

February 8, 2021
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:29 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mrs. Tara Bolton, Mr. Michael Buckley, Mr. Luke Crabill, Mr. Eric Flickinger, Mr. Jeff Kindschuh and Mrs. Melanie Sauter. Absent were: Ms. Patricia Gouker and Mr. William Huffman. Also present were Superintendent Dr. Christopher Rudisill, Asst. Superintendent Dr. Sharon Perry, Principals Dr. Ken Armacost, Dr. Larry Sanders, Dr. Christopher Bowman, Mr. Matt Muller and Mr. Christopher Cobb and solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Crabill made a motion, seconded by Mrs. Sauter to accept the minutes of the January 4, 2021 Committee of the whole meeting and the January 11, 2021 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other district personnel whose name appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mr. Kindschuh to file the Treasurer's Report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 2,806,787.91	
Deposits	12,723,092.50	
Withdrawals	<u>6,930,082.65</u>	
Balance 2/1/21		\$8,599,797.76

PSDLAF Flex CD

Previous Balance	\$21,798,760.00	
Deposits	0.00	
Withdrawals	<u>12,079,420.00</u>	
Balance 2/1/21		\$9,719,340.00

PSDLAF Bond 2019

Previous Balance	\$2,341,877.78	
Deposit	34.98	
Withdrawals	<u>31,035.00</u>	
Balance 2/1/21		\$2,310,877.76

PSDLAF Capital Reserves

Previous Balance	\$948,410.06	
Deposits	8.06	
Withdrawals	<u>0.00</u>	
Balance 2/1/21		\$948,418.12

Roll call vote: Mr. Crabill-aye; Mrs. Bolton-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Flickinger to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10005304 to #10005428. Pay Wires #8000000034 to #8000000049. ACH debits #9000003356 to #9000004319. The total amount of General Fund items paid is \$7,023,327.22. No Capital Reserve invoices were paid. Food Service invoices to include Checks #50000610 to #50000629. Total Food Service fund payments in the amount of \$31,100.17. Construction Bond invoices for Bond 2019 to include Check #45000479 in the amount of \$31,035.00 was paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of Resolution #115 calling for Charter School Funding Reform.

Go to Resolution #115 - Charter School Funding Reform

4. **(Finance)** Recommend acceptance of the annual local audit for the 2019-2020 fiscal year as presented by Kochenour, Ernst, Smyser, & Burg, P.C.
5. **(Finance)** Recommend approval of the attached Resolution #116 - Tax Collection Resolution which will take effect July 1, 2022.

Go to Resolution # 116 - Tax Collection Resolution

6. **(Finance)** Recommend approval of the contractual relationship between Conewago Valley School District and Aramark for custodial services from April 1, 2021 through June 30, 2022, conditioned on terms to be finalized by written agreement between the parties and subject to final solicitor approval.

Roll call vote: Mr. Crabill-aye; Mrs. Bolton-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mr. Crabill to:

1. ***(Ways & Means/Curriculum)*** Recommend approval to adopt new policy #815.2 (Use of Livestream Video on CVSD Property and in CVSD Classrooms).

Go to Policy #815.2

Go to Notice of Livestream Privacy Procedures

2. ***(Ways & Means/Curriculum)*** Recommend approval of the Memorandum of Understanding between the Conewago Valley Education Association and the Conewago Valley School District, regarding adding Vanguard as an additional investment option to the current Collective Bargaining Agreement.

Go to CVEA MOU

3. ***(Ways & Means/Curriculum)*** Recommend authorizing Adrienne Herndon and Hannah Evans, to attend SAP Training, sponsored by True North, on February 23, 26, and March 3, 2021, from 8:00 am 4:00 pm, held virtually at no cost to the district except the cost of 1 substitute for 3 days.
4. ***(Ways & Means/Curriculum)*** Recommend accepting with appreciation the donation of a large format printer, Canon imagePRO iPF700, valued at \$1,000, for New Oxford Middle School from Conewago Enterprises, Inc.
5. ***(Ways & Means/Curriculum)*** Recommend accepting with appreciation the generous donation of 21 boxes of hand sanitizer wipes delivered in January from Hanover Target for New Oxford Middle School.
6. ***(Ways & Means/Curriculum)*** Recommend authorizing the following course for 2021-2022 school year:

Family and Consumer Science: CHS - Child Development

Roll call vote: Mr. Crabill-aye; Mrs. Bolton-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Sauter to:

1. ***(Personnel)*** Recommend acceptance of the resignation for purposes of retirement of Penny Smith, head custodian at Conewago Valley Intermediate School, effective at the end of the day on July 22, 2021.
2. ***(Personnel)*** Recommend acceptance of the resignation of Yaneira Cruz, food services worker at New Oxford High School, effective at the end of the day on January 8, 2021.

