

October 11, 2021
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:33 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. Michael Buckley, Mr. Luke Crabill, Ms. Patricia Gouker, Mr. William Huffman, Mr. Jeff Kindschuh, Mrs. Melanie Sauter, Mrs. Tara Bolton and Mr. Eric Flickinger. Also present were Asst. Superintendent Dr. Sharon Perry, Principals Mr. Christopher Cobb, Mrs. Autumn Zaminski, Asst. Principals Mr. John Beeman, Mr. Drew Little and Mr. Andrew Walker. Also present were Dr. Stephanie Corbin, Mrs. Lynne Miller and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Crabill made a motion, seconded by Ms. Gouker to approve the minutes of the September 13, 2021 Committee of the whole meeting and the September 20, 2021 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

<u>PA School District Liquid Asset Fund</u>			
Previous Balance	\$ 7,178,075.61		
Deposits	19,075,129.19		
Withdrawals	<u>14,110,892.39</u>		
Balance 10/1/21			\$12,142,312.41
<u>PSDLAF Flex CD</u>			
Previous Balance	\$7,468,306.60		
Deposits	9,742,140.40		
Withdrawals	<u>0.00</u>		
Balance 10/1/21			\$17,210,447.00
<u>PSDLAF Bond 2019</u>			
Previous Balance	\$2,071,154.72		
Deposit	10.78		
Withdrawals	<u>24,977.05</u>		
Balance 10/1/21			\$2,046,188.45

PSDLAF Capital Reserves

Previous Balance	\$1,169,545.01	
Deposits	4.79	
Withdrawals	<u>11,884.00</u>	
Balance 10/1/21		\$1,157,665.80

Roll call vote: Mr. Huffman-aye; Mr. Crabill-aye; Ms. Gouker-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mr. Flickinger; Mrs. Bolton-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Huffman to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10006268 to #10006432. Pay Wires #8000000135 to #8000000144. ACH #9000010675 to #9000011600. The total amount of General Funds items paid is \$4,420,851.33. Capital Reserve invoice to included Check #30000143 in the amount of \$11,884.00. Food Service invoices to include Check #50000747 to #50000781. Total Food Services fund payments in the amount of \$112,130.56. Construction Bond invoices as listed to include Checks #45000486 to #45000487 in the amount of \$24,977.05 for Bond 2019 was paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of a 3 year contract with Frontline to provide recruiting and hiring software at an average cost of \$15,824 per year.

Roll call vote: Mr. Huffman-aye; Mr. Crabill-aye; Ms. Gouker-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mr. Flickinger; Mrs. Bolton-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mr. Kindschuh to:

1. **(Ways & Means/Curriculum)** Recommend authorizing Ashley Sprankle to attend the PASBO Food Service Conference, sponsored by PASBO, at the Spooky Nook Sports Complex in Manheim, PA on October 21, 2021, from 8:00 am - 5:00 pm, with all expenses to be paid or reimbursed by the Cafeteria Fund, not to exceed \$200.00.

Roll call vote: Mr. Huffman-aye; Mr. Crabill-aye; Ms. Gouker-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mr. Flickinger; Mrs. Bolton-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance of the resignation of Dr. Stephanie Mueller from her duties as ELA curriculum leader, grades 4-6, effective October 11, 2021.
2. **(Personnel)** Recommend acceptance of the resignation of Giuliano Graziosi, wrestling assistant coach, effective September 17, 2021.
3. **(Personnel)** Recommend acceptance of the resignation of Valerie Scott, food services worker at Conewago Valley Intermediate School, effective September 21, 2021.
4. **(Personnel)** Recommend acceptance of the resignation of Barbara Redding, food services worker at New Oxford Elementary School, effective at the end of the day on September 24, 2021.
5. **(Personnel)** Recommend acceptance of the resignation of Miranda Koons, instructional aide at Conewago Valley Intermediate School, effective September 29, 2021.
6. **(Personnel)** Recommend acceptance of the resignation of Britney Malloy, instructional aide at New Oxford Middle School, effective at the end of the day on October 12, 2021.
7. **(Personnel)** Recommend approval of the following position transfers during the 2021-2022 school year:
 - Jennifer Spickler from ESL teacher at New Oxford High/Middle Schools to reading intervention specialist at Conewago Valley Intermediate School, effective October 28, 2021.
 - Gwen Lawrence from part-time food services (Salary Category 4e) to part-time cashier (Salary Category 4d) at New Oxford Elementary School, retroactive from September 27, 2021.
8. **(Personnel)** Recommend employment of Shelly Hoffman as an instructional aide at New Oxford Elementary School, (Category 3A) at the wage established in Addendum A*(Range 3b), retroactive from October 4, 2021, pending having met all required Federal, State, and local hiring regulations.
9. **(Personnel)** Recommend employment of Cathy Bolden as an instructional aide at Conewago Valley Intermediate School, (Category 3A) at the wage established in Addendum A*(Range 3b), retroactive from September 22, 2021, pending having met all required Federal, State, and local hiring regulations.
10. **(Personnel)** Recommend employment of Ashley Guerin as an instructional aide at Conewago Valley Intermediate School, (Category 3A) at the wage established in Addendum A*(Range 3b), retroactive from September 28, 2021, pending having met all required Federal, State, and local hiring regulations.

