

December 2, 2019  
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:38 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. William Huffman, Mr. Luke Crabill, Mr. Jeff Kindschuh, Mr. Eric Flickinger, Mrs. Tara Bolton and Ms. Patricia Gouker. Absent was Mr. Michael Buckley. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Larry Sanders, Dr. Ken Armacost, Dr. Christopher Bowman, Mr. Matt Muller and Ms. Misti Wildasin, Asst. Principal Dr. Bryan Watkins and solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Crabill made a motion, seconded by Mr. Flickinger to accept the minutes of the November 4, 2019 Committee of the Whole meeting and the November 14, 2019 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other district personnel whose names appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mr. Huffman to file the Treasurer's Report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$4,128,749.72	
Deposits	4,367,185.29	
Withdrawals	<u>5,885,632.38</u>	
Balance 12/1/19		\$2,610,302.63

PSDLAF Flex CD

Previous Balance	\$19,800,000.00	
Deposits	2,000,000.00	
Withdrawals	<u>0.00</u>	
Balance 12/1/19		\$21,800,000.00

Capital Projects PLGIT 66-18

Previous Balance	\$452.92	
Deposit	.62	
Withdrawals	<u>0.00</u>	
Balance 12/1/19		\$453.54

PSDLAF Bond 2019

Previous Balance	\$2,680,034.29	
Deposit	3,322.72	
Withdrawals	<u>182,113.37</u>	
Balance 12/1/19		\$2,501,243.64

PSDLAF Capital Reserves

Previous Balance	\$1,022,854.51	
Deposits	624.93	
Withdrawals	<u>7,543.80</u>	
Balance 12/1/19		\$1,015,935.64

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Kindschuh to:

Recommend paying the General Fund invoices as listed to include Checks #10003283 to #10003386. Pay Wires #98986 to #98992. Purchase Card transactions #23198cc to #23304cc. The total amount of General Fund items paid is \$2,590,349.58. Capital Reserve Fund invoices to include Checks #30000136 to #3000137 in the amount of \$7543.80. Food Service invoices to include Checks #50000394 to #50000414. Total Food Service fund payments are in the amount of \$76,127.61. Construction Bond invoices for Bond 2019 to include Checks #45000421 to #45000431 in the amount of \$182,113.37 were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of appointing Mrs. Kim Little as the delinquent collector for the remainder of the 2019-2020 tax year for Bonneville Borough.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Groft-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mr. Crabill to:

1. **(Ways & Means/Curriculum)** Recommend approval of the Meeting Times and Places for the Board of Directors for 2020. (available at meeting)
2. **(Ways & Means/Curriculum)** Recommend approval of Board Policy 800 Section (Operations).
3. **(Ways & Means/Curriculum)** Recommend approval of Board Policy 702.1 (Crowdfunding).

4. ***(Ways & Means/Curriculum)*** Recommend authorizing Lauri Beans to attend the Administrative Assistants to School Superintendents Annual Conference, sponsored by LIU #12, on December 18, 2019 from 8:30 am to 3:30 pm at LIU #12 in New Oxford, PA, with all necessary expenses to be paid or reimbursed by the District not to exceed \$75.
5. ***(Ways & Means/Curriculum)*** Recommend authorizing Larry Sanders to attend the Co-Teaching Conference, sponsored by LIU #12, on February 5, 2020 from 8:30 am to 3:30 pm at LIU #12 in New Oxford, PA, at no cost to the District.
6. ***(Ways & Means/Curriculum)*** Recommend authorizing Karen Sipe, Drew Little, Joe Connolly and Meghan Latshaw, to attend the SAS Institute 2019, sponsored by PDE, on December 9 - 10, 2019 from 8:00 am to 3:30 pm in Hershey, PA, with all necessary expenses to be paid or reimbursed by the District not to exceed \$400.
7. ***(Ways & Means/Curriculum)*** Recommend authorizing Lori Altoff, to attend Secondary MTSS That Makes Sense, sponsored by PaTTAN, on December 11, 2019 from 8:00 am to 4:00 pm at PaTTAN in Harrisburg, PA, at no cost to the District, except for the cost of 1 substitute.
8. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated November 26, 2019.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Huffman to:

1. ***(Personnel)*** Recommend acceptance of the resignation for the purpose of retirement for Ina Bucher, food services at New Oxford Elementary School, effective the last day of the 2019-2020 school year.
2. ***(Personnel)*** Recommend acceptance of the resignation of Rodella Brown, food services at New Oxford High School, effective December 9, 2019.
3. ***(Personnel)*** Recommend acceptance of the resignation of Ethan Sentz, assistant junior high football coach, effective November 14, 2019.
4. ***(Personnel)*** Recommend approval of the following faculty and staff transfers:
  - Kristy Colon from Asst. Head Cook (Salary Range 4d2) to Head Cook (Salary Range 4c) at Conewago Township Elementary, effective January 20, 2020.
  - Barbara Redding from PT food service worker (Salary range 4f) to part time cashier (Salary Range 4h) at New Oxford Elementary, effective the first day of the 2020-2021 school year.

5. **(Personnel)** Recommend approval of the following extracurricular assignments for 2019-2020 school year only, pending having met all Federal, State, and local hiring regulations.

<u>NAME</u>	<u>ASSIGNMENT(S)</u>	<u>STIPEND</u>
AJ Warner	19-20 Musical - Lighting & Sound Advisor	\$1,200.00
Kelly Kuhn	19-20 Musical - Ticket Coordinator	\$ 789.00
AJ Warner	19-20 MS Musical - Lighting & Sound (retro 11/9/19)	\$ 400.00

6. **(Personnel)** Recommend approval of the following volunteers to receive a stipend for the 2019-2020 Musical as pit band members, pending having met all required Federal, State, and local hiring regulations.

<u>NAME</u>	<u>STIPEND</u>
Charles Beard	\$400.00
David Conklin	\$400.00
Michael Hirsh	\$400.00
Roger Sine	\$400.00

7. **(Personnel)** Recommend employment of Morgan Schriver as a PCA at Conewago Township Elementary School, (Category 3A) at the wage established in Addendum A\*(Range 3b),effective December 3, 2019, pending having met all required Federal, State, and local hiring regulations.

8. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Sierra Bantillo                      Hannah Brice (retro to 11/16/19)

9. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Abell, Gary	Addis, Elizabeth A.	Binder, William H.
Bowser, Heidi C.	Clabaugh, Angela M.	Flickinger, Kyle G.
Gladfelter, Cody S.	Hicks, Adam P.	Kessler, Lydian L.
Lawrence, Kristina M.	Madison, Adrienne R.	Rudisill, Michael A.
Shaffer, Charlotte M.	Tritt, Dana A.	

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Groft-aye. Motion was carried.

Mr. Kindschuh made a motion, seconded by Mr. Crabill to:

1. **(Property & Supplies/ Use of Facilities)** Recommend authorizing the New Oxford High School Band Boosters with Shawn Campopiano as representative to use the District Auditorium, New Oxford High and Middle School cafeterias and music rooms and the

building complex parking lots from 2:00 pm to 11:00 pm on April 4, 2020, for the New Oxford High School Jazz Festival, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

2. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing Swope's Training Systems, LLC with Brett Swope as representative to use the New Oxford High School Stadium, and weight room from 7:00 am to 3:00 pm on June 6, 2020, for the South Central PA Football Combine, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:12 pm.

Respectfully submitted,



Lori Duncan  
Secretary