3. **(Personnel)** Recommend acceptance of the resignation of Shannon Weaver, food services worker at New Oxford High School, effective at the end of the day on the last working day of the 2020-2021 school year.
4. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Taylor Balderas, such leave to begin on or around April 19, 2021 and continue through to the end of the 2020-2021 school year, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
5. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Jessica Nicholas, such leave to begin on or around March 27, 2021 and continue through to May 10, 2021, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
6. **(Personnel)** Recommend employment of Kelly Mummert as a PCA at New Oxford High School, (Category 3A) at the wage established in Addendum A*(Range 3b), retroactive to January 20, 2021, pending having met all required Federal, State, and local hiring regulations.
7. **(Personnel)** Recommend employment of the following day-to-day substitute teachers for the 2020-2021 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Alicia Jacoby (retro 1/18/21)
Jody Zwack (retro 1/20/21)

Rebecca Schwartz (retro 1/12/21)

8. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2020-2021 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>
Scott Anderson	Baseball Head Coach
Joel Brosius	Baseball Asst. Coach
Brandon Horick	Baseball Asst. Coach
Vince Hall	Softball Head Coach
Jamie Hull	Softball Asst. Coach
Jessica Day	Softball Asst. Coach
Travis Martin	Boys Tennis Head Coach
Brandon Dinges	Boys Volleyball Head Coach
Jarrold Linn	Boys Volleyball Asst. Coach
Jason Cross	Boys Lacrosse Head Coach
Mark Kelley	Boys Lacrosse Asst. Coach
Jason Warner	Boys Track Head Coach
Steven Brown	Boys Track Asst. Coach

Eva Karkuff	Girls Track Head Coach
Chantal Williams	Girls Track Asst. Coach
Alexandra Heller	Boys/Girls Jr. High Track Asst. Coach
John Slagle	Boys/Girls Jr. High Track Asst. Coach
Derek Starnier	Boys/Girls Jr. High Track Asst. Coach
Gail Anderson	Girls Jr. High Soccer Asst. Coach
Diane Rife	Girls Jr. High Volleyball Asst. Coach

9. **(Personnel)** Recommend approval of the following day to day substitute teacher to work every Tuesday through Friday in their respective building effective February 9, 2021:

Jody Zwack (NOE)

10. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2020-2021 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jessica McIntyre	Girls Lacrosse Head Coach	\$4,824.00
Kevin Shue	Girls Jr. High Volleyball Asst. Coach	\$2,630.00
Grant Vassallo	Boys Jr. High Soccer Asst. Coach	\$2,630.00

11. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2020-2021 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Chris Arnold	Head Percussion Instructor (Winter)	\$1,623.65
Hunter Groft	Percussion Instructor (Winter)	\$1,530.00
Abigail Wilson	Percussion Instructor (Winter)	\$1,020.60
Brianna Worley	Head Colorguard Instructor (Winter)	\$1,500.00
Susan Travis	Colorguard Instructor (Winter)	\$1,000.00
Amanda Wood	Colorguard Instructor (Winter)	\$1,000.00

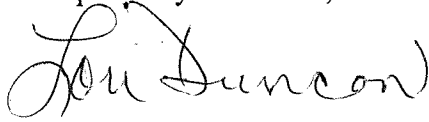
12. **(Personnel)** Recommend employment of Michele Hoke as an instructional aide at Conewago Township Elementary School, (Category 3A) at the wage established in Addendum A*(Range 3b), retroactive to February 8, 2021, pending having met all required Federal, State, and local hiring regulations.
13. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Danyelle Kaiser

Roll call vote: Mr. Crabill-aye; Mrs. Bolton-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:08 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Duncan". The signature is written in black ink and is positioned above the printed name and title.