11. **(Personnel)** Recommend approval of the attached list of bus drivers approved by Lincoln Bus Lines, Inc. to transport Conewago Valley students for the 2021-2022 school year.
12. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2021-2022 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>
Travis Martin	Chess
Jarrod Linn	Bowling
Nathan Myers	Boys Basketball Head Coach
Ian Bosserman	Boys Basketball Asst. Coach
Brandon Horick	Boys Basketball Asst. Coach
Derek Starner	Boys Basketball Asst. Coach
Mike Englar	Girls Basketball Head Coach
Tiffany Jantzen	Girls Basketball Asst. Coach
Wayne McIntyre	Girls Basketball Asst. Coach
Cathleen Bauerline	Girls Basketball Asst. Coach
Brian Martin	Wrestling Head Coach
Ronald Floess	Wrestling Asst. Coach
Shaun Wagner	Wrestling Asst. Coach

13. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Jennifer Brinkley (retro to 10/1/21)

Elizabeth Coover (retro to 10/1/21)

14. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Adams, Melanie L.	Chenoweth, Amber N.	Courville, Christina M.
Dubs, Amber T.	Ecker, Torren C.	Fuhrman, Kathi M.
Gebhart, Brienne N.	Govorov Olexandr M.	Helt, Melissa L.
Hicks, Stacey C.	Howe, Marcia R.	Kaltreider, Maureen A.
King, Lora B.	Kremenik, Jennifer A.	Kuhn, Britni L.
Lamont, Melissa R.	Lupian, Magali P.	Markle, Kristin M.
Noel, Becky A.	Perez, Chelsea L.	Rabine, Gail M.
Rabine, Steve A.	Reichert, Lindsay N.	Sharrer, Angela O.
Small, Katrina B.	Sterner, Jonas S.	

15. **(Personnel)** Recommend approval of the resignation of Dr. Christopher Rudisill, Superintendent, effective as of November 30, 2021, in accordance with his letter of resignation.
16. **(Personnel)** Recommend acceptance of the resignation of Jennifer Myer, special education teacher at Conewago Valley Intermediate School, effective October 8, 2021, however, held until December 7, 2021 or until the position is filled.
17. **(Personnel)** Recommend approval of Jessica Rios as ELA curriculum leader, grades 4-6, effective October 12, 2021.
18. **(Personnel)** Recommend approval for a Professional Development Leave for Sarah Lewis during the 2nd semester of the 2021-22 school term and the 1st semester of the 2022-2023 school term according to the conditions set forth in Board Policy #333.
19. **(Personnel)** Recommend due to the District's Commissioned Officer, Dr. Rudisill, taking administrative leave and the Board's acceptance of his resignation, there is now a vacancy in the Superintendent position. As a result, the Board moves for the appointment of Dr. Perry to the position of Acting Superintendent, retroactive to October 1, 2021. Such appointment may not extend beyond one calendar year by which time the District shall have filled the position of superintendent. Dr. Perry will receive a monthly stipend for her service.
20. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Rachel Costello

Joseph Moore (retro 10/7/21)

21. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Barbara Hoover (cafe)

Karen Steich (cafe)

22. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Collins, Jodi R.
Hoffman, Rachelle L.
Koller, John F.
Long, Julie A.
Menicucci, Misty G.
Motter, Katelyn H.
Widener, Douglas A.

Diaz Rico, Stephanie
Keckler, Michaelann
Koontz, Megan E.
Martin, Danielle Y.
Mossburg, Matthew D.
Sentz, Vanessa H.

