

March 9, 2020  
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:33 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mrs. Melanie Sauter, Mr. William Huffman, Mr. Luke Crabill, Mr. Jeff Kindschuh, Mr. Eric Flickinger, Mrs. Tara Bolton and Ms. Patricia Gouker. Absent was Mr. Michael Buckley. Also present were Superintendent Dr. Christopher Rudisill and Asst. Superintendent Dr. Sharon Perry, Principals Dr. Larry Sanders, Dr. Ken Armacost, Dr. Christopher Bowman, Mr. Matt Muller, Asst. Principal Dr. Bryan Watkins and solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Groft made a motion, seconded by Mr. Crabill to accept the minutes of the February 3, 2020, Committee of the Whole meeting and the February 10, 2020 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Crabill made a motion, seconded by Mr. Huffman to add the recommendation of a medical sabbatical for Kristin Gass to the agenda. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other district personnel whose names appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mrs. Bolton to file the Treasurer's Report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 1,492,618.06	
Deposits	13,904,811.74	
Withdrawals	<u>4,509,110.29</u>	
Balance 3/1/20		\$10,888,319.51

PSDLAF Flex CD

Previous Balance	\$16,800,000.00	
Deposits	0.00	
Withdrawals	<u>11,160,000.00</u>	
Balance 3/1/20		\$5,640,000.00

Capital Projects PLGIT 66-18

Previous Balance	\$454.78	
Deposit	.56	
Withdrawals	<u>0.00</u>	
Balance 3/1/20		\$455.34

PSDLAF Bond 2019

Previous Balance	\$2,262,475.68	
Deposit	2,740.10	
Withdrawals	<u>3,317.50</u>	
Balance 3/1/20		\$2,261,898.28

PSDLAF Capital Reserves

Previous Balance	\$1,017,157.07	
Deposits	567.11	
Withdrawals	<u>0.00</u>	
Balance 3/1/20		\$1,017,724.18

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mrs. Huffman to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10003752 to Check #10003850 and #10003866 to #10003919, Voided Checks #10003650, #10003697 and #10003851 to #10003865. Pay Wires #99031 to #99044. Purchase Card transactions #23501cc to #23565cc. The total amount of General Fund items paid is \$3,730,081.58. No Capital Reserve Fund invoices were paid. Food Services invoices to include Checks #50000444 to #50000464. Total Food Services Fund payments are in the amount of \$67,577.00. Construction Bond invoices for Bond 2019 to include Checks #45000448 to #45000450 in the amount of \$22,826.48 were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the General Operating Budget for the Lincoln Intermediate Unit #12 for the 2020-2021 school year.
4. **(Finance)** Recommend approval of First Capital Insulation as the lowest bid of \$55,800, meeting the specification requirements for Asbestos Abatement at Conewago Township Elementary.
6. **(Finance)** Recommend approval of the resolution calling for Charter School Funding Reform.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye (item #1 to #4) abstain item #6; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mrs. Sauter to:

5. **(Finance)** Recommend approval of the Adams County Technical Institute Budget for the 2020-2021 school year.

Roll call vote: Mr. Crabill-no; Ms. Gouker-no; Mr. Huffman-no; Mrs. Bolton-no; Mr. Kindschuh-no; Mr. Flickinger-no; Mrs. Sauter-no and Mr. Groft-no. Motion failed.

Mr. Kindschuh made a motion, seconded by Mr. Huffman to:

1. **(Ways & Means/Curriculum)** Recommend accepting the donation of a 3.5 sheets of  $\frac{3}{8}$  inch carbon steel 48"x 96" for New Oxford High School from Precision Cut Industries, care of Justin Kline, valued at \$315.00.
2. **(Ways & Means/Curriculum)** Recommend authorizing Dr. Stephanie Corbin to attend the Annual AEDY Conference, sponsored by PaTTAN, on April 21, 2020 from 8:30 am to 4:00 pm at PaTTAN in Harrisburg, PA, with all necessary costs to be paid or reimbursement by the District, not to exceed \$55 for travel.
3. **(Ways & Means/Curriculum)** Recommend authorizing Crystal Freed to attend the Bridging the Gap Meeting, sponsored by the United Way, on March 31, 2020 from 8:00 am to 3:30 pm, at The United Way in Gettysburg, PA, at no cost to the District, except one (1) substitute for the day.
4. **(Ways & Means/Curriculum)** Recommend authorizing Joshua Lovejoy to attend the 2020 Adams County Health Summit, sponsored by Wellspan Health, on March 10, 2020 from 8:00 am to 3:15 pm at HACC Gettysburg in Gettysburg, PA, at no cost to the District.
5. **(Ways & Means/Curriculum)** Recommend authorizing approximately thirty five (35) members of the New Oxford High School Varsity Club, accompanied by Gene Kraus and Dr. Alecia Kraus to travel to Camden Yards, Inner Harbor and Aquarium in Baltimore, MD from 11:00 am to 10:00 pm on May 9, 2020 for a club building activity, at no cost to the District.
6. **(Ways & Means/Curriculum)** Recommend authorizing seven (7) members of the Conewago Valley Intermediate School PBIS Group, accompanied by Dr. Ken Armacost and Marcy Rickrode to travel to PaTTAN in Harrisburg, PA from 8:00 am to 4:00 pm on March 24, 2020 for the PaTTAN Student Behavior Coalition, at no cost to the District, except transportation.
7. **(Ways & Means/Curriculum)** Recommend approval of Board Policy 900 Section (Community).

