

February 10, 2020
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:32 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mrs. Melanie Sauter, Mr. William Huffman, Mr. Luke Crabill, Mr. Jeff Kindschuh, Mr. Eric Flickinger, Mrs. Tara Bolton, Ms. Patricia Gouker and Mr. Michael Buckley. Also present were Superintendent Dr. Christopher Rudisill and Asst. Superintendent Dr. Sharon Perry, Principals Dr. Larry Sanders, Dr. Ken Armacost, Dr. Christopher Bowman, Mr. Matt Muller and Ms. Misti Wildasin and solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Huffman made a motion, seconded by Mr. Kindschuh to accept the minutes of the January 6, 2020, Committee of the Whole meeting and the January 13, 2020 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Crabill to add the resignation of Lynne Miller to the agenda. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other district personnel whose names appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mr. Huffman to file the Treasurer's Report for audit.

The Treasurer's report showed:

<u>PA School District Liquid Asset Fund</u>			
Previous Balance	\$3,851,770.22		
Deposits	5,998,093.63		
Withdrawals	<u>8,357,245.79</u>		
Balance 2/1/20			\$1,492,618.06
 <u>PSDLAF Flex CD</u>			
Previous Balance	\$20,300,000.00		
Deposits	0.00		
Withdrawals	<u>3,500,000.00</u>		
Balance 2/1/20			\$16,800,000.00
 <u>Capital Projects PLGIT 66-18</u>			
Previous Balance	\$454.16		
Deposit	.62		
Withdrawals	<u>0.00</u>		
Balance 2/1/20			\$454.78

PSDLAF Bond 2019

Previous Balance	\$2,347,019.04	
Deposit	2,824.12	
Withdrawals	<u>87,367.48</u>	
Balance 2/1/20		\$2,262,475.68

PSDLAF Capital Reserves

Previous Balance	\$1,016,553.19	
Deposits	603.88	
Withdrawals	<u>0.00</u>	
Balance 2/1/20		\$1,017,157.07

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Kindschuh to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10003606 to #10003751 and void Check #10003264. Pay Wires #99013 to #99030. Purchase Card transactions #23413cc to #23500cc. The total amount of General Fund items paid is \$5,893,928.67. No Capital Reserve fund invoices were paid. Food Services invoices to include Checks #50000428 to #50000443. Total Food Services fund payments are in the amount of \$51,316.20 and Construction Bond invoices for Bond 2019 to include Checks #45000442 to #45000447 in the amount of \$72,670.52 were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend acceptance of the annual local audit for the 2018-2019 fiscal year as presented by Kochenour, Ernst, Smyser, & Burg, P.C.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mr. Huffman to:

1. **(Ways & Means/Curriculum)** Recommend accepting the donation of a utility golf cart for Winter/Spring 2020 from Golf Cart Services Inc. valued at \$1,500.00.
2. **(Ways & Means/Curriculum)** Recommend authorizing five (5) members of the CV Media, accompanied by Autumn Zaminski and Dr. Chris Bowman, to travel to PETE & C

Conference in Pittsburgh, PA from 2:00 pm on February 23, 2020, through the evening on February 24, 2020 to, with all costs to be paid or reimbursed by the District, not to exceed \$750.

3. ***(Ways & Means/Curriculum)*** Recommend authorizing Dr. Stephanie Corbin to attend How to be a Special Ed PRO: Proactive, Responsive, and Organized, sponsored by PaTTAN at PaTTAN in Harrisburg, PA on March 26, 2020 from 9:00 am to 3:30 pm, with all costs to be paid or reimbursed by the District, not to exceed \$51 for travel.
4. ***(Ways & Means/Curriculum)*** Recommend authorizing Dr. Chris Bowman and Emily Kress to attend Schoology Connect PA, sponsored by Schoology and LIU #13 at LIU #13 in Lancaster, PA on March 2, 2020 from 8:00 am to 3:00 pm, with all costs to be paid or reimbursed by the District, not to exceed \$105.
5. ***(Ways & Means/Curriculum)*** Recommend authorizing five (5) members of the Class of 2021, accompanied by Suzette Sauter and Tonya Lardarerllo to travel to Wisheaven Event Center in York, PA from 12:30 to 4:30 pm on February 26, 2020, to meet with the event coordinator for the 2020 Prom, with all costs to be paid or reimbursed by the District, not to exceed \$14 for travel.
6. ***(Ways & Means/Curriculum)*** Recommend approval of the York Adams Academy 2020-2021 General Fund Budget.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Bolton to:

