

May 9, 2022  
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:31 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. Luke Crabill, Mr. William Huffman, Mrs. Melanie Sauter, Mr. Eric Flickinger, Mr. Michael Buckley, Ms. Patricia Gouker, Mr. Jeff Kindschuh and Mrs. Tara Bolton. Also present were Superintendent Dr. Sharon Perry, Principals Mr. Christopher Cobb, Dr. Larry Sanders, Mr. Matthew Muller and Dr. Garry Himes. Also present were Dr. Stephanie Corbin, Mr. Doug Wherley, Mrs. Lynne Miller and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Huffman made a motion, seconded by Mr. Kindschuh to approve the minutes of the April 4, 2022 Committee of the whole meeting and the April 11, 2022 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mrs. Sauter made a motion to appoint Mr. Luke Crabill as Board Treasurer. The motion was seconded by Mrs. Bolton. Mr. Kindschuh made a motion to close the nominations for Board Treasurer. The motion was seconded by Mr. Huffman. Mr. Crabill was elected Board Treasurer for a one-year term.

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Huffman to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$3,121,215.02	
Deposits	3,539,064.18	
Withdrawals	<u>6,246,302.99</u>	
Balance 5/1/22		\$413,976.21

PSDLAF Flex CD

Previous Balance	\$13,099,178.62	
Deposits	0.00	
Withdrawals	<u>995,740.09</u>	
Balance 5/1/22		\$12,103,438.53

PSDLAF Bond 2019

Previous Balance	\$2,043,244.01	
Deposit	104.46	
Withdrawals	<u>1,415.07</u>	
Balance 5/1/22		\$2,041,933.40

PSDLAF Capital Reserves

Previous Balance	\$1,142,015.93	
Deposits	88.86	
Withdrawals	<u>36,631.46</u>	
Balance 5/1/22		\$1,105,473.33

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mrs. Sauter to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10007144 to #10007224. Void Checks #10006532 and #10006622. Pay Wires #8000000222 to #8000000235. ACH debits #9000017764 to #9000018724. The total amount of General Fund items paid is \$6,154,458.99. Capital Reserve invoices to include Checks #30000146 and #30000147 were paid in the amount of \$36,631.46. Food Service invoices to include Checks #50000915 to #50000936. Total Food Services fund payments in the amount of \$85,237.51 and Construction Bond invoices to include Checks #45000491 to #45000492 were paid in the amount of \$1,415.07.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend the authorization of the homestead and farmstead exclusion real estate tax assessment reductions for qualified properties within the Conewago Valley School District for the school year beginning July 1, 2022, under the provisions of the Homestead Property Exclusion Program Act (Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).
4. **(Finance)** Recommend the Secretary/Business Manager be authorized to make such minor changes to function, categories, or line items of the 2021-2022 General Fund Budget as may be necessary at any time prior to the filing of the Annual Financial Report to avoid over expenditure, provided that the additions equal the subtractions so as not to exceed the established gross in approved expenditures for the 2021-2022 school term, subject to ratification by the Board.

5. **(Finance)** Recommend acceptance of the contract for Kochenour, Earnest, Smyser, and Burg, Certified Public Accountants, to conduct the annual audit of financial records of the District, as required by the Department of Education, for a fee of \$12,900.00.
6. **(Finance)** Recommend that the \$72,220,492 General Fund Budget for the 2022-2023 school year be proposed for adoption at the next regularly scheduled meeting of the Board subject to revisions as may come to be advisable, and that the Secretary take such action as may be necessary to meet the provisions of the law with reference to the public notice. (14.8525 mills real estate)

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mrs. Bolton-nay and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Sauter to:

1. **(Ways & Means/Curriculum)** Recommend accepting with appreciation the \$1,000 donation from Kinsley Steel to the New Oxford SkillsUSA Welding Fabrication Team.
2. **(Ways & Means/Curriculum)** Recommend accepting with appreciation the \$1,000 donation from Hanover Iron Works to the New Oxford SkillsUSA Welding Fabrication Team.
3. **(Ways & Means/Curriculum)** Recommend accepting with appreciation the \$1,250 donation from Ken F. Smith Custom Sheet Metal to the New Oxford SkillsUSA Welding Fabrication Team.
4. **(Ways & Means/Curriculum)** Recommend accepting with appreciation the \$2,500 donation from Precision Cut Industries to the New Oxford SkillsUSA Welding Fabrication Team.
5. **(Ways & Means/Curriculum)** Recommend accepting with appreciation the \$1,000 donation from HOEM, Inc. to the New Oxford SkillsUSA Welding Fabrication Team.
6. **(Ways & Means/Curriculum)** Recommend accepting with appreciation the \$1,200 donation from Abbottstown Industries to the New Oxford SkillsUSA Welding Fabrication Team.
7. **(Ways & Means/Curriculum)** Recommend accepting with appreciation the \$500 donation from Precision Machine Tool Solutions to the New Oxford SkillsUSA Welding Fabrication Team.
8. **(Ways & Means/Curriculum)** Recommend accepting with appreciation the \$250 donation from Susquehanna Door Service to the New Oxford SkillsUSA Welding Fabrication Team.

9. ***(Ways & Means/Curriculum)*** Recommend accepting with appreciation the \$100 donation from David Bonnell to the New Oxford SkillsUSA Welding Fabrication Team.
10. ***(Ways & Means/Curriculum)*** Recommend accepting with appreciation the \$200 donation from April Majka to the New Oxford SkillsUSA Welding Fabrication Team.
11. ***(Ways & Means/Curriculum)*** Recommend accepting with appreciation the \$250 donation from ESAB, Inc. to the New Oxford SkillsUSA Welding Fabrication Team.
12. ***(Ways & Means/Curriculum)*** Recommend accepting with appreciation the \$1,000 donation from Precision Custom Components to the New Oxford SkillsUSA Welding Fabrication Team.
13. ***(Ways & Means/Curriculum)*** Recommend accepting with appreciation the \$2,500 donation from McClure & Company to the New Oxford SkillsUSA Welding Fabrication Team.
14. ***(Ways & Means/Curriculum)*** Recommend accepting with appreciation the \$300 donation from the Adams Electric Cooperative to the New Oxford SkillsUSA Welding Fabrication Team.
15. ***(Ways & Means/Curriculum)*** Recommend acceptance with appreciation of the donation for engraving our retirement plates from Scott Coyle of Scott & Company Fine Jewelers, valued at \$250.00.
16. ***(Ways & Means/Curriculum)*** Recommend approval of the New Oxford High School Course Selection Guide for the 2022-2023 school year.

NOHS Course Selection Guide for 2022-2023

17. ***(Ways & Means/Curriculum)*** Recommend approval of the following job descriptions:

Food Services - Line Cook  
Food Services - Dish Room  
Food Services - Cashier  
Food Services - Assistant Head Cook  
Food Services - Head Cook  
Instructional Aide  
Personal Care Assistant (PCA)  
Grounds Laborer

18. ***(Ways & Means/Curriculum)*** Recommend authorizing Lynne Miller, Erin Yurick, Jessica Rios, Olivia O'Brien, Erin Lambert, Taryn Trimmer, Marcy Rickrode, Jody Strohman, Andrea Wilke, Angela McKown, Amie Meckley, Jenna Stiner, Brittani McCoy, Kristina Peterman, Deanna Howe, Caitlin Wilfong, Jennifer Spickler, and Brittany Moyer, to attend the LETRS Volume 1 Training, sponsored by Conewago Valley School District, on May

16 (all day), 17 (pm only), and 19 (pm only), 2022, held in the Conewago Valley School District Board Room to provide in depth theory and practice on structured literacy/science of reading, at no cost to the district except the cost of substitutes for 4 teachers.

19. ***(Ways & Means/Curriculum)*** Recommend approval of the Negotiated Agreement between the Board of Directors of the Conewago Valley School District and the Conewago Valley Education Association for the period beginning July 1, 2022 and ending June 30, 2025.
20. ***(Ways & Means/Curriculum)*** Recommend approval of the Act 93 Administrative Compensation and Benefits Plan for the period beginning July 1, 2022 and ending June 30, 2025.

