

December 7, 2020  
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:36 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mrs. Tara Bolton, Mr. Luke Crabill, Mr. Eric Flickinger, Ms. Patricia Gouker, Mr. William Huffman, Mr. Jeff Kindschuh and Mrs. Melanie Sauter. Absent was Mr. Michael Buckley. Also present were Superintendent Dr. Christopher Rudisill, Asst. Superintendent Dr. Sharon Perry, Principals Dr. Ken Armacost, Dr. Larry Sanders, Dr. Christopher Bowman, Mr. Matt Muller and Mr. Christopher Cobb and solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Bolton made a motion, seconded by Mrs. Sauter to accept the minutes of the November 2, 2020 Committee of the whole meeting and the November 9, 2020 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other district personnel whose name appear on the monthly congratulations list.

Mr. Kindschuh made a motion, seconded by Mr. Crabill to add to the Agenda the memorandum of understanding between the Conewago Valley School District and the Conewago Valley Education Association regarding proration of sick and personal time.

Roll call vote: Mrs. Bolton-aye; Mr. Crabill-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Huffman to file the Treasurer's Report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 4,091,164.30	
Deposits	12,346,675.17	
Withdrawals	<u>11,450,944.46</u>	
Balance 12/1/20		\$4,986,895.01

PSDLAF Flex CD

Previous Balance	\$21,298,728.00	
Deposits	0.00	
Withdrawals	<u>2,220,216.00</u>	
Balance 12/1/20		\$19,078,512.00

PSDLAF Bond 2019

Previous Balance	\$2,436,659.26	
Deposit	32.55	
Withdrawals	<u>67,208.44</u>	
Balance 12/1/20		\$2,369,483.37

PSDLAF Capital Reserves

Previous Balance	\$963,895.20	
Deposits	7.80	
Withdrawals	<u>0.00</u>	
Balance 12/1/20		\$963,903.00

Roll call vote: Mrs. Bolton-aye; Mr. Crabill-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Kindschuh to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10005073 to #10005192. Void Check #10005051. Pay Wires #8000000013 to #8000000021. No Purchase Card transactions. ACH Debits #9000000001 to #9000001909. The total amount of General Fund items paid is \$5,364,284.23. No Capital Reserve Fund checks. Food Service invoices to include Checks #50000574 to #50000588. Total Food Services Fund payment in the amount of \$34,121.34 and Construction Bond invoice for Bond 2019 to include Check #45000477 in the amount of \$67,208.44 was paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend the Board certify that it will not increase any school district tax for the 2021-2022 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education. Resolution #114.

Roll call vote: Mrs. Bolton-aye; Mr. Crabill-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mrs. Sauter to:

1. **(Ways & Means/Curriculum)** Recommend approval of the Meeting Times for the Board of Directors for 2021.
2. **(Ways & Means/Curriculum)** Recommend authorizing the following courses for 2021-2022 school year:

**Science Department:**

- a. Forensic Science
- b. Wilderness Survival and Sustainability

**Language Arts Department:**

- c. Technical English
- d. AP Literature and Composition
- e. Multicultural Literature
- f. Creative Communications 1

- 3. ***(Ways & Means/Curriculum)*** Recommend authorizing Brittani McCoy to attend WRS Introductory Course, sponsored by the LTR Tutoring Associates, on January 26, 27, 28, 2021, from 8:30 am 3:30 pm, held virtually, with all necessary costs to be paid or reimbursed by the District in the amount of \$650.00, plus the cost of 1 substitute for 3 days.
- 4. ***(Ways & Means/Curriculum)*** Recommend accepting with appreciation the donation of \$2,000.00 from Conewago Enterprises Charitable Foundation for the purchase of thermometers for use in all district buildings.