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Howard Milhimes - 3rd shift custodian at New Oxford High School, effective the end of the day on June 30, 2020.
2. **(Personnel)** Recommend acceptance of the resignation of Lima Voll - instructional aide at New Oxford High School, effective at the end of the day on February 14, 2020.
3. **(Personnel)** Recommend acceptance of the resignation of Matthew Wensel - orchestra teacher at Conewago Valley Intermediate School, effective at the end of the day on May 8, 2020 or when the position is filled.
4. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Barry Unger, such leave to begin on April 8, 2020 and continue through to approximately June 30, 2020, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
5. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Kelly Kuhn, such leave to begin on March 25, 2020 through April 17, 2020, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
6. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Rebecca Schwartz (retro to 2/19/20)

Joseph Stiles (retro to 2/19/20)

7. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

June Bennett (food services, start 3/9/20)

Lori Greenholt (food services, start 3/9/20)

8. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Childers, Amanda L.

Haugh, Jennifer N.

Leete, Jaime A.

McCachren, Tiffany A.

Sanders, Molly L.

Toft-Funk, Joanna L.

Whitmore, Stephanie C.

9. **(Personnel)** Recommend acceptance of the resignation of Kimberly Hannon - in-school suspension aide at New Oxford High School and New Oxford Middle School, effective at the end of the day on March 13, 2020.

10. **(Personnel)** Recommend acceptance of the resignation of Lauren Duffy - Assistant Girls and Boys Tennis Coach at New Oxford High School, effective at the end of the day on March 2, 2020.
11. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Denise Zinn - LSS aide at Conewago Valley Intermediate School, effective at the end of the day on May 29, 2020.
12. **(Personnel)** Recommend employment of Zachary Rang as a student custodian at New Oxford High School, retroactive to March 2, 2020, pending having met all required Federal, State, and local hiring regulations.
13. **(Personnel)** Recommend employment of Isaiah Strausbaugh as a student custodian at New Oxford High School, pending having met all required Federal, State, and local hiring regulations.
14. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Wayne Wagner, such leave to begin on February 26, 2020 through March 31, 2020, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
15. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2019-2020 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Joseph Stiles	Boys Tennis Asst. Coach	\$757.00

16. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

David Boyer	Samuel Miller (retro to 3/5/20)
LisaJo Smith (retro to 3/5/20)	

17. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Duty, Kelly J.	Heiss-Krantz, Teresa M.	Kuhns, Richard L.
Melhorn, Kerrie M.	Robinson, Maria A.	Strode, Jennifer L.
Stuller, Michael J.		

18. **(Personnel)** Recommend approval of a sabbatical leave for Kristin Gass, such leave to begin on February 18, 2020 and continue through the end of the 2019-2020 school year according to the conditions set forth in Board Policy #338.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

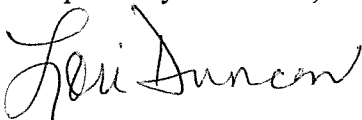
Mr. Huffman made a motion, seconded by Mr. Flickinger to:

1. ***(Property & Supplies/Use of Facilities)*** Recommend approval of the contract between Michael J. Smith and the Conewago Valley School District for lease of property known as the “Garber Tract” for the period from March 1, 2020 through March 1, 2023.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for N.E.S.T (Nate Edwards Strength Training), with Nate Edwards as representative, to use the Conewago Valley Intermediate School gymnasium and auxiliary gymnasium from Monday, April 6, 2020 through Friday, May 28, 2020 from 5:00 pm to 7:00 pm for The Academy, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing Upper Conewago Church of the Brethren, with Gregory Miller as representative, to use the Conewago Valley School District Auditorium on July 16, 2020, from 6:00 pm - 10:00 pm for the Oasis Chorale Concert, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:16 p.m.

Respectfully submitted,



Lori Duncan  
Secretary