1. ***(Personnel)*** Recommend acceptance of the resignation for the purpose of retirement of Misti Wildasin - Principal of New Oxford Elementary School, effective the end of the day on June 30, 2020.
2. ***(Personnel)*** Recommend acceptance of the resignation of Lily Wampler - custodian at Conewago Valley Intermediate School, effective the end of the day on February 14, 2020.
3. ***(Personnel)*** Recommend employment of Amanda Horick as a Long-Term Substitute Employee - Kindergarten Teacher at Conewago Township Elementary School, at a salary equal to Column Instructional 1, Step 1 of the applicable negotiated agreement, retroactive to January 13, 2020 and ending the last day of the 2019-2020 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
4. ***(Personnel)*** Recommend employment of Emily Miller as an ESL aide at Conewago Valley Intermediate School, (Category 3A) at the wage established in Addendum

A*(Range 3b), retroactive to January 23, 2020, pending having met all required Federal, State, and local hiring regulations.

5. **(Personnel)** Recommend employment of Allen Rexroth as a student custodian at New Oxford High School, retroactive to January 27, 2020, pending having met all required Federal, State, and local hiring regulations.
6. **(Personnel)** Recommend approval of the transfer of Patricia Harmel from part time food service worker (Category 6A) (Range 4f) to asst. head cook at Conewago Township Elementary School, (Category 3A) at the wage established in Addendum A* (Range 4d-2), effective February, 11, 2020.
7. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Teresa Mulligan-Kinsey, such leave to begin on March 2, 2020 and continue through April 13, 2020, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
8. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Sarah Lewis, such leave to begin on or about April 6, 2020 and continue through the end of the first semester of the 2020-2021 school year, approximately January 18, 2021, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
9. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2019-2020 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Gail Anderson	Girls Soccer Asst. Coach (JH)	\$3,152.41
Joel Brosius	Baseball Asst. Coach	\$3,334.32
Jason Cross	Boys Lacrosse Head Coach	\$5,242.37
Andrew Dellinger	Boys Soccer Asst. Coach (JH)	\$3,109.34
Vince Hall	Softball Head Coach	\$4,503.77
Matt Hartman	Boys Soccer Asst. Coach (JH)	\$1,000.00
Alexandra Heller	Track Asst. Coach (JH)	\$2,709.69
Brandon Horick	Baseball Asst. Coach	\$3,001.82
Eva Karkuff	Girls Head Track Coach	\$3,945.00
Jarrold Linn	Boys Volleyball Asst. Coach	\$2,736.25
Travis Martin	Boys Tennis Head Coach	\$3,334.32
Derek Starner	Track Asst. Coach (JH)	\$2,858.69
Jason Warner	Boys Head Track Coach	\$5,519.34
Scott Anderson	Baseball Head Coach	\$7,221.52
Steven Brown	Boys Asst. Track Coach (HS)	\$3,083.87
Jessica Day	Softball Asst. Coach	\$2,682.60
Lauren Duffy	Boys Tennis Asst. Coach	\$1,180.40
Jamie Hull	Softball Asst. Coach	\$3,433.00

Mark Kelley	Boys Lacrosse Asst. Coach	\$2,656.30
Eric Needle	Girls Lacrosse Head Coach	\$4,186.47
Diane Redding	Girls Volleyball Asst. Coach (JH)	\$2,682.60
David Shaffer	Girls Soccer Asst. Coach (JH)	\$1,000.00
John Slagle	Track Asst. Coach (JH)	\$2,858.69
Dwayne Warehime	Girls Volleyball Asst. Coach (JH)	\$3,090.60
Chantal Williams	Girls Asst. Track Coach (HS)	\$2,630.00
Brandon Campbell	2019-2020 HS Musical Stage Crew Chief	\$ 300.00
Deb Schott	2019-2020 HS Musical Stage Manager	\$ 500.00
Kyle Moser	2019-2020 HS Musical Set Builder	\$1,200.00

10. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Alex Granruth (food services)

11. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Colgan, Delany R.	Neilson, Claire E.	Sanders, Kayla A.
Scott, Mary L.	Snyder, Levon J.	VanScoyoc, Megan R.
Wallace, Rachel K.		