Roll call vote: Mrs. Bolton-aye; Mr. Crabill-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

Mr. Kindschuh made a motion, seconded by Mr. Huffman to:

- 1. ***(Personnel)*** Recommend acceptance of the resignation for the purpose of retirement for Anna May Ramos, 2nd shift custodian at Conewago Township Elementary School, effective at the end of the day on June 30, 2021.
- 2. ***(Personnel)*** Recommend acceptance of the resignation of Andrew Dellinger, JH boys soccer coach, effective November 3, 2020.
- 3. ***(Personnel)*** Recommend acceptance of the resignation of Gregory Weichert, network administrator-technology specialist, effective at the end of the day December 2, 2020.
- 4. ***(Personnel)*** Recommend acceptance of the resignation of Rachael Moola, media specialist/gifted support teacher at New Oxford Middle School, effective at the end of the day on January 11, 2021 or when the position is filled.
- 5. ***(Personnel)*** Recommend approval of amending the date of retirement for Tania Powers from November 27, 2020 to December 31, 2020.
- 6. ***(Personnel)*** Recommend approval of amending the end date of the paid and unpaid leave of absence for Tim Smith from November 11, 2020 through December 4, 2020.

7. **(Personnel)** Recommend approval of the transfer of Bonnie Little from 10-month building secretary at Conewago Valley Intermediate School to 12-month building secretary at Conewago Valley Intermediate School, retroactive to December 1, 2020.
8. **(Personnel)** Recommend employment of Erica Gallardo as a 2nd shift custodian at New Oxford Middle School, (Category 1) at the wage established in Addendum A\*(Range 2d), retroactive to November 23, 2020, pending having met all required Federal, State, and local hiring regulations.
9. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2020-2021 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Travis Martin	Chess Advisor	\$1,555.50
Jarrold Linn	Bowling Advisor	\$1,525.00

10. **(Personnel)** Recommend approval of the transfer of Christopher Powers from part-time 2nd shift custodian to full-time 2nd shift custodian at New Oxford Middle School, retroactive to December 2, 2020.
11. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2020-2021 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Elizabeth Coover (retro to 12/2/20)   Jami Skinner (Nurse) (retro to 12/2/20)

12. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Lardaello, Luke	Martin, Zackary	Slagle, Jacob
Slagle, Molly	Wildasin, Natalie A.	Wilke, Frederick (BJ)

13. **(Personnel)** Recommend approval of the transfer of Shannon Korchnak-Lindskog from 7th-8th grade ELA teacher at New Oxford Middle School to media specialist/gifted support teacher effective January 12, 2021.
14. **(Personnel)** Recommend approval of the memorandum of understanding between the Conewago Valley School District and the Conewago Valley Education Association regarding the proration of sick and personal time in order to resolve grievance 2020/2021-01.

Roll call vote: Mrs. Bolton-aye; Mr. Crabill-aye; Mr. Flickinger-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:16 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Duncan". The signature is written in dark ink and is positioned above the printed name and title.

Lori Duncan  
Secretary

**CONEWAGO VALLEY SCHOOL DISTRICT**  
**130 Berlin Road**  
**New Oxford, Pennsylvania 17350**

**MEETING TIMES and PLACES FOR 2021**  
**BOARD OF DIRECTORS**

	JAN. (New Year)	FEB.	MAR.	APRIL	MAY	JUNE (Budget)	JULY	AUG.	SEPT. (Labor Day)	OCT.	NOV.	DEC.
<b>Committee of the Whole Study Session and Voting Mtg. in District Administrative Office 7:00 P.M.</b>	MON. Jan. 4	MON. Feb. 1	MON. Mar. 1	MON. Apr. 5	MON. May 3	MON. June 7	NO MTG.	MON. Aug 2	MON. Sep.13	MON. Oct. 4	MON. Nov. 1	MON. Dec. 6 **
<b>Regular Public Meeting 7:30 P.M. in District Administrative Office unless other location is noted</b>	MON. Jan. 11	MON. Feb. 8	MON. Mar. 8	MON. Apr. 12	MON. May 10	MON. June 14	NO MTG.	MON. Aug. 9	MON. Sep. 20	MON. Oct. 11	MON. Nov. 8	MON. Dec. 6 **
<b>Committee Meetings - Time/Date as indicated in District Administrative Office or at building indicated</b>	<u>Prop &amp; Supplies</u>  Will be scheduled as needed	<u>Finance</u>  March 1, 2021  5:30 P.M.	<u>Personnel</u>  March 1, 2021  5:30 P.M.	<b>2021 CALENDAR</b> <div> <div>January</div> <div>February</div> <div>March</div> <div>April</div> <div>May</div> <div>June</div> <div>July</div> <div>August</div> <div>September</div> <div>October</div> <div>November</div> <div>December</div> </div>								