Lori Duncan
Secretary

**RESOLUTION CALLING FOR CHARTER SCHOOL FUNDING REFORM
BY THE BOARD OF DIRECTORS OF THE
CONEWAGO VALLEY SCHOOL DISTRICT**

RESOLUTION #115

WHEREAS, the average Pennsylvania school district spends millions of dollars in taxpayer money annually in mandatory payments to brick-and-mortar and cyber charter schools; and these payments are calculated in a manner which requires districts to send more money to charter schools than is needed to operate their programs and places a significant financial burden on districts' resources and taxpayers; and

WHEREAS, the current charter school funding formula was established in 1997 under the state's Charter School Law and has not been changed in the 24 years since it was first created; and the formula for regular education programs is unfair because it is based on a school district's expenditures and not what it actually costs to educate a child in the charter school; and

WHEREAS, the calculation for charter special education tuition is unfair because it is also based on the special education expenditures of the school district rather than the charter school; and although the General Assembly revised the special education funding formula in 2014 to more accurately target special education resources for students identified with high, medium and low needs, this formula was applied only to school districts and not to charter schools; and

WHEREAS, because the tuition rate calculations are based on the school district's expenses, they create wide discrepancies in the amount of tuition paid by different districts for the same charter school education and result in drastic overpayments to charter schools; and these discrepancies in tuition rates for regular education students can vary by almost \$13,000 per student and by \$35,000 for special education students; and

WHEREAS, the latest data from the PA Department of Education (PDE) shows that in 2018-19, total charter school tuition payments (cyber and brick-and-mortar) were more than \$2.0 billion, with \$606 million of that total paid by districts for tuition to cyber charter schools; and

WHEREAS, further analysis of PDE data shows that in 2014-15, school districts paid charter schools more than \$100 million for special education services in excess of what charter schools reported spending on special education; and

WHEREAS, the costs of charter schools for school districts continue to grow significantly each year; and on a statewide basis are the most identified source of pressure on school district budgets; and

WHEREAS, the need for significant charter school funding reform is urgent; and school districts are struggling to keep up with growing charter costs and are forced to raise taxes and cut staffing, programs and services for their own students in order to pay millions of dollars to charter schools.

NOW, THEREFORE BE IT RESOLVED that the Conewago Valley School Board calls upon the General Assembly to meaningfully revise the existing flawed charter school funding systems for regular and special education to ensure that school districts and taxpayers are no longer overpaying these schools or reimbursing for costs the charter schools do not incur. We, along with the Pennsylvania School Boards Association, are advocating for substantial change.

Adopted this 8th day of February, 2021.

Signed,

Ed Groft, School Board President

Lori Duncan, Board Secretary

**RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS
OF CONEWAGO VALLEY SCHOOL DISTRICT TO
ESTABLISH THE COMPENSATION OF TAX COLLECTORS FOR THE
COLLECTION OF TAXES LEVIED BY THIS SCHOOL DISTRICT**

RESOLUTION #116

WHEREAS, Conewago Valley School District ("School District") is a public school district located in Adams County, Pennsylvania, being composed of 11 municipalities; and

WHEREAS, the School District levies taxes on real estate and on residents within said District and municipalities; and

WHEREAS, the several tax collectors elected in the constituent municipalities collect the taxes levied by the School District; and

WHEREAS, pursuant to the Public School Code of 1939, as amended, and Section 36.a of the Local Tax Collection Law, as amended, provides: "When any taxing district or taxing authority propose to either raise or reduce the compensation or salary for the office of an elected tax collector, such action shall be by ordinance or resolution, finally passed or adopted prior to the fifteenth day of February of the year of the municipal election", the School District is required to determine and establish the compensation of said tax collectors for the collection of School District taxes; and

WHEREAS, The Board of School Directors in and for said School District intends hereby to establish the compensation of the 11 municipal tax collectors collecting taxes for said School District hereafter elected or appointed as follows:

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved and adopted by the Board of School Directors in and for the Conewago Valley School District, Adams County, Pennsylvania, as follows:

SECTION 1 - PREAMBLE AUTHORITY AND POLICY

The foregoing paragraphs or preamble are incorporated herein as the background, authority and policy of and for this Resolution.

