

March 14, 2022  
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:30 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. Luke Crabill, Mr. William Huffman, Mrs. Melanie Sauter, Mrs. Tara Bolton, Mr. Eric Flickinger, Mr. Michael Buckley and Mr. Jeff Kindschuh. Absent was Ms. Patricia Gouker. Also present were Superintendent Dr. Sharon Perry, Principals Mr. Christopher Cobb, Mrs. Autumn Zaminski, Dr. Larry Sanders, Dr. Christopher Bowman, Mr. Matthew Muller and Dr. Garry Himes. Also present were Dr. Stephanie Corbin and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Huffman made a motion, seconded by Mrs. Sauter to approve the minutes of the February 7, 2022 Committee of the whole meeting and the February 14, 2022 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mr. Kindschuh to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$1,242,381.46	
Deposits	9,589,187.69	
Withdrawals	<u>6,999,569.51</u>	
Balance 3/1/22		\$3,831,999.64

PSDLAF Flex CD

Previous Balance	\$16,957,959.53	
Deposits	0.00	
Withdrawals	<u>3,241,085.39</u>	
Balance 3/1/22		\$13,716,874.14

PSDLAF Bond 2019

Previous Balance	\$2,044,811.77	
Deposit	7.59	
Withdrawals	<u>1,618.73</u>	
Balance 3/1/22		\$2,043,200.63

PSDLAF Capital Reserves

Previous Balance	\$1,151,964.17	
Deposits	1.09	
Withdrawals	<u>9,999.00</u>	
Balance 3/1/22		\$1,141,966.26

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mrs. Sauter to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10006903 to #10007017. Pay Wires #8000000200 to #8000000210. ACH debits #9000015849 to #9000016788. The total amount of General Funds items paid is \$3,896,792.27. Capital Reserve invoices were paid to include Check #30000145 in the amount of \$9,999.00. Food Service invoices to include Checks #50000864 to #50000886. Total Food Service Fund payments in the amount of \$79,999.83 and Construction Bond invoices to include Check #45000489 and #45000490 in the amount of \$1,618.73 was paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the Lincoln Intermediate Unit #12 General Operating Budget for the 2022-2023 school year. (Available at Meeting)
4. **(Finance)** Recommend approval of the Adams County Technical Institute (ACTI) Operating Budget for the 2022-2023 school year. (Available at Meeting)
5. **(Finance)** Recommend acceptance of the annual local audit for the 2020-2021 fiscal year as presented by Kochenour, Ernst, Smyser, & Burg, P.C.
6. **(Finance)** Recommend approval of EHC Associates as the lowest bid of \$97,742.00, meeting the specification requirements for Asbestos Abatement at New Oxford Middle School.
7. **(Finance)** Recommend approval of Commercial Flooring Professionals, Inc., as the Co-Stars price not to exceed \$365,627.20, meeting the specification requirements for flooring at New Oxford Middle School.

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Bolton to:

1. **(Ways & Means/Curriculum)** Recommend approval of the 2022-2023 Updated Academic School Calendar. Go to 2022-2023 Updated Academic Calendar.
2. **(Ways & Means/Curriculum)** Recommend authorizing Lynne Miller to attend the PAFPC Annual Conference, sponsored by PAFPC, from April 3-6, 2022, at Seven Springs Resort in Seven Springs, PA, at no cost to the district. Cost covered under the 2021-2022 Title 1 (Professional Learning) grant.
3. **(Ways & Means/Curriculum)** Recommend authorizing fifteen (15) members of Girls Group: Sparkle, accompanied by Maria Kann, Kerri Renoll, and Hannah Evans, to travel to New Oxford Area Library from 3:00 pm to 4:30 pm on April 1, 2022, to put on a skit/puppet show for members of the community, at no cost to the District.
4. **(Ways & Means/Curriculum)** Recommend authorizing fifteen (15) members of Girls Group: Sparkle, accompanied by Maria Kann, Kerri Renoll, and Hannah Evans, to travel to Community Aid in Hanover, PA from 3:00 pm to 4:30 pm on April 20, 2022, to have the girls stay within a budget to purchase a professional outfit that will be worn for mock interviews and networking, at no cost to the District.
5. **(Ways & Means/Curriculum)** Recommend authorizing approximately four to nine (4-9) members of the New Oxford FFA, accompanied by Kristyn Cales, to travel to the County Public Speaking Leadership Development Event at Bermudian Springs High School in York Springs, PA from 2:30 pm to 8:00 pm retroactively on March 10, 2022, to showcase their skills in public speaking, at no cost to the District.
6. **(Ways & Means/Curriculum)** Recommend approval of the Letter of Agreement between Center for Youth and Community Development and Conewago Valley School District regarding meaningful, academically based afterschool activities and learning opportunities for children in the district and their families, from October 1, 2022 through September 30, 2027.
7. **(Ways & Means/Curriculum)** Recommend authorizing Kara Olewiler to attend the Next Generation Science Standards Conference, sponsored by the Bureau of Education & Research, held online on April 4 and 5, 2022, from 9:00 am to 3:20 pm, with all costs to be paid or reimbursed by the District not to exceed \$489 for registrations and the cost of a substitute for 2 days.

