

January 13, 2020
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:31 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. William Huffman, Mr. Luke Crabill, Mr. Jeff Kindschuh, Mr. Eric Flickinger, Mrs. Tara Bolton, Ms. Patricia Gouker and Mr. Michael Buckley. Also present were Superintendent Dr. Christopher Rudisill and Asst. Superintendent Dr. Sharon Perry, Principals Dr. Larry Sanders, Dr. Ken Armacost, Dr. Christopher Bowman, Mr. Matt Muller and Ms. Misti Wildasin and solicitor Ms. Brooke Say.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Crabill made a motion, seconded by Mr. Kindschuh to accept the minutes of the December 2, 2019 Reorganization meeting, Committee of the Whole meeting and the Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other district personnel whose names appear on the monthly congratulations list.

Mr. Crabill made a motion, seconded by Mr. Huffman to file the Treasurer's Report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$2,610,302.63	
Deposits	5,203,772.19	
Withdrawals	<u>3,962,304.60</u>	
Balance 1/1/20		\$3,851,770.22

PSDLAF Flex CD

Previous Balance	\$21,800,000.00	
Deposits	0.00	
Withdrawals	<u>1,500,000.00</u>	
Balance 1/1/20		\$20,300,000.00

Capital Projects PLGIT 66-18

Previous Balance	\$453.54	
Deposit	.62	
Withdrawals	<u>0.00</u>	
Balance 1/1/20		\$454.16

PSDLAF Bond 2019

Previous Balance	\$2,501,243.64	
Deposit	2,735.79	
Withdrawals	<u>156,960.39</u>	
Balance 1/1/20		\$2,347,019.04

PSDLAF Capital Reserves

Previous Balance	\$1,015,935.64	
Deposits	617.55	
Withdrawals	<u>0.00</u>	
Balance 1/1/20		\$1,016,553.19

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Buckley to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Check #10003387 to #10003605. Pay Wire #98993 to #99012. Purchase Card transactions #23305cc to #23412cc. The total amount of General Fund items paid is \$5,624,627.44. No Capital Reserve Fund invoices were paid. Food Service invoices to include Check #50000415 to #50000427. Total Food Service fund payments are in the amount of \$41,677.87. Construction Bond invoices for Bond 2019 to include Check #45000432 to #45000441 in the amount of \$171,657.37 were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend to direct the administration to advertise and to make available for public inspection the 2020-2021 Preliminary Budget, and to advertise the Board's intent to request an Act 1 Exception for Retirement Contributions and Special Education in anticipation of approval of the Preliminary Budget and Act 1 Exception Request at the January 13, 2020 Board meeting.

Mrs. Lori Duncan, Business Manager, presented the preliminary budget for 2020/21 to the public.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Bolton to:

1. **(Ways & Means/Curriculum)** Recommend accepting the donation of 5 filing cabinets valued at \$500, from Mike DeShong of Quality (formerly Eicholtz).

2. ***(Ways & Means/Curriculum)*** Recommend recognizing the formation of the Social Studies National Honor Society - New Oxford Chapter of Rho Kappa at New Oxford High School as a student service organization.
3. ***(Ways & Means/Curriculum)*** Recommend authorizing Nichole Behegan and Erin Yurick to attend the Co-Teaching Workshop, sponsored by Lincoln Intermediate Unit #12, on February 5, 2020 from 8:30 am to 3:30 pm at the Lincoln Intermediate Unit #12 in New Oxford, PA, at no cost to the District, except the cost of 2 substitutes for 1 day.
4. ***(Ways & Means/Curriculum)*** Recommend authorizing Mandy Haugh to attend the ESL Migrant Conference, sponsored by the PDE Center for Safe Schools, on March 4, 2020 at the Sheraton Harrisburg/Hershey in Harrisburg, PA, with all expenses to be paid with Title III funds.
5. ***(Ways & Means/Curriculum)*** Recommend authorizing Kim Wildasin, Eva Karkuff, and Jen Spickler to attend the WIDA Scaffolding Learning through Language Conference, sponsored by PaTTAN, on March 18-19, 2020 at the PaTTAN in Harrisburg, PA, with all expenses to be paid with Title III funds.
6. ***(Ways & Means/Curriculum)*** Recommend authorizing Marcy Rickrode to attend the PaPBS Network Coaches Day: Cultivating and Sustaining PBIS Implementation, sponsored by PaTTAN, on January 21, 2020 from 9:00 am to 3:30 pm at PaTTAN in Harrisburg, PA, with all expenses to be paid or reimbursed by the District, not to exceed \$55.
7. ***(Ways & Means/Curriculum)*** Recommend authorizing Marcy Rickrode to attend the PBA Coach and Administrator Network, sponsored by LIU #12, on February 7 and April 3, 2020 from 8:30 am to 11:00 pm at the LIU #12 in New Oxford, PA, at no cost to the District.
8. ***(Ways & Means/Curriculum)*** Recommend authorizing approximately seventy five (75) members of the varsity club, accompanied by Gene Kraus and Alecia Kraus to travel to Heritage Hill Resort in York, PA on January 19, 2020, from 11:00 am to 7:30 pm to build school spirit through team unity and enjoy a day with their teammates, at no cost to the District.
9. ***(Ways & Means/Curriculum)*** Recommend approval of the 2020-2021 Tentative Academic School Calendar.
10. ***(Ways & Means/Curriculum)*** Recommend authorizing Josh Lovejoy to attend the Annual Employment Law Update, sponsored by Stock and Leader, on February 20, 2020 from 11:30 am to 2:00 pm at The Country Club of York in York, PA, with all expenses to be paid or reimbursed by the District, not to exceed \$73.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Huffman to:

1. **(Personnel)** Recommend acceptance of the resignation of Megan Warner, food service worker at Conewago Valley Intermediate School, effective November 11, 2019.
2. **(Personnel)** Recommend acceptance of the resignation of DeSha Swisher, instructional aide at New Oxford Middle School, effective December 8, 2019.
3. **(Personnel)** Recommend acceptance of the resignation of Katherine Said, ESL aide at Conewago Township Elementary School, effective December 13, 2019.
4. **(Personnel)** Recommend acceptance of the resignation of Stacey Paine, food services cashier at Conewago Valley Intermediate School, effective December 20, 2019.
5. **(Personnel)** Recommend acceptance of the resignation of Tina Martin, assistant head cook at New Oxford High School, effective January 3, 2020.
6. **(Personnel)** Recommend acceptance of amending the retirement date of Linda L. Masenheimer, food services at Conewago Township Elementary from January 17, 2020 to December 31, 2019.
7. **(Personnel)** Recommend acceptance of amending the start date for Kristy Colon, food services at Conewago Township Elementary from January 20, 2020 to January 1, 2020.
8. **(Personnel)** Recommend approval of the extension of the unpaid leave of absence for Timothy Smith, such leave to continue from December 12, 2019 through December 20, 2019.
9. **(Personnel)** Recommend approval of paid and unpaid leave of absence for James Zinn, such leave to begin on January 3, 2020 and continue through January 31, 2020, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
10. **(Personnel)** Recommend approval of the following staff transfers:
 - Jessica Day, Instructional Aide at New Oxford Middle School to PCA at Conewago Township Elementary School, retroactive to December 9, 2019.
 - Damiana Melendez from PCA to ESL aide at Conewago Township Elementary School retroactive to December 16, 2019.
 - Kristen Peres from ESL aide at Conewago Valley Intermediate School to instructional aide at New Oxford Middle School, retroactive to January 6, 2020.
 - Jessica Day, PCA at Conewago Township Elementary School to Instructional Aide at New Oxford Middle School, retroactive to December 16, 2019.
 - Tabitha DiSanti from food service line cook to food service cashier at Conewago Township Elementary, retroactive to January 2, 2020.

Denise Storm from food services line cook (wage range 4f) to food services cashier (wage range 4h) at Conewago Valley Intermediate School, retroactive to January 2, 2020.

11. **(Personnel)** Recommend approval of Dr. Stephanie Corbin as the Supervisor of Special Education, effective January 21, 2020.
12. **(Personnel)** Recommend employment of Jennifer Strine as a Long Term Substitute Employee - Special Education Teacher at New Oxford Middle School, at a salary equal to Column Instructional 1, Step 1 of the applicable negotiated agreement, retroactive to December 20, 2019 and ending the last day of the 2019-2020 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
13. **(Personnel)** Recommend employment of Luke Stoltzfoos as a Long-Term Substitute Employee - Colonial Academy Teacher at New Oxford High School, at a salary equal to Column Instructional 1, Step 1 of the applicable negotiated agreement, retroactive to January 2, 2020 and ending the last day of the 2019-2020 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
14. **(Personnel)** Recommend employment of Catherine Meador as a personal care aide at Conewago Township Elementary School, (Category 6A) at the wage established in Addendum A*(Range 3b), retroactive to December 12, 2019, pending having met all required Federal, State, and local hiring regulations.
15. **(Personnel)** Recommend employment of Kari Kuhn as an instructional aide at Conewago Township Elementary School, (Category 3A) at the wage established in Addendum A*(Range 3b), retroactive to January 6, 2020, pending having met all required Federal, State, and local hiring regulations.
16. **(Personnel)** Recommend employment of Deborah Breighner as a part-time food service worker at Conewago Valley Intermediate School, (Category 6A) at the wage established in Addendum A*(Range 4f), effective January 14, 2020, pending having met all required Federal, State, and local hiring regulations.
17. **(Personnel)** Recommend employment of Jody Bolden as a part time food service worker at New Oxford Elementary School, (Category 6A) at the wage established in Addendum A*(Range 4f), effective the first day of the 2020-2021 school year, pending having met all required Federal, State, and local hiring regulations.
18. **(Personnel)** Recommend approval of a Sabbatical leave for Susan Bevenour, such leave to begin on January 20, 2020 through the end of the 2019-2020 school year according to the conditions set forth in Board Policy #338.
19. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Kahla Johnson (retro 12/17/19)
Samantha Loy (retro 12/18/19)