SECTION 2 - ESTABLISHMENT OF COMPENSATION OF TAX COLLECTOR

The compensation to be paid by the Conewago Valley School District for the services of tax collectors collection of real estate and per capita taxes levied by the said School District hereafter elected or appointed is hereby established:

For the fiscal year beginning July 1, 2022, and until the Board of School Directors deems it necessary to change, tax collectors will be compensated \$2.85 for each Per Capita bill collected and \$3.00 for each Real Estate bill collected for remittance to the School District.

Each tax collector shall submit to the Board of School Directors documentary proof satisfactory to said Board of the preparation, issuance and/or collection of tax bills prior to payment hereunder.

SECTION 3 - NOTICE OF POTENTIAL CHANGES IN QUANTITY OF TAX BILLS TO BE ISSUED, COLLECTED AND REMITTED

Due to the uncertainty of school funding sources and the potential for changes in the tax structure, tax collectors and candidates for the office of tax collector are hereby notified that the quantity of tax bills to be issued, collected and remitted is subject to change during the term of office.

SECTION 4 - APPLICATION

The foregoing compensation shall be applicable to all tax collections occurring on and after July 1, 2022, and to all tax collectors elected or appointed after the adoption of the Resolution.

SECTION 5 - EFFECTIVE DATE

This Resolution shall take effect immediately with application as aforesaid.

RESOLVED AND ADOPTED this 8th day of February, 2021.

CONEWAGO VALLEY SCHOOL DISTRICT

Ed Groft, Board President

Date: _____

ATTEST: Lori Duncan, Board Secretary

Date: _____

Book Policy Manual

Section: 800 Operations

Title: Use of Livestream Video on CVSD Property and in CVSD Classrooms

Code: 815.2

Status: Board Adoption

Purpose

The Board recognizes that livestream video may be helpful to the District and its employees in both fulfilling its educational mission and in expanding the reach of District events and activities to those not able to attend in person. The Board further recognizes that without parameters, livestream video may pose legal risks to the District and its employees, students, and their families, and may otherwise disrupt the educational environment. The Board authorizes the use of livestream video for instructional and other educational purposes. This policy does not prevent employees, students, parents, and/or members of the public from livestreaming District events open to the public.

Delegation of Responsibility

The Superintendent or designee shall develop procedures to implement this policy, and shall delegate to his/her designee(s) the right to enforce this policy.

Definition

A **hybrid class** is one in which the teacher and a portion of the students in the class are located in the brick and mortar classroom on District property, and a portion of the students are located off District property, participating in livestreamed academic instruction and other educational activities.

A **remote class** is one in which all of the students in the class are located off District property participating in livestreamed academic instruction and other educational activities.

Additional staff may engage with the hybrid or remote class, whether on or off District property.

Personal device includes but is not limited to the use of a non-District owned laptop, cell phone, personal digital assistant, or other Internet-enabled hand-held device.

Livestream video, as used in this policy, shall mean utilizing any camera used for District business to broadcast live video content through the Internet and virtual platforms, including through social media platforms.

Guidelines

Development of Administrative Guidelines

The Superintendent or designee may develop administrative guidelines to implement this policy.

The Superintendent shall ensure that all students and employees are made aware of this policy and any administrative guidelines by means of the employee and student handbooks, the District website, or other reasonable means.

Use of Livestream Video for Educational Purposes

The Board authorizes the use of livestream video to deliver academic and special education instruction remotely when approved by the administration. The Superintendent or designee shall ensure that adequate precautions are in place to limit the sharing of personal information with individuals not directly affiliated with the District, and those who do not qualify as “school officials.”

Livestreams shall be set up to visually capture the teacher/instructor/therapist and his/her materials, but may unintentionally capture other students attending to the same instruction in-person.

Recording of a livestream of academic instruction and/or educational activities may occur and shall not be maintained for longer than two (2) weeks. Prior to approving instruction via livestream, the administration shall determine if such instruction shall be recorded, and if so, how long and the location of such recording shall be maintained to provide student access. Access shall be provided to students only through a secure password-protected FERPA-compliant file sharing system and no such recordings shall be posted publicly on the internet. Parents/Guardians and students enrolled in a hybrid or remote class shall be notified of the use of livestreaming. Students and parents shall be notified prior to a livestream being recorded. The administrative guidelines shall ensure that students whose parents/guardians have elected to opt them out of video recording are not captured in the livestream.

