

August 12, 2019
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:32 p.m. Mr. Keith Mummert called the meeting to order. The following members were present: Mr. Ed Groft, Mrs. Linda Buffenmyer, Mr. William Huffman, Mr. Eric Flickinger, Mr. Luke Crabill, Mrs. Jenene Conrad and Mr. Michael Buckley. Absent was Mr. Jeff Kindschuh. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Larry Sanders, Dr. Ken Armacost, Dr. Christopher Bowman, Mr. Matt Muller and Ms. Misti Wildasin and solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Buffenmyer made a motion, seconded by Mr. Huffman to accept the minutes of the July 22, 2019 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mrs. Conrad to file the Treasurer's Report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$ 4,826,770.89	
Deposits	15,911,429.77	
Withdrawals	<u>13,452,785.96</u>	
Balance 8/1/19		\$7,285,414.70

PSDLAF Flex CD

Previous Balance	\$7,700,000.00	
Deposits	2,000,000.00	
Withdrawals	<u>7,900,000.00</u>	
Balance 8/1/19		\$1,800,000.00

Capital Projects PLGIT 66-18

Previous Balance	\$448.86	
Deposit	1.72	
Withdrawals	<u>0.00</u>	
Balance 8/1/19		\$450.58

PSDLAF Bond 2017

Previous Balance	\$4,700.91	
Deposit	11.56	
Withdrawals	<u>2,401.55</u>	
Balance 8/1/19		\$2,310.92

PSDLAF Bond 2018

Previous Balance	\$2,107,845.81	
Deposit	4,094.56	
Withdrawals	<u>2,087,376.41</u>	
Balance 8/1/19		\$24,563.96

PSDLAF Bond 2019

Previous Balance	\$ 0.00	
Deposit	5,009,008.72	
Withdrawals	<u>0.00</u>	
Balance 8/1/19		\$5,009,008.72

PSDLAF Capital Reserves

Previous Balance	\$684,141.10	
Deposits	503,341.36	
Withdrawals	<u>10,906.48</u>	
Balance 8/1/19		\$1,174,575.98

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mrs. Conrad-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Crabill-aye; Mr. Groft-aye and Mr. Mummert-aye. Motion was carried

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Mrs. Buffenmyer made a motion, seconded by Mr. Groft to pay the General Fund bills for school year 2018/19 as listed to include Checks #10002421 to #10002545, void Check #10002437; Wires #98900 to #98910 and Purchase Card transactions #22783cc to #22919cc in the amount of \$2,251,062.87. General Fund bills for school year 2019/20 as listed to include Checks #10002546 to #10002707 and Wires #98911 to #98933 for school year 2019/20 in the amount of \$6,655,940.55. The Capital Reserve account for the school year 2018/19 Check #30000125 in the amount of \$10,906.48 and for the school year 2019/20 No Checks. Cafeteria bills for the school year 2018/19 to include Checks #50000340 to #50000341 in the amount of \$1749.24 and Cafeteria bills for the school year 2019/20 no Checks. Form the Construction Fund for the school year 2018/19 Bond 2018 Checks #41000170 to #41000185 in the amount of \$1,144,480.04, for 2019/20 Bond 2018 Checks #41000186 to #41000198 in the amount of \$412,591.88, Void in 19/20 Bond 2018 Checks #41000188, #41000196 and #41000197. School Year 2018/19 Bond 2019 No Checks and for school year 2019/20 Bond 2019 Checks #45000350 to #45000354 in the amount of \$376,738.42.

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mrs. Conrad-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Crabill-aye; Mr. Groft-aye and Mr. Mummert-aye. Motion was carried

Mr. Buckley made a motion, seconded by Mrs. Buffenmyer to:

1. ***(Ways & Means/Curriculum)*** Recommend accepting the donation from Golf Cart Services Inc. for the use of a golf cart for our trainers for the 2018-2019 school year, valued at \$1,500.00.
2. ***(Ways & Means/Curriculum)*** Recommend accepting the donation from Golf Cart Services Inc. for the use of a golf cart for our trainers for the 2019-2020 school year, valued at \$1,500.00.
3. ***(Ways & Means/Curriculum)*** Recommend a huge “Thank you” to all our sponsors who so graciously donated to bring the Colonial Career and Technology Center to fruition.