\*\*Dec. 6- Study Session begins at 6:30 P.M., followed by regular voting meeting at 7:30 PM

(Dec. 6th is Board Reorganization)

12/7/20

# New Course Proposal

<b>Department</b>	Science
<b>Course Title/Credit</b>	<b>Forensic Science (.5 credit elective)</b>
<b>Target Audience</b>	High School Science Elective (10-12)
<b>School Year of Implementation</b>	2021-2022

Provide a brief explanation as to why the department is proposing to add this course and a topical outline of the course (credit value if applicable):

<b>Rationale</b>	Applying science in a real-world context is paramount in creating scientifically literate citizens. Forensic science is the perfect opportunity to apply the concepts of biology, chemistry, and physics to criminal and civil laws that are enforced by agencies in a criminal justice system.
<b>Course Meeting Schedule</b> <i>(yearly, semester, 6x/cycle, 3x/cycle, etc)</i>	90 minutes per day for 9 week quarter
<b>Course Prerequisites</b>	Successful completion (65% or higher) of Biology
<b>Course Textbook/ Resource</b>	OER/OpenStax
<b>Course Description</b>	This course surveys key topics in forensic science, including the application of the scientific process to forensic analysis, procedures and principles of crime scene investigation, physical and trace evidence, and the law and courtroom procedures from the perspective of the forensic scientist. Through online lessons, virtual and hands-on labs, and analysis of fictional crime scenarios, students learn about forensic tools, technical resources, forming and testing hypotheses, proper data collection, and responsible conclusions.
<b>Financial Implications</b>	<u>Equipment Needs:</u> Forensic science lab materials
	<u>Technology Needs:</u> none
	<u>Staffing Needs:</u> It is expected that these courses can be covered with current teaching staff as these electives

	provide alternatives to other science courses
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# New Course Proposal

<b>Department</b>	Science
<b>Course Title/Credit</b>	<b>Wilderness Survival and Sustainability (.5 credit)</b>
<b>Target Audience</b>	High School Science Elective (10-12)
<b>School Year of Implementation</b>	2021 - 2022

Provide a brief explanation as to why the department is proposing to add this course and a topical outline of the course (credit value if applicable):

<b>Rationale</b>	Many students hunt and fish and enjoy being in the outdoors. This class will teach them the skills they need to be responsible and safe in the wild.
<b>Course Meeting Schedule</b> <i>(yearly, semester, 6x/cycle, 3x/cycle, etc)</i>	90 minutes per day for 9 week quarter
<b>Course Prerequisites</b>	none
<b>Course Textbook/ Resource</b>	Ishmael by Daniel Quinn book study
<b>Course Description</b>	Students will learn how to plan hikes, select appropriate gear, tie knots, shelter building, fire starting, trap creation for food, edible wild plants, how to read maps and trail blazes, first aid kit materials and uses, what to do when approached by wild animals, how to plan a multiple day hike, sustainability, stewardship, and overall responsibility when out on the trail. This course will provide students a chance to reconnect with nature, become more independent, challenge themselves, better themselves, learn how to protect themselves and loved ones and find a new respect for mother nature. The best part of this course will be to take a break from technology and reconnect with nature.
<b>Financial Implications</b>	Equipment Needs: students will need to supply camping material unless I can get funding for the material (stoves, tents, backpacks, first aid kits, sleeping bags, etc).
	Technology Needs: none

	Staffing Needs: To be determined.
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# New Course Proposal

<b>Department</b>	English
<b>Course Title/Credit</b>	<b>Technical English I / 1 credit</b>
<b>Target Audience</b>	Grades 11-12
<b>School Year of Implementation</b>	2021-2022