Only District employees given explicit permission by administration to record livestream instruction may do so. The District shall not share these recordings or any educational records with anyone who does not have a legitimate educational interest without written parental consent. Anyone with a legitimate educational interest who requests and thus receives the recording shall abide with privacy protections and shall utilize the recording only for the remote instruction of his or her child. Any person who violates such privacy requirements may be prohibited from gaining access to future recordings.[15]

Video recordings created by District personnel are the property of the District. Students are prohibited from reposting such videos on the internet, removing them from the password-protected FERPA-compliant file sharing system, and/or from sharing them with other individuals. The administration shall make reasonable efforts to ensure that remote participants to a livestream of academic instruction and/or educational activities do not make an unauthorized recording of livestream instruction. However, the District provides no guarantee that an outside party will not access or record the instruction. By participating in a livestream, all participants

acknowledge and accept the risk of access or recording of the livestream by an outside party and have no expectation of privacy in the recording.

The District's media release forms do not prohibit a student's voice or likeness from appearing in a video of classroom instruction. Such videos are not posted publicly, and are maintained temporarily for student access.

In accordance with The Children's Online Privacy protection Act, the District shall:

1. Ensure that the use of online learning platforms is for District authorized educational purposes, and not for commercial purposes.
2. Review the privacy and security policies of each online learning platform company utilized by the District to understand how each company will collect, use, and disclose personal information from District students.
3. Provide parents with notice of the website and online learning platform companies whose collection they have consented to on behalf of the parent.
4. Parents/Guardians and students enrolled in a hybrid or remote class shall be notified of the use of livestreaming.

Student Attendance

Students who access academic instruction via livestreaming shall be considered present for attendance purposes during those hours during which they received instruction.

Students in a hybrid or remote class shall:

1. Dress in proper attire consistent with the District's dress code.[1]
 2. Comply with the District's Acceptable Use Policy, whether using a District device or a personal device. [2]
 3. Abide by the District's policies and Code of Conduct and shall be held accountable for violations of policies and the Code of Conduct while participating in the livestream.
- [3][4]

Student-Initiated Use of Livestream Video

The Board prohibits student-initiated use of livestream video at any time during the school day, including while on District-provided transportation to and from school, or at any school-sponsored event that is not open to the general public, unless the administration has authorized the use of livestream video by giving written consent.

Employee-Initiated Use of Livestream Video

The Board authorizes the use of livestream video for instructional and other educational or organizational purposes at the direction of teachers, administrators, and other employees, if approved by the administration.

Employees

At all times while engaging the hybrid or remote class in livestreaming, employees on and off District property shall:

1. Be dressed in proper attire consistent with the District's dress code.[6]
2. Shall comply with the District's Acceptable Use Policy, whether using a District device or a personal device.[2]
3. Conduct themselves in a professional manner consistent with appropriate and orderly behavior.[7]

Employees engaging the hybrid or remote class in a livestream while off District property shall adhere to the assigned work schedules and procedures as outlined in administrative regulations pertaining to working periods.[8][9]

Any in-school use of livestream by students for educational purposes shall be supervised by a professional employee or by an administrator.

Prior to approving the use of livestream video for educational purposes, the administration shall communicate student expectations to limit the sharing of personal information with individuals not directly affiliated with the District.

Livestream of Conewago Valley School District Athletic Competitions and Events Open to the Public

This policy does not prevent employees, students, parents/guardians and/or members of the public from livestreaming District events open to the public.

Students, parents/guardians, employees and members of the public should not have any expectation of privacy while attending public events and athletic competitions; they may be captured and broadcast on a livestream just as they could at any other public or community event, or facility open to the public.

However, District administrators may prohibit livestreaming at specific events hosted by the District on a case-by-case basis to comply with the law, to comply with contract terms, or to prevent a substantial disruption to the public event.

