

April 12, 2021
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:32 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. Michael Buckley, Mr. Luke Crabill, Mr. Eric Flickinger, Ms. Patricia Gouker, Mr. William Huffman, Mr. Jeff Kindschuh, Mrs. Melanie Sauter and Mrs. Tara Bolton. Also present were Superintendent Dr. Christopher Rudisill, Asst. Superintendent Dr. Sharon Perry, Principals Dr. Ken Armacost, Dr. Larry Sanders, Dr. Christopher Bowman, Mr. Matt Muller, Mr. Christopher Cobb, Dr. Stephanie Corbin and solicitors Ms. Brooke Say and Ms. Taylor Baublitz.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Crabill made a motion, seconded by Mrs. Bolton to accept the minutes of the March 1, 2021 Committee of the whole meeting and the March 8, 2021 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other district personnel whose name appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mr. Kindschuh to file the Treasurer's Report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$11,358,433.03	
Deposits	3,099,214.35	
Withdrawals	<u>7,230,145.20</u>	
Balance 4/1/21		\$7,227,502.18

PSDLAF Flex CD

Previous Balance	\$5,455,164.36	
Deposits	3,492,208.21	
Withdrawals	<u>0.00</u>	
Balance 4/1/21		\$8,947,372.57

PSDLAF Bond 2019

Previous Balance	\$2,310,926.40	
Deposit	35.04	
Withdrawals	<u>700.92</u>	
Balance 4/1/21		\$2,310,260.52

PSDLAF Capital Reserves

Previous Balance	\$948,425.40	
Deposits	8.06	
Withdrawals	<u>0.00</u>	
Balance 4/1/21		\$948,433.46

Roll call vote: Mr. Crabill-aye; Mr. Huffman-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mrs. Bolton-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mrs. Bolton to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10005530 to #10005640. Void Checks #10005577 and #10005640. Pay Wires #8000000061 to #8000000069. ACH Debits #9000005279 to #9000006258. The total amount of General Funds items paid is \$3,622,145.16. No Capital Reserve invoices were paid. Food Services invoices to include Check #50000657 to #50000689. Total Food Services Fund payments in the amount of \$59,010.13 and Construction Bond invoices for Bond 2019 Check #45000480 in the amount of \$700.92.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the Adams County Technical Institute (ACTI) Operating Budget for the 2021-2022 school year. (Available at meeting)

Roll call vote: Mr. Crabill-aye; Mr. Huffman-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mrs. Bolton-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Sauter to:

1. **(Ways & Means/Curriculum)** Recommend approval of Tia Alqudwa from Gaza Strip as a foreign exchange student for the 2021-2022 school year. (Host parent: Jasmine Sibai)
2. **(Ways & Means/Curriculum)** Recommend adopting updated Board Policy #103 - Attachment #3 - Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints.

Go to Board Policy #103 Attachment #3 (additional wording only)

3. ***(Ways & Means/Curriculum)*** Recommend adopting updated Board Policy #200 (Enrollment of Students).
Go to Board Policy #200
4. ***(Ways & Means/Curriculum)*** Recommend adopting updated Board Policy #233 (Suspension and Expulsion).
Go to Board Policy #233
5. ***(Ways & Means/Curriculum)*** Recommend authorizing Jason Crouse and Richard Jones to attend the Beginner CTE Instructor Training, sponsored by Briggs & Stratton, from June 8-10, 2021, in Morgantown, WV, with all necessary expenses to be paid or reimbursed by the District not to exceed \$1,535.00.
6. ***(Ways & Means/Curriculum)*** Recommend authorizing Shawn Myers to attend the Fanuc Robotic Training, sponsored by Fanuc Robotics, at a date and time to be determined this summer and held virtually, with all necessary expenses to be paid or reimbursed by the District not to exceed \$640.00.
7. ***(Ways & Means/Curriculum)*** Recommend authorizing Ashlie Murren to attend English Literature and Composition Workshop, sponsored by College Board, from June 28-July 1, 2021 and held online, with all necessary expenses to be paid or reimbursed by the District not to exceed \$900.00.
8. ***(Ways & Means/Curriculum)*** Recommend authorizing Elizabeth Kreider to attend the AP Summer Institute for Human Geography, sponsored by College Board, from June 28-July 1, 2021 and held online, with all necessary expenses to be paid or reimbursed by the District not to exceed \$1,00.00.
9. ***(Ways & Means/Curriculum)*** Recommend adopting updated Board Policy #218.3 (Discipline of Student Convicted/Adjudicated of Sexual Assault).

