

August 13, 2018  
Conewago Valley Administration Office

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order in the Board Room of the Conewago Valley Administration Office at 7:32 p.m. Mr. Ed Groft called the meeting to order. The following members were present: Mrs. Linda Buffenmyer, Mr. William Huffman, Mr. Luke Crabill, Mr. Eric Flickinger, Mr. Jeff Kindschuh, Mrs. Jenene Conrad and Mr. Michael Buckley. The following member was absent: Mr. Keith Mummert. Also present were Superintendent Dr. Russell Greenholt and Asst. Superintendent Dr. Christopher Rudisill, Principals Dr. Larry Sanders, Dr. Christopher Bowman, Ms. Misti Wildasin and Mr. Matt Muller.

An Executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Buffenmyer made a motion, seconded by Mr. Huffman to accept the minutes of the June 4, 2018 Committee of the Whole meeting and the June 11, 2018 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mr. Huffman to file the Treasurer's Report for audit.

1. The Treasurer's report showed:

PNC Checking Account

Previous Balance	\$391,219.21	
Deposits	3,942.15	
Disbursements	<u>125.00</u>	
Balance 8/1/18		\$395,036.36

PA School District Liquid Asset Fund

Previous Balance	\$ 940,339.51	
Deposits	10,539,107.52	
Withdrawals	<u>8,430,798.22</u>	
Balance 8/1/18		\$3,048,648.81

PSDLAF Flex CD

Previous Balance	\$7,400,000.00	
Deposits	0.00	
Withdrawals	<u>2,200,000.00</u>	
Balance 8/1/18		\$5,200,000.00

Capital Projects PLGIT 66-18

Previous Balance	\$1,864.50	
Deposit	4.66	
Disbursements	<u>1,428.42</u>	
Balance 8/1/18		\$440.74

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PSDLAF Bond 2017

Previous Balance	\$9,861,330.20	
Deposit	26,508.10	
Disbursements	<u>6,072,688.71</u>	
Balance 8/1/18		\$3,815,149.59

PSDLAF Bond 2018

Previous Balance	\$0.00	
Deposit	9,748,803.54	
Disbursements	<u>0.00</u>	
Balance 8/1/18		\$9,748,803.54

Capital Reserve Fund Section 1431

Previous Balance	\$285,908.79	
Deposit	327.91	
Disbursements	<u>0.00</u>	
Balance 8/1/18		\$286,236.70

PSDLAF Capital Reserves

Previous Balance	\$906,339.43	
Deposits	2,427.03	
Withdrawals	<u>0.00</u>	
Balance 8/1/18		\$908,766.46

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye and Mr. Groft-aye. Motion was carried.

Mrs. Buffenmyer made a motion, seconded by Mrs. Conrad to:

Recommend paying the General Fund invoices for 2017/2018 as listed to include checks #10000327 to #10000445. Void check #10000267. Pay wires #92707 to #92719 and purchase card transactions #21924cc to #22012cc in the total amount of \$2,351,628.80. General Fund invoices for 2018/2019 as listed to include checks #10000446 to #10000635. Pay wires #92720 to #92744 and purchase card transactions #22013cc to #22066cc in the total amount of \$6,135,038.78. No capital reserve fund invoices were paid. Food Service invoices for 2017/2018 to include checks #50000125 to #50000130. Total Food Service fund payments are in the amount of \$34,340.07 and Food Service invoices for 2018/2019 to include checks #50000131 to #50000137. Total Food Service fund payments are in the amount of \$4,223.07 and Construction Bond invoices for 2017/2018 to include checks #40000100 to #40000106. Total Construction Bond payments are in the amount of \$6,052,415.43 were paid and Construction Bond invoices for 2018/2019 to include checks #40000107 to #40000110. Total Construction Bond payments are in the amount of \$2,442,863.48 were paid.

2. **(Finance)** Recommend approval of the proposed contract between Turf, Track, and Court, LLC. and the Conewago Valley School District for professional services for Stadium Turf Improvements.

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mr. Crabill to:

1. ***(Ways & Means/Curriculum)*** Recommend approval of the following building Student/Parent Handbooks.  
New Oxford High School  
New Oxford Middle School  
Conewago Valley Intermediate School
2. ***(Ways & Means/Curriculum)*** Recommend approval of Cimberely Conen from Germany as a foreign exchange student for the 2018-2019 school year. (Host parents: Timothy and Christina Hildebrand)
3. ***(Ways & Means/Curriculum)*** Recommend approval of the Letter of Agreement between True North Wellness Services and Conewago Valley School District regarding School Based Counseling and Intervention Program for the 2018-2019 school year.
4. ***(Ways & Means/Curriculum)*** Recommend approval of the Software License Agreement between Advanced Assessment Systems, Inc. (d/b/a LinkIt!) and Conewago Valley School District to a renewable one (1) year non-exclusive license to utilize the Software beginning July 1, 2018.
5. ***(Ways & Means/Curriculum)*** Recommend approval of the participation for Dr. Bryan Watkins in the PA Inspired Leadership (PIL) Cohort during the 2018-2019 school year.
6. ***(Ways & Means/Curriculum)*** Recommend authorizing Janet Trimmer to attend the DIBELS - Math Data Interpretation, sponsored by PaTTAN, on September 12, 2018 from 8:00 am to 4:00 pm at PaTTAN in Harrisburg, with all necessary expenses to be paid or reimbursed by the District, not to exceed the \$10.50 registration and travel expense.
7. ***(Ways & Means/Curriculum)*** Recommend authorizing Janet Trimmer and Pat Stambaugh to attend the School Based ACCESS training, sponsored by PaTTAN, on October 9, 2018 from 8:00 am to 2:00 pm at PaTTAN in Harrisburg, at no cost to the District except travel expense.
8. ***(Ways & Means/Curriculum)*** Recommend approval of Resolution #102 - Opposition to HR 291. (available at meeting)
9. ***(Ways & Means/Curriculum)*** Recommend accepting the donation of the Discovery Cart, valued at \$599 from Miles Konopka owner of ICR, Inc. (Interactive Communications Research, Inc.).
10. ***(Ways & Means/Curriculum)*** Recommend approval of Amy Bishay (Grade 11) as a tuition student for the 18-19 school year. (Parents: Mr. and Mrs. Ayman Bishay)