The Board prohibits livestreaming of copyrighted musical performances, theatrical performances, or any material or performance in violation of copyright law.[10]

Livestream of Academic Instruction in Lieu of Homebound Instruction

Upon acceptance of a physician or healing arts practitioner's recommendation that homebound instruction is medically necessary, the Board directs that consideration be given to whether or not the student should receive livestream access to his/her essential academic classes in lieu of homebound tutoring. Consideration must be given to:

1. The severity of the student's medical condition, and whether or not the student can benefit from livestream academic instruction.
2. The recommendation of the student's physician.
3. Input from the student's parents/guardians.

4. The age and specific needs of the student, including whether the student has the technical proficiency to access the livestream at home.
5. Whether providing livestream instruction may be counter-productive, in that it may prolong the student's absence from school.

Livestream access to academic instruction is in lieu of and not in addition to homebound tutoring.

The decision whether or not to provide livestream access to academic instruction in lieu of homebound tutoring rests in the sole discretion of the District. Nothing in this policy shall be construed to require the District to provide livestream access to any particular student.

Telepresence Robots

The Board authorizes the use of telepresence robots in the District's buildings or buildings served by the District administration, a student's IEP or Section 504 team, or due to a long-term illness or disability preventing regular school attendance. The use of telepresence robots shall be considered an employee-initiated livestream, subject to the conditions outlined above. The Superintendent or designee shall develop procedures outlining employee responsibilities regarding the use of such robots in the District's buildings or buildings served by the District.

Livestream Video for Routine Illnesses and Absences

No teacher or administrator shall be required to provide a livestream of academic instruction for a student's routine illness or absence. If a student or parent/guardian requests access to such livestream due to extenuating circumstances, the decision whether or not to provide such a livestream shall be in the sole discretion of the teacher and District administration.

Acceptable Use of Conewago Valley School District's Network

If a livestream utilizes the District's Internet connection, the District's Acceptable use of Computer Networks, Computer Ethics, and Network Security Policy applies and is incorporated herein by reference.[2]

Use of Personal Devices

If any livestream authorized pursuant to this policy utilizes a personal mobile device, the District's Electronic Devices Policy applies and is incorporated herein by reference. [17]

Accommodations for Disabilities

The District must provide qualified individuals with disabilities equal access to their programs, services, or activities in part by ensuring that government websites have accessible features for people with disabilities.

The Board directs that public livestreams of District events, depending on the use and as defined and authorized via this policy, be as accessible as reasonably feasible for students, employees, and members of the public with disabilities as their non-disabled peers. Such accessibility may include, but is not limited to, the provision of closed captioning. [11] [12] [13] [14]

Nothing in this policy shall affect the provision or use of livestreaming as stated in an Individualized Education Program or Section 504 Service Agreement. [13][16]

Penalties for Violations

Violation of this policy, administrative regulations, and/or state or federal laws will result in discipline. Employees may be subject to discipline up to and including dismissal. Students may be subject to discipline up to and including expulsion. [3][4][7]

Legal

1. Pol. 221
2. Pol. 815
3. Pol. 218
4. Pol. 233
5. Pol. 204
6. Pol. 325
7. Pol. 317
8. Pol. 332
9. Pol. 318
10. 17 U.S.C. 101 et seq
11. 42 U.S.C. 12101 et seq
12. 29 U.S.C. 701 et seq.
13. Pol 103.1
14. Pol. 104
15. Pol. 800
16. Pol. 113
17. Pol. 237

Notice of Livestream Privacy Procedures

In order to adhere to the requirements issued by the Pennsylvania Department of Education on reopening schools for the 2020-2021 school year, and to maintain the health and safety of the District student and staff community, the Board has adopted Policy 815.2, "Livestreaming," to allow for "live" learning from a remote location. The main purpose of Policy 815.2 is to authorize the creation of hybrid classes and opportunities for students who are unable to attend school in person during this time can still participate in classroom activities. A hybrid class is one in which livestreaming is being used is one in which the teacher and a portion of the students in the class are located in the brick and mortar classroom in a District-operated classroom, and a portion of the students are located off property, participating in livestream instruction and other educational activities. Additional staff may engage with the hybrid class, whether on or off District property. The District will livestream instruction through the broadcast of live video content through the Internet and virtual platforms, which may include social media platforms.

