

November 11, 2019  
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:31 p.m. Mr. Keith Mummert called the meeting to order. The following members were present: Mr. Ed Groft, Mrs. Linda Buffenmyer, Mr. William Huffman, Mr. Luke Crabill, Mrs. Jenene Conrad, Mr. Jeff Kindschuh and Mr. Eric Flickinger. Absent was Mr. Michael Buckley. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Larry Sanders, Dr. Ken Armacost, Dr. Christopher Bowman, Mr. Matt Muller and Ms. Misti Wildasin and solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Buffenmyer made a motion, seconded by Mrs. Conrad to accept the minutes of the October 7, 2019 Committee of the Whole meeting and the October 14, 2019 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Groft congratulated the students and other district personnel whose names appear on the monthly congratulations list.

Mrs. Buffenmyer made a motion, seconded by Mr. Groft to file the Treasurer's Report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 4,011,821.69	
Deposits	11,211,920.66	
Withdrawals	<u>11,094,992.63</u>	
Balance 11/1/19		\$4,128,749.72

PSDLAF Flex CD

Previous Balance	\$22,800,000.00	
Deposits	0.00	
Withdrawals	<u>3,000,000.00</u>	
Balance 11/1/19		\$19,800,000.00

Capital Projects PLGIT 66-18

Previous Balance	\$452.18	
Deposit	.74	
Withdrawals	<u>0.00</u>	
Balance 11/1/19		\$452.92

PSDLAF Bond 2017

Previous Balance	\$1.80	
Deposit	0.00	
Withdrawals	<u>1.80</u>	
Balance 11/1/19		\$0.00

PSDLAF Bond 2018

Previous Balance	\$2.55	
Deposit	0.00	
Withdrawals	<u>2.55</u>	
Balance 11/1/19		\$0.00

PSDLAF Bond 2019

Previous Balance	\$3,241,705.33	
Deposit	6,688.12	
Withdrawals	<u>568,359.16</u>	
Balance 11/1/19		\$2,680,034.29

PSDLAF Capital Reserves

Previous Balance	\$1,030,643.47	
Deposits	1,264.93	
Withdrawals	<u>9,053.89</u>	
Balance 11/1/19		\$1,022,854.51

Roll call vote: Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Huffman-aye; Mrs. Conrad-aye; Mr. Crabill-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Mummert-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mr. Crabill to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Check #10003129 to Check #10003282. Void Checks #10002243 and #10003122. Pay Wires #98966 to #98985. Purchase Card no transactions. The total amount of General Fund items paid is \$5,893,485.69. Capital Reserve Fund invoices to include Check #30000133 to #30000135 in the amount of \$9,053.89. Food Service invoices to include Check #50000384 to #50000393. Total Food Service fund payments are in the amount of \$38,868.31. Construction Bond invoices for Bond 2019 to include Check #45000409 to #45000420 in the amount of \$506,599.07 were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

3. **(Finance)** Recommend approval of the proposed contract between Marotta/Main Architects and the Conewago Valley School District for professional services for phase 2 of the Colonial Career and Technology Center.

Roll call vote: Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Huffman-aye; Mrs. Conrad-aye; Mr. Crabill-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Mummert-aye. Motion was carried.

Mrs. Conrad made a motion, seconded by Mr. Kindschuh to :

1. **(Ways & Means/Curriculum)** Recommend authorizing Brandon Horick, Stephanie Spaide, and Travis Martin to attend the Driver Education Workshop, sponsored by State Farm Insurance, one day during the week of February 19, 2020 (specific date not yet determined) at the York County Government Building in York, PA, at no cost to the District, except the cost of 3 substitutes each for 1 day.
2. **(Ways & Means/Curriculum)** Recommend authorizing Karen Sipe, Misti Wildasin, Alecia Kraus, Bryan Watkins, and Becky Wildasin to attend the School Safety Conference, sponsored by Wellspan/LIU #12, on November 14, 2019 at LIU #12 in New Oxford, PA, at no cost to the District.
3. **(Ways & Means/Curriculum)** Recommend authorizing approximately twenty (24) members of the co-ed competitive spirit team, accompanied by Caitlyne Edwards and asst. cheer coaches to travel to the National Cheerleading Competition in FL on February 6, 2020, to compete in the UCA Nationals, at no cost to the District.
4. **(Ways & Means/Curriculum)** Recommend authorizing Joshua Lovejoy to attend the School Safety Conference, sponsored by Wellspan/LIU #12, on November 14, 2019 at LIU #12 in New Oxford, PA, at no cost to the District.
5. **(Ways & Means/Curriculum)** Recommend authorizing Larry Sanders to attend the Supporting Students with special Needs, sponsored by LIU #12, on December 4, 2019 at LIU #12 in New Oxford, PA, at no cost to the District.
6. **(Ways & Means/Curriculum)** Recommend approval of Rudmila Islam from Bangladesh as a foreign exchange student for the remainder of the 2019-2020 school year, effective Tuesday, November 12, 2019. (Host parent: Christine Hebert)

Roll call vote: Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Huffman-aye; Mrs. Conrad-aye; Mr. Crabill-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Mummert-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Buffenmyer to:

1. **(Personnel)** Recommend acceptance of the resignation of Michael Herring, Colonial Academy Teacher at New Oxford High School, effective October 29, 2019.

2. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Josephine Clark, cafeteria worker at New Oxford Elementary School, effective May 22, 2020.
3. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Linda Masenheimer, head cook at Conewago Township Elementary School, effective January 17, 2020.
4. **(Personnel)** Recommend that whereas there is certification by the District superintendent that a satisfactory rating was given during the last three (3) months of a period of three (3) years of service in the District as a Temporary Professional Employee to the following District employees, said employees are now recognized as having achieved the status of Professional Employee (i.e. tenured), that they so be notified, and that those who have not resigned be tendered with the standard contract of employment provided for Professional Employees.

Nichole Behegan  
Mallory Grammer  
Jennifer Staley

Michael Herring  
Errine Lynch  
Kaila Vogelsong

Richard Jones  
Taylor Rudisill

5. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Timothy Smith, such leave to begin on approximately November 20, 2019 through December 11, 2019, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
6. **(Personnel)** Recommend employment of Adrienne Trail as an ESL instructional aide at New Oxford Elementary School, (Category 3A) at the wage established in Addendum A\*(Range 3b), retroactive to October 24, 2019, pending having met all required Federal, State, and local hiring regulations.
7. **(Personnel)** Recommend employment of April Becker as a PCA at New Oxford Elementary School, (Category 3A) at the wage established in Addendum A\*(Range 3b), effective November 18, 2019, pending having met all required Federal, State, and local hiring regulations.
8. **(Personnel)** Recommend employment of Mary Rudisill as a part time cafeteria worker at New Oxford High School, (Category 6A) at the wage established in Addendum A\*(Range 4f), effective November 12, 2019, pending having met all required Federal, State, and local hiring regulations.
9. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Debra Griffis (retro 10/15/19)

10. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Blumberg, Amanda M.	Hahn Abell, Megan S.	Hare, Brittney A.
Tharp, Dean K.	Wagner, Lydia N.	

11. **(Personnel)** Recommend approval of a Sabbatical leave for Amy Beckman, such leave to begin on November 11, 2019 through the end of the 2019-2020 school year according to the conditions set forth in Board Policy #338.

12. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Kimberly Hall	Hannah Sites
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13. **(Personnel)** Recommend that the Board elect and appoint Dr. Sharon Perry as Assistant Superintendent of the Conewago Valley School District for a three and a half (3 ½) year term, beginning on January 6, 2020 and ending on June 30, 2023, pursuant to the terms of the assistant superintendent employment contract (The Agreement), and in accordance with the school code, and further authorizes the board president and secretary to sign the agreement.

14. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Bevenour, Burnell P.	Luckenbaugh, Nita M.	McIntosh, Sherry L.
McHugh, Ann L.	Sileo, Mary E.W.	Stuller, Elizabeth A.
Walker, Donna M.	Yates, Tasha L.	

Roll call vote: Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Huffman-aye; Mrs. Conrad-aye; Mr. Crabill-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Mummert-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Groft to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval for CVIS Mini-THON with Jamie McMaster as representative, to use the Conewago Valley Intermediate School gymnasium, auxiliary gymnasium, cafeteria, and kitchen on February 7, 2020 from 5:00 pm to 8:00 pm for the CVIS Mini-THON Spaghetti Dinner, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Elite Skills Training (N.E.S.T) with Nate Edwards as representative, to use the New Oxford Elementary gymnasium every Saturday morning from 8:00 am to 11:00 am from

November 23, 2019 through February 29, 2020 for The Academy, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Vibe Performing Arts with Jeffrey Erdman as representative, to use the District Auditorium, New Oxford High and Middle School classrooms, and the building complex parking lots from June 12, 2020 through June 14, 2020 from approximately 9:00 am until 10:00 pm, for the Vibe Annual Dance Recital, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Huffman-aye; Mrs. Conrad-aye; Mr. Crabill-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Mummert-aye. Motion was carried.

By common consent and action, Mr. Mummert adjourned the meeting at 8:20 p.m.

Respectfully submitted,



Lori Duncan  
Secretary