

April 10, 2023  
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:32 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mrs. Melanie Sauter, Mr. Jeff Kindschuh, Ms. Patricia Gouker, Mr. Michael Buckley, Mr. William Huffman, Mr. Eric Flickinger and Mrs. Beth Farnham. Absent was Mr. Luke Crabill. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Brad Sterner, Principals Mr. Christopher Cobb, Dr. Larry Sanders, Mr. Joshua Schaffer, Mrs. Autumn Zaminski, Dr. Christopher Bowman and Mr. Drew Little. Also present were Dr. Stephanie Corbin, Mr. Matt Muller, Mr. Doug Wherley and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Sauter made a motion, seconded by Mr. Huffman to approve the minutes of the March 6, 2023 Committee of the whole meeting and the March 13, 2023 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Flickinger congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mrs. Sauter made a motion, seconded by Mr. Huffman to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$4,655,549.04	
Deposits	3,311,813.56	
Withdrawals	<u>4,353,613.29</u>	
Balance 4/1/23		\$3,613,749.31

PSDLAF Flex CD

Previous Balance	\$15,227,206.95	
Deposits	51,699.62	
Withdrawals	<u>0.00</u>	
Balance 4/1/23		\$15,278,906.57

PSDLAF Bond 2019

Previous Balance	\$1,565,367.40	
Deposit	6,032.90	
Withdrawals	<u>0.00</u>	
Balance 4/1/23		\$1,571,400.30

PSDLAF Capital Reserves

Previous Balance	\$ 925,415.16	
Deposits	3,579.39	
Withdrawals	<u>0.00</u>	
Balance 4/1/23		\$928,994.55

Roll call vote: Mrs. Sauter-aye; Mr. Buckley-aye; Mr. Huffman-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mr. Flickinger to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10008358 to #10008502. Pay Wires #8000000366 to #8000000377. ACH debits #9000028753 to #9000029770. The total amount of General Funds items paid is \$4,257,594.87. No Capital Reserve invoices were paid. Food Service invoices to include Checks #50001131 to #50001163. Total Food Service fund payments in the amount of \$139,467.83 were paid. No Construction Bond invoices were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend the approval of the addition of prevailing wages for the New Oxford High School floor replacement of \$86,704 and the Conewago Valley Intermediate School classroom floor replacement of \$91,742 for Commercial Flooring Professionals, Inc.
4. **(Finance)** Recommend approval of the Adams County Technical Institute Budget for the 2023-2024 school year. Sent in a separate document. [Link to ACTI Budget.](#)
5. **(Finance)** Recommend approval of the purchase from Apple, Inc. 575 MacBooks and 400 Ipads for K-12 staff. Lease #7960394.

Roll call vote: Mrs. Sauter-aye; Mr. Buckley-aye; Mr. Huffman-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Sauter to:

1. **(Ways & Means/Curriculum)** Recommend approval of the additional field trips below for the 2022-2023 school year.

APRIL FIELD TRIP REQUESTS 2022-2023				
NAME	GRADE	DATE	TITLE/PLACE	COST TO DISTRICT
Alecia and Gene Kraus	NOHS	4/23/2023	Orioles Game/Baltimore Orioles Stadium and Inner Harbor	\$0.00
Kerri Renoll, Maria Kann, Jen Engelhardt	NOMS	4/12/2023	New Hope Ministries, New Oxford	\$0.00
Abby Reichart	CTE/NOE 3rd Grade	5/8/23 & 5/15/23	NOE/CTE Tour CVIS	\$25.00
Meghan Latshaw	NOHS	4/19/2023	FAB Lab/Adams Co. Career Link	\$10.00
Travis Martin	NOHS	3/31/2023	Chess Team to Nationals	\$140.00
Kara Olewiler, Jacee Hoffman	NOHS	4/26/2023	Science National Honor Society to Washington D.C.	\$280.00

2. *(Ways & Means/Curriculum)* Recommend approval of the additional professional development/conferences below for the 2022-2023 school year.

Professional Development Requests 2022-2023					
NAME		BUILDING	EVENT	DATE(S)	COST TO DISTRICT
Mark	Rodrigo	NOHS	PA State System of Higher Education (PASSHE)	4/21/2023	0.00
Joshua	Lovejoy	District Office	PSERS Employer Workshop	5/1/2023	0.00
Jessica	Lawrence	District Office	PSERS Employer Workshop	5/1/2023	0.00
Ashley	Ort	District Office	PSERS Employer Workshop	5/1/2023	0.00

3. ***(Ways & Means/Curriculum)*** Recommend approval of the Pennsylvania Department of Education Bureau of Career and Technical Education Technical Assistance Program Memorandum of Understanding with the Colonial Career and Technology Center for the 2023-2024 school year.
4. ***(Ways & Means/Curriculum)*** Recommend approval of the Pennsylvania College of Technology and New Oxford High School - Colonial Career and Technology Center Articulation Agreement for Diversified Occupations.
5. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated April 3, 2023.
6. ***(Ways & Means/Curriculum)*** Recommend approval of the additional field trips below for the 2022-2023 school year.