The Family Educational Rights and Privacy Act (FERPA) is a federal law created to protect personally identifiable information (PII) located in the student's education record from unauthorized disclosure. The District annually distributes a FERPA notice to provide a comprehensive description of parent and students rights as well as District obligations in relation to those rights. This notice applies to recorded virtual and livestream instruction. The District FERPA notice can be accessed at: <https://www.conewago.k12.pa.us/FERPA>. The District is making reasonable effort to protect PII found in education records; however, this notice serves to apprise families that LIU cannot entirely ensure students privacy when utilizing livestream instruction. Livestream instruction may be recorded, and thus, contain student interaction.

The District cannot ensure student privacy in class in which livestream is being used, but will implement precautions to limit the sharing of personal information with individuals not directly affiliated with the District, and those who do not qualify as "school officials."

Livestream instruction may be recorded, and thus, contain student interaction. The District will not share these recordings or any educational records with anyone who does not have a legitimate educational interest without written parental consent. The recordings may, however, be shared with other students for instructional purposes.

Only the invited student may attend the virtual and/or livestream instruction from a remote location. Families must not disrupt or engage in students' instructional processes. Families/parents who wish to assist in their child's instruction from a remote setting must have prior approval from the District. If a parent or third party happens to be present when protected information is shared via virtual and/or livestream instruction, that person is prohibited from re-sharing the information.

Parents/guardians and students are prohibited from recording virtual and/or livestream instruction without District permission.

We ask that all members of the school community make every reasonable effort to abide by and implement these privacy guidelines. The District staff thank you and appreciate your cooperation with the above matters as we provide valuable educational opportunities to your child during the 2020-2021 school year. Please direct any questions to your building principal.

Memorandum of Understanding

Conewago Valley Education Association and Conewago Valley School District

This Memorandum of Understanding is made this 8th day of February, 2021 by and between the Board of School Directors of the Conewago Valley School District (hereinafter referred to as the "Board") and the Conewago Valley Education Association (hereinafter referred to as the "Association").

WHEREAS, the District and the Association are parties to a Collective Bargaining Agreement effective July 1, 2019 to June 30, 2022 (herein "Collective Bargaining Agreement");

WHEREAS, the Association seeks additional investment options for bargaining unit members;

WHEREAS, the Board and the Association have agreed to include Vanguard as an investment option, in addition to other options listed in the contract.

NOW THEREFORE, BE IT RESOLVED that the parties to the Memorandum of Understanding hereby agree as follows:

1. Vanguard will be added as an investment option beginning February 2021.
2. Vanguard shall remain an investment option until the parties joint agreement to remove this option.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed as of the date first above written.

CONEWAGO VALLEY SCHOOL DISTRICT

Dated: _____ By: _____

President

Attest: _____

Secretary

CONEWAGO VALLEY EDUCATION ASSOCIATION

Dated: _____ By: _____

President

Attest: _____

Secretary

New Course Proposal

Department	Family & Consumer Sciences
Course Title/Credit	CHS - Child Development
Target Audience	Grades 10-12, Level 3 or 4 students
School Year of Implementation	2021-2022

Provide a brief explanation as to why the department is proposing to add this course and a topical outline of the course (credit value if applicable):

Rationale	<p>This course will offer detailed lessons on how a child develops from conception to age eight. Students in the course will complete the following competencies:</p> <ul style="list-style-type: none"> • Demonstrate knowledge in prenatal care thru age eight • Practice proper techniques for child safety and care • Make wise choices for food consumption for children • Plan and implement proper learning activities • Create proper methods to develop a child's emotional, intellectual, physical, and social development
Course Meeting Schedule <i>(yearly, semester, 6x/cycle, 3x/cycle, etc)</i>	Semester
Course Prerequisites	n/a
Course Textbook/ Resource	The Developing Child (copyright 2010)
Course Description	<p>Students enrolled in CHS Child Development will study how a child grows and develops from the moment of conception thru age eight. The students will carefully examine the development that occurs each month of pregnancy and what a mother needs to ensure proper health for her fetus. The importance of caregivers providing a child with proper physical, emotional and intellectual environments is vital to proper child development at all ages. Special activities and lessons will be created to present to elementary school age children.</p>