

October 14, 2019
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:40 p.m. Mr. Keith Mummert called the meeting to order. The following members were present: Mr. Ed Groft, Mrs. Linda Buffenmyer, Mr. William Huffman, Mr. Luke Crabill, Mrs. Jenene Conrad, Mr. Michael Buckley, Mr. Jeff Kindschuh and Mr. Eric Flickinger. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Larry Sanders, Dr. Ken Armacost, Dr. Christopher Bowman, Mr. Matt Muller and Ms. Misti Wildasin and solicitor Ms. Leigh Dalton.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Buffenmyer made a motion, seconded by Mr. Crabill to accept the minutes of the September 9, 2019 Committee of the Whole meeting and the September 16, 2019 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Groft congratulated the students and other district personnel whose names appear on the monthly congratulations list.

Mrs. Buffenmyer made a motion, seconded by Mr. Groft to file the Treasurer's Report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 5,112,448.93	
Deposits	20,116,395.53	
Withdrawals	<u>21,217,022.77</u>	
Balance 10/1/19		\$4,011,821.69

PSDLAF Flex CD

Previous Balance	\$ 5,800,000.00	
Deposits	17,000,000.00	
Withdrawals	<u>0.00</u>	
Balance 10/1/19		\$22,800,000.00

Capital Projects PLGIT 66-18

Previous Balance	\$451.40	
Deposit	.78	
Withdrawals	<u>0.00</u>	
Balance 10/1/19		\$452.18

PSDLAF Bond 2017

Previous Balance	\$2,314.64	
Deposit	1.80	
Withdrawals	<u>2314.64</u>	
Balance 10/1/19		\$1.80

PSDLAF Bond 2018

Previous Balance	\$3,317.42	
Deposit	2.55	
Withdrawals	<u>3,317.42</u>	
Balance 10/1/19		\$2.55

PSDLAF Bond 2019

Previous Balance	\$4,506,318.88	
Deposit	14,453.47	
Withdrawals	<u>1,279,067.02</u>	
Balance 10/1/19		\$3,241,705.33

PSDLAF Capital Reserves

Previous Balance	\$1,176,003.63	
Deposits	1,715.66	
Withdrawals	<u>147,075.82</u>	
Balance 10/1/19		\$1,030,643.47

Roll call vote: Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Huffman-aye; Mrs. Conrad-aye; Mr. Crabill-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Mummert-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mr. Huffman to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Check #10002954 to Check #10003128. Void Checks #10002261, #10002531, #10002739 and #10002932. Pay Wire #98951 to #98965. Purchase Card transactions #22984cc to #23197cc. The total amount of General Funds items paid is \$4,224,040.82. Capital Reserve Fund invoices to include Check #30000131 to #30000132 in the amount of \$95,588.40. Food Services invoices to include Check #50000366 to Check #50000383. Total Food Services fund payments are in the amount of \$74,804.33 and Construction Bond invoices for Bond 2019 to include Check #45000392 to #45000408 in the amount of \$227,564.78 were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

Roll call vote: Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Huffman-aye; Mrs. Conrad-aye; Mr. Crabill-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Mummert-aye.
Motion was carried.

Mr. Buckley made a motion, seconded by Mr. Crabill to:

1. **(Ways & Means/Curriculum)** Recommend authorizing Andrew Miller and Monica Bajaj to attend the CMU CS Academy, sponsored by LIU #12, on October 7 and November 5, 2019 at LIU #12 in New Oxford, PA, at no cost to the District. Substitutes will be paid through Title IV or PA Smartgrant.
2. **(Ways & Means/Curriculum)** Recommend authorizing Anne Martin to attend the PATTAN - Applied Behavior Analysis, sponsored by PDE, on October 15-17, 2019 at PATTAN in Harrisburg, PA, at no cost to the District.
3. **(Ways & Means/Curriculum)** Recommend authorizing Russell Greenholt to attend the Superintendent Symposium, sponsored by LIU #12, from October 30 through November 1, 2019 at the Bedford Springs Resort in Bedford, PA, with all necessary expenses to be paid or reimbursed by the District not to exceed \$200.
4. **(Ways & Means/Curriculum)** Recommend authorizing Ashley Sprankle to attend the Food Service Directors meetings, sponsored by the South Central Association of Food Service Directors, on select dates in October and December 2019, and February and April, 2020, at various locations in Harrisburg, Hershey, and Lancaster, PA, with all necessary expenses to be paid or reimbursed by the District not to exceed \$190 for travel.
5. **(Ways & Means/Curriculum)** Recommend authorizing Ashley Sprankle to attend the CAFCO Fall Vendor Show, sponsored by CAFCO, on October 18, 2019 at 9:00 am at the LIU #13 in Lancaster, PA, with all necessary expenses to be paid or reimbursed by the District not to exceed \$56 for travel.
6. **(Ways & Means/Curriculum)** Recommend authorizing Stephanie Corbin to attend the PATTAN - Productive Approaches to School Discipline using Alternatives to Suspension and Expulsion, sponsored by PDE, on November 21, 2019 at PATTAN in Harrisburg, PA, at no cost to the District.
7. **(Ways & Means/Curriculum)** Recommend authorizing Melissa Gantz to attend the PETE & C, sponsored by PASBO, PAECT, PAIMS, and PDE from February 23-26, 2020 in Pittsburgh, PA, with all necessary expenses to be paid or reimbursed by the District not to exceed \$557 for registration (if not accepted to present) and substitute.

