

June 8, 2020
 Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:27 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mrs. Melanie Sauter, Mr. William Huffman, Mr. Luke Crabill, Mr. Jeff Kindschuh, Mr. Eric Flickinger, Mrs. Tara Bolton, Ms. Patricia Gouker and Mr. Michael Buckley. Also present were Superintendent Dr. Christopher Rudisill, Asst. Superintendent Dr. Sharon Perry and solicitors Mrs. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Kindschuh made a motion, seconded by Mr. Huffman to accept the minutes of the May 4, 2020, Committee of the Whole meeting and the May 11, 2020 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Crabill to amend the agenda and add to Personnel #23 Recommend (4) instructional technology coach positions for a one year term at a stipend. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other district personnel whose names appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mr. Huffman to file the Treasurer’s Report for audit.

The Treasurer’s report showed:

<u>PA School District Liquid Asset Fund</u>			
Previous Balance	\$3,873,032.85		
Deposits	5,031,636.00		
Withdrawals	<u>3,709,273.46</u>		
Balance 6/1/20			\$5,195,395.39
 <u>PSDLAF Flex CD</u>			
Previous Balance	\$7,380,000.00		
Deposits	0.00		
Withdrawals	<u>3,590,000.00</u>		
Balance 6/1/20			\$3,790,000.00
 <u>Capital Projects PLGIT 66-18</u>			
Previous Balance	\$456.13		
Deposit	.17		
Withdrawals	<u>0.00</u>		
Balance 6/1/20			\$456.30

PSDLAF Bond 2019

Previous Balance	\$2,642,385.86	
Deposit	417.04	
Withdrawals	<u>27,306.50</u>	
Balance 6/1/20		\$2,615,496.40

PSDLAF Capital Reserves

Previous Balance	\$1,021,954.70	
Deposits	168.26	
Withdrawals	<u>0.00</u>	
Balance 6/1/20		\$1,022,122.96

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10004151 to Check #10004267, void Check #10004203, Pay Wires #99087 to #99098 and Purchase Card transactions #23716cc to #23734cc. The total amount of General Funds items paid is \$3,903,151.65. No Capital Reserve Fund invoices were paid. Food Services invoices to include Checks #50000492 to #50000499. Total Food Services Fund payments are in the amount of \$12,621.02 and Construction Bond invoices for Bond 2019 to include Checks #45000454 to \$45000457 in the amount of \$33,266.50 were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend the Board adopt the 2020-2021 General Fund Budget, as was duly advertised and held open to inspection, and was tentatively approved by the Board at its meeting of May 11, 2020 showing expenditures and estimated resources of the same amount of \$64,801,820.00, to appropriate resources as shown on the budget, and levy taxes necessary to raise with local revenue anticipated in the budget by adopting the formal tax resolution presented herewith, and be attached to the minutes which, in summary provide for:
 - a) 1.0% levy of all wages, earned income, and net profits of each resident in said school district - Act 511
 - b) .5% Realty Transfer Tax - Act 511
 - c) \$5 Per Capita Tax under Section 679 of the School code and a \$5 Per Capita - Act 511
 - d) 5% Amusement Tax - Act 511
 - e) 13.9209 Mill Real Estate Tax under School Code

f) \$10/\$52 Emergency & Municipal Services Tax - Act 55 (dependent on municipality)

4. **(Finance)** Recommend authorizing PFM to proceed with the bond refinance for the purpose of interest savings.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mr. Huffman to:

1. **(Ways & Means/Curriculum)** Recommend approval of the firm of Stock & Leader be appointed as solicitors for the 2020-2021 school year.
2. **(Ways & Means/Curriculum)** Recommend approval of the contract with Perry Smith Driving School to provide behind the wheel drivers training for the 2020-2021 school year.
3. **(Ways & Means/Curriculum)** Recommend authorizing the administrative team of Conewago Valley School District to attend an administrative retreat at Gettysburg Battlefield and Liberty Mountain Resort on June 22, 23, and 24, 2020, with all necessary expenses to be paid or reimbursed by the District.
4. **(Ways & Means/Curriculum)** Recommend acceptance of the 2019-2020 Annual Safety Report.
5. **(Ways & Means/Curriculum)** Recommend approval of the Letter of Agreement between True North Wellness Services and Conewago Valley School District regarding School Based Counseling and Intervention Program for the 2020-2021 school year.
6. **(Ways & Means/Curriculum)** Recommend approval of the Final School Calendar for the 2019-20 school year.
7. **(Ways & Means/Curriculum)** Recommend approval of Saki Ano from Japan as a foreign exchange student for the 2020-2021 school year. (Host parent: Christine Herbert)
8. **(Ways & Means/Curriculum)** Recommend approval of not offering makeups of the Spring 2020 Keystone Exams.
9. **(Ways & Means/Curriculum)** Recommend approval of transitioning the half day kindergarten programs at New Oxford Elementary and Conewago Township Elementary Schools into a full day program effective for the 2011-2012 school year.
10. **(Ways & Means/Curriculum)** Recommend approval of making application to the Pennsylvania Department of Education Bureau of Career and Technical Education for state

approval for the following programs: 1) Engineering Technologies/Technician, 2) Family and Consumer Sciences, and 3) Welding.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Bolton to:

1. **(Personnel)** Recommend approval of the Non-Bargaining Unit Personnel Salary and Wage Statement for 2020-2021.
2. **(Personnel)** Recommend approval of the Administrative Compensation Plan for the period July 1, 2020 through June 30, 2021.
3. **(Personnel)** Recommend that Dr. Raymond Ruberg be appointed as the primary school physician for the 2020-2021 school term with duties according to the usual and customary fee.
4. **(Personnel)** Recommend that Dr. Kari Stuntz be appointed as the school dentist for the 2020-2021 school term with duties according to the usual and customary fee.
5. **(Personnel)** Recommend acceptance of the resignation of Bianka Melendez, field hockey assistant coach, effective May 12, 2020.
6. **(Personnel)** Recommend acceptance of the resignation of the following extracurricular positions at the end of the 2019-2020 school year.

David Bowman - New Oxford High School Musical Director

7. **(Personnel)** Recommend approval of Dr. Stephanie Corbin as the new Director of Special Education for Conewago Valley School District, effective July 1, 2020.
8. **(Personnel)** Recommend approval of Autumn Zaminski as the new Assistant Principal at Conewago Valley Intermediate School, effective July 1, 2020.
9. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Barry Unger, such leave to begin on June 8, 2020 and continue through to August 18, 2020, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
10. **(Personnel)** Recommend approval of the following transfers effective the first teacher work day on the 2020-2021 school year:
 - Colleen Leppo from Grade 4 Teacher at Conewago Valley Intermediate School to Learning Support Teacher at New Oxford High School.

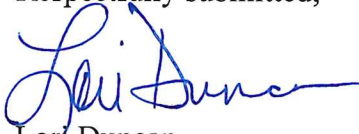
- Layla Britton from Gifted Support Teacher at New Oxford High School to Media Specialist/Gifted Support Teacher at New Oxford High School.
11. **(Personnel)** Recommend employment of Nathan Wynne as a 2020 summer student custodian at 20 hours/week effective June 1, 2020, at the established rate, pending appropriate approvals as needed.
 12. **(Personnel)** Recommend approval of Andrew Miller as a 2020 summer computer technician effective June 1, 2020, at the established rate, pending appropriate approvals as needed.
 13. **(Personnel)** Recommend employment of Tom Flaherty as a summer painter, effective June 1, 2020, pending appropriate approvals as needed.
 14. **(Personnel)** Recommend employment of Andy Musselman as a summer painter, effective June 1, 2020, pending appropriate approvals as needed.
 15. **(Personnel)** Recommend employment of Brittani McCoy as a Temporary Professional Employee - Learning Support Teacher at New Oxford Elementary School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2020-2021 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
 16. **(Personnel)** Recommend employment of Adrienne Herndon as a Temporary Professional Employee - ½ Day Guidance Counselor at New Oxford Middle School, at a salary equal to Masters, Step 1 (½ salary) of the applicable negotiated agreement, effective the first teacher work day in the 2020-2021 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
 17. **(Personnel)** Recommend employment of Sydney Trimmer as a Temporary Professional Employee - Learning Support Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2020-2021 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
 18. **(Personnel)** Recommend employment of Samantha Loy as a Temporary Professional Employee - Grade 3 Teacher at New Oxford Elementary School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2020-2021 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
 19. **(Personnel)** Recommend employment of Meagan Brown as a Temporary Professional Employee - Learning Support Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2020-2021 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

20. **(Personnel)** Recommend that the Board authorizes the Superintendent to secure professional staff for the 2020-2021 school year in June and July 2020, through the issuance of conditional offer and hiring letters, subject to satisfactory employment clearances and final board approval at the August meeting prior to the start of any work.
21. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Sarah Lewis, such leave to begin on the first teacher work day of the 2020-2021 school year and continue through to January 18, 2021, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
22. **(Personnel)** Recommend employment of Lisa Rufalo as a Long-Term Substitute Employee - 6th Grade Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional 1, Step 2 of the applicable negotiated agreement, effective the first teaching day of the 2020-2021 school year and ending the last day of the 2020-2021 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
23. **(Personnel)** Recommend (4) instructional technology coach positions for a one year term at a stipend.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:08 p.m.

Respectfully submitted,



Lori Duncan
Secretary