

H & L Team Sales, Lancaster, PA	\$11,010.00
Longstreth Sporting Goods, LLC, Spring City, PA	\$789.52
REB Sports, Inc., Dallastown, PA	\$924.00
Riddell, North Ridgeville, OH	\$9,870.00
Sportsman's, Johnstown, PA	\$5,192.57
Total	\$27,786.09

6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Adams County Lyme Support Group - PA Lyme Resource Network (Non-profit) with Rebecca Speelman as representative, to use the Conewago Valley School District Auditorium on July 26, 2023 from 6:30 pm to 9:00 pm for Adams County Lyme support Group - Film Premier and Discussion of “The Quiet Epidemic”, with charges as listed in Board Policy #707, with the

provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

7. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford High School Athletic Department and Football Team with Patty Musselman as representative, to use the Conewago Valley School District Stadium on June 19 and June 20, 2023 from 8:00 am to 12:00 pm for 1st Annual Training Camp with Erik Harris and Staff, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Buckley-aye; Mr. Huffman-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:11 p.m.

Respectfully submitted,



Lori Duncan
Secretary

EXTRA CURRICULAR COACHING ASSIGNMENTS FOR THE 2023-2024 SCHOOL YEAR

SPORT/POSITION	COACH NAME
FOOTBALL (FALL)	
Head Coach	Jason Warner
Asst. Coach	Larry Baumgardner
Asst. Coach	John Slagle, Jr.
Asst. Coach	Derek Starner
Asst. Coach	Jarrold Linn
Asst. Coach	Steve Ernst
Asst. Coach	Ethan Chrismer
Asst. Coach	Eric Warner
CROSS COUNTRY (FALL)	
HEAD COACH	Eva Karkuff
Asst. Coach	OPEN
Asst. Coach	Jennifer Carbaugh
FIELD HOCKEY (FALL)	
HEAD COACH	Tonya Lardarello
Asst. Coach	Tianna Weaver
Asst. Coach	Kristin Groft
Asst. Coach	Elizabeth Kreider
SOCCER - BOYS (FALL)	
HEAD COACH	Eric Reeb
Asst. Coach	OPEN
SOCCER - GIRLS (FALL)	
HEAD COACH	David Shaffer
Asst. Coach	OPEN
VOLLEYBALL - GIRLS (FALL)	
HEAD COACH	Brandon Dinges
Asst. Coach	OPEN
TENNIS - GIRLS (FALL)	
HEAD COACH	Travis Martin
Asst. Coach	Joseph Stiles

GOLF (FALL)	
HEAD COACH	Josh O'Brien
Asst. Coach	OPEN
SPORT/POSITION	COACH NAME
CHEERLEADING	
HEAD COACH	Caitlynne Edwards
Asst. Coach	Erika Gonzalez
Asst. Coach	Amber Wagaman
Asst. Coach	Rachel Ream

ACTIVITY ADVISORS FOR THE 2023-2024 SCHOOL YEAR

STUDENT COUNCIL	
High School Student Council Advisor	Alexandra Heller
High School Asst. Student Council Advisor	Lori Althoff
Middle School Student Council Advisor	OPEN
CVIS Student Council Advisor	OPEN
CLASS ADVISOR	
Freshman Class Advisor	Stephanie Mueller
Sophomore Class Advisor (50%)	Meghan Latshaw
Sophomore Class Advisor (50%)	Amy Neiderer
Junior Class Advisor (50%)	Tonya Lardarello
Junior Class Advisor (50%)	Suzette Sauter
Senior Class Advisor	Katie Linn
SCHOOL MUSICAL/PLAY	
School Musical/Play Costumer	Sarah Lewis
CHORUS	
High School Chorus	David Bowman
Intermediate School Chorus	Carlee Moyer
BAND	
High School Band	Shawn Campopiano
Jazz Band - High School	Shawn Campopiano
Middle School Band (7-8)	Tim Rohrbaugh
CVIS Band - (4-6)	Hudson Smith
STRINGS	
7th - 12th Strings	Ashley Kriel
4th - 6th Strings	Lauren Forshey
YEARBOOK	
High School Yearbook Advisor	Layla Britton
Middle School Yearbook Advisor	Matt Cotton
NEWSPAPER	
Sr. High Newspaper Advisor	Jonathan Makowski
NATIONAL HONOR SOC.	
National Honor Society Advisor	Kathleen Siegel

VARSDITY CLUB	
Varsity Club Advisor	Gene Kraus
FBLA	
FBLA Advisor	Patricia Bealmear
FFA	
FFA Advisor	Kristyn Cales
SPEECH / DEBATE	
Speech/Debate Advisor	Stephanie Mueller