8. ***(Ways & Means/Curriculum)*** Recommend authorizing Karen Sipe to attend the School Safety Summit, sponsored by Neumann University, on October 22, 2019 at Neumann University in Aston, PA, at no cost to the District.
9. ***(Ways & Means/Curriculum)*** Recommend authorizing AJ Warner to attend the Pennsylvania HTEC Conference, sponsored by HTEC, on October 14, 2019 at Thaddeus Stevens School of Technology in York, PA, at no cost to the District, except for 1 substitute for 1 day.
10. ***(Ways & Means/Curriculum)*** Recommend approval to establish and participate in an “area career and technical center”.
11. ***(Ways & Means/Curriculum)*** Recommend approving the Articles of Agreement for operating the area career and technical center.
12. ***(Ways & Means/Curriculum)*** Recommend approving Resolution #107 - Photography Services Agreement between Conewago Valley School District and Herring Photography. (available at meeting)
13. ***(Ways & Means/Curriculum)*** Recommend acceptance of Resolution #108 - Electronic signatures between Conewago Valley School District and the Pennsylvania Department of Education. (available at meeting)

Roll call vote: Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Huffman-aye; Mrs. Conrad-aye; Mr. Crabill-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Mummert-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Groft to:

1. ***(Personnel)*** Recommend acceptance of the resignation of Wendy Spielman, LSS aide at New Oxford Elementary School, effective September 30, 2019.
2. ***(Personnel)*** Recommend approval of the following transfers for the 2019-2020 school year:

Bobbi Kreeger from 5th grade LS teacher at CVIS to LS teacher at NOHS, retroactive to August 20, 2019.
3. ***(Personnel)*** Recommend employment of Kathleen Warner as a part time cafeteria worker at New Oxford High School, (Category 6A) at the wage established in Addendum A*(Range 4f), retroactive to September 17, 2019, pending having met all required Federal, State, and local hiring regulations.
4. ***(Personnel)*** Recommend approval of paid and unpaid leave of absence for Jessica Felix, such leave to begin on approximately November 20, 2019 through January 6, 2020, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.

5. **(Personnel)** Recommend approval of the attached list of bus drivers approved by Lincoln Bus Lines, Inc. to transport Conewago Valley students for the 2019-2020 school year.
6. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Banda, Jesus E.	Binder, Meleah G.	Crowl, Tessa M.
Foltz, Amber N.	Forney, Chasity L.	Forney, Sandra L.
Green, Danielle L.	Green, William J.	Harman, Brandy L.
Harman, Travis J.	Hicks, Sable A.	Johnson, Tarashay L.
Laughlin, Erin M.	Madrigal, Melissa B.	Medina, Jorge A.
Salazar, Yaritza	Swartz, Janice M.	Riley, Jennifer L.
Swope Jr., David A.	Wentz, Nicholas A.	

7. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2019-2020 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA trainings and certifications.

NAME

POSITION

Nathan Edwards	Boys Basketball Asst. Coach
Brandon Horick	Boys Basketball Asst. Coach
Derek Starner	BoysBasketball Asst. Coach
Mike Englar	Girls Basketball Head Coach
Tiffany Jantzen	Girls Basketball Asst. Coach
Wayne McIntyre	Girls Basketball Asst. Coach
Cathleen Bauerline	Girls Basketball Asst. Coach
Brian Martin	Wrestling Head Coach
Giuliano Graziosi	Wrestling Asst. Coach
Ronald Floess	Wrestling Asst. Coach
Shaun Wagner	Wrestling Asst. Coach
Tasha Ann Christie	Swimming Head Coach
Zachary Miller	Swimming Asst. Coach

8. **(Personnel)** Recommend acceptance of the resignation of Barbara Burgess, instructional aide at Conewago Township Elementary, effective October 18, 2019.
9. **(Personnel)** Recommend acceptance of the resignation for purposes of retirement of Janet Trimmer, Director of Special Education, effective January 3, 2020.
10. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2019-2020 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA trainings and certifications.