Provide a brief explanation as to why the department is proposing to add this course and a topical outline of the course (credit value if applicable):

<b>Rationale</b>	Students, per state mandate, are required to successfully complete four (4) total English credits to graduate. With an increasing demand for technical skills both in post secondary coursework and in the workplace, students need technical reading & writing skills to be successful and employable. Technical English I would replace either a student's American Literature (Grade 11) or English 12 course with one that focuses on the reading and writing skills required by their chosen field. Students who have a focus area in a technical field of study will be able to hone vocation-specific reading, writing, and speaking skills to prepare them for their future careers.
<b>Course Meeting Schedule</b> <i>(yearly, semester, 6x/cycle, 3x/cycle, etc)</i>	This course will run for one semester during one full period. The course will count as a full credit required English course.
<b>Course Prerequisites</b>	Successful completion (65% or higher) of English 10 level 1, 2, or 3. Successful completion of at least the first two levels in a technical course pathway OR successful completion of the first level and current enrollment in the second level of a technical course pathway with the recommendation of the technical course teacher.
<b>Course Textbook/ Resource</b>	Various skill-specific manuals
<b>Course Description</b>	Technical English I is the first of two courses designed for students planning to enter the vocational and/or technical fields. This course focuses on technical reading, technical writing, and speaking/ presentation skills that students will

	<p>need in order to be successful in their future lines of employment. Students will mainly work with vocation-specific texts and materials and will produce written work which is often specific to their technical field. APA format will be used in the course.</p> <p>Technical English I counts as one required English credit and can replace either American Literature or English 12. This course will focus on portfolio development and will pair with assignments and work completed in the field of study.</p>
<b>Financial Implications</b>	Equipment Needs: none
	Technology Needs: none
	Staffing Needs: To be determined

# New Course Proposal

<b>Department</b>	English
<b>Course Title/Credit</b>	<b>AP Literature and Composition / 1 credit</b>
<b>Target Audience</b>	Grades 11-12
<b>School Year of Implementation</b>	2021-2022

Provide a brief explanation as to why the department is proposing to add this course and a topical outline of the course (credit value if applicable):

<b>Rationale</b>	This more rigorous curriculum will offer honors-level students an alternative course for their required English credit in 11th or 12th grade. The English department currently offers the AP Language and Composition course, which pairs with AP Language and Composition to give students more Level 4 course opportunities. The department wishes to remain competitive with surrounding districts in our ability to offer upper level courses to students.
<b>Course Meeting Schedule</b> <i>(yearly, semester, 6x/cycle, 3x/cycle, etc)</i>	This course will run year-long as a half period. The course will count as one required English credit.
<b>Course Prerequisites</b>	Students may be enrolled based on Keystone data, teacher recommendation, and/or a grade of 92% or better in World Literature 10 Level 3, American Literature 11 Level 3, or AP Language and Composition.
<b>Course Textbook/ Resource</b>	Ashlie Murren will be requesting to attend the AP Summer Institute during 2021 to gain insight into the suggested reading materials for students enrolling in this course.
<b>Course Description</b>	In the AP English Literature and Composition course, students devote themselves to the study of literary works written in—or translated into—English. Careful reading and critical analysis of such works of fiction,

	<p>drama, and poetry, selected locally by responsible educators, provide rich opportunities for students to develop an appreciation of ways literature reflects and comments on a range of experiences, institutions, and social structures. Students will examine the choices literary writers make and the techniques they utilize to achieve purposes and generate meanings.</p> <p>It is required that students who register for this course also register and take the AP Language and Composition Exam in May. The AP testing fee is the responsibility of the student. Testing fees is \$95 (\$62 for students on free and reduced lunch).</p>
<p><b>Financial Implications</b></p>	<p><u>Equipment Needs:</u> Students will need the college-board approved AP Literature and Composition text.</p>
	<p><u>Technology Needs:</u> none</p>
	<p><u>Staffing Needs:</u> To be determined.</p>

