

January 10, 2022  
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:32 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. Luke Crabill, Mr. William Huffman, Mrs. Melanie Sauter, Mrs. Tara Bolton, Mr. Eric Flickinger, Mr. Michael Buckley and Ms. Patricia Gouker. Absent was: Mr. Jeff Kindschuh. Also present were Superintendent Dr. Sharon Perry, Principals Mr. Christopher Cobb, Mrs. Autumn Zaminski, Dr. Larry Sanders, Dr. Christopher Bowman, Mr. Matthew Muller and Dr. Garry Himes. Also present were Dr. Stephanie Corbin, Mrs. Lynne Miller and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Sauter made a motion, seconded by Mr. Flickinger to approve the minutes of the December 6, 2021 Committee of the whole meeting, Reorganization meeting and the Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Flickinger congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mrs. Sauter made a motion, seconded by Mr. Huffman to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$2,943,097.51	
Deposits	5,291,042.82	
Withdrawals	<u>5,042,788.08</u>	
Balance 1/1/22		\$3,191,352.25

PSDLAF Flex CD

Previous Balance	\$22,206,450.13	
Deposits	0.00	
Withdrawals	<u>999,725.50</u>	
Balance 1/1/22		\$21,206,724.63

PSDLAF Bond 2019

Previous Balance	\$2,046,207.13	
Deposit	12.51	
Withdrawals	<u>0.00</u>	
Balance 1/1/22		\$2,046,219.64

PSDLAF Capital Reserves

Previous Balance	\$1,157,680.48	
Deposits	16.12	
Withdrawals	<u>5,745.14</u>	
Balance 1/1/22		\$1,151,951.46

Roll call vote: Mr. Huffman-aye; Ms. Gouker-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Mrs. Sauter made a motion, seconded by Mr. Huffman to:

Recommend paying the General Fund invoices as listed to include Checks #10006648 to #10006774. Pay Wires #8000000170 to #8000000181. ACH debits #9000013490 to #9000014913. The total amount of General Funds items paid is \$4,643,015.00. Capital Reserve invoice to include Check #30000144 in the amount of \$5,745.14. Food Service invoices to include Checks #50000825 to #50000846. Total Food Service fund payments in the amount of \$69,310.37 and Construction Bond no invoices were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval to renew the contract with Lincoln Bus Lines to provide transportation services to the district for an additional 5 years, through June 30, 2027.
4. **(Finance)** Recommend adoption of the resolution to certify that the Board will not increase school district tax for the 2022-2023 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education. Resolution #120.

Roll call vote: Mr. Huffman-aye; Ms. Gouker-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance of amending the effective date of retirement for Vincent Hall at New Oxford High School from December 31, 2021 to January 17, 2022.
2. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement for Gina Snyder, certified nurse at New Oxford High School, effective June 30, 2022.
3. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Lauren Forshey, music teacher at Conewago Valley Intermediate School, such leave to begin approximately April 1, 2022 and extend through the end of the 2021-2022 school year,

providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.

4. **(Personnel)** Recommend approval for a Medical Sabbatical Leave for Christy Rehm during the 2nd semester of the 2021-22 school term and the 1st semester of the 2022-2023 school term according to the conditions set forth in Board Policy #338.
5. **(Personnel)** Recommend approval of the following support staff position transfers effective during the 2021-2022 school year:
  - Kerri Ann Gibson from substitute food services worker to food services cook at New Oxford Elementary School (Category 6A), at the wage established in Addendum A\* (Range 4e), retroactive to January 3, 2022.
6. **(Personnel)** Recommend employment of Autumn Forry as a Temporary Professional Employee - Special Education Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional I, Step 2 of the applicable negotiated agreement, effective February 14, 2022, or upon release from previous school district, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
7. **(Personnel)** Recommend employment of Lauren Kelly as an instructional aide at Conewago Valley Intermediate School, (Category 3A) at the wage established in Addendum A\*(Range 3b), retroactive to January 3, 2022, pending having met all required Federal, State, and local hiring regulations.
8. **(Personnel)** Recommend employment of Tanya O’Brien as a food services cook at Conewago Valley Intermediate School, (Category 6A) at the wage established in Addendum A\*(Range 4e), retroactive to December 13, 2021, pending having met all required Federal, State, and local hiring regulations.
9. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Nathan Edwards (retro 12/8/21)

David Krebs (retro 12/8/21)

Carson Pennings (retro 12/13/21)
10. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Serenda Wright (retro 1/3/22)
11. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Banda, Chelsey B.	Bergen, Elizabeth L.	Chenoweth, Angelique
Chroniger, Gina R.	Cuffley, Megan N.	Hartman, Joanna R.
Lawrence, Steven C.	Lupian, Chelsea L.	O'Brien, Caralee K.
O'Brien, Jessica L.	Pittman, Grace L.	Schwenk, Megan N.
Sprankle, Ashley N.	Smith, Sharon M.	Welty, Stefanie A.