NAME

POSITION

Bianka Melendez Field Hockey Asst. Coach (66%)

11. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Brecca Faust Michael Ingalsbe

12. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Berlan, Haven M.	Byrd, Tasha M.	Garrett, Jessica P.
Haney, Lenora J.	Hinton, Amanda M.	Holmberg, Christopher J.
Kohlhepp, Rebecca L.	Kress-Neiderer, Ashley D.	Leppo, Gina M.
Leppo Jr., Tyrone E.	McMillen, Christopher M.	Mundorff, Elizabeth L.
Palla, Elizabeth A.	Poist, Leeanne R.	Rex, Shelley R.
Shank, Elisabeth D.	Shue, Bonnie L.	Warner, Jacqueline A.
Waters, Jessica A.	Weaver, Abby E.	

Roll call vote: Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Huffman-aye; Mrs. Conrad-aye; Mr. Crabill-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Mummert-aye. Motion was carried.

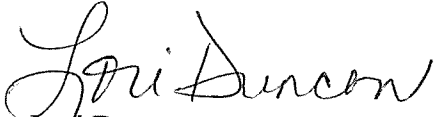
Mr. Crabill made a motion, seconded by Mr. Huffman to:

- (Property & Supplies/ Use of Facilities)** Recommend approval for CVIS Mini-Thon with Jamie McMaster as representative, to use to use the Conewago Valley Intermediate School gymnasium, auxiliary gymnasium, cafeteria, and kitchen on February 7, 2020 from 5:00 pm to 8:00 pm for the CVIS Mini-THON Spaghetti Dinner, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
- (Property & Supplies/ Use of Facilities)** Recommend approval VIBE Performing Arts with Jeff Erdman as representative, to use the auditorium, and 3 classrooms in the New Oxford High/Middle Schools, and outside parking lots from approximately 9:00 am to 10:00 pm on June 12, 13, and 14, 2020 for the VIBE Annual Dance Recital, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Groft-aye; Mrs. Buffenmyer-aye; Mr. Buckley-aye; Mr. Huffman-aye; Mrs. Conrad-aye; Mr. Crabill-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye and Mr. Mummert-aye. Motion was carried.

By common consent and action, Mr. Mummert adjourned the meeting at 8:20 p.m.

Respectfully submitted,


Lori Duncan
Secretary

**Listing of Approved Bus Drivers for the 2019-2020 school year
for Conewago Valley School District**

First Name	Last Name
Juan	Amador
Heather	Andrews
Lori Jo	Baker
Robert	Baker
Angela	Bastida
Florence	Beall
Susan	Becker
Mary Jo	Beller
Bobbi	Bican
Alison	Bigham
Diane	Bixler
William	Bond
Angie	Boyers
Anjanette	Brouse
Teresa	Brown
Rodney	Burdette
Teresa	Bush
Holly	Carbaugh
Melissa	Clabaugh
Mike	Contreras
Julie	Coxen
Linda	Crider
Jan	Crystal
Judith	Dell
Shane	Diehl
Karen	Drago
Joel	Duncan
Michelle	Duncan
Phyllis	Duncan
Cynthia	Eiswert
Ned	Ensminger
Trinida	Flanagan
Thomas	Frederick
Crystal	Garcia
Kelly	Garcia
Lisa	Glass
Nancy	Goshorn
Sandra	Gouker
Donna	Groft

First Name	Last Name
Teresa	Hale
Barbara	Harford
Gregory	Harmon
Juwan	Harris
Theresa	Head
Sheila	Hoffman
Wilda	Holyfield
Lena	Hublely
Christina	Hueq
Harl	Hughes
Monica	Hughes
Betty Lou	Hunt
Robert	Kahler
Jennifer	Katzenberger
Sally	Keavney
Andrew	Kempest
Lindsae	Kimmey
Lacey	Lawyer
Daryl	Lemley
Dean	Leppo
Tonya	Leu
Eugene	Lingle
David	Little
Ruth	Malone
Tammy	Manifold
Sandra	Martin
Danielle	McMahan
Vicki	Miller
Amelia	Miller
Justin	Mong
Philip	Moore
Christine	Morinelli
Elaine	Moul
Robert	Myers
Glenda	Neiderer
Tonia	O'Donnell
Katherine	Peters

First Name	Last Name
Dorothy	Ray
Stacy	Ray
Dwight	Resh
Chelsea	Ross
Brittany	Ryder
Josevania	Santos
Teresa	Scannell
David	Scannell
Amanda	Shaffer
Kimberly	Shaffer
Coni	Shrader
Kenneth	Simmons
Linda	Smith
Catherine	Sokal
Brandy	Spangler
Deborah	Stallings
Erika	Staub
Cathy	Staub
Melissa	Staub
Jeffrey	Stone
Jaclyn	Stough
Ericka	Strausbaugh
Tammy	Strausbaugh
Margaret	Talley
John	Vaugh
Tina	Vazquez
Donna	Wade
Bessie	Waggoner
Anthony	Ward
Donald	Wildasin
Jo	Wildasin
Michele	Willis
Larry	Wolf
Harold	Wood
Karen	Wood
Jacob	Zehner
Brenda	Zimmerman