# New Course Proposal

<b>Department</b>	English
<b>Course Title/Credit</b>	<b>Multicultural Literature / .5 credit</b>
<b>Target Audience</b>	Grades 10-12
<b>School Year of Implementation</b>	2021-2022

Provide a brief explanation as to why the department is proposing to add this course and a topical outline of the course (credit value if applicable):

<b>Rationale</b>	Studying multicultural literature enables students to gain a better understanding of their own culture and the cultures of others. Ideally, through reading about the perspectives of those from other cultures, students are better able to understand and empathize with the conflicts and struggles of those who are different from them. Additionally, engaging with and critically evaluating texts from other cultures allows students to bridge the gap between themselves and others of different cultural backgrounds.
<b>Course Meeting Schedule</b> <i>(yearly, semester, 6x/cycle, 3x/cycle, etc)</i>	This course will run for one semester during half of a period. The course will count as a half credit English elective.
<b>Course Prerequisites</b>	Successful completion (65% or higher) of English 9-1, English 9-2, or English 9-3
<b>Course Textbook/ Resource</b>	<p>Novels:</p> <ul style="list-style-type: none"> <li>● Like Water for Chocolate by Laura Esquivel</li> <li>● Their Eyes Were Watching God by Zora Neale Hurston</li> </ul> <p>Variety of short stories and poems</p>
<b>Course Description</b>	Multicultural Literature is designed to launch students into a comprehensive study of cultural diversity through literature. Multicultural Literature will explore the literary achievements of four different racial ethnicities in the United States: African Americans, Hispanics, Native Americans/indigenous peoples, and Asian-Americans. In

	this literature course, students will closely examine the critical relationships of the authors to their positions in society throughout history. Students will be expected to engage in critical reading, writing, and analysis throughout the course.
<b>Financial Implications</b>	<u>Equipment Needs:</u> novels (one per student)
	<u>Technology Needs:</u> none
	<u>Staffing Needs:</u> To be determined.



# New Course Proposal

<b>Department</b>	English
<b>Course Title/Credit</b>	<b>Creative Communications I / .5 credit</b>
<b>Target Audience</b>	Grades 11-12
<b>School Year of Implementation</b>	2021-2022

Provide a brief explanation as to why the department is proposing to add this course and a topical outline of the course (credit value if applicable):

<b>Rationale</b>	With the addition of this course, students will be able to showcase their creative writing skills through a relevant outlet. The course will allow students to foster strong skills in descriptive writing, fiction, poetic analysis, and drama. The students will continue to develop key English vocabulary and explore creative writing techniques and skills. The course will also allow for an authentic audience, allowing students to enter their creative writing into various contests and magazines. Students will be able to create a writing portfolio.
<b>Course Meeting Schedule</b> <i>(yearly, semester, 6x/cycle, 3x/cycle, etc)</i>	This course will run for one semester during half of a period. The course will count as a half credit English elective.
<b>Course Prerequisites</b>	Successful completion (65% or higher) of English 10 level 1, 2, or 3
<b>Course Textbook/ Resource</b>	Various short fiction pieces, nonfiction, and plays will be the focus of the course. Items in district anthologies will be utilized.
<b>Course Description</b>	<p>Students will develop their creative writing skills through the creation of fiction, poetry, and descriptive writing projects. Students will continue to develop key English vocabulary and explore creative writing techniques and skills.</p> <p>Objectives:</p> <ul style="list-style-type: none"> <li>• Students will engage in the creative writing process, developing their writing voice.</li> </ul>

	<ul style="list-style-type: none"> <li>● Students will compose a piece of short fiction.</li> <li>● Students will construct a descriptive piece of nonfiction.</li> <li>● Students will analyze a one-act play.</li> <li>● Students will be able to write a narrative to develop real or imagined experiences or events using effective techniques, well-chosen details, and well-structured event sequences.</li> </ul>
<b>Financial Implications</b>	<u>Equipment Needs</u> : none
	<u>Technology Needs</u> : none
	<u>Staffing Needs</u> : To be determined.