Kaelyn Long (retro 12/4/19)
Brittney Wilkerson (retro 12/5/19)

20. **(Personnel)** Recommend approval of the following day-to-day substitute support staff in food services for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Penny Bailey (retro 1/2/20)
Sandra Forney

Teresa Dilsner (retro 12/10/19)
Shari Stough

21. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Cotto, Jessica L.
Guerin, Ashley M.
Shealer, Amy C.
Wilke, Andrea L.

Garcia, Laura E.
Madrigal, Sandra
Small III, Louis J.
Wolfgang, Kristin L.

Greenholt, Russell E.
Negley, Nicole M.
Strasbaugh, Kathleen D.

22. **(Personnel)** Recommend acceptance of the Business Manager Employment Agreement between the Board of School Directors of the Conewago Valley School District and Lori Duncan for a term of 3 years commencing January 13, 2020, and ending January 13, 2023.

23. **(Personnel)** Recommend acceptance of the Director of Human Resources Employment Agreement between the Board of School Directors of the Conewago Valley School District and Joshua Lovejoy for a term of 3 years commencing January 13, 2020, and ending January 13, 2023.

24. **(Personnel)** Recommend approval of paid and unpaid leave of absence for Megan Slusser, such leave to begin on approximately April 14, 2020 and continue through the end of the 2019-2020 school year, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.

25. **(Personnel)** Recommend employment of Teresa Dilsner as a part time food service worker at Conewago Valley Intermediate School, (Category 6A) at the wage established in Addendum A*(Range 4f), effective January 14, 2020, pending having met all required Federal, State, and local hiring regulations.

26. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2019-2020 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Janell Ressler

27. **(Personnel)** Recommend approval of the following volunteers, pending having met

all Federal, State, and local regulations.

Borneo, Gregory
James, Matthew R.
Moreno, Erika N.
Teal, Kristi N.

Gallegos, Byanka E.
Kress, Kelli L.
Orewiler, Rebecca J.

Graybill, Donna E.
Miller, Thomas J.
Pabon, Angela R.

28. **(Personnel)** Recommend a motion to appoint Mrs. Melanie Sauter as a Board Member to fill the vacancy left by Mr. Keith Mummert in Region 1. The appointment will be for a 2 year term.
29. **(Personnel)** Recommend acceptance of the resignation of Jessica Day, instructional aide at New Oxford Middle School, effective January 10, 2020.
30. **(Personnel)** Recommend employment of Jennifer M. Shearer as a personal care aide at Conewago Township Elementary School, (Category 3A) at the wage established in Addendum A*(Range 3b), retroactive to January 6, 2020, pending having met all required Federal, State, and local hiring regulations.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye and Mr. Groft-abstain. Motion was carried.

Mr. Huffman made a motion, seconded by Mr. Crabill to:

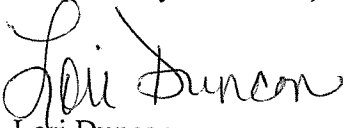
1. **(Property & Supplies/ Use of Facilities)** Recommend approval for Beginning Champions Wrestling with Bill Laughman as representative, to use the New Oxford High School gymnasium, wrestling room, and cafeteria on January 19, 2020 from 12:00 pm until 4:00 pm, for a League Match, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Youth Lacrosse Association with Jennifer Anderson as representative, to use intermediate school field hockey/lacrosse, and soccer field on Monday through Thursday from 5:30 pm to 8:00 pm for practices and on Saturday and Sunday (after 12:00 pm on Sunday) for games from February 25, 2020 through June 15, 2020 for the boys NOYLAX 2020 season, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Girls Youth Lacrosse with Erica Winpigler as representative, to use the middle school field hockey/lacrosse, and softball field on Mondays, Wednesdays, and Thursdays from 5:30 pm to 7:45 pm from March 9, 2020 through May 7, 2020, and on Saturdays from 9:00 am to 11:00 am from April 4, 2020 through May 7, 2020, for girls lacrosse practices, with

Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Crabill-aye; Ms. Gouker-aye; Mr. Huffman-aye; Mrs. Bolton-aye; Mr. Kindschuh-aye; Mr. Flickinger-aye; Mr. Buckley-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:24 p.m.

Respectfully submitted,


Lori Duncan
Secretary