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Kindschuh to:

1. ***(Personnel)*** Recommend acceptance of the resignation for the purpose of retirement of Gail Anderson, health and physical education teacher at Conewago Valley Intermediate School, effective the last day of the 2021-2022 school year.
2. ***(Personnel)*** Recommend acceptance of the resignation of Michael Schipper, technology specialist at New Oxford Middle School, effective April 18, 2022.
3. ***(Personnel)*** Recommend acceptance of the resignation of Autumn Keith, instructional aide Conewago Valley Intermediate School, effective April 19, 2022.
4. ***(Personnel)*** Recommend employment of Liam Dwyer as a technology intern retroactive to April 11, 2022, at the established rate, pending appropriate approvals as needed.
5. ***(Personnel)*** Recommend approval for Julie Sterner as a weekend event custodian at district locations and hours dependent on need.
6. ***(Personnel)*** Recommend approval for Mike DeFilippo as a summer painter at district locations dependent on need.
7. ***(Personnel)*** Recommend employment of Andy Musselman as a summer painter at district locations dependent on need, pending appropriate approvals as needed.
8. ***(Personnel)*** Recommend approval of the following extracurricular assignments for the 2022-2023 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Eric Reeb	Boys Soccer Head Coach	\$3,945.00

9. **(Personnel)** Recommend employment of Yaniera Cruz Anazagasty as an food services worker at New Oxford High School, (Category 6A) at the wage established in Addendum A\*(Range 4e), effective August 23, 2022, pending having met all required Federal, State, and local hiring regulations.

10. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Jennifer Baltzley (retro 4/28/22)

11. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Batton, Ariana A.	Clark, Wendi L.(retro 4/20/2022)	Collins-Kleinman, Clare
Deak, Christine L.(retro 4/20/2022)	Bergen, Jeffrey S.	Black, Rebeka L.
Carper, Megan M.	Clabaugh, Chad M.	Crabill, Luke
Dodge, Jr. James A.	Duble, Nicole E.	Heiner, Sharon L.
Keller, Tiffany M.	Kuhn, Holly A.	Lehr, Ryan J.
Lopez-Enriquez, Kayla M.	Lowe, Gregory W.	Madrigal, Kendra V.
McElfish, Monica	Noel, Amy L.	Rippeth, Stephanie M.
Ruth, Kristopher A.	Seighman, Jessica L.	Smith, Rebecca A.
Sponseller, Bryan K.	Thomas, Kayla R.	Tillmann, Jennifer L.
Williams, Robert O.		

12. **(Personnel)** Recommend acceptance of the resignation of Derek Gingerich, golf assistant coach at New Oxford High School, effective May 5, 2022.

13. **(Personnel)** Recommend approval of an unpaid leave of absence for Teanna Webb, life skills teacher at New Oxford Elementary School, such leave to begin approximately September 9, 2022 and extend through December 19, 2022, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.

14. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Taylor Balderas, science teacher at New Oxford Middle School, such leave to begin the first day of the 2022-2023 school year and returning on October 27, 2022, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.

15. **(Personnel)** Recommend approval of the attached list of extracurricular activity advisor assignments for the 2022-2023 school year only, pending having met all Federal, State,

and local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

To 2022-2023 Activity Advisor Assignment List

16. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Ian Bosserman (start 5/9/22)

17. **(Personnel)** Recommend approval for a Medical Sabbatical Leave for Janine Forry during the 2022-2023 school term according to the conditions set forth in Board Policy #338.
18. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Crouse, Sarah M.  
Nowicki, Ryan P.

Hankey, II, James A.  
Shirk, Joelle L.

Madrigal, Lorena  
Wingert, Christopher T.

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mr. Crabill to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Youth Football & Cheer with Billy Harris as representative, to use a New Oxford Elementary School practice field on Tuesday evenings from June 1, 2022 through July 28, 2022, from 6:00pm to 8:00pm, for the Youth Football Summer Workouts with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. **(Property & Supplies/ Use of Facilities)** Recommend approval for the Child Evangelism Fellowship of Adams County with Pamela Blankenship as representative, to use a New Oxford Elementary School classroom on Tuesdays, a Conewago Township Elementary classroom on Wednesdays, and a Conewago Valley Intermediate School classroom on Thursdays beginning September 13, 2022 through May 25, 2023, from 3:15pm to 4:45pm, for the Good News Club with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. **(Property & Supplies/ Use of Facilities)** Recommend approval for Turkey Trot with Angela Piraino as representative, to use the New Oxford Elementary School parking lot on Thursday, November 24, 2022 from 6:00am to 12:00pm, for the Turkey Trot, at no charge,



with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

4. **(Property & Supplies/ Use of Facilities)** Recommend approval for Bulldog Baseball Club with Jeremy Frey as representative, to use the New Oxford High School baseball/field hockey field on dates approved by the athletic director from June 1, 2022 through July 31, 2022, from 6:00pm to 9:00pm, for baseball practices with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. **(Property & Supplies/ Use of Facilities)** Recommend that the Board award the bids opened on April 8, 2022, as per specifications, for art supplies for the New Oxford High School for the 2022-23 school year.