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Huffman to:

1. **(Personnel)** Recommend acceptance of the resignation of Pamala Adams as a Conewago Valley Online Academy teacher for grades K-3, effective February 11, 2022.

2. **(Personnel)** Recommend acceptance of the resignation of Jaime McMaster as the math curriculum leader at Conewago Valley Intermediate School, effective March 4, 2022.
3. **(Personnel)** Recommend acceptance of the resignation of Katelynn Lawrence as a personal care assistant at Conewago Township Elementary School, effective April 8, 2022.
4. **(Personnel)** Recommend acceptance of the resignation of Joshua Lovejoy, Human Resources Director, effective May 24, 2022.
5. **(Personnel)** Recommend acceptance of the resignation of Morgan Schriver as an instructional aide at Conewago Township Elementary School, effective March 11, 2022.
6. **(Personnel)** Recommend approval of amending the end date of a paid and unpaid leave of absence for Caitlin Danner, teacher at Conewago Township Elementary School, from the end of the 2021-2022 school year to returning on May 9, 2022.
7. **(Personnel)** Recommend employment of Autumn Keith as an instructional aide at Conewago Valley Intermediate School, (category 3A) (salary range 3b), retroactive to February 28, 2022, pending having met all required Federal, State, and local hiring regulations.
8. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Marian Grenchik (retro 2/23/22)      Hunter Jones (retro 3/1/22)  
 Kristin Rickrode (retro 3/7/22)

9. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Demar-Lyles, Daveeda R.	Gajewski, Megan	Groft, Betsy J.
Hoffman, Justin D.	Lewis, Allison M.	Liberty, Kimberly S.
Markle, Alysa J.	Markle, Benjamin A.	Martin, Donna M.
Myers, Alan S.	Reck, Katie E.	Schneider, Sheri L.
Sneeringer, Rebecca A.	Trostle, Dorothy J.	Unger, Tammy L.

10. **(Personnel)** Recommend approval of Amanda Myers as the math curriculum leader at Conewago Valley Intermediate School, effective March 7, 2022.
11. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Sara Smith, secretary at New Oxford Middle School, such leave to begin March 3, 2022 and continue to May 27, 2022, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.

12. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Aiello, Craig M.  
Riser, Brett A.

Campbell, Brian J.

Carabello, Victoria L.

13. **(Personnel)** Recommend that the Board elect and appoint Dr. Robert L. Walker as Assistant Superintendent of the Conewago Valley School District for an approximate three (3) year term, beginning on June 2, 2022 and ending on June 30, 2025, pursuant to the terms of the assistant superintendent employment contract (The Agreement), and in accordance with the school code, and further authorizes the board president and secretary to sign the agreement.

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mrs. Sauter to:

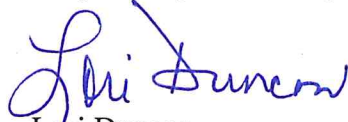
1. **(Property & Supplies/ Use of Facilities)** Recommend approval for Conewago Valley School District with Amanda McFarland as representative, to use the Conewago Township Elementary School gymnasium, cafeteria and parking lot, on Saturday, April 30, 2022 from 8:00 am to 11:00 am, for a Pancake Breakfast, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. **(Property & Supplies/ Use of Facilities)** Recommend approval for the New Oxford Girls Youth Lacrosse with Erica Winpigler as representative, to use the District Stadium on Sunday, May 8, 2022 from 12:00 pm to 6:00 pm, for a lacrosse game, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. **(Property & Supplies/ Use of Facilities)** Recommend approval for Swope's Training Systems with Brett Swope as representative, to use the District Stadium, New Oxford high school parking lots on Saturday, June 4, 2022 from 7:00 am to 3:00 pm, for a football combine, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. **(Property & Supplies/ Use of Facilities)** Recommend approval for Adams County Music Educators Association (ACMEA) with Tim Rohrbaugh as representative, to use the District Auditorium, New Oxford high and middle school band, choir, and orchestra classrooms on Friday, February 3, 2023 at 7:00 am through Saturday, February 4, 2023 at 6:00 pm, for the 2023 Adams County Band Festival, with charges as listed in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Junior Baseball with Kevin Strawsburg as representative, to use the New Oxford Middle School little league fields on dates and times approved by the athletic director from Monday, March 14, 2022 through Wednesday, November 30, 2022, for baseball spring season, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Kindschuh-aye; Mr. Huffman-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:20 p.m.