12. **(Personnel)** Recommend acceptance of the resignation of Eric Warner - New Oxford Middle School Student Council Advisor, effective June 1, 2020.
13. **(Personnel)** Recommend acceptance of the resignation of Alexandra Heller - New Oxford High School head cross country coach, effective January 30, 2020.
14. **(Personnel)** Recommend acceptance of the resignation of Dylan Sanders - student custodian at New Oxford High School, effective the end of the day on February 13, 2020.
15. **(Personnel)** Recommend acceptance of the resignation of Jessica Miller - kindergarten teacher at Conewago Township Elementary School, effective the end of the day on April 3, 2020, unless the position is filled before the effective date.
16. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2019-2020 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Jeremy Grim	Girls Lacrosse Asst. Coach	\$2,682.60
Chris Arnold	Head Percussion Instructor (Winter/Spring)	\$1,500.00
Hunter Groft	Percussion Instructor (Winter/Spring)	\$1,500.00
Abigail Wilson	Percussion Instructor (Winter/Spring)	\$1,000.00

17. **(Personnel)** Recommend employment of Nathan Edwards as an instructional aide at New Oxford Middle School, (Category 3A) at the wage established in Addendum A*(Range 3b), retroactive to February 3, 2020, pending having met all required Federal, State, and local hiring regulations.
18. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Fuhrman, Dennis E.	Linebaugh, Heath E.	Miller, Jessica D.
Needle, Stacy L.	Rohrbaugh, Karen S.	

19. **(Personnel)** Recommend acceptance of the resignation of Lynne Miller - reading specialist at New Oxford Elementary School, effective the end of the day on June 30, 2020.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mr. Flickinger to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval for the Hurricanes Lacrosse Club, with Eric Needle as representative, to use the New Oxford Middle School cafeteria on March 1, 2020 from 12:00 pm to 2:00 pm for a coaches meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. **(Property & Supplies/ Use of Facilities)** Recommend approval for the Hurricanes Lacrosse Club, with Eric Needle as representative, to use the New Oxford High School lacrosse field on April 11, 2020 from 10:00 am to 12:00 pm and April 19, 2020 from 12:00 pm to 2:00 pm for Hurricanes Lacrosse Tryouts, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. **(Property & Supplies/ Use of Facilities)** Recommend approval for the Hurricanes Lacrosse Club, with Eric Needle as representative, to use the New Oxford High School lacrosse field on Tuesdays and Thursdays from 6:30 pm to 8:30 pm, and Saturdays from 10:00 am to 12:00 pm from May 19, 2020 through July 18, 2020, for Hurricanes Lacrosse Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. **(Property & Supplies/ Use of Facilities)** Recommend authorizing Little Life Enrichment Center, with Clark Agapakis as representative, to use the Conewago Valley Intermediate School cafeteria on May 28, 2020, from 7:00 pm - 8:00 pm for preschool graduation ceremony, with charges as listed in Board Policy #707, with the provision of proof of

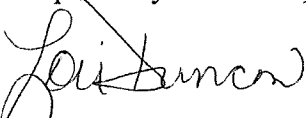
insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval of the Future Stars Tournaments, LLC, with Gavin Osteen as representative, to use the New Oxford High School Baseball and Softball Fields, and the Rear Parking Lot on June 13, 2020 from 9:00 am to 5:00 pm and on June 14, 2019, from 12:00 pm 5:00 pm for a baseball tournament, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval of Tennis for Kids with Cindy Friedrich as representative, to use the high school tennis courts on Tuesdays, Wednesdays, and Thursdays from 9:00 am to 11:00 am on dates approved by the athletic director, for the Tennis for Kids Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing Hanover Elite Cheer, with Chris Topper as representative, to use the Conewago Valley Intermediate School gymnasium on April 18, 2020, from 12:00 pm to 5:00 pm for the HEC Send Off, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
8. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing The School of Music and Dance, with Lauren Seigman as representative, to use the Conewago Valley School District Auditorium and New Oxford High and Middle School band and music rooms from 1:00 pm on June 18, 2020 through 5:00 pm on June 20, 2020, for the SMD Spring Recital "ICONS" practice on Thursday, performances on Friday at 6:00 pm and Saturday at 2:00 pm, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Buckley-aye and Mr. Groft-aye.
Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:22 p.m.

Respectfully submitted,



Lofi Duncan
Secretary