APRIL FIELD TRIP REQUESTS 2022-2023				
NAME	GRADE	DATE	TITLE/PLACE	COST TO DISTRICT
Anne Roche, Jordan Kriel, Meg Latshaw, Kelly Forbes, Stacy Dodd, Brenda Stoermer, Beverly Deardorf	NOHS	4/28/2023	Rosie's Restaurant, New Oxford	\$0.00

7. ***(Ways & Means/Curriculum)*** Recommend approval of the additional professional development/conferences below for the 2022-2023 school year.

Professional Development Requests 2022-2023				
NAME	BUILDING	EVENT	DATE(S)	COST TO DISTRICT
Lori	Duncan	District Office	Federal Programs Coordinator Conference 4/16/23 - 4/19/23	\$1,127.00

Roll call vote: Mrs. Sauter-aye; Mr. Buckley-aye; Mr. Huffman-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Ms. Gouker to:

1. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Holly Stabler, grade 3 teacher at Conewago Township Elementary School, effective June 30, 2023.
2. **(Personnel)** Recommend acceptance for the resignation of Andrew O'Brien, technology specialist at Conewago Valley Intermediate School, effective March 31, 2023.
3. **(Personnel)** Recommend acceptance for the resignation of Barb Hoover, food service worker at Conewago Valley Intermediate School, effective March 24, 2023.
4. **(Personnel)** Recommend acceptance for the resignation of Andrew Walker, Assistant Principal at Conewago Valley Intermediate School, effective June 30, 2023.
5. **(Personnel)** Recommend approval of the transfer of Denise Sponseller from substitute support staff to instructional aide (Category: Full-time school-term) at the wage established in Addendum A\*(Range 3b), at Conewago Valley Intermediate School, retroactive to March 28, 2023.
6. **(Personnel)** Recommend approval of the following current instructional aides to also be approved as classroom monitors for the remainder of the 2022-2023 school term, pending having completed all training and received certifications.

Julie Sterner (retro 3/27/ 23)

7. **(Personnel)** Recommend employment of Taylor Fowler as a personal care aide at New Oxford Elementary School, (Category: Full-time school-term) at the wage established in Addendum A\*(Range 3a), retroactive to March 21, 2023, pending having met all required Federal, State, and local hiring regulations.
8. **(Personnel)** Recommend employment of Angelica Nava as a ELL instructional aide at New Oxford Elementary School, (Category: Full-time school-term) at the wage established in Addendum A\*(Range 3b), retroactive to March 27, 2023, pending having met all required Federal, State, and local hiring regulations.
9. **(Personnel)** Recommend employment of Shaina Gifford as a personal care aide at Conewago Township Elementary School, (Category: Full-time school-term) at the wage established in Addendum A\*(Range 3a), retroactive to April 3, 2023, pending having met all required Federal, State, and local hiring regulations.

10. **(Personnel)** Recommend employment of Giselle Hernandez as a ELL instructional aide at New Oxford High and Middle Schools, (Category: Full-time school-term) at the wage established in Addendum A\*(Range 3a), retroactive to April 3, 2023, pending having met all required Federal, State, and local hiring regulations.

11. **(Personnel)** Recommend approval of the attached list of day-to-day substitute teachers for the 2022-2023 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

John Dixon (retro 3/28/23)      Jodi Collins (nurse)      Kelly Shifflett (nurse)

12. **(Personnel)** Recommend approval of the attached list of day-to-day substitute support staff for the 2022-2023 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Melaney Stremmel (retro 3/27/23)      Barb Hoover (retro 3/27/23)

13. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Angeles, Alfredo M.	Carbaugh, Benjamin J.	Cummings, Amanda
Dell, Becky A.	Fuhrman, Francis R.	Greenlee, Brett S.
Hill, Amy M.	Hodges, Brittany L.	House, Courtney M.
Howe, Brian K.	Kennedy, Miche'le	Klinedinst, Felicia N.
Lowenthal, Jamie A.	Miller, Joli A.	Orner, Maranda N.
Shorb, Alexis P.	Smith, Logan V.W.	Staub, Sadie G.
Wherley, Douglas J.		

14. **(Personnel)** Recommend approval of the transfer of Cyndi Kelican from instructional aide to learning support instructional aide with no change in salary, at Conewago Valley Intermediate School, retroactive to April 10, 2023.

15. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Edwards, Caitlynn A.	Geiman, Amanda M.	Lamont, Melissa R.
Layer, Brittany L.	Liberty, Nicholas P.	Norris, Jennifer L.
Redding, Nichole	Reichart, Sadie L.	Romero Narvaez, Yolanda

Roll call vote: Mrs. Sauter-aye; Mr. Buckley-aye; Mr. Huffman-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mrs. Farnham to:



1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Conewago Valley Youth Basketball Association with Chuck MacGregor as representative, to use the Conewago Valley Intermediate School gymnasium and auxiliary gymnasium on Sundays from April 16, 2023 through June 4, 2023 from 7:00 pm to 8:00 pm for their Girls Youth Basketball Open Gyms (3rd-6th grade), with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Cavalcade of Bands with Shawn Campopiano as representative, to use the New Oxford High School Stadium, practice field, cafeteria and parking lots, New Oxford Middle School football practice field, multipurpose field, and parking lots, Conewago Valley Intermediate School parking lots, and New Oxford Elementary School parking lots from 6:00 am to 11:59 pm on November 4, 2023 for the Cavalcade of Bands Championship, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Hanover National Guard with Jacob Groft as representative, to use the New Oxford High School practice field, and rear parking lot, from 9:00 am to 2:00 pm on May 20, 2023 for their Army Combat Fitness Test, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Lincoln Intermediate Unit #12 with Nicole Gallardo as representative, to use the New Oxford High School Auditorium, and front and rear parking lots, from 8:00 am to 3:00 pm on August 8, 2023 for their August In-Service, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mrs. Sauter-aye; Mr. Buckley-aye; Mr. Huffman-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Public comment was provided by April Swope regarding school budget. Public comment was provided by Ryan Fox regarding the changes in the Administrative staff.

By common consent and action, Mr. Groft adjourned the meeting at 8:40 p.m.

Respectfully submitted,



Lori Duncan  
Secretary

## Resolution #126

MLA# 1412-11A-103612

### EXHIBIT C

RESOLUTION NO. 126 OF Conewago Valley School District  
AUTHORIZING AND APPROVING THE EXECUTION AND DELIVERY  
OF A MASTER LEASE PURCHASE AGREEMENT;  
AND APPROVING THE EXECUTION AND DELIVERY OF  
SCHEDULE NO. 11A TO THE MASTER LEASE PURCHASE AGREEMENT.

WHEREAS, the Conewago Valley School District (the "District"), is authorized by the laws of the Pennsylvania (the "State") to enter into a lease purchase agreement in order to acquire personal property equipment and other property for governmental or proprietary purposes; and

WHEREAS, the District has an immediate need to acquire and finance certain computer equipment, software, maintenance, and support services as applicable, which are more fully described on Exhibit A hereto (the "Equipment"); and

WHEREAS, in order to finance the costs of acquiring the Equipment, the District desires to execute and deliver the Master Lease Purchase Agreement with Apple Inc. (the "Master Lease") and Schedule No. 11A thereto, which together constitute the "Lease"; and

WHEREAS, all acts, conditions and things required by the Constitution and laws of the State, and requirements of the District, to happen, exist and be performed precedent to, and as a condition of, the adoption of this Resolution have happened, exist and have been performed in the time and manner required to make this Resolution and the Master Lease and Lease valid and binding obligations of the District;

NOW, THEREFORE, IT IS RESOLVED BY THE [GOVERNING BODY] AS FOLLOWS:

Section 1. The District hereby authorizes and approves the execution and delivery of the Master Lease;

Section 2. The District hereby authorizes and approves the execution and delivery of Schedule No. 11A to the Master Lease in an amount not to exceed \$1,088,430.00 for the purpose of financing the costs of the acquisition and installation of the Project;

Section 3. The persons of the District listed below (each an "Authorized Officer") are each hereby authorized and empowered, for and on behalf of the District, to execute, with such changes therein and modifications thereto as may be approved by the Authorized Officer executing the same, together with any contracts or agreements and certificates and other documents necessary or appropriate in connection therewith, as approved by such Authorized Officer, which approval will be conclusively evidenced by such Authorized Officer's execution and delivery thereof:

Name	Title

Section 4. The Authorized Officers are each hereby authorized and empowered, for and on behalf of the District, to take such actions and execute, or attest, as the case may be, and deliver, such instruments, agreements and certificates as may be necessary or appropriate to consummate the transactions authorized and approved hereby.

Section 5. The appropriate officials and employees of the District are authorized and directed to take all such actions as may be necessary and appropriate to carry out and perform the District's obligations and agreements pursuant thereto.

Section 6. All actions of the officers, agents and employees of the District whether heretofore or hereafter taken that are in conformity with the purposes and intent of the foregoing resolutions be, and the same are hereby, in all respects, authorized, approved, ratified and confirmed.

PASSED AND ADOPTED BY THE CONEWAGO VALLEY SCHOOL DISTRICT ON APRIL 10, 2023.

Attest: \_\_\_\_\_

District Clerk - Lori Duncan, Business Manager

Signatory - Ed Groft, Board President