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Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Buffenmyer to:

1. **(Personnel)** Recommend acceptance of the resignation of Sue Bevenour, K-3 ELA Curriculum Leader, effective July 16, 2018.
2. **(Personnel)** Recommend acceptance of the resignation of Christina O'Brien, cafeteria worker at New Oxford High School, effective Aug 1, 2018.
3. **(Personnel)** Recommend acceptance of the resignation of Tracy Boyer, aide at Conewago Township Elementary School, effective Aug 6, 2018.
4. **(Personnel)** Recommend acceptance of the resignation of Nicole Zimmerman, aide at Conewago Valley Intermediate School, effective Aug 8, 2018.
5. **(Personnel)** Recommend acceptance of the resignation for purposes of retirement of David Masenheimer, head custodian at New Oxford Middle School, effective September 28, 2018.
6. **(Personnel)** Recommend approval of rescinding the offer made to Kirsten Ambrose for Grade 5 teacher at Conewago Valley Intermediate School.
7. **(Personnel)** Recommend approval to amend the salary for Laura Brianne Carter from Column Instructional I, Step 3, to Masters+12, Step 3.
8. **(Personnel)** Recommend approval of the following faculty and staff transfers:  
  
Caitlin Frazier from PT Special Education at CTE to FT Special Education at CTE
9. **(Personnel)** Recommend approval of Lynne Miller as the K-3 ELA Curriculum Leader.
10. **(Personnel)** Recommend employment of Pamala Adams as a Long-Term Substitute Employee as the Library/Media Specialist at New Oxford and Conewago Township Elementary Schools, at a salary equal to Column Instructional 1, Step 1 of the applicable negotiated agreement, effective August 15, 2018 and ending the last day of the 2018-2019 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
11. **(Personnel)** Recommend employment of Shannon Webb as a Temporary Professional Employee - Guidance Counselor at New Oxford High School, at a salary equal to Column Masters, Step 1 of the applicable negotiated agreement, effective the first day of the 2018-2019 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

12. **(Personnel)** Recommend employment of Krista Sullivan as a Temporary Professional Employee - Grade 5 at Conewago Valley Intermediate School, at a salary equal to Column Instructional I, Step 1 of the applicable negotiated agreement, effective the first day of the 2018-2019 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
13. **(Personnel)** Recommend employment of Karen Matthews as a Long-Term Substitute Employee (vice: Tania Groft) at Grade 4 at Conewago Valley Intermediate School, at a salary equal to Column Instructional I, Step 2 of the applicable negotiated agreement, effective August 15, 2018 and ending the last day of the 2018-2019 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
14. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2018-2019 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA trainings and certifications.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Sean Bair	Chess Advisor	\$1, 586.61

15. **(Personnel)** Recommend approval of the following day-to-day substitute teachers and aides for the 2018-2019 school term according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Eakins, Jeffrey

16. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Chrismer, Gared G. Wynne, Kenneth E.	McGonigal, Heidi L.	McGonigal, Scott A.
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17. **(Personnel)** Recommend amending the effective date for Doug Thacker, 3rd shift custodian at the New Oxford High School from August 14, retroactive to August 6, 2018.
18. **(Personnel)** Recommend approval of Alecia Kraus as Interim Assistant High School Principal, effective August 14, 2018.

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mr. Flickinger to:

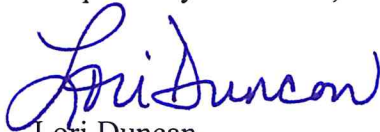


1. ***(Property & Supplies/Use of Facilities)*** Recommend authorizing the Hanover Area Jaycees, with Shane Becker as representative, to use the New Oxford High School Auditorium on 2 days during the week of October 15, 2018 from 6:00 pm to 8:00 pm and on October 22, 2018 from 5:00 pm to 10:30 am, for the purpose of the 50th Annual Miss Hanover Area Pageant, with charges as outlined in Board Policy #707, with the provision of proof of insurance as per Board Policy and for any services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing CVIS Mini-THON with Jamie McMaster as representative, to use the Conewago Valley Intermediate School cafeteria on Friday, February 1, 2019, from 4:00 pm to 8:00 pm, for the purpose of CVIS Mini-THON Spaghetti Dinner Fundraiser, with charges outlined in Board Policy #707, and for any services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing CVIS Mini-THON with Jamie McMaster as representative, to use the Conewago Valley Intermediate School gymnasium, auxiliary gymnasium and cafeteria on Friday, March 15, 2019, from 3:00 pm to 9:00 pm, for the purpose of CVIS Mini-THON Fundraiser, with charges outlined in Board Policy #707, and for any services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend authorizing Community Turkey Trot, with Angie Piraino as representative, to use the New Oxford Elementary School all-purpose room from 6:45am to 11:00 am on Thursday, November 22, 2018, for the purpose of the 26th Annual Turkey Trot 5k foot race, with the charges outlined in Board Policy #707, with the provision of proof of insurance as per Board Policy and for any services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Mrs. Buffenmyer-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mr. Kindschuh-aye; Mrs. Conrad-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:05 p.m.

Respectfully submitted,



Lori Duncan  
Secretary