Blick Art Materials, Galesburg, IL	\$914.95
Cascade School Supplies, North Adams, MA	\$46.54
School Speciality, LLC, Lancaster, PA	\$119.84
<b>Total</b>	<b>\$1,081.33</b>

6. **(Property & Supplies/Use of Facilities)** Recommend that the Board award the bids opened on April 8, 2022, as per specifications, for industrial arts (shop technology education) equipment and supplies, including lumber for all shops at the New Oxford Middle School and the New Oxford High School for the 2022-23 school year.

B & H Photo, New York, NY	\$3,746.98
Lafferty & Co, Lemoyne, PA	\$5,500.00
Midwest Technology Products and Services, Sioux City, IA	\$11,638.68
O'Shea Lumber, Glen Rock, PA	\$1,260.00
Paxton/Patterson, Alsip, IL	\$1,845.41
RSR Electronics, Inc., Rahway, NJ	\$6,589.65
Valley Litho Supply Co., Rice Lake, WI	\$6,387.30
<b>Total</b>	<b>\$36,968.02</b>



7. ***(Property & Supplies/ Use of Facilities)*** Recommend that the Board award the bids opened on April 8, 2022, as per specifications, for athletic equipment and supplies for the 2022-23 school year.

BSN Sports, Inc., Dallas, TX	\$5,454.98
H & L Team Sales, Lancaster, PA	\$4,570.00
Pyramid School Products, Tampa, FL	\$674.10
REB Sports, Inc., Dallastown, PA	\$1,121.50
Riddell, North Ridgeville, OH	\$17,622.00
Sportsman's, Johnstown, PA	\$891.80
<b>Total</b>	<b>\$30,334.38</b>

8. ***(Property & Supplies/ Use of Facilities)*** Recommend that the Board award the bids opened on April 8, 2022, as per specifications, for physical education supplies for the 2022-23 school year.

BSN Sports, Inc., Dallas, TX	\$1,469.18
Pyramid School Products, Tampa, FL	\$15.00
<b>Total</b>	<b>\$1,484.18</b>

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:22 p.m.

Respectfully submitted,



Lori Duncan  
Secretary

## ACTIVITY ADVISORS FOR THE 2022-2023 SCHOOL YEAR

<b>STUDENT COUNCIL</b>	
High School Student Council Advisor	Alexandra Heller
High School Asst. Student Council Advisor	Lori Althoff
Middle School Student Council Advisor	Stephanie Myers
CVIS Student Council Advisor	Jennifer Spencer
<b>CLASS ADVISOR</b>	
Freshman Class Advisor (50%)	Meghan Latshaw
Freshman Class Advisor (50%)	Amy Neiderer
Sophomore Class Advisor (50%)	Tonya Lardarello
Sophomore Class Advisor (50%)	Suzette Sauter
Junior Class Advisor	Katie Appleby
Senior Class Advisor	Kara Olewiler
<b>CHORUS</b>	
High School Chorus	David Bowman
Middle School Chorus	Grace Moser
Intermediate School Chorus	Carlee Moyer
<b>BAND</b>	
High School Band	Shawn Campopiano
Jazz Band - High School	Shawn Campopiano
Middle School Band (7-8)	Tim Rohrbaugh
CVIS Band - (4-6)	Rebecca Sine
<b>STRINGS</b>	
7th - 12th Strings	Ashley Kriel
4th - 6th Strings	Lauren Forshey
<b>YEARBOOK</b>	
High School Yearbook Advisor	Layla Britton
Middle School Yearbook Advisor	Matt Cotton
<b>NEWSPAPER</b>	
Sr. High Newspaper Advisor	Jonathan Makowski
<b>NATIONAL HONOR SOC.</b>	
National Honor Society Advisor	Kathleen Siegel
<b>VARSITY CLUB</b>	
Varsity Club Advisor	Gene Kraus

<b>FBLA</b>	
FBLA Advisor	Patricia Bealmear
<b>FFA</b>	
FFA Advisor (50%)	Kristyn Cales
FFA Advisor (50%)	Rick Jones
<b>SPEECH / DEBATE</b>	
Speech/Debate Advisor	Stephanie Mueller