Respectfully submitted,



Lori Duncan  
Secretary





# Conewago Valley School District

130 Berlin Road, New Oxford, PA 17350 Phone: 717-624-2157 / Fax: 717-624-5020

## 2022-2023 Academic Calendar

**JULY 2022**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**July**

4 - Independence Day  
(Offices Closed)  
1, 8, 15, 22, 29 - (Offices Closed)

**AUGUST 2022**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**August**

5 (Offices Closed)  
16, 17, 18, 22 - Teacher In-Service  
23 - First Student Day

**SEPTEMBER 2022**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**September**

5 - Labor Day  
(Schools/Offices Closed)  
26 - Early Dismissal

**OCTOBER 2022**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**October**

10 - Teacher In-Service  
(No School for Students)  
24 - Early Dismissal  
26 - 1st MP Ends (4-12)

**NOVEMBER 2022**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**November**

16 - Trimester Ends (K-3)  
21 - Early Dismissal  
21-23 - Parent/Teacher Conf/Pro. Dev.  
24-25 - Thanksgiving Break  
(Schools/Offices Closed)  
28 - Thanksgiving Break  
(Schools Closed)

**DECEMBER 2022**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**December**

23 - Early Dismissal  
26-30 (Schools Closed)  
26, 27 (Offices Closed)

### PSSA/KEYSTONE EXAM SCHEDULE

\*December 5-16, 2022

\*January 4-18, 2023

\*April 24-28, 2023

\*May 1-12, 2023

\*May 1-12, 2023

\*May 15-26, 2023

\*July 24-28, 2023

Keystone Exams: Winter Wave 1

Keystone Exams: Winter Wave 2

PSSA Grades 3-8 English Language Arts

PSSA Grades 3-8 Mathematics & Science

PSSA Make-Up

Keystone Exams: Spring

Keystone Exams: Summer

### Key:

First Day for Students

Early Dismissal: Gr. 7-12 - 12:30 ; Gr. K-6 - 1:30

Vacation (No School Students and Teachers)

In-Service (No School for Students)

End of Marking Period/Trimester

Last Day/Early Dismissal: Gr. 7-12 - 10:30; Gr. K-6 - 11:30

\* Graduation

Approved: 2/14/22, 3/14/22

**January**

2 - New Years Day Holiday  
(Schools and Offices Closed)  
13 - 2nd MP Ends (4-12)  
16 - Teacher In-Service  
(No School for Students)  
30 - Early Dismissal

**JANUARY 2023**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**February**

17, 20 - Presidents' Day  
(Schools Closed)  
(20 - Offices Closed)  
27 - Early Dismissal  
28 - 2nd Trimester Ends  
(K-3)

**FEBRUARY 2023**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**March**

21 - 3rd MP Ends (4-12)  
27 - Early Dismissal

**MARCH 2023**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**April**

6, 7, 10 - Spring Break  
(Schools Closed)  
(7 - Offices Closed)  
24 - Early Dismissal

**APRIL 2023**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**May**

25 - Early Dismissal  
25 - Graduation  
26 - Early Dismissal  
26 - Last Day of School  
26 - 4th MP/3rd Tri Ends  
29 - Memorial Day  
(Offices Closed)

**MAY 2023**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**June**

9, 16, 23, 30 (Offices Closed)

**JUNE 2023**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	Student Days	Staff Days
August	7	11
September	21	21
October	20	21
November	17	19
December	17	17
January	20	21
February	18	18
March	23	23
April	17	17
May	20	20
June	0	0
<b>Total Days</b>	<b>180</b>	<b>188</b>

### K-3 Trimester End Dates:

1st Tri - Ends - November 16

2nd Tri - Ends - February 28

3rd Tri - Ends - May 26

### 4-12 Marking Period End Dates:

1st MP - Ends (45 days) - October 26

2nd MP - Ends (46 days) - January 13

3rd MP - Ends (44 days) - March 21

4th MP - Ends (45 days) - May 26