Harget, Paige R.
Kirchner, Kelly S.
Lawrence, Jill M.
McFarland Sr., Matthew
Mossburg, Morgan E.
Washington, Laura

Roll call vote: Mr. Huffman-aye; Mr. Crabill-aye; Ms. Gouker-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mr. Flickinger; Mrs. Bolton-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

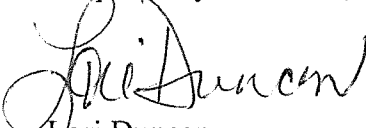
Mr. Huffman made a motion, seconded by Ms. Gouker to:

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Girls Softball Association, with Matt Smith as representative, to use the New Oxford High School auxiliary gymnasium on Sundays from 1:00 pm - 4:00 pm and Tuesdays and Thursdays from 6:00 pm - 8:00 pm, beginning January 2, 2022 through March 27, 2022, for indoor practice, with charges as listed in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Mr. Crabill-aye; Ms. Gouker-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mr. Flickinger; Mrs. Bolton-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 7:58 p.m.

Respectfully submitted,


Lori Duncan
Secretary

**Listing of Approved Bus Drivers for the 2021-2022 school year
for Conewago Valley School District**

First Name	Last Name	First Name	Last Name	First Name	Last Name
Juan	Amador	Nancy	Gonzalez	Brittany	Ryder
Heather	Andrews	Nancy	Goshorn	David	Scannell
Kayla	Arigo	Donna	Groft	Teresa	Scannell
Lori Jo	Baker	Teresa	Hale	Howard	Seachrist, Jr.
Robert	Baker	Barbara	Harford	Kimberly	Shaffer
Angela	Bastida	Gregory	Harmon	Coni	Shrader
Florence	Beall	Juwan	Harris	Jessica	Shue
Susan	Becker	Theresa	Head	Kenneth	Simmons
Wendy	Beckner	Sheila	Hoffman	Georgianna	Smith
Mary Jo	Beller	Wilda	Holyfield	Linda	Smith
Bobbi	Bican	Christina	Hueg	Harry	Smith, III
Diane	Bixler	Harl	Hughes	Tiffanie	Sneeringer
Nicole	Bowlin	Betty Lou	Hunt	Deborah	Stallings
Angie	Boyers	Jennifer	Katzenberger	Cathy	Staub
Daniel	Bream	Sally	Keavney	Erika	Staub
Kristen	Brodie	Carla	Kelican	Melissa	Staub
Jenny	Brouse	Sharon	Kelly	Timothy	Stevens
Teresa	Brown	Andrew	Kempest	Jeffrey	Stone
Rodney	Burdette	Maggie	Knitter	Dylon	Stoner
Teresa	Bush	Lacey	Lawyer	Ericka	Strausbaugh
Holly	Carbaugh	Daryl	Lemley	Tammy	Strausbaugh
Mike	Contreras	Dean	Leppo	Margaret	Talley
Ricky	Cordell	Eugene	Lingle	Penny	Teal
Littleton	Cottman	Tina	Lorek	David	Thomas
Julie	Coxen	Ruth	Malone	Kathleen	Thomas
Linda	Crider	Maria	Martinez	Lisa	Unger
Jan	Crystal	Amelia	Miller	John	Vaughn
Noemi	Diaz	Megan	Miller	Donna	Wade
Karen	Drago	Rick	Miller	Bessie	Waggoner
Michelle	Duncan	Vicki	Miller	Anthony	Ward
Phyllis	Duncan	Justin	Mong	Megan	Warner
Kathleen	Ebersole	Philip	Moore	James	Weisz
Ned	Ensminger	Christine	Morinelli	Melinda	Wentz
Tina	Felix	Elaine	Moul	Donald	Wildasin
Samantha	Fidler	Maison	Nonemaker	Jo	Wildasin
Christine	Fleming	Tonia	O'Donnell	Wendy	Wildish
Maria	Flores	Ashley	Parsley	Joshua	Wildish
Thomas	Frederick	Justin	Parsley	Larry	Wolf
Charles	French, Jr.	Katherine	Peters	Christina	Wolfe
Carla	Frey	Austyn	Pritt	Stephen	Wolford
Crystal	Garcia	Dorothy	Ray	Harold	Wood

Kelly	Garcia
Stephanie	Garcia-Albino
Denise	Gaudiosi
Douglas	Geeting
Lisa	Glass

Stacy	Ray
Veronica	Ringley
Chelsea	Ross
Denise	Ruth
Amy	Ryder

Karen	Wood
Sarah	Wulfers
Brenda	Zimmerman