J. William Warehime Foundation
Thomas L. Cline Foundation
OX Industries
Conewago Manufacturing, LLC
New Oxford Social and Athletic Club
Yazoo Mills, Inc.
Utz Quality Foods, LLC
McClure Company
Wilke Enginuity, Inc.
Ag Com, Inc.
Precision Cut Industries
Hanover Toyota
Clarks America
Earlbeck Gases and Technologies
Moose of McSherrystown
McSherrystown Home Association
Prestige Apparel
RHI Magnesita
Strickler Signs

4. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately nine (9) high school students, accompanied by Marcia Knorr to travel to York College of PA, in York, PA on October 2, 2019 from 9:00 am to 2:30 pm, to attend the York College Future Educator Program, at no cost to the District, except van transportation.

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mrs. Conrad-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Crabill-aye; Mr. Groft-aye and Mr. Mummert-aye. Motion was carried

Mr. Flickinger made a motion, seconded by Mr. Huffman to:

1. **(Personnel)** Recommend acceptance of the resignation of LoriAnne Topper, instructional aide at New Oxford Elementary School, effective July 5, 2019.
2. **(Personnel)** Recommend acceptance of the resignation of Megan Williams, instructional aide at Conewago Township Elementary School, effective July 29, 2019.
3. **(Personnel)** Recommend acceptance of the resignation of Melissa Rudisill, personal care assistant at New Oxford High School, effective July 29, 2019.
4. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Linda Chronister, library aide at New Oxford Middle School, effective August 20, 2019.
5. **(Personnel)** Recommend acceptance of the resignation of Autumn Zaminski, assistant cheerleading coach, effective July 22, 2019.
6. **(Personnel)** Recommend acceptance of the resignation of Gregory Bowman, technology education teacher at New Oxford High School, effective August 15, 2019.
7. **(Personnel)** Recommend approval of the salary adjustment of Rachael Moola from Instructional II, Step 8, to Masters, Step 8.
8. **(Personnel)** Recommend employment of Melissa Maneval as a Temporary Professional Employee - Art Teacher at New Oxford Elementary School, at a salary equal to Instructional II, Step 2 of the applicable negotiated agreement, effective the first day of the 2019-2020 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
9. **(Personnel)** Recommend employment of Amy Frye as an ESL instructional aide at New Oxford Elementary School, (Category 3A) at the wage established in Addendum A*(Range 3b), effective August 20, 2019, pending having met all required Federal, State, and local hiring regulations.
10. **(Personnel)** Recommend employment of Noelle Edmonds as an instructional aide at Conewago Valley Intermediate School, (Category 3A) at the wage established in Addendum A*(Range 3b), effective August 20, 2019, pending having met all required Federal, State, and local hiring regulations.
11. **(Personnel)** Recommend employment of Melissa Stalcup as an instructional aide at Conewago Township Elementary School, (Category 3A) at the wage established in Addendum A*(Range 3b), effective August 20, 2019, pending having met all required Federal, State, and local hiring regulations.
12. **(Personnel)** Recommend employment of Melinda Young as an instructional aide at Conewago Valley Intermediate School, (Category 3A) at the wage established in Addendum A*(Range 3b), effective August 20, 2019, pending having met all required Federal, State, and local hiring regulations.

13. **(Personnel)** Recommend employment of Shannon Siegel as an instructional aide at Conewago Valley Intermediate School, (Category 3A) at the wage established in Addendum A*(Range 3b), effective August 20, 2019, pending having met all required Federal, State, and local hiring regulations.
14. **(Personnel)** Recommend employment of Ronnie Brown as the head custodian at New Oxford Middle School, (Category 1) at the wage established in Addendum A*(Range 2b), retroactive to August 5, 2019, pending having met all required Federal, State, and local hiring regulations.
15. **(Personnel)** Recommend employment of the following volunteer to receive a stipend for their extracurricular assignment for the 2019-2020 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA trainings and certifications.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Brandon Dinges	Head Boys Volleyball Coach	\$4,095.00

16. **(Personnel)** Recommend employment of the following day-to-day substitute teachers and nurses for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Barbara Floyd	Marcia Knorr	Jessica Lipsett	Linda Long
Sharon Mack	Sarah Nickey	Danielle Shearer	Kerri Smith
Devon Waggoner			

17. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Gouker, Alisha R.	Harris, Tyrone S.	Hossler, Jr., Ernest R.
Mummert, Cameron M.	Shearer, Lacey L.	Zaminski, Autumn P.