12. **(Personnel)** Recommend acceptance of the resignation of Bobbi Bican, transportation director and human resources coordinator, effective at the end of the day on May 4, 2022.
13. **(Personnel)** Recommend acceptance of the resignation of Jason Cross, speech and debate advisor at New Oxford High School, effective at the end of the 2021-2022 school year.
14. **(Personnel)** Recommend acceptance of the resignation of Ashley Guerin, instructional aide at Conewago Valley Intermediate School, effective at the end of the day on January 21, 2022.
15. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Jessica Vassallo, art teacher at Conewago Valley Intermediate School, such leave to begin approximately April 5, 2022 and extend through the end of the 2021-2022 school year, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
16. **(Personnel)** Recommend employment of Gabrielle Eglinton as a Long Term Substitute Employee - English Teacher at New Oxford High School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective from January 17, 2022 through to the end of the 2021-2022 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
17. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2021-2022 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Joseph Stiles	Boys Tennis Asst. Coach	\$ 772.14
Shawn Myers	Boys Soccer Coach (JH)	\$2,630.00
Nathan Myers	Boys Soccer Asst. Coach (JH)	\$1,000.00
Taylor Wildasin	Girls Soccer Coach (JH)	\$2,630.00

18. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2021-2022 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>
Scott Anderson	Baseball Head Coach
Brandon Horick	Baseball Asst. Coach
Joel Brosius	Baseball Asst. Coach
Jamie Hull	Softball Asst. Coach
Mark Kelley	Boys Lacrosse Asst. Coach
Jessica McIntyre	Girls Lacrosse Head Coach
Mike Winpigler	Girls Lacrosse Asst. Coach
Travis Martin	Boys Tennis Head Coach
Jason Warner	Boys Track Head Coach
Eva Karcuff	Girls Track Head Coach
Steve Brown	Boys Track Asst. Coach
Chantal Williams	Girls Track Asst. Coach
Derek Starnier	Track Asst. Coach (JH)
Alexandra Heller	Track Asst. Coach (JH)
John Slagle	Track Asst. Coach (JH)
Brandon Dinges	Boys Volleyball Head Coach
Jarrold Linn	Boys Volleyball Asst. Coach
Kevin Shue	Girls Volleyball Asst. Coach (JH)
Diane Rife	Girls Volleyball Asst. Coach (JH)
Laurie Lincoln	Girls Soccer Asst. Coach (JH)

19. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Karra Thomason (1/10/22)

20. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2021-2022 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Alejandra Quinones (retro to 1/10/22)

21. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Bolton, Tara R.                      Karkuff, Stefan A.      Navitsky, Courtney A.  
Shriver, Stephen P.

Roll call vote: Mr. Huffman-aye; Ms. Gouker-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Mrs. Bolton-aye (abstain #21) and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Huffman to:

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Girls Youth Lacrosse with Erica Winpiger as representative, to use the middle school field hockey/lacrosse field, on dates and times approved by the athletic director from February 19, 2022 through May 22, 2022, for girls lacrosse practices and games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Ms. Gouker-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Sauter-aye; Mr. Flickinger-aye; Mrs. Bolton-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:05 p.m.

Respectfully submitted,



Lori Duncan  
Secretary

**CONEWAGO VALLEY SCHOOL DISTRICT**  
**BOARD OF DIRECTORS**  
**RESOLUTION #120**

**WHEREAS**, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the “Taxpayer Relief Act” (hereinafter “Act 1”);

**WHEREAS**, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

**WHEREAS**, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

**WHEREAS**, the Conewago Valley School District index for the 2022-2023 fiscal year is 4.6%.

**WHEREAS**, the Conewago Valley School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Conewago Valley School District for the 2022-2023 fiscal year by more than the index.

**AND NOW**, on this 10<sup>th</sup> day of January, 2022, it is hereby RESOLVED by the Conewago Valley School District (hereinafter “District”) Board of Directors (hereinafter “Board”) the following:

1. The Board certifies that it will not increase any school district tax for the 2022-2023 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter “School Code”), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2022-2023 fiscal year.



4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2022-2023 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
  - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
  - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
  - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

**CONEWAGO VALLEY SCHOOL DISTRICT  
Adams County Pennsylvania**

By:

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Ed Groft, Board President

ATTEST:

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Lori Duncan, Secretary