

May 11, 2020  
Conewago Valley Zoom Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order by Zoom meeting at 7:31 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mrs. Melanie Sauter, Mr. William Huffman, Mr. Luke Crabill, Mr. Jeff Kindschuh, Mr. Eric Flickinger, Mrs. Tara Bolton, Ms. Patricia Gouker and Mr. Michael Buckley. Also present were Superintendent Dr. Christopher Rudisill, Asst. Superintendent Dr. Sharon Perry and solicitors Mrs. Brooke Say and Mrs. Taylor Baublitz.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Huffman made a motion, seconded by Mr. Kindschuh to accept the minutes of the April 6, 2020, Committee of the Whole meeting and the April 13, 2020 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh made a motion, seconded by Mrs. Bolton to amend the agenda for Finance #7 to approve purchase of the remaining 2200 iPads for K-6 from Apple Inc.; Personnel #16 change involuntary resignation to termination and Personnel #18 Approve posting of the Supervisor of Special Education position. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other district personnel whose names appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mrs. Bolton to file the Treasurer's Report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$7,126,799.67	
Deposits	3,171,453.22	
Withdrawals	<u>6,425,220.04</u>	
Balance 5/1/20		\$3,873,032.85

PSDLAF Flex CD

Previous Balance	\$7,880,000.00	
Deposits	0.00	
Withdrawals	<u>500,000.00</u>	
Balance 5/1/20		\$7,380,000.00

Capital Projects PLGIT 66-18

Previous Balance	\$455.81	
Deposit	.32	
Withdrawals	<u>0.00</u>	
Balance 5/1/20		\$456.13

PSDLAF Bond 2019

Previous Balance	\$2,227,900.23	
Deposit	469,853.18	
Withdrawals	<u>55,367.55</u>	
Balance 5/1/20		\$2,642,385.86

PSDLAF Capital Reserves

Previous Balance	\$1,018,082.27	
Deposits	3,872.43	
Withdrawals	<u>0.00</u>	
Balance 5/1/20		\$1,021,954.70

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mrs. Bolton to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10004056 to #10004150; voided Checks #10004033, #10004038 and #10004086. Pay Wires #99066 to #99086. Purchase Card transactions #23647cc to #23715cc. The total amount of General Fund items paid is \$5,970,903.87. No Capital Reserve Fund invoices were paid. Food Service invoices to include Checks #50000487 to #50000491. Total Food Service Fund payments are in the amount of \$9,430.96 and Construction Bond invoices for Bond 2019 to include Check #45000453 in the amount of \$53,009.00 were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend that the \$64,801,820.00 General Fund Budget for the 2020-2021 school year be proposed for adoption at the next regularly scheduled meeting of the Board subject to revisions as may come to be advisable, and that the Secretary take such action as may be necessary to meet the provisions of the law with reference to the public notice. (13.9209 mills real estate)
4. **(Finance)** Recommend the authorization of the homestead and farmstead exclusion real estate tax assessment reductions for qualified properties within the Conewago Valley School District for the school year beginning July 1, 2020, under the provisions of the Homestead Property Exclusion Program Act (Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).

5. **(Finance)** Recommend acceptance of the contract for Kochenour, Earnest, Smyser, and Burg, Certified Public Accountants, to conduct the annual audit of financial records of the District, as required by the Department of Education, for a fee of \$12,600.00.
6. **(Finance)** Recommend approval of the Adams County Technical Institute Budget for the 2020-2021 school year.
7. **(Finance)** Recommend approval of the purchase from Apple Inc. 2200 IpadS for K-6, Lease #7960394.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mr. Crabill to:

1. **(Ways & Means/Curriculum)** Recommend accepting the donation of 1500# of miscellaneous steel pieces to the Colonial Career and Technology Center from Ken F. Smith Custom Sheet Metal, LLC. valued at \$340.00.
2. **(Ways & Means/Curriculum)** Recommend approval of the attached list of educational conferences for the 2020-2021 school year.

Educational Conferences for 2020-2021

3. **(Ways & Means/Curriculum)** Recommend approval of the attached list of field trips for the 2020-2021 school year.

Field Trips for 2020-2021

4. **(Ways & Means/Curriculum)** Recommend approval of the attached New Oxford High School Course Selection Guide for the 2020-2021 school year.

New Oxford High School Course Selection Guide for 2020-2021

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Sauter-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Kindschuh to:

1. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Jay Gobrecht, Health & Physical Education Teacher at Conewago Township Elementary School, effective the last day of the 2019-2020 school year.