18. **(Personnel)** Recommend acceptance of the resignation of Celeste Bosserman, cook at Conewago Valley Intermediate School, effective August 5, 2019.

19. **(Personnel)** Recommend acceptance of the resignation of Cynthia Stover, cook at Conewago Valley Intermediate School, effective August 8, 2019.

20. **(Personnel)** Recommend approval of the following transfer(s) for the 2019-2020 school year.

Tracey Nailor from PCA at CTE to instructional aide at CTE
 Kristy Colon from cashier at CTE to asst. head cook at CTE
 Crystal Shaffer-Tomechek from instructional aide at NOMS to instructional aide at NOHS

Jennifer Engelhart from 6th grade at CVIS to LTS - Family and Consumer Science at NOHS for the 19-20 school year
Jason Crouse from 6th grade at CVIS to technology education at NOHS

21. **(Personnel)** Recommend employment of Carlee Moyer as a Temporary Professional Employee - Music Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective the first day of the 2019-2020 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
22. **(Personnel)** Recommend employment of Linda Long as a Long Term Substitute Employee as an Emotional Support Teacher at New Oxford High School, at a salary equal to Column Instructional 1, Step 1 of the applicable negotiated agreement, effective August 14, 2019 and ending the last day of the 2019-2020 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
23. **(Personnel)** Recommend employment of Damiana Melendez as a PCA aide at Conewago Township Elementary School, (Category 3A) at the wage established in Addendum A*(Range 3b), effective August 20, 2019, pending having met all required Federal, State, and local hiring regulations.
24. **(Personnel)** Recommend employment of Melinda Eaton as a library aide at New Oxford Middle School, (Category 3A) at the wage established in Addendum A*(Range 3b), effective August 26, 2019, pending having met all required Federal, State, and local hiring regulations.
25. **(Personnel)** Recommend employment of the following day-to-day substitute teachers for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Beth Rebert

Paige Shelleman

26. **(Personnel)** Recommend employment of the following day-to-day substitute support staff for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Patricia Harmel

Kathy Simmons

Kathleen Warner

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mrs. Conrad-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Crabill-aye; Mr. Groft-aye and Mr. Mummert-aye. Motion was carried

Mr. Crabill made a motion, seconded by Mr. Groft to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval for CEF of Adams County with Edward Macie as representative, to use a New Oxford Elementary School classroom on Tuesdays, a Conewago Township Elementary School classroom on Wednesdays, and a

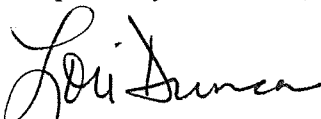
Conewago Valley Intermediate School classroom on Thursdays, from October 8, 2019 through April 28, 2020, from 3:00 pm to 4:45 pm for the Good News Club, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

2. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Colonials Youth Football and Cheer with Randolph Houck as representative, to use the Conewago Valley School District Stadium on October 26-27, 2019 from 3:00 pm Saturday to 8:00 pm Sunday for the New Oxford Colonials Youth Football Games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. **(Property & Supplies/ Use of Facilities)** Recommend approval for Hanover Area Jaycees with Shane Becker as representative, to use the Conewago Valley School District Auditorium and the band room for changing on October 21, 23, and 28, 2019 from 6:00 pm to 10:00 pm each day for the Miss Hanover Pageant and practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. **(Property & Supplies/ Use of Facilities)** Recommend approval for Central PA Nebula Company of Performing Arts with Lauren Seigman as representative, to use the Conewago Valley School District Auditorium and the band room for changing on December 14, 2019 from 9:30 am to 9:30 pm for the Artistic Director of non-profit Co., with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. **(Property & Supplies/ Use of Facilities)** Recommend approval for CVIS with Matt Wensel as representative, to use the Conewago Valley School District Auditorium, New Oxford High School cafeteria and band rooms and New Oxford Middle school cafeteria and band rooms on April 17, 2020 from 3:30 pm to April 18, 2020 at 5:00 pm for the PMEA District 7 Youth String Fest, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mrs. Conrad-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Crabill-aye; Mr. Groft-aye and Mr. Mummert-aye. Motion was carried

By common consent and action, Mr. Mummert adjourned the meeting at 8:00 p.m.

Respectfully submitted,



Lori Duncan
Secretary