Go to Board Policy #218.3

Go to Parent Registration Statement

Go to Parent Verification Statement

Roll call vote: Mr. Crabill-aye; Mr. Huffman-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mrs. Bolton-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Bolton to:

1. ***(Personnel)*** Recommend approval of the termination of Amy Beckman, learning support teacher at New Oxford Middle School, effective April 12, 2021.

2. **(Personnel)** Recommend acceptance of the resignation of Kari Kuhn, instructional aide at Conewago Township Elementary School, effective at the end of the day on March 31, 2021.
3. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Tamela Hall, science teacher at New Oxford High School, effective June 11, 2021.
4. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Vincent Hall, applied technology/agriculture teacher at New Oxford High School, effective December 31, 2021.
5. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2020-2021 school year only, pending having met all Federal, State, local hiring regulations, and any required certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Marcia Knorr	20-21 HS Musical Music Director	\$2,233.80
Debra Schott	20-21 HS Musical Stage Manager	\$ 500.00
AJ Warner	20-21 HS Musical Lighting and Sound Manager	\$1,200.00
Andrew O'Brien	20-21 HS Musical Live Streaming Coordinator	\$ 500.00
Brandon Campbell	20-21 HS Musical Stage Crew Chief	\$ 300.00
Kyle Moser	20-21 HS Musical Set Construction Coordinator	\$1,000.00
Kelly Kuhn	20-21 HS Musical Ticket Coordinator	\$ 789.00

6. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2020-2021 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Colton Elmo (retro 3/12/21)

7. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Colton M. Elmo

Wade A. Linebaugh

8. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Dr. Kenneth Armacost, Principal at Conewago Valley Intermediate School, effective June 30, 2021.
9. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Dr. Karen Sipe, Director of Educational Programs, effective December 31, 2021.
10. **(Personnel)** Recommend acceptance of the resignation of Jennifer Bowers, food services worker at New Oxford High School, effective at the end of the day on April 20, 2021.

11. **(Personnel)** Recommend adding the position of Interim Dean of Students at New Oxford High School from August 17, 2021 thru December 31, 2021.
12. **(Personnel)** Recommend approval of an unpaid leave of absence for Susan Bevenour, such leave to begin on March 22, 2021 and continue through April 5, 2021, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
13. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2020-2021 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Delany Colgan

14. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Kevin M. Smith

15. **(Personnel)** Recommend employment of Nathaniel Makar as a network administrator, effective April 26, 2021, pending having met all required Federal, State, and local hiring regulations.

Roll call vote: Mr. Crabill-aye; Mr. Huffman-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mrs. Bolton-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mr. Kindschuh to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval for the M.R. McGough, LLC. with Michael McGough as representative, to use the New Oxford Middle School Cafeteria on March 18, 2021 from 5:00 pm until 7:30 pm, for the CAPE Test, with charges as listed in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

** Verbally approved at the March 8 Board Meeting, as this is an alternate site due to last minute vaccinations at the LIU #12.

2. **(Property & Supplies/ Use of Facilities)** Recommend approval for the New Oxford Twins Baseball Club. with Scott Meckley as representative, to use the New Oxford High School baseball field on select days and times approved by the athletic department, from April 3, 2021 thru August 14, 2021, for South Penn Baseball, with charges as listed in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Center for Youth and Community Development with Melisa Patrono as representative, to use the parking lots at New Oxford Elementary, Conewago Township Elementary, and Conewago Valley Intermediate Schools on Mondays thru Thursday from July 5 thru August 19, 2021, for the pick up and drop off of students for the summer program at Camp Nawakwa, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

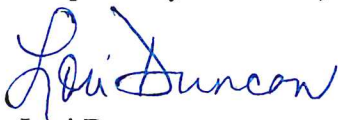
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Girls Softball Association. with Matt Smith as representative, to use the New Oxford High and Middle School softball fields on select days and times approved by the athletic department, from May 31, 2021 thru August 31, 2021, for softball practice and games, with charges as listed in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Star 441 Family Motorcycle Group, with Maureen Dunlap as representative, to use the New Oxford High School rear parking lot either September 18th or September 25th, 2021 from 10:00 am to 4:00 pm, for a skills riding day using the marked area, with charges as listed in Board Policy #707, and with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Crabill-aye; Mr. Huffman-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Sauter-aye; Mrs. Bolton-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 7:59 p.m.

Respectfully submitted,



Lori Duncan
Secretary