2. **(Personnel)** Recommend acceptance of the resignation for the purpose of retirement of Roxann Hall, Gifted Teacher at New Oxford Elementary School, effective January 8, 2021.
3. **(Personnel)** Recommend acceptance of the resignation of Tasha Ann Christie, Head Swim Coach at New Oxford High School, effective April 16, 2020.
4. **(Personnel)** Recommend acceptance of the resignation of the following extracurricular positions at the end of the 2019-2020 school year.

Jason Warner - New Oxford High School Student Council Advisor.  
Sarah Lewis - New Oxford High School FBLA Advisor (50%).

5. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2019-2020 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Carlee Moyer	Intermediate School Chorus	\$437.00 - replaced Matt Wensel

6. **(Personnel)** Recommend approval extending the previously approved paid and unpaid leave for Wayne Wagner to end on May 15, 2020 to now end June 10, 2020.
7. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Tania Graft, such leave to begin on the first teacher day of the 2020-2021 school year and continue through to December 6, 2020, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
8. **(Personnel)** Recommend approval of the following transfers effective the first teacher work day on the 2020-2021 school year:
  - Jamie Swenski from Reading Specialist at Conewago Valley Intermediate School to First Grade Teacher at Conewago Township Elementary School.
  - Crystal Tomecek from Business Education/Gifted Education Teacher at New Oxford High School/New Oxford Middle School to Business Teacher at New Oxford High School.
  - Rachael Moola from Media Specialist at New Oxford Middle School, to Media Specialist and Gifted Education Teacher at New Oxford Middle School.
  - Barbara Floyd from Health and Physical Education Teacher at New Oxford Middle School to Health and Physical Education Teacher at Conewago Township Elementary School.
  - Jessica McIntyre from Learning Support Teacher at New Oxford Elementary School to Grade 3 at Conewago Township Elementary School.
  - Jennifer Engelhardt from Sixth Grade Teacher at Conewago Valley Intermediate School to Long-Term Substitute Family & Consumer Sciences Teacher at New Oxford High School through to January 18, 2021.

9. **(Personnel)** Recommend employment of Christopher Cobb as Principal of New Oxford Elementary School, effective July 1, 2020, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
10. **(Personnel)** Recommend employment of Olivia Gebhart as a Personal Care Aide (PCA) at New Oxford Middle School, (Category 3A) at the wage established in Addendum A\*(Range 3b), effective the first student day of the 2020-2021 school year, pending having met all required Federal, State, and local hiring regulations.
11. **(Personnel)** Recommend employment of Brittany Storms as an ISS Monitor at New Oxford High School and Conewago Valley Intermediate School, (Category 3A) at the wage established in Addendum A\*(Range 3b), effective the first student day of the 2020-2021 school year, pending having met all required Federal, State, and local hiring regulations.
12. **(Personnel)** Recommend employment of Tracy Warner as an Instructional Aide at New Oxford High School, (Category 3A) at the wage established in Addendum A\*(Range 3b), effective the first student day of the 2020-2021 school year, pending having met all required Federal, State, and local hiring regulations.
13. **(Personnel)** Recommend employment of Hannah Sites as a Temporary Professional Employee - Kindergarten Teacher at Conewago Township Elementary School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2020-2021 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
14. **(Personnel)** Recommend employment of Neil Murren as a 2020 summer student maintenance worker retroactive to April 9, 2020, pending appropriate approvals as needed.
15. **(Personnel)** Recommend approval of the following transfers effective the first teacher work day on the 2020-2021 school year:
  - Jody Strohman from Second Grade Teacher at New Oxford Elementary School to Reading Specialist at New Oxford Elementary School.
  - Alyssa Young First Grade Teacher at New Oxford Elementary to Second Grade Teacher at New Oxford Elementary.
16. **(Personnel)** Recommend approval of the termination of Beth Staub, 2nd shift custodian at Conewago Valley Intermediate School, effective May 11, 2020.
17. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

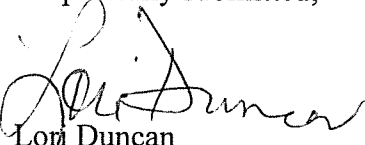
Alexis N. Hause

18. **(Personnel)** Recommend approval of the posting of the position of Supervisor of Special Education.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye; Mrs. Sauter-aye and Mr. Groft-aye.  
Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:12 p.m.

Respectfully submitted,

  
Lori Duncan  
Secretary